

United Nations Development Programme
Country: Belarus
Project Document

ОТДЕЛ ПО СОТРУДНИЧЕСТВУ С МЕЖДУНАРОДНЫМИ
 ОРГАНИЗАЦИЯМИ И КООРДИНАЦИИ ТЕХНИЧЕСКОЙ ПОМОЩИ
ЗАРЕГИСТРИРОВАНО
 в базе данных программ и проектов
 международной технической помощи
 "23" июля 2013г.
 Регистрационный номер 213/1000617

Project Title: Support National Action Plan Alignment and the United Nations Convention to Combat Desertification Reporting in the Republic of Belarus
Срок реализации: 23.07.2013 - 22.07.2015

UNDAF Outcome(s): Outcome 3: Environmental sustainability increased.

Expected CP Outcome(s): 3.2: Sustainable use of the country's natural resources promoted.

Expected CP Output(s): Environmental Code Exists

Executing Entity: Ministry of Natural Resources and Environmental Protection of Belarus



Implementing Agencies: UNDP

Brief Description

The project aims to integrate Belarus' obligations under UNCCD into its national development and sectoral planning frameworks and align its NAP in a manner that is in line with UNCCD 10-Year Strategy and UNCCD reporting and review process.

The project has two components. Component 1 aims at supporting Belarus to align its NAP with the UNCCD 10-Year Strategy. Component 2 will assist Belarus in preparation of national reports to the UNCCD and strengthen country's capacity for implementation of indicator-based monitoring and assessment for the UNCCD reporting.

<p>Programme Period: <u>2011-2015</u></p> <p>Key Result Area (Strategic Plan) <u>Mainstreaming environment and energy; adaptation to climate change</u></p> <p>Atlas Award ID: 00070730 Atlas Project ID: 00084564 PIMS ID: 5109</p> <p>Duration: 24 months</p> <p>PAC Meeting Date: 6 September 2012</p> <p>Management Arrangements <u>National Implementation</u></p>	<p>Total resources required: USD 506,364</p> <p>Total allocated resources:</p> <ul style="list-style-type: none"> o GEF: USD 136,364 <p>Parallel financing:</p> <ul style="list-style-type: none"> o State Committee on Property: USD 350,000 <p>In-kind contribution:</p> <ul style="list-style-type: none"> o UNDP: USD 10,000 o Ministry of Environment: USD 10,000
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	Name	Title	Signature	Date
Executing Agency:	Vladimir G. Tsalko	Minister of Natural Resources and Environmental Protection of Belarus		
UNDP:	Farid Garakhanov	UNDP Resident Representative a.i. in Belarus		27.12.12

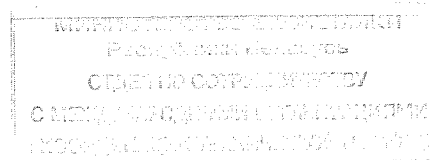
Министерство культуры
Республики Беларусь
СРЕДНО ОБРАЗОВАТЕЛЬ
СРЕДНЕОБРАЗОВАТЕЛЬНЫЙ
УЧЕБНИК

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ABBREVIATIONS

ADWP	Annual Detailed Work Plan
CP	Country Programme
CEE countries	Central and Eastern Europe Countries
COP	Conference of the Parties
CRIC	Committee for the Review of the Implementation of the convention
FP	Focal Point
GEF	Global Environmental Facility
LD	Land Degradation
LDEA project	“Support NAP Alignment and UNCCD Reporting in the Republic of Belarus” project
MoEnv	Ministry of Natural Resources and Environmental Protection of Belarus
NAP	National Action Plan
NSSD-2020	National Strategy for Sustainable Socio-Economic Development of Belarus until 2020
OO	Operational objectives
PB	Project Board
Peatlands II project	“Landscape Approach to Management of Peatlands Aiming at Multiple Ecological Benefits” project
PMG	Project Management Group
PRAIS	Performance Review and Assessment of Implementation System
SO	Strategic Objectives
SBAA	Standard Basic Assistance Agreement
UN	United Nations
UNDP	United Nations Development Programme
UNDAF	United Nations Development Assistance Framework
UNCCD	United Nations Convention to Combat Desertification



PART I. SITUATION ANALYSIS

Belarus is a Party to the United Nations Convention to Combat Desertification (UNCCD) since 27 November 2001, under the Presidential Decree No. 393 of 17 July 2001. Belarus belongs to the group of countries under Annex V for CEE. Development and implementation of national action plans to combat desertification and land degradation is a key commitment of each country Party to the UNCCD. The Ministry of Natural Resources and Environmental Protection (Ministry of Environment) is the national coordinating body responsible for implementation of the UNCCD objectives in Belarus. Consistent with the national commitments the Ministry of Environment prepared and submitted to the UNCCD Secretariat national reports of the Republic of Belarus on progress in implementing the Convention in 2002, in 2006 and 2010 (<http://www.unccd.int/cop/reports/centraleu/national/2002/belarus-rus.pdf>, (<http://www.unccd.int/cop/reports/centraleu/national/2006/belarus-rus.pdf>), (PRAIS system). A national Inter-sectoral Council has been established under the Ministry of Environment to coordinate national activity towards implementing the UNCCD. The Council includes representatives of the relevant national government bodies, researchers, land users, and civil society organizations.

The main factors causing land degradation in Belarus include water and wind erosion, radioactive and chemical contamination, decrease in fertility of agricultural lands, and degradation of ameliorated peat-bog soils due to unsustainable land use practices. Most activities on protection of lands/soils and prevention of land/soil degradation are carried out in the framework of national and sectoral programmes, coordinated by the Ministry of Agriculture and Foods, Ministry of Natural Resources and Environmental Protection, state committee on Republic Belarus property, and Ministry of Forestry. These programmes envisage a wide range of measures to increase soil fertility, water management, mitigate negative effects of degradation and elaborate actions focusing on combating land degradation.

A UNDP/GEF project in 2003 – 2005 supported the national capacity self-assessment, including the capacity to implement the UNCCD. The self-assessment addressed compliance of the national strategies, programmes, plans and the legal framework with the provisions of the Convention, the capabilities of the key stakeholders, and the financial mechanisms for ensuring sustainable land use. Two cycles of mid-term planning for all national programs (2006-2010 and 2011-2015) have been implemented. With the support of the European Union and UNDP, Belarus implemented in 2009 – 2010 the project titled “National Capacity Building for Strategic Environmental Assessment and Implementation of Environmental Conventions in the Republic of Belarus”. One of the outcomes of the project included the National Strategy on Implementing the UNCCD, supported by the National Action Plan to Combat Land Degradation for 2011 – 2015. All of the above documents have been supported by the relevant government agencies, the local authorities and stakeholders and were approved by a resolution of the Ministry of Environment extended meeting (No. 8-P of 28.01.2011).

Despite the progress made, national and sectoral strategies and programmes, managed by the above mentioned Ministries and focusing on protection and rational use of land resources, require significant improvements in order to bring them in conformity with the latest UNCCD guidance. To make this happen, there is a need for enhanced coordination of efforts by different ministries, agencies, scientific and planning organizations, local governments, and land users aimed at combating land degradation. Without this, the decision-making process in land protection will remain ineffective. This project aims at bringing the LD policies and practices in Belarus into conformity with the UNCCD obligations.

TARGET GROUPS AND BENEFICIARIES

In the context of this Project Document, under the term “beneficiaries” we mean groups of Belarusian population, including professional groups, which will benefit from the project, including obtaining knowledge and skills, equipment, benefiting from enhanced legal and institutional framework, improved expert capacity, *etc.*

The stakeholder involvement element is embedded in several activities within this project which will have a consultative and participatory character. The following stakeholders will benefit from the project:

- Ministry of Natural Resources and Environmental Protection (the UNCCD Focal Point);
- Specialized Institutes of the Ministry of Natural Resources and Environmental Protection (RSE «BelNIC «Ecology» and others);
- Ministry of Economics;
- Specialized Institutes of the Ministry of Economics (SSE «Research economic institute» and others);

- State Committee on Republic Belarus property;
- Specialized Institutes of the State committee on Republic Belarus property (RSE «BelNICZem», RSE «Belgiprozem» and others);
- Ministry of Agriculture and Food;
- Specialized Institutes of the Agriculture and Foods (SSE «Institute of agrarian economy» and others);
- Ministry of Finance;
- Ministry of Forestry;
- Specialized Institutes of the Ministry of Forestry (RSE «BelGOSLES» and others)
- Universities (Belarus State University, Belarus State Agricultural Academy and others);
- Research institutions and centres for sustainable land management («Soil science and agrochemistry institute» and others);
- Non-governmental organizations (Public association «Protection of birds of fatherland», «Belarus geographical society» and others);
- Local land-users, farmers, and their associations.

RELEVANCE TO UNDP PRIORITIES

The current UNDAF (see above) specifies “assistance for ensuring environmental sustainability” as one of the five areas of cooperation between Belarus and the United Nations for 2011-2015. Among the main results the UNDAF country Outcome 3. “Environmental sustainability is increased” with agency Outcome 3.3. “Mechanisms for integration of environmental concerns into decision-making in Belarus are supported.” The UNDP Country Programme Document for 2011-2015 aims at achieving its Outcome 3.2: “Sustainable use of the country’s natural resources promoted.”

STAKEHOLDER ANALYSIS AND ENGAGEMENT

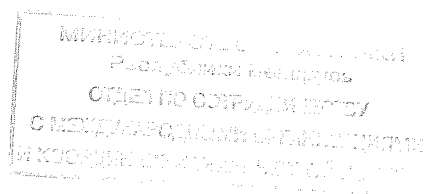
There is an extensive body of guidance explaining how those responsible for planning measures to tackle land degradation can approach the task of identifying stakeholders. In its guidance to Parties on the organization of activities on combating land degradation and preparation of national reports, the COP has repeatedly stressed that, if the necessary transition from planning to practical implementation of measure on combating land degradation is to be made, then everyone with a stake in the outcome of the actions on combatimng land degradation needs to be engaged.

The stakeholder engagement process in Belarus will start with the UNCCD national focal points, the NAP responsible authority, including the Ministry of Environment, the Belarusian State University, and Ministry of Economy and others that has responsibility for coordination and the preparation of UNCCD national reports; and thereafter it will expand to include a much broader range of national actors. Developing and implementing Belarus’ NAP will be a widely inclusive and participative process.

A Proejct Board and a working group comprising leading national experts in the field related to land use will be proposed for accompanying the process of developing national targets, updating the NAP and preparing the national reports. As far as possible, the project board will include representatives of all the key stakeholders (see also Part V. MANAGEMENT ARRANGEMENTS). Below is an overview of the potential role of different stakeholders and the rationale for their involvement in the project.

