

Annual Project Review 2013

Project Title: "Support to the development of a comprehensive framework for international environmental cooperation in the Republic of Belarus"

Project ID: 00076991

Year: 2013

Expected Country Programme Outcome: 3.2 Sustainable use of the country's natural resources promoted

Imp. Agency: Ministry of Natural Resources and Environmental Protection of the Republic of Belarus

Activity	Description	Implementing Partner	Fund	Donor	Budget Account/Budget account description	Funds planned (USD)	Annual target	Funds utilized (USD)	Annual target, %	Variance, USD	Overall project assessment of implemented activities (brief description)
<b>Component 1. LEGAL AND PROCEDURAL APPROXIMATION, AND CAPACITY BUILDING</b>											
<b>Output 1. Water management legislation in Belarus progressively approximated with the EU regulations</b>											
1.1.	Comparative analysis of present national water legislation in Belarus with relevant EU regulations						Activity is completed in 2012.				Activity is completed in 2012. Concept on approximation of Belarusian and European legislation in the field of water management was prepared and approved by the Ministry of Natural Resources and Environment Protection (MNREP). Report containing comparative analysis of present Belarusian water legislation with relevant EU regulations was completed and was approved by the MNREP.
1.2.	Formulating proposals for improvement of legal and institutional framework for water management in Belarus						Activity is completed in 2012.				Activity is completed in 2012. Report with proposals for improvement of legislation in the field of water management in line with the EU directives was prepared and approved by the MNREP. A list of technical normative acts to be developed was defined. These documents formulate new practice on quality assessment of surface waters on the basis of hydro-biological, hydro-chemical and hydro-morphological indicators.
1.3.	Organizing round tables on legal and institutional framework for water management in Belarus						Activity is completed in 2012.				Activity is completed in 2012. Meeting of a round table format was organized in March 2012. More than 60 participants took part in the round table including 16 key decision-makers (representatives of the MNREP and MHME, other ministries), EU Delegation to Minsk, Embassies, the UNDP, organizations and institutions working in the field of water management, NGOs. Conclusions of the comparative analysis as well as proposals for improvement of legislation in the field of water management were presented at the first round table. Results of the first round table were duly incorporated into the further development of new technical normative documents. Second round table was held on November 28. First drafts of 5 technical normative documents (formulating new practice on quality assessment of surface waters on the basis of hydro-biological, hydro-chemical and hydro-morphological indicators) were presented and discussed. About 50 participants took part in the round table, including 9 decision makers (representatives of the MNREP, regional committees of natural resources, etc.). Minutes of the round tables were duly prepared and signed.
1.4.	Drafting primary and secondary legal acts lacking for proper water management in Belarus	000995	30079	10159	71305 - local consultants	47 520	1. 12 regulatory acts are developed and approved by MNREP: (i) Technical code of common practice (TCP) on assessment of quality of surface waters based on hydrobiological indicators for rivers; (ii) TCP on assessment of quality of surface waters based on hydrobiological indicators for lakes; (iii) TCP on assessment of surface waters based on hydrochemical indicators for rivers; (iv) TCP on assessment of surface waters based on hydrochemical indicators for lakes; (v) Standard on definition of changes in river hydromorphology; (vi) TCP establishing technical requirements for labs providing surface water monitoring; (vii) Standard establishing method of identification of mercury in water and bottom substratum; (viii) TCP in the field of surface waters monitoring during accidental pollutions; (ix) Addendum to the TCP on control of chemicals in wastewaters in part of control of highly hazardous chemicals; (x) TCP on rating of maximum permissible concentrations of chemicals in surface waters; (xi) Legal document on organization of river basin management, (xii) Normative technical document on drafting of river basin management plans. 2. 12 manuals on application of changes in water management legislation in Belarus based on the developed regulatory acts are prepared and approved by MNREP. 3. Replication strategy for further development of the Belarusian water management related legislation with the aim to further approximate this legislation with the respective EU legislation prepared and agreed by MNREP.	49 227	103,59%	1 707	1. Final drafts of 12 new regulatory acts or amendments to the existing ones were prepared and submitted to the MNREP: (i) Technical code of common practice (TCP) "Environmental protection and nature management. Analytical control and monitoring. The rules for definition of the ecological (hydrobiological) status of limnetic ecosystems"; (ii) TCP "Environmental protection and nature management. Analytical control and monitoring. The rules for definition of the ecological (hydrobiological) status of river ecosystems"; (iii) TCP "Environmental protection and nature management. Analytical control and monitoring. The rules for definition of chemical (hydrochemical) status of lake ecosystems"; (iv) TCP "Environmental protection and nature management. Analytical control and monitoring. The rules for definition of chemical (hydrochemical) status of river ecosystems"; (v) State standard "Environmental protection and nature use. Analytical control and monitoring. Guidance standard on determining the degree of modification of river hydromorphology"; (vi) Amendment No. 1 to the TCP 17.06-08-2012 (02120) "Environmental protection and nature use. Hydrosphere. Order of definition of norms of allowable discharge of chemicals and other substances in sewage waters"; (vii) TCP "Environmental protection and nature management. Analytical control and monitoring. The rules of observations of the surface waters at accidental pollution"; (viii) TCP "Environmental protection and nature management. Analytical control and monitoring. Requirements for laboratories performing analytical control and monitoring of surface and sewage water"; (ix) State standard "Environmental protection and nature use. Analytical control and monitoring. Water quality. Determination of mercury. Method using atomic fluorescence spectrometry"; (x) TCP "Environmental Protection and Nature Use. Hydrosphere. Standards of maximum permissible concentration of chemical and other substances in water of superficial water objects"; (xi) Resolution of the Council of Ministers "On approval of regulations on composition and function of river basin councils"; (xii) TCP "Environmental protection and nature use. Hydrosphere. Rules of development of river basin management plan". 2. Amendment No. 1 to the TCP 17.06-08-2012 (02120) "Environmental protection and nature use. Hydrosphere. Order of definition of norms of allowable discharge of chemicals and other substances in sewage waters" was officially adopted by the MNREP. 3. 11 manuals on applications of the stated above new regulatory acts and amendments to the existing ones were prepared and agreed with the MNREP. 4. Replication strategy for further improvement of the legislation in the field of water management and approximation with the EU legislation was prepared and agreed with the MNREP and the UNDP. 2. Development of one more TCP on attribution of surface after basins to the classes of ecological status was started end 2013, and the first draft was prepared and agreed with the MNREP.
1.5.	Organizing water management training workshop	000995	30079	10159	71305 - local consultants / 71600 -local travel / 71205 international consultants / 72105 - contractual svcs (companies)	16 989	At least 10 decision-makers and 20 specialists from the MNREP regional staff and representatives of other stakeholders are trained at the workshop organized in Brest region. The workshop will focus on the legal and institutional framework in Belarus and the EU and identify remaining gaps and ways for further approximation of Belarusian water management framework to the best EU water management principles.	12 972	76,35%	-4 017	27 specialists and 20 decision-makers were trained at the workshop "Improvement of legislation of the Republic of Belarus in the field of water management" that was organized at the end of May 2013 in Brest. List of participants included representatives of the MNREP, Brest authorities, educational institutions, regional committee of natural resources, other stakeholders. New regulatory acts developed within the project and amendments to the existing regulatory acts were presented at the workshop. Recommendations for further improvement of legislation of Belarus in the field of water management and approximation with the EU legislation were developed by the participants of the workshop and duly presented to the MNREP. Minutes of the workshop were duly prepared and signed.

