



**CASCOS BLANCOS  
CAPACETES BRANCOS  
CASQUES BLANCS  
WHITE HELMETS**



**UN  
Volunteers**

inspiration in action

## Project Document

**Project Title:**

Prevention and response to emergencies and disasters through voluntarism

**Start Date:** 1 April 2013

**End Date:** 31 March 2014

**Implementing Partner:** United Nations Volunteers (UNV)

### Brief Description

In 2010, natural disasters caused 300,000 deaths and material damage amounting to \$49.4 billion in Latin American.

The White Helmets Commission and the United Nations Volunteers Programme will collaborate on this project to improve prevention and response to emergencies and disasters through the development of volunteering, particularly in Latin America and the Caribbean.

The expected outcome of the project is a strengthened response capacity to disasters and emergencies, particularly in Latin America and the Caribbean, and also outside the region, through the development and consolidation of a regional volunteer network of individual volunteers and volunteer corps in the respective countries.

The project is initially for one year, with the willingness of all parties to make efforts to extend to three years through the mobilization of resources from both the Argentine government and other donors.

Atlas Award ID:	
Atlas Project ID:	
Date of PAC:	23 August 2012

Total budget:	USD 275 000
Assigned resources:	
Government of Argentina	275 000

**Agreed by:**

Government of Argentina:

Date:

Ambassador Verónica Ferraris  
Secretary for International Coordination and Cooperation  
Ministry of Foreign Affairs and Worship

United Nations Volunteers:

Date:

  
Richard Dictus, Executive Coordinator

17/4/13

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## I. SITUATION ANALYSIS

### Background

According to a report released by ECLAC, the United Nations Economic Commission for Latin America and the Caribbean, in 2010 natural disasters caused 300,000 deaths and material damage amounting to \$49.4 billion in Latin America<sup>1</sup>. Haiti and Chile were the countries most affected by disasters: devastating earthquakes reaching seven on the Richter scale killed 222,570 Haitians and caused damage worth \$7.754 billion dollars to the economy of this Caribbean country. Another even more powerful quake of 8.8 on the Richter scale, in Chile, caused damage amounting to \$30 billion, while the number of deaths was 521. Natural disasters caused material damage of \$5.3 billion in Mexico, and \$1.03 billion in Brazil, where there were 556 victims. In Guatemala there were 174 casualties and economic damage rose to \$1.553 billion dollars. Colombia suffered damages of \$342 million, and 280 deaths.

Of the ten most populous countries in the hemisphere (Argentina, Brazil, Canada, Colombia, Chile, Ecuador, United States, Mexico, Peru and Venezuela), seven are highly vulnerable to tectonic disasters such as earthquakes and volcanic eruptions<sup>2</sup>.

Every year, more than 200 million people are affected by droughts, floods, cyclones, earthquakes, forest fires and other threats<sup>3</sup>. In addition to poverty, increasing population density, environmental degradation and global warming are making the impact of natural disasters even worse.

Governments worldwide have committed to take action to reduce disaster risk and have adopted a guideline called the Hyogo Framework for Action (Hyogo Framework) to reduce vulnerabilities to natural hazards. The Framework provides assistance to the efforts of nations and communities to become more resilient to the threats that endanger the benefits of development and to cope with them better. Collaboration is the basis of the Hyogo Framework: disasters can affect anyone and are therefore everyone's business. Disaster risk reduction should be part of everyday decision making, from how people educate their children to how they plan their cities. Each decision can make us more vulnerable or, conversely, more resilient.

The priorities of the Hyogo Framework for Action are: making disaster risk reduction a priority; knowing the risk and taking action; developing a greater understanding and awareness; reducing risk; being prepared and ready to act.

The White Helmets Commission is an Argentinian government initiative, designed to act at the international level under the Ministry of Foreign Affairs. White Helmets focuses on the fight against hunger and poverty, integrated risk management, disaster response and coordination of international humanitarian assistance. Its mission is to contribute to reducing hunger and poverty in line with the Millennium Development Goals, and urgently respond to disasters and emergencies, through a model of partnership that aims to: (i) strengthen the existing mechanisms of prevention, preparedness, mitigation and response in countries in Latin America and the Caribbean

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<sup>1</sup> Eco-Sitio – Portal de Medio Ambiente y Ecología  
<http://noticias-ambientales-internacionales.blogspot.de/2010/12/latinoamerica-el-costo-de-los-desastres.html>

<sup>2</sup> Disaster Risk Management Today, UNISDR, <http://www.eird.org/gestion-del-riesgo/index.html>

<sup>3</sup> Hyogo Framework for Action 2005-2015, UNISDR, <http://www.eird.org/mah/marco-de-accion-de-hyogo.pdf>

facing situations of natural disasters and emergencies, through the development and consolidation of volunteering, (ii) strengthen and work, through training of local volunteer corps, on disaster prevention and mitigation and vulnerability reduction, and (iii) the training and integration of national volunteers into a Regional Network of Volunteers.