Table 1. Stakeholder Matrix

Sector	Agency/department	Potential role in the project and rationale for involvement
Land degradation	Ministry of Environment	UNCCD Focal Point. Responsible for UNCCD reporting and formulation of national policy in the field of environmental protection, including tackling land degradation. Will be a national executing agency to the project.
Agriculture	Ministry of Agriculture and Food	Responsible for state policy in the field of agriculture and food production. Integration of LD issues into



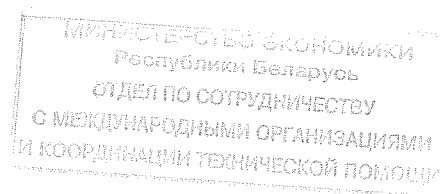
Sector	Agency/department	Potential role in the project and rationale for involvement
		agriculture related strategic documents, information sharing and educational activities.
Agriculture	Research institution «Soil science and agrochemistry institute»	Scientific research in the field of soil. Scientific support to the project activities. Information sharing.
Climate change	Ministry of Environment	Responsible for climate change issues, including respective monitoring. Reporting with respect to climate change effect on land degradation.
Land Use	Specialized Institutes of the State committee on Republic Belarus property (RSE «BelNICZem», RSE «Belgiprozem» and others)	Dealing with land use planning. Information sharing and educational activities.
Forestry	Ministry of Forestry and its specialized research institutes	Owns forest lands. Integration of LD issues into forestry related strategic documents. Information sharing and educational activities
Universities	Belarusian State University, Belarusian State Agricultural Academy and others.	LD related educational activities. Will provide scientific support to the project activities. Information sharing.
Sustainable development	Ministry of Economy and its specialized research institute.	Setting policy in the related to the country's economic activities, including land use policy Information sharing
National Finance and Budgeting	Ministry of Finance.	Is responsible for state budgeting and finance policy. Will be involved in activities related to identification of financial mechanisms for NAP financing. Information sharing.
Non-governmental Organizations	Public association «Protection of birds of fatherland», «Belarus geographical society» and others.	Awareness raising and education.
Women's organizations	Belarus female information-coordination centre» and others.	Awareness raising and education. Participants for trainings, workshops, study tours etc. will be selected with respect of existing gender composition in the corresponding target audience. Whenever possible, gender balance will be ensured, with the minimum ratio of 35 % of underrepresented gender for one-gender-dominated target audiences.
Indigenous and local community organizations	Local land-users, farmers, and their associations.	Awareness raising and education. Participants for trainings, workshops, study tours etc. Local community opinion will be thought while devising LD tackling measure on the ground.

PART II. PROJECT STRATEGY

RATIONALE

Over the last decades the UNCCD has undertaken a major reform process aimed at making the UNCCD process more efficient, transparent, accountable and focused. The adoption by the Parties (decision 3/COP.8) in 2007 of the 10-Year strategic plan and framework to enhance the implementation of the Convention (2008-2018) (hereinafter the "Strategy") has paved the way for a results-based approach to global and national efforts to combat desertification.

The Strategy, with its clearly defined strategic objectives (SO) and operational objectives (OO) to achieve enhanced implementation of the Convention, requires all existing national action plans (NAPs), including



those under preparation, to reflect the new implementation framework adopted by the Convention¹. It also introduces a new monitoring and assessment process within the UNCCD, the Performance Review and Assessment of Implementation System (PRAIS) which is based on sets of performance and impact indicators to measure, respectively, progress against the operational and strategic objectives. Special attention is also placed on measuring investment flows for UNCCD implementation and dissemination of best practices. After the successful undertaking in 2010 of the first leg of the 4th Reporting and Review process on the performance indicators, financial flows and best practices on SLM technologies, the UNCCD will initiate in 2012 the second leg of the 4th Reporting cycle that will also include reporting on the strategic objectives, using the set of identified impact indicators.

Against this background, the project responds to the specific calls made by the Committee for the Review of the Implementation of the convention (CRIC) and Conference of the Parties (COP) for adequate global capacity development measures, as well as technical and financial support to ensure long-term capacities of Parties to align their NAPs and to monitor the implementation of the Strategy and the Convention in accordance with the new reporting obligations. In particular the project aims to respond directly to the decisions 3/COP.8 which in adopting the Strategy urges and recognizes “the need for Parties to align their NAPs” and 2/COP.9 on “Alignment of the action programmes with The Strategy” which call for:

- Affected country Parties to use the alignment guidelines as the reference tool in aligning NAPs and other relevant implementation activities with the 5 operational objectives of The Strategy;
- The Secretariat to facilitate provision of technical assistance to affected country Parties for review, alignment and/or revision of NAPs;
- GM/Secretariat, in accordance with their mandates, to financially assist affected country Parties to develop integrated investment frameworks to foster resource mobilization for NAP alignment ;
- Developed country Parties and financial institutions to assist with funding to eligible country Parties for review, alignment and revision of NAPs².

Furthermore, the project addresses directly decisions 11/COP.9, 13/COP.9, and 17/COP.9 concerning, respectively, 1) the new mandate and functions of the CRIC, 2) the establishment of a comprehensive Performance Review and Assessment of Implementation System (PRAIS) and 3) measuring progress on strategic objectives 1, 2 and 3, and 4 of The Strategy through appropriate impact indicators and performance indicators through an improved process learning from the iterative process initiated for that specific purpose by COP 9. In this respect, Decision 17/COP.9 explicitly calls for inclusion of the impact indicators in future capacity-building initiatives assisting affected country Parties and requests the UNCCD Secretariat and the Global Mechanism (GM) to seek assistance from bilateral donors, relevant international organizations and financial institutions, with particular regard to the Global Environment Facility. At their recent ninth and tenth meetings the CRIC³ and its tenth meetings of COP confirmed strong support for further capacity building and adequate technical and financial assistance to be provided by the GEF to UNCCD country Parties to assist them in fulfilling reporting obligations under the Convention.

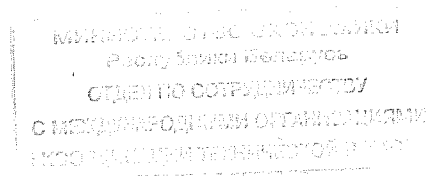
The project aims at assisting Republic of Belarus in aligning its NAP with the UNCCD 10-Year Strategy and to undertake a second leg of the 4th UNCCD reporting and review process, including the review of impact indicators provisionally adopted by the COP and implemented under the PRAIS framework. The two processes (NAP alignment and reporting) will be mutually reinforcing and resulting in improved planning and monitoring of UNCCD implementation at the national level for better decision making on DLDD and sustainable land management issues.

The GEF project will help build national capacities and, specifically, capacities of the UNCCD National Focal Point team, to establish contacts, share experience and elaborate trans-boundary and sub-regional cooperation projects through their participation in visits abroad, working visit to the UNCCD Secretariat. The

¹ The alignment of the NAPs is imbedded in the Strategy itself, which puts forward in the outcome areas 2.2 and 2.3 that a revision by affected country parties of their NAP into strategic documents based on socio-economic and biophysical baseline information and integrated in relevant sectoral and investment plans and policies, including integrated investment frameworks, is necessary in order to achieve operational objective two.

² Decision 13/COP.9 CONS O 5 target: By 2014, at least 80% of affected country Parties subregional and regional entities have formulated/revised a NaP/SRAP/RAP aligned to The Strategy

³ ICCD/CRIC(9)/16, “Report of the ninth session of the Committee for the Review of the Implementation of the Convention, held in Bonn from 21 to 25 February 2011”. Notably p. 9, paragraphs 35 and 36; p. 11, paragraph 51; p.15, paragraph 84, 87 and 88; p. 16, paragraph 91; and p. 17, paragraph 105. <http://www.unccd.int/cop/officialdocs/cric9/pdf/16eng.pdf>



project will also build national expertise through participation in trainings on the development of the National report on the UNCCD implementation, workshops on NAP alignment.

The initiative will be implemented in the national execution modality. The Ministry of Natural Resources and Environmental Protection in the Republic of Belarus will act as the national executing partner and will implement the project in collaboration and consultation with relevant subdivisions and ministries. To achieve the aforementioned project outputs, UNDP will ensure necessary support and conditions for the implementation of the project by the national executing partner. The Executing Entity will closely cooperate with UNDP to ensure that all the project activities are planned and implemented in a manner appropriate to the project's goals and objectives.

As a result of the project activities, awareness of people including indigenous people on the issues of land degradation and the progress of the country on its way to the aligning of the NAP with the UNCCD strategy will be raised. A Compendium on land degradation processes technologies will be designed and will serve as a tool to support the reporting process, but also to raise awareness of stakeholders. A knowledge management system on UNCCD implementation in Belarus will be created which will improve monitoring, reporting and public awareness of the issues of land degradation.

GOALS, OBJECTIVES, OUTCOMES AND OUTPUTS

The objective of the project is to integrate Belarus' obligations under UNCCD into its national development and sectoral planning frameworks and align its NAP in a manner that is in line with UNCCD 10-Year Strategy and UNCCD reporting and review process.

The project has two components. Component 1 aims at supporting Belarus to align its NAP with the UNCCD 10-Year Strategy. Component 2 will assist Belarus in preparation of national reports to the UNCCD and strengthen country's capacity for implementation of indicator-based monitoring and assessment for the UNCCD reporting.

Key Outcomes, Outputs and associated activities, expected under this component includes the following:

Component 1. NAP alignment

Outcome 1.1: Policy and planning tools assessed and awareness of NAP raised.

This Outcome will be achieved by means of the following outputs:

Output 1.1.1 Rapid stocktaking concluding with a report summarizing current NAP-relevant policies and plans.

The stocktaking and assessment of national strategic documents, which have relevance to combat land degradation, will be carried out in the first phase of the project. A connection will be established with fundamental programmes of social and economic development of the Republic of Belarus and a corresponding report will be prepared.

Output 1.1.2 Priorities for NAP alignment identified.

Further to the stocktaking exercise, a review will be prepared on the first years of implementation of the National strategy for UNCCD and the NAP. Based on these, priorities for re-alignment of NAP with UNCCD COP guidance will be elaborated. It is planned to involve a national and an international experts to elaborate priorities for NAP alignment

Outcome 1.2: Human and scientific capacity for NAP alignment strengthened.

Output 1.2.1. A set of indicators developed for NAP alignment and implementation taking into account national context

Existing national LD indicators will be scrutinized to assess their appropriateness for reporting in the context of the re-aligned NAP and UNCCD 10-year Strategy, and a new/adjusted system of indicators will be put in place and harmonized across other environmental, social and economic reporting instruments relevant for land use and protection Reports and suggestions will be prepared on correspondence of the existing national data in the context of the requirements for NAP aligning with, including the system of indicators and establishing harmonized basic levels for them. Cooperation with UNCCD Reference Centers on this issue will be established. In order to reconcile indicators across the borders with other countries in the UNCCD Group, an exchange of experience between UNCCD National Focal Point team and LD experts is envisaged, involving UNCCD teams and experts from

Ukraine and Armenia, as well as participation of Belarus experts in the work of regional meeting of CEE countries on the road to CRIC 11.

Output 1.2.2. LD data users and decision makers trained in use of indicators, monitoring and data gathering for NAP alignment;

As a training mechanism for the application of adjusted land degradation biophysical and social-economic indicators, a series of short field seminars (i.e. organized in areas prone or currently experiencing degradation issues) will be organized for a wide range of national, regional and local stakeholders.

Output 1.2.3. A harmonized biophysical and socio-economic baseline and drought warning system established;

Harmonized baseline levels will be established using the indicators elaborated under Output 1.2.1, upon corresponding training of data users and decision makers under Output 1.2.2.

Output 1.2.4. LD observation sites identified and a monitoring and vulnerability assessment network established and data fed into a national LD knowledge management system, including relevant local / traditional knowledge.

