

Project Management Set-up

The Bangladesh Election Commission Secretariat, under the supervision of the Secretary, is responsible for implementing the activities outlined in the proposed project. The National Project Director will be responsible for the day-to-day management of the project under the direct supervision of the Project Implementation Committee and the Project Steering Committee.

Project Implementation Committee:

To ensure implementation progress of the project and for the purpose of regular implementation monitoring and providing necessary directives, a *Project Implementation Committee (PIC)* will be formed with the National Project Director (NPD) in the chair having members from relevant ministries/divisions/agencies involved. The composition and functions of the PIC are outlined in the *Attachment-2*.

Project Monitoring Committee:

To ensure implementation progress of the project and for the purpose of regular monitoring and providing necessary directives, a Project Monitoring Committee (PMC) will be formed with the Deputy Chief, Election Commission Secretariat (ECS) in the chair having concerned members from IMED and Planning Commission. The composition and functions of the PMC are outlined in the *Attachment-3*.

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Project Steering Committee (PSC)

In order to ensure policy direction, guidance and co-ordination of the project activities, a Project Steering Committee (PSC) will be formed under the chairmanship of the Secretary, ECS. Following are the composition and function of the PSC:

(a) Composition of the PSC:

01	Secretary, Election Commission Secretariat	Chairman
02	Representative of Finance Division, M/o Finance	Member
03	Representative of Economic Relations Division	Member
04	Representative of IMED, M/o Planning	Member
05	Representative of SEI Division, Planning Commission	Member
06	Representative of Programming Division, Planning Commission	Member
07	Representative of M/o Housing and Public Works	Member
08	Representative of Local Government Division	Member
09	Representative(s) of Development Partners including UNDP	Member
10	Joint Secretary (Administration/Election), ECS	Member
11	National Project Director, PERP project, ECS	Member
12	Chief Engineer, Public Works Department	Member
13	Chief Engineer, Local government Engineering Department	Member
14	Deputy Chief, ECS	Member
15	National Project Director of the Project	Member Secretary

Project Implementation Committee (PIC)

In order to ensure implementation progress of the project and for the purpose of regular implementation monitoring and providing necessary directives, a Project Implementation Committee (PIC) will be formed with following members:

(a) Composition of the PIC:

1.	National Project Director of the project	Chairman
2.	Representative of SEI Division, Planning Commission	Member
3.	Representative of IMED, M/o Planning	Member
4.	Representative of ERD, M/o Finance	Member
5.	Representative of Finance Division, M/o Finance	Member
6.	Deputy Chief, ECS	Member
7.	Deputy Secretary (Election), ECS	Member
8.	Deputy Project Director, PERP project, ECS	Member
9.	Deputy Project Director (LGED) of the project	Member
10.	Deputy Project Director (PWD) of the project	Member
11.	Senior Assistant Chief/Assistant Chief, ECS	Member Secretary
12.	UNDP Representative	Member

(b) Functions of the PIC:

Convened by the Chairperson. PIC will hold monthly meetings or as and when necessary to review the implementation progress in order to run the project activities properly and provide necessary guidance to the project management through following specific functions:

- The PIC will review the progress (both physical and financial) of the project, Annual Work Plans (AWPs) and budget planning, recruitment of project personnel, procurement of goods, works and services, etc. and take necessary decisions.
- Coordinate and discuss any issues related to project implementation and resolve any problematic or critical matters seeking decision from the appropriate authority.

- The PIC will meet regularly on a monthly basis or as and when necessary and will report to the Secretary, ECS and the Project Steering Committee prior to PSC meeting.
- Member of the PIC will be at least at the level of Deputy Secretary/Deputy Chief.
- The PIC may co-opt one or more members in the committee, if necessary.

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Project Monitoring Committee (PMC)

To ensure implementation progress of the project and for the purpose of regular monitoring and providing necessary directives, a Project Monitoring Committee (PMC) will be formed with following members:

(a) Composition of the PMC:

01.	Deputy Chief, Election Commission Secretariat	Chairman
02.	Deputy Director/Assistant Director, IMED	Member
03.	Senior Assistant Chief/Assistant Chief, SEJ Division, Planning Commission	Member
04.	UNDP Engineering Management Consultant	Member

(b) Functions of the PMC:

Convened by the Chairperson, PMC will visit and monitor project activities at least twice a month or as and when necessary to review the implementation progress in order to run the project activities properly and provide necessary guidance to the project management through following specific functions:

- The PMC will review the physical progress of the project, procurement of goods, works and services, etc. and report to the management to take necessary decisions;
- Coordinate and discuss any issues related to project implementation and resolve any problematic or critical matters seeking decision from the appropriate authority;
- The PMC will visit regularly and monitor project activities at least twice a month or as and when necessary and will report to the Secretary, ECS and the Project Implementation Committee;
- The PMC may co-opt one or more members in the committee, if necessary.
- Each member of the PMC will get TA/DAA from the project as per govt. rule.

