



COMMONWEALTH OF DOMINICA

**MINISTRY OF ECONOMIC AFFAIRS, PLANNING, RESILIENCE, SUSTAINABLE  
DEVELOPMENT, TELECOMMUNICATIONS AND BROADCASTING**

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5<sup>th</sup> Floor, Financial Centre  
Kennedy Avenue  
Roseau  
Commonwealth of Dominica

9<sup>th</sup> October 2020

Ugo Blanco  
Resident Representative a. i,  
UNDP – Barbados and the Eastern Caribbean  
UN House  
Marine Gardens  
Hastings, Christ Church  
**BARBADOS**

**Fax No. (246) 429 2448**

ATTN: Selena Gooding  
Operations Coordinator

Dear Mr. Blanco

**Project ID 91618 – Supporting Sustainable Ecosystem**

Please find attached one (1) signed Fund Authorization and Certificate of Expenditure (FACE) forms in the sum of one hundred and seventeen thousand, one hundred and eighty dollars (EC\$117,180.00).

This amount represents direct payments to consultants working on the SSE project.

Yours sincerely,

.....  
**ANDERSON PARILLON**  
**ECONOMIST/UNDP FOCAL POINT**

cc: *Permanent Secretary/Environment, Rural Modernisation and Kalinago Upliftment*

*Attachment*

# Consulting Invoice

To: UNDP SSE PROJECT  
Ministry of Environment, Rural Modernization  
and Kalinago Upliftment  
1<sup>st</sup> floor, Financial Centre  
Kennedy Avenue, Roseau  
Commonwealth of Dominica



Taihisa Hill-Guye  
GIS Consultant

Fond Baron  
Loubiere  
Dominica

RECEIPT # A345  
Date: November 6<sup>th</sup> 2020

It was a  
pleasure  
working with  
you.

| ITEM # | DESCRIPTION                                     | UNIT PRICE | LINE TOTAL |
|--------|---|------------|------------|
| 4      | 15% - completion of workshop with main partners | USD\$6,000 | USD\$6,000 |

Consultant

TOTAL USD\$6,000

Country: Commonwealth of Dominica  
 Programme Code & Title: Energy and Environment  
 Project Code & Title: 91618 Supporting Sustainable Ecosystems  
 Responsible Officer(s): Ms. Mandra Fagan  
 Implementing Institution: Ministry of Environment, Rural Modernisation and Kalknago Upliftment

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Currency: \_\_\_\_\_ XCD \_\_\_\_\_

| Activity Description from AWP with Duration  | Coding for UNDP, UNICEF, UNFPA and WFP | REPORTING         |                            |                                 |           | REQUESTS / AUTHORIZATIONS   |                   |                               |
|--|--|-------------------|----------------------------|---------------------------------|-----------|-----------------------------|-------------------|-------------------------------|
|  |  | Authorised Amount | Actual Project Expenditure | Expenditures accepted by Agency | Balance   | New Request Period & Amount | Authorised Amount | Outstanding Authorised Amount |
|  |  | MM-MM YYYY<br>A   | B                          | C                               | D = A - C | MM-MM YYYY<br>E             | F                 | G = D + F                     |
| Consultancy payment for Tahisa Hill-Guye, GIS Consultant: 15% of contract fee for the completion of workshop with main project partners (4th disbursement) Activity 1.1.1  | 71800                                  |                   |                            |                                 |           | 16,200                      |                   |                               |
| Consultancy payment for Eclipse Inc, Community Resource Management Plan Consultant: 30% of total contract fee for completion of workshop report with the main project partners and stakeholders and the final Community Resource management plan with maps including endorsement by local gender equality groups (3rd disbursement) Activity 2.3.1 | 71800                                  |                   |                            |                                 |           | 55,080                      |                   |                               |
| Consultancy payment for Rose-Anne Charles, legal consultant, : 20% of total contract fee for receipt and approval of work plan with time lines and methodology(1st disbursement) Activity 1.3.3  | 71800                                  |                   |                            |                                 |           | 18,900                      |                   |                               |
| Consultancy payment for Gail Sharples, Public Awareness Officer: 20% of total contract fee for receipt and approval of work plan with time lines and methodology (1st disbursement) 2.2.3 & 2.3.4  | 71800                                  |                   |                            |                                 |           | 10,800                      |                   |                               |
| Consultancy payment for Lyn Baron: 20% of total contract fee for receipt of approved work plan and inception report with timelines and methodology (1st disbursement) Activity 1.3.7   | 71800                                  |                   |                            |                                 |           | 16,200                      |                   |                               |
|  |  |                   |                            |                                 |           |                             |                   |                               |
|  |  |                   |                            |                                 |           |                             |                   |                               |
|  |  |                   |                            |                                 |           |                             |                   |                               |
|  |  |                   |                            |                                 |           |                             |                   |                               |
|  |  |                   |                            |                                 |           |                             |                   |                               |
|  |  |                   |                            |                                 |           |                             |                   |                               |
|  |  |                   |                            |                                 |           |                             |                   |                               |
| <b>Total</b>   |  | 0                 | 0                          | 0                               | 0         | 117,180                     | 0                 |                               |

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of five years from the date of the provision of funds.
- The progress report for the activities stated herein has been submitted.

Date Submitted: Nov 9 2020


Signature: 

Name: ANDERSON PARILLON

Title: \_\_\_\_\_

NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

**FOR AGENCY USE ONLY:**

| FOR ALL AGENCIES |   |
|------------------|---|
| Approved by:     |  |
| Signature:       |   |
| Name:            | <u>Mohammad Nagdee</u>  |
| Title:           | <u>CLUSTER HEAD</u>   |
| Date:            | <u>26-Nov-2020</u>  |

| FOR UNICEF USE ONLY             |                         |
|---------------------------------|-------------------------|
| Account Charges                 | Liquidation Information |
| CAG Ref: CRQ ref., Voucher ref. | CAG Ref: CRQ ref., JV   |
| CRQ CAG GL                      |                         |
| Training (762010) 0             | DCT Amount 0            |
| Travel (762020) 0               |                         |
| Migs. & Conis (762030) 0        | Less:                   |
| Sal. & Sup. Costs (761030) 0    | Liquidation             |
| Const. - Proj. Prem. (761040) 0 | Amount 0                |
| Other CAG (761010) 0            |                         |
| Total 0                         | Balance 0               |

| FOR UNFPA USE ONLY  |   |
|---------------------|---|
| New Funding Release |   |
| Activity 1          | 0 |
| Activity 2          | 0 |
| Total               | 0 |