Once the LD indicators are clarified, analysis of the existing system of sites to observe and monitor different types of land degradation using those indicators and in accordance with the objectives of the 10-year UNCCD Strategy will be carried out. Suggestions on their optimization will be elaborated. An electronic data information system on the UNCCD implementation in Belarus will be set up. It will include a knowledge management block, inter alia traditional knowledge. Among other purposes, this will provide for accurate and timely collection and analysis of quality information and its regular update for the purpose of NAP alignment and subsequent National reports' preparation.

Outcome 1.3: Policy and institutional framework for NAP alignment and implementation strengthened.

Outputs 1.3.1. National coordination structures strengthened for NAP alignment.

A visit of UNCCD FP and leading LD experts to the UNCCD Secretariat will be organized to hold consultations on the elaboration of appropriate indicators, receive training in development of regional cooperation in this regard and NAP alignment and implementation.

Output 1.3.2. National Cross-sectoral Council for the UNCCD implementation strengthened and capacitated for NAP alignment (this is an existing mechanism which includes representatives of key sectors).

The composition of the existing National Cross-sectoral Council on the UNCCD implementation functioning under the national coordination body (Ministry of Environment) will be reconsidered with the view to broaden the scope of stakeholders. Targeted short training sessions will be organized for the Council on the NAP re-alignment process and mechanisms for mainstreaming of LD concerns into economic sectors.

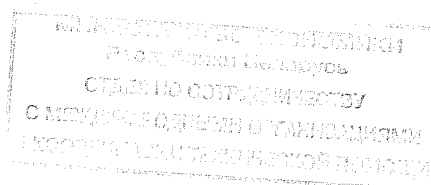
Output 1.3.3. NAP review completed to identify and establish priorities in the context of development planning, poverty reduction and climate change plans through sectoral consultations, paving the way for mainstreaming NAP priorities into relevant sectoral policies.

A report will be prepared on the structure and contents of NAP with the view of its correspondence with the perspective sectoral development plans, particularly in the sectors of agriculture, forestry, water use and mining. The draft NAP will further be re-aligned with existing strategies and programmes on poverty reduction, climate change mitigation and biodiversity conservation. On this basis, policy recommendations for the adjustment of sectoral programs and strategies will be designed and submitted to Government for approval.

Outcome 1.4: The finance and technology framework for NAP implementation established:

Output 1.4.1 Financial resources available for NAP implementation analyzed and an Integrated Financial Strategy and the Integrated Investment Framework for NAP implementation developed. NAP updated to accommodate priorities, including national targets for investment

A national consultant will review the current picture with respect to financing available for NAP and will develop proposals for improvement of the financing. These will be discussed at a stakeholder workshop. A draft of Integrated Financial Strategy and Integrated Investment System will be elaborated. The corresponding NAP sections will be updated.



Output 1.4.2 Technology that will be applied in NAP alignment identified and technology transfer needs for NAP implementation identified.

A consultant, working with Enabling Activity Technical Coordinator, and in consultations with UNCCD Secretariat, will identify technology transfer needs and prepare recommendations that will be reflected correspondingly in the updated NAP.

Component 2. Reporting and Review process

Outcome 2.1: Human and scientific capacity for implementation of indicator-based monitoring and assessment for the reporting strengthened

Output 2.1.1. Application of methodologies for indicator-based reporting started in compliance with the reporting requirements of the UNCCD, with relevant national stakeholders trained in the reporting methodologies, procedures and tools.

A series of training will be held in the second half of the project, once the LD Information System (Output 1.2.4) has been run for some time and basic data on LD fed into it. This time the trainings will concentrate on using the data appropriately to prepare the UNCCD reports. Guidance and methodologies for the use of data for UNCCD reporting will be developed before the training and applied during and after the trainings.

Output 2.1.2. UNCCD report preparation process streamlined:

Based on the first experience of using the LD Information system for UNCCD reporting, the national experts will analyze the experience. The data collection and review protocols and processes will be revised and maintained as such for the future. The data quality insurance systems before report submission will be put in place. In this process, the key role is delegated to liaison with Reference Centers (Helpdesk) for acquiring further knowledge and know-how on UNCCD reporting undertaken.

Outcome 2.2: Reports for the second leg of the fourth reporting and review process prepared

Output 2.2.1. Stakeholder consultations on the launch of the reporting process (covering topics such as: impact assessment, performance review, best practices and financial flows)

A series of local stakeholder consultations on the impact indicators, efficiency, examples of best practices and evaluation of financial resources for preparation of National Report will be held. An International expert experienced in the second leg of the fourth reporting process under UNCCD will be involved.

Output 2.2.2. The report elaborated and endorsed via a national validation workshop

Two workshops will be held with the involvement of the stakeholders on the reporting process (launching and validation): the participants will consider the approaches and the draft National report, prepared by the experts.

Output 2.2.3. The report submitted through the PRAIS portal in line with UNCCD requirements.

Based on the results of the stakeholder consultations and validation workshop, the national experts will finalize the report. Once endorsed by the Government, it will be submitted to the UNCCD Secretariat via the PRAIS system

Outcome 2.3: Enhancing National ownership over the reporting process ensured

Output 2.3.1 A compendium of best practices in combating LD, linking to national development priorities of Belarus, prepared as a tool to support the preparation of UNCCD reports, and widely shared with stakeholders;

Such compendium will depict LD issues and present approaches and standards for tackling them. It will serve as a key technical guidance for sectors, Governments, as well as operators of the LD Information System, when preparing reports to UNCCD and updating NAP.

Output 2.3.2. Capacities of national UNCCD Focal Point and relevant scientific institutions built to maintain the system for long-term LD monitoring and data management.

A set of recommendations for improvement of the UNCCD Focal Point and his team will be designed with a view to the improve land protection planning and implementation (in policies and in practice), as well as for mainstreaming LD concerns into sectors and regional programmes, now that the NAP and UNCCD reporting process is going to operate with new / updated biophysical and economic indicators and will be based on the LD Information System.

PART III. RESULTS AND RESOURCES FRAMEWORK

UNDP CPD outcome: 3.2: Sustainable use of the country's natural resources promoted.

UNDP CPD indicators: Environmental Code Exists

Thematic Area (UNDP Strategic Plan for 2008-2013): promoting financing for environmental protection

Partnerships: Ministry of Environment of Belarus, Belarusian State University, Scientific and Research Economic Institute under the Ministry of Economy.

Project title: Support NAP Alignment and UNCCD Reporting in the Republic of Belarus

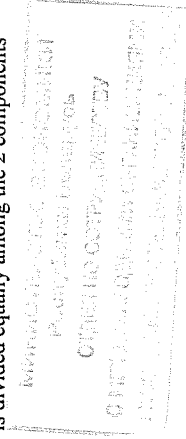
OUTCOMES	OUTPUTS	PLANNED ACTIVITIES	RESPONSIBLE PARTY	INPUTS
<p>Component 1. NAP alignment</p> <p>Outcome 1.1 Policy and planning tools assessed and awareness of NAP raised.</p> <p>Baseline: NAP priorities are not aligned with the UNCCD COP guidance.</p> <p>Indicator: priorities for alignment of NAP with UNCCD COP guidance approved by the MoEnv.</p> <p>Outcome 1.2: Human and scientific capacity for NAP alignment strengthened.</p> <p>Baseline: (i) outdated LD indicator system. (ii) 0 specialists trained within the project.</p> <p>Indicators: (i) new LD indicator system endorsed by the MoEnv. (ii) at least 40 Belarusian specialists trained within the project.</p> <p>Outcome 1.3. Policy and institutional framework for NAP alignment and implementation strengthened.</p>	<p>Output 1.1.1 Rapid stocktaking concluding with a report summarizing current NAP-relevant policies and plans.</p> <p>Output 1.1.2 Priorities for NAP alignment identified.</p> <p>Output 1.2.1. A set of indicators developed for NAP alignment and implementation taking into account national context</p> <p>Output 1.2.2. LD data users and decision makers trained in use of indicators, monitoring and data gathering for NAP alignment</p> <p>Output 1.2.3. A harmonized biophysical and socio-economic baseline and drought warning system established;</p> <p>Output 1.2.4. LD observation sites identified and a monitoring and vulnerability assessment network established and data fed into a national LD knowledge management system, including relevant local / traditional knowledge.</p> <p>Outputs 1.3.1. National coordination structures strengthened for NAP alignment.</p> <p>Output 1.3.2. National Cross-sectoral council strengthened and capacitated for NAP alignment</p>	<ul style="list-style-type: none"> Stocktaking and assessment of national strategic documents. Review on the first years of implementation of the National strategy for UNCCD and the NAP. Formulation of the priorities for alignment of NAP with UNCCD COP guidance. <ul style="list-style-type: none"> Analysis of the existing national LD indicators. Development of a new or adjustment of the existing LD indicator system and its harmonization across other environmental, social and economic reporting instruments. Establishment of cooperation with UNCCD Reference Centers. Participation of Belarus experts in the work of regional meeting of CEE countries. A series of short field seminars on the application of adjusted land degradation biophysical and social-economic indicators for national, regional and local stakeholders. Establishment of a harmonized biophysical and socio-economic baseline levels. Establishment of a drought warning system. Analysis of the existing system of sites to observe and monitor different types of land degradation and formulation of recommendations to the system optimisation. Setting up an electronic data information system on the UNCCD implementation in Belarus. A visit of Belarusian Experts to the UNCCD Secretariat. Analysis of the work of the existing National Cross-sectoral Council on the UNCCD implementation functioning under the national coordination body (Ministry of Environment) and formulation of recommendations to improve the council's 	<p>UNDP/Ministry of Environment</p> <p>UNDP/Ministry of Environment</p> <p>МІНІСТЭРСТВА ЭКАНОМІКІ Рэспублікі Беларусь ОТДЕЛ ПО СОТРУДНИЧЕСТВУ С МЕЖДУНАРОДНЫМИ ОРГАНИЗАЦИЯМИ И КООРДИНАЦИИ ТЕХНИЧЕСКОЙ ПОМОЩИ</p> <p>UNDP/Ministry of Environment</p>	<p>Local consultants, supplies.</p> <p>Local and international consultants, workshops and trainings, travel, equipment and software, supplies.</p> <p>Local and international consultants, workshops and trainings, travel, supplies.</p>

**PART IV. ANNUAL WORK PLAN AND BUDGET
Budget:**

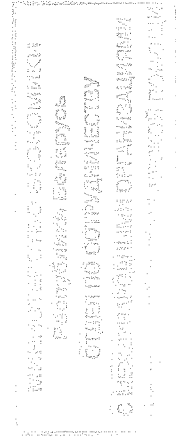
GEF Component (Outcome) /Atlas Activity	Responsible Party/ Implementing Agent	Fund ID	Donor Name	ATLAS Code	Atlas Budget Description	TOTAL Amount (USD)	Amount Year 1 (USD)	Amount Year 2 (USD)
Comp 1. NAP alignment	NIM	62000	GEF-10003	71200	International Consultants	3,000	3,000	
				71300	Local Consultants	28,000	22,500	5,500
				71600	Travel	6,000	4,000	2,000
				72100	Contractual Services-Companies	9,000	4,500	4,500
				72200	Equipment and Furniture	5,000	5,000	
				72800	Information Technology Equipmt	4,000	4,000	
TOTAL ACTIVITY 1 (Comp 1)					55,000	43,000	12,000	
Comp 2. Reporting and Review process	NIM	62000	GEF-10003	71200	International Consultants	3,000		3,000
				74200	Audio Visual&Print Prod Costs	18,000	12,000	6,000
				71300	Local Consultants	22,000		22,000
				72100	Contractual Services-Companies	10,000		10,000
				71600	Travel	6,000		6,000
				72800	Information Technology Equipmt	8,000		8,000
				74100	Professional Services	3,364		3,364
TOTAL ACTIVITY 2 (Comp 2)					70,364	12,000	58,364	
Project Management	NIM	62000	GEF-10003	71300	Local Consultants	9,000	3,000	6,000
				74100	Professional Services	2,000		2,000
TOTAL ACTIVITY 4 (Project Management)					11,000	3,000	8,000	
Project TOTAL					136,364	58,000	78,364	

