



COMMONWEALTH OF DOMINICA

**MINISTRY OF ECONOMIC AFFAIRS, PLANNING, RESILIENCE, SUSTAINABLE
DEVELOPMENT, TELECOMMUNICATIONS AND BROADCASTING**

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5th Floor, Financial Centre
Kennedy Avenue
Roseau
Commonwealth of Dominica

9th October 2020

Ugo Blanco
Resident Representative a. i,
UNDP – Barbados and the Eastern Caribbean
UN House
Marine Gardens
Hastings, Christ Church
BARBADOS

Fax No. (246) 429 2448

ATTN: Selena Gooding
Operations Coordinator

Dear Mr. Blanco

Project ID 91618 – Supporting Sustainable Ecosystem

Please find attached one (1) signed Fund Authorization and Certificate of Expenditure (FACE) forms in the sum of one hundred and seventeen thousand, one hundred and eighty dollars (EC\$117,180.00).

This amount represents direct payments to consultants working on the SSE project.

Yours sincerely,

.....
ANDERSON PARILLON
ECONOMIST/UNDP FOCAL POINT

cc: *Permanent Secretary/Environment, Rural Modernisation and Kalinago Upliftment*

Attachment

Country: Commonwealth of Dominica
 Programme Code & Title: Energy and Environment
 Project Code & Title: 91618 Supporting Sustainable Ecosystems
 Responsible Officer(s): Ms. Mandra Fagan
 Implementing Institution: Ministry of Environment, Rural Modernisation and Kalknago Upliftment

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

Currency: _____ XCD _____

Activity Description from AWP with Duration	Coding for UNDP, UNICEF, UNFPA and WFP	REPORTING				REQUESTS / AUTHORIZATIONS		
		Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
		MM-MM YYYY A	B	C	D = A - C	MM-MM YYYY E	F	G = D + F
Consultancy payment for Tahisa Hill-Guye, GIS Consultant: 15% of contract fee for the completion of workshop with main project partners (4th disbursement) Activity 1.1.1	71800					16,200		
Consultancy payment for Eclipse Inc, Community Resource Management Plan Consultant: 30% of total contract fee for completion of workshop report with the main project partners and stakeholders and the final Community Resource management plan with maps including endorsement by local gender equality groups (3rd disbursement) Activity 2.3.1	71800					55,080		
Consultancy payment for Rose-Anne Charles, legal consultant, : 20% of total contract fee for receipt and approval of work plan with time lines and methodology(1st disbursement) Activity 1.3.3	71800					18,900		
Consultancy payment for Gail Sharples, Public Awareness Officer: 20% of total contract fee for receipt and approval of work plan with time lines and methodology (1st disbursement) 2.2.3 & 2.3.4	71800					10,800		
Consultancy payment for Lyn Baron: 20% of total contract fee for receipt of approved work plan and inception report with timelines and methodology (1st disbursement) Activity 1.3.7	71800					16,200		
Total		0	0	0	0	117,180	0	

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The progress report for the activities stated herein has been submitted.

Date Submitted: Nov 9 2020


Signature: 

Name: ANDERSON PARILLON

Title: _____

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

FOR ALL AGENCIES	
Approved by:	
Signature:	
Name:	<u>Mohammad Nagdee</u>
Title:	<u>CLUSTER HEAD</u>
Date:	<u>26-Nov-2020</u>

FOR UNICEF USE ONLY	
Account Charges	Liquidation Information
CAG Ref: CRQ ref., Voucher ref.	CAG Ref: CRQ ref., JV
CRQ CAG GL	
Training (762010) 0	DCT Amount 0
Travel (762020) 0	
Migs. & Conis (762030) 0	Less:
Sal. & Sup. Costs (761030) 0	Liquidation
Const. - Proj. Prem. (761040) 0	Amount 0
Other CAG (761010) 0	
Total 0	Balance 0

FOR UNFPA USE ONLY	
New Funding Release	
Activity 1	0
Activity 2	0
Total	0

Gail Sharplis

Vieille Case
(767) 285-8103
gailsharplis@gmail.com

INVOICE

Invoice #	Date
1	28/09/2020

To: Ministry of Environment, Rural Modernisation and Kalinago Upliftment
United Nations Development Programme
Supporting Sustainable Ecosystem (SSE) Project

DESCRIPTION	AMOUNT
As per contract, the Public Education and Officer will receive payment of 20% of the total sum of US \$20,000 for the submission and approval of a work plan with time lines and methodology.	US \$4,000
TOTAL	US \$4,000

Please make all cheques payable to Gail Sharplis.



GAIL SHARPLIS (MS.)