

United Nations Development Programme and Heydar Aliyev Foundation

Country: Azerbaijan

Project Document

Project Title Mobilizing Azerbaijani Youth for Action in Preparation for the Rio+20 Summit in 2012

UNDAF Outcome(s): By 2015, non-oil development policies result in better economic status, decent work opportunities and a healthier environment in all regions and across all social groups

Expected CP Outcome(s): Relevant national strategies, policies, and capacities strengthened to address environmental degradation, promote the green economy, and reduce vulnerability to climate change
(Those linked to the project and extracted from the CP)

Expected Output(s): National advocacy campaign mobilizing Azerbaijani youth for action in the run-up to the Rio+20 Summit
(Those that will result from the project)

Executing Entity: Heydar Aliyev Foundation

Implementing Agencies: Presidential Administration, UNDP

Brief Description

International Dialogue on Environmental Action (IDEA) announced by the Vice-President of the Heydar Aliyev Foundation Ms. Leyla Aliyeva on 12 July 2011 is an excellent opportunity to get Azerbaijan engaged in the global movement for sustainable development. In this context, UNDP proposes to support the Heydar Aliyev Foundation's in starting up a national advocacy campaign mobilizing Azerbaijani youth for action in the run-up to the global Rio+20 Summit. This campaign will have a three-fold objective: 1) engage youth in the environmental movement in the framework of the IDEA initiative; 2) raise awareness of a broad range of stakeholders in Azerbaijan on the environment and development and the Rio process; 3) strengthen Azerbaijan's preparedness for the Rio+20 Summit.

Programme Period:	2011 -2015
Key Result Area (Strategic Plan)	Managing energy and environment for sustainable development
Atlas Award ID:	_____
Start date:	1 November 2011
End Date	31 October 2012
PAC Meeting Date	
Management Arrangements	NEX

Total resources required	\$ 220,000
Total allocated resources:	\$ 220,000
• Regular	\$20,000
• Donors :	
o Heydar Aliyev Foundation	\$200,000
In-kind Contributions	_____

Agreed by Heydar Aliyev Foundation:


Leyla Aliyeva, Vice-President

Agreed by UNDP:


Fikret Akcura, Resident Representative

I. SITUATION ANALYSIS

Under the auspices of the United Nations international community regularly meets to consider global environment and development needs together. For the first time global leaders came together in 1992, in Rio de Janeiro, to define a sustainable development pathway that secures a reasonable standard of living for the global population whilst preserving our ecosystems and resources. The Rio Summit in 1992, also referred to as Earth Summit, was followed by a high-level meeting in Johannesburg in 2002 (dubbed as Rio +10) and the next Earth Summit is due on 4-6 June 2012 in Rio (dubbed as Rio+20).

The objective of the Rio+20 Conference is to secure renewed political commitment for sustainable development, assess the progress to date and the remaining gaps in the implementation of the outcomes of the major summits on sustainable development, and address new and emerging challenges.

The world leaders have recognised the vital role that youth play in contributing to the process of sustainable development with the adoption of Agenda 21, the principal document agreed at the Rio Summit back in 1992. Introduction of Chapter 25 in Agenda 21 refers to youth in sustainable development, reading *"Youth comprise nearly 30 per cent of the world's population. The involvement of today's youth in environment and development decision-making and in the implementation of programmes is critical to the long-term success of Agenda 21."* Twenty years later, young people should and will be present again at Rio+20 conference in order to strengthen their profile as the moral stakeholder when it comes to sustainable development. As the conference aims amongst others at securing a renewed political commitment to sustainable development and addressing new and emerging challenges young people are preparing to show once again their own commitment. Balancing the needs of the current generations with those of future generations will be a matter of survival for those who are young at the moment.

Azerbaijan has committed to sustainable development by joining the Rio Conventions and other global and regional environmental agreements, Millennium Development Goals, as well as through national programmes and initiatives such as State Programme on Poverty Reduction and Sustainable Development, State Programme on Youth Development in 2011-2015, declaration of Year of Ecology in 2010 and others.

