

## ANNUAL WORK PLAN 2013

<b>Project Title</b>	<b>Enhancing Civil Society Participation in Local Governance for Community Safety</b>
<b>UNDAF 2007-11 Outcome 5:</b>	By 2011, increased capacity of government and targeted communities to attain a more peaceful, secure and just society
<b>Expected CPAP 2007-11 Outcome(s):</b> (	i) Improved governance and enhanced sectoral and inter-sectoral response to social injustice, instability and insecurity; iii) A sustained reduction of violence and social injustice in targeted communities.
<b>Expected CPAP 2007-11 Output(s):</b>	5.1.3 Improved capacity of government in programming, planning, implementation and monitoring and evaluation; 5.3.5 Strengthened capacity of community stakeholders to support community policing and protection
<b>Implementing Partner:</b>	Ministry of Local Government and Community Development Crime Prevention and Community Safety Unit (Ministry of National Security), Planning Institute of Jamaica, National Association of Parish Development Committees, Social Development Commission
<b>Responsible Parties:</b>	

### Brief Description

Crime and violence, within homes, schools and communities are among the most pressing social issues currently facing Jamaica. Difficulties in achieving and sustaining good governance at the community level, and articulating local needs with national institutional responses have hampered efforts to achieve desired levels of community safety in Jamaica. This project takes a citizen security approach to developing sustainable long-term strategies that focus on improved partnerships between civil society, local authorities, and central state agencies to prevent and mitigate the effects of crime and violence level.

OBJECTIVE 1: Strengthened civil society participation in local governance

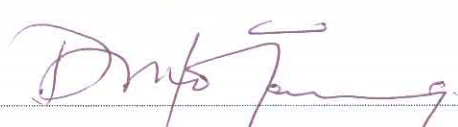
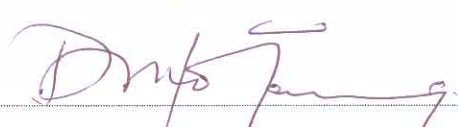


OBJECTIVE 2: Establishment of coordinated local civil society and state responses to crime and violence

**OUTPUTS:**

1. Development of local authorities' and civil society organizations' capacity to promote and secure participatory local governance
2. Development of local authority level mechanism/s under the Community Renewal Programme and the Crime Prevention & Community Safety Strategy

Programme Period:	2007-2011
Key Result Area (Strategic Plan):	2.1/2.2
Atlas Award ID:	00061406
Start date:	1 April 2011
End Date:	31 December 2012
PAC Meeting Date:	21 February 2011
Management Arrangements:	NIM

2013 AWP budget:	80,500
Total resources required:	255,000
Total allocated resources:	255,000
• Regular:	5,000
• Other:	
○ Donor:	250,000
○ Government:	_____
Unfunded budget:	_____
In-kind Contributions:	

	Title	Signature	Date
<b>Ministry of Local Government and Community Development</b>			21/02/14
<b>United Nations Development Programme</b>			3/3/14 K. L. L. 23/2/14



Enhancing Civil Society Participation in Local Governance for Community Safety

FOURTH QUARTER WORK PLAN: JANUARY TO MARCH 2014

EXPECTED OUTPUTS <i>And baseline, associated indicators and annual targets</i>	PLANNED ACTIVITIES <i>List activity results and associated actions</i>	TIMEFRAME			RESPONSIBLE PARTY	Funding Source	PLANNED BUDGET	
		Jan	Feb	Mar			Budget Description	Amount \$
<b>Output 1:</b> Development of local authorities' capacity to promote and secure participatory local governance  <b>Baseline:</b> Local governments are not fulfilling their potential pivotal role in community safety, establishing local priorities through engagement of civil society, fostering multi-sectoral partnerships, defining action plans and coordinating the delivery and evaluation of interventions. The coordination capacity of local authorities remains limited, and governance structures are weak. Civil society needs support in raising public awareness about safety and the relevance to local governance.	<b>1. Activity Result:</b> Monitoring and work planning of project activities  Action 1.1 – Local Stakeholder Committee Meetings held quarterly Action 1.2 – Field/site visits conducted Action 1.3 – Submission of quarterly and project report to Project Board  Action 1.4 – Project Evaluation conducted and final report submitted				MLG PIOJ	DGTTF/UNDP	Service Contract - Individual	5,000.00
			X				Communication & Audio Visual Equipment	10,380.00
			X	X			Local Consultant	11,950.00
			X					
<b>Indicators:</b> - Frequency of meetings held by Local Stakeholder Committee - # of parish/ municipal councils assessed - # of parish councils implementing capacity building plan - # of								

