

Programme Partners:



National Partners:



7 ♀ + 7 ♂

Meeting of the ACP-EU Development Minerals Programme Country Working Group

Thursday, August 18, 2016 at 9:30am

Conference Room, Mines and Geology Division

Present
1 Ms. Stacie Plummer MGD
2 Ms. Shante Key Thomas MGD ♀
3 Ms. Gail Nelson PIOT ♀
3 Mr. Clinton Thompson MGD

AGENDA

Absent

11. ~~Mr. Ronald Edwards, MGD~~ Mrs. Patti Clarke UN ♀
12. ~~Mr. Stefano Cilli, EU~~ Mr. Richard Kelly UN
Programme Manager. ♀ Ms. Stacy Knox UN ♀
(Gnise Goble)
(16. Mr. Norman Davis,) ♀ Mr. Oral Bamford MGD
Program Ltd.)
(ex-officio committee) ♀ Ms. Carolyn Hale UN ♀
13. ~~Mr. Roger Smith~~ ♀ Ms. Ralek Dean SFS ♀
14. Mr. Leighton Williams, MGD 10 Mr. Tony Morgan (late) MGD
(Rita + Richard) ♀
- SD Goals
(5)

10:45 Am

Welcome and Prayer

Opening Remarks

Apologies

10:50A

Introductions

Apologies for Absence

10:45A
10:15A

Overview - ACP-EU Minerals Development Programme

Discussion - ToR for the Country Working Group (CWG)

Value is low
Total of IM = 1 mt \$10m
(millions) mt Al, \$300m
Gold - \$1/2 B/ton

Project Update (Pats)

11:25 Am.
- Consultancy/Study
- Launch of Sensitivity Session + Roadmap (Oct)

Discussion - ToR for Baseline Study Assessment for Neglected Development Minerals

Any Other Business

- Non - Pmi (Safety)
- Dimension Stone Semiprecious Stone } Sept. - Minor Marble + Fossil
(Capacity Bldg.) } Oct. - Semiprecious Stone
- Environmental Code of Practice (MGA) } Nov. - Environmental Code of Practice

12:00 Pm

Adjournment

*****Refreshments*****



**MINUTES OF THE MEETING OF THE ACP-EU
DEVELOPMENT MINERALS PROGRAMME COUNTRY WORKING GROUP
HELD ON THURSDAY AUGUST 18, 2016
IN THE MINES AND GEOLOGY DIVISION'S CONFERENCE ROOM**

Present were:

Mr. Clinton Thompson	-	Mines and Geology Division (MGD)
Dr. Carolyn Hayle	-	University of the West Indies (UWI)
Mrs. Ruth Clarke	-	Country Coordinator of the Programme (UNDP)
Mr. Richard Kelly	-	United Nations Development Programme (UNDP)
Mrs. Stacy-Ann Tomlinson Knox	-	United Nations Development Programme (UNDP)
Mrs. Novlet Deans	-	Environmental Health Foundation
Ms. Sheries Simpson	-	National Environment and Planning Agency (NEPA)
Ms. Gail Nelson	-	Planning Institute of Jamaica (PIOJ)
Dr. Oral Rainford	-	Ministry of Transport and Mining
Mr. Anthony Morgan	-	Mining and Quarrying Association (MQA)
Mrs. Stacey Plummer	-	Mines and Geology Division (MGD), Secretary

Call To Order and Welcome

The meeting was called to order at 9:45 a.m. by the interim Chairman, Mr. C. Thompson, who welcomed everyone present. He indicated that this first meeting was being convened to look at the Terms of Reference of the Country Working Group (CWG) and to elect a Chairperson, Deputy Chairperson and Secretary of the Working Group.

Prayer

Mr. Thompson offered prayer on behalf of the Group.

Apologies for Absence

Apologies for absence were received on behalf of Messrs. Ronald Edwards and Leighton Williams of the MGD and the representative of the European Union Delegation.

Agenda Items Discussed

Overview of the ACP-EU Development Minerals Programme

An overview of the project was provided to the Group by Mr. Kelly and Mrs. Clarke. Mr. Kelly indicated that the UNDP was both the Executing and Implementing Agency and that the MGD is the national partner for this programme. He further indicated that the Project will be executed under the

- 2) Capacity Building programme focusing on dimension stone; this will be done in Mendez Hill, St. Catherine where previous exploratory work was conducted with a view to establishing a cottage industry using marble.
- The Work Plan is to be summarized and shared with the Group
- A local consultant (Norman Davis) has been recruited to prepare a Road Map for the project; he is scheduled to start working at the end of August and the expected timeline for completion of the Road Map is approximately 6 weeks.
- The project is to be officially launched in mid-October after the Project Road Map is prepared
- A consultant is to be engaged to conduct a baseline assessment of the Neglected Development Minerals in Jamaica (the TOR is to be signed off on by the CWG).

