

Voucher 36988

Funding Authorization and Certificate of Expenditures

UN Agency: **UNDP**

Date: **3-Feb-20**

Country: **Antigua and Barbuda**
 Programme Code & Title: **(Project ID) 00102290**
 Project Code & Title: **Monitoring and assessment of MEA Implementation and environmental trends in Antigua and Barbuda**
 Responsible Officer(s): **Diann Black-Layne**
 Implementing Partner: **Department of Environment**

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

Currency: **XCD**

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	REPORTING				REQUESTS / AUTHORIZATIONS				
		Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount	Authorised Amount	Outstanding Authorised Amount
		XCD	XCD	XCD	XCD	XCD	XCD	XCD	BBD	BBD
		A	B	C	D = A - C	E	F	G = D + F	#REF!	#REF!
Component 1										
Contracting Consultants	71800	12,996.00	8,000.00			43,000.00				
Travel to/from Barbuda and in Antigua	71600									
Convening Stakeholder Workshops	75700									
Purchase of Project materials	72300					3,000.00				
Purchase of Information Technology equipment	72800									
Component 2										
Contracting Consultants	71800	13,137.00	13,137.00			30,360.00				
Travel to/from Barbuda and in Antigua	71600									
Convening Stakeholder Workshops	75700									
Purchase of Project materials	72300									
Project Management										
Contracting of Project Consultant	71800	2,500.00	2,500.00			5,000.00				
	71200									
Cost of travel for Project Management Team	71600									
	74100									
	74596									
Bank Charges - Other										
Bank Charges- Barbados										
Total		28,633.00	23,637.00			81,360.00				

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The advance and expenditure requested above were approved for processing.

Date Submitted: 3-Feb-20

Name: ENA HENRY Diann

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

PERMANENT SECRETARY
MINISTRY OF HEALTH

FOR AGENCY USE ONLY:

FOR ALL AGENCIES

Approved by: _____
 Signature: 
 Name: _____
 Title: _____
 Date: _____

FOR UNICEF USE ONLY

Account Charges
 Cash Transfer Reference:
 CRQ ref. no., Voucher ref. no.

GL codes:	
Training	0
Travel	0
Meetings & Conferences	0
Other Cash Transfers	0
Total	0

FOR UNFPA USE ONLY

New Funding Release

Activity 1	0
Activity 2	0
Total	0

Itemised Cost Estimate 1st Quarter 2020

Quarter 1

ITEMS	Jan	Feb	Mar	Total	Output	Budget Discription
	EC\$	EC\$	EC\$	EC\$		
Component 1						
Payment for the M&E Consultant		5,500.00	5,500.00	11,000.00	1.1, 1.2, 1.5, 2.6	71800
Payment for the Project Assistant		2,500.00	2,500.00	5,000.00	1.1, 1.2	71800
Contractual services		27,000.00		27,000.00	1.1, 1.2, 2.5	71800
Project meeting			3,000.00	3,000.00	1.1, 1.2, 1.5, 2.6	75700
Total Component 1	0.00	35,000.00	11,000.00	46,000.00		
Component 2						
Payment for Project Assistant responsible for communications & outreach		4,000.00	4,000.00	8,000.00	2.5, 2.6	71800
Payment for Technical Data Consultant		4,500.00	4,500.00	9,000.00		
Contractual services		13,360.00		13,360.00	2.5, 2.6	71800
Total Component 2	0.00	21,860.00	8,500.00	30,360.00		
Project Management						
Payment for Project Coordinator		2,500.00	2,500.00	5,000.00	all	71800
Total Project Management	0.00	2,500.00	2,500.00	5,000.00		
Total Component 1, 2 & PM	0.00	59,360.00	22,000.00	81,360.00		