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1.6.	Organizing a study tour in the area of water management	000995	30079	10159	71205 - international consultants / 71600 - international travel	15 572	At least 6 specialists from MNREP, its regional structures and concerned organizations took part in the study tour devoted to the surface waters quality assessment to the EU country (tentatively France). After the study tour Belarusian specialists will take part in discussions organized in the scope of a training workshop.	21 456	137,79%	5 884	6 specialists from the MNREP, special institutions working in the field of water management, regional committees of nature resources were trained at the study tour that was organized to France in March 2013. The study tour was devoted to learning of experience of river basin management and functioning of river basin councils. Trained specialists were involved at further project activities in the field of water management.
TOTAL OUTPUT 1:						80 081		83 655	104,46%	3 574	
<b>Output 2. EU waste management regulations and practices analyzed and integrated into the Belarusian legal system</b>											
2.1.	Critical analysis and evaluation of the actual data on MSW production and MSW treatment for the whole waste stream and main waste types						Activity is completed in 2012.				Activity is completed in 2012. Report containing critical analysis and evaluation of the actual data on MSW production and MSW treatment for the whole waste stream and main waste types was prepared, duly discussed and approved by the MNREP and Ministry of Housing and Municipal Economy (MHME).
2.2.	Elaborating guidelines for assessment and projection of MSW production and MSW treatment for the whole waste stream and main waste types						Activity is completed in 2012.				Activity is completed in 2012. Similar European guidelines were carefully studied. Draft guidelines for the assessment and projection of MSW production and MSW treatment for the whole waste stream and main waste types were developed, and discussed with the MNREP and MHME. Draft guidelines were tested in the pilot cities (Mosty and Kobrin). Upon results of the testing, final draft of guidelines was prepared. Guidelines were approved by the MNREP and MHME. The MNREP and MHME distributed the guidelines among regional departments of the Ministries (regional committees of natural resources and regional municipal and housing services organizations).
2.3.	Formulating the MSW management strategy for MSW production and MSW treatment	000995	30079	10159	71305 - local consultants	2 500	Framework concept on MSW management at national level is prepared, discussed and approved by the MNREP and MHME. <i>Note: MSW management strategies for the MSW production and treatment for the pilot regions are prepared for each of the regions and approved by local executive committees of Mosty and Kobrin.</i>	2500	100,00%	0	Based on the results of implementation of pilot projects on municipal solid waste (MSW) management in 2 regions (Mosty and Kobrin) and on the strategies on MSW management that were prepared for the pilot regions, framework concept on MSW management at national level was prepared and agreed by the MNREP and MHME. This concept is a good basis for preparation of MSW management strategy at country level.
2.4.	Formulating proposals for improvement of legal and institutional framework for MSW management in Belarus						Activity is completed in 2012.				Activity is completed in 2012. Report containing feasibility study on the application of regulatory and economic instruments in the field of MSW management policy, including tariffs, institutional aspects, information flow was prepared and approved by the MNREP. The report is based on the analysis of the best European practices. The report was developed with due regard to the results of the activities 2.2 and 2.3. Based on the mentioned report, concept for improvement of Belarusian legislation in the field of MSW management was prepared and approved by the MNREP and MHME. The Concept contains justification and proposals on amendment of national legislation with concrete list of lacking normative documents and normative documents to be amended. According to Belarusian legislation ToR for amendment or development new normative legislative documents is not required. (Official letter from the MNREP and protocol of joint meeting with the MNREP and MHME on consideration of the proposals are available).
2.5.	Organizing round tables on legal and institutional framework for MSW management in Belarus	000995	30079	10159	71600-local travel / 72105 - contractual svcs (companies)	4 785	At least 10 key decision-makers and 50 other stakeholders took part in the round table. Normative documents in the field of MSW management are discussed at round table, including introduction of normative documents at different levels, terms of their introduction and opportunities which receive interested stakeholders in the result of introduction of developed documents.	4 362	91,17%	-423	More than 50 specialists, including 14 decision makers, took part and were trained at the round table that was organized on November 15, 2013. Decision-makers include representatives of state authorities, MNREP, regional committees of natural resources. Other participants included representatives of NGOs, private companies, municipal and housing services organizations of Mosty and Kobrin, etc. Normative documents in the field of waste management developed within the project, involving new technical code of common practice containing general rules of MSW management were presented and discussed at the round table. NGOs running MSW management projects were also given an opportunity to present their results and achievements. Minutes of the round table meeting were prepared and signed.
2.6.	Drafting legal acts in the field of MSW management in Belarus	000995	30079	10159	71305 - local consultants	5 000	Technical normative document (technical code of common practice) regulating organizational, technical and technological requirements and aspects of municipal solid waste management is developed by project experts and approved by MNREP.	2 500	50,00%	-2 500	Final draft of technical code of common practice containing general rules of MSW management, including organizational, technical and technological requirements is being completed; due date of completion is the end of January 2014. The delay in finalizing of this document was caused by the fact that it needs to be agreed by 2 Ministries (MNREP and MHME) and their structural departments as these 2 Ministries are the key institutions in the field of MSW management. Required agreement took more time than it was initially envisaged.
2.7.	Preparing training materials on MSW management strategy and curriculum for technical training workshops	000995	30079	10159	74210 - printing and publications	1 755	The following training materials are published and widely disseminated among the stakeholders incurring during regional workshops on MSW management strategies: (i) 300 hard copies of guidelines for the assessment and projection of MSW production and MSW treatment for the whole waste stream and main waste types; (ii) 100 hard copies of MSW management strategies for the MSW production and treatment for the pilot regions; (iii) 100 hard copies of materials on best EU practices in the field of MSW management; (iv) 100 DVDs containing MSW management materials: guidelines for the assessment and projection of MSW production and MSW treatment for the whole waste stream and main waste types, MSW management strategies for the pilot regions and materials on EU best practices, presentations.	1 565	89,16%	-190	As it was planned, the following training materials were published and widely disseminated among the stakeholders all over the Republic including during regional workshops on MSW management strategies: (i) 300 hard copies of guidelines for the assessment and projection of MSW production and MSW treatment for the whole waste stream and main waste types; (ii) 100 hard copies of MSW management strategies for the MSW production and treatment for the pilot regions; (iii) 100 hard copies of materials on best EU practices in the field of MSW management. About 120 DVD disks containing the above mentioned materials and a lot of additional materials on MSW management, including special videos, were disseminated during 4 regional seminars organized in Minsk (July 2013), Bobrujsk (August 2013), Gomel (October 2013), and Vitebsk (December 2013). In total, around 170 DVD disks were disseminated in 2013 and 2012 (50 disks in 2012 at the regional seminars in Grodno and Brest).

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2.8.	Organizing study tours devoted to operation of the recommended MSW management options in the EU	000995	30079	10159	71600 -international travel	34 000	At least 15 participants from MNREP, MHME, local executive committees and local municipal and housing services organizations, etc., are trained during the study tour organized to the EU country. The study tour covered MSW collection, and treatment practices.	20 606	60,61%	-13 394	18 specialists were trained at the study tour organized to Estonia and Lithuania in April 2013, including representatives of local authorities from Mosty and Kobrin, municipal and housing services organizations from Mosty and Kobrin, regional committees of natural resources, MNREP, etc. Such aspects of the MSW management as separate waste collection, landfilling, production of biogas, landfill management, processing of green and bio waste were studied.
2.9.	Organizing training workshops on MSW management strategy.	000995	30079	10159	71600 -local travel	6 400	At least 25 professionals are trained at each of 4 regional workshops on MSW management strategy and practices, including EU experience, that are conducted in Mogilev, Vitebsk, Gomel and Minsk regions. Training materials on DVDs and hard copies are disseminated among participants of the workshops.	2 346	36,66%	-4 054	More than 150 practitioners and workers in the field of MSW management were trained in the course of 4 regional seminars organized in Minsk (July 2013), Bobrujsk (August 213), Gomel (October 2013), Vitebsk (December 2013). The audience included representatives of municipal and housing services organizations of the regions and regional committees of natural resources. Training materials in hard copies and electronic format (see activity 2.7) were disseminated among participants of the seminars.
<b>TOTAL OUTPUT 2:</b>						<b>54 440</b>		<b>33 880</b>	<b>62,23%</b>	<b>-20 560</b>	
<b>Output 3. Biodiversity conservation legislation improved, based on comparative analysis with EU regulations</b>											
3.1.	Formulating proposals for improvement of legal and institutional framework for biodiversity conservation in Belarus						Activity is completed in 2012.				Activity is completed in 2012. Comparative analysis of legislation of Belarus and the EU in the field of biodiversity conservation was prepared. Appropriate report was approved by the MNREP.
3.2.	Organizing round tables on legal and institutional framework for biodiversity conservation in Belarus						Activity is completed in 2012.				2 additional round tables on legal and institutional framework for biodiversity conservation in Belarus and usage of Internet organized biodiversity database, that was developed within the project, for further improvement of biodiversity legislation were organized in March 2013 and November 2013. More than 40 specialists were trained on usage the database as an instrument for practical observation over migration of species and amendment of biodiversity legislation.
3.3.	Preparing proposals on the improvement of the legal system in the field of biodiversity conservation in Belarus.	000995	30079	10159	71305 - local consultants	5 920	A final draft legislative act in the field of biodiversity conservation related to the joining of Belarus to the Bern Convention prepared, discussed with the main stakeholders and accepted by the MNREP. Technical normative document (technical code of common practice) on requirements for protection of typical and rare habitats and natural landscapes is developed by project experts and approved by MNREP.	6 950	117,40%	1 030	Draft Decree of the President of Belarus on joining to Bern Convention was prepared by the project experts; the Decree was officially adopted in February 2013 and Belarus joined Bern Convention. While preparing draft legislative act, the necessity to make official Russian translation of the Convention was raised. The project found resources and made official translation of Bern Convention into Russian that is now used in all the further actions. Final version of technical code of common practice containing requirements to identification and protection of typical and rare habitat and landscapes was completed and submitted to the MNREP. Based on the special request of the MNREP the first report of the country on implementation of Bern Convention was prepared by project experts and submitted to the MNREP for further actions.
3.4.	Organizing training workshops concerning biodiversity protection strategy	000995	30079	10159	71305 - local consultants / 71205 - international consultants / 71600 - international travel / 71600 - local travel / 72105 - contractual svcs (companies)	30 876	At least 30 professionals and representatives of other civil society structures (including at least 10 key decision makers from MNREP and other relevant and central governmental agencies) are trained at each of two workshops on presenting and discussing the Belarusian biodiversity protection strategy and legislation in this field. Workshops are held on-site in two specially protected areas. At least 2 experts with extensive EU experience are involved.	58 341	188,95%	27 465	(i) 38 specialists, including 11 decision-makers were trained in the course of the first workshop that was organized in Berezinski biosphere reserve in March 2013. Participants included representatives of the President's authority, MNREP, state inspection for protection of wild flora and fauna, nature reserves of the country, National academy of sciences of Belarus, NGOs, etc. Issues on further improvement of legislation in the field of biodiversity conservation were discussed. Experience of Lithuania in improvement and implementation of biodiversity conservation legislation was presented by the international expert. (ii) 54 specialists and practitioners, including 11 decision-makers, were trained at the 2nd. workshop that was organized in the National Park "Braslau Lakes" on July 4-6, 2013. List of participants covered representatives of different stakeholders, including representatives of President's authority, National academy of science, MNREP, land management organizations, educational institutions of Belarus, managers for nature reserves from all over Belarus, NGOs, etc. Problems related to identification and protection of rare and typical habitats and landscapes were raised and discussed at the seminar as well as new regulatory acts that were developed within the project were presented. 3 international experts presented experience on protection of habitats and landscapes in their country, and namely in Lithuania, Latvia and Poland.
3.5.	Organizing study tours concerning biodiversity protection strategy	000995	30079	10159	71205 - international consultants / 71600 - international travel	39 630	At least 15 specialists from MNREP, Ministry of Forestry, Belgosohota Association, NGOs, etc. are trained in the study tour to learn hunting practices and practical implementation of EU regulatory framework in wild bird protection. The study tour is organized to the EU country.	53 128	134,06%	13 498	18 specialists and practitioners were trained in Austria on implementation of hunting legislation, protection of wild birds, organization of hunting in different seasons of the year, marketing of sports hunting and fishing, etc. at the special study tour organized in September 2013 to Austria. Trained specialists included representatives of the MNREP, Ministry of Forestry, Belarusian society of hunters and fishermen, Presidents' authority, NGOs, regional committee of natural resources and environment protection.
<b>TOTAL OUTPUT 3:</b>						<b>76 426</b>		<b>118 419</b>	<b>154,95%</b>	<b>41 993</b>	
<b>Output 4. Proposals to integration of EU procedures and practices in ecological certification of products into Belarusian legislation made</b>											
4.1.	Preparing proposals on the progressive approximation of Belarus legislation with the EU legislation in the area of ecological certification						Activity is completed in 2012.				Activity is completed in 2012. Concept on integration of EU procedures and practices on ecological certification of products into the Belarusian legislation was prepared and approved by the MNREP in 2011. The Concept defines requirements to the analysis of Belarusian legislation. Based on the approved Concept, report on the results of comparative analysis of legislation and practices of Belarus and the EU in the field of eco-labeling of products and packages was prepared and approved by the MNREP. Based on comparative analysis, report containing proposals on improvement of existing technical normative documents and standards of Belarus and development of new ones in the field of ecological certification, with due regard to EU legislation and best practices, was prepared, discussed and approved by the MNREP. It is proposed to develop new technical normative documents regulating procedure of ecological certification as well as standards containing requirements to new groups of products to be certified.
4.2.	Organizing round tables on enhancement of the national (TLF) for ecological certification in Belarus.						Activity is completed in 2012.				Activity is completed in 2012. First round table on legislative support and practices of ecological certification development in Belarus in accordance with the EU practices was organized in March 2012 in Minsk. 60 specialists participated in the round table. 15 key decision-makers (representatives of the MNREP, Gosstandard (State Accreditation body), Ministry of Industry, other Ministries) as well as representatives of interested stakeholders, NGOs, mass media took part at the round table. Results achieved under the project and analysis of legislation were presented at the round table. Recommendations of the round table were used in the process of development of proposals on improvement of existing legislative acts of Belarus in the field of ecological certification. Minutes of the round table were duly prepared and signed. The second round table "Improvement of ecolabelling system in Belarus" was organized on July 12, 2012 in Minsk. Technical normative documents and standards to be developed and amended as well as proposals on the development of new ones were discussed. More than 40 people, including 5 decision makers, representatives of the stakeholders, NGOs, producers of goods that can be certified took part in the round table. List of Minutes of the round table were prepared and signed.
4.3.	Drafting lacking technical regulations (or introducing changes in the current technical regulations) in the field of ecological certification in Belarus.						The technical regulatory basis with respect to ecological certification in Belarus is improved.				The technical regulatory basis with respect to ecological certification in Belarus was improved with a new practice introduced in Belarus in relation to certification of accommodation services.

