



PROJECT DOCUMENT

Turkmenistan

Project Title: Assistance in the realization of the National Action Plan of Turkmenistan in the field of human rights for 2021-2025

Project Number:

Implementing Partner: Institute of State, Law and Democracy of Turkmenistan

Start Date: 01.01.2021

End Date: 31.12.2023

Project appraisal committee meeting date:





Brief description

The main objective of the project is to strengthen the national system of protection, promotion and realization of human rights in Turkmenistan by harmonizing laws and practices in accordance with the country's international human rights obligations and realization the National Action Plan of Turkmenistan in the area of human rights for 2021-2025.

Within the framework of this project, it is planned to assist the Government of Turkmenistan in the realization of the National Action Plan for Human Rights for 2021-2025 in accordance with the provisions of the Constitution of Turkmenistan and fulfillment of the obligations of Turkmenistan adopted by the country within the framework of the Sustainable Development Goals (SDGs) concerning the rule of law and access to justice. During the implementation of the project, UNDP will closely collaborate and coordinate its work with the Office of the High Commissioner for Human Rights (OHCHR).

<p>Contributing Outcome 1 of the SDCF UN TKM 2021-2025): By 2025By 2025, the population of Turkmenistan has access to a more efficient, innovative and transparent public administration system based on the rule of law, respect for human rights, gender equality and labor rights, and quality data.</p> <p>CPD Output 1.3: Legislative and strategic framework, programs and their implementation improved in performance recommendations of the UN Mechanisms, including UPR, UN treaty bodies and Special Procedures involving civil society.</p> <p>GENDER Marker: 2</p>	The total resources required 2021-2023:		\$275 632,18 USD
	GOVERNMENT OF TURKMENISTAN (Institute of State, Law and Democracy of Turkmenistan)	2021 г.	\$ 78 058,64
		2022 г.	\$98 170,36
		2023 г.	\$78 403,18
		TOTAL	\$254 632,18
	UNDP		\$21 000,00

Agreed (signatures):

Institute of State, Law and Democracy of Turkmenistan	United Nations Development Program
<p>Yagmyr Nuryyev Director</p>  	<p>Natia Natsvlishvili Resident Representative a.i.</p>  
Date: 11.12.2020	Date: 11.12.2020

I. DESCRIPTION OF THE SITUATION

The modern period of social and political development of Turkmenistan is characterized by the strengthening of mechanisms for the protection of human rights, including such areas as access to justice and the rule of law. Turkmenistan was one of the first countries in the region to accede to key international conventions and instruments in the field of human rights. The country participates in regular dialogues within the main UN treaty bodies and has adopted a number of recommendations for national reports.

In order to protect, promote and strengthen human rights and freedoms in Turkmenistan, on August 24, 2007, an Interagency Commission was established to ensure the fulfillment of Turkmenistan's international obligations in the field of human rights. In 2011, by the Decree of the President of Turkmenistan, this Commission was transformed into the Interagency Commission to ensure the fulfillment of international obligations of Turkmenistan in the field of human rights and international humanitarian law. The Interagency Commission is a permanent advisory body created to coordinate the activities of ministries, state committees, departments and local executive authorities, enterprises, institutions and organizations for the implementation of Turkmenistan's international legal obligations in the field of human rights and international humanitarian law.

Tasks to further improve the human rights situation are the priorities of the policy pursued by Turkmenistan, as well as the main subject of cooperation between government agencies and the UN agencies. Some of these areas will be touched upon in this Project and grouped into three main components.

The Interagency Commission coordinates the activities of ministries, departments, public associations - to fulfill the international legal obligations of Turkmenistan in the field of human rights. The Institute of State, Law and Democracy of Turkmenistan coordinates the activities of the Commission. Within the framework of the Interagency Commission, a Working Group was created from among the middle level managers and specialists of ministries, departments and public associations that are part of the Commission.

Turkmenistan participates in the dialogues on the Universal Periodic Review (UPR), during which it receives recommendations for improving the national human rights system. In order to implement the accepted recommendations, the Interagency Commission developed the National Action Plan for Human Rights for 2016-2020 (NHRAP), approved in 2016 by the Resolution of the President of Turkmenistan.

In 2018, Turkmenistan took part in the dialogue on the UPR, as a result of which it received 191 recommendations, of which 172 recommendations were accepted for implementation and further study. The main share of the recommendations related to the need to improve national legislation in accordance with the state's international obligations in the field of human rights, to strengthen the institution of the Ombudsman in accordance with the Paris Principles, to ratify a number of treaties and optional protocols, to promote and protect the rights of women and children, persons with disabilities, and to strengthen human rights activities of judiciary, justice and law enforcement agencies.

UNDP is a long-term partner of the Government of Turkmenistan on the preparation of national reports to the UN human rights treaty bodies of the UPR, the Common Basic Document, as well as the implementation of the received recommendations of the treaty bodies. Currently, UNDP continues to support the Government of Turkmenistan in developing the monitoring system, implementing the new NHRAP and implementing activities within its framework.

In April 2019, based on the recommendations to the UPR of Turkmenistan, the Interagency Commission, with technical support from UNDP, developed a Roadmap for the implementation of the adopted recommendations. The roadmap includes priority areas for the implementation of the recommendations not only of the UPR, but also the recommendations of the UN Committee on Economic Social and Cultural Rights (CESCR), as well as the recommendations of the UN Committee on the Elimination of Discrimination against Women (CEDAW). The roadmap is a practical guide for ministries and departments in the process of

recommendations of the UN Committee on the Elimination of Discrimination against Women (CEDAW). The roadmap is a practical guide for ministries and departments in the process of integrating recommendations into sectoral work plans. The roadmap will serve as the basis for the development of a new National Action Plan of Turkmenistan in the field of human rights for the period 2021-2025.

As a result of independent assessment of the implementation of the National Action Plan of Turkmenistan in the area of human rights for the period 2016-2020, the following key achievements were noted:

- bringing national legislation in line with the international human rights obligations;
- creation of the Ombudsperson's Office;
- increasing the capacity of government officials as well as the judiciary in the field of human rights and international conventions ratified by Turkmenistan.

The analysis of the implementation of the NHRAP also revealed a number of recommendations for the development of the subsequent Action Plan for the period 2021-2025, such as:

- expanding the role of civil society and the public during the plan development and implementation process;
- development of targets based on the achievements of the previous action plan, with particular attention to areas in which fewer achievements were recorded;
- development of qualitative indicators of progress and corresponding mechanism for monitoring and evaluating the implementation of the plan;
- periodic review of the NHRAP to assess the level of implementation, gaps, and timeline, taking into account the possibility of amendments.

Tasks for the further improvement of human rights situation are the priorities of the policy pursued by Turkmenistan. They are as well the main subject of cooperation between government agencies and UN agencies. Some of these areas will be touched upon in this Project and are grouped into three main components:

- Support in the realization and monitoring of the implementation of the activities of the National Human Rights Action Plan (NHRAP) for the period 2021-2025;
- Studying international experience and increasing the capacity of members of the Interagency Commission for the preparation of national periodic reports to the UN human rights treaty bodies in order to fulfill Turkmenistan's international obligations in the field of human rights;
- Raising awareness of civil servants, law enforcement officials, judges, lawyers, students about human rights and international obligations of Turkmenistan in the field of human rights.