Budget Notes

- a Int. Expert on priorities and framework for NAP alignment and implementation fees (lumpsum \$3K / or approx. 2 weeks)
- b Team leader fee for non-managerial (technical expertise) input (lumpsum \$9K / or approx. 20 weeks) - the non-managerial budget for Team Leader is divided equally among the 2 components
- c Nat. Expert on policy and framework for NAP alignment and implementation fees (lumpsum \$3,5K / or approx. 10 weeks)
- d Nat. Expert on Integrated Financial Strategy fees (lumpsum \$12K / or approx. 30 weeks)
- e 2 international flights
- f Workshops for public consultations - budget divided equally among the 2 components
- g Equipment to strengthen the national coordination structures for NAP alignment under Output 1.3.3
- h Nat. Expert on Integrated Investment Framework fees (lumpsum \$2,8K / or approx. 8 weeks)
- i Nat. Expert on environmental monitoring system fees (lumpsum \$6K / or approx. 15 weeks) - 1/3 budgeted for in component 1 and 2/3 in component 2
- j Nat. Expert on indicators for NAP implementation and UNCCD reporting fees (lumpsum \$3,7K / or approx. 10 weeks) - 1/3 budgeted for in component 1 and 2/3 in component 2
- k Nat. Expert on knowledge management system fees (lumpsum \$6K / or approx. 15 weeks) - 1/3 budgeted for in component 1 and 2/3 in component 2
- l Computer aided referral system which will serve as a tool to collect and store information on land degradation in Belarus for LD specialists and decision makers, including the UNCCD National Focal Point. Will be used for UNCCD reporting. Covered by Outputs 1.2.5, 2.1.3 and 2.1.4
- m The compendium on land degradation envisaged under Output 2.3.1



- n Web-site will be created as a mechanism for LD and UNCCD related information dissemination aiming at the general public. Covered by Outcome 2.2.
- o Nat. Expert on science and best practices fees (lumpsum \$3,5K / or approx. 10 weeks)
- p Nat. Expert on peatland fees (lumpsum \$3,5K / or approx. 10 weeks)
- q Team leader's fee for management responsibilities under the project (lumpsum \$9K / or approx. 20 weeks)
- r audit
- s Int. Expert on UNCCD reporting (lumpsum \$3K / or approx. 2 weeks)
- t 2 international flights - one each for Team leader and Expert on Integrated Financial Strategy



Work Plan: Years 2013-2014

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME								RESPONSIBLE PARTY
		Q1	Q2	Q3	Q4	Q5	Q6	Q7	Q8	
<p>Component 1: NAP alignment</p>										
<p>Outcome 1.1 Policy and planning tools assessed and awareness of NAP raised.</p> <p>Baseline: NAP priorities are not aligned with the UNCCD COP guidance.</p> <p>Indicator: priorities for alignment of NAP with UNCCD COP guidance approved by the MoEnv.</p> <p>Targets: priorities for alignment of NAP with UNCCD COP guidance identified and approved by the MoEnv.</p> <p>Related CP outcome: Outcome 3.2 "Sustainable use of the country's natural resources promoted".</p> <p>Outcome 1.2: Human and scientific capacity for NAP alignment strengthened.</p> <p>Baseline: (i) outdated LD indicator system. (ii) 0 specialists trained within the project.</p> <p>Indicators: (i) new LD indicator system endorsed by the MoEnv. (ii) at least 40 Belarusian specialists trained within the project.</p> <p>Targets: new LD indicator system developed and harmonized across other environmental, social and economic reporting instruments; effective cooperation with UNCCD Reference Centers established; at least 50 national specialists are trained in the application of adjusted land degradation biophysical and social-economic indicators; national drought warning system is in place; an electronic data information system on the UNCCD implementation in Belarus is in place.</p> <p>Related CP outcome: Outcome 3.2 "Sustainable use of the country's natural resources promoted".</p> <p>Outcome 1.3. Policy and institutional framework for NAP alignment and implementation strengthened.</p> <p>Baseline: NAP is not aligned with the key national strategies and programmes.</p>	<ul style="list-style-type: none"> Stocktaking and assessment of national strategic documents. Review on the first years of implementation of the National strategy for UNCCD and the NAP. Formulation of the priorities for alignment of NAP with UNCCD COP guidance. 									
<p>Outcome 1.2: Human and scientific capacity for NAP alignment strengthened.</p> <p>Baseline: (i) outdated LD indicator system. (ii) 0 specialists trained within the project.</p> <p>Indicators: (i) new LD indicator system endorsed by the MoEnv. (ii) at least 40 Belarusian specialists trained within the project.</p> <p>Targets: new LD indicator system developed and harmonized across other environmental, social and economic reporting instruments; effective cooperation with UNCCD Reference Centers established; at least 50 national specialists are trained in the application of adjusted land degradation biophysical and social-economic indicators; national drought warning system is in place; an electronic data information system on the UNCCD implementation in Belarus is in place.</p> <p>Related CP outcome: Outcome 3.2 "Sustainable use of the country's natural resources promoted".</p> <p>Outcome 1.3. Policy and institutional framework for NAP alignment and implementation strengthened.</p> <p>Baseline: NAP is not aligned with the key national strategies and programmes.</p>	<ul style="list-style-type: none"> Analysis of the existing national LD indicators. Development of a new or adjustment of the existing LD indicator system and its harmonization across other environmental, social and economic reporting instruments. Establishment of cooperation with UNCCD Reference Centers. Participation of Belarus experts in the work of regional meeting of CEE countries. A series of short field seminars on the application of adjusted land degradation biophysical and social-economic indicators for national, regional and local stakeholders. Establishment of a harmonized biophysical and socio-economic baseline levels. Establishment of a drought warning system. Analysis of the existing system of sites to observe and monitor different types of land degradation and formulation of recommendations to the system optimisation. Setting up an electronic data information system on the UNCCD implementation in Belarus. 									UNDP/MoEnv
<p>Outcome 1.3. Policy and institutional framework for NAP alignment and implementation strengthened.</p> <p>Baseline: NAP is not aligned with the key national strategies and programmes.</p>	<ul style="list-style-type: none"> A visit of Belarusian experts to the UNCCD Secretariat. Analysis of the work of the existing National Cross-sectoral Council on the UNCCD implementation functioning under the National coordination body (Ministry of Environment) and formulation of recommendations to improve the council's functioning. Training sessions for the Cross-sectoral Council members on the NAP re- 									

<p>Indicators: NAP is realigned with existing strategies and programmes on poverty reduction, climate change mitigation and biodiversity conservation.</p> <p>Targets: National Cross-sectoral Council on the UNCCD implementation functions effectively; Council members possess knowledge on the NAP re-alignment process and mechanisms for mainstreaming of LD concerns into economic sectors;</p> <p>NAP is re-aligned with the existing strategies and programmes on poverty reduction, climate change mitigation and biodiversity conservation; Policy recommendations for the adjustment of sectoral programmes and strategies formulated and approved by the MoEnv.</p> <p>Related CP outcome: Outcome 3.2 "Sustainable use of the country's natural resources promoted".</p> <p>Outcome 1.4: The finance and technology framework for NAP implementation established</p> <p>Baseline: Sources of NAP financing are unclear.</p> <p>Indicators: Integrated Financial Strategy and Integrated Investment System for NAP financing approved by the MoEnv.</p> <p>Targets: Integrated Financial Strategy and Integrated Investment System developed and approved by the Government; needs for technology transfer identified; the respective NAP sections are updated covering the financial mechanisms and technology transfer needs.</p> <p>Related CP outcome: Outcome 3.2 "Sustainable use of the country's natural resources promoted".</p>	<p>alignment process and mechanisms for mainstreaming of LD concerns into economic sectors.</p> <ul style="list-style-type: none"> Analysis of the structure and contents of NAP with the view of its correspondence with the perspective sectoral development plans, particularly in the sectors of agriculture, forestry, water use and mining. NAP re-alignment with existing strategies and programmes on poverty reduction, climate change mitigation and biodiversity conservation. <p>Formulation of policy recommendations for the adjustment of sectoral programs and strategies.</p>		
<p>Component 2. Reporting and Review Process</p> <p>Outcome 2.1: Human and scientific capacity for implementation of indicator-based monitoring and assessment for the reporting strengthened</p> <p>Baseline: Inefficient data quality insurance systems.</p> <p>Indicators: Data quality insurance systems before report submission are in place.</p> <p>Targets: Guidance and methodologies for the use of data for UNCCD reporting developed and approved by the MoEnv; at least 40 Belarusian specialists are</p>	<ul style="list-style-type: none"> Analysis of the existing mechanisms for NAP financing and formulation of recommendations to improve these mechanisms. Elaboration of Integrated Financial Strategy and Integrated Investment System. Updating of the corresponding NAP sections. Identification of technology transfer needs and updating of the corresponding NAP sections. 		
<p>Component 2. Reporting and Review Process</p> <p>Outcome 2.1: Human and scientific capacity for implementation of indicator-based monitoring and assessment for the reporting strengthened</p> <p>Baseline: Inefficient data quality insurance systems.</p> <p>Indicators: Data quality insurance systems before report submission are in place.</p> <p>Targets: Guidance and methodologies for the use of data for UNCCD reporting developed and approved by the MoEnv; at least 40 Belarusian specialists are</p>	<ul style="list-style-type: none"> Development of guidance and methodologies for the use of data for UNCCD reporting. A series of trainings on using the data appropriately to prepare the UNCCD reports. Analysis of the first experience of using the LD information system for UNCCD reporting. Revision of the data collection and review protocols and processes based on the analysis results. Setting up the data quality insurance systems before report submission. 		UNDP/MoEnv

