



**МІНІСТЕРСТВО ЕКОНОМІЧНОГО  
РОЗВИТКУ І ТОРГІВЛІ  
УКРАЇНИ**

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№ \_\_\_\_\_  
На № \_\_\_\_\_

**Координатору системи ООН  
в Україні /  
Постійному представнику Програми  
розвитку ООН  
пану Олів'є Адаму**

**Шановний пане Адаме!**

Міністерство економічного розвитку і торгівлі України, користуючись нагодою, засвідчує свою повагу Вам особисто і Програмі розвитку ООН та висловлює вдячність за багаторічне плідне співробітництво, активну підтримку діяльності Міністерства, спрямованої на прискорення процесів суспільного розвитку, а також прогресу в досягненні Україною Цілей Розвитку Тисячоліття.

Спільна робота Мінекономрозвитку та ПРООН з реалізації протягом останніх 6 років проекту «Цілі Розвитку Тисячоліття - Україна» створила додаткові можливості для проведення системної роботи в досягненні Цілей Розвитку Тисячоліття, посиленні інституційної спроможності, підвищенні професійного рівня фахівців Міністерства, удосконаленні системи стратегічного планування, підвищенні якості аналітичних та прогнозних документів, запровадженні практики розроблення та видання моніторингових звітів та аналітичних доповідей.

В контексті вищезазначеного Мінекономрозвитку сподівається на подальшу співпрацю з високопрофесійною командою ПРООН в рамках проекту «Прискорення прогресу в досягненні Цілей Розвитку Тисячоліття в Україні» на період його реалізації до 2015 року і передає відповідний проектний документ, погоджений першим заступником Міністра економічного розвитку і торгівлі України Копиловим В.А.

Додаток на 18 арк.

З повагою

Заступник Міністра

Мінекономрозвитку  
№4011-07/3766-11 від 02.02.2012

**В. В. Бандуров**



**United Nations Development Programme**

**Country: Ukraine**

**Project Document**

**Project Title** Acceleration of Millennium Development Goals Progress in Ukraine

**UNDAF Outcome(s):** Reduction of poverty in rural areas through socio-economic development activities

**Expected CP Outcome(s):** Reduction of poverty in rural areas through socio-economic development activities

**Expected Output(s):** Millennium Development Goals based strategic planning and monitoring is ensured to accelerate the progress towards the achievement of MDGs

**Implementing Partner:** Ministry of Economic Development and Trade of Ukraine

**Responsible Parties:** UNDP

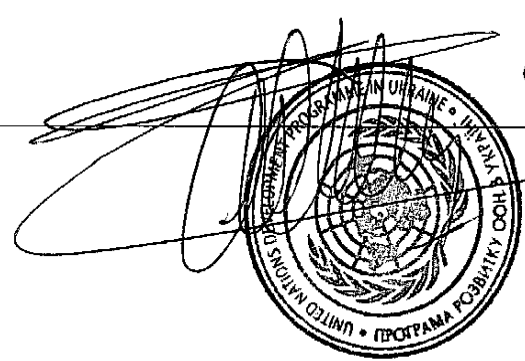
**Brief Description**

The overall objective of the Project 'Acceleration of MDGs Progress in Ukraine' is to support the Government efforts in acceleration of the progress towards the achievement of Millennium Development Goals through enhanced monitoring system, strengthened capacity in MDGs-based policy-making, planning and mainstreaming into sectoral strategies. This will be ensured by the following results: (i) the Government is assisted in monitoring of the national MDGs targets and indicators; (ii) the Government, Ministry of Economic Development and Trade, and line Ministries are supported in effective MDG-based policy-making and strategic planning; (iii) the process of localization of the national MDGs is supported; (iv) MDGs, human development, social inclusion and quality of life are promoted and advocated for.

Programme Period:	2012-2016	2012 AWP budget:	120,000 USD
Key Result Area (Strategic Plan):	Reducing Poverty and MDGs	Total resources required	600,000 USD
Atlas Award ID:	_____	Total allocated resources:	240,000 USD
Start date:	January 2012	• Regular	240,000 USD
End Date	December 2016	Unfunded budget:	360,000 USD
PAC Meeting Date	22.12.2011	In-kind Contributions:	
Management Arrangements	NIM		

Agreed by Ministry of Economic Development and Trade of Ukraine:

Agreed by UNDP:



28 December 2012

## I. SITUATION ANALYSIS

In September 2000, the largest-ever gathering of world leaders ushered in the new millennium by adopting the Millennium Declaration. The Declaration, endorsed by 189 countries, was then translated into a roadmap setting out goals to be reached by 2015. The eight Millennium Development Goals (MDGs) build on agreements made at United Nations conferences in the 1990s and represent commitments by all countries to reduce poverty and hunger, and to tackle ill-health, gender inequality, lack of education, lack of access to clean water and environmental degradation.