Terms of Reference for Baseline Study Assessment for Neglected Development Minerals

Members were asked to review the captioned TOR which was provided in hard copy and is to be circulated in soft copy for provision of feedback/comments by Thursday August 25, 2016.

Other Matters Discussed

Meeting Schedule

Meetings of the CWG will be scheduled for the 3rd Thursday of each month.

Linkages/Identification of Other Sources of Funding

A brainstorming meeting is to be held outside of the regular meetings to identify linkages that can be made to benefit from other sources of funding to continue the work started under this Programme. One of these potential links is with the Ministry of Tourism for possible funding from the Tourism Enhancement Fund (TEF).

Incentives

Mr. Morgan indicated the need for the provision of incentives for the industry. The consensus was that the global trend, under World Trade Organization (WTO) is to move away/eliminate this. It was agreed that this issue warrants further discussion.

Timeline of the Programme

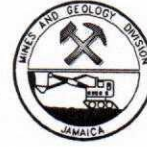
The Programme spans three years but started late. Members expressed concern regarding achieving the objectives with less time than projected, and that an extension is needed. Mr. Kelly suggested that at the

ACP-EU Development Minerals Programme
Implemented in partnership with UNDP

Programme Partners:



National Partners:



Meeting of the ACP-EU Development Minerals Programme Country Working Group

Thursday, September 15, 2016 at 9:30am

Conference Room, Mines and Geology Division

AGENDA

Welcome and Prayer

Opening Remarks

Apologies for Absence

Discussion - ToR for Baseline Study Assessment for Neglected Development Minerals

Update on Work Plan (2016)

Update - Roadmap Consultant (Norman Davis)

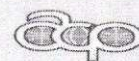
Media Launch of Programme - October 19, 2016

Any Other Business

Adjournment

*****Refreshments*****

An initiative of the African, Caribbean and Pacific Group of States, financed by the European Union and United Nations Development Programme, and implemented by UNDP.



AGENDA

Meeting of the Country Working Group

On

Wednesday, October 26, 2016 at 11:00a.m. – 12:00p.m.

At Mines and Geology Division's Conference Room

1. Apologies for Absence

2. Update on Timeline for submission of Roadmap on Development Minerals

3. Roadmap presentation

4. Feedback from stakeholders

5. Any other business

**NOTES FROM THE MEETING OF THE COUNTRY WORKING GROUP
HELD ON 26 OCTOBER 2016
IN THE MINES & GEOLOGY DIVISION'S CONFERENCE ROOM**

Attendees:

1. Dr. Carolyn Hayle
2. Mrs. Ruth Clarke
3. Mrs. Stacy – Ann Tomlinson-Knox
4. Mr. Denis Miller
5. Mr. Norman Davis
6. Mr. Michael Terrelonge
7. Mr. Leighton Williams

Meeting Chair: Dr Carolyn Hayle

Meeting Objectives: To validate proposed capacity development roadmap for Development Minerals Project.

Notes

Meeting called to order by Dr Hayle. Apologies were provided for Mr Clinton Thompson, Mr Ronald Edwards and Mrs Stacey Plummer by Mrs Ruth Clarke.

The consultant, Mr. Davis was invited to present on the draft Road Map and the processes undertaken by his team. The outline of the presentation is as follows:

- ↓ Background of the Industry
- ↓ Situational context of Minerals industry in Jamaica
- ↓ Challenges and issues facing the industry

Mr. Davis spoke to the situational context of the minerals industry in Jamaica (Diversity, opportunities, challenges in the industry)

The consultant identified that the methodology used to develop the road map was as follows:

- Data collected through consultation workshop held in April 2016 was reviewed, specifically the initial needs analysis report.
- Archival and desktop research was done.
- Meeting with key stakeholders, Country Working Group, UNDP, JAMPRO, and Minerals Association among others.
- Current sector operations and procedures reviewed.
- Consultant noted that it was key to manage expectations of the key stakeholders for the project during the collating of information.

The consultant noted that the Road Map was structured to detail activities, indicative costs and timeline. The focus areas of the roadmap are mine & quarry management, environment, health & safety, entrepreneurship skills, market analysis and investment promotion, geo-data and maps design and community relations and addressing grievances.

