

**Annual Work Plan  
Country: Armenia**

- UNDAF Outcome 1:** Inclusive and sustainable growth is promoted by reducing disparities and expanding economic and social opportunities for vulnerable group.
- Expected CP Outcome 1.2:** Vulnerable groups, in particular women and youth, have greater access to economic opportunities in the regions of Armenia
- Expected CP Outputs 1.2.1:** Vocational education, training (VET) and life-long education programmes provide with the skills and knowledge to meet the demands of labour market.
- 1.2.2:** Private public partnerships (PPP) are created in targeted areas to provide alternative livelihood opportunities and improved service provision.
- Implementing partner:** Ministry of Territorial Administration
- Responsible parties:** Ministry of Territorial Administration
- Other Partners:** Ministry of Economy, Ministry of Education and Science, State Employment Service Agency, Academic and Research Institutes, Local NGOs and CBOs, Private Sector, National Institute of Educational Reforms

Recognizing the importance of a skilled workforce for ensuring the medium and long-term sustainable development of the country, in 2011, UNDP will continue supporting the reforms in the sphere of Vocational Education and Training aimed at meeting of the requirements of labour market. Facilities of selected VET Institutions will be upgraded and whole chain of educational process starting from development of National Qualification Standards and ending up with new training materials/text books and training programs for trainees on new curricula will be modernized. In 2011 UNDP will put more emphasis on modernizing the VET curricula, building the institutional and personnel capacity and upgrading the facilities of VET colleagues in the agricultural sector taking into account the decline that this sector had experienced in 2010.

Using the CSR and responsible corporate citizenship concepts and the power of collective action, the Global Compact Armenia will implement a new two year projects directed towards supporting the process of collecting, managing and recycling of PET waste, through implementing of innovative PPP approaches.

For effective implementation of this AWP UNDP Armenia will partner with the key national institutions - with National Center for VET Development, donor organizations, business service providers and representatives of private sector.

The AWP will be the instrument referred to as the Project Document in Article 1 of the SBAA between the Government of Armenia and

Programme Period:	2010-2014	<b>2011</b>	<b>2012</b>
Programme Component:	Poverty eradication and achievement of internationally agreed development goals, including the MDGs.	<b>Estimated annualized budget:</b>	<b>1,660,477 USD</b>
Intervention Title:	Vulnerable groups, in particular women and youth, have greater access to economic opportunities in the regions of Armenia	<b>Allocated resources:</b>	<b>298,502 USD</b>
Award/Project Code:	00051430-00064041, 00060834 - 00076763	UNDP	107,200 USD
Duration:	Two years	Gov.Denmark	40,800 USD
		USAID	192,298 USD
		KPMG	257,702 USD
			1,000 USD

**Agreed by Implementing Partner:**  
Name: Vache Terteryan  
Title: Deputy Minister of Territorial Administration

  
signature  
5.06.11  
date

**Agreed by UNDP:**  
Name: Dafina Gercheva  
Title: UNDP Resident Representative

  
signature  
12.06.11  
date

Annual Work Plan: Year 2011-2012 Vulnerable groups, in particular women and youth, have greater access to economic opportunities in the regions of Armenia