White Helmets was presented before the United Nations and the Organization of American States (OAS) in the mid-90s and recognized by both organizations. Its work over 15 years in the five continents has established it as well-recognition in the region and world-wide.

The United Nations Volunteers (UNV) programme is the UN organization that contributes to peace and development through volunteerism worldwide. Volunteerism is a powerful means of engaging people in tackling development challenges, and it can transform the pace and nature of development. Volunteerism benefits both society at large and the individual volunteer by strengthening trust, solidarity and reciprocity among citizens, and by purposefully creating opportunities for participation. UNV contributes to peace and development by advocating for recognition of volunteers, working with partners to integrate volunteerism into development programming, and mobilizing an increasing number and diversity of volunteers, including experienced UN Volunteers, throughout the world. UNV embraces volunteerism as universal and inclusive, and recognizes volunteerism in its diversity as well as the values that sustain it: free will, commitment, engagement and solidarity.

White Helmets and UNV have worked together on disaster response and risk reduction efforts since 1995.

UNV's Programme Strategy 2009-2011 identifies crisis prevention and recovery as one of the strategic areas for the organization's work. In this focus area, UNV's strategy articulates sub-sectors as a key intervention in which volunteering can add indisputable value, including in the field of disaster prevention and risk reduction.

In disaster response, the role and contribution of volunteerism is well recognized<sup>4</sup>. In fact, when a disaster happens, volunteers are normally the first to act. The impact of volunteers in disaster response can be tremendous, as the extent of damage – in terms of economic and human loss – is greatly influenced by the initial response to a disaster.

In 1995, it was the massive voluntary response of citizens to the Hanshin earthquake in Japan that led to the *International Year of Volunteers* being held in 2001. In turn, this fostered a greater understanding of the role of volunteers in the humanitarian field and in Disaster Risk Reduction (DRR). The increased recognition of volunteerism in DRR was marked by the *Yokohama Strategy and Plan of Action for a Safer World* and the UN General Assembly.

Furthermore, in the recommendations of the *Hyogo Framework for Action 2005-2015*, the importance of volunteerism is highlighted. For example, within the *Priorities for Action*, it suggests the need to "promote community participation in disaster risk reduction through the adoption of specific policies," including, "the strategic management of volunteer resources." It also calls for the development of specific mechanisms to engage active stakeholder participation in disaster risk and reduction by "building on the spirit of volunteerism." Further, it acknowledges that "civil society, including volunteers and community-based organizations, the scientific community and

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<sup>4</sup> Contribution of Volunteerism to Disaster Risk Reduction, UNV, May 2012, <http://www.unv.org/en/news-resources/resources/on-volunteerism/unv-practice-notes/doc/practice-note-contribution-of.html>

the private sector are vital stakeholders in supporting the implementation of disaster risk reduction at all levels.” The Hyogo Framework also called for education and training to “promote community-based training initiatives, considering the role of volunteers, as appropriate, to enhance local capacities to mitigate and cope with disasters.”

Volunteerism was also highlighted as a way of contributing to community resilience, community engagement and good governance for all stakeholders, particularly those most vulnerable to disasters. “As an outgrowth of good governance, volunteerism was cited as an important contributor in creating community engagement and therefore improved resilience.”<sup>5</sup>

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## II. STRATEGIES

Motivated by the mandates of UNV and White Helmets Commission, this project will focus on strategies in the Hyogo Framework: making disaster risk reduction a priority; knowing the risk and taking action; developing a greater understanding and awareness; reducing risk; and being prepared and ready to act.

More specifically, this project will respond to the challenges mentioned above with the following objectives:

### **Project Aim**

The aim of the project is to strengthen prevention and response to emergencies and disasters through the development of volunteering, particularly in Latin America and the Caribbean.

### **Outcome**

Strengthened response capacity to disasters and emergencies, particularly in Latin America and the Caribbean, and also outside the region, through the consolidation of a regional volunteer network of individual volunteers and volunteer corps in the respective countries.

### **Expected Outputs**

**Output 1: White Helmets’ response capacity strengthened**, in reply to calls from UN agencies, both in the deployment of personnel and supplies for disasters in and beyond the LAC region.

**Output 2: Regional Humanitarian Volunteer Network** developed and consolidated, by strengthening local voluntary bodies working on the prevention, mitigation, preparedness and response to complex emergencies and disasters, through specific country-based projects.

**Output 3: Increased awareness** of the principles, concepts and contributions of volunteerism in various countries.

### **Activities under the project**

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<sup>5</sup> Contribution of Volunteerism to Disaster Risk Reduction, UNV, May 2012, <http://www.unv.org/en/news-resources/resources/on-volunteerism/unv-practice-notes/doc/practice-note-contribution-of.html>

**Output 1: White Helmets' response capacity strengthened**, in reply to calls from UN agencies, both in the deployment of personnel and supplies for disasters in and beyond the LAC region.

