



1.1.2	Preparation and holding of the thematic workshops in Grodno, Vitebsk and Minsk regions on energy efficiency and national priorities in this area with the presentation of the Belarusian experience of innovative technologies implementation in energy efficiency for stakeholder groups involved in the project:								Report and materials for thematic presentations on energy efficiency and national priorities in this area with the presentation of the Belarusian experience of innovative technologies implementation in energy efficiency for stakeholder groups involved in the project are submitted to the Department of Energy Efficiency. At least 60 representatives of stakeholder groups involved in the project, took part in the thematic presentations and increased their awareness on energy efficiency in schools. Deadline - May 15, 2014.
1.1.2.1	Preparation of materials on energy efficiency and national priorities in this area with the presentation of the Belarusian experience of innovative technologies implementation in the field of energy efficiency for thematic presentations for stakeholder groups involved in the project:	495		495	EU	74200 - Audio Visual and Printing Costs	Project Team (EE Expert)		Report and materials for thematic presentations on energy efficiency and national priorities in this area with the presentation of the Belarusian experience of innovative technologies implementation in the field of energy efficiency for stakeholder groups involved in the project, submitted to the Department of Energy Efficiency. Deadline - May 15, 2014.
1.1.2.2	Organization and holding of a workshop for stakeholder groups involved in the project, in Grodno region.	185		185	EU	71600 - Travel	Project Team (PR Expert)		At least 20 representatives of stakeholder groups from Grodno region took part in the workshop and improved their awareness of energy efficiency in schools. Deadline - June 30, 2014.
1.1.2.3	Organization and holding of a workshop for stakeholder groups involved in the project, in Vitebsk region.	185		185	EU	71600 - Travel	Project Team (PR Expert)		At least 20 representatives of stakeholder groups from Vitebsk region took part in the workshop and improved their awareness of energy efficiency in schools. Deadline - June 30, 2014.
1.1.2.4	Organization and holding of a workshop for stakeholder groups involved in the project, in Minsk region.	185		185	EU	71600 - Travel	Project Team (PR Expert)		At least 20 representatives of stakeholder groups from Minsk region took part in the workshop and improved their awareness of energy efficiency in schools. Deadline - June 30, 2014.
1.2	Quarterly information newsletter	600		600	EU	72100 - Contractual Services-Companies	Project Team (PR Expert)		Prepared and issued at least three thematic newsletters circulation of at least 299 copies each.
1.2.1	Preparation of materials for the newsletter No. 1 containing information on best practices in other countries, as well as news about local pilot activities, objects, projects, successful experience in implementation energy efficiency projects in Belarus regions, design-layout, printing.	1 200		1 200	EU	74200 - Audio Visual and Printing Costs	Project Team (EE Expert, PR Expert)		Newsletter No. 1 containing information about best practices in other countries, as well as news about local pilot activities, objects, projects, successful experience in implementation energy efficiency projects in Belarus regions was prepared and published with circulation of not less than 299 copies. Deadline - June 30, 2014.
1.2.2	Preparation of materials for the newsletter No. 2 containing information on best practices in other countries, as well as news about local pilot activities, objects, projects, successful experience in implementation energy efficiency projects in Belarus regions, design-layout, printing.	1 200		1 200	EU	74200 - Audio Visual and Printing Costs	Project Team (EE Expert, PR Expert)		Newsletter No. 2 containing information about best practices in other countries, as well as news about local pilot activities, objects, projects, successful experience in implementation energy efficiency projects in Belarus regions was prepared and published with circulation of not less than 299 copies. Deadline - September 30, 2014.
1.2.3	Preparation of materials for the newsletter No. 3 containing information on best practices in other countries, as well as news about local pilot activities, objects, projects, successful experience in implementation energy efficiency projects in Belarus regions, design-layout, printing.	1 200		1 200	EU	74200 - Audio Visual and Printing Costs	Project Team (EE Expert, PR Expert)		Newsletter No. 3 containing information about best practices in other countries, as well as news about local pilot activities, objects, projects, successful experience in implementation energy efficiency projects in Belarus regions was prepared and published with circulation of not less than 299 copies. Deadline - December 31, 2014.

