

Project 00126977 - COVID-19 Crisis Response												
ANNUAL WORK PLAN BUDGET SHEET												
EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME						RESPONSIBLE PARTY	PLANNED BUDGET			
and indicators including annual targets		2020		2021		Source of Funds	Budget Description		Amount, USD 2020	Amount, USD 2021		
		Q2	Q3	Q4	Q1						Q2	
Output 1. Enhance capacities of the crisis management structure of the Government through strategic planning and coordination with the government institutions across all sectors to provide a response to the national crisis caused by the COVID-19 outbreak in a coordinated and inclusive manner:	Activity 1.1 Provide technical expertise to the Office of the Prime-Minister, Secretariat of the Cabinet of Ministers of Ukraine and the State Commission on Technical-Environmental and Emergency Situations which it operates, to improve inter-ministerial multi-sectoral emergency response and long term COVID19 response planning;						UNDP	71300 Local Consultants	40,000	0		
	<ul style="list-style-type: none"> Set up a crisis management unit with 6 short-term experts 	x	x				Office of the Prime-Minister:	71400 Contractual services Individuals: Project Coordinator/ Project Associate (50%) 6 months	7,651	0		
Indicators / Targets (2020):	<ul style="list-style-type: none"> Assist the Government with the development of crisis response policies/strategies 	x					Secretariat of the Cabinet of Ministers/State Commission on Technical-Environmental and Emergency Situations:	72100 Contractual services	9,778	0		
At least, 3 draft multi-sectoral emergency COVID-19 response policies developed (socio-economic sector; health sector; human rights etc.)	<ul style="list-style-type: none"> Establish and maintain an efficient dialogue and coordination mechanism for liaison with other stakeholders 	x	x				selected ministries	74200 Printing, Design, Translations	500	0		
1 multi-sectoral long-term COVID19 response strategy developed								75700 Trainings and Conferences	1,000	0		
10 emergency plans of line ministries developed/reviewed								75100 Facilities & Administration (7%)	4,125	0		
1 emergency situation telecommuting and e-document circulation digital tool for civil servants developed												
1 mobile/IT solution designed and rolled out	Total Activity 1.1								63,054	0		
	Activity 1.2 Assess the social and economic impact of the restrictive measures and economic downturn, and develop an economic recovery strategy, including the immediate measures to be introduced by the government for recovering economic growth and sustained progress towards SDGs:						- UNDP:	71300 Local Consultants	10,000	0		
	<ul style="list-style-type: none"> Engage short-term technical experts for conducting a socio-economic impact assessment 	x					- Office of the Prime-Minister:	72100 Contractual services	10,000	0		
	<ul style="list-style-type: none"> Develop multi-sectoral response policies/strategies, incl. measures for sustained progress towards SDGs 	x	x				- Secretariat of the Cabinet of Ministers/State Commission on Technical-Environmental and Emergency Situations:	74200 Printing, Design, Translations	578	0		
	<ul style="list-style-type: none"> Facilitate a consultative process with major think tanks and CSO on the recovery strategies 	x	x				- Ministry of Health:	75700 Trainings and Conferences	1,278	0		
	<ul style="list-style-type: none"> Develop/review emergency plans of the key line non-health ministries 	x	x				- Ministry of Economic Development and Trade:	75100 Facilities & Administration (7%)	1,530	0		
	Total Activity 1.2						- selected line ministries		23,386	0		

