Financial Report - OCAP (UNDP/UNOPS)

Expenses	All Years: Unit	All Years: # of units	All Years: Unit rate (in EUR)	All Years: Costs (in EURO)	Revision figures year 1 and 2 as per UNDP figures provided in Third annual Financial report: # of units	Unit rate (in EUR)	UNDP revised figures	Costs (in EURO)	Actual expenses for the period 13/05/2005 to 12/05/2006: # of units	Unit rate (in EUR)	UNDP revised figures	Costs (in EURO)
1. Human Resources												
1.1 Salaries (gross amounts, local staff)												
1.1.1. Technical Staff												
1.1.1.1 Programme Manager	Per month	60	748	44.855	7	571		3.998	12	571		6.854
1.1.1.2 Agricultural Coordinator	Per month	60	403	24.158	7	367		2.570	12	367		4.400
1.1.1.3 Community Development Fund Coordinator	Per month	60	403	24.158	6	449		2.695	12	449		5.388
1.1.1.4 Community Activation Facilitators (18 persons)	Per month	1090	208	224.415	18	163		2.938	216	163		35.251
1.1.1.5 Gender Advisor	Per month	24	311	7.452	6	367		2.203	12	367		4.400
1.1.1.6 National Specialist Consultants	Per month	60	587	35.209	0	0		0	0	0		0
1.1.1.7 Project Start-up & Management Expert	Per month	18	12.854	231.375	0	0		0	12	10.489		125.866
1.1.1.8 International Specialist Consultants				47.500	0	0		0				4.595
1.1.1.9 Cattle Specialist (UN Volunteer)	Per month	30	3.833	115.000			-15839	0	12	3.128		37.533
1.1.1.10 Upland Agriculture Specialist (UN Volunteer)	Per month	18	3.833	69.000			12.812 + 15839	15.439	12	3.128		37.533
1.1.1.11 Monitoring & Evaluation Specialist	Per month	60	3.913	234.788	0	0	22.511	22.511	2	3.000		6.000
1.1.2 Administrative/ support staff								0				0
1.1.2.1 Finance Officer	Per month	60	403	24.153	7	286		1.999	12	286		3.427
1.1.2.2 Secretary	Per month	60	247	14.838	7	265		1.856	12	265		3.183
1.1.2.3 Interpreter	Per month	60	322	19.322	5	204		1.020	12	204		2.448
1.1.2.4 Drivers (2 persons)	Per month	120	201	24.155	10	188		1.877	24	188		4.504
1.3 Per diems for missions/travel								0				0
1.3.1 Abroad (staff assigned to the Action)	Per diem				0	0		0	0	0		778
1.3.2 Local (staff assigned to the Action)	Per diem				0	0		0	0	0		0
1.3.2.1 Visiting Missions				12.000	0	0		0	0	0		17.445
1.3.2.2 Travel Cost & Allowances				34.000				5.850				4.850
1.3.3 Seminar/conference participants	Per diem				0	0		0	0	0		65.280
Subtotal Human Resources				1.207.009				45.255				369.763
2. Travel												
2.1. International travel	Per flight				0	0		0	0	0		0
2.2 Local transportation	Per month				0	0		0	0	0		0
Subtotal Travel								0				0
3. Equipment and supplies												
3.1.a Purchase or rent of vehicles (2 4WDs)	Per vehicle	2	18.000	36.000				0	2	16.048		32.097
3.1.b Motorcycles (18 Honda Wins)	Per vehicle	18	1.400	25.200				0	18	1.252		22.546
3.2 Furniture, computer equipment				42.000				0				25.570
3.3 Spare parts/equipment for machines, tools								0				0
3.4 Upland Agriculture Demonstration equipments and tools				4.000				0				0
