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ANNUAL PROGRESS REPORT

Country:	JAMAICA		
Reporting period:	January to December 2012		
Project number and title:	00077769 - Enhancing Civil Society Participation in Local Governance for Community Safety		
Project Duration:	April 2011 – March 2013		
Donors:	Democratic Governance Thematic Trust Fund (UNDP)		
Implementing Partner:	Ministry of Local Government and Community Development		
Responsible Parties:	Crime Prevention and Community Safety Unit (Ministry of National Security), Social Development Commission, Planning Institute of Jamaica, National Association of Parish Development Committees		
Overall Project Manager:	Robert Hill		
Date:	December 31, 2012		
Current year Approved Budget:	US\$ 168,400.00 (JM\$14,650,800.00)		
Total annual advance:	\$9,153,226.30 ¹	Total annual expenditure:	JM\$10,622,450.73
Annual Delivery:	72.5% of approved budget		

¹ The advance does not include the reimbursement of \$909,023.74 received in the 2nd



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EXECUTIVE SUMMARY

- An important achievement of the project in 2012 was to broaden the cohort of pilot parishes through the addition of Westmoreland and St. Elizabeth;
- The main-streaming of a critical gender related issues such as rape became a main priority issue for the St. Catherine Parish Council; as such their PSSC published a flyer as part of its main public education thrust to build awareness across the Parish as to the violence associated with such acts, copy of flyer in appendix. The flyer is being shared across the other pilot parishes.
- Yet another important achievement was the majority decision for the Parish Safety and Security Committees to be located in the local authorities. These extensive consultations not only resolved the matter of location but also that the PSSC will be chaired by the Mayor.
- The Terms of Reference for the PSSM was completed. See copy of the Terms of Reference in the appendix.
- As a result of this initiative to engage local authorities as key partners to enhance public safety, the Ministry of Local Government and Community Development has become a member of the Inter-ministerial Sub-Committee on Crime & Violence which is hosted by the Office of the Prime Minister. Details of the project's activities are shared at that level to assist in forming long-term policy.
- Both Capacity Assessment reports, i.e., from UNDP Panama Regional team and SDC were completed, reviewed and circulated to the project partners. Some of the findings in the respective assessments were similar.
- The capacity development priorities were extracted from the capacity assessment report by members of the Parish Safety and Security Committees from the respective pilot parishes who attended the first technical workshop.
- On December 5th the final workshop for 2012 was held, i.e. "Monitoring and Evaluating of Local Development Initiatives". This was also one of the areas some of the parishes identified as a capacity development need. Majority of the participants expressed satisfaction with the content and some indicated that they would appreciate further exposure in this area.
- A batch of forty (40) strategically selected participants was registered in the World Bank Crime and Violence Prevention Online Course, by the end of 2012. Based on the World Bank's report, this batch included some of the overall top performers in the course. The span of participants which included Mayor Brenda Ramsey of Mandeville and Mayor Sean Barnswell of May Pen who is also the President of the Association of Local Government Authorities of Jamaica (ALGAJ) and Ms. Kerry Chambers, formerly Secretary Manager of St. Mary, but recently transferred to Portmore Municipality as Chief Administrator. The batch also included (9) nine representatives from civil society groups, primarily the Parish Development Committees and the National Neighbourhood Watch and nine (9) officials from the local authorities. Also, other participants included representatives from partner agencies such as the Social Development Commission, Ministry of National Security, Jamaica Constabulary Force and the Ministry of Local Government and Community Development.
- The five-day Safety Audit workshop delivered by the University of Technology on their campus was held during the months of August and September with fifty participants. All the parishes had leadership representation; these include Mayors, Secretary Manager, Councillors, representatives from the Parish Development Committees, Portmore Citizens' Advisory Council, executives of the Island Neighbourhood Watch, Directors of Planning, Disaster Coordinators, Police and SDC Parish Managers. This will assist in building citizens, local government officials and other key actors' capacity to assess crime prevention and

safety needs as well as develop strategies at the parish level. All the pilots, i.e. Trelawny, St. Mary, Clarendon, St. Catherine, Portmore and Manchester along with Westmoreland conducted safety audits in an average of two communities. See copy of Mandeville's Safety Audit Report attached.

