



COMMONWEALTH OF DOMINICA

MINISTRY OF PLANNING AND ECONOMIC DEVELOPMENT

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5th Floor, Financial Center Building
Kennedy Avenue
Roseau
Commonwealth of Dominica

31st August, 2018

Stephen O Malley
Resident Representative
UNDP – Barbados and the Eastern Caribbean
UN House
Marine Gardens
Hastings, Christ Church
BARBADOS

Fax No. (246) 429 2448

ATTN: Jason LaCorbiniere
Programme Specialist- Energy and Environment

Dear Mr. O Malley

Project ID 91618 – Supporting Sustainable Ecosystem

Please find attached one (1) signed Fund Authorization and Certificate of Expenditure (FACE) form in the sum of fifty-two thousand , seven hundred and fifty dollars (EC\$52,750.00). This amount is required to meet salary obligations to the Technical Forest Officer and the Technical Project Assistant as outlined in the attached agreement.

Yours Sincerely

George
.....
OSCAR GEORGE
ECONOMIST/UNDP ALTERNATE FOCAL POINT

cc: *Permanent Secretary/ Environment, Climate Resilience, Disaster Management & Urban renewal*
Attachment

Funding Authorization and Certificate of Expenditures

Country: The Commonwealth of Dominica
 Programme Code & Title: Energy and Environment
 Project Code & Title: 91618 Supporting Sustainable Ecosystems
 Responsible Officer(s): Loyd Pascal
 Implementing Partner: Environmental Coordinating Unit

UN Agency: UNDP

Date: 7th August 2018

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

Currency: XCD

REPORTING

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	REPORTING				REQUESTS / AUTHORIZATIONS		
		Authorised Amount XCD	Actual Project Expenditure XCD	Expenditures accepted by Agency XCD	Balance XCD	New Request Period & Amount XCD	Authorised Amount XCD	Outstanding Authorised Amount XCD
Chief Technical Advisor	71300	A	B	C	D = A - C	E	F	G = D + F
						36,347.40		
Bank Charges - Other								
Bank Charges- Barbados								
Total		0.00	0.00			36,347.40		

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The advance and expenditure requested above were approved for processing.

Date Submitted: 3rd August 2018 Name & signature: OSCAR GEORGE *[Signature]* UNDP Alternate Total Point

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

Approved by: _____
 Signature _____
 Name: _____
 Title: _____
 Date: _____


FOR UNICEF USE ONLY

Account Charges
 Cash Transfer Reference: CRO ref no., Voucher ref. no.
 GL codes:
 Training 0
 Travel 0
 Meetings & Conferences 0
 Other Cash Transfers 0
 Total 0

FOR UNFPA USE ONLY

New Funding Release
 Activity 1 0
 Activity 2 0
 Total 0

MINISTRY OF HEALTH AND ENVIRONMENT
ENVIRONMENTAL COORDINATING UNIT
DIRECTOR
MR LLOYD PASCAL

.....


