

29/12/2011



UN Development Programme Turkey - Ankara

Award ID: 00045776
Award Title: Every Drop Counts
Start Year: 2006
End Year: 2012

Responsible Parties:
Implementation
(Executing Agencies): UNDP Russia, UNDP Kazakhstan,
UNDP Ukraine
Coordinator : UNDP Turkey

Donor	Fund	Amount in USD
TCCC	30000 The Coca-Cola Company	3,879,036.04
UNDP	04000 UNDP TRAC	750,102.98
Total Budget (2006 to 2011)		4,629,139.02
Total Expenditure (2006 to 2011)		4,241,197.74
Remaining Budget		387,941.28
Expected Additional Funding from TCCC (March 2012)		250,000.00
Total Budget (2006 to 2012)		4,879,139.02

Revision Type: Decreasing budget, time extension

Brief Description:

The project document is revised to reflect:

- the decrease in the project budget from USD 6,250,000 to USD 4,879,139.02 (USD 750,102.98 UNDP, USD 4,129,036.04 TCCC).
- the USD 250,000 amount that is going to be received by UNDP from TCCC in March 2012.
- the project expiry date is changed from 31 December 2011 to 31 December 2012.

Agreed by The Coca-Cola Company (TCCC):

Agreed by United Nations Development Programme (UNDP):

Ulrika Richardson-Golinski
Resident Representative a.i.

AMENDMENT NO:1

**TO THE PROJECT DOCUMENT
BETWEEN**

UNITED NATIONS DEVELOPMENT PROGRAMME
AND
EURASIA AND MIDDLE EAST DIVISION OF THE
COCA-COLA COMPANY

Reference is made to the Project Document dated 15 June 2006 signed between the UNITED NATIONS DEVELOPMENT PROGRAMME and EURASIA AND MIDDLE EAST DIVISION OF THE COCA-COLA COMPANY (changed as THE COCA-COLA COMPANY EURASIA AND AFRICA DIVISION; referred to as TCCC) have agreed to co-operate in the implementation of the project (Every Drop Counts).

- Pursuant to “**Article III. Management Arrangements**” of the above mentioned Project Document; the agreement is hereby amended to reflect the following changes:

1) Article III. Management Arrangements

The Regional Project duration is five years. The Project will be directly implemented by the United Nations Development Programme within the framework of the Regional Programme Document (2006-2010) and the DEX authority granted therein to UNDP Bratislava Regional Center. UNDP/Turkey will be the responsible unit for day-to-day management of the Project in close cooperation with Coca-Cola EMED headquartered in Istanbul and UNDP Bratislava Regional Center.

is amended to read as:

The Regional Project duration is six years. The Project was directly implemented by the United Nations Development Programme within the framework of the Regional Programme Document (2006-2010) and the DIM authority granted therein to UNDP Bratislava Regional Center. As of 01 January 2011; UNDP/Turkey is the responsible unit for day-to-day management of the Project in close cooperation with The Coca-Cola Company headquartered in Istanbul with the extension of DIM authorization.

2) Article III. Management Arrangements

A. Role of UNDP Bratislava Regional Center

Realizing existing substantive knowledge and operational capacities within the UNDP RBEC Bratislava Regional Center (BRC), as well as role in further partnership building and development of regional contacts, the Director of BRC, along with relevant experts in the fields of water, environmental management, private public partnership, management and communication, will be actively involved.

BRC will be providing management support (via the Steering Committee) as well as financial contributions to the project

For regional activities, and in particular when third/regional co-funding partners are involved (e.g. GEF), BRC will take on the lead implementation and monitoring role.