Azerbaijan is also making a special effort at promoting participation of young people in all aspects of life. International Dialogue on Environmental Action (IDEA) announced by the Vice-President of the Heydar Aliyev Foundation Ms. Leyla Aliyeva presents an excellent opportunity to get Azerbaijan engaged in the global movement for sustainable development. In this context, UNDP and Heydar Aliyev Foundation decide to start up a national advocacy campaign mobilizing Azerbaijani youth for action in the run-up to the Rio+20 Summit. This campaign will have a three-fold objective: 1) engage youth in the environmental movement in the framework of the IDEA initiative; 2) raise awareness of a broad range of stakeholders in Azerbaijan on the environment and development and the Rio process; 3) strengthen Azerbaijan's preparedness for Rio+20.

The Project is directly supporting implementation of the UNDP Country Programme Outcome "Relevant national strategies, policies, and capacities strengthened to address environmental degradation, promote the green economy, and reduce vulnerability to climate change."

II. STRATEGY

The broad scope of sustainable development – bringing together the environmental, economic and social aspects – bridges the interests of various groups and stakeholders. Hence, it is proposed that the campaign in Azerbaijan includes a series of activities that will involve the government bodies, business sector, and civil society represented by youth organizations, NGOs and local communities.

The campaign will include the following activities:

1. International Camp of Youth Environmentalists "Role of Young People in Environmental Governance: Now and in the Future". This camp aims to contribute to the growing community of environmentalists in the region and around the world, who are interested in establishing working relations between different environmental groups and movements, through enhancing regional cooperation and networking.
2. Round table on "Sustaining Environment for Future Generations". The round table can have a form of a dialogue between the government and young people on the paths towards sustainable future for Azerbaijan. It can cover the following topics:
 - MDG 7: Ensure Environmental Sustainability
 - Sustainable use of environmental resources (land, forests, biodiversity)
 - Renewable energy
 - Environmental health
 - Consumption behaviour
 - State Oil Fund as a good example of investing into the future
3. Meetings in schools/universities. This activity will include interactive lessons on the key topics of Rio+20 (climate change, green economy, desertification, biodiversity and ecosystems, achievement of MDGs etc.) in a selected school(s)/university (ies) of Azerbaijan.
4. "Azerbaijan's Key Messages Rio+20" meeting". This meeting will bring together government, business sector, youth, NGOs and international organizations to provide insights into Azerbaijan's position at the Rio+20 Summit. The event can take place in April - May 2012.
5. "Azerbaijan's Role in the Post-Rio process". This round table will take place after the Rio+20 meeting. Its purpose will be to discuss how Azerbaijan is going to follow-up on the agreements reached in the final Rio+20 document, with a particular emphasis on the contribution of youth in the framework of IDEA movement.

III. RESULTS AND RESOURCES FRAMEWORK

Intended Outcome as stated in the Country Programme Results and Resource Framework:

UNDP Country Programme Outcome 1.3 "Relevant national strategies, policies, and capacities strengthened to address environmental degradation, promote the green economy, and reduce vulnerability to climate change."

Outcome indicators as stated in the Country Programme Results and Resources Framework, including baseline and targets:

Applicable Key Result Area (from 2008-11 Strategic Plan): Managing energy and environment for sustainable development

Partnership Strategy: UNDP and Heydar Aliyev Foundation will partner with the Presidential Office that will play a central role in coordinating the partner Ministries including Ministry of Education, Ministry of Youth and Sports, Ministry of Ecology and Natural Resources, State Committee for Family, Women and Children Affairs.

Project title and ID (ATLAS Award ID):

