

**Minutes of Project Management Board Meeting for
UNDP Capacity Building Support to Policia Nacional de Timor-Leste**

**Project Management Board Meeting for
UNDP Capacity Building Support to Policia Nacional de Timor - Leste Project**

Date: 28 August 2015

Time: 9:30-11:30 am

Venue: PNTL Head Quarters Conference room

Chair: H.E. Julio da Costa Hornay General Commander PNTL and Mr Claudio Providas UNDP Country Director

Agenda		
1	Opening remarks from PNTL General Commander	H.E. Julio da Costa Hornay
2	Opening remarks from UNDP Country Director	Mr. Claudio Providas
3	Project Progress Summary 2015 Q1 and Q2	Stephen Moore, UNDP Senior Technical Advisor, and Gil Da Costa Naldo Rei , PNTL Project Manager, UNDP
4	Fleet Management Challenges	Stephen Moore, UNDP Senior Technical Advisor, and Gil Da Costa Naldo Rei , Project Manager
5	Remarks from Australian Federal Police	Commander David Allen
6	Remarks from Japanese Embassy	Mr. Toshihide Kawasaki, DCM/Counsellor
7	Discussion on the points/ Q&A	
8	Any Other Business	
9	Closing remarks from PNTL General Commander	H.E. Julio da Costa Hornay

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Participants

1. PNTL, General Commander of PNTL ,H.E. Julio da Costa Hornay
2. UNDP Country Director, Mr Claudio Providas
3. PNTL, Second General Commander of PNTL,H.E. Faustino da Costa
4. PNTL, Director of Justice, Chief of Superintendent, Carlos Jeronimo
5. PNTL, Commander of Administration, Superintendent Chief, Mateus Fernandes
6. Embassy of Japan, DCM, Toshida Kawasaki
7. TLPDP Commander, David Allen
8. PNTL, Director of SIP Superintendent Chief, Jose Neto Mok
9. PNTL, Director of Immigration, Superintendent Assistant, Jose da Costa
10. PNTL, Director NOC, Superintendent Assistant Pascoal Guterres
11. PNTL, Director of PTC, Superintendent Assistant, Emilio dos Santos
12. PNTL, Director of Traffic Unit Chief Inspector Valente Soares da Silva
13. PNTL, Inspector, Nuno R. Gomes
14. PNTL, Deputy Administration and Planning Unit Inspector Fernanda D.C. Gusmao
15. PNTL, Director of National Investigation Unit, Superintendent Ludgerio P.M. Lay
16. UNDP, PNTL Project Manager, Gil da Costa Naldo Rei
17. UNDP,PNTL Senior Technical Adviser, Stephen Moore
18. PNTL, Operation Commander, Superintendent Natercia Martins
19. Security and Defense Adviser Cabinet of Prime Minister Office, Anacleto C. R
20. UNDP, Fleet Management Adviser Juan Mantere
21. UNDP,LOA, Fleet Management Officer Helder C. R. Tilman
22. UNDP, National fleet Officer Don Henrique D. Bere
23. UNDP, National Finance Officer Francisca da Costa
24. DNCPCC, Antonio Viegas
25. PNTL, Director Public Relations Unit, Chief Inspector Honorio A. Barreto
26. UNDP, Procurement Specialist, Predrag Perunovic
27. PNTL, Director of Community Policing Unit , Superintendent Assistant, Boavida
28. UNDP, Human Resources Specialist Petro Horpynchuk
29. PNTL, Deputy Human Resources Department Chief of Inspector Grasioano M. Amaral
30. PNTL Public Relations Unit, Julia Moniz
31. Representative Ministry of Interior Adelia Guterres
32. UNDP, LOA IT, Abiu Belo
33. UNDP, LOA IT, Maia da Silva Pereira
34. UNDP, IT Specialist , Juan A. Mussin
35. UNDP, ICT Clebson Barbosa
36. UNDP, ICT Frederico Stula
37. UNDP, Capacity Building Officer, Kerrytilo D. Pinto
38. UNDO, Programme officer, Emmi Okada
39. PNTL, Logistic Unit, Inspector Assistant, Brigida
40. PNTL, Deputy IT Section, Adnre Ximenes

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1. Welcome and opening by Commander General

- Acknowledged the presence of and paid respect to the project donors from Australian Federal Police and Government of Japan, UNDP country director and project colleagues, and PNTL Commanders.
- Expressed his appreciation to the UNDP project team for its work with PNTL since 2013 and the importance of continuing engagement in the areas of: planning, IT, human resources, procurement, fleet and public relations.
- Highlighted the recent development partners coordination meeting as an example of UNDP support and the willingness of partners to support PNTL.
- Referred to newspapers reports of the Minister of Interior comments and how these were related to historic issues during the UN administration of Timor-Leste and were not a reference to the good co-operation and collaboration the PNTL had with UNDP.
- Called on UNDP staff to ensure the transfer of skills which will be a legacy in the future, and for PNTL Commanders to take advantage of the transfer of skills from UNDP staff.