<p>trained in using the data appropriately to prepare the UNCCD reports; LD data collection and review protocols and processes optimised; Data quality insurance systems before report submission are in place.</p> <p>Related CP outcome: Outcome 3.2 "Sustainable use of the country's natural resources promoted".</p> <p>Outcome 2.2: Reports for the second leg of the fourth reporting and review process prepared</p> <p>Baseline: No national reports prepared for the second leg of the fourth reporting and review process.</p> <p>Indicators: National Report accepted by the UNCCD.</p> <p>Targets: local stakeholders have clear understanding of the LD impact indicators, efficiency, examples of best practices and evaluation of financial resources for preparation of National Report; at least 60 Belarusian specialists are trained in the reporting process; the National Report is finalized and submitted to the UNCCD Secretariat via the PRAIS system.</p>	<p>Related CP outcome: Outcome 3.2 "Sustainable use of the country's natural resources promoted".</p> <p>Outcome 2.3: Enhancing National ownership over the reporting process ensured</p> <p>Baseline: Inadequate capacity of the UNCCD Focal Point.</p> <p>Indicators: The effectiveness of the UNCCD Focal Point functioning. MoEnv considers the work of effective.</p> <p>Targets: Compendium of best practices in combating LD prepared and submitted to the MoEnv; MoEnv considers the capacity of the national UNCCD Focal Point sufficient to work of effectively.</p> <p>Related CP outcome: Outcome 3.2 "Sustainable use of the country's natural resources promoted".</p> <p>Project management</p> <p>Outcome: All the project results fully achieved</p> <p>Baseline: 0 % of project resources delivered</p> <p>Indicator: % of project resources delivered to achieve</p>	<ul style="list-style-type: none"> • A series of local stakeholder consultations on the impact indicators, efficiency, examples of best practices and evaluation of financial resources for preparation of National Report. • Two workshops on the reporting process (launching and validation) to consider the approaches and the draft National report. • Finalization of the National Report and its submission to the UNCCD Secretariat via the PRAIS system. <ul style="list-style-type: none"> • Preparation of a compendium of best practices in combating LD. • Analysis a the work of the national UNCCD Focal Point and formulation of recommendations to improve this work with a view to improving land protection planning and implementation (in policies and in practice), as well as for mainstreaming LD concerns into sectors and regional programmes. 									UNDP/MoEnv
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Рэспубліка Беларусь
 АГЕНТСТВО НАВАГАТЫ
 Цэнтр навагаты і інфармацыі

<p>project results</p> <p>Targets: Annual project delivery is not less than 90 %; All the project tasks completed and project objectives achieved.</p> <p>Related CP outcome: Outcome 3.2 "Sustainable use of the country's natural resources promoted".</p>	<ul style="list-style-type: none"> Monitoring of the project implementation process. 																
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НАЦІОНАЛЬНЕ БЮРО СТАТИСТИКИ
Республіки Беларусь
ОУДІЛ ПО СТРУКТУРНЬОМУ
СМЕРКОВАНОЇ ОРГАНІЗАЦІЇ
ІНТЕРНАЦІОНАЛЬНОЇ ПРОГРАМИ

Other members can be invited at the decision of the PB on an as-needed basis, but taking due regard that the PB remains sufficiently lean to be operationally effective. The Technical Coordinator participates in PB meetings without voting power and is responsible for taking meetings minutes and summary of presentations and discussions. ToR for the PB will be developed and agreed by the UNDP and the Ministry of Environment at the project inception phase. The final list of the PB members will be completed at the outset of project operations and will be approved by UNDP and the Ministry of Environment. The PB will meet according the necessity, but not less than twice in a year, to review project progress, approve project work plans and approve major project deliverables. The first PSC meeting will take place within 6 months from the project start date.

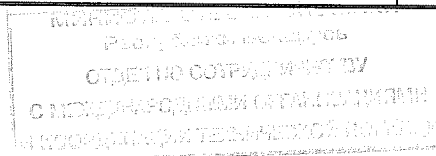
Министерство экономики
Республики Беларусь
ОТДЕЛ ПО СОТРУДНИЧЕСТВУ
С МЕЖДУНАРОДНЫМИ ОРГАНИЗАЦИЯМИ
ПРОГРАММА ПРОМЫШЛЕННО-КОММЕРЧЕСКОЙ ПАРТНЕРСКОЙ

PART VI. MONITORING AND EVALUATION

Project monitoring and evaluation will be conducted in accordance with the established UNDP rules and procedures. The Enabling Activity Technical Coordinator will report regularly to the UNDP Belarus and national Project Director on the project's progress. In the beginning of project implementation, an annual detailed work plan (ADWP) will be prepared defining the main stages of project implementation, time frame, budget and quality criteria based on which project monitoring and evaluation will be conducted. An ADWP will be approved by the PB. A gender balance will be sought for implementation of all the project activities. Project monitoring will be performed on a continuous basis to ensure efficient use of resources and achievement of the planned outcomes and outputs in accordance with the work plan. Project Monitoring and Evaluation Plan is presented in Appendix 4. Project audit, if necessary, will be performed in accordance with the UNDP requirements and current legislation of the Republic of Belarus.

Quality Management for Project Results

Component 1	NAP alignment	1-8 quarters
Objective	To align the national action plan for combating land degradation with UNCCD COP guidance	
Description	<ul style="list-style-type: none"> • Stocktaking and assessment of national strategic documents. Review on the first years of implementation of the National strategy for UNCCD and the NAP. • Formulation of the priorities for alignment of NAP with UNCCD COP guidance. • Analysis of the existing national LD indicators. • Development of a new or adjustment of the existing LD indicator system and its harmonization across other environmental, social and economic reporting instruments. • Establishment of cooperation with UNCCD Reference Centers. • Participation of Belarus experts in the work of regional meeting of CEE countries. • A series of short field seminars on the application of adjusted land degradation biophysical and social-economic indicators for national, regional and local stakeholders. • Establishment of a harmonized biophysical and socio-economic baseline levels. • Establishment of a drought warning system. • Analysis of the existing system of sites to observe and monitor different types of land degradation and formulation of recommendations to the system optimisation. <p>Setting up an electronic data information system on the UNCCD implementation in Belarus.</p> <ul style="list-style-type: none"> • A visit of the UNCCD FP and leading LD experts to the UNCCD Secretariat • Analysis of the work of the existing National Inter-sectoral council on the UNCCD implementation functioning under the National coordination body (Ministry of Environment) and formulation of recommendations to improve the council's functioning. • Training sessions for the Council members on the NAP re-alignment process and mechanisms for mainstreaming of LD concerns into economic sectors. • Analysis of the structure and contents of NAP with the view of its correspondence with the perspective sectoral development plans, particularly in the sectors of agriculture, forestry, water use and mining. • NAP re-alignment with existing strategies and programmes on poverty reduction, climate change mitigation and biodiversity conservation. <p>Formulation of policy recommendations for the adjustment of sectoral programs and strategies.</p> <ul style="list-style-type: none"> • Analysis of the existing mechanisms for NAP financing and formulation of recommendations to improve these mechanisms. • Elaboration of Integrated Financial Strategy and Integrated Investment System. • Updating of the corresponding NAP sections. • Identification of technology transfer needs and updating of the corresponding NAP sections. 	
Quality criteria	Method of evaluation	Date of evaluation
New LD indicator system developed and harmonized across other environmental, social and economic reporting instruments; National drought warning system is in place;	Project progress and annual reports. Workshops/seminars reports	4 th and 8 th project quarters.



Electronic data information system on the UNCCD implementation in Belarus is in place; NAP is re-aligned with the existing strategies and programmes on poverty reduction, climate change mitigation and biodiversity conservation; Integrated Financial Strategy and Integrated Investment System developed and approved by the Government.		
Component 2	Reporting and Review Process	4-8 project quarters
Objective	To develop national capacity for UNCCD reviewing and reporting	
Description	<ul style="list-style-type: none"> • Development of guidance and methodologies for the use of data for UNCCD reporting. • A series of trainings on using the data appropriately to prepare the UNCCD reports. • Analysis of the first experience of using the LD Information system for UNCCD reporting. Revision of the data collection and review protocols and processes based on the analysis results. • Setting up the data quality insurance systems before report submission. • A series of local stakeholder consultations on the impact indicators, efficiency, examples of best practices and evaluation of financial resources for preparation of National Report. • Two workshops on the reporting process (launching and validation) to consider the approaches and the draft National report. • Finalization of the National Report and its submission to the UNCCD Secretariat via the PRAIS system. • Preparation of a compendium of best practices in combating LD. • Analysis a the work of the national UNCCD Focal Point and formulation of recommendations to improve this work with a view to improving land protection planning and implementation (in policies and in practice), as well as for mainstreaming LD concerns into sectors and regional programmes. • Analysis a the work of the national Cross-sectoral Council for the UNCCD implementation formulation of recommendations to improve the Council's work. 	
Quality criteria	Method of evaluation	Date of evaluation
Guidance and methodologies for the use of data for UNCCD reporting developed and approved by the MoEnv; LD data collection and review protocols and processes optimised; Data quality insurance systems before report submission are in place. National Report is finalized and submitted to the UNCCD Secretariat via the PRAIS system.	Project progress and annual reports. Workshops/ seminars reports.	4 th and 8 th project quarters.
Project management		1-8 project quarters
Objective	To fully achieve the intended project results within the approve budget and timeframe.	
Description	<ul style="list-style-type: none"> • Recruitment of project staff; • Preparation of work plans an reporting • Project Board meetings • Monitoring 	
Quality criteria	Method of evaluation	Date of evaluation
Project management group established; Project Board established and meets regularly; ADWP prepared and approved by the UNDP and MoEnv; Progress and annual narrative and financial reports prepared; Annual project delivery is not less than 90 %; All the project tasks completed and project objectives achieved.	Project annual and progress narrative and financial reports.	4 th 8 th quarters.

PART VII. LEGAL FRAMEWORK

This project document shall be the instrument referred to as such in Article 1 of the SBAA between the Government of the Republic of Belarus and UNDP, signed on September 24, 1992.

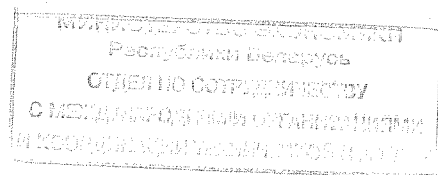
Consistent with the Article III of the Standard Basic Assistance Agreement, the responsibility for the safety and security of the executing agency and its personnel and property, and of UNDP's property in the executing entity's custody, rests with the executing agency.

The executing entity shall:

- a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the project is being carried;
- b) assume all risks and liabilities related to the executing entity's security, and the full implementation of the security plan.

UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this agreement.

The executing entity agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received pursuant to the Project Document are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>. This provision must be included in all sub-contracts or sub-agreements entered into under this Project Document.



PART VIII. APPENDICES

APPENDIX 1. PROVISION OF UNDP COUNTRY OFFICE SUPPORT SERVICES IN IMPLEMENTATION OF THE PROJECT "SUPPORT NAP ALIGNMENT AND UNCCD REPORTING IN THE REPUBLIC OF BELARUS".

The UNDP country office may provide at the request of the Ministry of Natural Resources and Environmental Protection of Belarus the following Implementation Support Services (ISS) for the activities of the project:

- Payments, disbursements and other financial transactions
- Recruitment of project personnel and consultants
- Procurement of goods and services
- Organization of training activities, conferences and workshops

The support services provided by the UNDP country office shall be in accordance with the UNDP regulations, rules, policies and procedures. Direct project costs incurred with regards to UNDP support services are to be recovered to UNDP.

Pursuant to the relevant provisions of the Standard Basic Assistance Agreement (SBAA) between the Government of Belarus and UNDP, signed on 24 September 1992, and provisions of the project document, the provisions on liability and privileges and immunities shall apply. The Government shall retain overall responsibility for the nationally managed project through its Executing Entity. The responsibility of the UNDP country office for the provision of the support to the Executing Entity shall be limited to the services detailed in the table below.

Any claim or dispute arising under or in connection with the provision of support by the UNDP country office shall be handled pursuant to the relevant provisions of the SBAA.

