



COMMONWEALTH OF DOMINICA

MINISTRY OF PLANNING AND ECONOMIC DEVELOPMENT

Tel: (767) 266 3148
Fax: (767) 448 0054
E-mail: pssecplanning@dominica.gov.dm
Website: www.dominica.gov.dm

5th Floor, Financial Centre
Kennedy Avenue
Roseau
Commonwealth of Dominica

31st October 2019

Magdy Martinez-Soliman
Resident Representative,
UNDP – Barbados and the Eastern Caribbean
UN House
Marine Gardens
Hastings, Christ Church
BARBADOS

Fax No. (246) 429 2448

ATTN: Danielle Evanson
Programme Manager – Climate Change & Disaster Risk Resilience

Dear Ms. Mikami

Project ID 91618 – Supporting Sustainable Ecosystem

Please find attached one (1) signed Fund Authorization and Certificate of Expenditure (FACE) forms in the sum of twenty-nine thousand, three hundred and forty-two dollars (EC\$29,342.00).

This amount represents expenditure for the period July to September 2019.

Yours sincerely,

ANDERSON PARILLON
ECONOMIST/UNDP FOCAL POINT

cc: *Permanent Secretary/Environment, Climate Resilience, Disaster Management & Urban Renewal*

Attachment

Funding Authorization and Certificate of Expenditures

Country: The Commonwealth of Dominica
 Programme Code & Title: Energy and Environment
 Project Code & Title: 91618 Supporting Sustainable Ecosystems
 Responsible Officer(s): Ms. Careen Prewost
 Implementing Partner: Ministry of Environment, Climate Resilience, Disaster Management and Urban Renewal

UN Agency: UNDP

Date: Oct-19

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

Currency: XCD

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP
Component 1 - local consultants (outstanding payments from 2018- Wallaw & GIS)	71300
Component 2 - PSC meeting September 2019	75700
Component 2 - Materials and Goods (micro-grant scheme beneficiaries & EnviroPlus Inc)	72300
Component 2 - Local Consultants (Ads), and brochures (2018)	71300
Component 2 - Local Consultants (CRIMP)	71300
Component 2 - Projector for training/workshops	75700
Component 2 - Local Consultants (GIS 2019)	71300
Bank Charges - Other	
Bank Charges- Barbados	
Total	

REPORTING			
Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance
XCD	XCD	XCD	XCD
A	B	C	D = A - C
64,800.00	27,142.00		
400.00	0.00		
170,462.50	0.00		
5,072.50			
100,980.00	0.00		
2,700.00	2,200.00		
64,800.00	0.00		
409,215.00	29,342.00		

REQUESTS / AUTHORIZATIONS			
New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount	
XCD	XCD	XCD	
E	F	G = D + F	

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The advance and expenditure requested above were approved for processing.

Date Submitted: 01/11/2019

Name & Signature: ANDERSON PARILLON

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

FOR ALL AGENCIES

Approved by: _____

Signature _____

Name: _____

Title: _____

Date: _____

FOR UNICEF USE ONLY

Account Charges	GL codes:
Cash Transfer Reference:	Training
CRD ref. no., Voucher ref. no.	Travel
	Meetings & Conferences
	Other Cash Transfers
	Total
	0
	0
	0
	0

FOR UNFPA USE ONLY

New Funding Release
Activity 1
Activity 2
Total
0
0
0

Funding Authorization and Certificate of Expenditures

Country: The Commonwealth of Dominica
 Programme Code & Title: Energy and Environment
 Project Code & Title: 91618 Supporting Sustainable Ecosystems
 Responsible Officer(s): Ms. Careen Prevost
 Implementing Partner: Ministry of Environment, Climate Resilience, Disaster Management and Urban Renewal

UN Agency: UNDP

Date: Oct-19

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

REPORTING		REQUESTS / AUTHORIZATIONS						
Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP	Authorised Amount XCD	Actual Project Expenditure XCD	Expenditures accepted by Agency XCD	Balance XCD	New Request Period & Amount XCD	Authorised Amount XCD	Outstanding Authorised Amount XCD
A	B	C	D = A - C	E	F	G = D + F		
Component 1 - local consultants (outstanding payments from 2018- Wallaw & GIS)	71300	64,800.00	27,142.00					
Component 2 - PSC meeting September 2019	75700	400.00	0.00					
Component 2 - Materials and Goods (micro-grant scheme beneficiaries & EnviroPlus Inc)	72300	170,462.50	0.00					
Component 2 - Local Consultants (Ads), and brochures (2018)	71300	5,072.50						
Component 2 - Local Consultants (CRMP)	71300	100,980.00	0.00					
Component 2 - Projector for training/workshops	75700	2,700.00	2,200.00					
Component 2 - Local Consultants (GIS 2019)	71300	64,800.00	0.00					
Bank Charges - Other								
Bank Charges- Barbados								
Total		409,215.00	29,342.00					

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The advance and expenditure requested above were approved for processing.