II. STRATEGY

This Project consolidates the established constructive relationship between UNDP and the Government of Turkmenistan in the implementation of the global Agenda for Sustainable Development 2030 (Agenda 2030) and the relevant SDGs adopted by Turkmenistan in September 2016.

The long-term goal of this Project is to assist the Government of Turkmenistan in the development of a system for the protection, promotion and implementation of human rights in Turkmenistan by further improving the legislative framework in this area and its proper implementation in accordance with the country's obligations under international treaties in the field of human rights and the implementation of the NHRAP for 2021 -2025.

In the area of SDGs, the Project aims to achieve: SDG Goal 16 "Promote peaceful and inclusive societies for sustainable development, ensure access to justice for all and build effective, accountable and inclusive institutions at all levels" by supporting the implementation of the recommendations the UN human rights treaty bodies and the NHRAP 2021-2025; SDG Goal 5 "Achieve gender equality and empower all women and girls" through the widespread involvement of women in the process of achieving the SDGs; SDG Goal 17 "Strengthen the means of achieving sustainable development and revitalize the mechanisms of global

partnership for sustainable development" by further developing cooperation with international and national human rights institutions.

In order to implement the country programs and cooperation plans, this Project aims to achieve the following:

Outcome 1 Of the framework program for cooperation in the field of sustainable development between Turkmenistan and the United Nations for 2021-2025. "By 2025, the population of Turkmenistan has access to a more efficient, innovative and transparent public administration system based on the rule of law, respect for human rights, gender equality and labor rights, and quality data";

Output 1.3 Of the Country Program Document between the Government of Turkmenistan and the UN Development Program for 2021-2025 (CPD) "The legislative and strategic framework, programs and their implementation have been improved in the area of implementation of the recommendations of the UN Mechanisms, including the UPR, UN treaty bodies and Special Procedures with participation of civil society".

Within the framework of the CPD, UNDP intends to support the implementation of the activities of the NHRAP, as well as strengthen the potential of the Institute of State, Law and Democracy of Turkmenistan, the Interagency Commission in the promotion and encouragement of human rights in Turkmenistan.

Activities under the Project will focus on the following key components, which reflect the recommendations of the UN human rights treaty bodies and activities foreseen by the NHRAP:

Component 1: Assistance in the implementation and monitoring of the implementation of the activities of the National Human Rights Action Plan for 2021-2025 (NHRAP)

The NHRAP includes a number of measures related to the mandate of various national institutions, including: conducting seminars and trainings with the participation of the Interagency Commission and its Working Group on the preparation of national periodic reports, as well as studying international experience in implementing the final recommendations of the UN treaty bodies on human rights.

The project will support the coordination and implementation of the National Human Rights Action Plan of Turkmenistan for 2021-2025. Particular attention will be paid to the development and implementation of a unified system for monitoring and evaluating the fulfillment of measures provided by the NHRAP. A mid-term review of the implementation of the NHRAP will be carried out with recommendations and suggestions.

Component 2: Studying international experience and building the capacity of members of the Interagency Commission for the preparation of national periodic reports to the UN human rights treaty bodies in order to fulfill Turkmenistan's international obligations in the field of human rights

The project will provide assistance to the Interagency Commission and its Working Group in the preparation of national periodic reports to the UN Human Rights Committee, the UN Committee on the Rights of Persons with Disabilities, the Committee on Economic, Social and Cultural rights, in preparing the National Delegation for constructive dialogues in the UN Committees, as well as studying international experience in implementing the final recommendations of the UN human rights treaty bodies.

The most important result of this component will be to assist the Government of Turkmenistan to participate and implement the next Universal Periodic Review, as well as to effectively reflect the implementation of a wide range of measures by the Government in the field of protecting human rights and freedoms in accordance with the recommendations of the previous UPR.

Component 3: Promotion of human rights education at various levels of educational institutions and professional training courses.

In a UN member state, the law enforcement officials, judges, lawyers play an important role in protecting and respecting the rights of everyone. Therefore, human rights should be an integral part of the activities in which law enforcement officials are involved. Given the important role of the law enforcement officials in the protection of human rights, cooperation on this component will aim to ensure that human rights are one of the main components of their professional training.

This component focuses on the development of recommendations for the introduction of human rights issues into the educational programs of the Faculty of International Law of the Institute of International Relations of the Ministry of Foreign Affairs of Turkmenistan. It is also focused on raising awareness of civil servants, law enforcement officials, judges, lawyers on human rights, Turkmenistan's international obligations in this area, with a special focus on the recommendations of the UPR and other UN treaty bodies. Within the framework of this component, it is planned to conduct seminars, "round tables", and disseminate information materials on human rights. Attention will be focused on strengthening the work in information resource centers on human rights in the velayats.

III. RESULTS AND PARTNERSHIPS

It is expected that the goal of this Project will be to achieve the following results:

Result 1

Assistance in the implementation and monitoring of the implementation of the activities of the National Action Plan for Human Rights for 2021-2025 (NHRAP)

Support will be provided to the ministries and departments responsible for the fulfillment and monitoring of the implementation of the NHRAP. A review of the implementation of the NHRAP will be conducted, including recommendations and suggestions. The project will also assist the Institute in developing a monitoring mechanism.

The achievement of this result will be measured by the following indicators:

- 1.1 The proportion (in percent) of NHRAP activities completed.
- 1.2 A reporting form on the implementation of the NHRAP has been adopted and is used by national authorities.
- 1.3 Analysis of the mid-term review of the implementation of UPR recommendations (2018) completed.
- 1.4 Analysis of the mid-term evaluation of the implementation of the NHRAP has been carried out.
- 1.5 Analysis of the compliance of national legislation with the provisions of the International Covenant on Economic Social and Cultural Rights (ICESCR).
- 1.6 Analysis of the compliance of national legislation with the provisions of the International Covenant on Civil and Political Rights (ICCPR).

Result 2

International experience studied and potential increased of the Interagency Commission for the preparation of national periodic reports to the UN human rights treaty bodies

Within the framework of this Project, the Interagency Commission will be assisted in preparing the delegation of Turkmenistan for the Dialogues in the UN Treaty Bodies, preparing combined second, third and fourth periodic reports to the UN Committee on the Rights of Persons with Disabilities, draft Universal Periodic Report of the fourth cycle.

The achievement of this result will be measured by the following indicators:

- 2.1 Number of representatives of the Turkmen delegation prepared to participate in the Dialogue with the UN Treaty Bodies.
- 2.2 The draft Universal Periodic Report of the fourth cycle has been prepared and submitted to the UN Human Rights Committee.
- 2.3. The draft of the combined second, third and fourth periodic report to the UN Committee on the Rights of Persons with Disabilities has been prepared and submitted.
- 2.4 The draft of the third periodic report to the Committee on Economic, Social and cultural rights prepared and presented.

Result 3

Promotion of human rights education at various levels of educational institutions and professional training courses.