The process of establishing an MDG framework in Ukraine started in 2000, when the President of Ukraine signed the United Nations Millennium Declaration. The global MDGs were adopted at the national level in 2003. The Ministry of Economy of Ukraine, with support from UNDP, conducted analytical, consolidating and organisational work on adapting the global Goals to the national context. The National Report Millennium Development Goals – Ukraine was an outcome of this work, determining the country's long-term Goals.

In 2009, the Ministry of Economy of Ukraine initiated a review of the MDG targets and their respective indicators in accordance with current developments and projected trends in the post crisis period. As a result an updated matrix (15 targets and 33 indicators) was developed through a transparent and open strategic planning process. The following national Goals were set: Goal 1: Reduce Poverty (3 targets and 5 indicators); Goal 2: Ensure Quality Lifelong Education (2 targets and 6 indicators); Goal 3: Promote Gender Equality (2 targets and 4 indicators); Goal 4: Reduce Child Mortality (1 target and 2 indicators); Goal 5: Improve Maternal Health (1 target and 2 indicators); Goal 6: Reduce and Slow Down the Spread of HIV/AIDS and Tuberculosis and Initiate a Trend to Decrease their Scales (2 targets and 6 indicators); Goal 7: Ensure Environmental Sustainability (4 targets and 8 indicators).

Ukraine is considered as a country performing below its potential, lagging behind its Central European neighbours and facing governance and institutional weaknesses. This gradually been changed in mid 2000s with political transformations underway, a clear strategy of alignment with Europe. Because of strong demand for Ukraine's traditional products, economic growth averaged 7.5 percent per year from 2000 to 2007 while fiscal deficit was a low 2 percent of GDP; foreign capital was flowing in; and public debt stood at only 14.8 – 12.3 percent of GDP in 2006 and 2007 respectively. Ukraine was opening its economy and working towards becoming a member of the WTO, which it did in May 2008. Meanwhile, close ties with Europe were being pursued under the EU's Neighbourhood Policy and negotiations began for an Association Agreement and a Deep and Comprehensive Free Trade Agreement. Without overcoming institutional and governance weaknesses, Ukraine proved vulnerable to the financial crisis that hit late 2008, more so than many other countries. Markets reacted very quickly: by the end of 2008, Ukraine was shut out of international capital markets, suffering loss of reserves and bank deposits, and encountering sharp drops in fiscal revenues and exports, especially of steel, its major export. The bottom was reached about mid-2009, with GDP shrinking by 14.8 percent year to year. Ukraine's economy returned to growth in 2010, but the recovery remains fragile and governance concerns have increased. Real GDP grew 4.2 percent in 2010.

Despite economic growth until mid-2008 and other successes, progress towards achieving MDGs is uneven. Ukraine managed to reduce the absolute poverty (measured by 5.05 USD in PPP) from 9 percent in 2005 to 2.5 percent in 2010 and the relative poverty (measured by the nationally defined poverty line) from 27 percent in 2005 to 24 percent in 2010. However, the poverty level in rural areas remains to be almost twice as high as in urban areas. While most of the targets for the education, maternal health, and child mortality goals have been reached or exceeded, the goal related to HIV/AIDS and tuberculosis remains a major concern. Ukraine continues to be the country with the highest estimated HIV prevalence (1.3%) in the whole of Europe and unlike many countries around the world, continues to have the growing HIV epidemic with the annually increasing number of the newly reported infections (over 20,500 in 2010), and the deaths from AIDS-related causes (3,100 in 2010). Gender equality remains an issue: representation of women in Parliament is very low – 8 percent. The exclusion of women from decision-making at the highest political levels is inconsistent with their high levels of participation at lower levels in the public sector. The average wage of a woman was equal to 77 percent of that of a man in 2010.

Having analysed the situation, the Government plans to address these challenge and shortcomings. There is a need in the development of the capacity of the state to deal with MDG-based strategic planning, policy formulation and implementation for human development and inclusive society building. It should be also instrumental in order to build long-lasting national consensus on the agenda of reforms. Further work towards achieving MDGs in Ukraine requires adaptation of new methods and approaches in strategic planning for effective translation of the MDGs into operational targets of government policy and strategy-building. This would be especially important, since the Government has recently initiated a revision of the Law on strategic planning, which, if approved, will result into the new rules of preparation, implementation, monitoring and evaluation the national and regional strategies and programmes. The current Project is based on the lessons learned from the past (namely MDGP-Vision for People of UNDP implemented in 2003-2011 and other UN development interventions), and best practices from other countries and globally.

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## II. STRATEGY

The overall objective of the project is to support the Government efforts to accelerate the progress towards the achievement of MDGs through enhanced monitoring system, strengthened capacity in MDGs-based policy-making, planning and mainstreaming into sectoral strategies and programmes.