- The start of the public communication initiative in 2012 regarding the establishment of the PSSCs began with the May 9th launch with the Ministers of Local Government, National Security, Commissioners of Police and Fire Brigade publicly endorsing the initiative. Key actors from the pilot parishes, MDAs representatives and other important stakeholders were in attendance. This was given prime visibility as leading television and radio stations were present and segments were aired on the two major television stations, viz Television Jamaica and CVM evening news casts. The event was also recorded by the Jamaica Information Service and aired in their featured magazine programme.
- Other major achievements in relation to public messages include all the pilot parishes and Westmoreland hosting their first round of Parish Safety and Security Committee of Council meetings. Also, PSS Public Forums were held for all but Clarendon and Manchester in the respective local authorities with strategically selected parish actors in attendance. The public messages were also drafted by key actors from the respective parishes and were used in most of the Public Forums. To improve visibility and broaden awareness of the Parish Safety and Security Mechanism the project team secured opportunity for core drivers of the PSSCs to make presentations at the Annual National Neighbourhood Watch Conference held in Montego Bay in November 2012.
- With regard to **Output 2** the achievements are reported sequentially; particularly the completion of the report for the Ministry of National Security *Assessment of the Crime Prevention Committees* which was reviewed and which yielded positive actionable responses by various stakeholders.
- Capacity building in the area of developing **Parish Safety Plans** was achieved through two (2) technical workshops. Participants introduced to templates with key significance to community safety and security concepts. Other areas addressed included measures that the local authorities can take to improve citizens' safety and security. In the initial workshop, a representative from the British High Commission was invited to share aspects of the UK experience in collaboration between the police and local authorities in select boroughs throughout London. Members of the Parish Safety and Security Committees also used the capacity assessment report to prioritise the areas in which they required capacity development and operational support.
- The project team took an additional initiative to draft a *Parish Safety & Security Handbook and Toolkit* so as to strengthen the sustainability and to enhance the support of the PSSCs. The handbook includes a **Parish Safety and Security Plan Template** as a means of building the capacity of the parish actors as they move forward and to accelerate the establishing of other PSSC mechanisms across the island.
- Action plans for the respective local authorities continue through the hosting of PSSC meetings. Five of the seven local authorities, St. Catherine, St. Mary, Portmore and Westmoreland held their first parish forums between the third and fourth quarters. See copy of Portmore's report on their parish forum in the annex. Manchester and Clarendon Parish Forums are to be held in January 2013 due to scheduling challenges at the parish level.

Challenges include scheduling of activities throughout the year due mainly to the roles of the targeted parish leaders along with the constant demand on senior officials who are critical to the PSSM process and were dealing with the added pressure of the various activities involved in the Jamaica 50th celebrations.

Several of the Secretary Managers were also re-assigned in November, resulting in delays of project activities at the parish level and the need to give additional support to St. Mary and Clarendon, whose local authority leadership has only recently been exposed to the workings of Parish Safety and Security Committees. The project team has also taken initiative to add an eighth local authority, St. Elizabeth which has developed similar community and stakeholders interest in Community Safety and Security and has expressed keen interest in working with this project, consequently participating in the last series of activities held in 2012. The situation was compounded by the then recent change in political administrations as a result of the late December 2011 general elections and an impending local government election expected in the 1st quarter.

Important lessons learnt included the finding that respective local authorities evolve and mobilise at varying pace, so provisions need to be made for this variance. Additional resources to help move the parishes forward would enhance the impact on the public in the short to mid term especially depending on the, parish challenges, quality of leadership and the range of buy-in. The civil society cohorts at the parish level require cohorts at the parish level require financial and other support to effectively engage in governance. External support and oversight can prove helpful in maintaining the momentum gained in the parishes due to the pressure of competing priorities and difficulty for institutional change.

