



COMMONWEALTH OF DOMINICA

**MINISTRY OF ECONOMIC AFFAIRS, PLANNING, RESILIENCE, SUSTAINABLE  
DEVELOPMENT, TELECOMMUNICATIONS AND BROADCASTING**

Tel: (767) 266 3148/4289  
Fax: (767) 448 0054  
E-mail: minsecplanning@dominica.gov.dm  
Website: www.dominica.gov.dm

5<sup>th</sup> Floor, Financial Centre  
Kennedy Avenue  
Roseau  
Commonwealth of Dominica

23<sup>rd</sup> March 2020

Magdy Martinez-Soliman  
Resident Representative,  
UNDP – Barbados and the Eastern Caribbean  
UN House  
Marine Gardens  
Hastings, Christ Church  
**BARBADOS**

**Fax No. (246) 429 2448**

ATTN: Danielle Evanson  
Programme Manager – Climate Change & Disaster Risk Resilience

Dear Mr. Martinez-Soliman

**Project ID 91623 – Low Carbon Development Pathway**

Please find attached one (1) signed Fund Authorization and Certificate of Expenditure (FACE) form in the sum of three hundred and forty dollars (EC\$340.00). This amount is required to meet direct payment to Italia Restaurant for snacks provided as per invoice #3213 of March 9<sup>th</sup> 2020.

Yours sincerely,

.....  
**ANDERSON PARILLON**  
**ECONOMIST/UNDP FOCAL POINT**

cc: *Permanent Secretary/ Environment, Rural Modernisation and Kalinago Upliftment  
Attachment*

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*“Building A Resilient Public Service-A Collective Response”*



**Funding Authorization and Certificate of Expenditures**

Country: The Commonwealth of Dominica  
 Programme Code & Title: Energy and Environment  
 Project Code & Title: 91623 Low Carbon Development Pathway  
 Responsible Officer(s): Ms Mandra Fagan  
 Implementing Partner: Ministry of Environment

UN Agency: UNDP

Date: Mar-20

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Currency: XCD

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP
Italia Restaurant (providing 20 snacks for the Fifth PSC meeting) (Vendor ID 0000005498) (Outcome 3; Output 3.2; Budget Code 75700)	75705
Bank Charges - Other	
Bank Charges- Barbados	
<b>Total</b>	

REPORTING			
Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance
XCD	XCD	XCD	XCD
A	B	C	D = A - C
0.00	0.00		

REQUESTS / AUTHORIZATIONS		
New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
XCD	XCD	XCD
E	F	G = D + F
340.00		
<b>340.00</b>		

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The advance and expenditure requested above were approved for processing.

Date Submitted: 23/03/2020  
 Name & signature: ANDERSON PARILLON

NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

**FOR AGENCY USE ONLY:**

FOR ALL AGENCIES

Approved by: \_\_\_\_\_

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR UNICEF USE ONLY**

Account Charges	
Cash Transfer Reference:	
CRQ ref. no., Voucher ref. no.	
GL codes:	
Training	0
Travel	0
Meetings & Conferences	0
Other Cash Transfers	0
<b>Total</b>	<b>0</b>

**FOR UNFPA USE ONLY**

New Funding Release	
Activity 1	0
Activity 2	0
<b>Total</b>	<b>0</b>

12.10.1911

**Funding Authorization and Certificate of Expenditures**

Country: The Commonwealth of Dominica  
 Programme Code & Title: Energy and Environment  
 Project Code & Title: 91623 Low Carbon Development Pathway  
 Responsible Officer(s): Ms Mandra Fagan  
 Implementing Partner: Ministry of Environment

UN Agency: UNDP

Date: Mar-20

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Currency: XCD

**REPORTING**

Activity Description from AWP with Duration	Coding for UNDP, UNFPA and WFP			
	Authorised Amount XCD	Actual Project Expenditure XCD	Expenditures accepted by Agency XCD	Balance XCD
Italia Restaurant (providing 20 snacks for the Fifth PSC meeting) (Vendor ID 0000005498) (Outcome 3; Octput 3.2; Budget Code 75700)	A	B	C	D = A - C
Bank Charges - Other				
Bank Charges- Barbados				
<b>Total</b>	0.00	0.00		

