

OFFLINE RISK LOG



Project Title: Support to the Development of a comprehensive framework for international environmental cooperation in the Republic of Belarus”

Award ID: 00076991

Date: 30/06/2014

#	Description	Date Identified	Type	Impact & Probability	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	Status
1	Project registration delay	July 2010	Operational	Project registration delay will that in its turn will lead to reduction in the time available to the planned activities implementation. Tight project implementation schedule can affect adversely the quality of the anticipated project outputs. P = 1 I = 1	<ol style="list-style-type: none"> 1. Project team was recruited in the shortest time; 2. Intensive implementation of the project activities was organized; some activities were implemented earlier than scheduled in the Project Document; 3. National implementing agency (Ministry of Natural resources and Environment Protection (MNREP) of Belarus) and the EC decided and extended operational implementation phase of the project up to 12 months of the Financing Agreement between Republic of Belarus and European Commission (till December 15, 2014); 4. Project Steering Committee made a decision on prolongation of the project implementation period till August 11, 2014. The project was duly re-registered with new deadline of the project completion on August 11, 2014. This gave time for completion of all the project activities and achieve all the project goals to full extent. 	UNDP	Project Manager	June 2014	Dead
2	Increase in the cost of designed supplies	July 2010	Financial	Restrictions of program and organizational project activities P = 1	<ol style="list-style-type: none"> 1. Procurements under the project showed that some equipment cost considerably less than planned originally and there were savings; 2. List of equipment to be procured was duly amended and new pieces 	UNDP MNREP	Project Manager	June 2014	Dead

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3	Lack of initiative of local communities, limited functional capabilities of local authorities and/or the lack of local leaders and/or frequent changes of representatives of local organizations	July 2010	Organizational Regulatory	Restrictions of programmatic project activities P = 1 I = 1	<p>of equipment that could be procured due to the savings raised were included;</p> <p>3. All the originally envisaged equipment and additional equipment that could be purchased due to the savings of the funds was procured.</p> <p>1. Recipient organizations (in Mlory, Mosy and Kobrin) provided sufficient collaboration in take-over, start up and operation of pilot projects as well as involvement of local authorities, communities and representatives of local organizations at all the stages of implementation;</p> <p>2. Information and public awareness campaigns were organized and implemented also at the local level. Local counterparts were involved into the dissemination of information. A number of PR events, for example "Cranes and cranberries" festivals were organized in 2012 and in 2013 in Mlory that facilitated involvement of all the parties at local level, including local communities, authorities, and other stakeholders;</p> <p>3. The MNREP and Ministry of Housing and Municipal Economy assisted the project to facilitate dialogue and co-operation between citizens, communal, business and governmental organizations to make decisions on updating legal and institutional framework proposed by the project.</p>	UNDP MNREP	Project Manager	June 2014	Dead
4	The pilot project budget is not	July 2010	Financial	Restrictions of organizational project activities	1. Activities implemented in all 3 pilot regions demonstrated that the	UNDP MNREP	Project Manager	June 2014	Dead

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	sufficient to cover the cost of the activities			P=1 I=1	<p>budget is sufficient to cover the cost of the activities and there were savings;</p> <p>2. Lists of additional equipment to be procured on municipal solid waste management and for Yelnya Reserve were prepared and duly agreed. All the additional equipment on municipal solid waste management and for Yelnya Reserve was procured. A number of activities that were not initially envisaged were implemented (such as development of web-page for regional Aarhus centre in Grodno, production of information stands and procurement of large library for Aarhus centre, production of video films about Yelnya, etc.)</p>				
5	In the process of development of normative documents consensus among different stakeholders sometimes is difficult to achieve. Consultations conducted within the project on various draft regulations reveal the lack of compromise with regards to submitted draft regulations so that the conciliation process extends beyond the project time-frame.	July 2010	Regulatory	<p>Delay in implementation of respective project activities</p> <p>P= 1 I=1</p>	<p>1. The stakeholders concerned were involved at all preparatory stages, and draft documents that were developed under all the project directions were widely disseminated among stakeholders for consideration and comments;</p> <p>2. All the documents were duly discussed with the MNREP. Final drafts that were acceptable to the MNREP, were submitted for further approval in due order;</p> <p>3. NGOs working in respective fields were invited to discussions and comments on the draft documents developed within the project, also through dissemination of drafts via special Internet network of Belarusian NGOs;</p> <p>4. There was no delay in development</p>	UNDP MNREP	Project Manager	June 2014	Dead

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6	International biddings take long time	April 2012	Operational Strategic	In accordance with the UNDP rules organization of international bids requires several stages: marketing research, expressions of interest, pre-bid conference, evaluation of bids, approval at regional level, conclusion of contract. All this takes up to 6 months. Under the project bulldozers, trucks, containers are procured through international biddings. Due to the long process of international bidding, this can lead to (i) annual under delivery under the project; (ii) delay with supply of the goods and consequent implementation of activities in the pilot regions. P= 1 I=1	<ol style="list-style-type: none"> 1. Technical specifications for the equipment, especially for the complicated (trucks) and unique (bio compostainers) equipment were carefully developed with involvement of local and international experts, local municipal and housing services organizations; 2. Careful and broad marketing research should be ensured before procurement; 3. In order to guarantee success of biddings good practice is to visit potential producers that are to be awarded the contract before the contract is actually awarded in order to check production capabilities of the producer; 4. Question on extension of project implementation period was resolved (see risk No. 1); 5. Procurement of all the equipment and machinery under the project was completed end of 2013. Delivery of equipment (containers of different types) under the last 3 concluded at the end of 2013 contracts was completed in the 2nd quarter 2014. 	UNDP	Project Manager	June 2014	Dead
7	Lack of experience in exploitation of the procured innovative equipment on municipal solid waste	October 2012	Operational	In line with procurement of standard equipment on municipal solid waste management, a number of specific and very innovative	<ol style="list-style-type: none"> 1. Instructions on exploitation of containers and truck should be strictly followed; 2. Biocompostainers were given to private households based on the 	UNDP Mosy and Kobrin municipal and housing services	Project Manager	June 2014	Reducing