Annex 5: DPA CSSED BUDGET FOR ATLAS[1] (Project ID: 00062931)

Code	Description	Donor	Units	Unit Cost (est)	Total US \$
18025	Construction				
	Construction of Type A Station	NET	141	21,066	2,970,306.00
	Construction of Type A Station	DFID	5	21,066	105,330.00
	Construction of Type B, Urban Upazila Station	DFID	59	36,774	2,169,666.00
	Construction of Type B, Rural Upazila Station	NET	57	36,765	2,095,605.00
	Construction of Type B, Thana Station	DFID	16	36,765	588,240.00
	Construction of Type C Regional Station	DFID	2	394,044	788,088.00
	Construction of Type D Regional Station	DFID	2	453,456	906,912.00
	Construction of Type E Regional Station	DFID	1	549,853	549,853.00
18025	Total- Construction				10,174,000.00
110	GMS				
	UNDP GMS Fee (7%)	DFID			524,125.00
	UNDP GMS Fee (7%)	NET			365,819.00
110	Total- GMS				912,944.00
53400	Learning				
	Meetings/Workshops	DFID	Lump	4,412	4,412.00
100	Total- Learning				4,412.00
71400	Personnel				
	Project Manager	DFID	24	1,500	36,000.00
100	Total- Personnel				36,000.00
71600	Travel				
	Travel and other allowances	DFID	Lump	1	5,147.00
100	Total- Travel				5,147.00
72105	Engineering Services				
	Management Consultants (all buildings)	DFID	Lump	1	1,339,118.00
	Management Consultants (all buildings)	NET	Lump	1	153,971.00
	Supervision Consultants (Type C, D and E)	DFID	Lump	1	218,676.00
	Drawings for central BEC building in Dhaka	DFID	Lump	1	29,000.00
	Geotechnical investigation for regional centers	DFID	Lump	1	9,000.00
	LGED Supervision Fees (2%)	NET	Lump	1	103,053.00
105	Total- Engineering Services				1,852,818.00
72200	Equipment				
	Project Vehicles	DFID	3	29,412	88,235.00
	Project Office Equipment	DFID	Lump	11,765	11,765.00
2200	Total- Equipment				100,000.00
72505	Stationary				
	Stationary for Project Office	DFID	Lump	14,705	14,705.00
2505	Total- Stationary				14,705.00
73105	Rent				
	Project Office Rent	DFID	36	408.5	14,705.00
3105	Total- Rent				14,705.00
73200	Premises Alteration				
	Premises Alteration	DFID	Lump	11,765	11,765.00
3200	Total- Premises Alteration				11,765.00

410	Maintenance						
	Repair and Maintenance of Vehicles and Equipment	DFID	Lump			2,941	2,941.00
							2,941.00
10	Total- Maintenance						
500	Contingency						
	Physical and Price Contingency	DFID	Lump			558,624	558,624.00
		NET	Lump			248,618	231,618.00
							790,442.00
1500	Total- Contingency						
10	Fuel						
	Fuel for Vehicles	DFID	Lump			44,118	44,118.00
							44,118.00
1700	Total - Fuel						
							13,963,999.00
	ND TOTAL						

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Annex 6: TERMS OF REFERENCES

Terms of Reference to Obtain the Services of an Engineering Management Consultants Firm	
Location:	Dhaka, Bangladesh
Firm Type:	International Firm, in association with a local branch or firm
Duration of Contract:	24 months
Background	
<p>The Bangladesh Election Commission (BEC) has recently registered over 80 million voters electronically, capturing photographs and fingerprints digitally in addition to basic voter information. Maintaining and updating the new list requires a permanent location for the required ICT equipment, technical staff and service delivery to the public at the local (sub-district) level. Sufficient space is currently not available and will have to be constructed.</p> <p>Against this backdrop, the BEC will construct 502 "server stations" nationwide through the project "Construction of Server Stations for Electoral Database". 497 will be two story (3 room, total 1800 sq ft) buildings at the upazila/sub-district and thana/city corporation levels. For five regional centers, two will be three story buildings, two will be four story buildings and one will be a five story building, although the designs will incorporate provisions for future vertical expansion up to 5 stories in respect of the other 4 buildings. The BEC will have overall responsibility to execute the project, while construction management will be carried out by two specialized government agencies, PWD and LGED. UNDP, as a continuation of its long standing cooperation with the BEC, is providing fund administration, project assurance, technical and management support for the successful implementation of the project.</p> <p>The Engineering Management Consultants (EMC) Firm is expected to provide extensive time-bound support to review designs, review tender documents, and provide technical assistance to procure contractors in order to ensure timely and quality delivery of outputs. They will also be expected to visit each server station at least once fortnightly during the construction period for technical and financial audits.</p> <p>The international EMC Firm must partner with a local engineering firm for this project, or should have a local branch in Bangladesh. The team should be a consortium of international and local consultants with an international taking the lead. The local consultants must have experience with GoB procurement processes, knowledge of local construction practices and fluency in Bangla (Bengali).</p> <p>The powers of the 'Engineer' will be vested in PWD and LGED for their respective component of the Works. However the EMC will check and monitor that the authority of the 'Engineer' is exercised properly in all matters and particularly those relating to issue of payment certificates, issue of any variation orders, fixing of rates for non-tendered items, evaluation of any financial claims or claims for extension of time, acceptance of alternative specifications and clarification of any ambiguities in drawings or specifications.</p>	
Scope of Work	
<p>The EMC Team will report to the Project Board. The focal point for day-to-day issues will be the UNDP Program Specialist (Elections) under the guidance of the UNDP Assistant Country Director (Governance).</p> <p>The EMC Team Leader will oversee the work of the national engineers. The EMCs will be responsible to:</p> <ul style="list-style-type: none"> - Provide specific guidelines and on-going advisory support to UNDP and the BEC on the 	