EXPECTED OUTPUTS & MONITORING ACTIVITIES	Key Activities/Annual Output targets <i>List all the activities to be undertaken during the year towards stated output, including details</i>	TIMEFRAME of the year				RESP. PARTY	PLANNED BUDGET			
		Q1	Q2	Q3	Q4		DONOR ID	Budget code	Amount in USD 2011	Amount in USD 2012
<b>Global Compact Armenia – phase 2</b>										
<b>Output 1.2.2</b> Private public partnerships (PPP) are created in targeted areas to provide alternative livelihood opportunities and improved service provision.	<b>Activity 1.</b> Assistance to solid waste management for establishing waste sorting system in 6 marzes of Armenia					MTA	10480/USAID	Local Consultants (71300)	3,400	3,000
<b>Indicators:</b> No. of PPPs implemented	<b>Actions:</b> - Procurement of 600 special bins for PET sorting	X	X					Contractual services-companies (72100)	6,000	6,000
<b>Baseline:</b> PPP Concept is developed with the support of UNDP and approved by the Government in 2008	- Arrangement of the sorting schemes with municipalities in 6 marzes.		X					Materials& Goods (72300)	50,000	77,126
<b>Target:</b> 3 PPPs established by the end of 2012	- Distribution of PET bins to municipalities in Lori, Gegharkunik and Kotayq marzes		X					Miscellaneous (74500)	2,000	2,000
	- Distribution of PET bins to municipalities in Ararat, Armavir and Aragatsotn marzes			X				F&A (75100)	4,298	6,169
								USAID subtotal:	65,698	94,295
<b>Activity 1 Sub-total:</b>								<b>ACTIVITY 1 SUBTOTAL:</b>	<b>65,698</b>	<b>94,295</b>

	<p><b>Activity 2.</b>  <b>Assistance to PET processing/recycling industry/SMEs in 6 marzes of Armenia.</b></p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>- Procurement of 12 mobile presses for PET processing.</li> <li>- Selection and contracting of operators in Lori, Gegharkunik and Kotayq marzes</li> <li>- Distribution of presses to selected SMEs in Lori, Gegharkunik and Kotayq marzes</li> <li>- Selection and contracting of operators in Ararat, Armavir and Aragatsoth marzes.</li> <li>- Distribution of presses to selected SMEs in Ararat, Armavir and Aragatsoth marzes.</li> </ul>	X	X	X	X		MTA	10480/USAID	Local consultant (71300)	4,000	3,800
									Materials& Goods (72300)	72,458	97,985
									Miscellaneous (74500)	2,000	2,000
									F&A (75100)	5,492	7,272
									<b>USAID subtotal:</b>	<b>83,950</b>	<b>111,057</b>
<b>Activity 2 Sub-total:</b>									<b>ACTIVITY 2 SUBTOTAL:</b>	<b>83,950</b>	<b>111,057</b>

Activity 3. Sub-total:					MTA							
<b>Activity 3. Public Awareness campaign for PET sorting and processing</b>  <b>Actions:</b> - Information and advertising campaigns through TV and printed media in 6 marzes.  - Organization of special events with CSO/NGO involvement for promotion of waste sorting among the population in 6 marzes.						10480/USAID	Local consultant (71300)	9,800	9,800			
							Grants (72600)	10,060	8,125			
							Audio Visual & Printing Products (74200)	20,000	29,000			
							Miscellaneous (74500)		2,000			
							F&A (75100)	2,790	3,425			
							<b>USAID subtotal:</b>	<b>42,650</b>	<b>52,350</b>			
						00012/TRAC 1&2	Audio Visual & Printing Products (74200)	2,000				
							Miscellaneous (74500)	500				
							<b>TRAC 1&amp;2 subtotal:</b>	<b>2,500</b>				
<b>Activity 3. Sub-total:</b>						<b>ACTIVITY 3 SUBTOTAL:</b>		<b>45,150</b>	<b>52,350</b>			

	<p><b>Activity 4:</b> Implementation of the "Computers to schoolchildren" partnership project with UC RUSAL</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>- Transportation of 1,000 special laptops for schoolchildren to Yerevan.</li> <li>- Selection of the schools for participating in the project.</li> <li>- Distribution of the laptops to the selected schools.</li> </ul>						MTA	10296/KPMG	Contractual services-companies (72100) F&A (75100) KPMG subtotal:	930 70 1,000		
Activity 4. Sub-total:												
	<p><b>Activity 5:</b> Project implementation, monitoring and coordination</p> <p><b>Actions:</b></p> <ul style="list-style-type: none"> <li>- Develop and quarterly revise detailed Work-plans</li> <li>- Prepare quarterly and annual progress reports</li> <li>- Project PR activities</li> <li>- Conduct regular field/monitoring visits</li> <li>- Administrative management of the projects.</li> </ul>	X	X	X	X		MTA	00012/TRAC 1&2	Contractual services individuals (71400) Travel (71600) Communications and audiovisual (72400) Information Technology equipment (72800) Rental and maintenance-premises (73100) Rental and maintenance-transport equip (73400) Professional	35,300 500 1,500 900 4,000 1,000	35,300 1,000	
<b>ACTIVITY 4 SUBTOTAL:</b>										<b>1,000</b>		