B. Role of UNDP/Turkey CO

UNDP/Turkey, under the leadership of the Resident Representative and Deputy Resident Representative will serve as a lead office and acting in close cooperation with UNDP RBEC NY, UNDP BRC and participating UNDP Country Offices will ensure effective implementation of the Project's activities, provide accounting services for financial transactions and payments, contract the project staff, consultants and independent auditing firms, liaise with project partners and stakeholders, and participate in selected events.

is amended to read as:

A. Role of UNDP Bratislava Regional Center

Realizing existing substantive knowledge and operational capacities within the UNDP RBEC Bratislava Regional Center (BRC), as well as role in further partnership building and development of regional contacts, the Director of BRC, along with relevant experts in the fields of water, environmental management, private public partnership, management and communication, will be actively involved until 31 December 2010.

BRC will be providing management support (via the Steering Committee) as well as financial contributions to the project until 31 December 2010.

For regional activities, and in particular when third/regional co-funding partners are involved (e.g. GEF), BRC will take on the lead implementation and monitoring role until 31 December 2010.

B. Role of UNDP/Turkey CO

UNDP/Turkey, under the leadership of the Resident Representative and Deputy Resident Representative will serve as a lead office and acting in close cooperation with UNDP RBEC NY, and participating UNDP Country Offices will ensure effective implementation of the Project's activities, provide accounting services for financial transactions and payments, contract the project staff, consultants and independent auditing firms, liaise with project partners and stakeholders, and participate in selected events until 31 December 2010.

As of 01 January 2011, UNDP/Turkey is also responsible from the above roles of UNDP Bratislava Regional Center

3) Article III. Management Arrangements

D. Project Steering Committee

A Project Steering Committee will be established to make executive management decisions in line with the activities outlined in the basic documents, including the MoU and this Project Document, as well as with the strategic priorities of the Partners of this initiative.

Specific roles of the Steering Committee will include guidance of the Regional Project Coordinator, approval of project selections and activities as well as fund allocations and necessary revisions that may be required. Reviews by the Steering Committee will be made at designated decision points during the project course, or as necessary when asked by the Regional Project Coordinator.



The Steering Committee will comprise of 6 members, and will include 3 representatives from UNDP-RBEC and 3 representatives from Coca-Cola EMED. UNDP, in close consultation with Coca-Cola EMED, makes the final decision making on project activities.

Members of the Steering Committee will make decisions in a cooperative manner that strives to accommodate the interests of all concerned. The Partners will make decisions by consensus; defined as the unanimous opinion of those Partners present. The Partners are committed to resolving any problems or disputes that arise in a cooperative and respectful manner.

The Steering Committee will meet at least twice per year to review progress and make decisions within the scope of its responsibilities described above. Steering Committee meetings could be conducted in person as well as by using video-conference facilities.

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Specific roles of the Steering Committee will include guidance of the Regional Project Coordinator, approval of project selections and activities as well as fund allocations and necessary revisions that may be required. Reviews by the Steering Committee will be made at designated decision points during the project course, or as necessary when asked by the Regional Project Coordinator.

The Steering Committee will comprise of 6 members, and will include 3 representatives from The Coca-Cola Company, 3 representatives from UNDP. UNDP, in close consultation with TCCC, makes the final decision making on project activities.

Members of the Steering Committee will make decisions in a cooperative manner that strives to accommodate the interests of all concerned. The Partners will make decisions by consensus; defined as the unanimous opinion of those Partners present. The Partners are committed to resolving any problems or disputes that arise in a cooperative and respectful manner.

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4) Article III. Management Arrangements

E. Regional project annual work-plan and budget.

The RPC under direct supervision of the Steering Committee, will prepare and finalize the project annual work-plans and notional/activity budgets, as well as suggestions for the mechanism of funds utilization (i.e. call for proposals, tenders, etc.). The Project Work plan will be developed in line with relevant national and regional planning documents and strategies (e.g. CPAP and RBEC RPD).

The annual work plan should contain allocations for independent monitoring and evaluation. Annual work plans of the regional project with clear measurable indicators are subject to Steering Committee approval. Once approved, annual works plans will be implemented by the Regional Project Coordinator as per the above mentioned management arrangements.

