

## Akbar Rasulov

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**From:** Zarina Mavlyanova  
**Sent:** Friday, May 06, 2022 10:35 AM  
**To:** Akbar Rasulov; Makhvash Khamraeva  
**Cc:** Muhiba Rabejonova  
**Subject:** RE: FIN0003002 Additional feedback required - Review the Project Financial Closure task

Dear Akbar,

This is to confirm that the project 00098803 has no pending observations.

Best regards,  
Zarina

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**From:** Akbar Rasulov <[akbar.rasulov@undp.org](mailto:akbar.rasulov@undp.org)>  
**Sent:** Thursday, May 5, 2022 6:30 PM  
**To:** Zarina Mavlyanova <[zarina.mavlyanova@undp.org](mailto:zarina.mavlyanova@undp.org)>; Makhvash Khamraeva <[makhvash.khamraeva@undp.org](mailto:makhvash.khamraeva@undp.org)>  
**Cc:** Muhiba Rabejonova <[muhiba.rabejonova@undp.org](mailto:muhiba.rabejonova@undp.org)>  
**Subject:** RE: FIN0003002 Additional feedback required - Review the Project Financial Closure task

Dear Zarina,

Please provide your feedback for comment of project closure checklist of the UNDP project **98803** "Enabling activities for preparation of First Biennial Update Report and Fourth National Communication under UNFCCC":

7. Project Closure checklist item nr 27). All audit observations are closed. CO to provide a snip of the project audit status showing there is no pending observations taken from CARDS.

Colleagues, please share your advise and support for other below comments.

Thank you, Akbar

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**From:** UNall Services <[unall@undp.org](mailto:unall@undp.org)>  
**Sent:** Wednesday, April 27, 2022 12:31 PM  
**To:** Akbar Rasulov <[akbar.rasulov@undp.org](mailto:akbar.rasulov@undp.org)>  
**Cc:** Makhvash Khamraeva <[makhvash.khamraeva@undp.org](mailto:makhvash.khamraeva@undp.org)>; Akbar Rasulov <[akbar.rasulov@undp.org](mailto:akbar.rasulov@undp.org)>  
**Subject:** FIN0003002 Additional feedback required - Review the Project Financial Closure task



Dear Akbar Rasulov,

Please provide the below additional info for the case [FIN0003002](#):

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**27-04-2022 07:30:07 - Dharamdas Suresh Kumar** Additional comments

Dear Colleague,

Please find below my comments on my findings that need your actions immediately;-

1. Sheet No 4 - PO Status, **Not Okay as there are 3 more PO'S that are dispatched status - CO to close the open POs**
2. Sheet Nr 14. **Since this project is funded by GEF, CO needs to share the signed project closure checklist and final CDR with GEF focal point. Then, please share the correspondence with us in UNall attachment tab once GEF verified the CDR so we can process and close this case and project.**

Regards

Das

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**26-04-2022 10:25:06 - Dharamdas Suresh Kumar** Additional comments

Dear Colleague,

Thank you for submitting the project financial closure case to the GSSC, we will thoroughly review the project financial status in Atlas to ensure i.e., there is no, pending balance sheet items, outstanding commitments, uncollected receivable, the correct GMS rate, amount charged, and the final GL unspent balance (if any) matches with KK.

Once we completed our analysis, we will share it with you. Until we work on the above items, we much appreciate it if you could please provide/confirm the following project closure checklists supporting documents are available in Atlas if not so, kindly urgently upload the documents (if applicable) so that enable us to tick these items in Workbench Financial Closure Tab and immediately process/financially close the project upon the review process completed,

1. Project Closure checklist item nr 6). Kindly confirm that there is No outstanding commitments (Please ensure commitments outside Atlas are resolved (Non-PO commitments). The supporting documents (if any) should be uploaded into Atlas UNDP Project Closure Workbench (Attachments Tab).
2. Project Closure checklist item nr 9). All pre-financing activities recovered/reimbursed, (please upload the supporting documents in Atlas (if applicable)
3. Project Closure checklist item nr 16). Kindly Confirm (if applicable) All assets are transferred or otherwise disposed of; Asset Transfer letters/documents are in place. If yes, please upload the supporting documents in Atlas.
4. Project Closure checklist item nr 17). All unused inventory items held at the end of the project has been disposed of or transferred to other projects (if applicable).
5. Project Closure checklist item nr 21). Project Bank Account is fully reconciled and closed, (if applicable).
6. Project Closure checklist item nr 26). Kindly upload the Final project LPAC / Steering committee minutes in Atlas UNDP Project Closure Workbench (Attachments Tab). If the project Type is PIP CO can confirm via Email (Not Applicable).
7. Project Closure checklist item nr 27). All audit observations are closed. CO to provide a snip of the project audit status showing there is no pending observations taken from CARDS,
8. Project Closure checklist item nr 30). Consultations with Donors on the disposition of unexpended cost-sharing balances and documented (If applicable).
9. Project Closure checklist item nr 34) . All donor reports, as established in the Cost Sharing agreement, submitted and acknowledged receipt by the donor representative, (if applicable)

Regards

Das

Thank you

GSSU Reviewer team



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