RESOURCES AND EXPENDITURE/FINANCIAL SUMMARY

RESOURCE AND EXPENDITURE REPORT - 2012						
Donor	Responsible Party	Total Budget (JM\$)	Programmable Budget (JM\$)	Total Advances to IP (JM\$) ²	Total IP Expenditure JM\$	Remaining Funds (JM\$) Prog. Budget minus Total Expenditure
DGTF	MLGCD	14,650,800	14,650,800	10,971,373.74	10,622,450.73	4,028,349.27
Subtotals:		14,650,800	14,650,800	10,971,373.74	10,622,450.73	4,028,349.27
TOTALS:		14,650,00	14,650,800	\$10,971,373.74	10,622,450.73	4,028,349.27

² The total includes the reimbursement of J\$909,023.74 received by the MLGCD in April 2012

I. ACTIVITIES AND ACHIEVED RESULTS

Expected Outputs & Indicators a (including annual targets)	Planned Activities	Planned Budget	Expenditure (JM\$)	Achieved Results	Progress Towards Achieving Outputs
<p>Output 1 Development of local authorities' and civil society organizations' capacity to promote and secure participatory local governance in citizen security.</p> <p>Indicators:</p> <ul style="list-style-type: none"> - Frequency of meetings held by Project Stakeholder Committee; - # of parish/ municipal councils assessed; - % of completion of capacity building plan. - # of parish councils implementing capacity building plan - # of parishes/ municipalities in which 	<p>Activity Result 1: Monitoring and work planning of activities</p> <p>Action 1.1: Project Stakeholder Committee meetings held quarterly</p> <p>Action 1.2: Project Stakeholder Committee meetings held quarterly</p> <p>Action 1.3: Field/site visits conducted</p> <p>Action 1.4: Preparation and submission of Annual Reports</p>	<p>\$5,541,900.00</p>	<p>\$5,637,883.52</p>	<p>Five Stakeholder Committee meetings were held between January and December 2012.</p> <p>20 site visits were conducted by the project team to all seven pilot municipalities throughout 2012.</p> <p>The capacity assessments for the nine non-pilot parishes (KSA, St. Thomas, Portland, St. Ann, Hanover, St. James, Westmoreland & St. Elizabeth) were conducted between February and March 2012. This activity was led by the SDC, but had the participation of all project partners at each assessment.</p>	<p>The capacity of the local authorities to promote and secure participatory local governance has been developed based on the stipulated benchmarks.</p> <p>Based on the activities completed in Output 1 approximately 90% of the targets were achieved. Additionally, 2 other parishes have been engaged for the establishment of PSSCs, with one of them, Westmoreland, being fully equipped with the core pilots as per the project requirements.</p>

		Planned Budget	Expenditure (JM\$)	
<p>public messages about establishment of PSC are disseminated</p> <p>- # of parish councils and PDCs trained in local government administration as well as in monitoring and evaluation of local development initiatives</p> <p>- % of PSCs members enrolled in urban violence on-line course</p> <p>- % of PSC members enrolled in Safety Audit training at UTECH</p> <p>Targets:</p> <ul style="list-style-type: none"> - Project Stakeholder Committee meets quarterly; - Capacity assessment conducted of targeted parish councils; and - Capacity-building plan addressing gaps in targeted parish councils fully developed. 	<p>Action 2.2: Preparation of capacity assessment report</p>	\$1,435,500.00		<p>Both the UNDP Regional Centre and the SDC led capacity assessment draft reports were completed and submitted to MLGCD in 2012. The reports were circulated to project partners for review and amendments. The relevant changes were made and final reports re-submitted.</p>
	<p>Activity Result 3: Development of capacity development plan addressing gaps in targeted parish councils</p> <p>Action 3.1: Analysis of findings of baseline study</p>	\$435,000.00	0.00	<p>Final analysis of the findings of the capacity development plan was completed and circulated to key partners for additional input. The final document was circulated to the relevant parties.</p>
	<p>Activity Result 4: Implementation of Capacity Development Plan</p> <p>Action 4.1: Training of local authorities and civil society organisations in local government administration as well as in monitoring and evaluation of local development initiatives.</p>	\$2,540,400.00	\$529,022.20	<p>Key parish stakeholders (Mayors, Councillors, PDC, neighbourhood watch representatives, coordinators of the Parish Safety & Security Committee as well as technical staff from the local authorities from each of the pilot parishes participated in the training for the monitoring & evaluation of local development initiatives held on December 5, 2012.</p>
	<p>Action 4.2: Training of Parish Safety Committee members in Urban Violence</p>		\$1,142,501.92	<p>Twenty four parish safety and security committee members and sixteen other stakeholders participated in the World Bank online course in Urban Crime & Violence Prevention in the spring and fall deliveries in 2012. Participants included Mayors, Director of Planning, Disaster coordinators, Police, representatives from the island</p>

