



## OFFLINE ISSUES LOG

Project Title: "Linking Environment and Security in Belarus" Award ID: 00083232 Date: 16 July, 2014

#	Description	Date Identified	Type	Impact & Priority	Countermeasures / Mngt response	Owner	Submitted, updated by	Last Update	Status
1	Lack of qualified specialists in specific environmental related fields (such as climate change issues)	January 2014	Problem	Lack of qualified specialists lead to delay in implementation of activities related to raising climate change public awareness. Qualified specialists with good knowledge of climate change practices are needed in order to integrate climate change topics into the environmental specialists' professional training and university curricula. Priority = 2	The project will conduct a comprehensive market research of the related labour market. The vast target audience of the potentially suitable candidates will be determined within the scientific and professional community. The information about the vacancies will be widely disseminated in the related scientific and professional networks.	Project Manager	Project Manager	July 2014	Pending
4	Procurement of automated hydrometeorological station	May 2014	Problem	Procurement of automated hydrometeorological station is envisaged within the project. This equipment is unique for Belarus. Development of technical specifications is complicated, requires clear clarifications from experts. Priority = 1	1. Expert was recruited and directly participated in the preparation of technical specifications with UNDP office and project staff. 2. Project partners from MoEnv and State Institution "Brest Oblast Hydrometeorology and Environmental Monitoring Centre" are involved at all the stages of development of technical specifications.	Project Manager, UNDP	Project Manager	July 2014	Solving

Submitted by Project Manager

Natalia Hubskaya

Approved by UNDP Programme Officer

Igar Tchoutba

## OFFLINE RISK LOG



**Project Title:** "Linking Environment and Security in Belarus"

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**Date:** 16 July, 2014

#	Description	Date Identified	Type	Impact & Probability	Countermeasures / Mngt. response	Owner	Submitted, updated by	Last Update	Status
1	Official approval of the project is delayed.	May 2012	Operational	Project registration delay will delay the start of the project that in its turn will lead to reduction in the time available to the planned activities implementation. Tight project implementation schedule can affect adversely the quality of the anticipated project outputs.  Probability – 1 Impact – 4	1. Intensive implementation of the project activities is organized; 2. National implementing agency - Ministry of Natural resources and Environmental Protection (MoEnv) and UNDP discussed the prolongation of the project implementation period till December 31, 2015. 3. Project Steering Committee made a decision on prolongation of the project implementation period till December 31, 2015. This shall give the time for completion of all the project activities and achievement of all the project goals to full extent.	UNDP	Project Manager	July 2014	Reducing

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## LESSONS LEARNED LOG

**Project Title:** "Linking Environment and Security in Belarus"

**Award ID:** 00083232

**Date:** 16 July, 2014

#	Type	Date Identified	Successes	Shortcomings	Recommended Solutions	Submitted, updated by
1	Strategic	December 2013	Good relationships between main partners (the UNDP, UNEP, Ministry of Natural Resources and Environmental Protection of the Republic of Belarus), and involvement of wide range of stakeholders (including Ministry of Education, SEI "Republican Institute of Higher Education", local authorities) from the very beginning of the project result in smooth and timely information exchange and resolution of issues arising in the process of project execution.			Project Manager
2	Project management	December 2013		Due to the scope of the project and intensity of project implementation, several different events under all the project components need to be organized simultaneously that can result in delays, problems of implementation of activities, etc.	Mobilization of the project staff should be ensured as well as strict control over implementation of all the project activities.	Project Manager
3	Strategic	April 2014		Due to the big amount of implementing agencies involved in the realization of the one and the same event the proper communication need to be organized consistently and thoroughly.	Regular communication via working meetings, round tables, e-mails should be ensured.	Project Manager
4	Project results	April 2014	Experience, results and findings received within the other projects that have been completed or are being implemented under the UNDP, are very valuable, especially in the field of flood risk assessment and monitoring, cross-border cooperation in transboundary river basins for the sustainable management of water.			Project Manager

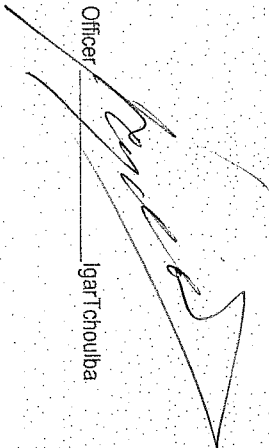
			resources and adaptation to climate change. These findings are used by the project and will be further developed in order to achieve project goals and tasks.			
5	Human factor	May 2014		Taking into account various activities of the project, having one administrative and financial assistant (half time) is not enough to cover all the issues related to financial accounting, recruitment, organization of events, etc.	When implementing projects with a lot of different directions in the project, structure of the project should be very carefully planned.	Project Manager

Submitted by Project Manager



Natalia Hubskaya

Approved by UNDP Programme Officer



Igor Tchouba

MONITORING LOG

Project Title and ID: "Linking Environment and Security in Belarus", 00083232  
for the year: 2014

Activity Title and ID: 00083232

Monitoring Action	Description	Due Date	Comments	Date of completion
Annual Review	2013 Annual project report	15.01.2014		15.01.2014
Annual Review	2014 Annual project report	01.12.2014		
Audit			Special audit of the project is not planned. The project will be audited within the general audit of the UNDP.	The project was not audited.
Donor report	Progress reports accompanying requests for further installment.		Is provided on a regular basis as set out in the Donor Contribution Agreement	28.02.2014 Progress report was sent to the donor. Report was checked and approved.
Evaluations	Monitoring visits are done by the project manager and project experts on the permanent basis during all the year.			
Work group meetings	3 meetings.		3 meetings under the project components are planned. The dates will be defined by the project staff and project experts	1 Meeting to discuss the cooperation in project implementation with key partners was organized, May 15, 2014.
Other	Progress report to the Ministry of Economy.	10.01.2014		10.01.2014
Triparte meetings	Meeting of project steering committee	15.03.2014		15.03.2014
Logs	Lessons learned log, Issues log & Risk log, Monitoring log	15.06.2014		16.07.2014

Certified by the Project Manager

Natalia Hubsakaya  
(name and signature)

Approved by the Programme Officer

Igar Tchoulba  
(name and signature)