White Helmets is mandated, based on a request from the affected country or the international community, to respond to disasters and emergencies, mainly in Latin America and the Caribbean, but also in other regions.

General Assembly resolution 58/118 (10 Feb 2004) "recognizes the value of domestic and regional actions aimed at making pre-identified, standby and trained national volunteer corp such as the White Helmets available to the United Nations system, through the United Nations Volunteers and other agencies, and in accordance with accepted United Nations procedures and practices, in order to provide specialized human and technical resources for emergency relief and rehabilitation."

This resolution also "Encourages Member States to identify their respective national focal points for the coordination with White Helmets in order to continue to provide the United Nations system with an accessible global network of rapid response teams in case of humanitarian emergencies."

Using this mandate as a basis, by responding to requests from the UN system, this output will be achieved through more effective deployment of rapid response teams of White Helmet's skilled volunteers, as well as prepositioning / storage and transfer of supplies for response to disasters and emergencies. The volunteer teams will also be supplied with the key items needed to accomplish their missions.

White Helmets has a database of some 3000 volunteers, specialized in disaster response. These include, for example, specialists in damage assessment and needs analysis, management of evacuees and refugees camps, water and sanitation, search and rescue in urban area, psychosocial assistance in emergencies, among others. They are, in general, working full time, but are available to leave their employment at short notice to volunteer as part of a rapid response team. In some cases, agreements have been made by White Helmets with their employers to facilitate their release. Most, but not all, of these volunteers are Argentinian.

When a response is requested from the UN system, and if White Helmets' volunteers are sent on mission to the country affected by the disaster, these volunteers will be deployed to the country facing the disaster. The volunteers will come under a contractual agreement with White Helmets, and be covered by the conditions of service determined by White Helmets, as defined in paragraph 4 of the Standard Letter of Agreement (Appendix II).

Within the country they will work with field-based partners, including White Helmets, UNV, UNESCO and WFP, UNDP, OCHA, as well as cooperation with agencies of various countries and non-governmental organizations (International Committee Red Cross and Red Crescent, Pan American Health Organization, etc.), in a coordinated response. GA resolution 58/118 (10 Feb 2004) notes the "success of coordinated actions carried out [by White Helmets] since then [1994] with, inter alia, the United Nations Children's Fund, the World Food Programme, the office for the Coordination of Humanitarian Affairs of the Secretariat, the United Nations Development Programme and the United Nations Volunteers,..."

At the onset of an emergency, the project, in collaboration with OCHA (if involved), may use a team of pre-identified online volunteers<sup>6</sup> to map the scope and nature of the emergency, through direct links with communities in the affected areas. This mapping will assist in determining the most appropriate locations and nature of response required by feeding into the coordinated response efforts, leveraging the knowledge of professionals in specific areas as required. It will also provide briefing material for volunteers deployed in the response teams and bring tailored solutions through skills such as IT development; writing, editing and translating; and training and coaching.

The indicator of success for this output is the "Percentage of White Helmets' emergency missions in response to calls from the UN system that are acknowledged by UN authorities as successful", with the target at 100%.

**Output 2: Regional Humanitarian Volunteer Network** developed and consolidated, by strengthening of local voluntary bodies working on the prevention, mitigation, preparedness and response to complex emergencies and disasters.

The programme logic for this output is based on the fact that White Helmets and UNV both have extensive experience in building local capacity for communities to be aware of potential disasters, and to be prepared to respond if needed. For example, UNV has implemented many such projects, particularly in East Asia, the Pacific and Latin America in this area<sup>7</sup>. White Helmets, for its part, has developed and implemented numerous projects to strengthen local volunteer corps in over 10 countries in Latin America and the Caribbean, under the agreement between Organisation of American States, the inter-American Development Bank and White Helmets.

This output will be achieved by training local volunteers, according to the demands of countries and sub-regions, in multiple disciplines, such as: supply management; relief; threat and vulnerability mapping; risk assessment; volunteering and disasters; gender and disasters; and structural mitigation measures.

Based on requests from the affected countries, it will aim to have an equitable distribution of activities among different LAC sub-regions and regional bodies: Specialized Meeting on Social and Natural Disaster Risk Reduction, Civil Defense, Civil Protection, and Humanitarian Assistance (REHU), Center for Coordination of Natural Disaster Prevention in Central America (CEPREDENAC), Andean Committee for Disaster Prevention and Response (CAPRADE), (CAPRADE) and Caribbean Disaster Emergency Management Agency (CDEMA).

Based on the written agreement of the respective government, and a clear description of the required activities, training will be integrated into projects and activities of the UN programme in the respective country, and in collaboration with partners such as the White Helmets Focal Points in 16 countries in the region (including Argentina). In all cases, project activities will fit within the Common Humanitarian Action Plan (CHAP) in the given country or region. White Helmets and UNV will also jointly participate in flash appeals and Consolidated Appeals Processes.