1.3	Thematic project web-site.					Project Team (PR Expert)	Project's web-site is created and available in the Internet
1.3.1	Prepare a ToR for the Project Website development including requirements for organizational arrangements (domain, host, provider) and legal provisions for linking to the Energy Efficiency Platform.					Project Team (PR Expert)	The ToR prepared and approved by the EE Department. Deadline - May 31, 2014.
1.3.2	Development and launching of the project's website.					Project Team (PR Expert)	The Project Website developed and launched. Deadline - August 31, 2014.
1.3.2.1	Prepare the Project Website's infological architecture and design of the user interface, and develop its HTML version.	1 000		1 000	EU	Project Team (PR Expert)	An HTML version prepared. Deadline - June 30, 2014.
1.3.2.2	Разработка прототипа Интернет-сайта Проекта.	1 780		1 780	EU	Project Team (PR Expert)	A prototype version prepared and approved by the EE Department. Deadline - July 31, 2014.
1.3.2.3	Launch the Project Website.	2 000		2 000	EU	Project Team (PR Expert)	Project Website is launched and available in the Internet. Deadline - August 31, 2014.
1.4	Training of trainers (ToT) on energy efficiency issues.					Project Team (Project Manager)	Changes in the methodology for teaching classes on energy efficiency are approved by the EE Department and the Ministry of Education. Three training seminars on energy efficiency for teachers of target schools were held.
1.4.1	Analysis of the existing methodology of the elective classes teaching on energy efficiency and its improvement. Preparation and printing of materials for trainings.	360		360	EU	Project Team (EE Expert)	Report on the existing methodology of teaching elective classes on energy efficiency, as well as suggestions to improve it prepared and approved by the EE Department and the Ministry of Education. Materials for trainings are prepared and printed. Deadline - June 30, 2014.
1.4.2	Selection on a competitive basis group of teachers (10-14 people) for their further training with a purpose of teaching of the energy efficiency questions.					Project Team (ABD Expert)	List of groups of teachers (10-14 persons) for their further training with a purpose of teaching of the energy efficient questions approved by the EE Department and Ministry of Education. Deadline - August 31, 2014.
1.4.3	Holding of training seminars for groups of teachers of the targeted schools for teaching energy efficiency in optional classes.					Project Team (EE Expert)	Holding at least 3 training seminars for groups of teachers of targeted schools, selected in 1.4.2., for teaching energy efficiency in optional classes. Deadline - December 31, 2014.
1.4.3.1	Preparation of the materials for training workshops on energy efficiency for teachers participating in the project (selected in 1.4.2).					Project Team (EE Expert)	Report and materials of the training seminars for teachers of the targeted schools participating in the project, on teaching of the energy efficiency questions in optional classes are presented to the EE Department. Deadline - October 15, 2014.
1.4.3.2	Organization and holding of the training seminar No. 1 on energy efficiency for a selected group of teachers	795	795	795	EU	Project Team (PR Expert)	At least 10 selected teachers took part in the training seminar No. 1 and improved their skills in teaching the energy efficiency in elective classes. Deadline - December 31, 2014.
		4 650	4 650	4 650	EU	Project Team (PR Expert)	
		1 500	1 500	1 500	EU	Project Team (PR Expert)	
1.4.3.3	Organization and holding of the training seminar No. 2 on energy efficiency for a selected group of teachers	795	795	795	EU	Project Team (PR Expert)	At least 10 selected teachers took part in the training seminar No. 2 and improved their skills in teaching the energy efficiency in elective classes. Deadline - December 31, 2014.
		4 650	4 650	4 650	EU	Project Team (PR Expert)	
		1 500	1 500	1 500	EU	Project Team (PR Expert)	

1.4.3.4	Organization and holding of the training seminar No.3 on energy efficiency for a selected group of teachers			795	795	EU	71300 - Local consultants		At least 10 selected teachers took part in the training seminar No.3 and improved their skills in teaching the energy efficiency in elective classes. Deadline - December 31, 2014.		
1.5	Energy Efficiency Extracurricular Subject			4 650	4 650	EU	71600 - Travel 72100 - Contractual Services- Companies	Project Team (PR Expert)			
1.6	Information stands in pilot buildings							Project Team (Project Manager)	Activity will be implemented at 2015-2016 years according to the Working plan		
1.7	Information campaign							Project Team (PR Expert)	At least three interviews and at least three printed thematic materials for local executive and administrative authorities, teachers and interested groups prepared and published		
1.7.1	Organization and carrying out of the ongoing information campaign (Interviews, press releases, press conferences, etc.) on the project's activities.			250	250	EU	74200 - Audio Visual and Printing Costs	Project Team (PR Expert)	Provided at least three interviews and press conferences on the topic of the project. Regular preparation and distribution of press releases on the results of the implementation of the project activities. During the year.		