The following is planned within the framework of this component:

- conducting awareness-raising activities in human rights information resource centers in velayats;
- on the basis of the Faculty of International Law of the Institute of International Relations of the Ministry of Foreign Affairs of Turkmenistan, conducting a review of educational programs in order to prepare recommendations for the integration of educational materials on human rights into them;
- conducting interactive educational games "Brain Ring" on human rights among University students in two velayats and the city of Ashgabat.

The achievement of this result will be measured by the following indicators:

- 3.1 Number of developed and disseminated information and educational materials on human rights, including the NHRAP (2021-2025).
- 3.2 Number of civil servants, law enforcement officers, judges, lawyers who took part in information events dedicated to human rights and the implementation of Turkmenistan's international obligations in the field of human rights.
- 3.3 Number of developed recommendations for integrating human rights training materials into the educational programs of the Faculty of International Law of the Institute of International Relations of the Ministry of Foreign Affairs of Turkmenistan.
- 3.4 Number of students participated in interactive human rights education and information activities.

IV. PROJECT MANAGEMENT

Resources required to achieve the expected results

The main resources required to achieve the results of the Project will consist of the costs of international, national experts and consultants who will provide analytical and technical support to the Project. This will also include data acquisition, travel costs, costs for meetings and workshops, study visits and contractual services in support of the Project activities.

Partners

The main national partner under the Project will be the Institute of State, Law and Democracy of Turkmenistan. In implementing the project, UNDP will work closely and coordinate its activities with the Office of the High Commissioner for Human Rights (OHCHR).

Risks and assumptions

EXPECTATIONS:

- Commitment of the management of the Institute of State, Law and Democracy, and other involved ministries and departments to the implementation of the Project.
- Effective coordination of all parties involved in the implementation of the Project.

RISKS:

Among the risks that may affect the achievement of the objectives of this Project, the most significant are:

- Insufficient commitment of the involved ministries and departments to the implementation of the Project.
- Frequent staff changes.
- Lack of effective coordination between UNDP and the Institute for the timely implementation of key Project activities.
- Limitations related to the COVID-19 pandemic.

Knowledge management

The knowledge and experience acquired by the Project beneficiaries as a result of the Project activities will be transformed into annual action plans of the ministries for the implementation of the National Human Rights Action Plan. Within the framework of the Project, seminars and information and educational sessions in the field of human rights will be prepared and held. UNDP experts will conduct technical workshops with the representatives of the Interagency Commission and the Working Group on the preparation of national reports to the UN Treaty Bodies.

UNDP experts will develop recommendations for integrating human rights training materials into the educational programs of the Faculty of International Law of the Institute of International Relations of the Ministry of Foreign Affairs of Turkmenistan.

Sustainability and Scaling Up

The sustainability of the results after completion of the Project, taking into account the content of the Project, partnerships and implementation of project activities, is ensured by joint activities to implement the results of Project activities in certain areas through:

- Interest and coordinated activities of the involved structures.
- State support (dissemination of information on the results of the Project's activities at meetings and thematic seminars among the staff of ministries, departments, public associations, representatives of which are part of the Interagency Commission, websites of the project partners) and budget funding.
- Integration of the Project results into the existing system of human rights protection.

The Project will be implemented through the National Execution Mechanism (NER). The Institute of State, Law and Democracy of Turkmenistan will act as the national partner of the Project.

The Project Management System consists of three levels:

1. Strategic management;
2. Operational management and coordination;
3. Monitoring and Evaluation System (Section VI of the Project Document).

Since support for the implementation of the Project, carried out in the National Implementation Modality, can be provided by UNDP only at the request of the National Partner, the parties

agreed that the Project Document will be registered in the prescribed manner with the Ministry of Finance and Economy of Turkmenistan.

In this Project, in addition to the project team, operational control over the implementation of the Project and ensuring the relationship of the Project with other similar initiatives and projects will be carried out by the program officers of the UNDP country office: the UNDP Assistant Resident Representative and the Programme Analyst for Governance, Economic Diversification and Inclusive Growth.

The cost of performing the above work for the program officers, as well as the administrative services of the UNDP country office, will be reimbursed in an amount not exceeding the budgetary limit for this category of expenditure (Section VII).

UNDP in Turkmenistan will control and manage the overall project budget, monitor the Project implementation, and be responsible for timely reporting to the donor. In addition, UNDP will maintain coordination and networking with other ongoing initiatives and organizations in the country.

V. RESULTS FRAMEWORK

Intended Outcome as stated in the, as stated in the Country Program Results and Resource Framework:

Outcome 1: Effective governance and the rule of law

By 2025, the population of Turkmenistan has access to a more efficient, innovative and transparent public administration system based on the rule of law, respect for human rights, gender equality and labor rights, and quality data.

Project name and number: Assistance in the implementation of the National Action Plan of Turkmenistan in the field of human rights 2021-2025

Expected results	Indicators	Data source	Baseline		Goals			Data collection methods and risks
			Name	Year	Year 1	Year 2	Year 3	
Result 1 Assistance in the implementation and monitoring of the activities of the National Action Plan for Human Rights 2021-2025 (NHRAP)	1.1. Percentage of NHRAP activities completed.	<i>Project progress report</i>	No	2021	25%	30%	45%	Technical assessment

<p>Result 2 International experience studied and potential increased of the Interagency Commission for the preparation of national periodic reports to the UN human rights treaty bodies</p>	<p>1.2 Reporting form on the implementation of the NHRAP, which is used by national authorities.</p>	Project progress report	No	2021	Yes	Yes	Yes	Personnel assessment
	<p>1.3 Analysis of the mid-term review of implementation of the UPR recommendations (2018).</p>	Analysis of documents, results of focus groups	No	2021	Yes	-	-	Consultant report
	<p>1.4 Analysis of the mid-term evaluation of implementation of the NHRAP.</p>	Analysis of documents	No	2021	No	No	Yes	Consultant report
	<p>1.5 Analysis of the compliance of national legislation with the provisions of the International Covenant on Economic Social and Cultural Rights (ICESCR).</p>	Analysis of documents	No	2021	-	-	-	Consultant report
	<p>1.6 Analysis of the compliance of national legislation with the provisions of the International Covenant on Civil and Political Rights (ICCPR).</p>	Analysis of documents	No	2021	-	-	-	Consultant report
	<p>1.2 Reporting form on the implementation of the NHRAP, which is used by national authorities.</p>	Project progress report	No	2021	Yes	Yes	Yes	Personnel assessment

	<p>2.1 Number of representatives of the Turkmen delegation prepared for the Dialogue with the UN Treaty Bodies.</p> <p>2.2 Draft of the National Universal Periodic Report of the Fourth Cycle</p> <p>2.3 Draft of the Third Periodic Report to the Committee on Economic, Social and Cultural rights</p>	Project progress report	No Recommendations 2018 Recommendations 2018	2021 2021 2021	10 No No	10 Yes Yes	10 - -	Personnel assessment Consultant report Consultant report
<p>Result 3. Promotion of human rights education at various levels of educational institutions and professional training courses</p>	<p>3.1 Number of informational and educational materials on human rights disseminated.</p>	Project progress report	0	2021	500	3,000	0	Technical assessment