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<sup>6</sup> The Online Volunteering service offers tools to facilitate the management of opportunities and online volunteers, provides guidance on online collaboration, and shares best practices and lessons learned via the website, the monthly newsletter and email-based user support. To ensure quality and to set the conditions for a safe and positive online volunteering experience, UNV screens organizations and opportunities, and monitors the feedback organizations and volunteers provide on their collaboration. (<http://www.onlinevolunteering.org/en/index.html>)

<sup>7</sup> UNV in action: Disaster response: <http://www.unv.org/en/news-resources/resources/on-volunteerism/good-examples/doc/unv-in-action-disaster.html>

White Helmets and/or UNV will facilitate training for local volunteers with the aim to give the more vulnerable local communities greater capacity to address their social problems and the issues arising from natural phenomena. White Helmets, with many years' experience in such training, will use and adapt already developed training curricula and tools.

In addition to gender and disaster training, in all missions and project activities the participation in missions, in terms of percentage and levels of decision-making, will aim for gender equality.

The bodies of trained volunteers will promote joint activities in support of humanitarian assistance and disaster risk management through, among other tools, the development of a Regional Humanitarian Volunteer Network, to which individual volunteers and volunteer corps in the respective countries will contribute. For this, technical specialists from the respective parties will agree on project objectives, the formation of regional teams and the modus operandi. These volunteers will also be available to join extra-regional White Helmets' missions requested by OCHA, UNHCR and other UN agencies.

The targets for this output are: three local voluntary bodies and 60 local volunteers per year demonstrate better capacity in prevention, mitigation, preparedness and response; and 1 project per year implemented and / or supported in any of the sub-regions.

**Output 3:** Increased awareness of the principles, concepts and contributions of volunteerism in various countries.

UNV and White Helmets will collaborate on related activities that will include the development and publication of manuals and other specific studies on volunteerism and disaster risk management, as well as outreach work.

It will also include participation and outreach activities on the principles of volunteerism and participation in the country-based and specific meetings and forums convened for that purpose.

This output requires strategic alliances. Thus, UNV and White Helmets will constantly seek to build networks to optimize resources to promote their mandates and avoid duplication of efforts.

In addition, the ability to respond to emergencies requires extensive coordination, which can only be achieved through the formation of functional networks, with the participation of all sectors of government at different political and administrative levels, from national, local, and the community. This project will focus on the promotion of such networks, in each of the participating institutions and partners.

Another element of this output are studies on volunteerism and disaster risk reduction and response. Such research would foster increased awareness and help advocate for greater volunteer involvement in this area. One example of such work is study on gender and disasters, entitled "Hacia una perspectiva de género ante situaciones de emergencias y desastres", (Towards a gender perspective of emergencies and disasters)<sup>8</sup> This study has led White Helmets to promote activities that link vulnerability

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<sup>8</sup> Hacia una perspectiva de género ante situaciones de emergencias y desastres:  
<http://www.cascosblancos.gov.ar/?q=es/node/162>

and gender in emergencies and disasters, strengthening the capacity of women who are part of the affected population, and establish gender sensitive damage assessments.

For the promotion and dissemination of the principles, concepts and contributions of volunteers, only networking allows the sharing of adequate knowledge and information. This interagency coordination is vital for all national, sub-regional, regional, and local institutions involved in these issues, as well as for all the UN agencies.

The ultimate tool for this coordination is training of staff in both specific national agencies (if required) and local volunteer corps, to promote the communication between both entities (state and civil society), through specific projects as requested by the respective countries.

The targets for this output are: two advocacy activities (including forums and conferences) per year; and two publications per year disseminated.

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### III. RESULTS AND RESOURCES FRAMEWORK

The project activities are detailed below in the Results and Resources Framework. See Appendix 1.

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### IV. MANAGEMENT ARRANGEMENTS

#### Project Management Arrangements<sup>9</sup>

UNV is the Implementing Partner for this project. White Helmets is the Responsible Party (see details below).

**Project Steering Committee:** The Project Steering Committee is the group responsible for making by consensus, management decisions for a project when guidance is required by the Responsible Party, including approval of project plans and revisions, and advancement of funds. The Project Steering Committee includes a representative from UNV, White Helmets and the Government of Argentina. The frequency of the meetings of the Steering Committee will be once every 6 months, aligned with the implementation and reporting periods, either in person or through other means (teleconference).

**Responsible Party** is defined as an entity that has been selected to act on behalf of the Implementing Partner on the basis of a written agreement or contract to purchase goods or provide services using the project budget. In addition, the Responsible Party may manage the use of these goods and services to carry out project activities and produce outputs. For this project, the Responsible Party is the White Helmets Commission. As per the UNDP POPP section on Defining a Project<sup>10</sup>, a standard Letter of Agreement between UNV (Implementing Partner) and the White Helmets Commission (Responsible Party), see Appendix II, defines the specific responsibilities of White Helmets, as the Responsible Party.

