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## QUARTERLY PROGRESS REPORT

<b>Country:</b>	JAMAICA		
<b>Reporting period:</b>	October - December 2012		
<b>Project number and title:</b>	00077769 - Enhancing Civil Society Participation in Local Governance for Community Safety		
<b>Project Duration:</b>	April 2011 – March 2013		
<b>Implementing Partner:</b>	Ministry of Local Government & Community Development		
<b>Responsible Parties:</b>	Crime Prevention and Community Safety Unit, Ministry of National Security , Social Development Commission, Planning Institute of Jamaica, National Association of Parish Development Committees		
<b>Overall Project Manager:</b>	Robert H.P. Hill, Director - Local Government Administration		
<b>Date:</b>	December 31, 2012		
<b>Current year Approved Budget:</b>	JM\$14,650,800.00		
<b>Current quarter advance:</b>	JM\$3,411,200.00	<b>Current Qtr Exp:</b>	JM\$1,970,716.92
<b>Annual expenditure to date:</b>	JM\$10,622,450.73	<b>Current Year Delivery to date:</b>	72.5%

## I. EXECUTIVE SUMMARY

The last quarter of 2012 involved strengthening, reinforcing and clarifying various aspects of the Parish Safety and Security Mechanism (PSSM) for stakeholders and key actors in the pilot parishes. Several of the pilots also took their initiatives as Parish Safety and Security Committees while the project team organised the delivery of a capacity building workshop entitled "Monitoring and Evaluating Local Development Initiatives. More specifically the major achievements were as follows.

- Drafted and circulated the Parish Safety and Security Handbook & Toolkit which includes the Parish Safety Plan Template amongst other tools to help with the sustainability of the PSSM.
- Representatives of parish councils and PDCs have been trained in monitoring and evaluation of local development initiatives as well as in local government administration. These include Mayors from St. Mary, Clarendon, Trelawny, Westmoreland, Portmore, and Manchester; all the Secretary Managers except St. Mary, councillors, parish representatives from the Parish Development Committees, the President of the All Island Neighbourhood Watch and representatives from the Social Development Commission and Ministry of Local Government and Community Development. The Commercial Services Manager from St. Elizabeth Parish Council also attended the workshop at the invitation of the project team.
- Public messages about the establishment of PSSCs continue to be disseminated to the targeted local authorities and even beyond the stipulated parameters of the project. In fact, as part of the strategy to enhance visibility, strengthen alliances and deepen sensitisation of police and citizens regarding the establishment of the PSSCs, representatives from the targeted Parish Safety Committees and the Ministry of Local Government and Community Development made presentations at the Annual All Island Neighbourhood Watch Conference in Montego Bay on November 15, 2012. The audience of this conference came from a wide-cross section of the society as there were key parish actors from the fourteen parishes.
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- The above achievement was in addition to the four Parish Safety and Security Public Forums which were held in Westmoreland, Portmore, Trelawny and St. Mary.
- In continuance of maintaining the fully constituted and operational Parish Safety & Security Committees, four PSSCs council meetings were held, these were in St. Mary, Portmore, Westmoreland and St. Catherine respectively. Noteworthy achievement and perhaps the most significant evidence of the PSSC beginning to impact its environs, is the response citizens concern coming from the St. Catherine's Safety and Security Public Forum and taken forward in the PSSC council meeting is an initiative to launch a public campaign against rape. This is being led by the Mayor of Spanish Town.
- With regard to putting in measures to ensure sustainability of the PSSCs, Portmore and Westmoreland brought resolutions to the entire council during council meetings to determine whether the PSSC will be established as a stand alone committee or be twinned with another committee, viz Disaster Committee. The rationale for the latter proposal is that all the key partners were already on the Disaster Committee and it may prove difficult to get them to attend a second committee meeting.
- Achievements include continuing to garner support to be delivered to build capacity of parish councils and civil society by consulting and collaborating with all selected local authorities and project partners amongst others. Consequently several meetings were hosted, these include steering committee and partners meetings to develop strategies and prioritise actions for the remainder of the project period. A Stakeholders Committee Meeting which included some of the mayors and secretary managers from the pilot parishes as well

as other representatives from the St. Elizabeth Parish Council, Child Development Agency, Office of the Disaster Preparedness along with the other regular attendants.