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3.1	Drafting lacking technical regulations in the field of ecological certification	000995	30079	10159	71305 - local consultants	21010	1. The following technical normative documents on ecological certification of products in Belarus are developed and approved by the MNREP: (i) standard containing ecological criteria for soaps, shampoos and hair conditioners; (ii) standard containing ecological criteria for wooden furniture and floor coverings; (iii) amendment to the standard STB 1733-2007 "Environmental protection and nature use. Ecological criteria for synthetic detergents" establishing ecological criteria for detergents; (iv) technical code of common practice (TCP) identifying procedure of ecological certification of the products; (v) standard containing ecological criteria for hotels and camp sites accommodation services. 2. Five Manuals on application of developed drafts of technical normative documents are prepared and approved by the MNREP. 3. Replication Strategy on further development of ecological certification of products is prepared and approved by the MNREP and the UNDP.	19 510	92,86%	-1 500	1. The following final drafts of 7 technical normative documents were developed and submitted to the MNREP for further actions: (i) State standard "Environmental protection and nature use. Ecological criteria for furniture and floor coverings from wood and wooden materials"; (ii) Amendment to the standard STB 1733-2007 "Environmental protection and nature use. Ecological criteria for synthetic detergents" establishing ecological criteria for detergents; (iii) State standard "Environmental protection and nature use. Ecological criteria for cosmetic hygienic cleaning products, hair care products"; (iv) Technical code of common practice "National confirmation of conformity system of the Republic of Belarus. Environmental certification of products"; (v) Amendment No.1 to the technical code of common practice 5.1.08-2012 "National system of confirmation of the Republic of Belarus. Labels. Description and order of application"; (vi) State standard "Environmental Protection and Nature Use. Environmental criteria to accommodation and placement services"; (vii) Technical code of common practice "National conformation of conformity system of the Republic of Belarus. Environmental certification of accommodation and placement services". 2. Five manuals on application of the stated above documents were prepared and submitted to the MNREP. 3. Replication Strategy on further development of ecological certification of products was prepared and approved by the MNREP and the UNDP.
3.2	Organizing a study tour to the EU country concerning ecological certification	000995	30079	10159	71205 - international consultants / 71600 - international travels	18091	At least 7 specialists from the MNREP, other key stakeholders took part in the study tour to the EU country to learn experience on implementation of ecolabelling technical regulations.	25 673	141,91%	7 582	8 specialists (including representatives of special audit organization, experts of enterprises-producers of goods and providers of accommodation services) were trained at the study tour to Sweden that was organized in June 2013. The study tour was devoted to learning of practical aspects of certification of accommodation services provided by hotels.
4.	Organizing a training workshop concerning ecological certification in Belarus	000995	30079	10159	71205 - international consultants / 71600 - local travels / 71600 - international travel / 72105 - contractual svcs (companies)	20602	At least 10 decision-makers and 30 professionals are trained at the workshop on ecological certification of products organized in Minsk. First drafts of 4 technical normative documents (in the field of ecological certification of products) are presented and discussed at the workshop. At least 5 decision-makers and 20 other stakeholders are trained at the second workshop to discuss ecological certification of accommodation services of hotels and camping sites organized in Minsk. Requirements for ecological certification of products and services are studied and discussed by the participants.	12 430	60,34%	-8 172	(i) 35 practitioners and 10 decision-makers were trained at the first workshop that was organized on February 26, 2013. Participants list of the event included representatives from the MNREP, regional committees of natural resources and environment protection, NGOs, enterprises-producers of goods and providers of services. Newly developed within the project documents on ecological certification of goods and order of the certification were presented and discussed at the seminar. Experience of Russia and Lithuania in ecological certification of goods was duly presented. (ii) 30 specialists and 10 decision-makers were trained at the second workshop that was organized in June 2013 in Minsk. The workshop was devoted to study of ecological certification of accommodation services provided by hotels and camp sites. Experience of Ukraine, Norway and Lithuania was presented at the workshop by the international experts. Minutes of the seminars were duly prepared and signed.
	Component closing workshop	000995	30079	10159	71600 - local travels / 72105 - contractual svcs (companies)	5 789	Component closing workshop is organized with involvement of stakeholders related to four key fields of the component: ecological certification, water resources management, waste management, biodiversity conservation legislation.	5 599	96,71%	-190	1st, component closing workshop was organized in November 2013 with total number of 55 stakeholders invited from all the regions of Belarus. Results achieved by the project on improvement of legislation in 4 fields: water management, ecological certification, biodiversity conservation, MSW management, recommendations for further steps in these areas were formulated and provided for the MNREP.
DTAL OUTPUT 4:						59 703		57 613	96,50%	-2 090	
DTAL Component 1:						276 439		299 165	108,22%	22 726	
<b>Component 2. PILOT PROJECTS</b>											
<b>Output 5. More elements of full MSW management cycle put into operation in Mosty and Kobrin</b>											
1	Conducting a study in support of MSW management in Mosty and Kobrin						Activity is completed in 2012.				Activity is completed in 2012. Study in support of MSW management in Mosty and Kobrin was conducted. Current situation on MSW volume that is produced, sorted and treated in Mosty and Kobrin as well as collection frequencies, available recycling infrastructure, systems, logistics were studied. Results of the study with proposals on effective MSW management cycles in Mosty and Kobrin were incorporated into the MSW management strategies for the pilot regions. The strategies were approved by the MNREP, MHME, local MHSOs and executive committees of Mosty and Kobrin (see activity 2.3 above). Study to reveal preferences of citizens in private houses in Mosty to accept biowaste compostainers and to identify the number of biowaste compostainers needed was completed. Results of the study were incorporated into the report on the results of the competition of local initiatives (activity 5.2).
2	Organizing a competition of local initiatives to develop technical solutions and preliminary project proposals for the MSW landfills in Mosty and Kobrin.						Activity is completed in 2012.				Activity is completed in 2012. Competition of local initiatives to develop technical solutions for the MSW landfills design in Mosty and Kobrin was completed. Civil societies, NGOs, individuals, other interested stakeholders were attracted to submit their proposals on design of landfills in the mentioned cities. Appropriate report describing results of the competition of local initiatives is attached to the report on conceptual landfill design (activity 5.3 below), (report was approved by the MNREP).
3	Designing the MSW landfill in Mosty and Kobrin.	000995	30079	10159	72105 - contractual svcs (companies)	71 800	Engineering design documentation for: (i) construction of landfill in Kobrin; and (ii) reconstruction of landfill in Mosty is prepared. Positive conclusions of state expertise are obtained. <i>Note: Proposals of intensified landfill sites development containing creation of landfill layers, formation of landfill shape, location of composting site in the landfill territory, recommendations on the organization of system of landfill de-gasification, disposal of methane and waste water treatment were developed in 2012. Due to the savings of the funds after procurement of basic MSW management equipment, it was decided and duly agreed to develop engineering design documentation for the landfills in Mosty and Kobrin based on the report on conceptual landfill design prepared in 2012.</i>	90 759	126,41%	18 959	(i) Engineering design documentation for constructing of new landfill for Kobrin and reconstruction of the existing landfill in Mosty was prepared and given to the state expertise. (ii) In the process of development of engineering design documentation for construction of new landfill for Kobrin, special procedure of public hearings and environmental impact assessment was followed in accordance with the requirements of legislation of Belarus.
4	Developing specification of MSW management equipment and organizing the bidding process.	000995	30079	10159	71205 - international consultants / 71305 - local consultants / 71600 - local travel	9 850	Specifications of additional MSW collection and treatment equipment (bioreactor, press-containers, refuse collection vehicles) are prepared. The positive conclusion from the international technical expert is received. Specifications of MSW management equipment approved by MNREP and local MHSOs. The list of spare parts is prepared and agreed by the MNREP and local MHSOs.	8 629	87,60%	-1 221	(i) Specifications for the procurement of additional MSW management equipment were duly developed and agreed with the MNREP and local municipal and housing services organizations. Namely, specifications for the following equipment were prepared:- bioreactor; - 3 press-containers for Mosty; - 4 additional trucks for Kobrin; - loaders to work at the sorting stations in Mosty and Kobrin; - compost turner for Mosty; - screen crusher for Mosty. However, due to the limited amount of the suppliers, bioreactor was not procured, but instead a compost turner and a screen crusher were procured to work with the compost. (ii) All the specifications were reviewed by national and/or international experts.(iii) Lists of spare parts for the equipment procured within the project for Mosty and Kobrin were prepared and duly agreed by the MNREP and local municipal and housing services organizations.
5	Ensuring procurement and installation of MSW management equipment in Mosty and Kobrin.	000995	30079/04000	10159/00012	72210 - equipment / 72215 - transportation equipment / 72200 - spare parts / 71600 -local travel / 71305 - local consultants	1 702 618	Tenders for the procurement of MSW management equipment (bioreactor, press-containers, loaders for sorting plants, refuse collection vehicles, sorting lines) are organized and successfully completed. Equipment is duly delivered and installed. Spare parts are acquired.	1 619 150	95,10%	-83 468	(i) Tenders for the procurement of the below mentioned equipment were organized and the equipment was duly delivered to the pilot regions: - 4 additional refuse collection trucks for Kobrin; - loaders to work at the sorting stations for Mosty and Kobrin; - sorting lines for Mosty and Kobrin; - presses and perforators to be used at the sorting stations in Mosty and Kobrin; - compost turner for Mosty; - screen crusher for Mosty; - dozer for Mosty. (ii) Spare parts (tires for refuse collection vehicles, oil, sensor for refuse collection vehicles, oil and air filters etc.) for the procured equipment were duly purchased and delivered to the pilot cities. (iii) Due to the savings of funds after all the procurements were made, and following the decision of the Project Steering Committee, 3 tenders for procurement of the additional containers were organized with the due delivery date in January-February 2014: tender for procurement of containers of 0.75 cubic meters for collection of glass and plastic waste (in total 250 containers); tender for procurement of zinc coated containers of 1.1 cubic meters (in total about 140 pieces) for the collection of plastic glass and paper waste; tender for procurement of containers of 12 cubic meters for collection of mixed waste (in total 31 containers).
5	Ensuring smooth operation of the pilot projects' MSW management systems.	000995	30079	10159	71205 - international consultants / 71600 - international travel	52 626	The assistance with introduction of new systems of MSW management in Mosty and Kobrin is provided through the following: - at least two on-site trainings in pilot regions for 6 specialists on MSW management representing the pilot towns are organized with involvement of international expert; - at least 6 specialists from the pilot towns are trained at 2 study tours to learn	38 515	73,19%	-14 111	(i) International expert from Latvia was recruited and provided two on-site trainings on MSW management for 30 local operators and managers. Trainings covered all the issues of MSW management, from separate waste collection to duty operation of the machinery; (ii) 9 operators from Mosty and Kobrin were trained on practical aspects of MSW management in European countries and due usage of the MSW management equipment, especially equipment that is quite new to Belarus such as biocompostainers, compost turner. The trainings were organized to Latvia (July 2013) and to Lithuania (October 2013) with involvement of international experts.