NAME _____ AGENCY _____

SIGNATURE _____

1. Ruth A. Carrere WDP

R. Carrere

2. Carolyn S. Hryko UST

C. Hryko

3. Stacy Ann Tomlinson-Knox UDD

S. Tomlinson-Knox

4. Kenneth Williams MGB

K. Williams

5. Lawrence Henry CONSULTANT

(6) Denis Miller MTM

7. Norman Davis PowerGen (Consultant)
 8. Michael Tenberge PowerGen (Consultant)

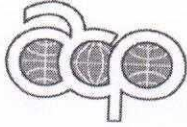
N. Davis
M. Tenberge

Apologies

- 1. ER - Adam Schaffner (other mtg.)
- 2. MTRA - Anthony (ASG mtg.)
- 3. MUA - Roger (other mtg.)
- 4. NEPA - Shavira (" ")
- 5. PIOS - Gail (" ")
- 6. UNDP - Richard K. (Stacy Knox representing)
- 7. EDF - Peter Green - Beans (other mtg.)
- 8. MGD - Ronald E. (other mtg.)
- 9. Clinton T - Simpson (Traveling)
- 10. Stacy P - " (Traveling)
- 11. Oral - MTM (Denis Miller representing)

ACP-EU Development Minerals Programme
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Meeting of the ACP-EU Development Minerals Programme Country Working Group

Thursday, January 19, 2017 at 3:00pm

Conference Room, Mines and Geology Division

AGENDA

Welcome and Prayer

Opening Remarks

Apologies for Absence

Matters to be Discussed

- Update on Procurement Process for Baseline Consultant, Sector Study
- Programme & Budget Performance for 2016
- Proposed Work Programme & Budget for 2017

Any Other Business

Adjournment

*****Refreshments*****

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**MINUTES OF THE MEETING OF THE ACP-EU
DEVELOPMENT MINERALS PROGRAMME COUNTRY WORKING GROUP
HELD ON THURSDAY JANUARY 19, 2017
IN THE MINES AND GEOLOGY DIVISION'S CONFERENCE ROOM**

Present were:

- | | | |
|-----------------------|---|---|
| Mr. Clinton Thompson | - | Mines and Geology Division (MGD) - Chairman |
| Dr. Carolyn Hale | - | University of the West Indies (UWI) - Deputy Chairman |
| Mrs. Ruth Clarke | - | Country Coordinator for the Programme |
| Mr. Stefano Cilli | - | European Union Delegation (EU) |
| Mr. Richard Kelly | - | United Nations Development Programme (UNDP) |
| Mr. Leighton Williams | - | Mines and Geology Division (MGD) |
| Mrs. Stacey Plummer | - | Mines and Geology Division (MGD) - Secretary |
| Dr. Oral Rainford | - | Ministry of Transport and Mining (MTM) |
| Ms. Gail Nelson | - | Planning Institute of Jamaica (PIOJ) |
| Mr. Anthony Morgan | - | Mining and Quarrying Association of Jamaica (MQAJ) |

Call to Order and Welcome

The meeting was called to order by the Chairman Mr C. Thompson at 3:27 pm who extended best wishes for the New Year. A special welcome was extended to Mr. S. Cilli who was attending the meeting for the first time.

Prayer

Mrs. R. Clarke offered prayer on behalf of the group.

Apologies for Absence

Apologies for absence were received on behalf of Messrs. Roger Smith and Ronald Edwards, and Mrs. Stacy-Ann Tomlinson-Knox.

Any Other Business

Marketing of Development Minerals

Mr. A. Morgan stated that marketing of development minerals is crucial to making the process sustainable. Mr. R. Kelly responded that the baseline study would look at marketing.

Minerals Policy

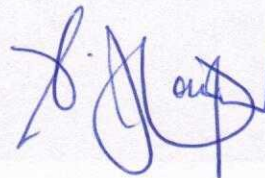
Dr. O. Rainford informed the meeting that the Ministry of Transport and Mining was having a Retreat January 20th to 22nd and that reviewing the Minerals Policy for submission to Cabinet will be part of the discussion.

Small Grant Funding

Mrs. R. Clarke stated that the Small Grant Funding Template was in place and will be circulated. Dr. O. Rainford expressed that the amount allocated was too small. Dr. C. Hale added that the focus should be on helping persons understand how to run a business.

Adjournment


The meeting was adjourned at 5:16pm on a motion moved by Dr. O. Rainford and seconded by Dr. C. Hale.