INTENDED OUTPUTS	OUTPUT TARGETS FOR (YEARS)	INDICATIVE ACTIVITIES	RESPONSIBLE PARTIES	INPUTS
<p>Output 1. National awareness and preparedness for the Rio+20 Conference is strengthened through advocacy campaign with participation of youth</p> <p>Indicators: Number of state agencies participating in the campaign</p> <p>Number of schools/universities reached by the campaign</p> <p>Number of regions involved in local environmental actions</p> <p>Number of youth NGOs mobilized for the campaign</p>	<p>Targets: At least 10 state agencies</p> <p>At least 5 schools/universities are reached</p> <p>At least 5 regions are involved</p> <p>At least 10 youth NGOs are mobilized</p>	<p>Activity 1.1 International Camp of Young Environmentalists is organized.</p> <p>Activity 1.2 Round table on "Sustaining Environment for Future Generations Action is organized.</p> <p>Activity 1.3 Lectures and interactive discussions on key themes of the Rio+20 Conference are organized in schools and Universities</p>	<p>Heydar Aliyev Foundation, Presidential Administration, UNDP</p>	<p>Consultants: \$20,000 Premises/equipment: \$5,000 Publications: \$ 10,000 Miscellaneous: \$ 1,000 Sub-total: \$ 36,000</p> <p>Production of posters \$ 7,000 Production of booklets \$ 8,000 Production of video clips \$ 15,000 Consultants \$ 10,000 Miscellaneous: \$ 1,000</p>

		<p>Activity 1.4 <u>"Azerbaijan's Key Messages for Rio+20"</u> meeting is organized.</p> <p>Activity 1.5 Round table on "Azerbaijan in the Post-Rio process" is organized.</p> <p>Activity 1.6 Project Management Timely and effective implementation of the project work plan is ensured.</p>	<p>Sub-total: \$ 41,000</p> <p>Consultants: \$ 20,000 Premises/equipment \$ 6,000 Miscellaneous: \$ 1,000 Sub-total: \$ 27,000</p> <p>Consultants: \$ 20,000 Premises/equipment \$ 3,000 Miscellaneous: \$ 1,000 Sub-total: \$ 24,000</p> <p>Project Manager: \$24,000 Project Assistant: \$10,000 Chief Project Adviser: \$19,000 Equipment and Furniture: \$ 20,000 Miscellaneous: \$ 6,000 UNDP support services: \$13,000 Sub-total: \$ 92,000</p> <p>TOTAL: 220,000</p>
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IV. ANNUAL WORK PLAN

Year: 2011-2012

EXPECTED OUTPUTS <i>And baseline, indicators including annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	PLANNED BUDGET		
		Funding Source	Budget Description	Amount, US\$
Output 1. National awareness and preparedness for the Rio+20 Conference is strengthened through advocacy campaign with participation of youth	Activity 1. International Camp of Youth Environmentalists	UNDP	Consultants (local and international)	20,000
		HAF	Rent of premises	5,000
		HAF	Supplies (publications)	10,000
		HAF	Miscellaneous	1,000
		HAF	Supplies (posters, booklets, video spots)	30,000
		HAF	Consultants	10,000
Indicators: Number of state agencies participating in the campaign	Activity 2. Round table on "Sustaining Environment for Future Generations Action"	HAF	Miscellaneous	1,000
		HAF	Consultants	20,000
		HAF	Rent of premises	6,000
		HAF	Miscellaneous	1,000
		HAF	Consultants	20,000
		HAF	Rent of premises	6,000
Number of regions involved in local environmental actions	Activity 3. Lectures/lessons in schools and universities	HAF	Miscellaneous	1,000
		HAF	Consultants	20,000
		HAF	Rent of premises	6,000
		HAF	Miscellaneous	1,000
		HAF	Consultants	20,000
		HAF	Rent of premises	6,000
Number of youth NGOs mobilized for the campaign	Activity 4. "Azerbaijan's Key Messages for Rio+20" meeting	HAF	Consultants	20,000
		HAF	Rent of premises	3,000
		HAF	Miscellaneous	1,000
		HAF	Project Manager	24,000
		HAF	Project Assistant	10,000
		HAF	Chief Project Adviser	19,000
Number of schools/universities reached by the campaign	Activity 5. Azerbaijan's Role in the Post-Rio process	HAF	Miscellaneous	6,000
		HAF	Equipment and Furniture	20,000
		HAF	Project Manager	24,000
		HAF	Project Assistant	10,000
		HAF	Chief Project Adviser	19,000
		HAF	Miscellaneous	6,000
Number of state agencies participating in the campaign	Activity 6. Project Management	HAF	Equipment and Furniture	20,000
		HAF	Equipment and Furniture	20,000
		HAF	Project Manager	24,000
		HAF	Project Assistant	10,000
		HAF	Chief Project Adviser	19,000
		HAF	Miscellaneous	6,000