Subtotal Equipment and supplies				107.200				0				80.213
4. Local office/Action costs												
4.1 Vehicle costs	Per month	60	1.850	111.000				0				80.440
4.2 Office rent	Per month	60	500	30.000				0				4.310
4.3 Consumables - office supplies	Per month	60	1.133	68.000				0				66.899
4.4 Other services (tel/fax, electricity/heating, maintenance)	Per month	60	132	7.914				0				25.669
Subtotal Local office/Action costs				216.924				0				157.358
5. Other costs, services												
5.1 Publications												
5.2 Studies, research												
5.2.1 Baseline Survey				3.000				0			-69.599	5.000
5.2.2 Mid Term Impact Evaluation and Completion Report				54.000				0				0
5.2.3 Environmental Monitoring				5.000				0				0
5.2.4 Market Delineation Studies				10.000				0				418
5.2.5 Policies Studies & Consultation on Boarder Regime				21.000				0				89
5.2.6 Policies Studies & Consultation on Economic Regime				21.000				0				0
5.2.7 Feasibility Studies				120.000				0			69.599	69.599
5.2.8 Periodical Finance and Programme Report				2.500				0				0
5.3 Translation, interpreters				21.000				0				488
5.6 Financial services (bank guarantee costs etc.)								0				0

Expenses (Revised budget as per Addendum 3)	# of units	Unit rate (in EUR)	Costs (in EURO)	13/05/2006 to 30/04/2007 as reported in UNDP Third annual report & confirmed by UNDP in letter [illegible]: Unit	# of units	Unit rate (in EUR)	Costs (in EURO)	Total costs Year 1+2+3 as reported by [illegible]	EC Delegation comments on total costs reported period 13/05/04 to [illegible]: Ineligible costs	Eligible costs	Actual expenses for the period 01/05/2007 to 31/03/2008: # of units	Unit rate (in EUR)	Costs (in EUR)	Actual expenses for the period 01/04/2008 to 12/05/2008: # of units	Unit rate (in EUR)	Costs (in EUR)	Total expenses (13/05/2004-12/05/2009) Costs (in EUR)
1. Human Resources																	
1.1 Salaries (gross amounts, local staff)																	
1.1.1. Technical Staff																	
1.1.1.1 Programme Manager	52	713	37.059	Per month	4	605	2.419	13.271	0	13.271	12	1.111	13.333	14	1.084	15.252	42.156
1.1.1.2 Agricultural Coordinator	54	441	23.824	Per month	12	384	4.612	11.589	0	11.589	13	495	6.432	16	507	8.529	27.850
1.1.1.3 Community Development Fund Coordinator	53	541	28.654	Per month	12	502	6.028	14.106	0	14.106	11	603	6.635	13	621	7.930	28.795
1.1.1.4 Community Activation Facilitators (18 persons)	980	179	175.905	Per month	216	242	54.598	94.787	0	94.787	269	227	61.060	212	227	48.083	203.929
1.1.1.5 Gender Advisor	24	387	9.285	Per month	6	406	2.433	9.043	0	9.043			0			-	9.043
1.1.1.6 National Specialist Consultants	60	500	30.000	Per month	12	964	11.562	11.562	0	11.562	12	1.303	15.639	6	1.302	8.003	35.204
1.1.1.7 Project Start-up & Management Expert: International programme coordinator	25	12.889	322.222	Per month			57.974	183.840	0	183.840	11	12.188	134.070	4	12.180	45.941	363.852
1.1.1.8 International Specialist Consultants			125.090				119.898	124.493	0	124.493			0			11.231	135.724