This will be achieved through the following:

- Assisting the Government in monitoring the national MDGs targets and indicators through data collection, analysis and interpretation; identification of the most serious gaps and shortcomings, as well successes and best practices; and preparation and dissemination of regular reports to national, sub-nationals and international stakeholders. The project will provide an open platform for data collection and enhance national statistics to monitor reliable data on poverty and MDGs, human development, social inclusion and quality of life for subsequent policy-making. The Project will support analytical and research work in a number of MDG-related areas to identify shortcomings and provide policy options.
- Supporting the Government of Ukraine, the Ministry of Economic Development and Trade of Ukraine and line Ministries in effective MDG-based policy-making and strategic planning to ensure the acceleration of the national MDGs. This will be done through capacity development activities, provision of analytical support and sharing the best international practices aimed at improved social and economic forecasting system; strengthened MDG-based policy-making and strategic planning abilities; mainstreaming MDGs into sectoral development strategies. Important aspect of this work will include the promotion of human development, social inclusion and quality of life concepts to enable the development of pro-poor and inclusive socio-economic policies. Incorporation of MDGs into the key government and sectoral strategic planning documents at the national and sub-national levels will be in a focus of the project work. Finally, the Project will facilitate policy dialogue among a wide range of constituencies on the Post 2015 Agenda.
- Supporting the process of localization of the national MDGs through awareness raising, capacity development and analytical activities. The project will support sub-national authorities in at least five regions of Ukraine to develop and institutionalize the MDGs monitoring platform, prepare and disseminate the regional reports on MDGs progress, develop the MDGs-based local strategies and action plans.
- Promoting, advocating and raising awareness among governmental, not-governmental and research institutions and broad society on MDGs, human development, social inclusion and quality of life. The project will promote the national policy dialogues and debate on the MDGs related issues, development and production of a number of advocacy materials and carry out public awareness campaigns, share the information and maintain the web-sites.

The project will be complementary to other efforts of UN agencies and donor community to contribute to MDGs achievement in Ukraine by 2015. The project will link up to other UNDP projects using MDGs based approach. Trainings, workshops and capacity development activities for governmental, non-governmental and research institutions will be conducted on request or based on needs assessments. The project will provide international expertise for capacity development, networking and experience sharing. The international institutions and experts will assist in MDGs subject areas as well as in human development, social inclusion and quality of life. By working in the regions of Ukraine, and using links of UNDP's local development initiatives, the project will support grassroots demand for reforms. It will encourage local authorities to incorporate new ideas into strategic planning at the local level and will create linkages between local and central-level policy-makers and MDGs stakeholders. To ensure a comprehensive approach the project will partner with numerous governmental and non-governmental institutions, such as Cabinet of Ministers of Ukraine, Administration of the President of Ukraine, State Statistics Service of Ukraine, Ministry of Health of Ukraine, Ministry of Social Policy of Ukraine, Ministry of Education, Sciences, Youth and Sports of Ukraine, Ministry of Environment and Natural Resources of Ukraine, Parliament of Ukraine, Oblast State Administrations, NGOs and think-tanks and academia.

### III. RESULTS AND RESOURCES FRAMEWORK

<p><b>Intended Outcome as stated in the Country Programme Results and Resource Framework:</b> Reduction of poverty in rural areas through socio-economic development activities</p> <p><b>Outcome indicators as stated in the Country Programme Results and Resources Framework, including baseline and targets:</b> Millennium Development Goals based strategic planning and monitoring is ensured to accelerate the progress towards the achievement of MDGs; T: # of state policy documents integrating MDGs; MDGs are regularly monitored and used for policy planning and implementation; B: MDGs are not adequately reflected or referred to in state policy documents; Government actions towards MDGs achievements are sub-optimal and not always systemic to have an impact and accelerate the progress; T: 2012-2015 - 3 policy documents developed per year; Data collected and analyzed regularly</p> <p><b>Applicable Key Result Area (from 2008-11 Strategic Plan):</b> Poverty eradication and achievement of internationally agreed development goals, including MDGs</p> <p><b>Partnership Strategy:</b> The project will seek opportunities for partnership with all relevant stakeholders, which include the line ministries, sub-national authorities, civil society organizations and think tanks. The Project will closely cooperate with UNDP BRC and UNDP BDP in the framework of the regional and global initiatives. The Project will actively work on the resource mobilization to cover the unfunded gaps.</p>				
<p><b>Project title and ID (ATLAS Award ID):</b></p>				
INTENDED OUTPUTS	OUTPUT TARGETS FOR (YEARS)	INDICATIVE ACTIVITIES	RESPONSIBLE PARTIES	INPUTS
<p><b>Output 1:</b> Government efforts to accelerate the progress towards the achievement of MDGs supported through enhanced monitoring system, strengthened capacity in MDGs-based policy-making, planning and mainstreaming into sectoral strategies and programmes</p> <p><b>Baselines:</b></p> <ol style="list-style-type: none"> <li>There is a weak capacity and lack of technical skills to regularly monitor the national MDGs progress, and to ensure the preparation of the regular reports in accordance with international requirements</li> <li>Often changes in strategic priorities do not ensure adequate</li> </ol>	<p><u>Targets 2012</u></p> <ul style="list-style-type: none"> <li>at least one MDG Monitoring Report prepared and disseminated</li> <li>at least 3 national and sector development strategies/programmes/plans that incorporate/ are based on MDGs targets and indicators</li> <li>at least 1 region that institutionalized MDGs and prepared and disseminated regional reports</li> <li>at least 5 advocacy activities and events on MDGs, human development, social inclusion and quality of life conducted</li> </ul>	<p><b>Activity 1:</b> Support to the Government in monitoring of the national MDGs targets and indicators</p> <ol style="list-style-type: none"> <li>Assistance in collection, analysis and interpretation of the data related to the MDGs targets and indicators, as well human development, social exclusion and quality of life;</li> <li>Assistance in interpretation of the data to identify most serious gaps and shortcomings, as well successes and best practices;</li> <li>Assistance in preparation of the regular MDG monitoring reports and their wide dissemination, in partnership with numerous stakeholders;</li> <li>Support with preparation of the final comprehensive MDG report 2015, which</li> </ol>	<p>Ministry of Economic Development and Trade, UNDP</p>	<p>71 300 (local consultants) 71400 (contractual services - individuals) 71600 (travel) 72100 (contractual services) 72500 (supplies) 74200 (audio visual) 74500 (miscellaneous)</p> <p><b>Budget:</b> 600,000 USD</p> <p><u>2012: 120,000 USD</u></p> <p>71 300 (local consultants) 14,000 USD</p> <p>71400 (contractual)</p>