	Planned Budget	Expenditure (JM\$)	
			neighbourhood watch, MLGCD, MNS and civil society representatives, mainly from Parish Development Committees.
<p>Action 4.3: Training of Parish Safety Committee Coordinators in Safety Audit</p>		<p>\$1,029,552.62</p>	<p>Fifty members of the PSSCs were trained in conducting Safety & Security Audits. This training was hosted by University of Technology over a five day period. Phase I was held on August 28-30 and Phase II on September 18-19. Representatives comprised Mayors, Councillors, Secretary Managers, PDCs officers, Police, Directors of Planning, Administration and Public Relations, City Engineer, Disaster Preparedness officers and Physical Planners as well as the President of the Island Neighbourhood Watch. Coming out of the Safety Audit Training an average of two communities were audited from each municipality and reports made in most of the parish forums held.</p>

	Planned Budget	Expenditure (JM\$)	
<p>Activity Result 5: Public Communication Programme on establishment of PSC prepared and implemented by PDCs</p> <p>Action 5.1: Consultations held with civil society</p>	<p>\$522,000.00</p>	<p>\$229,580.00</p>	<p>Consultations were held throughout 2012. Coming out of the consultations, a Public messages sub-committee was set up to assist with formulating messages as well as strategies to disseminate same. The sub-committee comprised representatives from the PDC, neighbourhood watch, MLGCD as well as the Public Relation Officer from the Jamaica Fire Brigade.</p>
<p>Action 5.2: Design, prepare and deliver/publish public communication messages</p>			<p>A number of public messages have been drafted by members of the Local Authorities and Civil Society. Some of these messages in the form of slogans are used as themes when mobilising fir Parish/Municipal Forum. A few of these messages are:</p> <ul style="list-style-type: none"> • Parish Safety and Security: Everybody's Biznis – Cum Mek Wi Tek It In Han; • Community Safety Begins With Me...together We Can Make A Difference; • Safety & Security, Everybody's Business so you have a Role to Play. Help Us Help You: Invest In Your Community Safety And Security For A Better Quality of Life. <p>Additionally, the committee has coined the following theme as the theme for all PSSCs: "A Safe Community, Parish, Jamaica Our Responsibility" - Failure Is</p>