1.7.2	Prepare and publish articles in the local mass media, leaflets, brochures etc. about best practices in the field of improving the energy efficiency in schools.							Project Team (PR Expert)	At least three of printed materials on best practices in the field of energy efficiency in schools prepared and published. During the year.		
1.7.3	In collaboration with the Ministry of Education and the EE Department provide information and material (the prizes to the winners schools) support to the republican contest "Energomaratron" on the topics of the project.							Project Team (PR Expert)	Information assistance in conducting the Republican contest "Energomaratron" in accordance with the topics of the project are provided. Financial support in the conduction of the Republican contest "Energomaratron" in the form of prizes for the winners between the schools (schools, high schools, vocational schools) are provided. During the year.		
1.7.3.1	Development of the design-layout of information stands, brochures and other informational materials to the final stage of the Republican contest "Energomaratron", manufacturing, printing.			1 300	1 300	EU	74200 - Audio Visual and Printing Costs	Project Team (PR Expert)	Developed and agreed by the EE Department design layouts of information stands, brochures and other informational materials on the subjects of the project. Information materials are printed. During the year.		
1.7.3.2	Purchase of prizes for the winners of the Republican contest "Energomaratron" between the institutions of secondary and vocational education (schools, lyciums, vocational schools).			1 350	1 350	EU	72100 - Contractual Services- Companies	Project Team (Project Manager)	The prizes for winners of the Republican contest "Energomaratron" between the institutions of secondary and vocational education (schools/lyceums, vocational schools) are purchased. Deadline - December 31, 2014.		
1.7.3.3	Participation in the final stage of the Republican contest "Energomaratron", winners awarded.				0	EU	71600 - Travel	Project Team (Project Manager)	The winners of the Republican contest "Energomaratron" between the institutions of secondary and vocational education (schools, lyciums, vocational schools) awarded by prizes. Deadline - March 31, 2015.		
1.8	Overall management and coordination of the activities of Outcome 1.							Project Team (Project Manager)	Implementation of the activities of Outcome 1 are organized by Project Team. During the year.		
1.8.1	PR-manager organized implementation of activities of Outcome 1 in accordance with its responsibilities.			5 000	5 000	EU	71400 - Contractual services – Individuals	Project Team (PR Expert)	All activities of Outcome 1 in accordance with the responsibilities of aPR-manager are implemented. During the year.		
	UNDP Administrative charges			0	946		716	2 053	3 715	EU	
	Outcome 1 total:			0	14456		10946	31388	56790		

## Outcome 2: Energy efficiency pilot projects implemented via a competitive grants scheme

2.1	<b>Finalization of the pilot projects selection mechanism.</b>					Project Team (Project Manager)	Mechanism of selection of the initiatives prepared and approved by the Project Steering Committee.
2.1.1	Development of the mechanism for selection of initiatives energy efficiency in schools, including selection criteria.					Project Team (EE Expert)	Mechanism of selection of the initiatives in energy efficiency in schools prepared and approved by Project Steering Committee. Deadline - May 31, 2014.
2.1.2	Based on the mechanism developed in p.2.1.1, the selection of at least 25 schools for further energy audits (see p.2.4).					Project Team (EE Expert)	At least 25 schools for further energy audits are selected. Deadline - June 30, 2014.
2.2	<b>Development of methodological materials to support the application process</b>					Project Team (EE Expert, ABD Expert)	Methodological materials required for potential applicants (local executive and administrative authorities and administrators of schools), the application forms and guidance on the grant application submitted to the EE Department.
2.2.1	Preparation of methodological materials required for potential applicants (local executive and administrative authorities and administrators of schools).					Project Team (EE Expert, ABD Expert)	Methodological materials required for potential applicants (local executive and administrative authorities and administrators of schools), prepared and approved by the EE Department. Deadline - May 31, 2014.