In accordance with the provisions of the project document SUPPORT NAP ALIGNMENT AND UNCCD REPORTING IN THE REPUBLIC OF BELARUS, the UNDP country office shall provide support at the request of the Ministry of Natural Resources and Environmental Protection of Belarus as described in the table below. Cost-recovery by UNDP country office for direct project costs shall be funded from the project budget using the following method:

Fee based ISS method, when UNDP Country Office charges the project for provided services based on number of transactions and transaction fee in accordance with the country office pricelist.

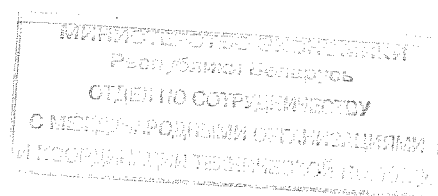
Schedule for the provision of ISS, cost and method are described in the table below.

Support Services	Schedule for the provision of the support services	Cost to UNDP of providing such support services (where appropriate)	Amount and method of reimbursement of UNDP (where appropriate)
Processing of payments disbursements and other financial transactions	Based on request for payment	1) transaction fee in accordance with the country office pricelist, or 2) cost of dedicated staff in accordance with agreed percentage	1) periodic billing based on actual number of transactions 2) periodic billing based on actual staff cost and agreed percentage

Procurement of goods and services	Based on request and project annual work plan	1) transaction fee in accordance with the country office pricelist, or 2) cost of dedicated staff in accordance with agreed percentage	1) periodic billing based on actual number of transactions 2) periodic billing based on actual staff cost and agreed percentage
Project personnel and consultants selection and recruitment process	Based on request and project annual work plan	1) transaction fee in accordance with the country office pricelist, or 2) cost of dedicated staff in accordance with agreed percentage	1) periodic billing based on actual number of transactions, or 2) periodic billing based on actual staff cost and agreed percentage
Travel arrangements	Based on request and project annual work plan	1) transaction fee in accordance with the country office pricelist, or 2) cost of dedicated staff in accordance with agreed percentage	1) periodic billing based on actual number of transactions, or 2) periodic billing based on actual staff cost and agreed percentage
General administration (pouch service, visa support, customs clearance, etc)	Based on request and project annual work plan	1) transaction fee in accordance with the country office pricelist, or 2) cost of dedicated staff in accordance with agreed percentage	1) periodic billing based on actual number of transactions, or 2) periodic billing based on actual staff cost and agreed percentage
IT services	Based on request and project annual work plan	1) transaction fee in accordance with the country office pricelist, or 2) cost of dedicated staff in accordance with agreed percentage	1) periodic billing based on actual number of transactions, or 2) periodic billing based on actual staff cost and agreed percentage
Communications service	Based on UNDP country office communication plan	1% of the UNDP resources contributed to a project	Billing once a year

If the requirements for support services by the country office change during the life of a project, the annex may be revised with the mutual agreement of the UNDP Resident Representative and the Ministry of Natural Resources and Environmental Protection of Belarus.

International Public Sector Accounting Standards are financial reporting standards used in UNDP.



UNDP PROJECT
Support NAP Alignment and UNCCD Reporting in the Republic of Belarus

Objective:

The Enabling Activity Technical Coordinator is responsible for successful project implementation, efficient management, achievement of the planned outcomes and outputs, coordination and control of the project activities in accordance with the UNDP rules and procedures.

Recruitment period:

1 year with possible extension

Job duties:

To undertake the general administrative requirements of the project, including those related to project management and funding. The key tasks are:

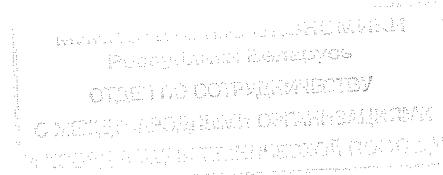
- To ensure that project Objective, Outcomes, Outputs and Activities are executed in a timely and appropriate manner.
- To develop annual work plans and budgets, and submit these to the Steering Committee and to the UNDP Country Office for approval.
- To develop TORs for Consultants for technical services, consultants, experts, and specifications of materials as required by the project, in communication with the Project Director/UNDP.
- To facilitate, guide and monitor the work of consultants, and approve their deliverables in association with the Project Committee.
- To organize and assist in project related activities, where required. These may include planning for meetings, local and national workshops, consultations, trips, and other project related activities.
- To establish and maintain linkages with national and international organizations and persons which/who can be of assistance to the objectives of the Project.
- To provide timely reporting of project status as required by the MoEnv and the UNDP.
- To maintain records of Project Committee meetings, decisions, actions etc.
- To coordinate with other initiatives and programs whose outcomes and outputs are relevant to this project's objectives.

Is responsible for planning and coordinating activities of the national experts, and also for timely and qualitative preparation of separate sections of the project:

- to carry out the estimation of the current state of measures for combating the degradation of the lands/soils in the Republic of Belarus and their presentation in the national strategic documents;
- to generalize the results of activities of the experts and to develop on their basis the proposal on conformity of the available national data in the context of the requirements to bring to NAP alignment and to 10-year Strategy UNCCD, including the system of indicators;
- to carry out the coordination of activities of the national experts in preparing and drawing up the National report on the UNCCD implementation within the frameworks of the 4th cycle of the reporting;
- to analyse the condition and develop the proposals for perfecting scientific support and application of traditional knowledge in the practice of solving the problems of a sustainable land management, including the questions of combating the degradation of the lands/soils;
- to define the content of programs of the scheduled seminars for the purpose of the fullest and all-round discussions and development of constructive proposals within the framework of the project tasks, to act the part of a moderator when carrying out the working seminars;
- to carry out the coordination of activities of the national experts for the preparation of the illustrated monography about the processes of degradation of the lands/soils in Belarus and measures to combat it.
-

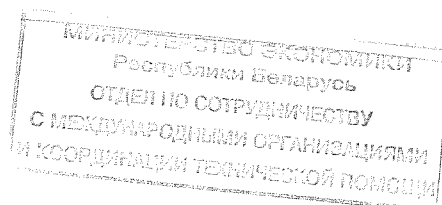
Required skills and experience:

advanced degree in environmental or natural sciences, economics, social sciences, management, preferably with professional exposure to land degradation issues with a minimum of 3 years management experience at a senior



APPENDIX 4: MONITORING AND EVALUATION PLAN

Type of M&E activity	Description	Scheduled date	Completion date	Notes
Annual detailed work plan	Annual detailed work plan preparation	Within one month of the project starting date		To be prepared by the Enabling Activity Technical Coordinator in English and Russian
Lessons learned, issues and monitoring reports	To be prepared on a semi-annual basis in a standard format established by UNDP	Within two weeks after the end of each six-month period. The risks, lessons learned and issues reports shall also be submitted for the entire project period upon completion of the project.		To be prepared by the Enabling Activity Technical Coordinator in English and Russian
Annual report	To be prepared in accordance with the standard UNDP format. The report shall contain updated information in each section, and a description of the outcomes defined in the Results and Resources Matrix (see Chapter III. RESULTS AND RESOURCES)	To be prepared in the last quarter of the year and submitted by 31 December.		To be prepared by the Enabling Activity Technical Coordinator in English and Russian
Terminal report	The terminal report shall be prepared in accordance with the standard UNDP format and cover the entire project period. The Report shall contain updated information on each section, and a description of progress in achieving the project goals, objectives and outcomes.	To be prepared during the last three months of the project period, and submitted in draft no later than two months before the project end. The final version of the terminal report shall be submitted no later than one month before the project end date.		To be prepared by the Enabling Activity Technical Coordinator in English and Russian
Annual Project Review / Project Implementation Report (APR/PIR)	The simplified Biodiversity Enabling Activities Annual Project Review / Project Implementation Report (APR/PIR)	To be prepared annually.		To be prepared by Project Team, UNDP-CO and UNDP-GEF and endorsed by the Project Board



ANNEX A. CONSULTANTS TO BE HIRED FOR THE ENABLING ACTIVITY

<i>Position Titles</i>	<i>\$ / Person Week</i>	<i>Estimated Person Weeks</i>	<i>Tasks to be Performed</i>
For EA Management			
<i>Local</i>			
Team Leader (management functions))	450	20	<p>To undertake the general administrative requirements of the project, including those related to project management and funding. The key tasks are:</p> <ul style="list-style-type: none"> - To ensure that project Objective, Outcomes, Outputs and Activities are executed in a timely and appropriate manner. - To develop annual work plans and budgets, and submit these to the Steering Committee and to the UNDP Country Office for approval. - To develop TORs for Consultants for technical services, consultants, experts, and specifications of materials as required by the project, in communication with the Project Director/UNDP. - To facilitate, guide and monitor the work of consultants, and approve their deliverables in association with the Project Committee. - To organize and assist in project related activities, where required. These may include planning for meetings, local and national workshops, consultations, trips, and other project related activities. - To establish and maintain linkages with national and international organizations and persons which/who can be of assistance to the objectives of the Project. - To provide timely reporting of project status as required by the Project Committee and the UNDP. - To maintain records of Project Committee meetings, decisions, actions etc. - To coordinate with other initiatives and programs whose outcomes and outputs are relevant to this project's objectives. <p><i>Qualifications and experience:</i> advanced degree in environmental or natural sciences, economics, social sciences, management, preferably with professional exposure to land degradation issues with a minimum of 3 years management experience at a senior level. Knowledge and understanding of the relevant UN Convention, environmental issues in Belarus, good leadership, coordination, communication, and facilitation skills are essential.</p>
For Technical Assistance			
<i>Local</i>			
Team Leader (technical input)	450	20	<p>Is responsible for planning and coordinating activities of the national experts, and also for timely and qualitative preparation of separate sections of the project..</p> <ul style="list-style-type: none"> - to carry out the estimation of the current state of measures for combating the degradation of the lands/soils in the Republic of Belarus and their presentation in the national strategic documents; - to generalize the results of activities of the experts and to develop on their basis the proposal on conformity of the available national data in the context of the requirements to bring to NAP alignment and to 10-year Strategy UNCCD, including the system of indicators; - to carry out the coordination of activities of the national experts in preparing and drawing up the National report on the UNCCD implementation within the frameworks of the 4th cycle of the reporting; - to analyse the condition and develop the proposals for perfecting scientific support and application of traditional knowledge in the practice of solving the problems of a sustainable land management, including the questions of combating the degradation of the lands/soils; - to define the content of programs of the scheduled seminars for the purpose of the fullest and all-round discussions and development of constructive proposals within the framework of the project tasks, to act the part of a moderator when carrying out