- construction process to ensure quality is maintained and the construction timeline is kept:
- Review the engineering designs and construction quality assurance plans prepared by LGED and PWD to ensure that they are economically sound, comply with the relevant building codes and take into the account the effects of climate related hazards including wind speeds and flood levels, as well as earthquakes;
 - Check that the proposed designs are compatible with the requirements of greener construction, when feasible, as assessed by reference to BREEAM⁶ or LEEDS⁷ to the extent that this is achievable in Bangladesh;
 - Prepare construction cost estimates;
 - Assist LGED and PWD to develop a procurement strategy for the issuance of construction contracts to ensure transparency and appropriate level of competition in selection of construction contractors;
 - Provide technical assistance to PWD and LGED in the preparation of construction tender documents and establishment of pre-determined selection criteria and participate in the evaluation of the contractors' bids;
 - Provide advisory support to the Tender Evaluation Committee at the local level for the selection of the local construction firms;
 - Ensure and confirm that the construction services are awarded in a transparent manner, according to GoB procurement rules;
 - Ensure that the issued contracts comply with all Bangladesh legislation and best practices in respect of Health and Safety, Labour Welfare and Environmental Management at construction sites, where feasible in the context of Bangladesh;
 - Prepare the TOR to engage Supervision Consultants for day-to-day construction supervision of the regional center buildings;
 - Prepare TOR to engage Architect and Design Engineers for design of new BEC Dhaka Building.
 - Regularly monitor physical and financial progress of construction through periodic checks;
 - Monitor quality of construction of the server stations through periodic checks to ensure that they are in accordance with technical specifications and quality assurance plans as they are being built;
 - Check the monthly payment certificates and final payment certificates submitted to the national Project Director by LGED and PWD Executive Engineers before release of payment to the respective Departments;
 - Ensure that LGED and PWD issue completion certificates to the contractors in a timely manner followed by issue of hand over certificates on satisfactory completion of defects liability periods and release of retention monies at each stage.
 - As a member of the Project Monitoring Committee and the Project Implementation Committee and the EMC will regularly participate in PIC meetings and respective monitoring visits.

It is envisioned that for the first six months, one expatriate and three local engineers will be required to perform the project initiation activities of reviewing and checking engineering designs and providing technical assistance during the procurement process. During the next six months, one expatriate and twelve local engineers will be required to monitor the financial and physical progress of construction since most of the upazila stations will be completed during this time. For the last twelve months, one expatriate and five local engineers will be required to monitor the

⁶ BREEM-Building Research Establishment's Environmental Assessment Method (BREEAM), UK.

⁷ LEEDS- The Leadership in Energy and Environmental Design (LEED) Green Building Rating System, USA

financial and physical progress of construction for any remaining upazila server stations and for the five multi-story regional centers. All proposals should include a price for the above staffing, plus any alternate recommended staffing arrangements with justification.

Deliverables

- Report on engineering designs and quality assurance plans including assessment by reference to BREEAM or LEEDS.
- Report on procurement process and award of contracts.
- Monthly physical and financial progress report on construction;
- Monthly quality report detailing the results of the quality checks;
- Monthly report certifying that environmental, health and safety, labour welfare and environmental management standards are in compliance with Bangladesh legislation and best practice
- Prepare Project Completion Report on completion.

Competencies

The Team Leader of the EMC Firm and his local engineers must have competencies that include:

Technical Competencies

- Strong background in facilitating construction projects;
- Strong analytical skills, good experience and technical knowledge of construction management;
- Excellent communication ability in both written and spoken English;
- Excellent reporting skills.

Behavioral Competencies

- Good interpersonal skills and understanding of cultural diversity, especially in South Asia;
- Demonstrable results-oriented approach to work;
- Exhibit strong teamwork skills in a complex, multi-cultural environment;
- Ability to promote learning environment, human rights and gender friendly work environment;

Recruitment Qualifications

The members of the MC team must have the following qualifications for the firm to be short listed:

<u>Position</u>	<u>Education</u>	<u>Experience</u>
<u>Team Leader</u>	Masters or equivalent degree in civil or structural engineering. MBA will be an added advantage. Professionally qualified equivalent to chartered engineer (UK) or Professional Engineer (USA).	<ul style="list-style-type: none"> ▪ Minimum of 20 years of post-graduate of which at least 7 years should be in the building sector ▪ Knowledge of UN/UNDP operational rules and regulations ▪ Experience in the South Asia Construction Sector.
<u>Deputy Team Leader</u>	Bachelors or equivalent degree in civil engineering. Professional qualification equivalent to P.Eng conferred by Bangladesh Professional	<ul style="list-style-type: none"> ▪ Minimum of 15 years experience of which at least 7 years should in the building sector. ▪ Knowledge of

	Engineers Registration Board.	UN/UNDP operational rules is desirable but not essential.
<u>Remaining Members</u>	Bachelors or equivalent degree in civil Engineering	<ul style="list-style-type: none"> Minimum of 10 years experience of which at least 5 years should be in the building sector.

Post Title: *National Project Director*

Duty Station: Dhaka, Bangladesh (with field visits when required)

Type of contract: ECS Official at the level of Joint Secretary.

Duration: 2 Years.

Role: The role of the National Project Director is to oversee the implementation of the Construction of Upazila and Regional Server Stations for Electoral Database project. The NPD will have overall responsibility for project implementation including coordination with all partners and participating agencies.