**REQUESTS / AUTHORIZATIONS**

New Request Period & Amount XCD	Authorised Amount XCD	Outstanding Authorised Amount XCD
E	F	G = D + F
340.00		
<b>340.00</b>		

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FOR ALL AGENCIES

Approved by: \_\_\_\_\_

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR UNICEF USE ONLY**

Account Charges	GL codes:
Cash Transfer Reference:	Training 0
CRO ref. no., Voucher ref. no.	Travel 0
	Meetings & Conferences 0
	Other Cash Transfers 0
	<b>Total 0</b>

**FOR UNFPA USE ONLY**

New Funding Release
Activity 1 0
Activity 2 0
<b>Total 0</b>



**Funding Authorization and Certificate of Expenditures**

Country: The Commonwealth of Dominica  
 Programme Code & Title: Energy and Environment  
 Project Code & Title: 91623 Low Carbon Development Pathway  
 Responsible Officer(s): Ms Mandra Fagan  
 Implementing Partner: Ministry of Environment

Currency: XCD

UN Agency: UNDP

Date: Mar-20

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

**REPORTING**

Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance
XCD	XCD	XCD	XCD
A	B	C	D = A - C
0.00	0.00		
<b>Total</b>			
0.00	0.00		

Coding for UNDP, UNFPA and WFP
75705

Activity Description from AWP with Duration
Italia Restaurant (providing 20 snacks for the Fifth PSC meeting) (Vendor ID 000005498) (Outcome 3; Output 3.2; Budget Code 75700)
Bank Charges - Other
Bank Charges- Barbados
<b>Total</b>

**REQUESTS / AUTHORIZATIONS**

New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
XCD	XCD	XCD
E	F	G = D + F
340.00		
<b>Total</b>		
340.00		

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Date Submitted: 23/03/2020 Name & signature: ANDERSON PARILLON

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**FOR AGENCY USE ONLY:**

FOR ALL AGENCIES

Approved by: \_\_\_\_\_

Signature \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**FOR UNICEF USE ONLY**

Account Charges	GL codes
Cash Transfer Reference:	Training
CRO ref. no., Voucher ref. no.	Travel
	Meetings & Conferences
	Other Cash Transfers
	<b>Total</b>
	0
	0
	0
	0
	0

**FOR UNFPA USE ONLY**

New Funding Release
Activity 1
Activity 2
<b>Total</b>
0
0
0





**Italia Restaurant**  
 10 Kennedy Ave, Roseau, Commonwealth of Dominica  
 Tel: 1(767) 440 4837 • Cell: 1(767) 276 7427



Date: 9th March 2020 No.: 3213

To: UNDP - Low Carbon  
 Development Path (LCDP) Project.

Quantity	Description	Price	Amount
1.	To Snacks Provided		
2.	On Thursday 5th		
3.	March 2020		
4.			
5.	20 Snacks at	\$ 17.00	\$ 340.00
6.			
7.			
8.			
9.			
10.			
11.			
12.			
13.			
14.			
TOTAL			\$ 340.00

  
 Signature



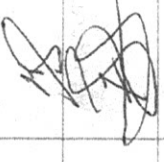

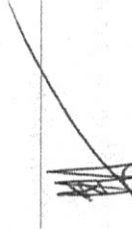


REGISTRATION SHEET

Fifth Project Steering Committee Meeting  
 "Low Carbon Development Path (LCDP):

*Promoting energy efficient applications and solar photovoltaic technologies in streets, outdoor areas and public buildings in island communities nationwide"*



PLEASE ENSURE YOUR NAME AND CONTACT INFORMATION ARE CORRECT BY SIGNING NEXT TO YOUR NAME.  
 IF YOUR INFORMATION HAS NOT BEEN WRITTEN, PLEASE ADD IT IN ON A NEW LINE.