Activity	Description	Implementing Partner	Fund	Donor	Budget Account/Budget account description	Funds planned (USD)	Annual target	Funds utilized (USD)	Annual target, %	Variance, USD	Overall project assessment of implemented activities (brief description)
5.7	Ensuring the monitoring of the pilot projects' MSW management systems.	000995	30079	10159	71205 - international consultants / 71305 - local consultants / 71600 - local travel	22 600	1. At least one monitoring visit per quarter is done by the project experts (including local and international experts) to each of the pilot towns to evaluate the efficiency of the new MSW management elements introduced by the project. 2. Monitoring reports for each monitoring visits are issued for each of the project sites and approved by MNREP and local MHSOs.	13 115	58,03%	-9 485	(i) Monitoring visits to the pilot cities (Mostly and Kobrin) were made on quarterly basis by specially recruited local and international experts with the purpose to evaluate the efficiency of the measures on improvement of MSW management systems in the pilot cities. (ii) 4 reports based on the results of the monitoring in 4 quarters of 2013 were duly prepared by the international expert and 4 reports were prepared by the local expert. The reports on the results of the monitoring in 3 quarters 2013 were agreed with the MNREP and local municipal and housing services organizations. Reports contain analysis of the activities done on improvement of the MSW management systems in the pilot regions, efficiency of equipment operation and recommendations for future actions. Monitoring reports on the results of the functioning of the improved MSW management systems in the 4th. quarter were drafted and discussed with the MNREP.
5.8	Conducting comparative study on MSW management before and after implementation of pilot projects.	000995	30079	10159	71305 - local consultants / 71600 - local travel	7 070	A study on efficiency of the pilot projects in Mostly and Kobrin (related to the first improved elements of the MSW management system: separate waste collection and transportation) conducted on the basis of the developed indicators of effectiveness of MSW management system. A report on the results of the study, including recommendations for further development of the MSW management systems in the pilot towns, prepared, discussed with the main stakeholders and submitted to the MNREP and local MHSOs for follow up actions. <i>Note: Reports on efficiency of the improved MSW management system in the pilot towns will be prepared after procurement and installation of equipment for waste sorting and biodegradable waste composting.</i>	4 780	67,61%	-2 290	Draft report containing study on efficiency of the pilot projects in Mostly and Kobrin (related to the first improved elements of the MSW management system: separate waste collection and transportation) was prepared by the project experts and is being considered by the MNREP. The study is based on the indicators of effectiveness of MSW management systems that were specially developed within the project to compare the situation before and after implementation of the pilot projects. Report also contains recommendations for further improvement of MSW management systems in Mostly and Kobrin.
5.9	Demonstrating the results of operation of the pilot projects' MSW management systems.	000995	30079	10159	71305 - local consultants	1 000	1. Report demonstrating results of improvement of the following 2 elements of MSW management system in Kobrin pilot site is issued: - separate collection of waste and transportation; - landfilling. 2. Report demonstrating results of improvement of the following 6 elements of MSW management system in Mostly pilot site is issued: - separate waste collection and transportation; - separate collection of biowaste and transportation; - composting of biowaste; - separate collection of hazardous waste; - bulk waste collection and management; - landfill management; 3. Reports are approved by MNREP and local MHSOs.	0	0,00%	-1 000	1. Draft report demonstrating the results of improvement of the following 2 elements of MSW management system in Kobrin pilot site was prepared and is being discussed with the MNREP and local municipal and housing services organization: - separate collection of waste and transportation; - landfilling. 2. Draft report demonstrating the results of improvement of the following 6 elements of MSW management system in Mostly pilot site was prepared and is being discussed with the MNREP and local municipal and housing services organization: - separate waste collection and transportation; - separate collection of biowaste and transportation; - composting of biowaste; - separate collection of hazardous waste; - bulk waste collection and management; - landfill management.
<b>TOTAL OUTPUT 5:</b>						<b>1 867 564</b>		<b>1 774 949</b>	<b>95,04%</b>	<b>-92 615</b>	
<b>Output 6. New set of activities for Yelnya Reserve Management.</b>											
6.1.	Developing a new set of activities for the Yelnya Reserve Management Plan						Activity is completed in 2012.				Activity is completed in 2012. Revised management plan was completed, discussed with local Miory and Sharkaushchyna authorities, society of fishermen and hunters, Disna forest enterprise, other local stakeholders, the public, and agreed with the MNREP and approved by Miory and Sharkaushchyna executive committees. The main areas that were revised: development of eco-tourism, biodiversity conservation, proposals for restoration of the hydrological regime, sustainable use of berries resources. Report on hydro- geological and hydrological peculiarities and current status of water regulating devices at Yelnya raised bog and report on analysis of implementation of biodiversity and ecotourism sections of Yelnya Management Plan were prepared by the experts, discussed and approved by the MNREP. Business plan on use of berries resources at Yelnya raised bog was prepared and agreed with Miory executive committee and administration of Yelnya reserve. Amendments to the management plan are based on the recommendations of the mentioned reports and business plan on use of berries.
6.2.	Organizing the bidding process for equipment for Yelnya Reserve Management Plan implementation	000995	30079	10159	72105 - contractual svcs (companies)	34 000	Bidding processes for purchase of bicycles for tourists, twenty pairs of snowshoes, two bird listening devices, two birdhouses with cameras, ten large containers for aquatic insects investigations, thirty small containers for aquatic insects investigations, tool kit: large insect nets, aquarium nets, tweezers, loupes, containers with sections, furniture, video and audio equipment for ecocentre are organized. <i>Note: all the initially envisaged equipment was procured in 2012. The necessity in procurement of additional equipment for ecotourism development was investigated and a list of additional equipment was compiled, agreed with Yelnya administration and approved by the PSC.</i>	34 352	101,03%	352	All the specifications for the following equipment were duly prepared, agreed with the MNREP and Yelnya Reserve administration: ten bicycles for tourists, twenty pairs of snowshoes, two bird listening devices, two birdhouses with cameras, 10 large containers for aquatic insects investigations, thirty small containers for aquatic insects investigations, 60 tool kits: large insect nets, aquarium nets, tweezers, loupes; furniture, video and audio equipment for the visit centre. Bids for the procurement of the stated equipment were organized, contracts concluded, and all the equipment was duly delivered.
6.3.	Ensuring equipment installation for Yelnya Reserve Management Plan implementation						Bicycles for tourists, twenty pairs of snowshoes, two bird listening devices, two birdhouses with cameras, ten large containers for aquatic insects investigations, thirty small containers for aquatic insects investigations, tool kit: large insect nets, aquarium nets, tweezers, loupes, containers with sections, furniture, video and audio equipment for ecocentre are duly transferred to Yelnya reserve administration.				All the procured equipment (stated in 6.2 above) was duly transferred to Yelnya administration. Furniture, audio and video equipment was installed in Yelnya visit centre. Other accessories (washing means, waste bins, biocompostainer, clocks, fire extinguishers, locks, etc.) and stationary were procured for Yelnya visit centre on permanent basis in order to ensure duly functioning of the visit centre.
6.4.	Implementing the pilot project activities according to the new Yelnya Reserve Management Plan: monitoring of surface and groundwater level	000995	30079	10159	71305 - local consultants / 72105 - contractual svcs (companies) / 71620 - local travel	1 572	Two monitoring reports on water level data (after 6 and 12 months of observations) are prepared and approved by the MNREP. Recommendations for further improvement of hydrological regime of Yelnya raised bog are prepared and approved by the MNREP.	590	37,53%	-982	Monitoring report on water level fluctuations was prepared after 6 months of observations and duly submitted and approved by the MNREP and agreed with Yelnya Reserve administration. Due to the official project extension, due date of submission of the second monitoring report (final) was defined as June 2014 in order to see full picture of water level fluctuations.
6.5.	Implementing the pilot project activities according to the new Yelnya Reserve Management Plan: ecotourism routes						Project activities related to ecoroute establishment according to the new Yelnya Reserve Management Plan is successfully implemented.				Project activities on ecoroute establishment are being implemented. However, there is a delay in ecoroute construction. First contract for construction of ecoroute (that was concluded in January 2013) failed and was terminated due to the fault of the sub-contractor. Second contract for construction of ecoroute was concluded in August 2013 and the construction is currently in process.
6.5.1.	Establishment of ecological route in Yelnya reserve	000995	30079	10159	71305 - local consultants / 72105 - contractual svcs (companies)	117 200	Ecological route in Yelnya reserve including 1500-meters long wooden path, 7 displays and some wooden premises for tourist on the edge of the bog is constructed and launched.	54 449	46,46%	-62 751	Construction of ecoroute is in process with delay. First contract for construction of ecoroute (that was concluded in January 2013) failed and was terminated because of the fault of the sub-contractor. Second contract for construction of ecoroute was concluded in August 2013 and the construction is in process. About 300 meters of ecoroute body were constructed, 4 wooden displays were installed. Some wooden elements of infrastructure were constructed: 2 pavilions, wooden waste box. Tower for birds observation was also renovated. Besides, the UNDP and the MNREP decided on construction of some additional elements at the route in order to ensure access of people with disabilities. It is expected that construction will be completed at the beginning of 2014.
3.5.2	Research on ecotouristic potential and possibilities of Yelnya	000995	30079	10159	71305 - local consultants / 71600 - local travel / 71205 international consultants	18 820	Research on touristic potential of Yelnya is finished. Collected information is used for marketing, advertising and preparation of excursions	15 657	83,19%	-3 163	Research of flora and fauna of Yelnya reserve and study of tourists potential of Yelnya were completed. Reports containing the following information were prepared by the project experts and duly agreed with the MNREP: - report containing assessment of population and conditions of the protected and indicative species of birds and plants and protective obligations and passports for protected species of flora and fauna (115 protective passports and obligations in total, including 72 for protected plants and 43 for protected animals); - analysis of migration of cranes and geese in autumn and spring;- report containing recommendations on development of ecotourism in Belarus including in and around raised bogs (prepared by the international expert); - report of specially recruited entomologist with recommendations on observation over insects and description of possible excursions aimed at observation of insects in different seasons. Recommendations included into the above mentioned report are duly used while organizing excursions over the bog for various target groups.
3.5.3	Development of normative document regulating requirements to green routes and trails	000995	30079	10159	71305 - local consultants	5 000	Technical normative document (technical code of common practice) on green routes and trails is developed by project experts and approved by MNREP.	4 960	99,20%	-40	Final draft technical code of common practice "Environment protection and nature use. Territories. Rules for development and establishment of green routes and their parts- ecological trails, including on the specially protected nature territories" was duly prepared in accordance with the legislation of Belarus and submitted to the MNREP. Special manual on how to use developed new technical code of common practice was developed and also submitted to the MNREP.
3.6.	Implementing the pilot project activities according to the new Yelnya Reserve Management Plan: a visit center						Project activities related to establishment of the visit center according to the new Yelnya Reserve Plan is successfully implemented.				Project activities related to establishment of the visit centre of Yelnya Reserve were successfully implemented. Visit centre was duly equipped and officially opened at end of September 2013.