										Services (74100)					
										Miscellaneous (74500)	500		500		
										TRAC 1&2 subtotal:	43,700		40,800		
Activity 5. Sub-total:										<b>ACTIVITY 5 SUBTOTAL:</b>	<b>43,700</b>		<b>40,800</b>		
<b>Total</b>										<b>USAID subtotal:</b>	<b>192,298</b>		<b>257,702</b>		
										<b>UNDP TRAC 1&amp;2 subtotal:</b>	<b>46,200</b>		<b>40,800</b>		
										<b>KPMG subtotal:</b>	<b>1,000</b>				
										<b>PROJECT GRAND TOTAL:</b>	<b>239,498</b>		<b>298,502</b>		
<b>Modernization of Vocational Education System</b>															
											<b>2010</b>				

OUTPUT1.2.1	Activity 1	X	X	X	X	MTA	Gov. of Denmark		30,000	✓
<p>Vocational education, training (VET) and life-long education programmes provide with the skills and knowledge to meet the demands of labour market.</p>	<p><b>Activity 1</b>  <b>Development and publication of teaching materials</b>   <b>Development and publication of Armenian Language Manuals and other tools for VET sector</b></p> <p><b>Actions:</b></p> <p><b>1.1</b> Needs assessment for Manuals in terms of quantity and content</p> <p><b>1.2</b> Development of Armenian Language Manuals</p> <p><b>1.3</b> Publication of Armenian Language Manuals</p>	X	X	X	X		<p>International Consultants (71200)</p>	<p>30,000</p>	✓	
<b>Indicators:</b>										
1. % increase in enrolment in VET system disaggregated by sex and region (marzes)										
2. Increased integration level into European Vocational Education environment.										
3. Active labour market instruments introduced in VET system.										
<b>Baseline:</b>										
1. Gross enrolment in the VET system-25%										
2. Only 22 middle professional education qualification standards and 2 preliminary professional education standards have been already updated out of 120 existing ones. There are only 9 up to date (newly published in Armenian language) manuals/text books for VET system.										
F&A										
Miscellaneous (74500)										
Rental and Maintenance of other equipment (73400)										
IT Equipment (72800)										
Contractual Services Individuals (71400)										
Travel (71600)										
Audio Visual and Printing Production Cost (74200)										
Contractual Services-Companies (72100)										
Local Consultants (71300)										
Contractual Services-Companies (72100)										
<b>ACTIVITY 1 Subtotal:</b>									<b>528,580</b>	
<b>34,580</b>										

**Targets for 2011:**

1. A) At least 5 VET Regional Multifunctional Centers rehabilitated and refurbished in line with EU technical requirements  
 B) Around 300 VET teachers receive professional training  
 C) At least 5 professional manuals are developed  
 D) At least 1 VET Policy Paper is developed and introduced  
 3. A) Income Generating Model is implemented.  
 B) Training programmes support active labour market policies are introduced

**Activity 2**  
**Acquisition of equipment and upgrade of premises for 12 regional VET colleges and NCVETD**

**2.1 Procurement of laboratory and IT equipment for VET Schools and NCVETD**

**Actions:** Carrying out local and international tenders for procurement of laboratory and IT equipment

**2.2 Set up of professional workshops and training centers at the premises of the VET schools and NCVETD**

**Actions:** Carrying out local tenders for procurement of civil works to set up VET workshops

X

X

X

X

MTA

UNDP

Contractual Services-Companies (72100)