		Planned Budget	Expenditure (JM\$)	
<p>Output 2: Development of local authority level mechanism under the Crime Prevention & Community Safety Strategy</p> <p>Indicators :</p> <ul style="list-style-type: none"> - % completion of assessment of existing citizen security forums - % completion of rules for operation of parish safety committees - # of parish councils with fully constituted and operational Parish Safety Committees - % average attendance at PSSCs meetings 	<p>Activity Result 1: Assessment of existing Crime Prevention Committees</p> <p>Action 1.2: Production of report on existing Crime Prevention Committees</p> <p>Activity Result 2: Decision by MDAs on the location of PSSCs within local governance structures</p> <p>Action 2.1: Convene the stakeholder MDAs to finalise decisions on the placement of Parish Safety Committees within the local government framework for divisional commanders in selected parishes</p> <p>Activity Result 2: Sensitisation of elected local officials and PDCs to actively participate in the PSSC s.</p>	\$478,500.00	<p>0.00</p> <p>\$36,590.00</p> <p>\$45,000.00</p>	<p>Not An Option!</p> <p>The St. Catherine PSSC has designed a flyer addressing the issue of rape in that as a public education tool I an attempt to address one of the priority issues identified from their Parish Forum and PSSC Committee meeting. The other PSSCs have all agreed to adopt and use the flyer done by St. Catherine PSSC.</p> <p>The draft report was submitted to MLGCD and same was circulated to all partners for review and comment. The final report has since been submitted to MLGCD</p> <p>Extensive consultations, approximately 25 events, were held within the first 6 months of 2012 to finalise the placement of the PSSCs in the local government framework. These consultations were concluded with the majority agreeing to have the PSSCs be established as a Committee of Council, chaired by the Mayor and including representatives from key state and civil society organisations such as the police, MOE, MOH, PDC and PCAC amongst others.</p>
	<p>In accordance with the requirements determined by the work plan the local authority level mechanism for Crime Prevention & Community Safety Strategy has been developed in the pilot parishes.</p>			

		Planned Budget	Expenditure (JM\$)	
- Level of alignment of the parish safety plan with Vision 2030 - # of Parish Safety Committee members trained in the use of the parish safety plan template	Activity Result 3: Formulation and agreement on detailed TOR for PSCs Action 3.1: Consultations held targeting local authorities and PDCs regarding the formulation and agreement on detailed TOR for PSCs	\$348,800.00	49,005.00	The project partners held several discussions as well as consultations with key stakeholders from several parishes including non-pilot parishes to get their input for the terms of reference for the PSSCs. Several draft TORs were circulated for feedback. The final version of the TOR was completed in the second quarter of 2012.
	Activity Result 4: Development of Parish Safety Plan Template Action 4.1: Conduct consultations with targeted local authorities and PDCs regarding the development of Parish Safety Plan Template	\$304,500.00	243,262.87	In-depth technical research and workshops were hosted in each Parish regarding developing Parish Safety Plan Template. The project team drafted a Parish Safety and Security Handbook containing several safety and security plan templates/tools and it has been circulated for final reviews and comments from parish stakeholders and project partners.
Targets: - All existing forums for citizen security assessed - Rules for operation of parish safety committees developed - Elected officials and PDC executives from all targeted local authorities participating in sensitisation session on establishment of PSCs	Activity Result 5: Formulation and implementation of action plan for provision of operational support to PSC Action 5.1: Conduct discussions among MDAs about action plan regarding the action plan for provision of operational support to PSSCs.	\$1,174,500.00	260,960.00	Over thirty consultations were held throughout the year with the pilot parishes in delivering operational support in the roll out of their PSSCs.
	Action 5.2: Implementation of action plan			Action Plan is being implemented. All seven local authorities have held at least one PSSC meeting and have drafted public messages, conduct safety audits in their respective municipality. Five of the seven PSSCs have held their Parish Forums. PSSCs

	Planned Budget	Expenditure (JM\$)	
<p>Activity Result 6: Training of Parish Safety Committee members and Parish Safety Committee Coordinators in use of parish safety plan template</p> <p>Action 6.1: Implementation of training workshops in use of parish safety plan template.</p>	<p>\$957,000.00</p>	<p>0.00</p>	<p>will continue to implement activities from the respective action plans in the new year.</p> <p>Focus group discussions were held in June and August 2012 to expose PSSCs members to the use of Parish Safety Plan Template. Participants included Mayors, Councillors, representatives from the PDC, Police, SDC, Neighbourhood Watch and technical persons from the Local Authorities.</p>