UNDP will utilize Atlas as its financial and project management system. Atlas and UNDP's Results Management Guide allow the linkage of various projects to this regional project document, which



would be entered by UNDP Turkey as well as other participating offices. Annual work plans would be produced for the UNDP offices, linked to both this document as well as to country specific programme indicators (in case of UNDP country offices) and regional indicators (in case of BRC). UNDP offices' annual work plans are subject to the approval by the relevant UNDP Resident Representative or Deputy Resident Representative or appropriate BRC management.

The Steering Committee may approve direct allocation of funding to specific activities and projects outside the scope of the above-mentioned mechanism. For example, in 2006, the Steering Committee may decide to allocate funding to the ongoing Regional TEST programme (see above), the Launch of the Human Development Report focusing on Water, or other relevant activities.

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UNDP will utilize Atlas as its financial and project management system. Atlas and UNDP's Results Management Guide allow the linkage of various projects to this regional project document, which would be entered by UNDP Turkey as well as other participating offices. Annual work plans would be produced for the UNDP offices, linked to both this document as well as to country specific programme indicators (in case of UNDP country offices) and regional indicators. UNDP offices' annual work plans are subject to the approval by the relevant UNDP Resident Representative or Deputy Resident Representative.

The Steering Committee may approve direct allocation of funding to specific activities and projects outside the scope of the above-mentioned mechanism. For example, in 2006, the Steering Committee may decide to allocate funding to the ongoing Regional TEST programme (see above), the Launch of the Human Development Report focusing on Water, or other relevant activities.

5) Article III. Management Arrangements

F. Financial Arrangements

Coca-Cola EMED will commit USD 5,000,000 financial contribution to the project while UNDP's would also allocate USD 1,250,000. Details on Coca-Cola EMED contribution would be further elaborated in the cost-sharing agreement(s).

Coca-Cola EMED and UNDP have agreed that any in-kind contribution to this project will be regarded as an addition to the above-mentioned figures. UNDP RBEC and Coca-Cola EMED have also clearly agreed that the above-mentioned financial resources will be efficiently used to fund tangible activities.

Both Coca-Cola EMED and UNDP RBEC managers will make every effort not to charge their travel expenses (tickets, accommodation costs, daily allowances, etc), with an exception to approved travel expenses of the RPC. The RPC may approve, with consent of the project development and



implementation sub-committee, travel expenses of non Coca-Cola EMED or non UNDP RBEC region staff, such as experts from UNDP Headquarters or other third parties, for relevant project activities.

Standard UNDP cost-recovery arrangements would apply to the donor funding, including 7 % GMS and ISS based on the universal price lists as applicable to the countries where project-related activities will be held.

is amended to read as:

F. Financial Arrangements

TCCC will commit USD 4,129,036 financial contribution to the project while UNDP's would also allocate USD 750,102 Details on TCCC contribution would be further elaborated in the cost-sharing agreement(s).

In addition to the cash contributions stated, TCCC provided direct payment of USD 572,000 for the organization of the "Water: H2O=Life" exhibit of American Museum of Natural History" as an activity of EDM between 19.3.2009 - 15.7.2009 as a side event of World Water Forum, and USD 26,000 for the organization of EDM Phase-2 Kick-Off Workshop in Istanbul between 1.2.2011 - 3.2.2011) by direct payments to A&F Organization and Calcium Events Management company respectively.

TCCC and UNDP have agreed that any in-kind contribution to this project will be regarded as an addition to the above-mentioned figures. UNDP RBEC and TCCC have also clearly agreed that the above-mentioned financial resources will be efficiently used to fund tangible activities.

Both TCCC and UNDP RBEC managers will make every effort not to charge their travel expenses (tickets, accommodation costs, daily allowances, etc), with an exception to approved travel expenses of the RPC. The RPC may approve, with consent of the project development and implementation sub-committee, travel expenses of non TCCC or non UNDP RBEC region staff, such as experts from UNDP Headquarters or other third parties, for relevant project activities.

Standard UNDP cost-recovery arrangements would apply to the donor funding, including 7 % GMS and ISS based on the universal price lists as applicable to the countries where project-related activities will be held.

