**The voluntary supplemental funding mechanism for the Office of Staff Legal Assistance (OSLA)**

The General Assembly has made a decision ([resolution 68/254](http://www.un.org/en/ga/search/view_doc.asp?symbol=A/RES/68/254)) to establish a mechanism to take a voluntary payroll deduction from staff members’ salaries to supplement the funding of OSLA. This has been introduced on an experimental basis. Staff members who do not wish to participate may opt out.

The funds collected from the voluntary supplemental funding mechanism will be used to finance additional resources for OSLA.

**What is OSLA?**OSLA provides its services to current staff members, former staff members and any person wishing to make a claim in the name of an incapacitated or deceased staff member.

**How much is the voluntary payroll deduction?**
The amount of the voluntary payroll deduction is 0.05 per cent of a staff member’s net base salary, excluding post adjustment and other allowances.

The voluntary payroll deduction will be adjusted automatically to account for any change in grade, step or other change in net base salary.

**How can I opt out?**
Staff members who do not wish to participate in the voluntary supplemental funding mechanism may opt out by filling out the opt out form: [Link to form](http://sas.undp.org/Documents/OSLA_Opt_Out_form.pdf) .