<p>incorporation of MDGs into national and sector development strategies</p> <p>3. MDGs are localized only in 3 regions of Ukraine</p> <p>4. There is still a low level of awareness about MDGs targets and indicators</p> <p><b>Indicators:</b></p> <p>1. Number of regular MDG Monitoring Reports prepared and disseminated</p> <p>2. Number of national and sector development strategies/programmes/plans that incorporate/ are based on MDGs targets and indicators</p> <p>3. Number of regions that institutionalized MDGs and prepared and disseminated regional reports</p> <p>4. Number of advocacy activities and events on MDGs, human development, social inclusion and quality of life conducted</p> <p><b>Gender Marker Rating and Motivation: 2</b></p>	<p><b>Targets 2013</b></p> <ul style="list-style-type: none"> <li>- at least one MDG Monitoring Report prepared and disseminated</li> <li>- at least 3 national and sector development strategies/programmes/plans that incorporate/ are based on MDGs targets and indicators</li> <li>- at least 1 region that institutionalized MDGs and prepared and disseminated regional reports</li> <li>- at least 5 advocacy activities and events on MDGs, human development, social inclusion and quality of life conducted</li> </ul> <p><b>Targets 2014-2016</b></p> <ul style="list-style-type: none"> <li>- at least 3 MDG Monitoring Reports prepared and disseminated</li> <li>- at least 5 national and sector development strategies/programmes/plans that incorporate/ are based on MDGs targets and indicators</li> <li>- at least 3 region that institutionalized MDGs and prepared and disseminated regional reports</li> <li>- at least 15 advocacy activities and events on MDGs, human development, social inclusion and quality of life conducted</li> </ul>	<p>will assess the overall progress and articulate vision and suggestions for the future development agenda;</p> <p>5. Assistance in enhancement of the national statistics to monitor reliable data on poverty and MDGs, human development, social inclusion and quality of life;</p> <p>6. Support of researches and studies in a number of MDG-related areas, including poverty alleviation, human development, social exclusion, quality of life.</p> <p><b>Activity 2:</b> Support to the Government of Ukraine, Ministry of Economic Development and Trade, and line Ministries in effective MDG-based policy-making and strategic planning to ensure the acceleration of the national MDGs</p> <p>2.1. Capacity development activities, provision of analytical support and sharing the best international practices for improved social and economic forecasting system;</p> <p>2.2. Support in MDG-based policy-making and strategic planning activities, such as preparation of the national and sectoral development strategies, programmes and plans, etc;</p> <p>2.3. Support in mainstreaming MDGs into national and sectoral development strategies and programmes;</p> <p>2.4. Promotion of human development, social inclusion and quality of life concepts to enable the development of pro-poor and inclusive socio-economic policies;</p> <p>2.5. Support the policy dialogue among a wide range of constituencies on the Post 2015 Agenda.</p>	<p>services - individuals) 51,000 USD</p> <p>71600 (travel) 7,000 USD</p> <p>72100 (contractual services) 27,000 USD</p> <p>72500 (supplies) 2,000 USD</p> <p>74200 (audio visual) 16,000 USD</p> <p>74500 (miscellaneous) 3,000 USD</p> <p>2013: 120,000 USD 71 300 (local consultants) 14,000 USD</p> <p>71400 (contractual services - individuals) 51,000 USD</p> <p>71600 (travel) 7,000 USD</p> <p>72100 (contractual services) 27,000 USD</p> <p>72500 (supplies) 2,000 USD</p> <p>74200 (audio visual) 16,000 USD</p> <p>74500 (miscellaneous)</p>
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		<p><b>Activity 3:</b> Support to the process of localization of the national MDGs</p> <p>3.1. Support to sub-national authorities to develop and institutionalize the MDGs monitoring platform;</p> <p>3.2. Support to sub-national authorities to prepare and disseminate the regional reports on MDGs progress;</p> <p>3.3. Support to sub-national authorities to develop the MDGs-based local strategies and action plans.</p> <p><b>Activity 4:</b> Promotion, advocacy and raising awareness on MDGs, human development and social inclusion</p> <p>4.1. Promotion of the national policy dialogues and debate on the MDGs related issues;</p> <p>4.2. Development and production of a number of advocacy materials;</p> <p>4.3. Distribution of the Global MDG reports and other materials produced globally and regionally;</p> <p>4.4. Carrying out public awareness campaigns, such as journalists completions, press conferences, etc;</p> <p>4.5. Sharing the information and maintenance of the web-site.</p>	<p>3,000 USD</p> <p><u>2014-2016: 360,000 USD</u></p>
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**Capacity Development Tracker**

