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– Effective Governance Team

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Travel Authorization #:

Approved Mission Itinerary: Suv-Nan-Wellington return

Attachments: Meeting agendas 19-21 March

From:
17/3/2019

To:
23/3/2019

Key Counterpart(s) in location:

NZ House of Representatives, NZ MFAT, Rydges Wellington Hotel

Background and Objectives of Mission:

1. **Parliamentary events** – attend CPA benchmarks Pacific launch, participate in the workshop with Pacific MPs on benchmarking, hold the PPEI II Strategy meeting and one-on-one meetings with PPEI II Parliaments to plan UNDP support
2. **Meetings with NZ MFAT** – to discuss resource mobilisation for governance projects and future cooperation between UNDP and MFAT

My mission was to ensure that travel and administrative arrangements before, during, and after was carried out in an efficient and timely manner.

Brief Summary of the Mission:

Monday 18th March

- Travel to Wellington.

Tuesday 19th March

Day 1:

Breakfast launch of CPA benchmarks –

- Due to the early start of the launch, ensured that all delegates were in the pre-arranged transport to Parliament ahead of time
- At the breakfast, met with Wendy Hart and ran through the day's logistics
- Also discussed and confirmed Day 2 venue and catering
- Attended to flight issues by Tuvalu Clerk and Kiribati Speaker and Clerk

Wednesday 20th March

UNDP Pacific Parliament Benchmarking Workshop

- Went before the delegation to set up the venue for this round table discussion with the 7 Pacific Parliaments represented (Niue, Tonga, Fiji, PNG, Solomon Islands, Cook Islands, Tuvalu) on measuring institutional effectiveness in line with SDG 16. All Parliaments had filled in a survey before attending meeting and initial findings were presented and discussed. Discussions were centered on the survey that was completed prior to the meeting, what was discussed with the consultant. Addressed also was the sustainable processes and mechanisms to ensure that data was kept updated. Full workshop report to follow.
- Ensured that catering was confirmed and that meeting ran smoothly in terms of papers, registration, power point presentations etc.

Thursday 21st March

PPEI II Strategy meeting

- This was held in the hotel and began from 9am to 430pm.
- Early start to ensure everything was organised for the:
 - o Joint meeting with 4 of the 5 PPEI Parliaments (Tonga, Cook Islands, PNG, Solomon Islands), MFAT and NZ House of Reps to provide overview of PPEI work in 2018 and outline the scope and scale of PPEI II 2019-2022.
 - o 4 individual one-hour meetings with 4 PPEI Parliaments – Separate meetings with Parliaments of Tonga, Cook Islands, PNG, Solomon Islands to discuss individual PPEI II workplans for each country and mechanisms for UNDP support.

Liaised with the Hotel staff on arraignments and settlement of bills

Note: A few issues that arose :

TUVALU: sorted

- Tuvalu acting clerk missed his suv-nan flight - due to a stop-over at a pharmacy enroute to airport
- I informed him that extra costs will be his to cover – he agreed to that.
- Because of the missed connection, he was not present at the breakfast launch.
- His Speaker had travelled days earlier so was in attendance at the launch.

KIRIBATI: I have emailed Clerk about this. No reply from Clerk as yet. On their claim for terminals despite not attending although incountry – I have reached out to Finance for their advise.

- The Nauru-Nan sector was cancelled. Cost for change was covered by airlines
- This meant they missed the connecting, which meant that they missed Day 1 of the meeting.
- Day 2 of the meeting – although they arrived in the country, neither of them attended - according to NZP IPU, Speaker did not attend as no one picked him up from the airport (NB: acting clerk Tuvalu offered for Speaker to travel with him to the hotel, which he refused stating he was waiting for the other staff to arrive).