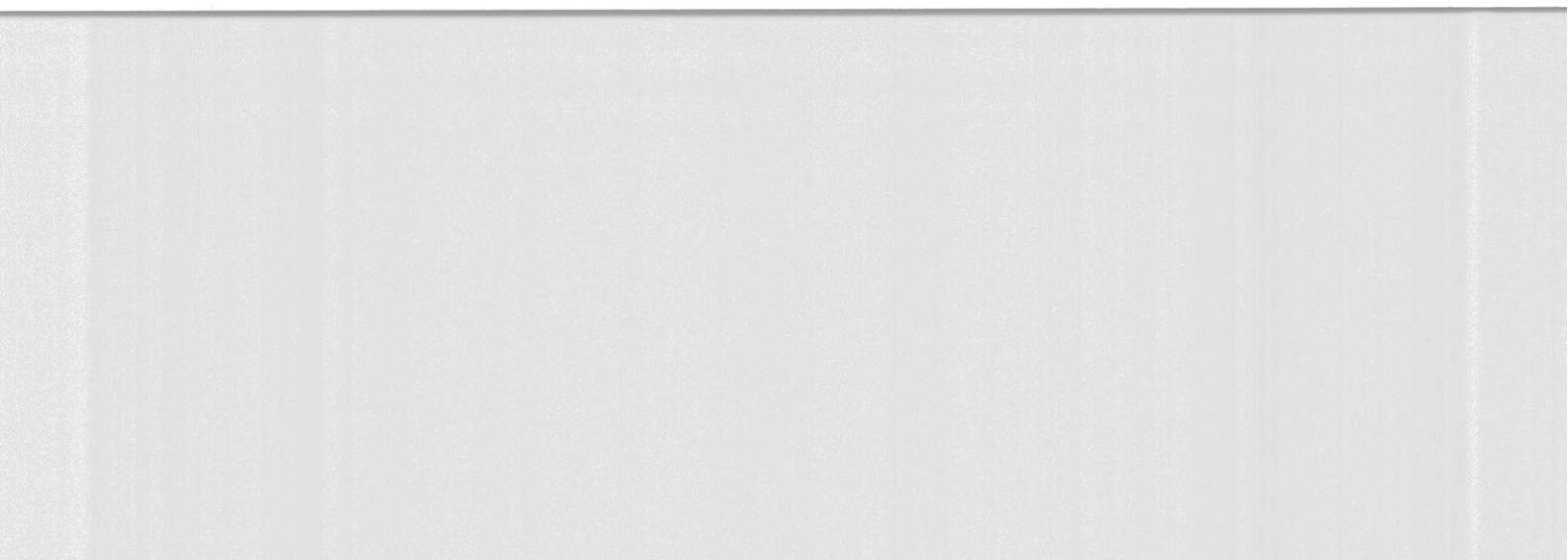
Sincerely,

Please pay to Dr. Reynold Murray the sum of Thirty-Six Thousand, Three Hundred and Forty-Seven dollars and Forty cents (EC\$36,347.40) for services rendered as per the attached invoice.

TO WHOM IT MAY CONCERN

7th August, 2018

MINISTRY OF ENVIRONMENT, CLIMATE RESILIENCE, DISASTER
MANAGEMENT AND URBAN RENEWAL
ENVIRONMENTAL COORDINATING UNIT
37 Great George Street
Roseau, DOMINICA
Website: <http://ecu.gov.dm>
Tel: (767) -266-5256
Fax: (767) -448-4577
E-mail: ecu@dominica.gov.dm



The devastation caused by the hurricane demanded adaptive management with much flexibility. I participated in a virtual steering committee meeting attempting to determine the way forward. The decisions of the meeting met with objections from the IA. The recommendations of the meeting were not implemented.

Hurricane Maria disrupted the consultants' progress; this was compounded by date error on the contracts which gave the consultants one month to do their work. As CTA I worked with the project Coordinator to develop the TOR and sat on the interview/selection panel to recruit the consultants. I travelled to Dominica and convene an inception meeting with the consultants. At the inception meeting we discussed the project objectives, the approach to achieving these objectives and reviewed the consultants' inception reports and work plans. The consultants started their work and we exchanged notes as needed.

Natural Resource Management Consultant

1.2.3 Develop and implement Surveillance plan to prevent illegal activists and enforce new guidelines on human activities.

Forest Expert and Trainer Consultant

1.2.2 Operational capacity to manage MTPNP established; national Parks Unit capacity increased

Forest Management Specialist Consultant

1.1.2 Develop and implement resource management strategies for Morne Trois Pitons National Park (MTPNP)

During the previous quarter the Government gave permission for the recruitment of the following three (3) consultants:

CTA Report for the Period 15th September 2017 to 30th March 2018 (Invoice # 3)

My contract with the Government of Dominica to serve as the Chief Technical Officer for the project Supporting Sustainable Ecosystem by Strengthening the Effectiveness of Dominica's Protected Area System requires quarterly submission of invoice and report, however given the challenges encounter in recruiting consultants for the effective implementation of the project the submissions are less frequent

Please receive reports and invoices for the period September 2017 to July 2018.
Dear Mr. Pascal,

T Activity/D elivery #	Project TITLE & Activity Description	Total Amount in US\$
3	<p>Project Title: Supporting Sustainable Ecosystem by Strengthening the Effectiveness of Dominica's Protected Area System</p> <p>Aligning project activities with disaster recovery efforts. Modify work-plan ensure continued progress despite changes in local conditions.</p> <p>Supporting recruitment of GIS consultant. Visit to Dominica for Steering committee meeting and site visits to guide consultant continued work given the change in the physical environment</p>	6,731.00
Total	15/03/2018	US\$ 6,731.00

INVOICE

Reynold Murray
Kingstown,
St. Vincent
1 784 529 2420
Reynold.murray@gmail.com

To: PS Ministry of Health and Environment.
Commonwealth of Dominica
15-03-2018

US\$ 6,731.00

Total

04/07/2018

Guid consultants work in the preparation of the Management plan, the Surveillance Plan and Training manual for Forestry and PA staff. Support the new strategic approach to capacity building at the community level, working with stakeholders around MTPNP. Visit to Dominica for Steering committee meeting April 19th 2018.

3

Activity Description

Project Title: Supporting Sustainable Ecosystem by Strengthening the Effectiveness of Dominica's Protected Area System

T	Activity/D	Project TITLE & Activity	Total Amount in
	Delivery #	Description	US\$

Reynold Murray
 Kingstown,
 St. Vincent
 1 784 529 2420
 Reynold.murray@gmail.com

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To: PS Ministry of Health and Environment,
 Commonwealth of Dominica
 04-07-2018