



COMMONWEALTH OF DOMINICA

MINISTRY OF PLANNING AND ECONOMIC DEVELOPMENT

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5th Floor, Financial Center Building
Kennedy Avenue
Roseau
Commonwealth of Dominica

12th November 2019

Magdy Martinez-Soliman
Resident Representative,
UNDP – Barbados and the Eastern Caribbean
UN House
Marine Gardens
Hastings, Christ Church
BARBADOS

Fax No. (246) 429 2448

ATTN: Danielle Evanson
Programme Manager – Climate Change & Disaster Risk Resilience

Dear Mr. Martinez-Soliman

Project ID 91618 – Supporting Sustainable Ecosystem and Project ID 91623 – Low Carbon Development Pathway

Please find attached two (2) signed Fund Authorization and Certificate of Expenditure (FACE) forms in the sum of one thousand and seventy-one dollars and eighteen (US\$1,071.18) and five hundred and fifty-two dollars and forty-six cents (US\$552.46) respectively.

This amount is required to meet expenditures for the period January 1, 2018 to October 31, 2019 as per attached invoices.

Yours sincerely,

.....
ANDERSON PARILLON
ECONOMIST/UNDP FOCAL POINT

cc: *Permanent Secretary/Environment, Climate Resilience, Disaster Management & Urban Renewal*

Attachment

Funding Authorization and Certificate of Expenditures

UN Agency: **UNDP**

UNDP

Date: **Nov-19**

Country: The Commonwealth of Dominica
 Programme Code & Title: Energy and Environment
 Project Code & Title: 91623 Low Carbon Development Pathway
 Responsible Officer(s):
 Implementing Partner: Environmental Coordinating Unit

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

Currency: **USD**

REPORTING

REQUESTS / AUTHORIZATIONS

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	Authorised Amount		Actual Project Expenditure		Expenditures accepted by Agency		Balance		New Request Period & Amount		Authorised Amount		Outstanding Authorised Amount	
		USD		USD		USD		USD		USD		USD		USD	
Project Management: ICT Operational Cost Recovery Invoice from the Period January 1, 2018 to October 31, 2019	72400														
Bank Charges - Other															
Bank Charges- Barbados															
Total				0.00		0.00									552.46

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The advance and expenditure requested above were approved for processing.

Date Submitted: 12/11/2019 Name & signature: ANDERSON PARRILLON

NOTES: Spended amount to be completed by the UN Agency and non-shaded areas to be completed by the counterpart

FOR AGENCY USE ONLY:

Approved by: _____
 Signature _____
 Name: _____
 Title: _____
 Date: _____

FOR UNICEF USE ONLY

Account Charges	
Cash Transfer Reference:	
CRO ref. no. Voucher ref. no.	
GL codes:	
Training	0
Travel	0
Meetings & Conferences	0
Other Cash Transfers	0
Total	0

FOR UNFPA USE ONLY

New Funding Release	
Activity 1	0
Activity 2	0
Total	0



Empowered lives.
Resilient nations.

United Nations Development Programme (Barbados & the OECS)

ICT Operational Cost Recovery Invoice

for the Period: 1st January 2018 to 31st October 2019 (7 quarters)

Project Code: **00091623**

Project Name: *Low Carbon*

Number of Active Email Quarters: **(7.5)**

(a quarter of the year during which an email account is fully active)

Please note that the costs below have been associated with this project through calculations derived from various metrics such as PBX call logs, email activity, and print monitoring. Should you have any queries about any of the numbers involved, please seek clarification from the ICT Unit.

CATEGORY	COST (USD)
Printing <i>Combined from all printers where project codes have been used to print</i>	Toshiba: \$ 0.87 Canon: \$ 33.25
Email Accounts <i>Emails cost USD 45 per quarter</i>	\$ 337.50
Shared Email Services <i>Support emails necessary for functioning of office</i>	\$ 68.15
eStore Purchases and Managed Services <i>Registry, firewall, etc.</i>	\$ 71.27
CO Licensing <i>TeamViewer and other licensed software/hardware</i>	\$ 41.42
PBX <i>Calls made using Digicel/FLOW PBX system</i>	\$ 0.00
TOTAL	\$ 552.46

If the above costs are acceptable for your project, please proceed to fill in the boxes below with the relevant Chart of Accounts (COAs) information as needed for creating General Ledger Journal Entries (GLJEs).