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<sup>9</sup> <https://intranet.undp.org/global/popp/ppm/Pages/Programme-and-Project-Management-Arrangements.aspx>

<sup>10</sup> <https://intranet.undp.org/global/popp/ppm/Pages/Defining-a-Project.aspx>





## V. MONITORING AND EVALUATION

In accordance with the programming policies and procedures outlined in the UNDP User Guide, the project will be monitored and evaluated through the following:

Within the annual cycle

- Each six months, White Helmets, as the Responsible Party, will record progress towards the completion of results, through a Bi-annual Progress Report (BPR) to the Project Steering Committee on the status of each output indicator with respect to the annual targets.
- Some data on the project's progress, like the number of volunteers with demonstrated greater capacity in the prevention, mitigation, preparedness and response, will be gathered through project personnel in the respective programme countries.
- A project lesson-learned log will be activated and regularly updated to ensure on-going learning and adaptation within the organization, and to facilitate the preparation of the Lessons-learned Report at the end of the project

Annually

- An Annual Project Progress Report (APPR) will be prepared by White Helmets, and shared with the Project Steering Committee. As a minimum requirement, the APPR will consist of the contents of the Bi-annual Progress Reports covering the whole year as well as a summary of results achieved against annual targets at the output level. UNV will monitor the project through review of documentation received from White Helmets and through field missions.
- The APPR will be used by the Project Steering Committee as the basis for determining the nature and scope of any requests for extension of the project.

Longer term

- After three years, if the project is extended to this duration, an external evaluation of the project will be conducted to evaluate the project's relevance, effectiveness, efficiency, impact and sustainability; to generate knowledge about good practices and lessons learned in key aspects of volunteerism; and to make recommendations for future similar projects. The evaluation will also generate knowledge about good practices in the area of volunteerism and disaster risk reduction and response.

## VI. APPENDICES

### APPENDIX 1 – RESULTS AND RESOURCES FRAMEWORK

Project Aim: The aim of the project is to strengthen prevention and response to emergencies and disasters through the development of volunteering, particularly in Latin America and the Caribbean.			
Outcome: Strengthened response capacity to disasters and emergencies, particularly in Latin America and the Caribbean, and also outside the region, through the consolidation of a regional volunteer network of individual volunteers and volunteer corps in the respective countries.			
Project Name: Prevention and response to emergencies and disasters through voluntarism			
EXPECTED OUTPUTS	OUTPUTS TARGETS	ACTIVITIES	RESPONSIBLE PARTY
			BUDGET \$US
<p><b>Output 1: White Helmets' response capacity strengthened, in reply to calls from UN agencies, both in the deployment of personnel and supplies for disasters in and beyond the LAC region.</b></p> <p><b>Indicator:</b> Percentage of White Helmets' emergency missions in response to calls from the UN system that are acknowledged by UN authorities as successful.</p>	<p>100% of emergency missions acknowledged in writing by UN authorities as successful</p>	<p><b>Activity 1.1:</b> Deployment of rapid response teams, including UN Volunteers, to disasters or emergencies in countries of the LAC region and beyond</p> <p><b>Activity 1.2:</b> Prepositioning, storage and transfer of humanitarian supplies for disasters and emergencies in countries of the LAC region and beyond</p> <p><b>Activity 1.3:</b> Procurement of equipment and other materials necessary for carrying out response tasks</p> <p><b>Activity 1.4:</b> Incorporation on White Helmets' database of volunteer profiles based on project requirements and country needs.</p>	<p>White Helmets</p> <p>White Helmets</p> <p>White Helmets</p> <p>White Helmets</p> <p>45,000</p> <p>77,000</p> <p>10,000</p> <p>3,000</p>
<p><b>Output 2: Regional Humanitarian Volunteer Network</b> developed and consolidated, by strengthening local voluntary bodies working on the prevention, mitigation, preparedness and response to complex emergencies and natural disasters, through specific country-based projects.</p> <p><b>Indicators:</b>            Number of local volunteer corps with demonstrated better capacity in the prevention, mitigation, preparedness and response            Number of local volunteers in local volunteer corps with demonstrated better capacity in the prevention, mitigation, preparedness and response</p>	<p>3 local voluntary bodies per year demonstrate better capacity in prevention, mitigation, preparedness and response</p> <p>60 local volunteers per year in local volunteer corps demonstrate better capacity in the prevention, mitigation, preparedness and response (at least 50% are female)</p>	<p><b>Activity 2.1:</b> Training of local volunteers, based on the demands of countries / sub-regions, in multiple disciplines: eg. supply management; relief, threat and vulnerability mapping; risk assessment; volunteering and disasters; gender and disasters; and structural mitigation measures. Technical support from UNV.</p> <p><b>Activity 2.2:</b> Support projects and activities for the training of local volunteers with the aim to give the more vulnerable local communities better capacity to address their social problems and the issues arising from natural phenomena. The resources allocated, among others things, are the following: preparation and printing of materials and / or training manuals; contracts of consultants; travel expenses of volunteers; local travel of trainers.</p>	<p>White Helmets UNV</p> <p>White Helmets</p> <p>15,000</p> <p>40,000</p>