Difficulty for a member of the parish council to take on the additional work involved in driving the PSSC		Build rapport with the mayors and secretary managers so that they can provide the necessary leadership and encouragement for the local authorities to mobilize their internal team members. Also build good relations with key actors inside the councils.
Risks	Significance	Response/Action
Due to existing systems and demand on local authorities along with some of the constraints, parishes will require external support and additional oversight to ensure continuity beyond the project period	High	The project team has engaged partners such as the Police, SDC, PDC representatives in all project activities. This is to help in strengthening their capacity to ensure that they can assist the Local Authorities and play a role in helping to drive the PSSCs. The Ministry will also provide some amount of oversight to the Local Authorities.
Secretary Managers are being transferred to different local authorities and this is likely to affect existing momentum in affected local authorities, both while waiting for the changes to take effect as well as after they are effected. It is likely that the changes will see some Secretary Managers from non-pilot Local Authorities who are not averse to some of the strides of the LAs and the PSSCs being transferred to pilot parishes. It may therefore require some amount of time to get them oriented to new to the direction of the LA as it relates to the PSSCs.	High	Put contingency plans in place for additional training as well as work with other partners to cement PSSC within the local authorities.

LESSONS LEARNT:

- Respective local authorities evolve and mobilise at varying pace, so provisions need to be made for this variance.
- The absence of additional resources to help move the parishes forward can restrict the level of impact on the public in the short to mid term especially depending on the quality of leadership and the range of buy-in respective parishes.
- Organised civil society may require support to effectively engage in governance and may be subject to various challenges in representing diverse communities in any one parish.
- External support and oversight can prove helpful in maintaining the momentum gained in some of the parishes due to the pressure of competing priorities and difficulty for institutional change.

III. PARTNERSHIPS AND SUSTAINABILITY

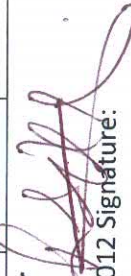
Partnerships	Impact on/Contribution to Project Activities
A greater cohesion among MNS, DLG, SDC, NAPDEC and PIOJ.	The Project partners have been working very closely together and this was very evident during the planning of the sensitisation workshops and the capacity assessment. Some partners forego other commitments to ensure adequate time was spent in properly planning for some activities.
Project partners have developed a better partnership with the Local Authorities in the five targeted parishes.	The Local Authorities facilitated various events despite several other engagements. These include the sensitization and capacity assessments. Three of the five parish councils provided the team with contact information for some of the key persons who the project wanted to engage for the sensitization and capacity assessment workshops.


II. IMPLEMENTATION CONSTRAINTS/CHALLENGES, RISKS, LESSONS LEARNT & RECOMMENDATIONS

Implementation Constraints	Significance	Response/Action
Scheduling of activities was a major challenge in 2012 because all of the Local Authorities and some of the key state agencies had other competing priorities with planned project activities. These priorities range from changes in political administration following the December 2011 elections, local government elections in the 1 st quarter of 2012, Independence celebrations, Christmas activities, local authorities recess in the month of August and local government month activities amongst others.	High	To get the full participation of key persons and agencies, several planned activities had to be postponed. Lengthy notices of events were given as much as practicable. Constant engagement, persuasion and strategic scheduling of activities resulted in the project getting some of these critical stakeholders to commit to participate in some project activities scheduled during periods of competing priorities for their respective agencies.
Limited engagement/cooperation from some of the critical partners at the parish level.	Medium	Target other key partners to mobilize process including strategically selected participants in the World Bank online course while intentionally courting critical players slow on the uptake.
Focus on the PSSC by the target local authorities and other partners was a challenge based on the demands of routine activities and other priorities	High	Continue to champion the PSSC to key parish actors. Highlight progress of respective parishes at various stages of the processes.
Lack of consistent participation of some of parish stakeholders resulting in inadequate understanding and failure to follow through at various stages	High	Provide additional training and facilitate focus meetings to respond to specific issues to achieve the necessary results.
Engaging and scheduling the participation of the Secretary Managers and Mayors from the pilot parishes.	Medium	Continue to pursue them and seek to have individual meetings.
Due to different level of exposure of parish partners, some technical workshops have to be repeated or phased to ensure appropriate understanding,	Medium	Host additional meetings, workshops or consultations.
Scheduling of the Safety Audit Training. Both the University of Technology (UTech) and the some of the critical stakeholders for the training had a challenge in agreeing to a timeline for the training.	Medium	The project team was able to get the stakeholders from the local authorities, especially the elected officials to agree to engage in the training during the Council's recess. Pressure was placed on UTech to agree to host the training during this time since it was likely to be the only time the project would get the number of elected officials to agree to doing the 5 days training.
Some of the local authorities have indicated that a Parish Safety Committee of Council is an additional expense as they are required to pay a stipend to councillors for attendance to council meetings. Also, other key parish stakeholders and pertinent agencies indicating that this process is an additional burden because of the multiplicity of meetings in which they are required to participate.	High	The Local Authorities are encouraged to see how best the Terms of Reference (TOR) of the PSSC can be incorporated with the TOR of an existing Committee of Council such as the Disaster Committee since the same level of collaboration already exists with this committee and most of the key agencies who are engaged for the PSSC already sit on the Disaster Committee of Council. This is an option some of the parish partners seem willing to explore.