2.2.2	Printing of the methodological materials prepared in 2.2.1.	360		360		Project Team (PR Expert)	Methodological materials prepared in 2.2.1, printed. Deadline - June 30, 2014.
2.2.3	Development of the application form and guidance for the preparation of the grant application in energy efficiency in schools.					Project Team (EE Expert, ABD Expert)	Application form and guidance on the preparation of the grant application in energy efficiency in schools prepared and approved by the EE Department and UNDP. Deadline - June 30, 2014.
2.3	<b>Provision of support to grant applicants.</b>					Project Manager	At least 60 representatives of schools, lyceums, vocational schools have been trained of the rules of applying for the grant application in energy efficiency.
2.3.1	Organization and holding specialized workshops in the pilot areas with at least 60 participants according to the rules for applying for funding initiatives in energy efficiency.					Project Team (PR Expert)	At least 60 representatives of schools, lyceums, vocational schools took part in specialized seminars and had been trained according to the rules for applying for grant application in energy efficiency. Deadline - August 31, 2014.
2.3.1.1	Organization and holding specialized seminar in Grodno region with at least 20 participants according to the rules for applying for grant application in energy efficiency.	2 520		2 520		Project Team (PR Expert)	At least 20 representatives of schools, lyceums, vocational schools in Grodno region took part in a special workshop and were trained in rules for applying for grant application in energy efficiency. Deadline - August 31, 2014.
2.3.1.2	Organization and holding specialized seminar in Vitiebsk region with at least 20 participants according to the rules for applying for grant application in energy efficiency.	2 520		2 520		Project Team (PR Expert)	At least 20 representatives of schools, lyceums, vocational schools in Vitiebsk region took part in a special workshop and were trained in rules for applying for grant application in energy efficiency. Deadline - August 31, 2014.
2.3.1.3	Organization and holding specialized seminar in Minsk region with at least 20 participants according to the rules for applying for grant application in energy efficiency.	2 520		2 520		Project Team (PR Expert)	At least 20 representatives of schools, lyceums, vocational schools in Minsk region took part in a special workshop and were trained in rules for applying for grant application in energy efficiency. Deadline - August 31, 2014.

2.3.2	Providing group, individual and online consultations for potential applicants with the required assistance with regard to the grants application process.					Project Team (Project Manager)	Group, individual and online consultations for potential applicants with the required assistance with regard to the grants application process during the period of registration and filing are provided. Deadline - September 30, 2014.
2.4	<b>Energy audits.</b>					Project Team (Project Manager)	<b>Organized and made energy audits at least in 25 schools.</b>
2.4.1	Development of methodology for conducting energy audits in schools (schools, lycеums, vocational schools, etc.)					Project Team (EE Expert)	Methodology for conducting energy audits in schools (schools, lycеums, vocational schools, etc.) agreed by the EE Department. Deadline - June 30, 2014.
2.4.2	Data collection about different construction methods, building materials, design, use of renewable energy sources, heating and distribution schemes and other technical solutions to improve energy efficiency in schools.	420		420	EU	Project Team (EE Expert)	Report about technical solutions for improving the energy efficiency in schools submitted and approved by the EE Department. Deadline - May 31, 2014.
2.4.3	Preparation and approval of action plans for energy audits in schools.					Project Team (EE Expert)	Plans of measures for energy audits in schools submitted and approved by the EE Department and UNDP. Deadline - June 30, 2014.
2.4.5	Conducting the energy audits not less than 25 schools taking into account plans of action in accordance with paragraph 2.4.2.	9 900	9 900	19 800	EU	Project Team (EE Expert)	Energy audits of at least 25 schools are conducted. Appropriate reports are presented to interested parties. Deadline - December 15, 2014.
		5 250	5 250	10 500	EU		
2.5	<b>Review of applications and selection of pilot projects based on the approved list of criteria.</b>					Project Team (Project Manager)	<b>Initiatives in energy efficiency in Vitebsk, Grodno and Minsk regions are considered and selected one initiative in each regions.</b>
2.5.1	Formal announcement of the tender for the selection of the grant applications					Project Team (Project Manager)	Tender for selection of grant applications is announced. Deadline - October 15, 2014.
2.5.2	Establishment of the commission for the selection of the grant applications					Project Team (Project Manager)	Commission for the selection of the grant applications created. Deadline - October 31, 2014.