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	management			<p>equipment and machinery was procured, such as: biocompostainers in amount of 920 pieces, special truck to collect and transport biodegradable waste, zinc-coated containers of 1.1 cubic meters. Improper exploitation of the equipment could result in non-achievement of the main targets on improvement of separate waste collection and transportation.</p> <p>P=2 I=2</p>	<p>special agreements signed between local municipal and housing services organisation and the household;</p> <p>3. Permanent monitoring by all the involved parties was ensured, including the project, Ministry of Housing and Municipal Economy, Ministry of Environment, Mosty and Kobrin municipal and housing services organizations;</p> <p>4. Monitoring over functioning of the improved elements of municipal solid waste management systems in Mosty and Kobrin showed that the equipment procured and transferred to the end-users is exploited properly; no serious problems appeared.</p>	organizations			
8	Functioning of Aarhus regional centre in Grodno is not guaranteed after the project ends	March 2013	Strategic	<p>In time of establishment of regional Aarhus centre in Grodno, the Ministry of Natural Resources and Environment Protection guaranteed that the centre will function after the project ends, and coordinator of the centre is included into the staff of Grodno regional committee of natural resources and environment protection and thus the coordinator will be paid salary from the state budget. Regional Aarhus centre was established on the basis of Grodno regional committee of natural resources and environment protection based on the application</p>	<p>1. A number of meetings were organized with the management of Grodno regional committee of natural resources and environment protection and staff of the MNREP to discuss importance of further functioning of the regional Aarhus centre, its role in working with the civil societies, and also to receive guarantee that all the equipment and premises will be kept with regional Aarhus centre in Grodno after the project ends;</p> <p>2. The problem on functioning of the centre after the end of the project was reported to the high management of the MNREP and a number of meeting were organized to resolve this issue;</p> <p>3. Decision was made by the MNREP on inclusion of the centre into</p>	UNDP MNREP	Project Manager	June 2014	Dead

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				<p>received from the committee. However, currently in the country amount of officials financed from the budget is decreased, and there is no opportunity to include coordinator of the centre into the staff of regional committee of natural resources and environment protection.</p> <p>The future of the centre is unclear and there are risks that: (i) the centre is closed after the project ends; (ii) the centre is shifted to another organization but equipment procured within the project that was officially transferred to Grodno regional committee of natural resources and environment protection is left with the committee as well as premises where repair was made within the project.</p> <p>P=1 I=1</p>	<p>Grodno state hydro meteorological centre with allocation of special position for the coordinator of the centre. Appropriate terms of reference for the coordinator of the centre and regulations on the functioning of the centre after the project end in the structure of hydro meteorological centre were developed and approved by the management of hydro meteorological centre. Terms of reference and regulations foresee due function of the centre.</p> <p>4. Based on the decision of the MNREP, the centre will further occupy the premises in Grodno regional committee of natural resources and environment protection. Special renting agreement on the premises will be concluded between Grodno hydro meteorological centre and Grodno regional committee of natural resources and environment protection. In case of necessity, all the equipment procured for the centre can be transferred to Grodno hydro meteorological centre; there is a procedure on this as two institutions (Grodno regional committee of natural resources and environment protection and Grodno hydro meteorological centre work in one structure of the MNREP);</p> <p>5. Activities of Grodno regional Aarhus centre were diversified in 2014 under all the directions foreseen by Aarhus Convention in order the centre can</p>				

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9	Sustainability of the project results	September 2013	Strategic	While sustainability of some project results is guaranteed (e.g. implementation of "Green Schools" program after the project due to official approval of optional course "Green Schools" for 1-9 classes by specialized institution of the Ministry of Education), sustainability of other results achieved by the project is not ensured. This relates to improvement of environmental legislation of the country through official adoption of the normative and technical normative documents developed within the project; effective functioning of ecotrail and visit centre in Yelnya Reserve, attraction and development of ecotourism in Yelnya Reserve, practical implementation of ecological certification of products and accommodation services, etc. Sometimes these issues are beyond the project control. P=5 I=5	<p>keep its strong niche in Grodno region.</p> <ol style="list-style-type: none"> Permanent monitoring over development of project results should be ensured, including monitoring over official adoption by the MNREP and the Government of normative documents and technical normative documents developed within the project, control over functioning of visit centre and ecotrail in Yelnya Nature Reserve, functioning of the developed Internet oriented database, etc.; All the efforts were done by the project to build and to increase potential of the involved stakeholders, including training of staff from the pilot regions to use procured municipal solid waste management equipment, training of guides to make excursions over Yelnya raised bog, training of auditors on how to carry out ecological certification of goods and accommodation services, etc.; Meetings with the MNREP and other involved agencies to discuss necessity to preserve and develop project results should be organized on permanent basis; Special mechanisms should be developed by the UNDP to ensure monitoring over sustainability of the results achieved by the projects, especially after the projects end. 	Project Manager, Ministry of Natural Resources and Environment Protection	Project Manager	June 2014	Pending

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