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<p>parishes/municipalities in which public messages about establishment of PSC are disseminated</p> <ul style="list-style-type: none"> <li>- # of parish councils and PDCs trained in local government administration as well as in monitoring and evaluation of local development initiatives</li> <li>- % of PSCs members enrolled in urban violence on-line course</li> <li>- % of PSC members enrolled in Safety Audit training at UTECH</li> <li>- # of parishes/municipalities trained in the methodology of establishing PSSCs</li> </ul> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- Local Stakeholder Committee meets quarterly</li> <li>- Capacity assessment conducted of targeted parish councils</li> <li>- Support delivered to build capacity of parish councils and civil society to consult and collaborate in all selected local authorities</li> <li>- Public messages about establishment of PSCs disseminated in all targeted local authorities</li> <li>- 75% of local authorities and PDCs trained in monitoring and evaluation of local development initiatives</li> <li>- 75% of Parish Safety Committee members enrolled in urban violence on-line course</li> <li>- 75% of Parish Safety Committee members</li> </ul>							
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<p>enrolled in Safety Audit training at UTECH</p> <p>- all parishes/municipalities trained on the methodology of establishing PSSSCs</p>						
<p><b>Output 2:</b> Development of local authority level mechanism under the Crime Prevention and Community Safety Strategy</p> <p><b>Baseline:</b> Local forums are needed to effectively coordinate civil society and government planning and actions on citizen security at the local level. Additionally there is no widely accepted template for parish</p>	<p><b>5. Activity Result:</b> Implementation of operational support to all PSSSCs established as of April 2013.</p>	<p><b>Action 5.2:</b> Provide continuous support/facilitation for PSSSCs</p> <p style="text-align: center;"><b>X</b></p>	<p><b>Action 5.3</b></p> <p style="text-align: center;"><b>X</b></p>	<p>MLG</p> <p>DGTTF</p>	<p>Training, Workshops, Conferences</p> <p>Audio print and visual production cost</p>	<p>1,000.00</p> <p>1,000.00</p>
<p><b>Action 5.5:</b> Conduct workshops with key agents</p>				<p>MLG</p> <p>DGTTF</p>	<p>Training, Workshops,</p>	<p>1,000.00</p>

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	to strengthen sustainable support to PSSCs (Close-off seminar)	X	X	MLG MNS	DGTTF	Conferences Travel	500.00
<p>safety planning. Many of the plans currently being developed do not include rigorous risk analysis.</p> <p><b>Indicators :</b></p> <ul style="list-style-type: none"> <li>- # of initial pilot parishes with fully constituted and operational Parish Safety Committees</li> <li>- # of non- pilot parishes trained in establishing PSSCs</li> <li>- % average attendance at PSSCs meetings</li> <li>- Level of alignment of the parish safety plan with Vision 2030</li> <li>- # of Parish Safety Committee members trained in the use of the parish safety plan template</li> <li>- # of PSSCs assessed</li> <li>- # of parishes where Safety Plan activities are supported by the project</li> </ul> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- 7 Parish Safety Committees in targeted parishes fully constituted and operational</li> <li>- 75% average attendance at PSC meetings</li> <li>- 6 non- pilot parishes trained in establishing PSSCs</li> </ul>	<p>7. <b>Activity Result</b> Develop and finalise plan for sustainable support to PSSCs. <b>Action 7.1:</b> PIOJ to submit request to PS at MLG regarding the support unit/ person/strategy at the Ministry to monitor PSSCs after project closure</p> <p><b>Action 7.2:</b> PIOJ to formalise methodology for the collaboration of responsible partners for sustainability of PSSCs</p> <p><b>Action 7.3:</b> MLG to establish system to integrate safety and security in the local government structure/operations</p> <p>Note: This is being developed as a core part of the overall Local Government Reform thrust.</p>	<p>X</p>	<p>X</p>	<p>PIOJ MLG PIOJ MNS</p>	<p>DGTTF</p>	<p>Local Consultants Travel</p>	<p>4,000.00</p>
	<p>8. <b>Activity Result:</b> Capacity Assessment of PSSCs</p> <p>Action 8.1 – Assessment conducted</p> <p>Action 8.2: Production of report</p>	<p>X</p>	<p>X</p>	<p>MLG SDC MNS</p>	<p>DGTTF</p>	<p>Local Consultants Travel</p>	<p>4,000.00</p>

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<ul style="list-style-type: none"> <li>-140 of Parish Safety Committee members and key parish stakeholders trained in the use of the parish safety plan template</li> <li>- 100% of Parish Safety Committees using parish safety plan templates</li> <li>- Capacity assessment of the 7 initial PSSCs conducted</li> <li>- 7 parishes Safety Plan activities supported by the project</li> </ul>																		34,830.00
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