40,000

✓

Gov. of Denmark

Machinery (72200)

100,000

✓

Contractual Services-Companies (72100)

50,000

✓

IT Equipment (72800)

3,000

✓

Contractual Services-Individuals (71400)

3,000

✓

Hospitality (72700)

10,000

✓

Travel (71600)

1,500

✓

Supplies (72500)

12,168

F&A (75100)

226,003

**ACTIVITY 2 SUBTOTAL:**



Activity 3 Project implementation, monitoring and coordination	X	X	X	X	MTA	UNDP	Contractual Services- Individuals (71400)	21,000	✓
3.1 Develop and quarterly revise detailed Work-plans						Gov. of Denmark	Contractual Services- Individuals (71400)	21,000	✓
3.2 Prepare quarterly progress reports							Contractual Services- Individuals (71400)	5,000	✓
3.3 Prepare annual progress report							Travel (71600)	5,000	✓
3.4 Project PR activities							Equipment and Furniture (72200)	3,000	✓
3.5 Conduct regular field visits							Communication and Audio-visual equipment (72400)	4,000	✓
3.6 Vehicle Maintenance							Supplies (72500)	2,500	✓
							Information Technology equipment (72800)	2,000	✓
							Rental Maintenance- premises (73100)	6,500	✓
							Rental Maintenance of other equipment (73400)	3,000	✓
							Professional Services (74100)	3,500	✓
							F&A (75100)	74,500	✓
<b>ACTIVITY 3 SUBTOTAL:</b>								<b>74,500</b>	✓

Activity 5: Capacity building for VET Department of the RA MOE&S, NCVETD, and VET teachers	X	X	X	X	MTA	Gov. of Denmark	Contractual Services- Companies (72100)	100,000	✓
Actions:									
5.1 Identification of topics and trainer(s) for capacity development of VET key policy makers and implementers;							Local Consultants (71300)	50,000	✓
5.2. Identification of topics and trainer(s) for capacity development of VET teachers							Contractual Services Individuals (71400)	10,000	✓
5.3 Coordination of training topics, selection of international and local consultancy to conduct training programs and a study tour on Social Partner Dialogues for concerned parties.							Hospitality (72700)	3,000	✓
							Travel (71600)	50,000	✓
							Supplies (72500)	2,000	✓
							Rental and Maintenance of other equipment (73400)	2,000	✓
							Miscellaneous (74500)	1,500	✓
							F&A	15,295	✓
							ACTIVITY 5 Subtotal :	233,795	

<b>Activity 6</b> <b>Establishment of labor market linkages with VET Sector</b>	X	X	X	X	MTA	Gov. of Denmark
<b>6.1 Strengthening of public-private partnership (PPP) in the VET sector</b>						International Consultants (71200)
<b>6.2 High Level Policy Advise</b>						Local Consultants (71300)
<b>6.3. Vocational short-term training courses for adults with the focus on agricultural specialties</b>						Grants (72600)
<b>Actions:</b> Identification of the joint projects with Employers allowing students practical exposure in private companies; provision with guidance to students on employment opportunities including opportunities for self-employment						Contractual Services- Individuals (71400)
<b>Actions:</b> Identification of the current needs for high-level policy advise, selection of both international and national consultants to address existing gaps in legal and normative environment						Contractual Services- Companies (72100)
<b>Actions:</b> Identification of the target group by both regions and training providers; conduct of the short-term training programs with further job placement						Rental Maintenance-premises (73100)
						Rental Maintenance of other equipment (73400)
						Miscellaneous (74500)
						Professional Services (74100)
						Travel (71600)
						Supplies
						70,000 30,000 90,000 15,000 100,000 2,000 2,500 2,000 2,000 18,674

