

**AMMENDMENT TO STANDARD LETTER OF AGREEMENT BETWEEN
THE UNITED NATIONS DEVELOPMENT PROGRAMME AND
MINISTRY OF FINANCE ON THE IMPLEMENTATION OF THE DOMINICA POST HURRICANE
MARIA RECOVERY PROJECT AND THE REGIONAL PLAN FOR THE CARIBBEAN POST
HURRICANES IRMA AND MARIA**

The present amendment modifies the Letter of Agreement (herein referred to as "the Letter") signed 22 March 2018 between the Ministry of Finance with respect to the realization of activities by the Ministry of Trade, Energy and Employment utilizing the National Employment Programme (herein referred to as "MoTEE") and the United Nations Program for Development (herein referred to as "UNDP"), represented by the Barbados sub-regional office; and that jointly will be referred to as "the Parties".

In this regard, in accordance with Clause 16 of the Letter which states " Any amendment to this Letter shall be affected by mutual agreement, in writing."

THEREFORE, this amendment modifies:

- a) Clause 8: The MoTEE through the Ministry of Finance shall submit a cumulative financial report (in USD) on **30 November 2018**. The report will be submitted to UNDP through the UNDP Resident Representative within 10 days following that date. The format will follow the standard UNDP expenditure report [the Funding Authorization and Certificate of Expenditures (FACE) Forms].
- b) Attachment 2: Schedule of Activity, Facilities and Payments to reflect a change in disbursement dates for the ECHO tranche, reading as follows:

Attachment 2
Schedule of Activities, Facilities and Payments

Nov 2017 – July 2018

EXPECTED CP OUTPUTS and Indicators including annual targets	PLANNED ACTIVITIES	Timeframe – months						Overall Support to Dominica Through MoTEE Planned Budget				Schedule of payments for MoTEE di Implementation					
		1	2	3	4	5	6	9	Budget Description	Amount USD (CERF+ TRAC)	Amount USD (UKAID)	Amount USD (ECHO)	M1 (CERF)	M2 (CERF)	M4 (UKAID)	M9 (ECHO)	
Output 2: Productive and human capacities and livelihoods and opportunities restored for resilient economic recovery of affected communities	Purchase of PPEs and other equipment							Equipment 72200	46,100	45,000	26,216						4,629
								Local Consultant 71300	1,200	1,600		1,200		1,600			
Activity result 2.1.: Organic debris and waste originated by Hurricane Maria are safely removed and managed	Secretarial assistance (Administrative costs)							Workshop* 75700	1,000								
								Community costs		5,000					5,000		
Activity 2.1.1 Support to debris	Clearing, sorting and removal of the debris and waste in the identified communities							Local Consultant 71300		3,000						3,000	
								Contractual services individual implementing partner 71810	223,000	225,200	211,655	123,000	100,000	225,200	211,655		
							Transportation Equipment 72215	8,180	30,000	41,699	4,180	4,000	30,000	41,699	4,000	30,000	41,699

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Notes:

- The cost included in "Overall support to Dominica through MoTEE planned government" section includes total overall cost (1. directly implemented UNDP and 2. Implemented directly by the Government through an advance) allocated to Dominica relating to the emergency employment programme. Cost included in the "Schedule of payments for MoTEE direct implementation" section highlights the amounts to be advanced only to the government for emergency employment programme.
- Expenditures for personnel services may be limited to salary, allowances and other entitlements, including the reimbursement of income taxes due and to costs on appointment to the project, duty travel within the programme country or region and repatriation costs.
- UNDP shall be responsible for providing miscellaneous services such as secretarial assistance, postage and cable services and transportation as may be required by the NEP in carrying out their assignment.
- Items with * will be directly implemented by UNDP without fund transfer to the Ministry of Finance.
- Items with † will be funded through regular TRAC resources (the annual of regular programme resources available for a programme country during the year).
- Adjustments within each of the sections may be made in consultation between UNDP and the Ministry of Finance. Such adjustments may be made if they are in keeping with the provisions of the Project Document and if they are found to be in the best interest of the project.
- Subsequent tranches of funding will be disbursed upon submission of the narrative report of the results achieved as well as the financial report with at least expenditure of the previous tranche

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HOWEVER, all other terms and conditions of the Letter, except as amended in this document, will remain unchanged and in full force and effect.

The modifications contained in this addendum will take effect as of the date of the signature of the parties.

IN AGREEMENT, UNDP AND MOTEE sign this amendment.

For UNDP:


Stephen O'Malley
Resident Representative
UNDP Barbados and the OECS

Date: 13 June 2018

For Government of the Commonwealth of Dominica:


Rosamund Edwards
Financial Secretary
Ministry of Finance

Date: 11th June 2018