



Empowered lives.
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Annual Work Plan

Syrian Arab Republic- Damascus

Project: 00118386

Report Date: 1/22/2020

Project Title: CSOs Engagement & Capacity Development

Year: 2018

Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00109711 Capacity for National CSOs	Capacity needs assessment	3/15/2018	3/31/2020	UNDP	32045	JPN	72100 Contractual Services-Companies	75,000.00
				UNDP	32045	JPN	71600 Travel	3,500.00
				UNDP	32045	JPN	75100 Facilities & Administration	7,880.00
				UNDP	32045	JPN	71300 Local Consultants	20,000.00
	Exchange of visits/Study tours	3/15/2018	3/31/2020	UNDP	32045	JPN	71600 Travel	3,500.00
				UNDP	32045	JPN	75100 Facilities & Administration	8,280.00
				UNDP	32045	JPN	71300 Local Consultants	20,000.00
				UNDP	32045	JPN	72100 Contractual Services-Companies	55,000.00
	NA	3/15/2018	3/31/2020	UNDP	04000	UNDP	75700 Training, Workshops and Confer	65,000.00
				UNDP	32045	JPN	72100 Contractual Services-Companies	80,000.00
				UNDP	32045	JPN	71300 Local Consultants	7,000.00
				UNDP	32045	JPN	71600 Travel	3,500.00
	On the job coaching	3/15/2018	3/31/2020	UNDP	32045	JPN	75100 Facilities & Administration	14,040.00
				UNDP	32045	JPN	72600 Grants	85,000.00
				UNDP	32045	JPN	72100 Contractual Services-Companies	90,000.00
				UNDP	32045	JPN	71600 Travel	3,500.00
	Specialized training	3/15/2018	3/31/2020	UNDP	32045	JPN	75100 Facilities & Administration	11,480.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	50,000.00
				UNDP	32045	JPN	72100 Contractual Services-Companies	90,000.00
				UNDP	32045	JPN	71600 Travel	3,500.00
TOTAL							627,680.00	
GRAND TOTAL							627,680.00	



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00109711 Capacity for National CSOs	Capacity needs assessment	3/15/2018	3/31/2020	UNDP	32045	JPN	71300 Local Consultants	0.00
				UNDP	32045	JPN	75100 Facilities & Administration	0.00
				UNDP	32045	JPN	71600 Travel	0.00
				UNDP	32045	JPN	72100 Contractual Services-Companies	0.00
	Exchange of visits/Study tours	3/15/2018	3/31/2020	UNDP	32045	JPN	72600 Grants	54,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	4,800.00
				UNDP	32045	JPN	72100 Contractual Services-Companies	0.00
				UNDP	32045	JPN	71300 Local Consultants	6,000.00
				UNDP	32045	JPN	71600 Travel	0.00
	On the job coaching	3/15/2018	3/31/2020	UNDP	32045	JPN	71300 Local Consultants	0.00
				UNDP	32045	JPN	72100 Contractual Services-Companies	-15,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	6,069.00
				UNDP	32045	JPN	72600 Grants	0.00
				UNDP	32045	JPN	71600 Travel	0.00
	Specialized training	3/15/2018	3/31/2020	UNDP	32045	JPN	71400 Contractual Services - Individ	6,000.00
				UNDP	32045	JPN	71600 Travel	28,500.00
				UNDP	32045	JPN	75100 Facilities & Administration	41,129.91
				UNDP	32045	JPN	75700 Training, Workshops and Confer	664.00
				UNDP	32045	JPN	71300 Local Consultants	7,000.00
				UNDP	32045	JPN	72100 Contractual Services-Companies	352,505.31
Training inside syria	3/15/2018	3/31/2020	UNDP	32045	JPN	75100 Facilities & Administration	8,000.00	



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00109711 Capacity for National CSOs	Training inside syria	3/15/2018	3/31/2020	UNDP	32045	JPN	75700 Training, Workshops and Confer	100,000.00
TOTAL								599,668.22



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Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00114795 NGO/CBO capacity development	Capacity building for CSOs	1/1/2019	12/31/2020	UNDP	30000	KFW	72600 Grants	65,000.00
				UNDP	30000	KFW	71600 Travel	15,000.00
				UNDP	30000	KFW	72100 Contractual Services-Companies	35,000.00
				UNDP	30000	KFW	72800 Information Technology Equipmt	20,000.00
				UNDP	30000	KFW	75100 Facilities & Administration	10,800.00
	DPC	1/1/2019	12/31/2020	UNDP	30000	KFW	75100 Facilities & Administration	1,200.00
				UNDP	30000	KFW	74500 Miscellaneous Expenses	4,500.00
				UNDP	30000	KFW	64300 Staff Mgmt Costs - IP Staff	10,500.00
	Enhance enabling enviro for CSO	1/1/2019	12/31/2020	UNDP	30000	KFW	75100 Facilities & Administration	1,200.00
				UNDP	30000	KFW	72100 Contractual Services-Companies	8,000.00
				UNDP	30000	KFW	71300 Local Consultants	7,000.00
	TOTAL							178,200.00