1.1.1.9 Cattle Specialist (UN Volunteer)	37	3.161	116.953	Per month	9	4900	44.104	81.637	0	81.637	5	4.112	20.561	2	3.890	7.430	109.627
1.1.1.10 Upland Agriculture Specialist (UN Volunteer)	36	3.161	113.792	Per month	9	4957	44.615	67.787	0	67.787	9	4.431	39.875			(12.353)	125.308
1.1.1.11 Monitoring & Evaluation Specialist	60	3.913	234.785	Per month	12	0	0	18.512	0	18.512			70.760	24	4.175	101.380	190.652
1.1.1.12 Operations specialist	12	4.906	58.877				2.205	2.205	0	2.205	11	3.490	38.390	8	3.488	26.932	67.527
1.1.2 Administrative/ support staff								0	0	0			0			-	-
1.1.2.1 Finance Officer	52	345	17.950	Per month	12	339	4.071	9.497	0	9.497	11	400	4.400	16	400	6.558	20.455
1.1.2.2 Secretary	52	321	16.679	Per month	12	320	3.846	8.875	0	8.875	13	368	4.781	9	369	3.163	16.818
1.1.2.3 Interpreter	35	166	8.250	Per month	12	255	3.054	6.522	0	6.522	13	155	2.011	5	155	481	9.014
1.1.2.4 Drivers (2 persons)	106	227	23.969	Per month	24	240	5.765	12.146	0	12.146	26	271	7.059	27	271	7.185	26.391
1.1.2.5 Administrative and logistic officer in Dili	12	433	5.190					0	0	0	12	355	4.255	5	356	1.658	5.913
1.3 Per diems for missions/travel							0	0	0	0			0			-	-
1.3.1 Abroad (staff assigned to the Action)				Per diem			0	773	-773	0			0			-	-
1.3.2 Local (staff assigned to the Action)				Per diem			0	0	0	0			0			-	-
1.3.2.1 Visiting Missions			20.000				2.345	19.788	0	19.788			0			2.986	22.785
1.3.2.2 Travel Cost & Allowances			34.000				19.761	30.563	0	30.563			10.890			(1.896)	39.636
1.3.3 Seminar/conference participants				Per diem			0	65.280	-65.280	0			0			-	-
Subtotal Human Resources			1.402.082				391.277	816.275	-66.053	750.222			440.549			289.370	1.480.142
2. Travel																	
2.1. International travel				Per flight			0	0	0	0						-	-
2.2 Local transportation				Per month			0	0	0	0			0			-	-
Subtotal Travel			0				0	0	0	0			0			-	-
3. Equipment and supplies																	
3.1.a Purchase or rent of vehicles (2 4WDs)			36.000	Per vehicle			0	32.097	0	32.097			0			-	32.097
3.1.b Motorcycles (18 Honda Wins)			25.200	Per vehicle			712	23.258	0	23.258			0			-	23.258
3.2 Furniture, computer equipment			80.519				666	26.236	0	26.236			21			2.862	29.119
3.3 Spare parts/equipment for machines, tools							0	0	0	0			0			-	-
3.4 Upland Agriculture Demonstration equipments and tools			4.000				0	0	0	0			0			1.380	1.380
Subtotal Equipment and supplies			85.519				1.378	81.591	0	81.591			21			4.242	85.854
4. Local office/Action costs																	
4.1 Vehicle costs			111.000	Per month			25.575	86.015	0	86.015	11	1.217	13.383			23.380	122.778
4.2 Office rent	60	275	16.500	Per month			0	4.810	0	4.810	12	731	8.770	7	731	5.107	18.187
4.3 Consumables - office supplies	60	1.167	70.000	Per month			2.271	69.210	0	69.210	11	294	3.234	26	294	7.491	79.998
4.4 Other services (tel/fax, electricity/heating, maintenance)			33.000	Per month			4.880	30.549	0	30.549			2.318			4.085	36.952