Key Responsibilities: Under the direct supervision of the Secretary, ECS and policy directives from the Project Steering Committee the National Project Director will be responsible for:

- Overall management and guidance of project teams with responsibilities for:
 - Project management, monitoring and reporting of project targets, achievements and progress.
 - Financial management, monitoring and reporting.
 - Administrative support including logistics, procurement, asset management, recruitment and management of staff.
 - Coordination with project partners, participating agencies and other stakeholders.
- Report and provide feedback to the Election Commission and Steering Committee on project strategies and activities through the Secretary, ECS.
- Represent the project and Election Commission in coordination meetings.
- Under the guidance of the Secretary, ECS manage relationships with project stakeholders including donors Government Agencies and others as required.
- Perform any other related tasks as and when deemed necessary by the ECS and the BEC.

Deliverables:

- Work plan within 15 working days of joining;
- Monthly progress report to the Project Steering Committee;
- Weekly progress reports to the Secretary, ECS;
- Three monthly (quarterly) progress report including analysis of risks and recommended actions and contingencies.
- Post implementation review at project completion.
- Others as and when required.

Competencies:

ECS Official at the level of Joint Secretary will be act as the National Project Director.

Post Title: Deputy Project Director (PWD)

Duty Station: Dhaka, Bangladesh (with field visits when required)

Type of contract: PWD Official at the level of Executive Engineer, to be deputed.

Duration: 2 Years.

Role: The Deputy Project Director (PWD) will report to the National Project Director and will have the following duties and responsibilities under the overall guidance and supervision of the Secretary, ECS and NPD of the project. He will oversee the implementation of the construction of PWD part of the project.

Key Responsibilities: The Deputy Project Director (PWD) will report to the NPD and will have the following duties and responsibilities under the overall guidance and supervision of the Secretary, ECS and Steering Committee of the project:

- Provide management and guidance to the project team regarding finance and operations.
- Oversee overall project planning, logistics and asset management.
- Monitor and manage operational risks.
- Implement operational risk management strategies, including contingency plan, if and when necessary.
- Monitor activities of project teams and ensure timely delivery of quality results.
- Coordinate with project partner, participating agencies and other stake holders.
- Represent the project in coordination meetings when the NPD is not available.
- Report weekly progress on all operational activities with NPD.
- Provide inputs for monthly, quarterly, annual and other reports to the IMED and ECS.
- Provide feedback on the NPD on project activities.
- Ensure that operational activities are integrated and coordinated with the establishment of operations of the central and field level offices.
- Perform any other project duties as and when required.
- DPD (PWD) will particularly oversee the activities related to the PWD part.

Deliverables:

- Work plan within 15 working days of joining;
- Monthly Progress Report to the Project Steering Committee;
- Weekly progress reports to the Secretary, ECS;
- Three monthly (quarterly) progress report including analysis of risks and recommended actions and contingencies.
- Post implementation review at project completion.
- Others as and when required.

Competencies:

PWD Engineer at the level of Executive Engineer (Civil) will be deputed as the Deputy Project Director (PWD).



Post Title: Deputy Project Director (LGED)

Duty Station: Dhaka, Bangladesh (with field visits when required)

Type of contract: LGED Official at the level of Executive Engineer, to be deputed.

Duration: 2 Years.

Role: The Deputy Project Director (LGED) will report to the National Project Director and will have the following duties and responsibilities under the overall guidance and supervision of the Secretary, ECS and NPD of the project. He will oversee the implementation of the construction of LGED part of the project.

Key Responsibilities: The Deputy Project Director (LGED) will report to the NPD and will have the following duties and responsibilities under the overall guidance and supervision of the Secretary, ECS and Steering Committee of the project:

- Provide management and guidance to the project team regarding finance and operations.
- Oversee overall project planning, logistics and asset management.
- Monitor and manage operational risks.
- Implement operational risk management strategies, including contingency plan, if and when necessary.
- Monitor activities of project teams and ensure timely delivery of quality results.
- Coordinate with project partner, participating agencies and other stakeholders.
- Represent the project in coordination meetings when the NPD is not available.
- Report weekly progress on all operational activities with NPD.
- Provide inputs for monthly, quarterly, annual and other reports to the IMED and ECS.
- Provide feedback on the NPD on project activities.
- Ensure that operational activities are integrated and coordinated with the establishment of operations of the central and field level offices.
- Perform any other project duties as and when required.
- DPD (PWD) will particularly oversee the activities related to the LGED part.

Deliverables:

- Work plan within 15 working days of joining;
- Monthly Progress Report to the Project Steering Committee;
- Weekly progress reports to the Secretary, ECS;
- Three monthly (quarterly) progress report including analysis of risks and recommended actions and contingencies.
- Post implementation review at project completion.
- Others as and when required.

Competencies:

PWD Engineer at the level of Executive Engineer (Civil) will be deputed as the Deputy Project Director (LGED).