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00115006 NGOs Capacity Development	DPC	2/23/2019	3/31/2020	UNDP	32045	JPN	64300 Staff Mgmt Costs - IP Staff	4,542.00
				UNDP	32045	JPN	75100 Facilities & Administration	519.00
				UNDP	32045	JPN	74500 Miscellaneous Expenses	1,947.00
	Rapid livelihood suppc NGO	2/23/2019	3/31/2020	UNDP	32045	JPN	72600 Grants	40,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	5,191.00
				UNDP	32045	JPN	72100 Contractual Services- Companies	9,883.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	15,000.00
TOTAL								77,082.00



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Output	Key Activities	Timeframe		Responsible Party	Planned Budget			
		Start	End		Fund	Donor	Budget Descr	Amount US\$
00115015 NGOs Capacity Building	Activate gender sensitive revi	3/1/2019	2/28/2020	UNDP	32045	JPN	72600 Grants	15,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	1,600.00
				UNDP	32045	JPN	71300 Local Consultants	5,000.00
	Capacity building for CSOs	3/1/2019	2/28/2020	UNDP	32045	JPN	72100 Contractual Services- Companies	40,000.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	5,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	8,400.00
				UNDP	32045	JPN	71400 Contractual Services - Individ	20,000.00
				UNDP	32045	JPN	71300 Local Consultants	18,000.00
				UNDP	32045	JPN	71600 Travel	17,000.00
				UNDP	32045	JPN	63400 Learning Costs	5,000.00
				DPC	3/1/2019	2/28/2020	UNDP	32045
	UNDP	32045	JPN				75100 Facilities & Administration	1,200.00
	UNDP	32045	JPN				64300 Staff Mgmt Costs - IP Staff	10,500.00
	Enhance enablng enviro for CSO	3/1/2019	2/28/2020	UNDP	32045	JPN	72800 Information Technology Equipmt	5,000.00
				UNDP	32045	JPN	71300 Local Consultants	20,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	2,000.00
	TOTAL							178,200.00
	GRAND TOTAL							1,033,150.22



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		Start	End		Fund	Donor	Budget Descr	Amount US\$
00114795 NGO/CBO capacity development	Capacity building for CSOs	1/1/2019	12/31/2020	UNDP	30000	KFW	72100 Contractual Services-Companies	60,000.00
				UNDP	30000	KFW	75100 Facilities & Administration	14,400.00
				UNDP	30000	KFW	72600 Grants	90,000.00
				UNDP	30000	KFW	71600 Travel	30,000.00
	DPC	1/1/2019	12/31/2020	UNDP	30000	KFW	74500 Miscellaneous Expenses	6,000.00
				UNDP	30000	KFW	75100 Facilities & Administration	1,600.00
				UNDP	30000	KFW	64300 Staff Mgmt Costs - IP Staff	14,000.00
	Enhance enabling enviro for CSO	1/1/2019	12/31/2020	UNDP	30000	KFW	75100 Facilities & Administration	1,600.00
				UNDP	30000	KFW	71300 Local Consultants	10,000.00
				UNDP	30000	KFW	72100 Contractual Services-Companies	10,000.00
TOTAL							237,600.00	



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00115015 NGOs Capacity Building	Activate gender sensitive revi	3/1/2019	2/28/2020	UNDP	32045	JPN	72600 Grants	75,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	6,000.00
	Capacity building for CSOs	3/1/2019	2/28/2020	UNDP	32045	JPN	71300 Local Consultants	3,000.00
				UNDP	32045	JPN	72100 Contractual Services-Companies	92,000.00
				UNDP	32045	JPN	72800 Information Technology Equipmt	30,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	14,000.00
				UNDP	32045	JPN	71600 Travel	50,000.00
	DPC	3/1/2019	2/28/2020	UNDP	32045	JPN	74500 Miscellaneous Expenses	10,500.00
				UNDP	32045	JPN	64300 Staff Mgmt Costs - IP Staff	24,500.00
				UNDP	32045	JPN	75100 Facilities & Administration	2,800.00
	Enhance enablng enviro for CSO	3/1/2019	2/28/2020	UNDP	32045	JPN	72800 Information Technology Equipmt	20,000.00
				UNDP	32045	JPN	71300 Local Consultants	20,000.00
				UNDP	32045	JPN	75100 Facilities & Administration	3,200.00
	Training inside syria	3/1/2019	2/28/2020	UNDP	32045	JPN	75100 Facilities & Administration	4,800.00
				UNDP	32045	JPN	75700 Training, Workshops and Confer	60,000.00
TOTAL								415,800.00
GRAND TOTAL								653,400.00