<p>Number of projects implemented and / or supported in the sub-regions</p>	<p>volunteers) 1 project per year implemented and / or supported in any of the sub-regions: REHU, CDERA, CEPREDENAC, CAPRADE.</p>	<p><b>Activity 2.3:</b> Forming and supporting structured volunteer networks, with the participation of all sectors of government at different political and administrative levels.</p>	<p>White Helmets</p>	<p>10,000</p>
<p><b>Output 3:</b> Increased awareness of the principles, concepts and contributions of volunteerism in various countries. <b>Indicators:</b> Number of advocacy activities (including participation in forums and conferences) carried out Number of materials published and disseminated</p>	<p>2 advocacy activities (including forums and conferences) per year 2 publications per year disseminated</p>	<p><b>Activity 3.1:</b> Promotion and development of activities related to volunteerism carried out by UNV and / or White Helmets through specific projects <b>Activity 3.2:</b> Training of staff in both specific national agencies (if required) and local volunteer corps, to promote the communication between both entities (state and civil society), through specific projects as requested by the respective countries <b>Activity 3.3:</b> Preparation and printing of manuals, studies and promotional material <b>Activity 3.4:</b> Participation and outreach activities on the value of volunteerism and disaster risk management and in specific meetings and forums convened for that purpose</p>	<p>White Helmets UNV White Helmets White Helmets White Helmets</p>	<p>15,000 15,000 8,000 7,000</p>
<p><b>Project Monitoring</b></p>			<p>UNV</p>	<p>5,000</p>
<p><b>UNV Administration</b></p>			<p>UNV</p>	<p>25,000</p>
<p><b>Total</b></p>				<p>275,000</p>



**LETTER OF AGREEMENT BETWEEN  
THE UNITED NATIONS VOLUNTEERS PROGRAMME AND  
WHITE HELMETS COMMISSION  
ON THE IMPLEMENTATION OF  
"PREVENTION AND RESPONSE TO EMERGENCIES AND DISASTERS THROUGH  
VOLUNTARISM"  
WHEN UNV SERVES AS IMPLEMENTING PARTNER**

Your Excellency,

1. Reference is made to the consultations between officials of the United Nations Volunteers Programme (hereinafter referred to as "UNV") in Germany and officials of White Helmets (hereinafter referred to as "WH") with respect to the realization of activities by WH in the implementation of the project *Prevention and response to emergencies and disasters through voluntarism*, as specified in Attachment 1: Project Document, to which UNV has been selected as implementing partner.
2. In accordance with the Project Document and with the following terms and conditions, we confirm our acceptance of the activities to be provided by WH towards the project, as specified in Attachment 2: Description of Activities (hereinafter referred to as "Activities"). Close consultations will be held between WH and UNV on all aspects of the Activities.
3. WH shall be fully responsible for carrying out, with due diligence and efficiency, all Activities in accordance with its Financial Regulations and Rules.
4. In carrying out the activities under this Letter, the personnel and sub-contractors of WH shall not be considered in any respect as being the employees or agents of UNV. UNV does not accept any liability for claims arising out of acts or omission of WH or its personnel, or of its contractors or their personnel, in performing the Activities or any claims for death, bodily injury, disability, damage to property or other hazards that may be suffered by WH, and its personnel as a result of their work pertaining to the Activities.
5. Any subcontractors, including NGOs under contract with WH, shall work under the supervision of the designated official of WH. These subcontractors shall remain accountable to WH for the manner in which assigned functions are discharged.
6. Upon signature of this Letter, UNV will make payments to WH, according to the schedule of payments specified in Attachment 3: Schedule of Activities, Facilities and Payments. If any mission, due to its specific needs, requires a different disbursement of payments, UNV will be duly informed by WH, and any changes in the provisions for the disbursement of payments will be analyzed by VNU depending on the relevance with the objectives and activities set out in the project.
7. WH shall not make any financial commitments or incur any expenses which would exceed the budget for the Activities as set forth in Attachment 3. WH shall regularly consult with UNV concerning the status and use of funds and shall promptly advise UNV any time when WH is aware that the budget to carry out these Activities is insufficient to fully implement the project in the manner set out in the Attachment 2. UNV shall have no obligation to provide WH with any funds or to make any reimbursement for expenses incurred by WH in excess of the total budget as set forth in Attachment 3.
8. WH shall submit a cumulative financial report each six months (31 March, 30 September). The report will be submitted to UNV within 30 days following those dates. The format will follow the standard UNDP expenditure report [a model copy of which is provided as Attachment 4]. UNV will include the financial report by WH in the financial report for *Prevention and response to emergencies and disasters through voluntarism*.