	Organization	Tentative Participant(s)	Phone #(s)	Email Address(es)	Sign Here
1	Bureau of Gender Affairs	Melissa Morgan	225 9992	genderaffairs@dominica.gov.dm	
2	Dominica Association of Local Community Authorities	Vincienne George	440 2978	dalcainc@gmail.com;	
3	Dominica Bureau of Standards	Caren Casimir	275 5921	info@dominicastandards.org; deangel_2@hotmail.com	
4	National Youth Council	Kerdisha St. Louis		Ccasimir@dominicastandards.org; nyc_dom@hotmail.com	
5	DOMLEC	Kurt Savarin	255 6000; 255 6192	domlec@domlec.dm; kurt.savarin@domlec.dm	
	DOMLEC	Kimon JnoBaptiste	276 1283	domlec@domlec.dm; Kimon.JnoBaptiste@domlec.dm	
6	Ministry of Energy and Employment; Energy Unit	Michael Fadelle	616-2159	michaelfadelle@hotmail.com	
7	Environment	Edgar Hunter	225 0572	huntere@dominica.gov.dm; edgarshunter@gmail.com	

REGISTRATION SHEET

Fifth Project Steering Committee Meeting  
 "Low Carbon Development Path (LCDP):  
 Promoting energy efficient applications and solar photovoltaic technologies in streets, outdoor areas and public buildings in island communities nationwide"

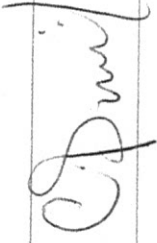
**PLEASE ENSURE YOUR NAME AND CONTACT INFORMATION ARE CORRECT BY SIGNING NEXT TO YOUR NAME.  
 IF YOUR INFORMATION HAS NOT BEEN WRITTEN, PLEASE ADD IT IN ON A NEW LINE.**

	Organization	Tentative Participant(s)	Phone #(-);	Email Address(es)	Sign Here
8	Physical Planning Division	Lyn Baron	277 3244	physicalplanning@dominica.gov.dm; lyn_baron@yahoo.com	
9	Dominica Cooperative Societies League Ltd.	Phoenix Belfield	448 4051; 285 2901	dculeague@cwdom.dm; manager-league@cwdom.dm	
10	UNDP Focal Point	Anderson Parillon	266 3513; 276 2342	parillona@dominica.gov.dm; Anderson.parillon@gmail.com	
11	UNDP Barbados and the OECS	Danielle Evanson	1 246 467 6000	Danielle.Evanson @undp.org	
12	UNDP Barbados and the OECS	Jason LaCorbiniere	1 246 467 6000	Jason.LaCorbiniere@undp.org	
13	Ministry of Environment, Rural Modernization and Kalinago Upliftment	PS Fagan	266 4648	psenvironment@dominica.gov.dm	
14	UNDP LCDP	Elizabeth Robinson	266 4070	Elizabeth.robinson@dominica.gov.dm	
15	UNDP LCDP	Kimisha Thomas	266 4070	Kimisha.thomas@dominica.gov.dm	

REGISTRATION SHEET

Fifth Project Steering Committee Meeting  
 "Low Carbon Development Path (LCDP):  
 Promoting energy efficient applications and solar photovoltaic technologies in streets, outdoor areas and public buildings in island communities nationwide"

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 IF YOUR INFORMATION HAS NOT BEEN WRITTEN, PLEASE ADD IT IN ON A NEW LINE.

	Organization	Tentative Participant(s)	Phone #(s)	Email Address(es)	Sign Here
16	Independent Regulatory Commission (IRC) (Unable to Attend due to Conflicting Meeting)	Corine Pinard	440 6634	admin@ircdominica.org Fjulien@ircdominica.org C.Pinard@ircdominica.org	
17	Ministry of Finance	Rosilia Lawrence	266 3221	finsecfinance@dominica.gov.dm	
18	Ministry of Justice (Attorney General's Chambers)	Tamika Hyacinth-Burton	266 3092; 266 3378	attorneygeneralsec@dominica.gov.dm; jclerklegalaffairs@dominica.gov.dm	

