



Viet Nam

Date: 16 February, 2009

Dear Mr. Nguyen Tu Nhat,

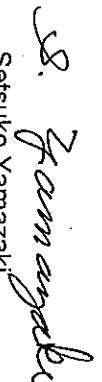
**Subject: Project 00049131, "Support to the preparation of MDGR 2008 – 2010"
2009 Annual Workplan & Budget**

Please find enclosed, for your records, the duly signed Annual Work Plan & Budget of the above-mentioned project for the year 2009. This is initiated to accommodate the implementation of activities in the approved workplan for the year 2009. These include:

- Planned budget of US\$ 33,900 for Output 1: "The progress towards achieving MDGs by 2008 and 2010 analyzed and reported with high quality, in close linkage with the process of review of SEDP 2011-2015, and in a participatory and consultative manner";
- Planned budget of US\$ 87,210 for Output 2: "MDGR findings and recommendations widely disseminated, advocated and debated to support further MDGs awareness raising and localization as well as to feed into national pro-poor policy development process";
- Planned budget of US\$ 24,660 for project management support.

The total planned budget for the year 2008 is US\$ 145,770 from UNDP TRAC fund.

With best regards,


Setsuko Yamazaki,
Country Director

Mr. Nguyen Tu Nhat
National Project Director of the Project 00049131
Ministry of Planning and Investment

cc (with attachment):

Mr. Luu Quang Khanh, Deputy Director, FERD, MPI, 02 Hoang Van Thu St., Ha Noi



Annual Work Plan

Vietnam - Hanoi

Award Id: 00049131

Report Date: 12/2/2009

Award Title: Support to the preparation of MDGR 2008-1010

Year: 2009

Project ID	Expected Outputs	Key Activities	Timeframe		Responsible Party	Planned Budget				
			Start	End		Fund	Donor	Budget Descr	Amount US\$	
00059683	Support to the preparation of	Advocacy and propaganda	1/11/08	30/6/09	VIE-National Execution	04000	UNDP	72100	Contractual Services-Companie	18,000.00
					VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	5,000.00
		Collect & process data forM	1/1/08	31/12/08	VIE-National Execution	04000	UNDP	71300	Local Consultants	1,150.00
					VIE-National Execution	04000	UNDP	72100	Contractual Services-Companie	5,000.00
		Debates and discussions	1/11/08	30/6/09	VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	16,000.00
		Disseminate MRDG 08-10	1/11/08	30/6/09	VIE-National Execution	04000	UNDP	72100	Contractual Services-Companie	48,210.00
		Document and disse. good p	1/11/08	30/6/09	VIE-National Execution	04000	UNDP	71300	Local Consultants	2,000.00
					VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	1,000.00
		Finalise & public MDGR 08-	1/6/08	31/12/08	VIE-National Execution	04000	UNDP	71200	International Consultants	13,750.00
					VIE-National Execution	04000	UNDP	72100	Contractual Services-Companie	4,000.00
					VIE-National Execution	04000	UNDP	74500	Miscellaneous Expenses	7,000.00
		Project management	1/1/08	31/12/18	VIE-National Execution	04000	UNDP	71400	Contractual Services - Individ	8,160.00
					VIE-National Execution	04000	UNDP	71600	Travel	3,000.00
					UNDP (Direct Execution)	04000	UNDP	71600	Travel	1,000.00
UNDP (Direct Execution)	04000				UNDP	72100	Contractual Services-Companie	2,000.00		
VIE-National Execution	04000				UNDP	74500	Miscellaneous Expenses	10,500.00		
TOTAL									145,770.00	
GRAND TOTAL									145,770.00	

ANNUAL WORK PLAN 2009

Project 00049131 "Support to the Preparation of MDGR 2008 – 2010"

Country: Viet Nam

ONE PLAN Outcome 1:

Social and Economic development policies, plans and law support equitable and inclusive growth and conform to the values and goals of the Millennium Declaration and other relevant international agreements and conventions

Expected OP Output:

- 1.3 Improved monitoring and evaluation of the progress in socioeconomic development toward achieving VDDGs/MDGs and meeting the commitments of Viet Nam under international agreements, with special attention to situation of poor ethnic people, children and women.