9. WH shall submit such progress reports relating to the Activities as may reasonably be required by the project manager/assurance in the exercise of his or her duties.
10. WH shall furnish a final report within 12 months after the completion or termination of the Activities, including a list of non-expendable equipment purchased by WH and all relevant audited or certified financial statements and records related to such Activities, as appropriate, pursuant to its Financial Regulations and Rules.
11. Equipment and supplies that may be furnished by UNV or procured through UNV funds will be disposed as agreed, in writing, between UNV and WH.
12. Any changes to the Project Document which would affect the work being performed by WH in accordance with Attachment 2 shall be recommended only after consultation between the parties.
13. For any matters not specifically covered by this Letter, the Parties would ensure that those matters shall be resolved in accordance with the appropriate provisions of the Project Document and any revisions thereof and in accordance with the respective provisions of the Financial Regulations and Rules of WH and UNDP.
14. The arrangements described in this Letter will remain in effect until the end of the project, or the completion of activities of WH according to Attachment 2, or until terminated in writing (with 30 days notice) by either party. The schedule of payments specified in Attachment 3 remains in effect based on continued performance by WH unless it receives written indication to the contrary from UNV.
15. Any balance of funds that is undispersed and uncommitted after the conclusion of the Activities shall be returned within 90 days to UNV.
16. Any amendment to this Letter shall be effected by mutual agreement, in writing,
17. All further correspondence regarding this Letter, other than signed letters of agreement or amendments thereto should be addressed to UNV Executive Coordinator, Hermann-Ehlers-Str 10, 53113, Bonn, Germany.
18. White Helmets shall keep the UNV Executive Coordinator fully informed of all actions undertaken by them in carrying out this Letter.
19. Either party may suspend this Agreement, in whole or in part, upon written notice, should circumstances arise which jeopardize successful completion of the Activities.
20. Any controversy between UNV and WH arising out of or in relation to this Letter will be settled through direct negotiations between the Parties. If an agreement is not reached through direct negotiations, the controversy will be addressed pursuant to the "Agreement between the United Nations Development Programme and the Government of the Republic of Argentina" signed on February 28<sup>th</sup> 1985 and approved on October 10<sup>th</sup> 1986 by Law 23.396".
21. If you are in agreement with the provisions set forth above, please sign and return to this office two copies of this Letter. Your acceptance shall thereby constitute the basis for your White Helmet's participation in the implementation of the project.

Yours sincerely,

Yours sincerely,

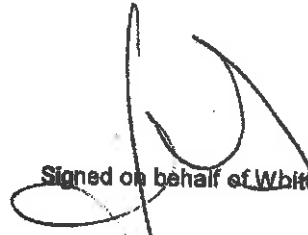
Signed on behalf of UNV



Dr. Flavia Pansieri  
Executive Coordinator

Date: 18/12/12

Signed on behalf of White Helmets



Ambassador Gabriel Fuks  
President

Date: 17/12/12





## Attachment 2

### DESCRIPTION OF ACTIVITIES

Project title: Prevention and response to emergencies and disasters through voluntarism

#### Results to be achieved by White Helmets

**Output 1:** White Helmets' response capacity strengthened, in reply to calls from UN agencies, both in the deployment of personnel and supplies for disasters in and beyond the LAC region.  
**Output 2:** Regional Humanitarian Volunteer Network developed and consolidated, by strengthening local voluntary bodies working on the prevention, mitigation, preparedness and response to complex emergencies and natural disasters, through specific country-based projects.  
**Output 3:** Increased awareness of the principles, concepts and contributions of voluntarism in various countries.

#### Activities to be performed by White Helmets

**Activity 1.1:** Deployment of rapid response teams, including UN Volunteers, to disasters or emergencies in countries of the LAC region and beyond  
**Activity 1.2:** Prepositioning, storage and transfer of humanitarian supplies for disasters and emergencies in countries of the LAC region and beyond  
**Activity 1.3:** Procurement of equipment and other materials necessary for carrying out response tasks  
**Activity 1.4:** Incorporation on White Helmet's database of volunteer profiles based on project requirements and country needs.  
**Activity 2.1:** Training of local volunteers, based on the demands of countries / sub-regions, in multiple disciplines: eg. supply management; relief, threat and vulnerability mapping; risk assessment; volunteering and disasters; gender and disasters; and structural mitigation measures  
**Activity 2.2:** Support projects and activities for the training of local volunteers with the aim to give the more vulnerable local communities better capacity to address their social problems and the issues arising from natural phenomena. The resources allocated, among others things, are the following: preparation and printing of materials and / or training manuals; contracts of consultants; travel expenses of volunteers; local travel of trainers  
**Activity 2.3:** Forming and supporting structured volunteer networks, with the participation of all sectors of government at different political and administrative levels.  
**Activity 3.1:** Promotion and development of activities related to voluntarism carried out by UNV and / or White Helmets through specific projects  
**Activity 3.2:** Training of staff in both specific national agencies (if required) and local volunteer corps, to promote the communication between both entities (state and civil society), through specific projects as requested by the respective countries  
**Activity 3.3:** Preparation and printing of manuals, studies and promotional material  
**Activity 3.4:** Participation and outreach activities on the value of voluntarism and disaster risk management and in specific meetings and forums convened for that purpose