Annex II: Assets Inventory
 Project Title: Enhancing Civil Society Participation in Local Governance for Community Development
 Award Number:
 Project Number: 00077769
 Date of Report: December 20, 2012

S/N	Country Code	Business Unit	Item Description	Make & Model	Quantity	Location	Serial Number	Date acquired	Value	Custodian	Tag # assigned by MLG
Asset Profile 1 - Vehicles											
1			Vehicle		0						
Asset Profile 2 - Furniture											
2	JAM10	B0512	2 Draw Filing Cabinet		1	MLG		3/11/2011	\$20,500.00	MLGCD	518-DLG-212-351
3			Furniture or Fixture		0						
Asset Profile 3 - Electrical											
4	JAM10		Projector	Epson	1	MLG	PSPK1815990	16/3/2012	\$88,177.00	MLGCD	022-DLG-816-591
5	JAM10		Printer	HP	1	MLG	CNH8C9CQZB	16/3/2012	\$52,500.00	MLGCD	067-DLG-273-818
6	JAM10		Laptop	HP	1	MLG	5CH1330MF0	11/4/2012	\$68,085.11	MLGCD	468-DLG-079-973
7	JAM10		Laptop	HP	1	MLG	5CH1242WTL	11/4/2012	\$68,085.11	MLGCD	016-DLG-097-598
8	JAM10		Digital Camera	Sony	1	MLG	7092762	11/4/2012	\$17,021.28	MLGCD	007-DLG-164-441
9	JAM10		Projector	Epson	1	MNS	PTPK2101114	27/4/2012	\$89,240.82	MNS	113-DLG-707-226
Asset Profile 4 - Heavy Machinery											
10	JAM10		Heavy Equip. or Generator		0						
11	JAM10		Heavy Equip. or Generator		0						
Asset Profile 5 - Non Capitalized Items											
13	JAM10		Other (less than 1,000 \$)		0						
14	JAM10		Other (less than 1,000 \$)		0						
TOTAL									\$403,609.32		

Project Manager
 Robert H.P. Hill
 December 19, 2012 Signature: 

UNDP Programme Advisor

 Date & Signature:
 February 7, 2013


Resident Representative
 Date & Signature

 12/02/13



Project Management: Prepared by: Tanisha Cunningham

Date: January 31, 2013

Signature: 

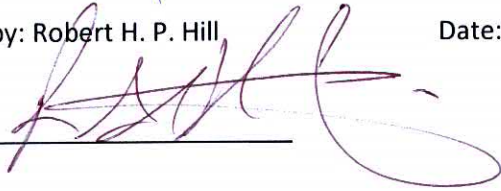
Reviewed by: Georgia Simpson

Date: January 31, 2013

Signature: 

Approved by: Robert H. P. Hill

Date: January 31, 2013

Signature: 

UNDP Resource Persons:

Sonia Gill, ARR & Programme Advisor – Governance

Itziar Gonzalez, Programme Analyst – Governance

Received 01/02/2013