	<p>3.2 Number of civil servants, law enforcement officials, judges, lawyers who took part in information events on human rights and the implementation of Turkmenistan's international human rights obligations</p>	Project progress report	30		75	100	100	100	Personnel assessment Project reports
	<p>3.3 The number of developed recommendations for integrating human rights training materials into the educational programs of the Faculty of International Law of the Institute of International Relations of the Ministry of Foreign Affairs of Turkmenistan</p> <p>3.4 Number of students in interactive human rights education and information activities</p>	Project progress report Project progress report	No 0		No 0	Yes 60	Yes 100		Technical assessment

VI. MONITORING AND EVALUATION

Monitoring plan

Monitoring Activity	Purpose	Frequency	Expected Action
Track progress towards results	Project progress data against the results indicators in the Result and Resource Framework (RBR) will be collected and analyzed to assess the project's progress towards the agreed outcomes.	Quarterly, or at the frequency required for each indicator.	If progress is slower than anticipated, this issue will be reviewed by the project management.
Monitor and manage risks	Identify specific risks that may threaten the achievement of intended results. Identify and monitor risk management actions using a risk log. This includes monitoring measures and plans that may be required according to UNDP Social and Environmental Standards. The audits will be conducted in accordance with the UNDP procedures for auditing to manage financial risk.	Quarterly	The risks are identified by the project management and actions are taken to manage the risks. A risk log is actively maintained to track identified risks and actions taken.
Learn	Knowledge, best practices and lessons will be covered regularly. In addition, they will be adopted from other projects and partners and included in this project.	At least annually	Relevant lessons are captured by the project team and used to make informed management decisions.
Annual Project Quality Assurance	The quality of the project will be assessed against the UNDP quality standards to identify the strengths and weaknesses of the project, and to make informed management decisions to improve the project.	Annually	Strengths and weaknesses will be considered by the project management and used to make informed decisions to improve project performance.
Review and Make Course Corrections	Internal review of the data and facts on all monitoring activities to make informed decisions.	At least annually	Project performance data, risks, lessons and quality will be discussed by the Project Board and used to adjust activities.
Project progress report	A progress report will be presented to the Project Board and key stakeholders, and will include data showing progress against pre-defined annual milestones at the output level, summary of the annual project quality rating, updated risk log with impacts mitigation measures, and any	Annually, and at the end of the project (final report)	

<p>Project Review (Project Board)</p>	<p>assessment or review reports prepared during that period.</p> <p>The Project Management Mechanism (ie, the Project Board) will conduct regular project reviews to assess project performance and review the Multi-Year Plan of Work to ensure realistic budgeting throughout the life of the project. In the final year of the project, the Project Board should conduct a project completion review to capture the lessons learned and discuss opportunities for scaling up, and to nationalize the project results and lessons learned with the relevant audience.</p>	<p>Twice a year</p>	<p>All quality issues, or slower than expected progress, should be discussed by the Project Board, and management actions should be coordinated to address the issues identified.</p>
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VII. ANNUAL WORK PLAN

Year: 2021

Expected results	Planned activities	Time-frame				Funding Source	Planned budget	
		1 q	2 q	3 q	4 q		Budget description	Amount (in USD)
Result 1 Assistance in the implementation and monitoring of the implementation of activities of the National Human Rights Action Plan 2021-2025 (NHRAP)	1.1 Presentation of the NHRAP 2021-2025.					Government of Turkmenistan	75700	\$1 015,00
	1.2 Conducting a two-day workshop on international standards for the measurement and implementation of human rights indicators. International expert, 1 mission (3 days), 10 working days.					Government of Turkmenistan	71200	\$5 000,00
							71600	\$2 267,00
							75700	\$2 457,00
							74200	\$574,00
	1.3 Development of a reporting form for monitoring the implementation of the NHRAP (2021-2025).					Government of Turkmenistan	75700	\$2 332,00

<p>Result 2 International experience studied and potential increased of the Interagency Commission for the preparation of national periodic reports to the UN human rights treaty</p>	<p>1.4 Mid-term review of the implementation of UPR recommendations (2018). International expert, 1 mission (4 days), 15 working days. Conducting a two-day workshop with members of the Working Group.</p>	<p>Government of Turkmenistan</p>	<p>71200 International expert (1 expert * 15 days)</p>	\$ 7 500,00
			<p>71600 Transport expenses (4 days mission)</p>	\$ 2 217,00
			<p>75700 Trainings, seminars (2 days * 25 people)</p>	\$ 2 332,00
			<p>74200 Translation services (2 translators * 2 days), written translation</p>	\$ 574,00
			<p>64300, 74500 Operating expenses</p>	\$ 1 275,00
			<p>75100 Services and administration</p>	\$ 1 928,00
			<p>Total, Result 1:</p>	\$ 27 543,00
			<p>Administrative expenses, 7%:</p>	\$ 1 928,00
			<p>Total, Result 1, including administrative expenses:</p>	\$ 29 471,00
			<p>Result 2 International experience studied and potential increased of the Interagency Commission for the preparation of national periodic reports to the UN human rights treaty</p>	<p>2.1 Conducting a simulation workshop to prepare for the Dialogue with the UN Treaty Bodies (according to the schedule). International expert, 1 mission (3 days), 7 working days.</p>
			<p>71600 Transport expenses (4 days mission)</p>	\$ 2 267,00

bodies	Conducting a two-day seminar with members of the delegation.						75700 Trainings, seminars (2 days * 10 people)	\$933,00
							74200 Translation services (2 translators * 2 days), written translation	\$912,00
	2.3 Participation in international conferences to study the regional experience of national human rights institutions on human rights. (2 members of the Working Group of the Interagency Commission).					Government of Turkmenistan	71600 Transport expenses (3 days * 2 participants):	\$4 616,00
							64300, 74500 Operating expenses	\$750,00
	Total, Result 2:							\$12 978,00
	Administrative expenses, 7%:					Government of Turkmenistan	75100 Services and administration	\$908,46
	Total, Result 2, including administrative expenses:							\$13 886,46
Result 3 Promotion of human rights education at various levels of educational institutions and professional training courses	3.1 Conducting a review of educational programs in order to prepare recommendations for the integration of educational materials on human rights at the Faculty of International Law of the Institute of International Relations					Government of Turkmenistan	71200 (1 expert * 17 days, 4 days mission)	\$7 650,00
							71600 Transport expenses (4 days mission)	\$2 167,00

	of MFA of Turkmenistan. Two-day seminar for educators on the study of international experience. (International expert, 1 mission, 4 days), 20 working days.							75700 Trainings, seminars (2 days * 20 people)	\$1 866,00
								74200 Translation services (1 translator * 2 days), written translation	\$442,00
	3.2 Conducting presentations of the NHRAP 2021-2025 for the law enforcement officials, judges, lawyers. Three seminars will be held at the human rights resource centers in the velayats. Total: 3 workshops. 2 national Experts will conduct sessions.							71600 Transport, travel expenses (2 experts)	\$1 410,00
								75700 Trainings, seminars (5days * 20 people)	\$3 600,00
	3.3 Conducting information sessions for the government officials and representatives of local authorities on the rights of persons with disabilities. Three seminars will be held at the human rights resource centers in the velayats. 2 national Experts will conduct workshops.							71600 Transport, travel expenses (2 experts)	\$ 846,00
								75700 Trainings, seminars (3 days * 20 people)	\$1 200,00
	3.4 Publishing and distribution of NHRAP 2021-2025 - amount 500.							74200 Printing	\$5 000,00