PROJECT	BU	OU	FUND	DEPT. ID	ACTIVITY	IMPL. AGENCY	DONOR
91623		DMA	62000	49701	PM	11576	10003

Date of compilation: 31 October 2019

Funding Authorization and Certificate of Expenditures

UN Agency: UNDP

Date: Nov-19

Country: The Commonwealth of Dominica
 Programme Code & Title: Energy and Environment
 Project Code & Title: 91618 Supporting Sustainable Ecosystems
 Responsible Officer(s): Ms. Carmen Prevost
 Implementing Partner: Ministry of Environment, Climate Resilience, Disaster Management and Urban Renewal

- Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

Currency: USD

REPORTING

REQUESTS / AUTHORIZATIONS

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	REPORTING				REQUESTS / AUTHORIZATIONS		
		Authorized Amount USD	Actual Project Expenditure USD	Expenditures accepted by Agency USD	Balance USD	New Request Period & Amount USD	Authorized Amount USD	Outstanding Authorized Amount USD
Project Management: ICT Operational Cost Recovery Invoice from the Period January 1, 2018 to October 31, 2019	72400	A	B	C	D=A-C	E	F	G=D+F
						1,071.18		
Bank Charges- Barbados								
Total		0.00	0.00			1,071.18		

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures are available for examination, when required, for the period of five years from the date of the provision of funds.
- The advance and expenditure requested above were approved for processing.

Date Submitted: 12/11/2019

Name & signature:

ANDERSON TRILLON

NOTES: Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

FOR ALL AGENCIES

Approved by: _____
 Signature: _____
 Name: _____
 Title: _____
 Date: _____

FOR UNICEF USE ONLY

Account Charges
 Cash Transfer Reference: _____
 CRD ref. no. Voucher ref. no. _____

CI codes	
Training	0
Travel	0
Meetings & Conferences	0
Other Cash Transfers	0
Total	0

FOR UNFPA USE ONLY

New Funding Release

Activity	
Activity 1	0
Activity 2	0
Total	0

United Nations Development Programme (Barbados & the OECS)

ICT Operational Cost Recovery Invoice

for the Period: 1st January 2018 to 31st October 2019 (7 quarters)

Project Code: **00091618**

Project Name: *Sust. Eco Systems*

Number of Active Email Quarters: **(7.5)**

(a quarter of the year during which an email account is fully active)

Please note that the costs below have been associated with this project through calculations derived from various metrics such as PBX call logs, email activity, and print monitoring. Should you have any queries about any of the numbers involved, please seek clarification from the ICT Unit.

CATEGORY	COST (USD)
Printing <i>Combined from all printers where project codes have been used to print</i>	Toshiba: \$ 373.81 Canon: \$ 95.00
Email Accounts <i>Emails cost USD 45 per quarter</i>	\$ 337.50
Shared Email Services <i>Support emails necessary for functioning of office</i>	\$ 68.15
eStore Purchases and Managed Services <i>Registry, firewall, etc.</i>	\$ 71.27
CO Licensing <i>TeamViewer and other licensed software/hardware</i>	\$ 41.42
PBX <i>Calls made using Digicel/FLOW PBX system</i>	\$ 84.04
TOTAL	\$1,071.18

If the above costs are acceptable for your project, please proceed to fill in the boxes below with the relevant Chart of Accounts (COAs) information as needed for creating General Ledger Journal Entries (GLJEs).

PROJECT	BU	OU	FUND	DEPT. ID	ACTIVITY	IMPL. AGENCY	DONOR

Date of compilation: 31 October 2019