2.5.3	Consideration and selection of the grant applications based on approved list of criteria. Including the results of energy audits					Project Team (Project Manager)	Commission for the selection of the grant applications reviewed submitted applications and selected along one initiative in Vitebsk, Grodno and Minsk regions for further pilot projects implementation. Deadline - December 31, 2014.
2.6	<b>Study tour for key stakeholders of pilot projects.</b>					Project Team (Project Manager)	<b>The Output is to be implemented in 2015-2016 pursuant to the action plans approved</b>
2.7	<b>Development of design documents.</b>					Project Team (Project Manager)	<b>Selected organization for the development of design documents</b>
2.7.1	Selection of an organization (-s) for the development of design documents for the implementation of pilot projects at the sites selected in p.2.5.3:					Project Team (Project Manager)	Organization (-s) for the development of design documents is (are) selected. Deadline - December 31, 2014.
2.7.1.1	<i>Preparation of tender documents for contracting the organization (-s) for the development of the design documents for implementation of pilot projects at the sites selected in p.2.5.3.</i>					Project Team (Project Manager)	<i>Tender documents to contract the organization (-s) for the development of the design documents for the implementation of pilot projects at the sites selected in p.2.5.3 prepared and approved by the EE Department. Deadline - September 30, 2014.</i>

2.7.1.2	Announcement of the tender for selection of organization (-s) for the development of design documents for implementation of pilot projects at the sites selected in p.2.5.3.				Project Team (Project Manager)	Tender for selection of organization (-s) for the development of design documents for the implementation of pilot projects at the sites selected in p.2.5.3 announced. Deadline - October 15, 2014.
2.7.1.3	Selection of an organization (-s) for the development of design documents for the implementation of pilot projects at the sites selected in p.2.5.3.				Project Team (Project Manager)	Organization (-s) for the development of design documents is (are) selected. Deadline - December 31, 2014.
2.7.2	Development of design documents.				Project Team (Project Manager)	Development of design documents will be implemented in 2015 in accordance with the Working Plan.
2.8	Competitive selection of building contractors.				Project Team (Project Manager)	Assistance to the local executive and administrative authorities in preparation of technical specifications for competitive bidding (tender) for selection a construction company for the implementation of pilot projects is made.
2.8.1.	Upon request of the local executive and administrative authorities to assist in the selection of a construction company (-es) for implementation of the pilot projects at sites selected in p.2.5.3.				Project Team (Project Manager)	Upon request of the local executive and administrative authorities assisted in preparing of technical specifications for the competitive bidding (tender) for choosing a construction company (-es) for implementation of the pilot projects. Reports about the progress of competitive bidding for selection of a construction company for the implementation of the pilot projects received. Deadline - December 31, 2014.
2.8.1.1	Upon request of the local executive and administrative authorities to assist in the preparation of technical specifications for tender to select a construction company (-es) for implementation of the pilot projects.				Project Team (EE Expert)	Upon request of the local executive and administrative authorities assisted in preparing of technical specifications for the competitive bidding (tender) selection a construction company (-es) for implementation of the pilot projects. Deadline - December 31, 2014.
2.8.1.2	Tracking the progress of the competitive bidding (tender) for selection a construction company (-es) for the implementation of pilot projects.				Project Team (Project Manager)	Information about the competitive bidding (tender) for selection a construction company (-es) for implementation of the pilot projects is obtained and analyzed on a permanent basis.
2.9	Capacity building of local authorities and other stakeholders in implementing EE pilot projects				Project Team (Project Manager)	The Output is to be implemented in 2015-2016 pursuant to the action plans approved
2.10	Mobilization of local resources				Project Team (Project Manager)	Letters of co-financing initiatives in energy efficiency from local executive and administrative authorities, other stakeholders of Vitebsk, Grodno and Minsk regions and districts in cash and in kind in the amount of not less than 40% of the total costs for the implementation of pilot projects received.
2.10.1	Assistance to local executive and administrative authorities in finding sources of funding				Project Team (Project Manager)	Not less than six meetings with local executive and administrative authorities, organizations and enterprises, NGO and other local stakeholders of Vitebsk, Grodno and Minsk regions and districts to identify potential amounts and sources of co-financing in cash and in-kind of the pilot projects are held.
