

AGREED

Yuriy Garakhanov

UNDP Deputy Resident Representative in Belarus

10 March 2013

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I.M. Kachanovskiy

Deputy Minister of Natural Resources and Environmental Protection of the Republic of Belarus  
National Project Coordinator

2013

Annual Project Report

Project title: «Support National Action Plan Alignment and the United Nations Convention to Combat Desertification Reporting in the Republic of Belarus»

Project ID: № 84564

Year: 2013




Objectives for the year: 1. Project Inception phase completed

Activity	Description	Fund	Donor	Implementing agent	Budget account description	Planned funds, USD	Annual target	Funds utilised (USD)	Annual target achieved, %	Variance, USD	Overall project assessment of implemented activities (brief description)
<b>Component 1: NAP alignment</b>											
1.1	Policy and planning tools assessed and awareness of NAP raised			000995			Stocktaking and assessment of national strategic documents based on the requirements of the Project document completed	n/a	n/a	n/a	In progress. The report "Stocktaking and assessment of national strategic documents" will be provided to the MNRREP by the Project technical coordinator on January 2014.
1.2	Human and scientific capacity for NAP alignment strengthened			000995			ToRs for 7 project technical experts (including of international expert) drafted. Drafts of ToR were negotiated during the inception workshop (p.3.4.1)	n/a	n/a	n/a	In progress. ToRs for following project technical experts will be provided to the MNRREP by the Project technical coordinator on January 2014.
1.3	Policy and institutional framework for NAP alignment and implementation strengthened			000995			The Project procurement plan including justification drafted and approved by MNRREP	n/a	n/a	n/a	Activity completed. The Project procurement plan including justification drafted and approved by MNRREP
<b>Project management</b>											
3.1	Organizing the activity of the Project Board (PB)			000995			The PB established. First PB meeting held	n/a	n/a	n/a	In progress. The PB established. It includes representatives of MNRREP, UNDP CO, Ministry of Forestry, Ministry of Agriculture, State Committee of Property, National Academy of Science, Belorussian State University, NGO "Ecological Initiative". 1st meeting of PB will be carried out on January 2014.
3.2	Organizing the activity of the Project Management Group (PMG)	62000	GEF	000995	71300 Local consultant	1 700	The project is implemented in accordance with the Project document and approved ADWP	1700	100	0	Activity completed. The Project personnel (Project technical coordinator) contracted.
3.3.1	Drafting and submitting project implementation plans for PB agreement			000995			ADWP-2013 drafted and agreed by MNRREP and UNDP. Draft of ADWP-2014 prepared and considered by the PB	n/a	n/a	n/a	Activity completed. ADWP-2013 drafted and agreed by MNRREP and UNDP. Draft of ADWP-2014 prepared and considered by the PB.
3.3.2	Preparation and implementation of project activities in conformity with the approved work plans	62000	GEF	000995	72100 Contractual services — companies	100	Payments for the communication services	100	100	0	Activity completed. Project office fully equipped and are functioning.
		62000	GEF	000995	72500 Stationery, etc.	100	Stationery procured	74	74	26	
		62000	GEF	000995	72200 Procurement of office equipment and furniture	1 000	The computer for the project technical coordinator procured	1000	100	0	
3.3.3	Preparation and submission of project reports to MNRREP, UNDP and the Ministry of Economy in conformity with the approved schedule and according to the established format			000995			Project reports prepared and submitted to MNRREP, UNDP and the Ministry of Economy in conformity with the approved schedule and according to the established format	n/a	n/a	n/a	

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3.4	Project monitoring and evaluation										
3.4.1	Inception workshop			000995							
		62000	GEF		72100 Contractual services — companies	100					
3.4.2	Monitoring of progress towards results in accordance with UNDP procedures	62000		000995							
						3 000		2874	96	126	
											In progress. Inception workshop was held jointly with 1st PB meeting on January 2014. PB members took part in inception workshop. The Inception report will be developed by the Project technical coordinator after completion of the inception phase (January 2014).
											Activity completed. The budget revision was made on the base ADWP-2013 and forecast to 2014-2015.

Acronyms:

UNDP United Nations Development Programme  
 GEF Global Environment Facility  
 MNRREP Ministry of Natural Resources and Environmental Protection of the Republic of Belarus  
 NAP National Action Plan  
 PB Project Board  
 PMG Project Management Group  
 ATLAS UNDP enterprise resource planning programme  
 Programme Analyst, UNDP  
 UNDP Project Manager  
 Project Technical Coordinator

 08/05/2014  
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 25/02/2014  
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 UNDP Project Manager  
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