		HAF	UNDP support services	13,000
TOTAL				220,000

V. MANAGEMENT ARRANGEMENTS

The project is a collaborative efforts of the Heydar Aliyev Foundation and UNDP. This project will use National Execution (NEX) implementation modality and will be implemented under the coordination of the Presidential Administration. The Presidential Administration plays a central role in coordinating the project activities with the partner Ministries including Ministry of Education, Ministry of Youth and Sports, Ministry of Ecology and Natural Resources, State Committee for Family, Women and Children Affairs, as well as with local executive authorities.

UNDP support services will include procurement, contracting and payment services in accordance with the relevant UNDP Operational Rules and Procedures. The UNDP Country Office will render the following services to support the project in accordance with the established norms on rendering such services: hiring and administering project personnel; procurement of goods, works and services; financial monitoring and reporting; processing of direct payments, mobilization of international expertise and monitoring of the project implementation.

The project's management structure will be as follows:

Steering Committee will include a representative of Heydar Aliyev Foundation, UNDP and Presidential Administration (who will perform the function of the Project Director). The Steering Committee will provide strategic guidance and take decisions related to the project implementation including approval of project plan, budget and revisions. Other stakeholders can be included into the Steering Committee as required. The Steering Committee will meet at least once a year, or more frequently, if deemed appropriate, to build common understanding and to ensure that the Project is initiated properly.

The Project Director will have the overall responsibility for proper project management. The Project Director will ensure political support on behalf of the Government of Azerbaijan and coordinate the work of the Project Partners (Ministry of Education, Ministry of Youth and Sports, Ministry of Ecology and Natural Resources, State Committee for Family, Women and Children Affairs) in order to produce expected results. Project Director, jointly with the UNDP project assurance, supervises the performance of the Project Implementation Unit.

Project Assurance. UNDP will designate a Development Advisor to provide independent project oversight and monitoring functions, to ensure that project activities are managed and milestones accomplished.

Project Implementation Unit will include Project Manager, Project Assistant and Chief Project Adviser who are recruited through competitive process. Project Manager will be tasked with the day-to-day management of project activities, as well as with financial and administrative reporting. The Project Manager will be responsible for project implementation in line with the project work plan. His/her prime responsibility is to ensure that the project produces the planned outputs by undertaking necessary activities specified in the project document to the required standard of quality and within the specified constraints of time and cost. The Project Manager will prepare regular progress reports, and submit them to the Project Director for review. Project Manager will be supported by the Project Assistant on administrative matters and by the Chief Project Adviser on substantive matters. Local and international consultants will be recruited, as deemed necessary for executing certain project activities.

Project Support. UNDP will provide financial and administrative support to the project including procurement, contracting, travel and payments.

VI. MONITORING FRAMEWORK AND EVALUATION

In accordance with the programming policies and procedures outlined in the UNDP User Guide, the project will be monitored through the following:

- **Annual Progress Report.** An Annual Review Report shall be prepared by the Project Manager and shared with the Project Board. As minimum requirement, the Annual Progress Report shall cover the whole year with updated information for all project activities, issues and risks as well as a summary of results achieved against pre-defined annual targets at the output level.

- **Annual Project Review.** Based on the above report, an annual project review shall be conducted during the fourth quarter of the year or soon after, to assess the performance of the project and appraise the Annual Work Plan (AWP) for the following year. In the last year, this review will be a final assessment. This review is driven by the Project Board and may involve other stakeholders as required. It shall focus on the extent to which progress is being made towards outputs, and that these remain aligned to appropriate outcomes.

VII. LEGAL CONTEXT

This project document shall be the instrument referred to as such in Article 1 of the SBAA between the Government of Azerbaijan and UNDP.

Consistent with the Article III of the Standard Basic Assistance Agreement, the responsibility for the safety and security of the executing agency and its personnel and property, and of UNDP's property in the executing agency's custody, rests with the executing agency.

The executing agency shall:

- a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) assume all risks and liabilities related to the executing agency's security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement.

The executing agency agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.