<b>Question</b>	<b>Rating</b>
1) <b>National Partner-Led:</b> To what extent has the project development process been led by the national partner?	2 -- The project has been developed jointly, through equal efforts by the national partner and UNDP
2) <b>Sound diagnosis:</b> To what extent is the capacity development support based on (or will it include) detailed assessments?	2 -- Capacity development support will be based on general assessments
3) <b>Comprehensive Response:</b> To what extent is the project's capacity development support comprehensive, or part of a comprehensive capacity development initiative?	3 -- The project itself provides comprehensive capacity development support, or the capacity development support is an integral part of a wider capacity development initiative

#### IV. ANNUAL WORK PLAN

Year: 2012

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME				RESPONSIBLE PARTY	PLANNED BUDGET		
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount
<p><b>Output 1:</b> Government efforts to accelerate the progress towards the achievement of MDGs supported through enhanced monitoring system, strengthened capacity in MDGs-based policy-making, planning and mainstreaming into sectoral strategies and programmes</p> <p><b>Baselines:</b></p> <ol style="list-style-type: none"> <li>1. There is weak capacity and lack of technical skills to regularly monitor the national MDGs progress, and to ensure the preparation of the regular reports in accordance with international requirements</li> <li>2. Often changes in strategic priorities do not ensure adequate incorporation of MDGs into national and sector development strategies</li> <li>3. MDGs are localized only in 3 regions of Ukraine</li> <li>4. There is still a low level of awareness about MDGs targets and indicators</li> </ol> <p><b>Indicators:</b></p> <ol style="list-style-type: none"> <li>1. Number of regular MDG Monitoring Reports prepared and disseminated</li> <li>2. Number of national and sector development</li> </ol>	<p><b>Activity 1:</b> Support to the Government in monitoring of the national MDGs targets and indicators</p> <ol style="list-style-type: none"> <li>1. Assistance in collection, analysis and interpretation of the data related to the MDGs targets and indicators, as well human development, social exclusion and quality of life;</li> <li>2. Assistance in interpretation of the data to identify most serious gaps and shortcomings, as well successes and best practices;</li> <li>3. Assistance in preparation of the regular MDG monitoring reports and their wide dissemination, in partnership with numerous stakeholders;</li> <li>4. Assistance in enhancement of the national statistics to monitor reliable data on poverty and MDGs, human development, social inclusion and quality of life;</li> <li>5. Support of researches and studies in a number of MDG-related areas, including poverty alleviation, human development, social exclusion, quality of life.</li> </ol> <p><b>Total</b></p>	X	X	X	X	Ministry of Economic Development and Trade (00942), UNDP	04000/TRAC	71 300 (local consultants) 72100 (contractual services) 74200 (audio visual) 71400 (contractual services - individuals)	5,000 USD 5,000 USD 5,000 USD 19,000 UDS
									<b>34,000 USD</b>