OFFICE OF THE COORDINATOR
 OFFICE OF THE COORDINATOR
 OFFICE OF THE COORDINATOR

Position Titles	\$/ Person Week	Estimated Person Weeks	Tasks to be Performed
			<p>the working seminars;</p> <ul style="list-style-type: none"> - to carry out the coordination of activities of the national experts for the preparation of the illustrated monography about the processes of degradation of the lands/soils in Belarus and measures to combat it. <p><i>Qualifications and experience as in the previous TOR</i></p> <ul style="list-style-type: none"> - carries out the estimation of the current state of measures of combating the degradation of the lands/soils in the Republic of Belarus and their presentation in the regional and sectoral plans and projects; - prepares proposals for introduction of NAP priorities in the documents of regional and sectoral planning; - develops a complex of activities for overcoming the institutional and social and economic barriers interfering with the realization of NAP; - prepares the plan of carrying out and takes part in the seminar for NAP alignment and implementation; - develops the proposals for filling the section of knowledge management system with the view of implementation of UNCCD (KMS), concerning NAP alignment and implementation; - develops the section concerning NAP implementation scheme in the illustrated monography.
Expert on policy and framework for NAP alignment and implementation	350	10	<ul style="list-style-type: none"> - carries out the analysis of expenses of the State budget for financing the activities connected with SLM; - carries out the analysis of disposable national financial resources for NAP implementation and makes the proposals to increase the efficiency of their use; - develops the program and together with other experts holds an adjusting seminar for working out the projects of the Integrated Financing Strategy (IFS) and Integrated investment framework (IIF); - develops the methodology, approaches and recommendations about IFS project; - develops IFS project together with other experts; - develops a complex of activities for overcoming the financial barriers interfering with NAP implementation; - develops the program and holds the final seminar on acceptance of IFS and IIF projects; - prepares the proposals for filling the section of knowledge management system, concerning the financial sources of NAP implementation; - prepares the section in the illustrated monography concerning the financial provision of activities for combating the degradation of the lands/soils.
Expert on Integrated Financial Strategy	400	30	<ul style="list-style-type: none"> - analyzes disposable financial resources of the international, non-state and private foundations for realization of projects on combating the degradation of the lands; - develops the proposals for attraction of financial aid from the international donors for NAP implementation; - participates together with other experts as a lecturer at an adjusting seminar for working out of IFS and IIF projects; - analyzes the Investment programs of the development of the Republic of Belarus for 2011-2015, administrative areas and the town of Minsk and the extend of their conformity with the priorities of NAP implementation; - develops the methodology, approaches and recommendations concerning IIF project; - develops a complex of activities for overcoming the investment barriers interfering with NAP implementation; - participates in working out the program and holding the final seminar with the object of approving IFS and IIF projects.
Expert on environmental monitoring system	400	15	<ul style="list-style-type: none"> - carries out the analysis of the existing national monitoring system of the lands/soils and its provision with the normative legal and normative technical bases; - analyzes and develops the proposals for estimation of the representativeness of the network of ranges for supervision over various kinds of degradation of the lands/soils; - reveals the existing problems and unresolved questions in the field of monitoring of the lands/soils pursuant to the problems of 10-year Strategy UNCCD; - proposes the measures of institutional, scientific, organizational-technical character destined for the optimization of the

МІНІСТЕРСТВО СЯСПРАВАЎ
 Рэспублікі Беларусь
 Цэнтральны офіс дзяржаўнага ўпраўлення
 па надзеянню і выкананню міжнародных дамоў

Position Titles	S/Person Week	Estimated Person Weeks	Tasks to be Performed
			<p>network of ranges for supervision, for the improvement of functioning of monitoring system of the lands/soils, and also for perfecting the information data delivery to the State management bodies, scientific organizations, land users, public organizations;</p> <ul style="list-style-type: none"> - prepares the proposals for filling of knowledge management system section, concerning the monitoring information; - prepares together with other experts the system of biophysical and social and economic indicators of UNCCD implementation according to 10-year Strategy UNCCD; - prepares the section devoted to the organization, conducting, structure, content and application of the results of monitoring of the lands/soils, for the illustrated monography about the processes of degradation of the lands/soils in the Republic of Belarus; - presents the results of monitoring of the lands/soils and proposed measures for its perfection at working seminars; - develops the proposals for long-term monitoring of UNCCD implementation.
Expert on indicators for NAP implementation and UNCCD reporting	370	10	<ul style="list-style-type: none"> - carries out the analysis of the existing national indicators of influence and effectiveness in the context of reporting requirements and 10-year Strategy UNCCD; - defines the most priority indicators according to the features of display of biophysical processes of the land degradation and social and economic conditions of land tenure in the Republic of Belarus; - develops with the interested parties the program of training on reporting methodology and procedure of information gathering for preparation of the National reporting; - proposes the national system of indicators providing the estimation of NAP implementation progress and preparation of the National report according to the regulations of 10-year Strategy UNCCD; - defines conceptual approaches to harmonization of knowledge databases and the data by the indicators of GEF, Rio Conventions, FAO and other databases of the international organizations; - presents the developed system of effectiveness indicators at the final seminar and carries out their generalization for the inclusion in the National report; - prepares the section of indicators of NAP effectiveness for the illustrated monography.
Expert on knowledge management system	400	15	<ul style="list-style-type: none"> - develops the reference system on UNCCD implementation, including the traditional knowledge, examples of the best practice, etc; - prepares the proposals for guaranteeing the data inflow into reference system and their use for drawing up reporting; - together with other experts provides qualitative filling and regular updating of the data in the information system for the purpose of their placing on the national web site of UNCCD; - carries out the electronic filling and presentation of the National report to UNCCD secretary through PRAIS system; - informs the interested parties of the structure and functioning of the developed information system and represents at the final seminar; - prepares section of knowledge management system in the illustrated monography.
Expert on science and best practices	350	10	<ul style="list-style-type: none"> - provides the scientific analysis of the data and gives the estimation of their quality for preparation of the National report; - defines the national priorities in the directions of combating the degradation of the lands/soils and their presentation in the national reporting on UNCCD; - together with other experts proposes the perspective system of the national biophysical and social and economic indicators of degradation of the lands/soils; - prepares the report on the interested parties estimation of the involved in the process of UNCCD reporting; - takes part in the seminars and presents the results of examples of the best practice for the purpose of its distribution; - carries out the expert appraisal of the data quality used when preparing the National report;

<i>Position Titles</i>	<i>\$ / Person Week</i>	<i>Estimated Person Weeks</i>	<i>Tasks to be Performed</i>
Expert on peatland	350	10	<ul style="list-style-type: none"> - prepares proposals and materials for filling of knowledge management system sections, concerning the part of scientific support and examples of the best practice; - prepares the section concerning the best practice and the science contribution in UNCCD implementation in the illustrated monography. - analyzes the synergetic role of peatland in the sustained land tenure, carries out the estimation of ecological threats of their condition; - analyzes the current policy of peatland management in the Republic of Belarus; - develops the biophysical indicators of degradation of peatland under the influence of various kinds of use; - informs of the examples of the best practice in preservation of the restored degraded peatland and prepares the materials on the best practice for inclusion in the National report on UNCCD implementation; - prepares the report on NAP conformity estimation in the context of climate changes and biodiversity conservation; - makes proposals for perfection of peatland monitoring and definition of representative ranges for its carrying out; - prepares the section of the illustrated monography devoted to measures of combating the degradation of peatland.
<i>International</i>			
Expert on priorities and framework for NAP alignment and implementation	1500	2	<ul style="list-style-type: none"> - prepares the report on the regulations of 10-year Strategy UNCCD, approaches and methodology for NAP alignment; - collects the information and analyzes the global, regional and subregional priorities in the field of a sustainable development in the context of UNCCD; - generalizes the information and prepares the proposals on the system of indicators and basic levels for the progress estimation UNCCD implementation; - develops the proposals on the structure of knowledge management system for providing a constant process of estimation of NAP implementation on the basis of the analysis of available international experience - participates as a lecturer at the national seminar with a view to establish the priorities for NAP alignment, develop a system of indicators for assessing the progress in NAP implementation and to establish basic levels.
Expert on UNCCD reporting	1500	2	<ul style="list-style-type: none"> - prepares the review on methodology of collecting the information for preparation of National reports on UNCCD implementation taking into account the available international reports and statistics on these given points; - carries out the analysis and develops proposals for creating and structure of knowledge management system for the process of preparation of the National report on UNCCD; - generalizes the information and positive experience on the second leg of the forth reporting process under UNCCD received during the pilot project for 12 countries within UNCCD; - participates as a trainer at the national level training of stakeholders, involved in UNCCD reporting process.

ANNEX B. CHRONOGRAMME OF ACTIVITIES

Comp	Modules	Guiding activities under each module	Year 1				Year 2					
			Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4		
1	NAP alignment	1. Rapid stocktaking and review of relevant plans, policies and reports			x							
		2. Identification of stakeholders; consultations and awareness			x							
		3. Rapid assessment of the causes and consequences of land degradation				x						
		4. Developing the strategy and actions to implement NAP alignment					x					
		5. Establishment of appropriate consultative processes						x				
		6. Development of a plan for capacity development for UNCCD reporting								x		
		7. Draft report										x
2	Reporting and Review process											

ANNEX C. UNDP TOTAL BUDGET AND WORK-PLAN

Министерство иностранных дел
Российской Федерации
ОБЪЕДИНЕННОМУ ПРЕДСТАВИТЕЛЬСТВУ
ООН И ПРОГРАММЫ ПРОФИЛАКТИКИ
И ЛЕЧЕНИЯ ВИЧ-ИНФЕКЦИИ

GEF Component (Outcome) /Atlas Activity	Responsible Party/Implementing Agent	Fund ID	Donor Name	ATLAS Code	Atlas Budget Description	TOTAL Amount (USD)	Amount Year 1 (USD)	Amount Year 2 (USD)	Budget note
Comp 1. NAP alignment	NEX	62000	GEF-10003	71200	International Consultants	3,000	3,000		a
				71300	Local Consultants	4,500	3,000	1,500	b
				71300	Local Consultants	3,500	3,500		c
				71300	Local Consultants	12,000	8,000	4,000	d
				71600	Travel	6,000	4,000	2,000	e
				72100	Contractual Services-Companies	9,000	4,500	4,500	f
				72200	Equipment and Furniture	5,000	5,000		g
				71300	Local Consultants	2,800	2,800		h
				71300	Local Consultants	2,000	2,000		i
				71300	Local Consultants	1,200	1,200		j
				71300	Local Consultants	2,000	2,000		k
				72800	Information Technology Equipmt	4,000	4,000		l
				GEF Subtotal Atlas Activity 1 (Comp 1)					
TOTAL ACTIVITY 1 (Comp 1)						55,000	43,000	12,000	
Comp 2. Reporting and Review process	NEX	62000	GEF-10003	71200	International Consultants	3,000		3,000	s
				74200	Audio Visual&Print Prod Costs	18,000	12,000	6,000	m
				71300	Local Consultants	4,500		4,500	b
				71300	Local Consultants	4,000		4,000	i
				72100	Contractual Services-Companies	10,000		10,000	f
				71300	Local Consultants	2,500		2,500	j
				71600	Travel	6,000		6,000	
				71300	Local Consultants	4,000		4,000	k
				71300	Local Consultants	3,500		3,500	o
				71300	Local Consultants	3,500		3,500	p
				72800	Information Technology Equipmt	8,000		8,000	l
				74100	Professional Services	3,364		3,364	n
				GEF Subtotal Atlas Activity 2 (Comp 2)					
TOTAL ACTIVITY 2 (Comp 2)						70,364	12,000	58,364	
Project Management	NEX	62000	GEF-10003	71300	Local Consultants	9,000		9,000	q
				74100	Professional Services	2,000		2,000	r
GEF Subtotal Atlas Activity 4 (Proj Mgt)						11,000	3,000	8,000	
TOTAL ACTIVITY 4 (Project Management)						11,000	3,000	8,000	
SUB-TOTAL GEF						136,364	58,000	78,364	
GRAND TOTAL (in cash)						136,364	58,000	78,364	