	Activity 1.3 Develop and introduce digital solutions for government coordination, remote access of civil servants to their workplaces, COVID19 prevalence/incidence mapping, data/analytics for early warning and crisis management, and information sharing to citizens in partnership with mobile operators:								- UNDP:	71300 Local Consultants	10,000	0
	• Conduct a needs assessment and existing solutions mapping	x							- Office of the Prime-Minister:	74200 Printing, Design, Translations	500	0
	• Design an IT/mobile solution for citizen outreach		x						- Secretariat of the Cabinet of Ministers/State Commission on Technical-Environmental and Emergency Situations:	75700 Trainings and Conferences	500	0
	• Design an emergency telecommuting and e-document circulation digital tool for civil servants		x						- Ministry of Digital Transformation of Ukraine	75100 Facilities & Administration (7%)	770	0
	• Roll-out the solutions among the target audiences		x									
	Total Activity 1.3										11,770	0
	Activity 1.4 Set up a crisis management unit under the Ministry of Foreign Affairs to provide technical advice and subject-matter expertise with a strong focus on crisis management communication support in response to COVID-19 outbreak in Ukraine.								UNDP	71300 Local Consultants	10,000	0
	• Map, liaise and coordinate international humanitarian assistance for Ukraine	x	x						The Ministry of Foreign Affairs of Ukraine	72100 Contractual services	10,000	0
	• Attract business and international financial support to the crisis management activities of the MFA	x	x						Office of the Prime-Minister	75100 Facilities & Administration (7%)	1,400	0
	• Set-up a crisis communication structure and mechanisms in MFA, conduct the regular media audit, SWOT analysis and develop strategies to respond to the information attacks and critical media situations		x	x								
	• Develop crisis management/coordination and reputational narratives and visuals, and provide strategic social media support to the MFA in crisis situations and recovery phase including communicating on how the government prepares, respond and recover from the crisis		x	x								
	Total Activity 1.4										21,400	0
	Total Output 1										119,610	0
Output 2. Strengthen the capacity of the Ministry of Health of Ukraine to ensure resilience and preparedness of the healthcare system response to COVID-19 pandemic.	Activity 2.1 Strengthening of the health crisis management capacities within the Ministry of Health and the Ukraine Public Health Centre for providing adequate and timely response including allocation of resources, infrastructure and rapid initiation of procurement and mobilization of the national supply chain:								- UNDP:	71300 Local Consultants	30,000	0
Indicators / Targets (2020):	• Assess the health crisis management capacities within the Ministry of Health and the Ukraine Public Health Centre	x							- Secretariat of the Cabinet of Ministers/State Commission on Technical-Environmental and Emergency Situations:	71400 Contractual services Individuals: Project Coordinator/ Project Associate (50%) 6 months	7,651	0
1 assessment report on the health crisis management capacities of MOH and UPHC	• Strengthen human resource capacity of the MoH governance structure to support the epidemiological surveillance and adequate management of medical institutions during crisis response.	x	x						- Ministry of Health:	74200 Printing, Design, Translations	700	0
1 set of recommendations to the Chief Medical Officer of Ukraine to improve inter-ministerial coordination of healthcare system entities in emergency situations	• Transfer UNDP global knowledge from countries with experience of effectively responding to COVID-19 for the improved implementation of governmental response programmes, in alignment with the SDGs.		x						- Ukraine Public Health Centre	75100 Facilities & Administration (7%)	2,685	0
1 set of recommendations to the State Commission on Technical-Environmental and Emergency Situations on the collection, management and provision of reliable and verified data												0
	Total Activity 2.1										41,035	0
	Activity 2.2 Provide technical expertise to the Chief Medical Officer of Ukraine to improve inter-ministerial coordination of healthcare system entities as well as to collect, manage and provide verified data to the State Commission on Technical-Environmental and Emergency Situations to support the national response and prepare information products for updates and committee decision making.								- UNDP:	71300 Local Consultants	30,000	0
		x	x	x					- Secretariat of the Cabinet of Ministers/State Commission on Technical-Environmental and Emergency Situations:	74200 Printing, Design, Translations	470	0
									- Ministry of Health:	75100 Facilities & Administration (7%)	2,133	0
									- Ukraine Public Health Centre			0

Indicators / Targets (2021):	Activity 4.2												
Mapping of provided services State-owned enterprises Ministry of Culture and Information Policy based on analysis of the business process and public services	- Set up policy advisory unit with 4 short-term experts under the Ministry of Culture and Information Policy - Set up policy advisory unit with 3 short-term experts under the Ministry Environmental Protection and Natural Resources of Ukraine					x	x	x	- UNDP;	TRAC	71300 Local Consultants	61,577	0
Recommendations on SMEs development to alignment strategies with international standards and best practices	Conduct an analysis of the business process and public services provided by the Ministry of Culture and Information Policy and its State-owned enterprises in order to ensure proper mapping of provided services					x	x	x	- Office of the Prime-Minister;	11888	71300 Local Consultants	0	78,905
Recommendations on digital governance tools for the operational activities	Conduct an assessment on on the best practises on the SMEs development					x	x	x	- Secretariat of the Cabinet of Ministers/State Commission on Technical-Environmental and Emergency Situations;	TRAC	75700 Training, Workshops and Confer	5,000	0
Recommendations onstitutional capacity gaps of the Ministry of Environmental Protection and Natural Resources of Ukraine	Analyzed used of digital governance tools for the operational activities of the Ministry of Culture and Information Policy					x	x	x	- line ministries;	11888	71400 Contractual services Individuals: Project Coordinator/ Project Associate (83%) for 6 months (another 17% will be fuded from SDG project)	0	27,274
	Conducted analysis the policy-making, strategic planning and policy management capacities of the Ministry of Environmental Protection and Natural Resources and across Ukraine's governmental institutions required with payed attention to reforms' implementation in line with the SDG targets and the overlapping priorities with the EU-Ukraine Association Agreement and to align the Ukraine's intention in joining to the European Green Deal (EGD)					x	x	x		11888	75100 Facilities & Administration (8%)	0	8,494
	Conducted analysis of the institutional capacity gaps of the Ministry of Environmental Protection and Natural Resources of Ukraine					x	x	x					
	Total Activity 4.2											66,577	114,673
	Total Output 4											161,369	114,673
TOTAL Facilities & Administration (7%)												17,500	0
TOTAL AWP												428,869	114,673

Prepared by:

Daryna Golosna, Project Associate *Daryna Golosna*Nazar Grom, Project Manager *Nazar Grom*

Cleared by:

Olena Ursu, Programme Specialist, Democratic Governance (Team Leader) *Olena Ursu*Igor Gutsulyak, Programme Analyst, DG *Igor Gutsulyak*Manal Fouani, Deputy Resident Representative UNDP *Manal Fouani*

Approved by:

Dafina Gercheva, Resident Representative UNDP *Dafina Gercheva*