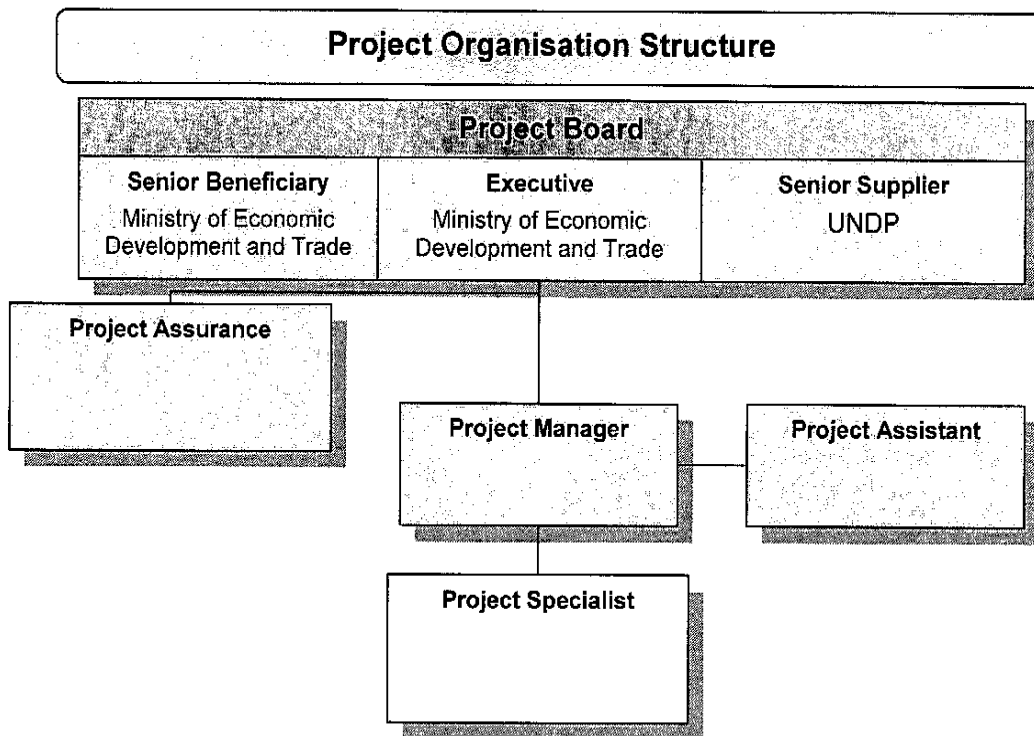


<p>strategies/programmes/plans that incorporate/ are based on MDGs targets and indicators</p> <p>3. Number of regions that institutionalized MDGs and prepared and disseminated regional reports</p> <p>4. Number of advocacy activities and events on MDGs, human development, social inclusion and quality of life conducted</p> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- at least one MDG Monitoring Report prepared and disseminated</li> <li>- at least 3 national and sector development strategies/programmes/plans that incorporate/ are based on MDGs targets and indicators</li> <li>- at least 1 region that institutionalized MDGs and prepared and disseminated regional reports</li> <li>- at least 5 advocacy activities and events on MDGs, human development, social inclusion and quality of life conducted</li> </ul> <p><b>Gender Marker Rating and Motivation:</b> 2</p>	<p><b>Activity 2:</b> Support to the Government of Ukraine, Ministry of Economic Development and Trade, and line Ministries in effective MDG-based policy-making and strategic planning to ensure the acceleration of the national MDGs</p> <p>2.1. Capacity development activities, provision of analytical support and sharing the best international practices for improved social and economic forecasting system;</p> <p>2.2. Support in MDG-based policy-making and strategic planning activities, such as preparation of the national and sectoral development strategies, programmes and plans, etc;</p> <p>2.3. Support in mainstreaming MDGs into national and sectoral development strategies and programmes;</p> <p>2.4. Promotion of human development, social inclusion and quality of life concepts to enable the development of pro-poor and inclusive socio-economic policies.</p> <p>2.5. Support the policy dialogue with a wide range of constituencies on the Post 2015 Agenda.</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>X</p>	<p>Ministry of Economic Development and Trade (00942)</p>	<p>04000/TRAC</p>	<p>71 300 (local consultants) 72'100 (contractual services) 74200 (audio visual) 71400 (contractual services individuals)</p>	<p>5,000 USD 15,000 USD 5,000 USD 23,000 USD</p>
<p><b>Total</b></p>									<p><b>48,000 USD</b></p>

	<p><b>Activity 3: Support to the process of localization of the national MDGs</b>  3.1. Support to sub-national authorities to develop and institutionalize the MDGs monitoring platform;  3.2. Support to sub-national authorities to prepare and disseminate the regional reports on MDGs progress;  3.3. Support to sub-national authorities to develop the MDGs-based local strategies and action plans.</p> <p><b>Total</b></p>	X	X	X	X	X	Ministry of Economic Development and Trade (00942)	04000/TRAC	71 300 (local consultants)	4,000 USD
									71600 (travel)	
	<p><b>Activity 4: Promotion, advocacy and raising awareness on MDGs, human development and social inclusion</b>  4.1. Promotion of the national policy dialogues and debate on the MDGs related issues;  4.2. Development and production of a number of advocacy materials;  4.3. Distribution of the Global MDG reports and other materials produced globally and regionally;  4.4. Carrying out public awareness campaigns, such as journalists completions, press conferences, etc;  4.5. Sharing the information and maintenance of the web-site.</p> <p><b>Total</b></p>	X	X	X	X	X	Ministry of Economic Development and Trade (00942)	04000/TRAC	72100 (contractual services)	4,000 USD
									74200 (audio visual)	3,000 USD
										<b>7,000 USD</b>

	Project Administration 1. Project Associate 2. Travel 3. Supplies 4. Miscellaneous	X	X	X	X	X	Ministry of Economic Development and Trade (00942)	04000/TRAC	71400 (contractual services - individuals) 71600 (travel) 72500 (supplies) 74500 (miscellaneous)	9,000 USD
										4,000 USD 2,000 USD 3,000 USD
	<b>Total</b>									<b>18,000 USD</b>
<b>TOTAL</b>										<b>120,000 USD</b>

## V. MANAGEMENT ARRANGEMENTS



**Implementing Partner:** Ministry of Economic Development and Trade of Ukraine will be an Implementing Partner. Ministry of Economic Development and Trade of Ukraine makes an ideal partner as it is one of the leading institutions within the Government of Ukraine which is responsible for (i) strategic planning, (ii) development of socio-economic strategies and policies, and (iii) monitoring formulation and implementation of HIV/AIDS prevention policies. The Ministry of Economic Development and Trade of Ukraine is also the government focal point for MDGs.