Annex-7

Responsibilities of an independent consultant as a stop-gap measure while waiting for the recruitment of the EMC Firm:

- a. Review engineering designs and construction quality assurance plans prepared by LGED and PWD to ensure that they are economically sound, comply with relevant building codes and take into account the effects of climate related hazards including wind speeds and flood levels, as well as earthquakes;
- b. Check that the proposed designs are compatible with the requirements of greener construction, when feasible, as assessed by reference to BREEAM or LEEDS to the extent that this is achievable in Bangladesh;
- c. Prepare construction cost estimates;
- d. Assist LGED and PWD to develop a procurement strategy for the issuance of construction contracts to ensure transparency and appropriate level of competition in the selection of construction contractors;
- e. Provide technical assistance to PWD and LGED in the preparation of construction tender documents and establishment of pre-determined selection criteria and participate in the evaluation of the contractor's bids;
- f. Ensure and confirm that the construction services are awarded in a transparent manner according to GoB procurement rules;
- g. Ensure that the issued contracts comply with all Bangladesh legislation and best practices in respect of Health and Safety, Labor Welfare and Environmental Management at construction sites where feasible in the context of Bangladesh
- h. Provide specific guidelines and on-going advisory support to UNDP and the BEC where appropriate and required

Annex 8: List of Server Stations and Land Availability

A. Upazila Server Stations- Extensions to Existing Buildings

Sl	District	Upazila Election Office	Responsible party	Land Acquisition required	Identified Risks
1	Panchagar	Sadar	PWD	No	
2		Atowari	LGED	No	
3		Tetulia	LGED	No	
4		Debiganj	LGED	No	
5	Thakurgaon	Sadar	PWD	No	
6		Baliadangi	LGED	No	
7	Dinajpur	Ghoraghat	LGED	No	
8	Nilfamari	Sadar	PWD	No	
9		Domar	LGED	No	
10		Kishoreganj	LGED	No	
		Svedpur	LGED	No	
11	Lalmohirhat	Hatibandha	LGED	No	
12	Rangpur	Kaunia	LGED	No	
13		Badarganj	LGED	No	
14		Mithapukur	LGED	No	
15		Taraganj	LGED	No	
		Pirganj	LGED	No	
16	Kurigram	Vurungamari	LGED	No	
17		Rajibpur	LGED	No	
18	Gaibandha	Sundarganj	LGED	No	
19	Jaipurhat	Akkelpur	LGED	No	
20	Bagura	Sariakandi	LGED	No	
21	Naogaon	Badaeasi	LGED	No	
22		Dhamirhat	LGED	No	
23		Shapahar	LGED	No	
24		Potnitola	LGED	No	
25	Chapainowabgonj	Volahat	LGED	No	
26		Gomasthapur	LGED	No	
27	Rajshahi	Durgapur	LGED	No	
28	Natore	Sadar	PWD	No	
29		Bagatipara	LGED	No	
30	Sirajgonj	Raiganj	LGED	No	
31		Shahjadpur	LGED	No	
32		Ullahpara	LGED	No	
33		Belkuchi	LGED	No	
34		Kajipur	LGED	No	
35		Chouholi	LGED	No	
36	Pabna	Shujanagar	LGED	No	

37	Jinaidah	Kotchadpur	LGED	No
38	Magura	Shaikha	LGED	No
39		Mohammadpur	PWD	No
40	Jessore	Sadar	LGED	No
41		Bagharpara	LGED	No
42		Keshobpur	LGED	No
43	Jessore	Menirampur	LGED	No
44	Bagherhat	Keshua	LGED	No
45		Mollahhat	LGED	No
46		Morelganj	LGED	No
47	Pirojpur	Vandaria	LGED	No
48		Kaukhali	LGED	No
49	Borguna	Amtoli	LGED	No
50	Jhalokathi	Rajapur	LGED	No
51		Nalchiti	LGED	No
52	Borishal	Ogoiljhora	LGED	No
53		Mehendiganj	PWD	No
54	Potua khali	Sadar	LGED	No
55		Mirjaganj	LGED	No
56		Dhumki	LGED	No
57	Vola	Chorfashion	LGED	No
58		Lalmohon	LGED	No
59		Tojimuddin	LGED	No
60		borhanuddin	LGED	No
61		Doulatkhana	LGED	No
62		Monpura	LGED	No
63	Madaripur	Rajoir	LGED	No
64		Shibchor	LGED	No
65	Gopalgonj	Kalkini	LGED	No
66		Kashiani	LGED	No
67		Tungipara	PWD	No
68	Fariapur	Sadar	LGED	No
69		Chorvodrashon	LGED	No
70		Sadarpur	LGED	No
71		Madhukhali	LGED	No
72	Rajbadi	Pangsha	LGED	No
73	Manikganj	Doulatpur	LGED	No
74	Naryanganj	Araihazar	LGED	No
75	Dhaka	Dhamrai	LGED	No
76		Dohar	LGED	No
77	Munshiganj	Shirajdikhan	LGED	No
78		Sreenagar	PWD	No
79		Sadar	LGED	No
80	Tangail	Mudhupur	LGED	No
81		Shokhipur	LGED	No
82		Gopalpur	LGED	No