Subtotal Local office/Action costs			230.500				32.726	190.084	0	190.084			27.705			40.065	257.855
5. Other costs, services																	
5.1 Publications													0			-	-
5.2 Studies, research																-	-
5.2.1 Baseline Survey			5.000				0	5.000	0	5.000			69			-	5.069
5.2.2 Mid Term Impact Evaluation and Completion Report			40.000				2.288	2.288	0	2.288			26.975			15.787	45.050
5.2.3 Environmental Monitoring			5.000				0	0	0	0			0			-	-
5.2.4 Market Delineation Studies			10.000				0	418	0	418			0			8.289	8.707
5.2.5 Policies Studies & Consultation on Boarder Regime			10.200				426	515	0	515			0			10.642	11.157
5.2.6 Policies Studies & Consultation on Economic Regime			10.000				0	0	0	0			0			11.859	11.859
5.2.7 Feasibility Studies			120.000				0	69.599	0	69.599			0			34.823	104.422
5.2.8 Periodical Finance and Programme Report			331				0	0	0	0			0			-	-
5.5 Translation, interpreters			693				0	488	0	488			0			108	597
5.6 Financial services (bank guarantee costs etc.)			0				0	0	0	0			0			-	-

5.7 Costs of conferences/seminars (Trainings)	-	0		0
5.7.1 Training & Study Visit of Project manager	12.000	0		0
5.7.2 Training & Study Visit of CDF Coordinator and CAF	15.000	0		0
5.7.3 Exchange Visit CA & CAF to AMCAP	7.000	0		1.094
5.7.4 Exchange Visit of CAFs to AMCAP (UAI)	4.800	0		0
5.7.5 Exchange Visit of Selected Farmers to AMCAP	5.000	0		0
5.7.6 Study Visit & Training of Gender Advisor	2.000	0		0
5.7.7 PIU Orientation, Training & Planning	11.000	0		0
5.7.8 Support to CDAs	11.000	0		0
5.7.9 Training of Demonstration Unit Facilitators	6.000	0		1.296
5.7.10 Training of Cattle Owners	7.000	0		131
5.7.11 Paromsaei Demonstration Units	38.000	0		310
5.7.12 Training of Paromsaei Demonstration Unit Facilitators	22.000	0		11.587
5.7.13 Community Workshops & Training (UAI)	11.000	0		7.299
5.7.14 Demonstration Units/Trails	24.000	0		326
5.7.15 Training for Demonstrator Farmers (UAI)	4.500	0		0
5.7.16 Nursery Establishment Demonstration (UAI)	29.500	0		8.902
5.7.17 Upland Agroforestry Demonstration (UAI)	22.000	0		1.735
5.7.18 Fish Pond Demonstration	21.000	0		0
5.7.19 Artisanal Fisheries Demonstration	25.000	0		0
5.7.20 Supplementary Fodder Check Dam Field Days	8.000	0		0
5.7.21 Community Workshop & Training (CDF)	11.000	0		6.867
5.7.22 Technical Assistances for Planning &Proposal Writing (CDF)	16.000	0		0
5.7.23 Awareness & Leadership Training (SWG)	8.500	0		39
5.7.24 Workshop and Gender Audit	6.500	0		0
5.7.25 General Skill Training (SWG)	16.000	0		0
5.7.26 Healthcare, Nutrition & Sanitation Training (SWG)	16.500	0		139
5.7.27 Training for Local Government Officials	21.000	0		290
5.7.28 Paromsaei Field Days	8.000	0		0
5.7.29 Support to Community Development Committee (CDF)	14.000	0		0
5.7.30 Improvement of Upland Demonstration Field Days	7.000	0		0
5.7.31 Gender Sensitisation Campaign	10.000	0		2.000
5.7.32 District Project Working Committee (PWC) Meetings	5.000	0		1.507