Slide 3

ACHIEVEMENTS 2016


1. *Consultation Workshop* with major stakeholders held in April.
2. *Country Co-ordinator recruited* in July and *Contract signed* in June.
3. *Roadmap consultant recruited* in August. Final document submitted December 2017.
4. Attendance at two (2) *regional workshops* – environmental, safety standards, dimension stone processing. (approximately 12 persons).



Slide 4

ACHIEVEMENTS 2016 & PLANS 2017/2018

1. *Country Island-wide Seminars* in Safety, Environment and Gender-related issues implemented in October, November and December – regional sensitisation seminars in mining sector.
2. *Recruitment of consortia group of Consultants (local and overseas) for baseline study of the sector*, is ongoing. Selection is expected by end of January 2017. Work should commence January/early February and should be completed by Quarter 1, 2017.
3. *Completion of Multi year work plans for remainder of programme*, with focus on training, small grants, institutional strengthening, geo-data application and conflict resolution skills in the six (6) project output areas.



EVENTS 2016 – VISIT TO BRUSSELS, BELGIUM.



Country Co-ordinators from Jamaica, Africa, Fiji and UNDP Brussels Programme Team in December 2016, Brussels.

EVENTS 2016 – RAW MATERIALS SHOWCASE BRUSSELS, BELGIUM



Presentation of alabaster sculpture of ACP logo to Secretary General of the ACP by Jamaican Ambassador to Belgium, Sculptor from Jamaica and Her Excellency, *Vilma McNish*. *Mr. Egbert Hamilton*, *Mr. Daniel Franks*, Programme Manager, UNDP Belgium are also in photograph.

EVENTS 2016 – MEDIA LAUNCH, OCTOBER 2016



Media Launch and presentation of roadmap for Development Minerals at Terra Nova Hotel, October 2016.

Participants: EU, UNDP, MT&M, M&GD.

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GROUP WORK – SENSITISATION SEMINAR



Presentation on rehabilitation of quarried lands in Jamaica with private operator demonstrating how that group planned to rehabilitate their quarry.

Train the trainers concept was utilized and junior and middle management of M&GD were given an opportunity to present as well to quarry operators. This is a part of the succession planning for the continuation of the project.¹²

Country Working Group Meeting

26 October 2016

Mines & Geology Division – Meeting Room

Attendees:

1. Dr. Carolyn Hayle
2. Mrs. Ruth Clarke
3. Ms. Stacy – Ann Tomlinson-Knox
4. Mr. Denis Miller
5. Mr. Norman Davis
6. Mr. Michael Terrelonge
7. Mr. Leighton Williams ...

Meeting Chair: Dr Carolyn Hayle

Meeting Objectives: To validate proposed capacity development roadmap for Development Minerals Project.

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Meeting called to order by Dr Hayle, apologies were provided for Mr Clinton Thompson, Mr Ronald Edwards and Mrs Stacey Plummer by Mrs Ruth Clarke.

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- Meeting with key stakeholders , Country Working Group, UNDP , JAMPRO , Minerals Association among others.
- Current sector operations and procedures reviewed .
- Consultant noted that it was key to manage expectations of the key stakeholders for the project during the collating of information.

7. Entrepreneurial skills

- Partnerships with Ministry of Economic Growth & Job Creation and Ministry of Tourism encouraged
- Partnerships with Factories Corporation of Jamaica could be established: possibly set up (business incubator in old building)

8. Technology

- Recommended that partnership be developed/strengthened with universities , specifically Mona Geo-Informatics

9. What aspects of the project will support research and knowledge building?

Response: Consultant indicated that activities are not skewed to support only the regulatory system but will facilitate a fulsome baseline research and capacity building will be built in.

Next Steps:

1. The chairperson reiterated the need to have formal documentation on the Project extension.

The meeting was adjourned at 1:00 pm.

UNDP, Jamaica

January 18, 2017

Meeting of the ACP-EU Development Minerals Programme Country Working Group

Tuesday, May 16, 2017 at 2:00pm

In the Mines and Geology Division, Conference Room

AGENDA

- Welcome and Prayer
- Apologies for Absence
- Confirmation/Correction - Minutes
- Matters Arising from Minutes
- Introduction of Consultants

Matters to be discussed:-

- Presentation of preliminary findings and feedback from major stakeholders to inform the baseline assessment - SLR Environmental Group.
- Discussion of findings and feedback
- Any other business
 - Next meeting date
- Termination

*****Refreshments*****