83		Kalihati	LGED	No
84		Mirzapur	LGED	No
85		Bashail	LGED	No
86	Jamalpur	Bakshiganj	LGED	No
87		Islampur	LGED	No
88	Sherpur	Jhinaigathi	LGED	No
89		Shreebordi	LGED	No
90		Nokla	LGED	No
91	Moymonshingh	Valuka	LGED	No
92		Phulbaria	LGED	No
93		Goforgaon	LGED	No
94		Mulitagasa	LGED	No
95		Trishal	LGED	No
96		Dhobaura	LGED	No
97		Haluaqhat	LGED	No
98	Kishoreganj	Hosenpur	LGED	No
99	Sunamganj	Sadar	PWD	No
100		Dirai	LGED	No
101		Jamalganj	LGED	No
102		Dhormopasha	LGED	No
103		Jogonnatpur	LGED	No
104		Sollah	LGED	No
105	Sylhet	Sadar	PWD	No
106		South Surma	LGED	No
107		Goinghat	LGED	No
108		Jokiganj	LGED	No
109	Moulavibazar	Sadar	PWD	No
110		Kulaura	LGED	No
111		Sreemangal	LGED	No
112	Hobiganj	Lakhai	LGED	No
113		Chunarughat	LGED	No
114	B-baria	Bancharampur	LGED	No
115	Comilla	Sadar	PWD	No
116		Debichar	LGED	No
118		Daudkandi	LGED	No
119		Homna	LGED	No
120		Monohorganj	LGED	No
121		Boruda	LGED	No
122		Nagolkot	LGED	No
123	Chandpur	Foridganj	LGED	No
124		Haimchor	LGED	No
125		Motlob	LGED	No
126	Noakhali	Companyganj	LGED	No
127		Begumganj	LGED	Vertical Extension Proposed

128	Feni	Chagolnaiya	LGED	No
129		Dagonbhuiya	LGED	No
130	Chittagong	Banshkhali	LGED	No
131		Satkania	LGED	No
132	Cox's Bazar	Ukhia	LGED	No
133		Kutubdia	LGED	No
134	Bandarban	Alikadam	LGED	No
135		Sadar	PWD	No
136		Naikhonchori	LGED	No
137		Lama	LGED	No
138		Thanchi	LGED	No
139		Ruma	LGED	No
140		Roangchori	LGED	No
141	Rangamati	Rjaostholi	LGED	No
142		Jurachori	LGED	No
143		Longdu	LGED	No
144	Khagrachori	Ramgor	LGED	No
146	Chuadanga	Damurhuda	LGED	

B. Upazila Server Stations- Independent Buildings

Sl	District	Upazila Election Office	Responsible party	Land Aquisition required	Identified Risks
1	Panchagor	Boda	LGED	No	
2	Takurgao	RaniShoingkol	LGED	No	
3		Pirgonj	LGED	No	
4		Haripur	LGED	No	
5	Dinajpur	Sadar	PWD	No	
6		Phulbari	LGED	No	
7		Kaharol	LGED	No	
8		Nowabgonj	LGED	No	
9		Biroul	LGED	No	
10		Bochaganj	LGED	No	
11		Birganj	LGED	No	
12		Khanshama	LGED	No	
13		Chirirbandar	LGED	No	
14		Parbotipur	LGED	No	
15		Birhampur	LGED	No	
16		Hakimpur	LGED	No	
17	Nilfamari	Dimla	LGED	No	
18		Joldhaka	LGED	No	
20	Laimonirhat	Kaliginj	LGED	No	
21		Sadar	PWD	No	
22		Patgram	LGED	No	
23		Aditmari	LGED	No	
24	Rangpur	Sadar	PWD	No	
25		Gongchora	LGED	No	
27		Pirgasa	LGED	No	
28	Kurigram	Sadar	PWD	No	

29		Nageshori	LGED	Nc
30		Phulbari	LGED	Nc
31		Rajarhat	LGED	Nc
32		Ulipur	LGED	Nc
33		Chilmari	LGED	Nc
34		Roumari	LGED	Nc
35	Gaibandha	Sadar	PWD	Nc
36		Sodullahpur	LGED	Nc
37		Polashbari	LGED	Nc
38		Gobindagaonj	LGED	Nc
39		Phulchari	LGED	Nc
40		Saghata	LGED	No
41	Jaipurhat	Sadar	PWD	No
42		Panchbibi	LGED	No
43		Kalai	LGED	No
44		Khetlal	LGED	No
45	Bagura	Sadar	PWD	No
46		Adomdighi	LGED	No
47		Dhupchachia	LGED	No
48		Gabtoli	LGED	No
49		Kahalu	LGED	No
50		Shibgonj	LGED	No
51		Sherpur	LGED	No
52		Shahjahanpur	LGED	No
53		Nondigram	LGED	No
54		Dhunot	LGED	No
55		Shonatola	LGED	No
56	Naogaon	Atrai	LGED	No
57		Sadar	PWD	No
58		Manda	LGED	No
59		Porsha	LGED	No
60		Mohadevpur	LGED	No
61		Niamotpur	LGED	No
62		Raninagar	LGED	No
63	Chapainowabgonj	Nachol	LGED	No
64		Sadar	PWD	No
65		Shibganj	LGED	No
66	Rajshahi	Godagari	LGED	No
67		Poba	LGED	No
68		Tanor	LGED	No
69		Mohanpur	LGED	No
70		Bagmara	LGED	No
71		Putia	LGED	No
72		Bagha	LGED	No
73		Charghat	LGED	No
74	Natore	Gurudaspur	LGED	No
75		Boroigram	LGED	No
76		Lalpur	LGED	No
77		Shingra	LGED	No
78	Sirajgonj	Sadar	PWD	No