5.8 Visibility actions		0		0
5.8.1 Community Information Campaign (CDF)	10.000	0		6.340
5.8.2 Community Information Campaign (UAI)	10.000	0		0
5.8.3 Community Information Campaign (CO)	10.000	0		2.811
5.8.4 Media	2.500	0		0
5.9 Other Project Activities		0		0
5.9.1 Sub-districts Nurseries (CO)	16.000	0		3.621
5.9.2 Pilot Water Harvesting Check Dams (CO)	24.000	0		2.546
5.9.3 Support to MAFF/CDAs for Vaccination & Deworming	8.000	0		9.605
5.9.4 Establishment of Viable Cattle Market System	35.000	0		7.634
5.9.5 Expansion of Back Yard Cattle Fattening (Paromsaei)	6.000	0		4.896
5.9.6 Pig & Livestock Development Support	20.000	0		6.944
5.9.7 Small Community Schemes Irrigation/MAFF	80.000	0		0
5.9.8 Seeds and Planting Materials (UAI)	28.000	0	12.018	17.649
5.9.9 Improvement & Expansion of Horticulture Production	18.000	0		5.827
5.9.10 Community Development Fund (CDF)	560.000	0		0
5.9.11 Dry Season Support Fodder Demonstration Units	61.500	0		0
Subtotal Other costs, services	1.582.800	0		185.857
6. Other	45.000	0		0
Subtotal Other	45.000	0		0
7. Subtotal direct costs of the Action (1-6)	3.158.933	55.254		793.152
8. Administrative costs (maximum 7% of 7, total direct eligible costs of the Action)	200.324	3.868		55.521
9. Total eligible costs of the Action (7+8)	3.359.256	59.122		848.673

5.7 Costs of conferences/seminars (Trainings)	0		0	0	0	0	0	-	-
5.7.1 Training & Study Visit of Project manager	6.000		4.968	4.968	0	4.968	0	-	4.968
5.7.2 Training & Study Visit of CDF Coordinator and CAF	11.638		10.893	10.893	0	10.893	0	-	10.893
5.7.3 Exchange Visit CA & CAF to AMCAP	1.094		0	1.094	0	1.094	0	-	1.094
5.7.4 Exchange Visit of CAFs to AMCAP (UAI)	0		0	0	0	0	0	-	-
5.7.5 Exchange Visit of Selected Farmers to AMCAP	0		0	0	0	0	0	-	-
5.7.6 Study Visit & Training of Gender Advisor	0		0	0	0	0	0	-	-
5.7.7 PIU Orientation, Training & Planning	9.315		3.433	3.433	0	3.433	54	6.754	10.240
5.7.8 Support to CDAs	10.000		3.866	3.866	0	3.866	0	2.383	6.259
5.7.9 Training of Demonstration Unit Facilitators	6.532		484	1.780	0	1.780	0	691	2.471
5.7.10 Training of Cattle Owners	7.000		0	131	0	131	0	493	624
5.7.11 Paromsaei Demonstration Units	35.000		199	509	0	509	589	17.476	18.574
5.7.12 Training of Paromsaei Demonstration Unit Facilitators	15.000		0	11.587	0	11.587	0	-	11.587
5.7.13 Community Workshops & Training (UAI)	11.000		0	7.299	0	7.299	2.192	[illegible]	8.425
5.7.14 Demonstration Units/Trails	20.000		11.014	11.342	0	11.342	5.170	74	16.584
5.7.15 Training for Demonstrator Farmers (UAI)	4.500		1.605	1.605	0	1.605	2.232	(184)	3.654
5.7.16 Nursery Establishment Demonstration (UAI)	29.500		6.842	16.142	0	16.142	7.636	3.102	26.880
5.7.17 Upland Agroforestry Demonstration (UAI)	22.000		14.994	16.169	0	16.169	4.094	(360)	19.903
5.7.18 Fish Pond Demonstration	21.000		0	0	0	0	0	-	-
5.7.19 Artisanal Fisheries Demonstration	25.000		5.531	5.531	0	5.531	0	-	5.531