Implementing partner: Ministry of Planning and Investment

Other Partners:

Narrative:

The overall objective of this project is to contribute to the development, implementation and monitoring of national pro-poor policies and SEDPs. This will be achieved through the support to strengthening national capacity for MDGs/VDGs monitoring and reporting, comprising support to (i) the participatory and inclusive process of national monitoring and reporting on the progress towards achieving MDGs; and (ii) dissemination, advocacy of and policy dialogues pertaining to the findings and recommendations of national MDGRs, including aiming at further awareness raising and contributing to the reviews and development of national pro-poor policies and SEDPs, especially at local levels. The project, therefore, has two key outputs:

Output 1. The progress towards achieving MDGs by 2008 and 2010 analysed and reported with high quality, in close linkage with the process of review of SEDP 2006-2010 and development of SEDP 2011-2015, and in a participatory and consultative manner.

Output 2. MDGR findings and recommendations widely disseminated, advocated and debated to support further MDGs awareness raising and localization as well as to feed into national pro-poor policy development process.

Programme Period: 2006-2010
Programme Component:
<ul style="list-style-type: none">• <i>Project Title: Support to the preparation of MDGR 2008 -2010</i>• <i>Budget Code:</i>• <i>Project Duration: 1/2008 – 12/2010</i>

2009 budget: USD 145,770
Allocated resources:
<ul style="list-style-type: none">• Government• Regular TRAC: USD 145,770• OPF• Other:

Agreed by Implementing Partner: *Luaf* Date *31/12/2008*
National Project Director, Mr. Nguyen Tu Nhat

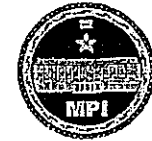
Agreed by UNDP: *S Yamazaki* Date *19/1/09*
Country Director, Setsuko Yamazaki

Annual Work Plan for Year 2009



United Nations Development Programme
Viet Nam

Year: 2009
Project Number: 00049131
Project Title: Support to the preparation of MDGR 2008 - 2010



EXPECTED CP OUTPUTS and Indicators Including annual targets	PLANNED ACTIVITIES (List all activities including M&E to be undertaken during the year towards stated CP outputs)	TIMEFRAME				ACTIVITY ID	RESPONSIBLE PARTIES	PLANNED BUDGET					
		Q1	Q2	Q3	Q4			Fund	Donor	Account	Budget Description	Amount	
CP Output 1.3. Improved monitoring and evaluation of the progress in socio- economic development, towards achieving VDGs/MDGs and meeting the commitments of Viet Nam under international agreements, with special attention to situation of poor ethnic people, children, and women.	Output 1. The progress towards achieving MDGs by 2008 and 2010 analysed and reported with high quality, in close linkage with the process of review of SEDP 2006-2010 and development of SEDP 2011-2015, and in a participatory and consultative manner												
	1.1. Collect and process available and new data and information needed for analysis on MDGs progress					ACTIVITY1							
	1.1.4. Develop a plan for maintaining and updating MDGs/VDGs database (preferably using VietInfo) necessary for the preparation of following MDGRs at central and local level	x					ACTIVITY1	MPI (and GSO)	04000	00012	71300	National consultant(s)	1.150
	1.1.5. Organize training for ministries and provinces on using VietInfo to maintain and update data necessary for MDG/VDG monitoring and reporting (in coordination with SEDM project and other relevant UNICEF-supported projects/activities)	x					ACTIVITY1	MPI	04000	00012	72100 (71300)	Sub contract/ (National consultants)	5.000
	Sub total												6.150
	1.3. Draft, conduct wide consultations on, finalise and publish national MDGRs in 2008 and 2010												
	1.3.5. Organize consultation workshops on MDGR 2010 in a close linkage with the formulation process of 5-year SEDP 2011-2015			x			ACTIVITY3	MPI	04000	00012	74500	Seminars/ workshops	7.000