79		Khamarkanda	LGED	No
80		Tarash	LGED	No
81	Pabna	Sadar	PWD	No
82		Aatgharia	LGED	No
83		Vangura	LGED	No
84		Beda	LGED	No
85		Foridpur	LGED	No
86		Ishwordi	LGED	No
87		Sathia	LGED	No
88		Chatmohor	LGED	No
89	Kustia	Veramara	LGED	No
90		Sadar	PWD	No
91		Doulatpur	LGED	No
92		Mirpur	LGED	No
93		Kamarkhali	LGED	No
94		Kkoksha	LGED	No
95	Meherpur	Gangni	LGED	No
96		Sadar	PWD	No
97		Mujibnagar	LGED	No
98	Chuadanga	Sadar	PWD	No
99		Alamdanga	LGED	No
101		Jibonnagar	LGED	No
102	Jinaidah	Sadar	PWD	No
103		Kaliganj	LGED	No
104		Moheshpur	LGED	No
105		Harinakunda	LGED	No
106		Shoilkupa	LGED	No
107	Magura	Sadar	PWD	No
108		Shreepur	LGED	No
109	Norail	Sadar	PWD	No
110		Lohagora	LGED	No
111		Kalia	LGED	No
112	Jessore	Chowgasa	LGED	No
113		Jhikorgasa	LGED	No
114		Sharsha	LGED	No
115		Avaynagar	LGED	No
116	Satkhira	Sadar	PWD	No
117		Shyamnagar	LGED	No
118		Kaliganj	LGED	No
119		Ashashoni	LGED	No
120		Debhata	LGED	No
121		Kolaroa	LGED	No
122		Tala	LGED	No
123	Khulna	Dhighlia	LGED	No
124		Fultola	LGED	No
125		Rupsha	LGED	No
126		Terkhada	LGED	No
127		Batiaghata	LGED	No
128		Dakop	LGED	No
129		Dumuria	LGED	No

130		Koyra	LGED	No
131		Paikgasa	LGED	No
132	Bagerhata	Sadar	PWD	No
133		Motbaria	LGED	No
134		Nazirpur	LGED	No
135		Nesarbad	LGED	No
136		Zianogor	LGED	No
137		Shoronkhola	LGED	No
138	Pirojpur	Motbaria	LGED	No
139		Nazirpur	LGED	No
140		Nesarabad	LGED	No
141		Zianogor	LGED	No
142	Borguna	Pathorghata	LGED	No
143		Sadar	PWD	No
144		Betagi	LGED	No
145		Bamna	LGED	No
146	Jhalkati	Sadar	PWD	No
147		Katalia	LGED	No
148	Barishal	Sadar	PWD	No
149		Gournadi	LGED	No
150		Hijla	LGED	No
151		Babuganj	LGED	No
152		Ujirpur	LGED	No
153		Bakerganj	LGED	No
154		Muladi	LGED	No
155		Banaripara	LGED	No
156	Patuakhali	Baufol	LGED	No
157		Doshmina	LGED	No
158		Golachipa	LGED	No
159		Kolapara	LGED	No
160	Voila	Sadar	PWD	No
161	Shoriotpur	Noria	LGED	No
162		Sadar	PWD	No
163		Jajira	LGED	No
164		Vedorganj	LGED	No
165		Damudya	LGED	No
166		Goshairhat	LGED	No
167	Madaripur	Sadar	PWD	No
168	Gopalgonj	Sadar	PWD	No
169		Mukshedpur	LGED	No
170		Kotalipara	LGED	No
171	Rajbari	Sadar	PWD	No
172		Goalondo	LGED	No
173		Baliakandi	LGED	No
174	Faridpur	Vanga	LGED	No
175		Nagarkanda	LGED	No
176		Alfadanga	LGED	No
177		Boalmari	LGED	No
178		Salta	LGED	No
179	Manikgaonj	Sadar	PWD	No

180		Saturia	LGED	No
181		Harirampur	LGED	No
182		Singair	LGED	No
183		Ghior	LGED	No
184		Shibaloy	LGED	No
185	Dhaka	Savar	LGED	No
186		Keranigonj	LGED	No
187		Nobabgonj	LGED	No
188	Munshiganj	Gozarial	LGED	No
189		Louhojong	LGED	No
190		Tungibari	LGED	No
191	Narayanganj	Sadar	PWD	No
192		Sonargaon	LGED	No
193		Rupgonj	LGED	No
194		Bondor	LGED	No
195	Norshingdhi	Sadar	PWD	No
196		Raipura	LGED	No
197		Belabo	LGED	No
198		Monohordi	LGED	No
199		Polashbari	LGED	No
200		Shibpur	LGED	No
201	Gazipur	Sadar	PWD	No
202		Kaligonj	LGED	No
203		Kaliailoir	LGED	No
204		Sreepur	LGED	No
205		Kapasia	LGED	No
206	Tangail	Sadar	PWD	No
207		Vaoapur	LGED	No
208		Nagarapur	LGED	No
209		Delduar	LGED	No
210		Ghatail	LGED	No
211		Dhonbari	LGED	Yes, Land acquisition needed
212	Jamalpur	Sadar	PWD	No
213		Melandah	LGED	No
214		Dewanganj	LGED	No
215		Matharganj	LGED	No
216		Shorishabari	LGED	No
217	Sherpur	Sadar	PWD	No
218		Nolitabari	LGED	No
219	Mymenshingh	Sadar	PWD	No
220		Gouripur	LGED	No
221		Ishworganj	LGED	No
222		Nandail	LGED	No
223		Fulpur	LGED	No
224	Kisorgonj	Sadar	PWD	No
225		Nokli	LGED	No
226		Korimganj	LGED	No
227		Pakundia	LGED	No
228		tarail	LGED	No