2.10.1.1	Meetings with local executive and administrative authorities of Vitebsk, Grodno and Minsk regions and districts to identify potential sources and amounts of in-cash and in-kind co-financing of the pilot projects.	420	420	EU	Project Team (Project Manager)	At least 3 meetings with local executive and administrative authorities of Vitebsk, Grodno and Minsk regions and districts to identify potential amounts and sources of co-financing in cash and in-kind of the pilot projects are held. Deadline - June 30, 2014.
2.10.1.2	Meetings with organizations and enterprises, NGO and other local stakeholders of Vitebsk, Grodno and Minsk regions and districts to identify potential sources and amounts of in-cash and in-kind co-financing of the pilot projects.	420	420	EU	Project Team (Project Manager)	At least 3 meetings with organizations and enterprises, NGO and other local stakeholders of Vitebsk, Grodno and Minsk regions and districts to identify potential amounts and sources of co-financing in cash and in-kind of the pilot projects are held. Deadline - June 30, 2014.
2.10.2	Letters of co-financing of the pilot projects from local executive and administrative authorities of Vitebsk, Grodno and Minsk regions and districts and other local stakeholders are received.				Project Team (Project Manager)	Letters of co-financing in cash and in-kind of the pilot projects from the local executive and administrative authorities of Vitebsk, Grodno and Minsk regions and districts and other local stakeholders in amount not less than 40% of the total costs for the pilot projects implementation are received.

2.10.2.1	Assistance to local executive and administrative authorities of Vitebsk, Grodno and Minsk regions and districts in preparing the necessary documents for obtaining co-financing of the pilot projects.	140	140	EU	71600 - Travel	Project Team (Project Manager)	Documents required for co-financing of the pilot projects are prepared and presented to the local executive and administrative authorities of Vitebsk, Grodno and Minsk regions and districts; other local stakeholders. Deadline - September 30, 2014.	
2.10.2.2	Receiving from local executive and administrative authorities of Vitebsk, Grodno and Minsk regions and districts and other local stakeholders letters of co-financing of the pilot projects.	140	140	EU	71600 - Travel	Project Team (Project Manager)	Letters of co-financing in cash and in-kind from the local executive and administrative authorities of Vitebsk, Grodno and Minsk regions and districts and other local stakeholders in amount not less than 40% of the total costs for the implementation of the pilot projects are received. Deadline - December 31, 2014.	
2.11	EE grants delivery to support pilot projects – actual implementation of pilot projects					Project Team (Project Manager)	The Output is to be implemented in 2015-2016 pursuant to the action plans approved	
2.12	Opening ceremonies for the pilot sites					Project Team (Project Manager)	The Output is to be implemented in 2015-2016 pursuant to the action plans approved	
2.13	Project implementation monitoring					Project Team (Project Manager)	Report on the results of the analysis of the current situation regarding the use of renewable energy sources and other technical solutions to improve the energy efficiency in schools, as well as recommendations for adjustments to the relevant project activities approved by stakeholders and incorporated into the project strategy and adaptive approach.	
2.13.1	Analysis of the current situation regarding the use of renewable energy sources and other technical solutions to improve the energy efficiency in schools and make recommendations in accordance with the project's objectives.	420	420	EU	71600 - Travel	Project Team (EE Expert)	Report on the current situation in energy efficiency in schools prepared and sent to the EE Department for approval. Deadline - April 15, 2014.	
2.13.2	Prepare and submit for setup workshop report on the results of analysis, describing the current situation and justify the appropriateness of adjustments (if necessary) approaches to the implementation of the activities proposed in the Project Document.					Project Team (EE Expert)	Report on the results of analysis, describing the current situation and the justification of the adjustments (if necessary) of the approaches to the implementation of the activities proposed in the project document approved by the EE Department. Deadline - April 20, 2014.	
2.13.3	Organize an Inception Seminar to present and discuss the Report on the results of the analysis, describing the current situation, discuss the appropriateness of adjustments (if necessary) approaches to the implementation of the activities proposed in the Project Document.	1 000	1 000	EU	71600 - Travel	Project Team (PR Expert)	Inception Seminar to discuss and adopt the Report of the results of the analysis, describing the current situation, organized and held. Deadline - April 30, 2014.	