5.7.20 Supplementary Fodder Check Dam Field Days	8.000		0	0	0	0	0	1.289	1.289
5.7.21 Community Workshop & Training (CDF)	6.867		0	6.867	0	6.867	0	-	6.867
5.7.22 Technical Assistances for Planning &Proposal Writing (CDF)	0		0	0	0	0	0	-	-
5.7.23 Awareness & Leadership Training (SWG)	7.834		601	640	0	640	54	967	1.661
5.7.24 Workshop and Gender Audit	6.500		0	0	0	0	0	-	-
5.7.25 General Skill Training (SWG)	36.000		0	0	0	0	15.890	12.477	28.367
5.7.26 Healthcare, Nutrition & Sanitation Training (SWG)	10.000		180	318	0	318	0	-	318
5.7.27 Training for Local Government Officials	10.000		0	290	0	290	0	937	1.227
5.7.28 Paromsaei Field Days	8.000		0	0	0	0	0	-	-
5.7.29 Support to Community Development Committee (CDF)	0		0	0	0	0	0	-	-
5.7.30 Improvement of Upland Demonstration Field Days	7.000		1.290	1.290	0	1.290	0	1.995	3.285
5.7.31 Gender Sensitisation Campaign	4.865		1.943	3.943	0	3.943	0	-	3.943
5.7.32 District Project Working Committee (PWC) Meetings	5.000		247	1.749	0	1.749	1.574	1.002	4.325
5.8 Visibility actions			0	0	0	0	0	-	-
5.8.1 Community Information Campaign (CDF)	8.855		1.586	7.926	0	7.926	0	-	7.926
5.8.2 Community Information Campaign (UAI)	10.000		508	508	0	508	-455	9.003	9.059
5.8.3 Community Information Campaign (CO)	10.000		0	2.811	0	2.811	1.761	1.429	6.001
5.8.4 Media	2.500		1.453	1.453	0	1.453	0	-	1.453
5.9 Other Project Activities			0	0	0	0	0	-	-
5.9.1 Sub-districts Nurseries (CO)	16.000		0	3.621	0	3.621	0	1.039	3.650
5.9.2 Pilot Water Harvesting Check Dams (CO)	24.000		0	2.546	0	2.546	0	-	2.546
5.9.3 Support to MAFF/CDAs for Vaccination & Deworming	15.000		0	9.605	0	9.605	0	-	9.605
5.9.4 Establishment of Viable Cattle Market System	83.000		11.936	19.570	0	19.570	-1.485	(61)	18.023
5.9.5 Expansion of Back Yard Cattle Fattening (Paromsaei)	6.000		938	5.834	0	5.834	0	(27)	5.807
5.9.6 Pig & Livestock Development Support	20.000		9.751	16.695	0	16.695	0	754	17.449
5.9.7 Small Community Schemes Irrigation/MAFF	50.000		21.649	21.649	0	21.649	173	15.131	36.953
5.9.8 Seeds and Planting Materials (UAI)	28.000		7.292	24.935	0	24.935	1.893	(6)	26.822
5.9.9 Improvement & Expansion of Horticulture Production	18.000		12.073	17.899	0	17.899	0	139	18.038
5.9.10 Community Development Fund (CDF)	560.000		48.582	48.582	0	48.582	86.230	382.422	517.234
5.9.11 Dry Season Support Fodder Demonstration Units	61.500		0	0	0	0	250	12.141	12.391
Subtotal Other costs, services	1.409.473		186.467	372.324	0	372.324	164.857	542.074	1.099.255
6. Other	21.960		3.560	3.560	0	3.560	15.824	2.641	22.026
Subtotal Other	21.960		3.560	3.560	0	3.560	15.824	2.642	22.026
7. Subtotal direct costs of the Action (1-6)	3.158.933		615.428	1.463.834	-66.053	1.397.782	648.957	898.393	2.945.131
8. Administrative costs (maximum 7% of 7, total direct eligible costs of the Action)	200.324	7%	43.080	102.468	-4.624	97.845	45.427	43.495	186.766
9. Total eligible costs of the Action (7+8)	3.359.257		658.508	1.566.302	-70.677	1.495.626	694.384	941.887	3.131.896