#### Description of inputs:

<b>Activity 1.1:</b> Deployment of personnel –	US \$45,000
<b>Activity 1.2:</b> Storage and Transfer of supplies –	US \$77,000
<b>Activity 1.3:</b> Procurement of equipment –	US \$10,000
<b>Activity 1.4:</b> Volunteer candidate outreach –	US \$3,000
<b>Activity 2.1:</b> Training of local volunteers –	US \$15,000
<b>Activity 2.2:</b> Training consultants and materials –	US \$40,000
<b>Activity 2.3:</b> Supporting volunteer networks –	US \$10,000
<b>Activity 3.1:</b> Advocacy –	US \$15,000
<b>Activity 3.2:</b> Training –	US \$15,000
<b>Activity 3.3:</b> Publications –	US \$8,000
<b>Activity 3.4:</b> Travel to outreach activities –	US \$7,000

**Attachment 3**  
**Scheduled of Activities, Facilities and Payments**  
**Year: 1 Dec 2012 - 30 Nov. 2013**

EXPECTED OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES List all activities to be undertaken during the year towards stated outputs	Timeframe		Planned Budget Description	Schedule of payments by UNV (in US\$1,000)		
		Sem. 1	Sem. 2		Amt.	Sem. 1	Sem. 2
		<b>Output 1: White Helmets' response capacity strengthened, in reply to calls from UN agencies, both in the deployment of personnel and supplies for disasters in and beyond the LAC region.</b>	<p><b>Activity 1.1:</b> Deployment of rapid response teams, including UN Volunteers, to disasters or emergencies in countries of the LAC region, and beyond</p> <p><b>Activity 1.2:</b> Prepositioning, storage and transfer of humanitarian supplies for disasters and emergencies in countries of the LAC region and beyond</p> <p><b>Activity 1.3:</b> Procurement of equipment and other materials necessary for carrying out response tasks</p> <p><b>Activity 1.4:</b> Incorporation on White Helmets' database of volunteer profiles</p>				Budget Deployment of personnel
<b>Output 2: Regional Humanitarian Volunteer Network developed and consolidated, by strengthening of local voluntary bodies working on the prevention, mitigation, preparedness and response to complex emergencies and natural disasters, through specific country-based projects.</b>	<p><b>Activity 2.1:</b> Training of local volunteers</p> <p><b>Activity 2.2:</b> Support projects and activities for the training of local volunteers with the aim to give the more vulnerable local communities better capacity to address their social problems and the issues arising from natural phenomena.</p> <p><b>Activity 2.3:</b> Forming and supporting structured volunteer networks, with the participation of all sectors of government at different political and administrative levels.</p>			Transfer of supplies Procurement of equipment Volunteer candidates outreach Training Training consultants and materials	77	45	32
<b>Output 3: Increased awareness of the principles, concepts and contributions of volunteerism in various countries</b>	<p><b>Activity 3.1:</b> Promotion and development of activities related to volunteerism carried out by UNV and / or White Helmets through specific projects</p> <p><b>Activity 3.2:</b> Training of staff in both specific national agencies (if required) and local volunteer corps</p> <p><b>Activity 3.3:</b> Preparation and printing of manuals, studies and promotional material</p> <p><b>Activity 3.4:</b> Participation and outreach activities on the value of volunteerism and disaster risk management</p>			Supporting volunteer networks Project Development Training Publications Travel to outreach activities Total	10	4	6
					15	8	7
					15	8	7
					8		8
					7	4	3
					245	136	110

**Note:** Adjustments within each of the sections may be made in consultation between UNV and White Helmets. Such adjustments may be made if they are in keeping with the provisions of Project Document and if they are found to be in the best interest of the project.

Attachment 4

**MODEL UNDP EXPENDITURE REPORT**

Period \_\_\_\_\_

EXPECTED OUTPUTS and Indicators including annual targets	PLANNED ACTIVITIES <i>List all activities to be undertaken during the year towards stated outputs</i>	Planned Budget		Payments and Expenditures		
		Budget Description	Amount	Payments received	Expenditures	Balance
		<b>Total</b>				