									64300, 74500 Operational expenses	\$750,00
	Total, Result 3:									\$24 931,00
	Administrative expenses, 7%:								75100 Services and administration	\$1 745,17
	Total, Result 3, including administrative expenses:									\$26,676.17
Project management										
									71400 Salary of project personnel (Project Manager * 6 months 45%)	\$6 000,00
									72400 Communication and Internet (6 months)	\$1 500,00
									71400 Salary of project personnel (Project Manager * 6 months 50%)	\$7 000,00
Project management										\$7 500,00
Administrative expenses, 7%:										\$525,00
Total the Government of Turkmenistan for project management										\$8 025,00
Project management										\$7 000,00
Total for project management										\$15 025,00
Government of Turkmenistan										\$78,058.64
UNDP										\$7 000,00
TOTAL										\$85 058,64

Year: 2022

Expected results	Planned activities	Time-frames				Funding Source	Planned budget			
		1 q	2 q	3 q	4 q		Budget description	Amount (in USD)		
Result 1 Assistance in the implementation and monitoring of the implementation of activities of the National Human Rights Action Plan 2021-2025 (NHRAP)	1.1 Analyzing the compliance of national legislation with the provisions of the International Covenant on Economic Social and Cultural Rights (ICESCR). Creation of a working group for the analysis. Development of recommendations for improving legislation. International expert, 1 mission (4 days), 12 working days. Conducting a two-day workshop with members of the Working Group.					Government of Turkmenistan	71200 International expert (1 expert * 12 days)	\$6 000,00		
							71600 Transport expenses (4 days mission)	\$2 417,00		
							75700 Trainings, seminars (2 days * 25 people)	\$2 332,00		
							74200 Translation services (1 translator * 2 days), written translation	\$519,00		
			1.2 Analyzing the compliance of national legislation with the provisions of the International Covenant on Civil and Political Rights (ICCPR). Creation of a working group for the analysis. Development of recommendations for improving legislation.					Government of Turkmenistan	71200 International expert (1 expert * 12 days)	\$6 000,00
							71600 Transportation expenses (4 days mission)		\$2 417,00	

	<p>Consultations with the representatives of public organizations on the preparation of the national periodic report.</p>				<p>75700 Trainings, seminars (2 days * 25 people)</p> <p>74200 Translation services (1 translator * 3 days), written translation</p>	\$2 346,00
	<p>2.2 Preparation of the Universal Periodic Report of the fourth cycle; international expert, 1 mission (4 days), 15 working days.</p> <p>Conducting a two-day workshop with members of the Working Group.</p> <p>Conducting consultations with the representatives of public organizations.</p>			<p>71200 International expert (1 expert * 15 days)</p> <p>71600 Transportation expenses (4 days mission)</p> <p>75700 Trainings, seminars (2 days * 25 persons)</p> <p>74200 Translation services (2 translators * 3 days)</p>	<p>\$7 500,00</p> <p>\$2 417,00</p> <p>\$2 346,00</p> <p>\$498,00</p>	
				<p>Government of Turkmenistan</p>		

	<p>2.3 Conducting a simulation workshop to prepare for the Dialogue with the UN Treaty Bodies (according to the schedule).</p> <p>International expert, 1 mission (3 days), 7 working days.</p> <p>Conducting a two-day seminar with the members of the delegation.</p>		Government of Turkmenistan	<p>71200 International expert (1 expert * 7 days)</p> <p>71600 Transport expenses (3 days mission)</p> <p>75700 Trainings, seminars (2 days * 10 people)</p> <p>74200 Translation services (2 translators * 2 days, written translation)</p> <p>64300, 74500 Operational expenses</p>	<p>\$3 500,00</p> <p>\$2 167,00</p> <p>\$ 939,00</p> <p>\$912,00</p> <p>\$1 013,00</p> <p>\$34 007,00</p> <p>\$2,380.49</p> <p>\$36,387.49</p>	
	Total, Result 2:		Government of Turkmenistan			
	Administrative expenses, 7%:					
	Total, Result 2, including administrative expenses:					

Result 3 Promotion of human rights education at various levels of educational institutions and professional training courses.	3.1 Creation of a working group to develop recommendations for integration into educational programs of the Faculty of International Law of the Institute of International Relations, Ministry of Foreign Affairs of Turkmenistan, development of educational materials on human rights. 1 International expert (20 working days, (mission: 4 days). Conducting methodological seminar for a working group to develop recommendations for a curriculum. (1 national expert).	Government of Turkmenistan	71200 International expert (1 expert * 25 days)	\$8 100,00
			71600 Transportation expenses (3 days mission)	\$2 417,00
			71300 National expert (1 expert * 30 days)	\$2 000,00
			75700 Trainings, seminars (3 days * 20 persons)	\$2 586,00
			74200 Translation services (1 translator * 3 days), written translation	\$586,00
			71600 Transport, travel expenses (2 experts)	\$1 128,00
3.2 Conducting information sessions for government officials, law enforcement officials, judges, lawyers on		Government of Turkmenistan		

	<p>human rights and Turkmenistan's international human rights obligations. 4 seminars will be held in human rights resource centers in four velayats and one in Ashgabat. Total: 5 workshops.</p> <p>Two National Experts will conduct workshops.</p> <p>3.3 Development and publishing of the collection of international conventions on human rights in the State language.</p> <p>Booklets, brochures, circulation - 1,000.</p> <p>Total, Result 3:</p> <p>Administrative expenses, 7%:</p>			<p>75700 Trainings, seminars (5 days * 25 people)</p>	\$4 100,00
			Government of Turkmenistan	<p>74200 Printing</p>	\$ 5 000,00
				<p>64300, 74500 Operational expenses</p>	\$ 891,00
					\$26 808,0
			Government of Turkmenistan	<p>75100 Services and administration</p>	\$1 8768,56
					\$28 684,56
Project management			Government of Turkmenistan	<p>71400 Salary of project personnel (Project Manager * 45% * 6 months)</p>	\$6 000,00
			<p>72400 Communication and Internet (50% * 12 months)</p>	\$1 500,00	

				UNDP	71400 Salary of project personnel (Manager * 50% * 6 months)	\$7 000,00
Project management				Government of Turkmenistan		\$7 500,00
Administrative expenses, 7%:						\$525,00
Total the Government of Turkmenistan for project management						\$8 025,00
Project management				UNDP		\$7 000,00
Total for project management						\$15 025,00
Government of Turkmenistan						\$98 170,36
UNDP						\$7 000,00
TOTAL						\$105 170,36

Year: 2023

	Planned activities	Time-frames				Funding Source	Planned budget	
		1 q	2 q	3 q	4 q		Budget description	Amount (in USD)
Result 1 Assistance in the implementation and monitoring of the implementation of activities of the National Human Rights Action Plan 2021-2025 (NHRAP)	1.1. Conducting mid-term evaluation of the implementation of activities of the National Action Plan for Human Rights (NHRAP). 1 International expert (mission 4 days, 14 working days). 1 National Expert (30 working days). Presentation of the results of the mid-term evaluation. (1 "round table" with the participation of 30 people.					Government of Turkmenistan	71200	\$7 000,00
							71600	\$2 417,00
							71300	\$3 000,00
							75700	\$1 079,00
							74200	\$498,00