**Project Board:** The Project Board is responsible for making, on a consensus basis, management recommendations for a project when guidance is required by the Project Manager. Particularly, the Project Board will have the responsibility to review/endorse project documents and revisions thereto, annual work plans, quarterly and annual project reports.

This Board has three roles:

- Executive representing the project ownership to chair the group. For this project, the Ministry of Economic Development and Trade will assume the role of Project Board Executive.
- Senior Supplier role to provide guidance regarding the technical feasibility of the project. This role will be assumed by UNDP.
- Senior Beneficiary role to ensure the realization of project benefits from the perspective of project beneficiaries. The Ministry of Economic Development and Trade will assume the role of Project Senior Beneficiary.

To discuss the strategic issues of the project activities and its impact, and to ensure that best available international and national expertise is given due consideration in formulating the project strategy, the Project Board may decide to invite to its meetings other stakeholders.

**Advisory Committee:** The Project will also establish an Advisory Committee, which will convene a broader group of stakeholders – including the Ministry of Health of Ukraine, the Ministry of Social Policy, the Ministry of Education, Sciences, Youth and Sports of Ukraine, the Ministry of Environment and Natural Resources of Ukraine, NGOs and Think-tanks and Academia, and UN Agencies. The objective of the Advisory Committee is to provide a forum for the Project to communicate and solicit stakeholder perspectives on Project plans, progress, results and risks.

**Project Assurance:** The Project Assurance role supports the Project Board by carrying out objective and independent project oversight and monitoring functions. This role ensures

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appropriate project management milestones are managed and completed. This role will be performed by a UNDP Ukraine Programme Officer.

**Project Manager:** The Project Manager has the authority to run the Project on a day-to-day basis on behalf of the Project Board within the constraints laid down by the Project Board. The Project Manager is responsible for day-to-day management and decision-making for the Project. The Project Manager's prime responsibility is to ensure that the Project produces the results specified in the Project document, to the required standard of quality and within the specified constraints of time and cost.

**The Project team:** The Project Team will consist of the following local staff:

- Project Manager (full time);
- Project Specialist (full time);
- Project Associate (full time).

The ToRs of the above-mentioned positions are attached to the present Project Document (See Annex 1). Contracts for services of individual contractors (for advisory and consultancy support) will be completed between UNDP and the selected experts for each thematic subject area in accordance with the approved the work plan. The experts will be competitively selected based on an open competition, according to UNDP rules and regulations.

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## VI. MONITORING FRAMEWORK AND EVALUATION

In accordance with the programming policies and procedures outlined in the UNDP User Guide, the project will be monitored through the following:

### Within the annual cycle

- On a quarterly basis, a quality assessment shall record progress towards the completion of key results, based on quality criteria and methods captured in the Quality Management table below.
- An Issue Log shall be activated in Atlas and updated by the Project Manager to facilitate tracking and resolution of potential problems or requests for change.
- Based on the initial risk analysis submitted (see annex 1), a risk log shall be activated in Atlas and regularly updated by reviewing the external environment that may affect the project implementation.
- Based on the above information recorded in Atlas, a Project Progress Reports (PPR) shall be submitted by the Project Manager to the Project Board through Project Assurance, using the standard report format available in the Executive Snapshot.
- a project Lesson-learned log shall be activated and regularly updated to ensure on-going learning and adaptation within the organization, and to facilitate the preparation of the Lessons-learned Report at the end of the project
- a Monitoring Schedule Plan shall be activated in Atlas and updated to track key management actions/events

### Annually

- **Annual Review Report.** An Annual Review Report shall be prepared by the Project Manager and shared with the Project Board and the Outcome Board. As minimum requirement, the Annual Review Report shall consist of the Atlas standard format for the QPR covering the whole year with updated information for each above element of the QPR as well as a summary of results achieved against pre-defined annual targets at the output level.
- **Annual Project Review.** Based on the above report, an annual project review shall be conducted during the fourth quarter of the year or soon after, to assess the performance of the project and appraise the Annual Work Plan (AWP) for the following year. In the last year, this review will be a final assessment. This review is driven by the Project Board and may involve other stakeholders as required. It shall focus on the extent to which progress is being made towards outputs, and that these remain aligned to appropriate outcomes.