2. Welcome and opening by UNDP Country Director Claudio Providas

- Paid respects to the PNTL Commander General, PNTL officers, and thanked the donors from the Australian Federal Police and Government of Japan.
- Stressed the importance of following the process for development support to the PNTL, and that the role of UNDP was not to monitor performance but to provide policy advice, technical support and options.
- Reassured the PNTL that UNDP respect the sovereignty of Timor-Leste and is committed to preparing reports on project implementation in conjunction with the PNTL.
- Offered to convene smaller meetings as required behind closed doors to encourage the exchange of rich ideas.
- Introduced the next session dealing with project progress and outlined the role of the Project Management Board to provide quality assurance.
- Invited the PNTL Commander General and his team to participate in a separate meeting on the project and issues concerning funding.

3. 2015 project progress report presented by Project Manager Gil da Costa Naldo Rei.

- Provided an overview of the project financial status after the first six months of 2015, project organogram, staff funding status (See attached presentation)

4. 2015 project progress presented by UNDP Senior Technical Advisor Stephen Moore.

- Provided an overview of project progress in each of the following project components: Planning & Co-ordination, Information Technology, Human Resources, Procurement, Fleet and Public Relations (See attached presentation).

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- **Film Clip featuring Civilian Officer Fausta da Costa, PNTL Public Relations Office** presented highlighting the: role of civilian officers, the progress made in changing the culture within PNTL towards accepting the value of civilian officers, and as an example of the strengthened capacity within PNTL

5. 2015 project challenges by Project Manager Gil da Costa Naldo Rei

- Provided an overview of the main challenge which is facing the project concerns implementing recommendations to improve fleet management (see attached presentation)

6. Remarks by Australian Federal Police Commander David Allen

- Paid respects to PNTL, Japan, and UNDP colleagues
- Described the AFP assistance globally to emerging police services and the importance of PNTL in the fight against crime
- Highlighted the AFP support to the UN mandate to strengthen PNTL capacity and establish their own development.
- Stressed the importance of and the successful collaboration occurring to allow for a sustainable future for the PNTL
- Pleased to see the progress reported by UNDP and acknowledgement of the challenges
- Underscored the importance of implementation being owned by the PNTL as the depth of understanding required to achieve progress and address challenges rests with the PNTL
- Insisted that open and honest and frank dialogue with the PNTL is necessary in areas of support
- Future support from AFP to PNTL is uncertain, however we look forward to future visits to see the progress being made.

7. Remarks by Embassy of Japan Deputy Chief of Mission and Counsellor Mr. Toshihide Kawasaki

- Paid respects to PNTL, AFP, and UNDP colleagues
- Complimented the UNDP presentation which outlined the achievements and challenges of project implementation
- Provided an overview of the development assistance to the PNTL provided by the Government of Japan including: the UNDP PNTL Project, bilaterally through JICA supporting Community Policing and sharing the experience of the Japanese Koban system, and Aikido training through the Police Training Centre.
- Expressed appreciation to UNDP and PNTL for the ownership taken of the project
- Looking forward to even more results by the end of the year now that Operation Hanita has been wound down.

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8. Discussion

- The Commander General sought feedback from key PNTL project counterparts on project implementation
- Chief Inspector Deklino, Commander of IT Unit stated the unit had benefited considerably from project assistance, and appreciated the style of assistance which promoted PNTL taking responsibility supported by adviser assistance.
- Chief Inspector Honario, Commander of Public Relations Office, stated that he was confident that the UNDP support through training had provided his unit with the capacity to independently do a lot of work such as, graphic design, and photography. In reference to the film clip highlighting the work of the civilian journalist and editor this work was being conducted to a high standard and PNTL needs to continue recruiting civilian staff.
- Commander (Administration) Mateus highlighted the relative inexperience of the PNTL and thanked UNDP for the support provided and the need for PNTL intervention where problems exist such as in the fleet management area. Sharing security sector reform experience and the possibility of future training courses in these areas was flagged.

9. Any Other business

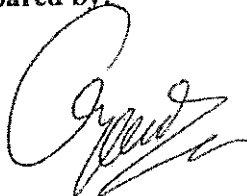
- No other business concerning the implementation of the UNDP PNTL project was raised
- Issues concerning the continuance of the Aikido instructor at the Police Training Centre were raised and will be followed up separately with the Government of Japan

10. Final remarks by Commander General Julio Hornay

- Expressed appreciation for the efforts made by UNDP and PNTL and that there was always scope for everyone to learn more.
- Urged all PNTL officers to take advantage of the assistance being provided by UNDP, particularly in the problem area of Fleet management.
- Stated that UNDP and PNTL are working together in collaboration and the knowledge transfer is something PNTL can feel and is appreciated.
- Thanked the project donors AFP and Japan for their ongoing contribution
- Thanked participants for their attendance
- Formally closed the meeting

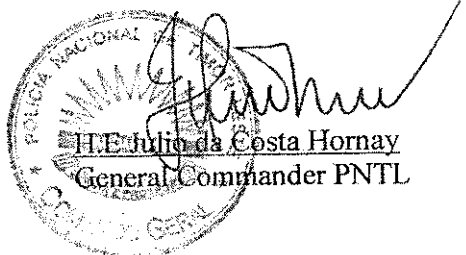
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Prepared by:



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Project Manager
UNDP PNTL Project

Approved by :



H.E. Julio da Costa Hornay
General Commander PNTL



Claudio Providas
Country Director
UNDP Timor Leste