Activity	Description	Implementing Partner	Fund	Donor	Budget Account/Budget account description	Funds planned (USD)	Annual target	Funds utilized (USD)	Annual target, %	Variance, USD	Overall project assessment of implemented activities (brief description)
6.6.1	Ensuring establishment and functioning of visit centre	000995	30079	10159	72105 - contractual svcs (companies)	43 697	Visit-center in Miory (4 rooms) is renovated and equipped with displays and interactive terminals. The visit-center is officially launched.	37 210	85,16%	-6 487	Ecological visit centre in Miory (4 rooms) was renovated (inside and outside) and equipped with video and audio equipment, picturesque stands. Furniture was produced and installed in the visit centre. Besides, some decorations (on ecological topics) of the floor, on the windows were made. Visit centre was officially opened on September 28, 2013 with participation of broad range of the project stakeholders and mass media. Library for the visit centre was procured and duly delivered.
6.6.2	Maintaining web page of Yelnya Reserve						Web page of Yelnya Reserve is functioning and updated on the permanent basis.				Web-page of Yelnya Reserve (located at the web-page of Vitebsk regional committee of natural resources) functions and is duly updated.
6.6.3	Production and populating video films about Yelnya	000995	30079	10159	72105 - contractual svcs (companies)	2 700	Video film and a commercial about the beauty of Yelnya and its uniqueness are produced and uploaded at the Internet. Film is shown to visitors of the visit-center. The commercial is broadcasted on the national TV.	2 776	102,80%	76	Video film and commercial about Yelnya and its uniqueness and beauty were produced, uploaded into the Internet and rotated to the visitors of the visit centre. The first video film on cranes, that was produced in 2013, was broadcasted on local TV.
6.7.	Capacity building of staff: trainings	000995	30079	10159	71205 - international consultants / 71600 - international travel / 72105 - contractual svcs (companies)	70 360	At least 30 specialists are trained during two special trainings (on ecotourism and wetland management) organized to the EU countries with involvement of international experts. Specialists trained include professionals from MNREP, Ministry of Forestry, administrations of reserves, national parks, National Academy of Sciences of Belarus, conservation NGOs, etc. One training is organized to learn on sustainable biodiversity conservation techniques applicable to wetlands. Another training session is dedicated to ecotourism methodology and practice.	63 487	90,23%	-6 873	In total 32 specialists and practitioners were trained during organization of 2 specialized trainings to Finland (June, 2013, 16 specialists trained) and to Sweden (August 2013, 16 specialists trained). Training to Finland covered such issues as wetlands management and biodiversity conservation experience. The second training to Sweden was more focused on experience of ecotourism development and application of the best European practices. State officials, representatives from the MNREP, its regional departments, managers and staff of nature reserves from all over Belarus, specialists from NGOs took part in the trainings.
6.8.	Capacity building of staff: guidelines on the best eco-tourism practices	000995	30079	10159	72105 - contractual svcs (companies) / 71305 - local consultants	4 226	The guidelines on the best eco-tourism practices in EU and Belarus are prepared. Guidelines are approved by MNREP. An expert with extensive EU experience is involved in the development of the guidelines. At least 300 copies of guidelines are printed and distributed among staff of protected areas of Belarus.	1 719	40,66%	-2 508	Experienced local expert was recruited to develop guidelines on the best European ecotourism practice and development of this practice in Belarus. First draft report containing guidelines prepared and is discussed with the MNREP. The work is scheduled to be completed till May 2014.
6.9.	Capacity building of staff: Yelnya report	000995	30079	10159	72105 - contractual svcs (companies) / 71305 - local consultants	4 000	Draft report demonstrating eco-tourism in practice from Yelnya pilot project experience is prepared and discussed with the MNREP.	0	0,00%	-4 000	Experienced expert was recruited to prepare report on ecotourism development practice based on Yelnya pilot project experience. However, the deadline for preparing of the first and final drafts of the report was defined in May 2014. The deadline was shifted because ecotourism practice was introduced in Yelnya reserve only from middle 2013 when all the necessary equipment was procured and conditions created.
6.10.	Capacity building of staff: workshops	000995	30079	10159	71600 - local travel / 72105 - contractual svcs (companies)	13 470	The knowledge on the best wetland management and eco-tourism practice of at least 30 specialists is enhanced through knowledge and experience share at each of two workshops. The first workshop is devoted to the best practices of hydrological regime management and the second workshop is devoted to the eco-tourism development. The workshops are organized on-site of Yelnya Bog.	10 407	77,26%	-3 063	68 specialists enhanced their knowledge on management of hydrological regime on the basis of Yelnya bog during the first workshop (30 specialists trained) and were presented practice of ecotourism development in Yelnya reserve in the course of the second workshop (38 specialists trained). First workshop was organized in June 2013 and the second workshop was held in September 2013. Specialists from National academy of sciences, nature reserves from all over Belarus (Braslau reserve, Berezinski reserve, etc.), NGOs, MNREP, local Yelnya staff, authorities and representatives of Miory inspection of nature resources were invited to the stated workshop. Results achieved within the project in study of hydrological regime of Yelnya and activities on ecotourism development were demonstrated. International expert from the UK was involved in presenting of ecotourism practice in Europe in the course of the second workshop.
<b>TOTAL OUTPUT 6:</b>						<b>315 045</b>		<b>225 606</b>	<b>71,61%</b>	<b>-89 439</b>	
<b>TOTAL Component 2:</b>						<b>2 182 609</b>		<b>2 000 554</b>	<b>91,66%</b>	<b>-182 055</b>	
<b>Component 3. EDUCATION, AWARENESS-RAISING AND DISSEMINATION ACTIVITIES</b>											
<b>Output 7. Establishing a local Aarhus (pilot) center completed</b>											
7.1	Conducting a feasibility study for establishment of Aarhus centers at oblast level						Activity is completed in 2012.				Activity is completed in 2012. Competition among three targeted oblasts (regions) of Belarus (Vitebsk, Grodno, and Brest) for establishment of oblast Aarhus center was organized. Based on the applications received, feasibility study including recommendations for location and scope of work of the regional Aarhus center was done. Based on the results of the feasibility study, a decision was made to establish regional Aarhus center on the basis of Grodno regional committee of natural resources and environmental protection. Report on feasibility study was agreed by Grodno regional committee and approved by the MNREP. Positive conclusion of international expert on Aarhus center's establishment was received.
7.2	Establishing a local Aarhus center						Sustainable functioning of Aarhus centre is ensured.				All the efforts were made to make functioning of Grodno regional Aarhus centre sustainable. Monitoring shows good results of work of the centre and demand for this work in Grodno region. Good relationships between the centre and local NGOs were established.
7.2.1	Ensuring sustainable functioning of Aarhus centre	000995	30079	10159	72505 - supplies / 72420 - communication charges / 73120 - utilities	8 949	Sustainable functioning of Aarhus centre is ensured. Options of functioning of Aarhus centre after project completion investigated, and recommendations for the best way of effective functioning of Grodno Aarhus Centre formulated, discussed with the main stakeholders and agreed by the MNREP. Efficiency of functioning of Aarhus centre is evaluated and appropriate recommendations are provided by international expert. The recommendations are submitted to the MNREP.	2 543	28,42%	-6 406	(i) All the efforts were put to make functioning of Aarhus centre sustainable. Results of work of the centre are visible and there is increasing demand for its activities in Grodno region. (ii) Based on a number of meetings organized with the management of the MNREP and Grodno regional committee of natural resources and environment protection, an agreement was reached that after the projects end Aarhus centre will be included into the structure of Grodno department of hydrometeorology. (iii) International expert from Ukraine assessed functioning of the Centre, also through organization meetings with different involved stakeholders, and submitted report with recommendation on improvement of efficiency of functioning of the centre. The recommendations were submitted to the MNREP.
7.2.2	Ensuring informational events to the stakeholders on ecological information and public participation in environmental decision-making; support to on-going environmental initiatives in Grodno and Grodno region	000995	30079	10159	71205 - international consultants / 72510 - publication of books and magazines / 72105 - contractual svcs (companies) / 71600 - local travel	9 452	Consultations to the stakeholders on ecological information and public participation in environmental decision-making are held on permanent basis. Stakeholders are provided with necessary information upon request. Lectures on the issues related to the Aarhus Convention are conducted for target groups (local authorities, teachers of Grodno schools and gymnasiums, high school students and university students) not less than monthly for each of the target groups. Appropriate reports on the informational events are prepared. Participation in public hearings and assistance in organization of environmental assessment is ensured upon request. Support to the on-going environmental initiatives in Grodno and Grodno region is provided through participation in the environmental actions (cleaning-up actions, presentations on issues related to the Aarhus Convention at information events – round tables, workshops, etc.) at least on quarterly basis.	11 886	125,77%	2 436	(i) 11 trainings on implementation of ecological rights and implementation of Aarhus Convention in its 3 main fields were provided for the students of high schools and universities of Grodno, representatives of state authorities, teachers of schools and gymnasiums, staff of the libraries. In total 122 persons were trained; (ii) 49 specialists were trained on form of access to ecological information, inventory of production waste and compensation of damage to nature through organization of 3 lectures. List of trained specialists includes officials from the committee of natural resources, regional executive committee, factories of Grodno, managers of enterprises working in agricultural field. (iii) 8 meetings with the officials and 7 meetings with the public and NGOs to discuss cooperation between the Centre and the stakeholders on insurance of ecological rights of the public and resolution of ecological problems of the regions were organized; (iv) 4 information meetings were organized at the factories of Grodno region for their staff; as a result 176 people improved their knowledge on implementation of Aarhus Convention and activities of the Centre; (v) Assistance in organization and participation in 6 public hearings within environmental impact assessment was ensured. Web-page of the centre was used as an information platform for putting reports on environmental impact assessment; (vi) 137 requests and inquiries from people were received, considered and answered. The majority of the requests were related to the ecological problems in Grodno and Grodno region and asking for ecological information. (vii) 7 information hours were organized for pupils of the schools and students of the high schools and institutes of Grodno. 190 young people were trained in total; (viii) 2 ecological actions were organized with a broad range of stakeholders: on June 5, 2013, action on cleaning of banks of Kolra was organized and on September 22, 2013 event "World cleaning 2013. Let's do it!" was organized in collaboration with Grodno regional committee of natural resources. 116 persons took part in both events, including students and NGOs. The events were good covered in mass media. (ix) Information about functioning of Aarhus centre was disseminated on permanent basis through Grodno and Republican mass media, project site and web-page of Grodno Aarhus centre (located at the web-site of Grodno regional committee of nature resources and environment protection)
7.2.3	Purchase of equipment, furniture and literature	000995	30079	10159	72220 - furniture / 72105 - contractual svcs (companies)	6 050	Purchase of furniture, equipment and literature is completed. Aarhus centre is well-equipped for organization and conducting of educational activities. Library fund in amount not less than 200 units of national and international literature is formed.	7 025	116,12%	975	(i) Additional furniture and PC were procured and put in the Centre. The premises where the centre is situated were fully equipped for duly function of the Center's staff. (ii) Library of the Centre was procured and actively used and includes 200 sources of national and international literature. 190 books were put into electronic format. On the web-page of the Center electronic catalogue of the library was posted. (iii) 10 sets of books in electronic format were recorded on DVDs in order to be further given to all the regional committees of natural resources and environment protection.
7.3	Training the local Center's staff	000995	30079	10159	71305 - local consultants / 71600 - local travel / 72105 - contractual svcs (companies)	13 351	At least 20 participants, including representatives of local authorities, civil society and business structures, are trained at each of three workshops "Access to environmental information", "Public participation in environmental Decision-making", "Access to justice in environmental matters". The workshops are organized in Grodno. Information about activities and the educational program is widely disseminated through project web-site, Grodno Aarhus centre web-page and mass-media.	14 057	105,29%	706	(i) Education program on training of coordinator of Grodno regional Aarhus centre was developed by highly qualified lawyer from Grodno State University. The program covered lectures on special aspects of environmental legislation, dissemination of environmental information and access to the environmental decision-making by the public. Also coordinator of Grodno Aarhus centre visited a number of lectures in Grodno university and successfully passed verification tests. (ii) Training of local Centre's staff as well as other invited stakeholders was also ensured through organization of 3 large workshops. First workshop "Participation of public in environmental decision-making (based on example of organization of territory of Grodno city)". 45 specialists were trained at the second workshop "Implementation of Convention on access to information, participation in decision-making and access to justice in environmental matters (Aarhus Convention): study of practical experience" that was organized on October 29, 2013. International expert from Ukraine presented experience of functioning of similar centers in European and CIS countries. And about 25 practitioners and specialists enhanced their knowledge on implementation of environmental rights at the third seminar "Access to justice in environmental matters".