2.14	Energy monitoring (after the implementation of the demonstration activities)					Project Team (EE Expert)	The Output is to be implemented in 2015-2016 pursuant to the action plans approved	
2.15	Dissemination of project results					Project Team (Project Manager)	The Output is to be implemented in 2015-2016 pursuant to the action plans approved	
2.16	Overall management and coordination of the activities of Outcome 2.					Project Team (Project Manager)	Implementation of the activities of Outcome 2 are organized by Project Team. During the year.	
2.16.1	Expert on energy efficiency organized implementation of activities of Outcome 2 in accordance with its responsibilities.	5 000	5 000	EU	71400 - Contractual services – individuals	Project Team (EE Expert)	All activities of Outcome 2 in accordance with the responsibilities of an expert on energy efficiency are implemented. During the year.	
	UNDP Administrative charges	0	703	2 076	1 420	4 199	EU	
	<b>Outcome 2 total:</b>	<b>0</b>	<b>10 743</b>	<b>31 726</b>	<b>21 710</b>	<b>64 179</b>		



Outcome 3 - The use of an area-based development (ABD) approach within the framework of sustainable energy management at the local level.		Component (ABD) approach within the framework of sustainable energy management at the local level.		Energy management at the local level.	
3.1	Capacity building in area-based development for target districts			Project Team (ABD Expert)	Not less than 60 key representatives of stakeholders and project partners identified and selected.
3.1.1	Preparing and conducting thematic workshops in Grodno, Vitebsk and Minsk regions explaining the main provisions of the area-based development approach for local executive and administrative authorities and stakeholders groups involved in the project.			Project Team (ABD Expert)	Report and materials for thematic presentations for representatives of local executive and administrative authorities and stakeholder groups involved in the project, explaining the main provisions of the area-based development approach are presented to the DEE. At least 60 representatives of local executive and administrative authorities and interested groups involved in the project, participated in the thematic presentations and increased their awareness of the main provisions of the area-based development approach. Deadline - September 30, 2014.
3.1.1.1	Preparation and printing of materials for presentations explaining the main provisions of the territorial approach-oriented development.	600	600	EU Project Team (ABD Expert)	Materials explaining the main approaches of the area-based development prepared and printed. Deadline - May 31, 2014.
3.1.1.2	Organization and holding of a seminar for representatives of local executive and administrative authorities and stakeholder groups involved in the project, explaining the main approaches of the area-based development in Grodno region	350	350	EU Project Team (ABD Expert)	At least 20 representatives of local executive and administrative authorities and stakeholders groups of Grodno region participated in the workshop and improved their awareness of the area-based development approach. Deadline - September 30, 2014.
3.1.1.3	Organization and holding of a seminar for representatives of local executive and administrative authorities and stakeholder groups involved in the project, explaining the main approaches of the area-based development in Vitebsk region	350	350	EU Project Team (ABD Expert)	At least 20 representatives of local executive and administrative authorities and stakeholders groups of Vitebsk region participated in the workshop and improved their awareness of the area-based development approach. Deadline - September 30, 2014.
3.1.1.4	Organization and holding of a seminar for representatives of local executive and administrative authorities and stakeholder groups involved in the project, explaining the main approaches of the area-based development in Minsk region	350	350	EU Project Team (ABD Expert)	At least 20 representatives of local executive and administrative authorities and stakeholders groups of Minsk region participated in the workshop and improved their awareness of the area-based development approach. Deadline - September 30, 2014.
3.1.2	Identification of major stakeholders and project partners.			Project Team (ABD Expert)	From Vitebsk, Grodno and Minsk regions identified and selected at least 60 key representatives of stakeholders and project partners. Deadline - December 31, 2014.
3.2	The Preparation and signing of Memorandums of Understanding and Partnership Agreements			Project Team (Project Manager)	Memorandums of Understanding are prepared and signed.
3.2.1	Meetings with the regional executive committees of Vitebsk, Grodno and Minsk regions to discuss and agree on the Memorandums of Understanding / Partnership Agreements for the implementation of activities of the EU-UNDP project.	1 680	1 680	EU Project Team (Project Manager)	Draft Memorandum of Understanding prepared and agreed with UNDP and Vitebsk, Grodno and Minsk regional executive committee. Deadline - June 30, 2014.