ОФИСНО СОТРУДНИЧЕСТВО
С МЕЖДУНАРОДНЫМ ОБЩЕСТВЕННЫМ
ПАРТНЕРСТВОМ ТЕХНИЧЕСКОЙ ПОМОЩИ

Budget Notes

- a Int. Expert on priorities and framework for NAP alignment and implementation fees (lumpsum \$3K / or approx. 2 weeks)
- b Team leader fee for non-managerial (technical expertise) input (lumpsum \$9K / or approx. 20 weeks) - the non-managerial budget for Team Leader is divided equally among the 2 components
- c Nat. Expert on policy and framework for NAP alignment and implementation fees (lumpsum \$3,5K / or approx. 10 weeks)
- d Nat. Expert on Integrated Financial Strategy fees (lumpsum \$12K / or approx. 30 weeks)
- e 2 international flights
- f Workshops for public consultations - budget divided equally among the 2 components
- g Equipment to strengthen the national coordination structures for NAP alignment under Output 1.3.3
- h Nat. Expert on Integrated Investment Framework fees (lumpsum \$2,8K / or approx. 8 weeks)
- i Nat. Expert on environmental monitoring system fees (lumpsum \$6K / or approx. 15 weeks) - 1/3 budgeted for in component 1 and 2/3 in component 2
- j Nat. Expert on indicators for NAP implementation and UNCCD reporting fees (lumpsum \$3,7K / or approx. 10 weeks) - 1/3 budgeted for in component 1 and 2/3 in component 2
- k Nat. Expert on knowledge management system fees (lumpsum \$6K / or approx. 15 weeks) - 1/3 budgeted for in component 1 and 2/3 in component 2
- l Computer aided referral system which will serve as a tool to collect and store information on land degradation in Belarus for LD specialists and decision makers, including the UNCCD National Focal Point. Will be used for UNCCD reporting. Covered by Outputs 1.2.5, 2.1.3 and 2.1.4
- m The compendium on land degradation envisaged under Output 2.3.1
- n Web-site will be created as a mechanism for LD and UNCCD related information dissemination aiming at the general public. Covered by Outcome 2.2.
- o Nat. Expert on science and best practices fees (lumpsum \$3,5K / or approx. 10 weeks)
- p Nat. Expert on peatland fees (lumpsum \$3,5K / or approx. 10 weeks)
- q Team leader's fee for management responsibilities under the project (lumpsum \$9K / or approx. 20 weeks)
- r audit
- s Int. Expert on UNCCD reporting (lumpsum \$3K / or approx. 2 weeks)
- t 2 international flights - one each for Team leader and Expert on Integrated Financial Strategy

APPENDIX 6. GEF CEO APPROVAL LETTER



GLOBAL ENVIRONMENT FACILITY
INVESTING IN OUR PLANET

Naoko Ishii, PhD
Chief Executive Officer and Chairperson

1818 H Street, NW
Washington, DC 20433 USA
Tel: 202 473 3202
Fax: 202 522 3240/3245
E-mail: Nishii@TheGEF.org
www.TheGEF.org

August 21, 2012

Mr. Yannick Glemarec
GEF Executive Coordinator
United Nations Development Programme
One United Nations Plaza
304 East 45th St.
EP Bldg., 10th floor
New York, NY 10017

Dear Mr. Glemarec:

I am pleased to inform you that the following submission is approved and will be funded by the GEF Trust Fund:

Approval Stage:	CEO Approval
GEFSEC (PMIS) ID:	5081
Agency(ies):	UNDP
Project Type:	Enabling Activity
Country(ies):	Belarus
Name of Project:	Support NAP Alignment and UNCCD Reporting
GEF Grant:	\$136,364
Agency Fee:	\$13,636

This approval is subject to the comments made by the GEF Secretariat in the attached project review document. It is also based on the understanding that the project is in conformity with GEF focal areas strategies and in line with GEF policies and procedures.

Sincerely,

Naoko Ishii
Chief Executive Officer and Chairperson

Attachment: GEFSEC Project Review Document
cc: Country Operational Focal Point, GEF Agencies, STAP, Trustee

МИНИСТЕРСТВО ЭКОНОМИКИ
Республики Беларусь
ОТДЕЛ ПО СОТРУДНИЧЕСТВУ
С МЕЖДУНАРОДНЫМИ ОРГАНИЗАЦИЯМИ
И КООРДИНАЦИИ ТЕХНИЧЕСКОЙ ПОМОЩИ



GEF SECRETARIAT REVIEW FOR DIRECT ACCESS TO ENABLING ACTIVITY

GEF ID:	5081		
Country/Region:	Belarus		
Project Title:	Support NAP Alignment and UNCCD Reporting		
GEF Agency:	UNDP	GEF Agency Project ID:	
Type of Trust Fund:	GEF Trust Fund	GEF Focal Area (s):	Land Degradation
GEF-5 Focal Area/ LDCF/SCCF Objective (s):			
Anticipated Financing PPG:	\$0	Project Grant:	\$136,364
Co-financing:	\$170,000	Total Project Cost:	\$506,364
PIF Approval:		Council Approval/Expected:	
GEO Endorsement/Approval:		Expected Project Start Date:	
Program Manager:	Ulrich Apel	Agency Contact Person:	Maxim Vergetchik

Review Criteria	Questions	Secretariat Comment
Eligibility	1. Is the participating country eligible?	Yes.
	2. Has the operational focal point endorsed the project? ¹	Yes. Letter dated 15 June 2012.
Agency's Comparative Advantage	3. Is the Agency's comparative advantage for this project clearly described and supported? ²	Yes.
	4. Does the project fit into the Agency's program and staff capacity in the country? ³	Yes.
Resource Availability	5. Is the proposed Grant (including the Agency fee) within the resources available from (mark all that apply):	
	• the STAR allocation?	n/a
	• the focal area allocation?	n/a
	• focal area set-aside?	Yes. LD set aside for EAs.
	6. Is the project aligned with the focal areas results framework?	Yes.

¹ Questions 2, 3, 4, 18 and 19 are applicable only to EAs submitted through Agencies.
 EA review template updated June 7 2011

Review Criteria	Questions	Secretariat Comment
Project Consistency	7. Are the relevant GEF 3 focal areas objectives identified?	LD4
	8. Is the project consistent with the recipient country's national strategies and plans or reports and assessments under relevant conventions, including NPPE, NAPA, NCSA or NAP?	Yes. Consistent with NAP.
	9. Does the proposal clearly articulate how the capacities developed, if any, will contribute to the sustainability of project outcomes?	Yes. Sustainability is being addressed within the institutional framework.
	10. Is the project framework sound and sufficiently clear?	Yes.
	11. Is there a clear description of how gender dimensions are being considered in the project design and implementation?	Yes. Refer to stakeholder involvement section in the document.
	12. Is public participation, including CSOs and indigenous people, taken into consideration, their role identified and addressed properly?	Yes. Refer to stakeholder involvement section in the document.
	13. Is the project consistent and properly coordinated with other related initiatives in the country or in the region?	Yes.
	14. Is the project implementation/ execution arrangement adequate?	Yes. Ministry of Environment will be executing partner.
Project Financing	15. Is funding level for project management cost appropriate?	Yes.
	16. Is the funding and co-financing per objective appropriate and adequate to achieve the expected outcomes and outputs?	Yes.
	17. Is indicated co-financing appropriate for an enabling activity?	Yes. \$370,000 is being provided.
	18. Is the co-financing amount that the Agency is bringing to the project in line with its role?*	Yes. UNDP contributes in kind.
Agency Responses	19. Has the Agency responded adequately to comments from*	
	• STAP?	
	• Convention Secretariat?	
	• Other GEF Agencies?	

EA review template, updated June 7, 2011

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МИНИСТЕРСТВО ЭКОНОМИКИ
Республики Беларусь
ОТДЕЛ ПО СОТРУДНИЧЕСТВУ
С МЕЖДУНАРОДНЫМИ ОРГАНИЗАЦИЯМИ
И КООРДИНАЦИИ ТЕХНИЧЕСКОЙ ПОМОЩИ

United Nations Development Programme (UNDP)/GEF

LPAC on "Support NAP Alignment and UNCCD Reporting in the Republic of Belarus"

Minsk, 6 September 2012

UNDP Office in Belarus

MINUTES

Agenda

Discussion of the Project "Support NAP Alignment and UNCCD Reporting in the Republic of Belarus"

Participants:

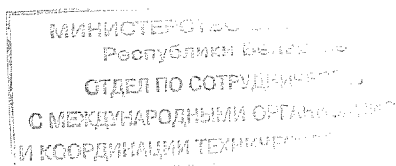
1. **Mr. I. Tchoulba**, UNDP Programme Analyst;
2. **Ms. N. Minchenko**, Head of the Department on Biological and Landscape Diversity of the Ministry of Natural Resources and Environmental Protection of the Republic of Belarus;
3. **Mr. D.A. Chizh**, expert on land degradation;
4. **V.V. Yazukhno**, expert on land degradation;
5. **Ms. A. Mukharouskaya**, UNDP Programme Clerk

Mr. Tchoulba greeted the participants and informed that in accordance with the UNDP rules and procedures, it is required to discuss the project and express any concerns and suggestions. Next, Mr. Tchoulba briefly presented the project, indicated the budget, mentioning that the financing is the maximum available amount granted by the donor, indicated the implementing agency. Also, Mr. Tchoulba noted that the project has been approved by GEF and is ready for the national procedure of approval and further registration.

Then Mr. Tchoulba suggested to continue with the project discussion and exchange of possible concerns and suggestions.

Ms. Minchenko noted that the Ministry of Environment has no remarks of principal nature and the Ministry of Environment supports this project. Ms. Minchenko also noted that the information on the national parallel financing to the project requires to be corrected with respect to the contributing national agencies and the respective amounts in accordance with the Ministry's letter #10-1-7/1872-6H dated of 04.07.2012.

Mr. Tchoulba suggested to discuss the mechanism of project implementation having indicated two possible options: to have it as a separate project with separate management group, office and equipment, or to use the capacity of one of the ongoing projects. The second option will allow to save on administrative expenses. Mr. Tchoulba also added that UNDP is inclined to support the



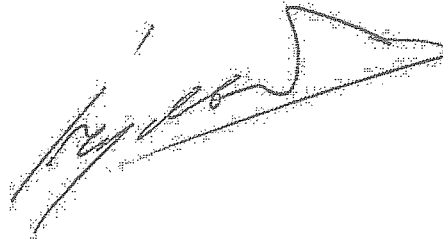
second option avoiding the necessity to compose a project implementation group, to plan additional expense items for the premises renting, operational costs, etc. At the same time, it might be necessary to consider the question of contracting a separate national consultant for exclusively this project, – as noted Mr. Tchoulba. Mr. Minchenko also supported the option of using the capacity of one of one of the ongoing larger projects which is being implemented by the Ministry of Environment.

In the course of the discussion, the participants came to the conclusion that it is necessary to discuss the issue of using the management group of the recently approved by the GEF project "Landscape approach to management of peatlands aiming at multiple ecological benefits". Also, the participants of the meeting discussed the mechanism of further actions on the registration of the project on Peatlands II and the project under discussion.

Decided:

1. To approve the presented project "Support NAP Alignment and UNCCD Reporting in the Republic of Belarus" without changes.
2. To consider the possibility of using the management group of the project "Landscape approach to management of peatlands aiming at multiple ecological benefits" for administration of the project "Support NAP Alignment and UNCCD Reporting in the Republic of Belarus".

UNDP



L. Tchoulba

Ministry of Natural Resources and
Environmental Protection
of the Republic of Belarus



N. Minchenko