Activity	Description	Implementing Partner	Fund	Donor	Budget Account/Budget account description	Funds planned (USD)	Annual target	Funds utilized (USD)	Annual target, %	Variance, USD	Overall project assessment of implemented activities (brief description)
7.4	Study tour for the staff of the Aarhus Centers						Activity is completed in 2012.				Activity is completed in 2012. Study tour for the staff of the Aarhus Centers (Minsk center and newly established regional Aarhus center in Grodno) was organized in May 2012 to Kazakhstan. 5 persons took part in the study tour: apart from 2 staff of the Aarhus centers, representative of the MNREP and lawyer working on implementation of Aarhus Convention in Belarus were included. Experience of functioning of Aarhus centers, involvement of different stakeholders, work with the public, dissemination of ecological information, involvement of state authorities were studied. This experience was taken into account in the process of establishment and organization of work of regional Aarhus center in Grodno. Note: due to the savings of funds within the project additional study tour is planned for 2014. P132
<b>TOTAL OUTPUT 7:</b>						<b>37 802</b>		<b>35 513</b>	<b>93,95%</b>	<b>2 289</b>	
<b>Output 8. Awareness-raising campaign implemented</b>											
8.1	Expanding the network of Green Schools						Green Schools network is expanded and at least 40 schools from the pilot project regions and Sharkaushchyna are involved into the Green Schools programme. Regulations on implementation of Green Schools programme are developed and approved by the MNREP and Ministry of Education of the Republic of Belarus				Green Schools network has expanded and 35 schools from project pilot regions, including Sharkaushchyna region, are actively involved into implementation of the program. Regulations on implementation of Green Schools program were prepared and approved by the MNREP and Ministry of Education. Regulations contain provisions on establishment and functioning of the Steering committee of the program. Steering Committee was established and first meeting was held at the end of November 2013. Optional educational course "Green Schools" for 1-9 classes was officially approved by the specialized institution of the Ministry of Education. (The course was developed by the project experts in collaboration with the Ministry of Education). Special information letters to all the regional educational departments on possibility of introduction of the optional course were sent by the Ministry of Education. First diplomas to 34 schools from pilot regions evidencing that they are "green" were awarded. 1 school needs to improve its functioning. Decision on the awarding was taken by the Steering Committee of the program based on the reports submitted by 35 schools.
8.1.1	Organizing trainings to exchange experience between participants of Green Schools	000995	30079	10159	71600 - local travel / 72105 - contractual svcs (companies)	16 975	At least 20 professionals are trained at each of 3 trainings at pilot project regions in Miory, Kobrin, Mosty. The trainings are organized to exchange experience between teachers of Green Schools and specialists. Field-trips with children based on evident educational capability of new environmental protection pilot projects (at least 10 persons attended each of field trips) are organized. Conservation of biodiversity, development of ecopath, modern approaches to waste management are demonstrated to participants in pilot districts	16 952	99,87%	-23	Exchange of experience between participants of the Green Schools program from the project pilot regions, including Sharkaushchyna, was ensured through organization of the following workshops and training of teachers and other involved professionals: (i) 25 teachers and other professionals took part in the first training on exchange of Green Schools experience between the pilot regions organized in Mosty in July 2013. Participants of the training and 35 pupils were demonstrated improvements of MSW management system, based on the modern European approaches, during excursion to the sorting station organized within the training. (ii) 30 teachers and other practitioners took part in the second training to exchange experience on implementation of Green Schools program held in Miory in August 2013. Participants of the training and 45 pupils enhanced their knowledge on conservation of Yelnya raised bog and ecotourism development (incl. visit centre establishment and construction of ecotrail), that is done by the project, during field trip organized within the training. (iii) 29 teachers and other professionals took part in the third training on exchange of experience of Green Schools program implementation that was organized in October 2013 in Kobrin. Participants of the training and 24 pupils were demonstrated the results of improvement of the MSW management system, done by the project, at the respective excursion "Separate waste collection and sorting" organized within the training.
8.1.2	Ensuring procurement of equipment for schools participating in Green Schools network	000995	30079	10159	72105 - contractual svcs (companies)	22 108	Equipment to study biodiversity of the school surroundings is purchased and distributed among at least 40 schools participating in Green schools program in pilot districts and in Sharkaushchyna.	22 952	103,82%	844	Equipment to facilitate implementation of mainly biodiversity direction of the Green Schools program (1 photo camera and 2 binoculars) was procured, delivered and transferred to 35 schools from the pilot project regions, including Sharkaushchyna region.
8.1.3	Developing additional demonstration materials for Green Schools	000995	30079	10159	72105 - contractual svcs (companies)	3 421	Guidelines on implementation of the Green Schools programme for 1-10 classes, that are developed in 2012, are agreed by the MNREP and approved by the Ministry of Education. Guidelines in amount of 400 copies are issued and disseminated among the schools of the pilot regions.	2 560	74,84%	-861	Guidelines on implementation of the Green Schools for 1-9 classes were updated in 2013 based on experience of program implementation. Guidelines were agreed with the Ministry of Education and the MNREP. As the optional "Green Schools" course was officially approved and can be now run by any school in the Republic, it was decided to publish the first 50 copies of the guidelines and disseminate among the first "green schools" to test their application. Publication of additional copies is scheduled for 2014.
8.3	Green Schools training workshops	000995	30079	10159	71305 - local consultants / 71600 - local travel / 72105 - contractual svcs (companies)	38 672	At least 20 teachers are trained at each of four large (3 days) workshops that are organized in Mosty, Kobrin, Miory and Sharkaushchyna. The attendees are trained in the following areas: waste, energy and water management, biodiversity study and conservation, local community's awareness.	28 621	74,01%	-10 051	2 regional workshops in the 2 pilot areas (Mosty and Kobrin) were organized for 3 days each: in February 2013 in Mosty (35 participants from respective regions, potential and practicing leaders of Green Schools network were trained); in March 2013 in Kobrin (35 teachers another involved professionals were trained). 4 two days training workshops and 1 workshop for one day were organized in the targeted regions involving from at least 15 to 30 attendees in each. Two and one days workshops were organized if required and on request of the local stakeholders. The attendees were trained on all the 5 areas of the Green Schools programme: biodiversity protection, water efficiency, energy efficiency, waste management, work with community. In the course of the trainings, promotion of Green Schools program was ensured. Also teachers were trained on usage of the Internet oriented biodiversity mapping database developed by the project (see activity 8.6 below). The project web-site contains special "Green Schools" forum that is used as communicative tool and for exchange of information by the teachers working under the "Green Schools" program.
8.4	Green Schools network monitoring	000995	30079	10159	71305 - local consultants / 72105 - contractual svcs (companies) / 71600 - local travel	10 308	At least 12 monitoring missions to pilot regions and Sharkaushchyna are organized with the purpose to check practical implementation of Green Schools program requirements in the schools. Reports on participation of schools in pilot regions in Green Schools are prepared. Reports of the schools on participation in the program are checked.	7 202	69,87%	-3 106	16 monitoring visits were organized to the pilot regions (Mosty, Kobrin, Miory and Sharkaushchyna). During the monitoring visits, the work was done in all the schools of pilot regions that wish to participate in the "Green Schools" programme under all 5 directions of the programme: biodiversity conservation; energy efficiency; water monitoring; waste management; work with community. Reports on participation of schools in pilot regions in Green Schools program were prepared. Reports of the schools on participation in the program and implementation were checked. As a result reports of the first 34 schools were approved by the Steering Committee of the program and the schools were recommended for awarding of the first diplomas (see activity 8.1 above).
8.5	Draft legal act "On endorsing Regulation about an access to information, general public participation in decision-making and access to justice on environmental issues"	000995	30079	10159	71305 - local consultants	3 375	Final draft amendments to the legal acts concerning access to information, general public participation in decision-making and access to justice on environmental issues are prepared and submitted to the MNREP.	3 375	100,00%	0	Final drafts of the Law of the Republic of Belarus "On amendments to some laws of the Republic of Belarus on public participation in decision-making and access to justice on environmental issues" and Resolution of the Council of Ministers of the Republic of Belarus on approval of regulations on organization of public hearings of important environmental decisions were prepared, agreed with the stakeholders, including NGOs, and submitted to the MNREP. These documents were included by the MNREP to the plan for adoption of the normative documents in 2014.
8.6	Biodiversity database.	000995	30079	10159	71305 - local consultants / 72105 - contractual svcs (companies) / 71600 - local travel	40 590	1. Biodiversity database (florafauna.by) is officially launched in February 2013. 2. Special workshop is organized for promotion of the database in March 2013. 3. Assistance in identifying of photographed plants and animals is provided by the expert throughout a year. 4. Historical data on biodiversity are digitized and uploaded in the database. 5. Special learning games and tests on biodiversity are developed and uploaded at the project web site and the database.	23 828	58,71%	-16 762	(i) Biodiversity database (florafauna.by) was officially launched in March 2013. (ii) The database was presented to the broad range of stakeholders at the round tables related to establishment of legal framework for biodiversity conservation that took place in March 2013 and November 2013 (see activity 3.2. above). (iii) Assistance in identifying of plants and animals put by the users into the database was provided on permanent basis by project experts-moderators of the database. (iv) Historical data on biodiversity was prepared, digitized and uploaded into to the database. (v) 7 ecological learning games and tests were prepared and uploaded at the project web-site and the database. The games and tests were given to Yelnya reserve for further use for the visitors. (vi) Identification guide of vertebrates, including birds of Belarus, amphibian and reptiles in electronic form was developed. The guide is located at the biodiversity data base (Guide.florafauna.by).
8.7	Study of social and economic benefits from the potential biofuel production in the Chernobyl-affected areas, as well as dissemination of essential information						Activity is completed in 2012.				Activity is completed in 2012. Activity was performed by the UNEP. At the first stage draft report on the results of the study of social and economic benefits from the potential biofuel production in the Chernobyl-affected areas was prepared. Conclusions of the report were discussed with the key Ministries involved into the biofuel production and working on the Chernobyl-affected areas in Belarus during the one week mission of the UNEP experts to Belarus. Also one day seminar for the key stakeholders was organized. Recommendations of this seminar were taken into account in the process of preparation of the final draft of the report. Final draft of the study was prepared and disseminated among the key stakeholders in Belarus for the comments. The comments received were sent to the UNEP and considered in the process of finalization of the work. Final report including results of the study was submitted to the MNREP. Report contains recommendations to use contaminated lands as well as other marginal land for production of biofuel.
<b>TOTAL OUTPUT 8:</b>						<b>135 449</b>		<b>105 490</b>	<b>77,88%</b>	<b>29 959</b>	
<b>Output 9. EU visibility and project's information coverage insured by a website.</b>											