<p>Conducting a two-day workshop on the study of international experience in coordination, monitoring and reporting in the field of human rights, including SDG 16.</p> <p>One International expert (mission 4 days, 7 working days).</p> <p>Conducting a two-day workshop with members of the Working Group.</p>	<p>Government of Turkmenistan</p>	<p>71200 International expert (1 expert * 7 days, 4 days mission)</p>	<p>\$3 500,00</p>
		<p>71600 Transportation expenses (4 days mission)</p>	<p>\$2 417,00</p>
		<p>75700 Trainings, seminars (2 days * 25 persons)</p>	<p>\$2 332,00</p>
		<p>74200 Translation services (1 translator * 2 days)</p>	<p>\$497,00</p>
		<p>64300, 74500 Operational expenses</p>	<p>\$ 897,00</p>
		<p>75100 Services and administration</p>	<p>\$ 1 654,59</p>
		<p>Total, Result 1:</p>	<p>\$ 23 637,0</p>
<p>Administrative expenses, 7%:</p>	<p>Government of Turkmenistan</p>	<p>\$ 1 654,59</p>	
<p>Total, Result 1, including administrative expenses:</p>		<p>\$ 25 291,59</p>	

Result 2 The international experience was studied and the potential of the Interagency Commission for the preparation of national periodic reports to the UN human rights treaty bodies was increased.	2.1 Preparation of the third periodic report to the Committee on Economic, Social and Cultural Rights. (International expert, 1 mission (3 days), 12 working days. Conducting a two-day workshop with members of the Working Group.	Government of Turkmenistan	71200 International expert (1 expert * 12 days)	\$6 000,00
			71600 Transport expenses (3 days mission)	\$2 067,00
			75700 Trainings, seminars (2 days * 25 persons)	\$2 332,00
			74200 Translation services (1 translator * 2 days), written translation	\$409,00
			71200 International expert (1 expert * 7 days)	\$3 500,00
			71600 Transportation expenses (3 days mission)	\$2 167,00
2.2 Conducting a simulation workshop to prepare for the UPR Dialogue. International expert, 1 mission (3 days), 7 working days. Conducting a two-day seminar with members of the delegation.				

VIII. GOVERNANCE AND MANAGEMENT ARRANGEMENTS

The project will be implemented in national execution modality with the support of the UNDP Country Office in accordance with the UNDP rules and procedures. The Institute of State, Law and Democracy of Turkmenistan acts as the main National Implementing Partner. The Institute will be responsible for the successful implementation of project activities, sustainability of the results achieved, as well as reporting on the results of the Project to other state bodies of Turkmenistan. In particular, the National Implementing Partner is responsible for ensuring that the long-term results of the Project are consistent with the development objectives described in the strategic documents of Turkmenistan on the socio-economic development of the country.

The Institute of State, Law and Democracy of Turkmenistan will appoint a senior official as the National Project Coordinator (NPC) who will be responsible for the implementation of the Project on behalf of the Implementing Partner.

At the initial stage of the Project, UNDP and the Institute shall jointly develop the regulatory documents of the Project Coordinating Board (PCB), including the list of members and the rules of work. The NPC is the chairman of the PCB. The PCB is responsible for making management decisions on the Project based on consensus. PCB is the main subject of strategic project management. The PCB will meet at least twice a year to discuss issues related to the implementation of the Project. Additional meetings may be called by the NPC as required.

Representatives of other interested parties may be invited to participate in the PCB as observers.

The Project Manager is the Executive Secretary of the PCB, participates in meetings as a non-voting member of the PCB and is responsible for preparing the PCB meeting and keeping minutes of the meetings.

To ensure that UNDP is unconditionally accountable for the results of the Project, PCB decisions will be made in accordance with standards that ensure good governance for the achievement of development results, including the best value for money, fairness, integrity, transparency and effective competition.

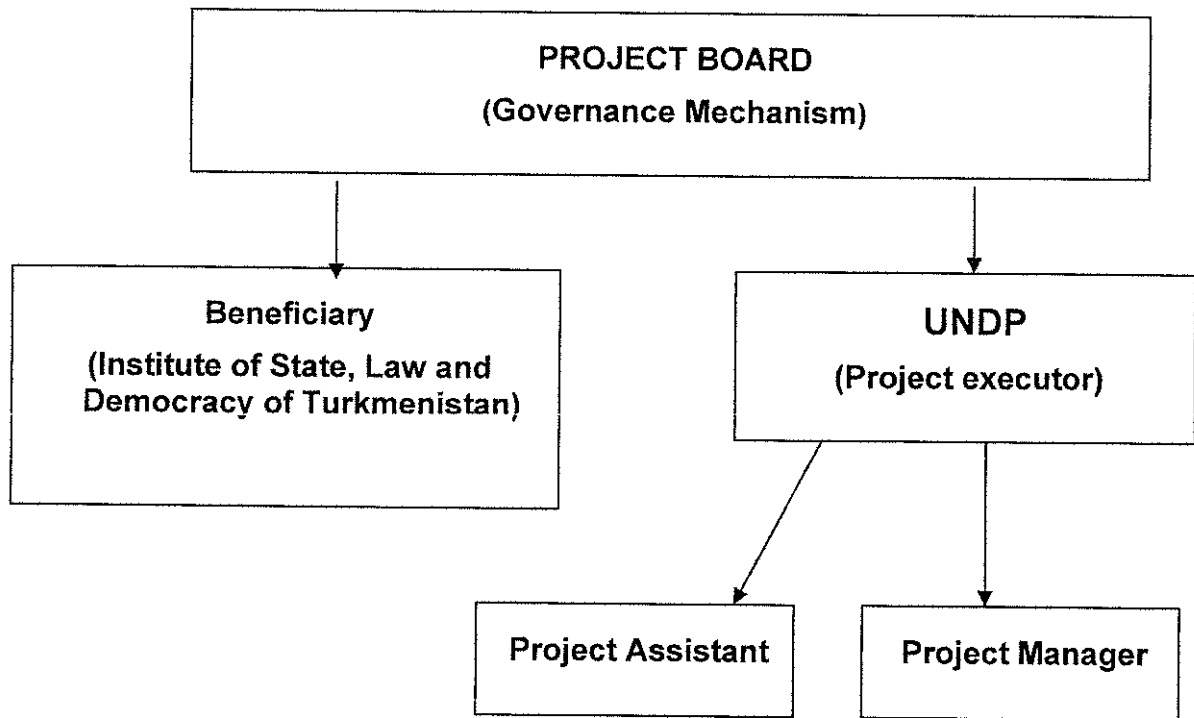
The strategic level of project management by UNDP is provided by the UNDP Country Office in Turkmenistan. At this level, the long-term results of the project are consistent with the Development Cooperation Framework (DFC) of Turkmenistan and the United Nations for 2021-2025, the Sustainable Development Goals (SDGs) and the UNDP Country Program Document for Turkmenistan (2021-2025).