3.2.2	The signing of Memorandums of Understanding / Partnership Agreements between UNDP and Vitebsk, Grodno and Minsk Regional Executive Committee for the implementation of activities of the EU-UNDP project.	420	420	EU Project Team (Project Manager)	Memorandums of understanding between UNDP and Vitebsk, Grodno and Minsk Regional Executive Committee signed. Deadline - July 31, 2014.
3.3	Creation and facilitation of EE Public Advisory Boards operating under local authorities			Project Team (ABD Expert)	Public Advisory Board is created and functions in at least one target region

3.3.1	Development of the Regulation on the Public Advisory Boards.	500	500	EU	71600 - Travel	Project Team (ABD Expert)	Regulation on the Public Advisory Boards prepared and approved by UNDP, local executive and administrative authorities. Deadline - September 30, 2014.
3.3.2	Discussion with local executive and administrative authorities, the public and other stakeholders of Vitebsk, Grodno and Minsk regions candidates in public advisory boards.	840	840	1 680	EU	71600 - Travel	Candidates for the Public Advisory Boards in the target regions identified. Deadline - November 30, 2014.
3.3.3	Set in operation of the Public Advisory Board in one of the target regions.	560	560	560	EU	71600 - Travel	Public Advisory Board is set in operation in at least one target region. Deadline - December 31, 2014.
3.4	<b>Project public meetings</b>					Project Team (ABD Expert)	<b>Held not less than 3 public meetings in Vitebsk, Grodno and Minsk regions.</b>
3.4.1	Preparation of materials for public meetings on the project in the local town halls.					Project Team (ABD Expert)	Materials for public meetings on the project in the local town halls prepared and agreed with the EE Department and UNDP. Deadline - September 30, 2014.
3.4.2	Selecting perspective regions for public meetings	840	840	840	EU	71600 - Travel	At least 3 perspective regions selected for further holding of public meetings. Deadline - September 30, 2014.
3.4.3	Organization and holding of public meetings at the local level in the perspective regions.	420	840	1 260	EU	71600 - Travel	Organized and held at least three public meetings with the presentation of the materials on the project in the perspective regions. Deadline - December 31, 2014.
3.5	<b>Manuals for local governments and other stakeholders on EE issues, citizens' participation and planning at local level</b>					Project Team (EE Expert)	<b>The Output is to be implemented in 2015-2016 pursuant to the action plans approved</b>
3.6	<b>Development and implementation of a participatory monitoring and evaluation system</b>					Project Team (ABD Expert)	<b>The concept the system of public monitoring and evaluation developed and approved by UNDP</b>
3.6.1	Development of methodology of the survey of the population in terms of its awareness of energy efficiency and use of renewable energy.					Project Team (ABD Expert)	Methodology of the survey of the population in terms of its awareness of energy efficiency and use of renewable energy sources developed and approved by UNDP. Deadline - June 30, 2014.
3.6.2	Development of the concept of the public monitoring and evaluation system.					Project Team (ABD Expert)	The concept of the system of public monitoring and evaluation developed and approved by UNDP. Deadline - September 30, 2014.
3.6.3	Surveys of the population held in at least three regions of Vitebsk, Grodno and Minsk regions in terms of their awareness of energy efficiency and use of the renewable energy sources.	840	840	840	EU	71600 - Travel	Organized and held surveys of the population in at least three regions in Vitebsk, Grodno and Minsk regions. Report submitted to the EE Department. Deadline - December 31, 2014.
3.7	<b>Assistance in developing local EE strategies</b>					Project Team (EE Expert)	<b>The Output is to be implemented in 2015-2016 pursuant to the action plans approved</b>
3.8	<b>Lessons learnt: presentation of the final report</b>					Project Team (Project Manager)	<b>The Output is to be implemented in 2015-2016 pursuant to the action plans approved</b>
3.9	<b>Overall management and coordination of the activities of Outcome 3.</b>					Project Team (Project Manager)	<b>Implementation of the activities of Outcome 3 are organized by Project Team. During the year.</b>
3.9.1	Expert on area-based development organized implementation of activities of Outcome 3 in accordance with its responsibilities.	5 000	5 000	5 000	15 000	EU	71400 - Contractual services – individuals
	UNDP Administrative charges	0	539	761	566	1 866	EU
	<b>Outcome 3 total:</b>	<b>0</b>	<b>8 239</b>	<b>11 631</b>	<b>8 646</b>	<b>28 516</b>	