Activity	Description	Implementing Partner	Fund	Donor	Budget Account/Budget account description	Funds planned (USD)	Annual target	Funds utilized (USD)	Annual target, %	Variance, USD	Overall project assessment of implemented activities (brief description)
9.1	Implementing project results dissemination campaign: publications	000995	30079	10159	74210 - printing and publications	6 705	Dissemination of project results is ensured through: 1. At least 3 educational events are organized within the frames of the information campaigns in Mosty and Kobrin. The events are organized involving pupils, teachers, representatives of local authorities, local environmental institutions, etc. 2. Organization of awareness raising events on biodiversity conservation at the protected area Yelnya and promotion of activities of Hrodna Aarhus Centre is provided: at least 2 thematic events are organized. 3 Special addition of at least one environmental magazine/newspaper is issued ("Rodnaya Pryroda"/"Mir Zhivotnyh")(3000 copies). 4. Timely production and dissemination of all communication materials are ensured: at least 15 press-releases, 50 articles about key project event in mass –media (news-papers, magazines and the Internet), 7 TV interviews, 15 radio interviews. 5. Production and dissemination of project briefs (at least 50); leaflets (at least 300), booklets (at least 300), and posters on biodiversity conservation (at least 600); and on waste management (at least 500) is ensured. 6. In collaboration with Miory local authorities, Ministry of Environment and NGO "Birdlife- Belarus" the second "Crane and Cranberries" Festival is organized in Miory in September 2013.	1 291	19,25%	-5 414	(i) Information campaigns on the MSW management in Mosty and Kobrin were conducted on permanent basis using different instruments such as: meetings with the local people of different ages, excursions of pupils to the sorting stations, dissemination of computer games on separate waste collection, working with local cinemas on making presentations on separate waste collection before the films, including of waste management topic into the "Green Schools" seminars, etc. 1 PR event on cleaning the city was organized on April 22, 2013 in Mosty. The event was organized involving pupils, teachers, representatives of local authorities, NGOs, mass media, etc. In Kobrin participation in ecological trip of the pupils was ensured and special training on waste management topic was provided; (ii) Open lessons dedicated to conservation of Yelnya bog were organized in 6 schools of Miory and Sharkaushchyna regions for more than 120 pupils on February 1, 2013; The event was devoted to International Wetlands Day; (iv) 2 ecological PR actions were organized with involvement of Aarhus centre with broad range of stakeholders: on June 5, 2013, action on cleaning of banks of Kotra was organized and on September 22, 2013 event "World cleaning 2013. Let's do it" was organized in collaboration with Grodno regional committee of natural resources. 116 persons took part in both events, including students and NGOs. (v) Grodno newspaper "Hrodzenskaya Prawda" in amount of 160000 copies was issued with one page dedicated to the work of Grodno Aarhus centre. (vi) The information about the project activities and results was also disseminated through: - issue and distribution of 29 press-releases; - 103 articles in Internet resources; - 67 articles in mass media; - 21 radio interviews; - 24 TV interviews;  (vii) The following materials were published: - guidelines for evaluation of actual and projected volumes of MSW production and treatment in amount of 300 copies; - MSW management strategies for Mosty and Kobrin in amount of 100 copies; - training materials on EU MSW management legislation in amount of 100 copies; - 600 leaflets on MSW management; - 100 posters on MSW management; - 500 leaflets on Grodno Aarhus Center functioning; - 550 leaflets on conservation of Yelnya bog; - 100 posters on Yelnya Reserve; - 100 project briefs in Russian and English. (viii) In collaboration with Miory local authorities, MNREP and NGO "Birdlife- Belarus" the second "Crane and Cranberries" Fest was organized in Miory in September 2013. Key project partners, representatives of Embassies, NGOs, Ministry of Sports and Tourism, tourist companies, local pupils and teachers took part in the event. Representatives from more than 35 mass media provided information support to the event. (ix) 2 events of official transfer of procured equipment on MSW management (equipment to work at the sorting stations) to Kobrin municipal and housing service organization and Mosty municipal and housing services organization were organized in November and December 2013 accordingly. A lot of stakeholders and mass media took part in the events.
9.2	Implementing project results dissemination campaign: project website						Project web-site is updated on regular basis in Russian and English. The project web site contains forum on "Green Schools" programme that is used by the "Green Schools" teachers and participants as a tool for experience exchange. There are hyperlinks to the MNREP's, the UNDP's and the EU Delegation's to Minsk web sites.				Project web-site (www.greenlogic.by) was updated on regular basis in Russian and English. The project web site contains forum on "Green Schools" programme that is used by the "Green Schools" teachers and participants as a tool for experience exchange. There are hyperlinks to the MNREP's, the UNDP's and the EU Delegation's to Minsk web sites. For organization of more effective information flow, data on supplementary activities implemented by other UNDP projects was also put at the project web-site.
9.3	Populating and maintaining the project Internet site						Effective maintenance of project web-site is ensured. The content of the English and Russian web-site versions is updated promptly (news, project materials, picture and videos). The project web site includes pages on the project components. The project news, analysis, draft reports for comments from the stakeholders under all the project directions, final reports, concepts developed, results of the seminars and round tables, presentations about the project, photo- and video materials, etc. are placed at the web site and can be downloaded.				Effective maintenance of the project web-site is ensured. The web-site is actively used as a tool for dissemination of project results and to the information among stakeholders. The project web site includes pages on the project components. The project news, analysis, draft reports for comments from the stakeholders under all the project directions, final reports, concepts developed, results of the seminars and round tables, presentations about the project, etc. are placed at the web site and can be downloaded. Photo- and video materials related to all the project activities are placed at the web-site and can be also downloaded.
<b>TOTAL OUTPUT 9:</b>						6 705		1 291	19,25%	-5 414	
<b>TOTAL Component 3</b>						179 956		142 295	79,07%	-37 661	
<b>Component 4. PROJECT MANAGEMENT</b>											
<b>Output 10. Effective project management and monitoring ensured.</b>											
10.1	Project registration and inception						Activity is completed in 2011.				Activity is completed in 2011. The project was duly registered in Belarus in 2011. Kick-off meeting was organized on October 27, 2011.
10.2	Project monitoring and finalizing						Project activities are being monitored				Monitoring over implementation of all the project activities was ensured.
	Organization of PSC meetings	000995	30079	10159	71600 - local travel	3 825	At least 2 PSC meetings held. Minutes of the PSC meetings are duly prepared and signed.	2 542	66,46%	-1 283	2 meetings of the Project Steering Committee (PSC) were organized: on February 5, 2013 and on August 27, 2013. Minutes of the meetings were duly prepared and signed. Members of the PSC are addressed when necessary and involved at the monitoring over activities especially on the districts.
	Trips of the project implementation unit for monitoring project progress	000995	30079	10159	71600 - local travel	30 200	Regular trips of the project implementation unit staff are organized to monitor over all the project activities. Facilitation of the study tours ensured. Project results and achievements are presented within the country and abroad.	8 733	28,92%	-21 467	Monitoring over implementation of all the project activities was done on the permanent basis by the PIU staff also through permanent field visits. Project results were presented in a number of local and international workshops and seminars.
	Quarterly meetings of experts under the component	000995	30079	10159	72145 - contractual svcs (companies, trainings and educational services)	1 332	At least 12 quarterly meetings are held under all the project directions.	1 235	92,73%	-97	(i) 18 meetings of experts were organized on the following issues: water management; improvement of MSW management legislation; biodiversity conservation legislation; development of Internet oriented biodiversity database; ecological certification development; amendments to Belarusian legislation to meet requirements of Aarhus Convention. Minutes of the quarterly meetings were prepared and signed. Recommendations of these meetings are taken into account in the process of further project implementation; ii) In case of necessity special ad-hoc working groups were organized to find better solutions of the issues raised.
10.3	Project management and project office functioning						Project staff works in accordance with ProDoc and ADWP. Project activities are implemented without substantial delay.				All project staff, in central and regional offices, work in order in accordance with the Project Document, ADWP and decisions of the Steering committee. No substantial problems were raised. There was a delay in implementation of a few activities; in the majority of cases delays were caused by the necessity to better achieve project goals. Monitoring of the project budget was ensured on the permanent basis. Revisions to the budget were made if and when necessary with due agreement with the UNDP and the donor (EU).
	Contracting project management group	000995	30079	10159	71405 - SC individuals	324 000		292 220	90,19%	-31 780	
	Project office procurements										
	Office furniture, accessories, IT equipment	000995	30079	10159	73405 - rental&maintenance-premises	9 220	Project IT equipment, furniture and accessories are maintained and kept in due condition to ensure effective work of PIU. Minor procurements conducted if and when necessary.	1 119	12,14%	-8 101	(i) Additional furniture and PC were procured for Grodno regional centre. The centre is well equipped and technically can fully perform its functions. ii) Project IT equipment is duly maintained.
	Consumables, office supplies	000995	30079	10159	72505 - supplies (stationery&other Office Supply)	4 140	Project offices in Minsk, Kobrin, Mosty are supplied with the stationary and consumables.	3 931	94,95%	-209	Duly and timely supply of project offices in Minsk, Kobrin and Mosty with stationary and consumables was ensured.
	Accessorial project activities										
	Translator's, physician's and photographer's services	000995	30079	10159	71305 - local consultants	2 000		3 542	177,10%	1 542	
	Insurance project's assets (vehicles and equipment)	000995	30079	10159	74505 - insurance	500		3 335	666,97%	2 835	