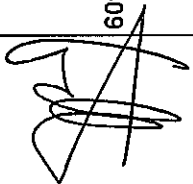

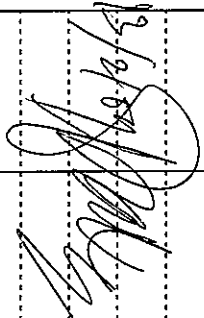



EXPECTED CP OUTPUTS and indicators including annual targets	PLANNED ACTIVITIES (List all activities including M&E to be undertaken during the year towards stated CP outputs)	TIMEFRAME				ACTIVITY ID	RESPONSIBLE PARTIES	PLANNED BUDGET					
		Q1	Q2	Q3	Q4			Fund	Donor	Account	Budget Description	Amount	
	Output 2. MDGR findings and recommendations widely disseminated, advocated and debated to support further MDGs awareness raising and localization as well as to feed into national pro-poor policy development process												
	2.1. Widely disseminate the national MDGRs 2008 and 2010					ACTIVITY5							
	2.1.2. Print full and executive MDGRs 2008 and 2010 as well as MDGs/VDGs database (hard copies and CDs) (in Vietnamese, English, and French); publish on websites (reported from 2008, subcontract is signed)	x				ACTIVITY5	MPI	04000	00012	72100	Sub contracts		36.210
	2.1.3. Design and produce small brochures, pamphlets on MDGs in Vietnamese and ethnic minority languages; publish on websites (reported from 2008)	x				ACTIVITY5	MPI	04000	00012	72100	Sub contracts		12.000
	Sub total												48.210
	2.2. Implement a wide advocacy and propaganda campaign on MDGs and MDGs progress/MDGRs at national and especially local levels					ACTIVITY6							
	2.2.3. Organize training courses for mass media staff (at central and local level) on skills to cover MDGs and MDGRs	x	x			ACTIVITY6	MPI	04000	00012	72100/ 71200	Sub contract/ International experts		10.000
	2.2.4. Organize MDGR launching event	x				ACTIVITY6	MPI and UN Comm Team	04000	00012	74500	Workshop		5.000
	2.2.5. Develop a 8-12 minutes documentary on Vietnam Progresses in MDGs/VDGs for National and International audience	x	x			ACTIVITY6	MPI and UN Comm Team	04000	00012	72100	Sub contract		8.000
	Sub total												23.000
	2.3. Involve wide ranges of stakeholders in policy debates and discussions about MDGRs 2008 and 2010's findings and recommendations and their use in (i) the SEDP reviews, implementation at both national and local levels, and formulation of new SEDS/SEDP/ pro-poor policies, and (ii) further monitoring and adaptation of VDGs/MDGs to national and local level					ACTIVITY7							

ROUTING SLIP

(Project) Award : ~~00042008~~ ~~49131~~ **49131**
49131 Support to Preparation of MDGR 2008-2010

Budget Revision Reason(Justification Type) : General Revision 1

Date 12-Feb-09 Signature 

1.	to submit (1) Previous BudRev Coverage (2) Signed 2009 Annual Work Plan (3) Cover Letter Tommaso Tabet Remark:	12-Feb-09	
2.	Phong Head of Unit to clear	18/2/09	
3	T.T.Huong/PSU to clear	18/2/09	
4.	DT/PSU Head to clear		
5.	Tien to revise/reprint (if any)	18/2/09	
6.	CD/D/CD to sign	18/2/09	
7.	Tien to make copies, send one set to PSU(for step 8)	18/2/09	
8.	T.T.Huong/PSU for SENDING TO KK and keeping one copy		

Remarks: The same Routing Slip should be retained for tracking submission process

- PO's initials must be put in box 1. _____
 Unit Head's initials must be put in box 2. _____
 PA/Sec's initials must be put in box 5. _____