The main level of operational management is the Project Manager. The project team consists of a Project Manager and a Project Assistant.

To perform highly specialized tasks and provide the necessary expertise, international and national experts will be involved to increase the effectiveness of the Project. The involvement of short-term consultants will be carried out in accordance with the UNDP procedures.

The transfer of property acquired under the Project will be carried out after the completion of the Project in accordance with the decision of the PCB under the rules and procedures of UNDP.

Project Organisation Structure



IX. LEGAL CONTEXT

This project document will be the instrument referred to in Article 1 of the Standard Basic Assistance Agreement signed between the Government of Turkmenistan and UNDP on October 5, 1993 (the "Agreement"). Any references in this agreement to an Implementing Agency will be deemed to be references to an Implementing Partner.

This Project will be implemented by the Institute of State, Law and Democracy of Turkmenistan - "Implementing Partner", in accordance with its financial regulations, rules and procedures only to the extent that they do not contradict the principles of the UNDP Financial Regulations and Rules. Where the Implementing Partner's financial management does not provide the required leadership to ensure maximum cost-effectiveness, fairness, integrity, transparency and effective international competition, UNDP's financial management will apply.

X. RISK MANAGEMENT

1. In accordance with Article III of the SBAA, responsibility for the protection and security of the Implementing Partner, its employees and property, as well as UNDP property held by the Implementing Partner, rests with the Implementing Partner. To fulfil this obligation, the Implementing Partner must:
 - a) Develop an appropriate security plan and maintain security plan, taking into account the security situation in the country in which the project is being implemented;
 - b) Accept all risks and liabilities related to the security of the Implementing Partner, and implement the security plan in full.
2. UNDP reserves the right to verify the development of such a plan, and, if necessary, make proposals for its change. Failure to comply with measures to ensure the relevance of the plan and its implementation in full in accordance with the provision above is considered a violation of the obligations of the Implementing Partner under this Project Document.
3. The Implementing Partner agrees that he will take all necessary steps to ensure that no portion of UNDP funds received in connection with this Project Document is used to support individuals or organizations associated with terrorist activities and that among recipients of funds disbursed by UNDP in connection with this Project Document, there are no persons included in the list formed by the Security Council Committee in accordance with Resolution 2167 (1999).
4. The Implementing Partner acknowledges and agrees that UNDP will not tolerate sexual harassment and sexual exploitation and abuse by the Implementing Partner and each of its responsible parties, their respective sub-recipients and other actors involved in the implementation of the Project, as contractors or sub-contractors, and their personnel and any persons rendering services to them in accordance with the Project Document.
 - (a) During the implementation of activities in accordance with this Project Document, the Implementing Partner and each of its responsible parties mentioned above must comply with the standards of conduct set out in the Secretary General's Bulletin ST/SGB/2003/13 dated October 9, 2003 regarding "Special Measures for Protection from Sexual Exploitation and Sexual Abuse "(SMPSESA).
 - (b) In addition, when carrying out activities under this Project Document, without being limited to the application of other provisions, rules, measures and procedures affecting the performance of the activity, the Implementing Partner and each of his responsible parties mentioned above should not be subjected to sexual harassment in any way and form (SH). SH is defined as any unwanted behavior of a sexual nature that can reasonably be

expected or perceived as insulting or humiliating when such behavior interferes with work, becomes a condition of employment, or creates an intimidating, hostile or offensive work environment.

5. a) In carrying out activities under this Project Document, the Implementing Partner (in relation to its own activities) requires its sub-parties referred to in paragraph 4 (in relation to their activities) to have minimum standards and procedures or a plan for the development and/or improvement of such standards and procedures for the adoption of effective preventive and investigative measures. These should include: a policy on sexual harassment and sexual exploitation and abuse; whistle-blowing/protection against retaliation policy; and mechanisms for complaints, disciplinary actions and investigations. Accordingly, the Implementing Partner will require such sub-parties to take all necessary steps to:
 - i. Not allow its employees, agents or any other persons involved to provide any services in accordance with this Project Document to be engaged in the SH or SMPSESA;
 - ii. Offer staff and personnel training on the prevention and response to SH or SMPSESA if the Implementing Partner and its sub-partners referred to in paragraph 4 have not yet organized their own training on prevention of SH or SMPSESA; the Implementing Partner and its sub-partners may use training materials available at UNDP;
 - iii. Report and monitor in relation to SH or SMPSESA about which the Implementing Partner and its sub-parties referred to in paragraph 4 have been informed or were otherwise informed, and their status;
 - iv. Guide victims/survivors from SH or SMPSESA to receive safe and confidential assistance; and
 - v. Timely and confidentially register and investigate any allegations credible enough to conduct an investigation against SH or SMPSESA. The Implementing Partner shall inform UNDP of any such allegations received and investigations carried out by it or any of its sub-parties referred to in paragraph 4 in connection with their activities under the Project Document, and informs UNDP of the progress of the investigation by it or any of such sub-parties, if such notification (i) does not jeopardize the conduct of the investigation, including, in particular, the safety and security of people and/or (ii) does not contradict the law. Following the investigation, the Implementing Partner will notify UNDP of any action taken by it or any other agency following the investigation.
 - b) The Implementing Partner determines that he has complied with the foregoing, to the satisfaction of UNDP, at the request of UNDP, or any other party acting on its behalf, to provide such confirmation. Failure by the Implementing Partner and each of its sub-parties specified in clause 4 above, as determined by UNDP, shall be deemed grounds for the suspension or termination of the Project.
6. Social and environmental sustainability will be enhanced through the application of the UNDP social and environmental standards (<http://www.undp.org/ses>) and the associated accountability framework (<http://www.undp.org/secu-srm>).
 7. The Implementing Partner: (a) carries out project and program activities in accordance with the UNDP Social and Environmental Standards; (b) ensures that any management or mitigation plans are prepared to ensure that the project or program is in compliance with the said standards; and (c) engages in a constructive and timely manner to resolve any concerns or complaints that arise under the Accountability

Mechanism. UNDP will strive to ensure that communities and other project stakeholders are aware of this and have access to the Accountability Mechanism.

8. All signatories to this Project Document shall cooperate in good faith in any exercise to assess any obligations associated with a program or project, or adherence to the UNDP social and environmental standards. This includes providing access to project facilities, appropriate personnel, information and documentation.
9. The Implementing Partner shall take appropriate measures to prevent misuse of funds, fraud or corruption by its officials, consultants, responsible parties, subcontractors and subrecipients when implementing the project or using UNDP funds. The Implementing Partner shall ensure that its financial management, anti-corruption and anti-fraud policies are in place and followed for all funds received from or through UNDP.
10. The requirements of the following documents, which were effective at the time of signing of the Project Document, apply to the Implementing Partner: a) UNDP Measures against Fraud and Other Corrupt Practices and b) UNDP Office of Audit and Investigation and Investigation Manual. The Implementing Partner agrees to the requirements of the above documents, which are an integral part of this Project Document and are available on the Internet at www.undp.org.
11. Where an investigation is required, UNDP shall conduct investigations into any aspect of the UNDP projects and programs in accordance with the UNDP regulations, rules and procedures. The Implementing Partner shall cooperate fully, including the provision of personnel, relevant documentation and access to the premises of the Implementing Partner for such purposes (and its consultants, responsible parties, subcontractors and subrecipients) within reasonable time and on reasonable terms as may be required to conduct investigation. Where there are constraints on this commitment, UNDP will consult with the Implementing Partner to find a solution to the problem.
12. The signatories to this Project Document will promptly inform each other of any misuse of funds, or credible reports of fraud or corruption, with due respect for confidentiality.