Activity	Description	Implementing Partner	Fund	Donor	Budget Account/Budget account description	Funds planned (USD)	Annual target	Funds utilized (USD)	Annual target, %	Variance, USD	Overall project assessment of implemented activities (brief description)
	Visibility actions	000995	30079	10159	72105 - contractual svcs (companies)	11 500	Visibility assistance of awareness-raising campaigns and events conducted under the project is ensured, including: 1. Visibility materials are produced for key project seminars (at least 5), round tables (at least 1), PR events (at least 5) on MSW management, water management, ecological certification, biodiversity conservation, "Green Schools". 2. Visibility items include: notebooks, pens, bags, paper folders, bookmarks, key rings, flickers, calendars, etc. 3. All the visibility items correspond to the visibility requirements of the EU and UNDP, and have logos of the EU, UNDP and MNREP.	12 036	104,66%	536	(i) Visibility items were produced for majority of the events organized within the project: for seminar on water management, round table on MSW management, regional workshop on implementation of MSW management strategies, 2 round tables on biodiversity conservation legislation, 2 workshops on biodiversity conservation strategy, 2 workshops on ecological certification, 2 workshops related to implementation of activities at Yelnya pilot project site, workshop on implementation of Aarhus Convention, 1st. component closing workshop, at least for 6 PR events and for events organized within the information campaigns on MSW management. (ii) Visibility items included: notebooks, pens, bags, paper folders, bookmarks, key rings, flickers, calendars, magnets, T-shirts, caps. (iii) All the visibility items corresponded to the visibility requirements of the EU and the UNDP.
	Connectivity charges	000995	30079	10159	72420 - connectivity charges	2 000		5 712	285,60%	3 712	
	Utilities	000995	30079	10159	73120 - premises maintenance	3 112		4 188	134,57%	1 076	
	Fuel	000995	30079	10159	72311 - fuel	6 400		9 300	145,32%	2 900	
	Reimbursement to UNDP for Support services	000995	30079	10159	73505 - Reimbursement to UNDP for Support services	0		28 992	-	28 992	
	Atlas use, bank and postal charges, sundry expenses	000995	30079	10159	74510 - bank charges	7 272		4 367	60,05%	-2 905	
<b>TOTAL OUTPUT 10:</b>						<b>405 501</b>		<b>381 262</b>	<b>94,02%</b>	<b>24 249</b>	
<b>PROJECT SUBTOTAL 2013:</b>						<b>3 044 505</b>		<b>2 823 266</b>	<b>92,73%</b>	<b>221 239</b>	
	UNDP Administrative Fee (GMS-7%)	000995	30079	10159	75100 - facilities and administration	213 115		197 110	92,49%	16 005	
<b>PROJECT TOTAL 2013</b>						<b>3 257 620</b>		<b>3 020 376</b>	<b>92,72%</b>	<b>237 244</b>	

Prepared by Project Manager

Checked by UNDP Programme Officer