Date Submitted: 01/11/2019 Name & signature: ANDERSON PARILLON

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

FOR ALL AGENCIES

Approved by: _____

Signature _____

Name: _____

Title: _____

Date: _____

FOR UNICEF USE ONLY

Account Charges

Cash Transfer Reference: _____

CFQ ref. no. / Voucher ref. no. _____

GL codes:

Training 0

Travel 0

Meetings & Conferences 0

Other Cash Transfers 0

Total 0

FOR UNFPA USE ONLY

New Funding Release

Activity 1 0

Activity 2 0

Total 0





NATIONAL BANK OF DOMINICA LTD

ROSEAU, DOMINICA

Accountant General's Office
Ministry of Finance
Government of Dominica

173

Cheque Number 60577

Twenty Seven Thousand One Hundred Forty Two Dollars And Zero Cents

Pay to the order of

Taihisa Hill-Guye
Loubiere
DOMINICA

Date

Payment Amount

27/09/2019

27,142.00

Authorized Signature

Authorized Signature

⑈060577⑈ 50008⑈020⑈ 115000272⑈

Taihisa Hill-Guye
Loubiere
DOMINICA

Vendor ID / Location
ZS-0038050 - DOM

Reference Number
60577

Remittance Advice For:

Invoice Number	Invoice Date	Invoice Gross Amount	Invoice Discount	Invoice Withholding	Net Amount XCD
001	30/07/2019	27,169.00	27.00	ZERO	27,142.00

ENV:1st payment as per SSE contract dated 24/07/2019

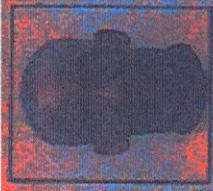
Invoice Totals	27,169.00	27.00	ZERO	
Payment Totals				27,142.00



REGISTRATION
CARD

SOCIAL SECURITY #

HILP540227112



PETER D. HILL

NAME



SIGNATURE OF INSURED

P. D. Hill

SIGNATURE OF OFFICIAL

The Chronicle

172

A DOMINICAN TRADITION SINCE 1909
OLD STREET • PO BOX 1724, ROSEAU
COMMONWEALTH OF DOMINICA
PHONE: (767) 448-7887
EMAIL: chronicleeditor@cwdom.dm

INVOICE

VAT REG # 0984125

INVOICE NO#: 010785

DATE: September 16, 2019

Attn: Shari Anne Gregoire
Ministry of Environment, Climate Resilience, Disaster
Management & Urban Renewal
1st Floor, Financial Center
Kennedy Avenue
Roseau

DATE	DESCRIPTION	SIZE	INSERTS	RATE	OTHER	AMOUNT	
Sep 27	Request to Submit Applications	8x3	1	\$165.00	15%vat	165 24 189	00 75 75

De [Signature]
APPROVED
P.S. Ministry of the Environment
Climate Resilience, Disaster
Management & Urban Renewal
Sign: *[Signature]*
Date: *27/09/19*

CERTIFIED CORRECT
Date: *October 2, 2019*
Sign: *[Signature]*
Joe Project

We would appreciate your early attention.
2.5% interest will be added monthly on all overdue accounts.
Kindly present this invoice when making payment.

LESS COMMISSION:
LESS DISCOUNT:
LESS CREDIT:

TOTAL: \$189.75

The Sun Newspaper

50 Independence Street
Roseau,
Commonwealth of Dominica

Phone: (767) 448-4501;
(767) 448-4744
Fax: (767) 448-4764

Email: acsun@cwdom.dm website: sundominica.com

Facebook page: [Facebook.com/sundominica](https://www.facebook.com/sundominica)

DOMINICA'S HOTTEST NEWSPAPER

TAX INVOICE

Date: October 03, 2019
Invoice # [31785]

Bill To: Ministry of the Environment
Government Headquarters
Kennedy Ave
Roseau
Commonwealth of Dominica.

VAT No. 0336567

Issue Date	Description	Size	Rate	Discount %	After Discount	VAT 15%	Total
10/01/2019	Subject: Request to submit applications for advertising	1/4 Pg	\$150.00	N/A	\$150.00	\$22.50	\$172.50
						Total	\$172.50

APPROVED
P.S. Ministry of the Environment
Climate Resilience, Disaster
Management & Urban Renewal
Sign: *[Signature]*
Date: 15/10/2019

Thank you - we appreciate your business! Please send payment within 21 days of receiving this invoice. There will be a 5% interest charge per month on late payments.

Ministry of the Environment
Climate Resilience Disaster
Management & Urban Renewal

OCT 14 2019

COMMONWEALTH OF DOMINICA

Make all cheques payable to: Ash Communication Inc

CERTIFIED CORRECT

Date: 15/10/2019

Sign: *[Signature]*
CSC. Pri. Pt.



171

Brandsmark
131 Bath Road
Roseau, Dominica
Tel: (767)4405150
VAT Acc No. 0006586

To: MINISTRY OF ENVIRONMENT
UNDP BARBADOS & EASTERN CARIBBEAN
Status: Quotation

Option 1	Description 2	Attribute	Size	Order	Sold	Due	Price	Ext Price	Tax
onic DLP 3D Projector	ViewSonic PA503X - DLP projector - 3D 3600 ANSI lumens XGA (1024 x 768) 4:3 zoom lens		4:3	1	0	1	\$1,913.04	\$1,913.04	T

Total Qty Ordered: 1 0 1

Unfilled: 100

APPROVED
P.S. Ministry of the Environment
Climate Resilience, Disaster
Management & Urban Renewal
Sign: *[Signature]*
Date: *26/9/2019*

Subtotal: \$1,913.04
15 % Tax: + \$286.96
TOTAL: \$2,200.00
Deposit Balance: \$0.00
Balance Due: \$2,200.00

Thank you for your order

APPROVED
P.S. Ministry of the Environment
Climate Resilience, Disaster
Management & Urban Renewal
Sign: _____
Date: _____

BRANDSMARK
131 Bath Road
Roseau, Commonwealth of Dominica
Tel: (767) 440-5150
Email: brandsmark1@gmail.com

CERTIFIED CORRECT

Date: *27/9/2019*

Sign: *[Signature]*

SSE Project.