In the event that the Implementing Partner becomes aware that the UNDP project or activity is, in whole or in part, the subject of investigation in relation to alleged fraud / corruption, the Implementing Partner should inform the UNDP Resident Representative / Head of Office, who in turn should promptly inform the UNDP Office of Audit and Investigation (OAI). The Implementing Partner should regularly inform the UNDP Country Manager and OAI about the status of the investigation and related actions.

13. The Implementing Partner agrees that, where applicable, UNDP donors (including the Government) providing funding, in whole or in part, from funds for activities covered by this Project Document may apply to the Implementing Partner for reimbursement of any funds that, by definition of UNDP have been misused, including by fraud or corruption, or otherwise paid for other than in accordance with the terms and conditions of this Project Document.

If UNDP has not received reimbursement of these funds, the Implementing Partner agrees that UNDP donors (including the Government) providing funding, in whole or in part, from funds for activities covered by this Project Document may apply to the Implementing Partner for reimbursement of any funds which, as determined by UNDP, have been misused, including through fraud or corruption, or otherwise paid for, except in accordance with the terms and conditions of this Project Document.

Note: The term "Project Document" as used in this provision includes any subsequent agreements entered into with respect to the Project Document, including agreements with responsible parties, subcontractors and sub-recipients.

14. All contracts executed by the Implementing Partner in connection with this Project Document must contain a clause stating that no fees, rewards, compensations,

discounts, gifts, commissions or other payments other than those specified in the offer have been provided, received or promised in connection with the selection process or during the execution of the contract, and that the recipient of funds from the Implementing Partner is committed to cooperate with any investigations and audits after payment has been made.

15. In the event that UNDP contacts the relevant national authorities to initiate proceedings in respect of project-related misconduct, the public authorities undertake to ensure active participation of the national authorities in the investigation and prosecution of any persons found to be involved in the misconduct, compensation for damage and refund in full the funds received by these persons from UNDP.
16. The Implementing Partner undertakes that all of the terms listed in this section, referred to as "Risk Management", are assigned to each responsible party, subcontractor and sub-recipient, and all provisions of this section are referred to as "Standard Risk Management Clauses" are included, mutatis mutandis, in all subcontracts or sub-agreements which will be concluded in the future in connection with this Project Document.

XI. SPECIAL PROVISIONS

1. The Institute of State, Law and Democracy of Turkmenistan, in accordance with the provisions of the Agreement between the Government of Turkmenistan and the UN Development Program on co-financing, will provide a contribution for the implementation of this project in the amount of **USD 254 632.18** (Two Hundred Fifty Four Thousand Six Hundred Thirty Two dollars eighteen US cents) to be credited to the UNDP account as follows¹.

a. The Institute of State, Law and Democracy of Turkmenistan, in accordance with the following payment schedule, will transfer a contribution in the manat equivalent in the amount of **\$ 98,814.50** (Ninety Eight Thousand Eight Hundred and Fourteen US dollars fifty cents) to the Turkmen-Turkish Commercial Bank, to the settlement account 23203934273168502583000.

Date of payment	Amount
i. 20.01.2021	27 174,79 USD
ii. 20.01.2022	42 792,51 USD
iii. 20.01.2023	28 847,20 USD

b. The Institute for State, Law and Democracy of Turkmenistan, in accordance with the payment schedule below, will transfer a dollar equivalent contribution of **\$ 155,817.68** (One Hundred Fifty Five Thousand Eight Hundred Seventeen US dollars sixty eight cents) to Citibank NA, 111 Wallstreet New York, NY 10043, account number 36349562 and details: SWIFT no.CITIUS33, ABA no. 021000089.

Date of payment	Amount
iv. 20.01.2021	50 883,85 USD
v. 20.01.2022	55 377,85 USD
vi. 20.01.2023	49 555,98 USD

- a. The value of the Contribution when made in a currency other than the US dollar shall be determined using the UN exchange rate in effect at the date the deposit was accepted. If the UN exchange rate² changes before the UNDP Contribution is fully utilized, the value of the remaining funds will be revalued accordingly. When determining in such a case loss in the balance of the remaining funds, UNDP shall inform the Government about the possibility of additional funding from the Government. If additional funding is not possible, support for the Action Plan under this Project Document may be reduced, postponed or terminated by UNDP.
- b. The above payment schedule is based on the requirement that the Contribution must be made prior to the commencement of planned activities. This schedule is subject to changes in accordance with the progress of the project.
- c. UNDP shall receive, administer and use the Project Contribution in accordance with the applicable UNDP rules, regulations, policies, procedures and directives, including in particular the Financial Rules issued by the UNDP Executive Board.
2. UNDP undertakes to provide the Institute of State, Law and Democracy of Turkmenistan with reports on the implementation of activities and the use of the

¹ The total project budget has been agreed with the Ministry of Finance and Economy of Turkmenistan. The transfer of contributions will be carried out by the Ministry of Finance and Economy of Turkmenistan according to the proposed schedule of payments in accordance with the legislation of Turkmenistan on the State Budget.

² The UN exchange rate for Turkmenistan is determined based on the official exchange rate of the Central Bank of Turkmenistan.

- project's financial resources in accordance with co-financing Agreement. All financial accounts and reports must be denominated in US dollars.
3. In the event that unexpected increases in expenditures or liabilities are expected or have been realized (either due to inflationary factors, fluctuations in exchange rates or unforeseen circumstances), then UNDP should submit additional cost estimates to the government in a timely manner, reflecting the further funding that will be required. The government should take all possible steps to obtain the required additional funds.
 4. All unspent funds of the Contribution remaining after the preparation of the final balance sheet will be used for the purchase of additional services and (or) equipment, in agreement with the Institute of State, Law and Democracy of Turkmenistan. If the payments mentioned above are not received from the Government or other sources in accordance with the payment schedule and the additional deadline during the implementation of the project, then UNDP may reduce, suspend or terminate the assistance provided to the Project under this Project Document.
 5. All interest income attributable to the contribution must be credited to the UNDP account and must be used in accordance with the established UNDP procedures.
 6. The following costs must be attributed to the contribution:
 - (a) 7% reimbursement of indirect costs associated with the provision of general management support from UNDP headquarters and country office;
 - (b) Direct costs of implementation support services provided by UNDP.
 7. Ownership of equipment, materials and other property financed from the contribution funds remains with UNDP prior to the delivery and installation of the equipment. Ownership of the equipment purchased with the donated funds will be transferred from UNDP to the Institute for State, Law and Democracy of Turkmenistan upon completion of the equipment installation in accordance with the UNDP rules and procedures.