## Quality Management for Project Activity Results

<b>OUTPUT 1:</b> Government efforts to accelerate the progress towards the achievement of MDGs supported through enhanced monitoring system, strengthened capacity in MDGs-based policy-making, planning and mainstreaming into sectoral strategies and programmes		
<b>Activity Result 1 (Atlas Activity ID)</b>	Monitoring of MDGs	Start Date: 2012 End Date: 2016
<b>Purpose</b>	Support to the Government in monitoring of the national MDGs targets and indicators	
<b>Description</b>	Assistance to the Government in monitoring of the national MDGs targets and indicators through the data collection, analysis and interpretation; identification of the most serious gaps and shortcomings, as well successes and best practices; and preparation and dissemination of the regular reports to the national, sub-nationals and international stakeholders.	
<b>Quality Criteria</b>	<b>Quality Method</b>	<b>Date of Assessment</b>
Availability of the factual evidence	Project Reports	Regularly
Feedback of the Partners	Interviews with beneficiaries	Regularly, after completion of each advisor assignment
<b>Activity Result 2 (Atlas Activity ID)</b>	MDG-based policy-making and strategic planning	<b>Start Date: 2012 End Date: 2016</b>
<b>Purpose</b>	Support to the Government of Ukraine, Ministry of Economic Development and Trade, and line Ministries in effective MDG-based policy-making and strategic planning to ensure the acceleration of the national MDGs	
<b>Description</b>	Supporting the Government of Ukraine, Ministry of Economic Development and Trade, and line Ministries in effective MDG-based policy-making and strategic planning to ensure the acceleration of the national MDGs. This will be done through capacity development activities, provision of analytical support and sharing the best international practices aimed at improved social and economic forecasting system; strengthened MDG-based policy-making and strategic planning abilities; mainstreaming MDGs into sectoral development strategies.	
<b>Quality Criteria</b>	<b>Quality Method</b>	<b>Date of Assessment</b>
Availability of the factual evidence	Project Reports	Regularly
Feedback of the Partners	Interviews with beneficiaries	Regularly, after completion of each advisor assignment
Activity Result 3 (Atlas Activity ID)	Localization of MDGs	Start Date: 2012 End Date: 2016
<b>Purpose</b>	Support to the process of localization of the national MDGs	
<b>Description</b>	The project will support sub-national authorities in at least 5 regions of Ukraine to develop and institutionalize the MDGs monitoring platform, prepare and disseminate the regional reports on MDGs progress, develop the MDGs-based local strategies and action plans	
<b>Quality Criteria</b>	<b>Quality Method</b>	<b>Date of Assessment</b>
Availability of the factual evidence	Project Reports	Regularly
Feedback of the Partners	Interviews with beneficiaries	Regularly, after completion of each advisor assignment

Activity Result 4 (Atlas Activity ID)	Advocacy and raising awareness	Start Date: 2012 End Date: 2016
<b>Purpose</b>	Promotion, advocacy and raising awareness on MDGs, human development and social inclusion	
<b>Description</b>	The project will promote the national policy dialogues and debate on the MDGs related issues, development and production of a number of advocacy materials and carry out public awareness campaigns, share the information and maintain the web-sites	
<b>Quality Criteria</b>	<b>Quality Method</b>	<b>Date of Assessment</b>
Availability of the factual evidence	Project Reports	Regularly
Feedback of the Partners	Interviews with beneficiaries	Regularly, after completion of each advisor assignment



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## VII. LEGAL CONTEXT

If the country has signed the Standard Basic Assistance Agreement (SBAA), the following standard text must be quoted:

This document together with the CPAP signed by the Government and UNDP which is incorporated by reference constitute together a Project Document as referred to in the SBAA [or other appropriate governing agreement] and all CPAP provisions apply to this document.

Consistent with the Article III of the Standard Basic Assistance Agreement, the responsibility for the safety and security of the implementing partner and its personnel and property, and of UNDP's property in the implementing partner's custody, rests with the implementing partner.

The implementing partner shall:

- a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) assume all risks and liabilities related to the implementing partner's security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement.

The implementing partner agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document".

#	Description	Date Identified	Type	Impact & Probability	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	Status
1.	MDGs progress not accelerated due to possible new wave of crisis	December 2011	Strategic	Given the current social and economic trends, as well as forecasts a new wave of economic recession may commence that would impede the progress towards MDGs P = 2 I = 4	Develop and implement the most effective strategies based on the international experience that would allow the country to overcome the economic recession and structural shortcomings. Strongly promote MDGs related targets and ensure their incorporation into the main government policies and programmes.	Ministry of Economic Development and Trade	Project manager	December 2011	no change
2	Shortage of available financial resources	December 2011	Financial	Given the currently changing situation with the donors assistance in Ukraine, shortage of available financial resources for the project is possible P = 3 I = 5	Actively persuade external donors, and government partners to seek alternative (innovative) sources of funding and/or maximize on existing resources	Programme Manager	Project manager	December 2011	no change

## **ANNEXES**

**Risk Analysis:**

**Terms of Reference:**