229		Bajitpur	LGED	No
230		Kuliarchor	LGED	No
231		Katiadi	LGED	No
232		Itna	LGED	No
233		Litamoin	LGED	No
234		Ostogram	LGED	No
235		Voirab	LGED	No
236	Netrokona	Sadar	PWD	No
237		Mohangoni	LGED	No
238		Durgapur	LGED	No
239		Aatpara	LGED	No
240		Kendua	LGED	No
241		Modon	LGED	No
242		Kolmakanda	LGED	No
243		Barhatta	LGED	No
244		Purbadhola	LGED	No
245		Khaliajhuri	LGED	No
246	Sunamganj	Chatok	LGED	No
247		Doarabazar	LGED	No
248		Taherpur	LGED	No
249		Bishomvorpur	LGED	No
250		South Sunamganj	LGED	No
251	Sylhet	Biyaniabazar	LGED	No
252		Companyganj	LGED	No
253		Golapgonj	LGED	No
254		Jaintapur	LGED	No
255		Kanaighat	LGED	No
256		Balaganj	LGED	No
257		Biswanath	LGED	No
258		Fenchuganj	LGED	No
259	Moulavibazar	Rajnagar	LGED	No
260		Bodolekha	LGED	No
261		Komolganj	LGED	No
262		Juri	LGED	No
263	Hobiganj	Sadar	PWD	No
264		Baniyachong	LGED	No
265		Nobiganj	LGED	No
266		Bahubol	LGED	No
267		Madhobpur	LGED	No
268		Azmiriganj	LGED	No
269	B-baria	Sadar	PWD	No
270		Nasirganj	LGED	No
271		Sorail	LGED	No
272		Ashuganj	LGED	No
273		Nobinagar	LGED	No
274		Akhaura	LGED	No
275		Kosba	LGED	No
276	Comilla	South Sadar	PWD	No
277		Brahminpara	LGED	No
278		Chandina	LGED	No

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279		Titas	LGED	No
280		Muradnagar	LGED	No
281		Chouddagram	LGED	No
282		Laksham	LGED	No
283		Meghna	LGED	No
284	Chandpur	Sadar	PWD	No
285		Hajiganj	LGED	No
286		Motlab (N)	LGED	No
287		Kochua	LGED	No
288		Shohorashti	LGED	No
289	Lakshimpur	Sadar	PWD	No
290		Raipur	LGED	No
291		Ramgoti	LGED	No
292		Ramgonj	LGED	No
293		Komolnagar	LGED	No
294	Noakhali	Sadar	PWD	No
295		Subarnachor	LGED	No
296		Chatkhil	LGED	No
297		Hatia	LGED	No
298		Senbag	LGED	No
299		Shonaimuri	LGED	No
300		Kobirhat	LGED	No
301	Feni	Sadar	PWD	No
302		Shonagazi	LGED	No
303		Fulgazi	LGED	No
304		Porshuram	LGED	No
305	Chittagong	Anowar	LGED	No
306		Lohagora	LGED	No
307		Hathahari	LGED	No
308		Rangunia	LGED	No
309		Shondip	LGED	No
310		Boalkhali	LGED	No
311		Chandonaish	LGED	No
312		Potia	LGED	No
313		Fotikchari	LGED	No
314		Mirshorai	LGED	No
315		Raojan	LGED	No
316		Shitakundo	LGED	No
317	Cox's Bazar	Sadar	PWD	No
318		Chokoria	LGED	No
319		Teknaf	LGED	No
320		Teknaf	LGED	No
321		Pekua	LGED	No
322		Ramu	LGED	No
323		Moheshkhali	LGED	No
324	Rangamati	Sadar	PWD	No
325		Kaptai	LGED	No
326		Kaokhali	LGED	No
327		Bilaichori	LGED	No
328		Borkol	LGED	No

329		Naniachor	LGED	No
330		Baghaichori	LGED	No
331	Khagrachori	Mohalchori	LGED	No
332		Sadar	PWD	No
333		Dhiginala	LGED	No
334		Lakshmichori	LGED	No
335		Manikchori	LGED	No
		Matiranga	LGED	No
		Panchori	LGED	No

C. Thana Server Stations and Regional Centers

Sl	City Corporation	Thana	Responsible Party	Land Acquisition Required	Identified Risks
1	Dhaka	Lalbag	PWD	Yes	
2	Dhaka	Motijheel	PWD	Yes	
3	Dhaka	Sabujbag	PWD	Yes	
4	Dhaka	Kotoali	PWD	Yes	
5	Dhaka	Sutrapur	PWD	Yes	
6	Dhaka	Demra	PWD	Yes	
7	Dhaka	Uttara	PWD	Yes	
8	Dhaka	Gulshan	PWD	Yes	
9	Dhaka	Ramna	PWD	Yes	
10	Chittagong	Bandar	PWD	Yes	
11	Chittagong	Doublemooring	PWD	Yes	
12	Chittagong	Panchlaish	PWD	Yes	
13	Rajshahi	Rajpara	PWD	Yes	
14	Khulna	Sonadanga	PWD	Yes	
15	Barisal	Barisal Sadar	PWD	Yes	
16	Sylhet	Sylhet Sadar	PWD	Yes	
R1	Chittagong Regional Center	Any suitable	PWD	Yes	
R2	Rajshahi Regional Center	Any suitable	PWD	Yes	
R3	Khulna Regional Center	Any suitable	PWD	Yes	
R4	Barisal Regional Center	Any suitable	PWD	Yes	
R5	Sylhet Regional Center	Any suitable	PWD	Yes	