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- Mayor Norman Scott has stated that he will raise the visibility of the St. Catherine PSSC in his various addresses to the parishes during the holidays.
- The Manchester Parish Safety and Security Committee completed and submitted a comprehensive report of the Safety Audit conducted in Manchester

## II. RESOURCES AND EXPENDITURE

## PROJECT EXPENDITURE FOR OCTOBER TO DECEMBER 2012

Activity	Requested JM\$	Received JM\$	Date Received	Balance b/f from previous qtr JM\$	Disbursed by IP JM\$	Balance JM\$
<b>Civil Society Participation in Local Governance</b>	<b>3,411,200.00</b>	<b>3,411,200.00</b>	<b>01/11/2012</b>	<b>-26,892.31</b>	<b>1,970,716.92</b>	<b>1,413,590.77</b>
Output 1, Activity Result 1. Monitoring and work planning of project activities.	1,333,812.50	1,333,812.50		-1,243,882.07	1,353,506.00	-1,263,575.57
Output 1, Activity Result 2. Capacity Assessment of parishes	0.00	0.00		-1,173,283.99	0.00	-1,173,283.99
Output 1. Activity Result 3. Development of capacity building plan addressing gaps in targeted parish councils.	0.00	0.00		342,600.00	0.00	342,600.00
Output 1. Activity Result 4.1 Training of local authorities and civil society organisations in local government administration as well as in monitoring and evaluation of local development initiatives	268,050.00	268,050.00		2,349,136.80	181,159.00	2,436,027.80
Output 1. Activity Result 4.2 Training of Parish Safety Committee members in the World Bank Urban Crime and Violence Prevention Course.	67,012.50	67,012.50		0.00	96,341.92	-29,329.42
Output 1. Activity Result 4.3 Training of Parish Safety Committee Coordinators in Safety Audit	0.00	0.00		-1,980,852.62	94,860.00	-2,075,712.62
Output 1. Activity Result 4.4 Sharing of Brazil's Best Practice for the incorporation of children's safety issues in municipalities.	89,350.00	89,350.00		0.00	0.00	89,350.00
Output 1. Activity Result 5. Public Communication programme on establishment of PSSC prepared and implemented by PDCs	312,725.00	312,725.00		313,520.00	195,100.00	431,145.00
Output 2. Activity Result 1. Assessment of existing Crime Prevention Committee	0.00	0.00		180,100.00	0.00	180,100.00
Output 2. Activity Result 2. Decisions by MDAs on the location of the PSSCs within the local governance structures	0.00	0.00		602,647.44	0.00	602,647.44
Output 2. Activity Result 3. Formulation and agreement on detailed TOR for PSS	0.00	0.00		124,995.00	0.00	124,995.00
Output 2. Activity Result 4. Strengthening of Parish Safety Plan Template	134,025.00	134,025.00		102,587.13	42,250.00	194,362.13
Output 2. Activity Result 5. Formulation and implementation of action plan for provision operational support to PSC.	312,725.00	312,725.00		355,540.00	7,500.00	660,765.00
Output 2. Activity Result 5.2. Implementation of parish Action Plans	446,750.00	446,750.00		0.00	0.00	446,750.00
Output 2. Activity Result 5.3. Develop plan for continuous support/facilitation after project period	44,675.00	44,675.00		0.00	0.00	44,675.00

Output 2. Activity Result 6. Training of Parish Safety Committee Coordinators in use of parish safety plan template	402,075.00	402,075.00		0.00	0.00	402,075.00
<b>Subtotal</b>	<b>3,411,200.00</b>	<b>3,411,200.00</b>		<b>-26,892.31</b>	<b>1,970,716.92</b>	<b>1,413,590.77</b>
<b>Total</b>	<b>3,411,200.00</b>	<b>3,411,200.00</b>		<b>-26,892.31</b>	<b>1,970,716.92</b>	<b>1,413,590.77</b>
<b>Cash in hand @ end of reporting period</b>						<b>1,413,590.77</b>
<b>Commitments @ end of reporting period</b>						<b>0.00</b>

### III. ACTIVITIES AND ACHIEVED RESULTS

Expected Outputs & Indicators	Activities	Achieved Results	Progress Towards Achieving Outputs
<p><b>Output 1 Development of local authorities' capacity to promote and secure participatory local governance</b></p> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>- Frequency of meetings held by Project Stakeholder Committee</li> <li>- # of parish/ municipal councils assessed</li> <li>- # of parish councils implementing capacity building plan</li> <li>- # of parishes/municipalities in which public messages about establishment of PSC are disseminated</li> <li>- # of parish councils and PDCs trained in local government administration as well as in monitoring and evaluation of local development initiatives</li> <li>- % of PSCs members enrolled in urban violence on-line course</li> <li>- % of PSC members enrolled in Safety Audit training at UTECH</li> </ul> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- Project Stakeholder Committee meets quarterly</li> <li>- Capacity assessment conducted of targeted parish councils</li> <li>- Support delivered to build capacity of parish councils and civil society to consult and collaborate in all selected local authorities</li> <li>- Public messages about establishment of PSCs disseminated in all targeted local authorities</li> <li>-75% of local authorities and PDCs trained in monitoring and evaluation of local</li> </ul>	<p><b>1. Activity Result: <u>Monitoring and work planning of project activities</u></b></p> <p><b>Action 1.1</b> - Project Stakeholder Committee meetings held quarterly.</p> <p><b>Action 1.2</b> – Field/site visits conducted</p> <p><b>Action 1.3</b> – Submission of quarterly reports to Project Board</p>	<p>One Stakeholders Committee meeting was held during the reporting period.</p> <p>The project team attended St. Catherine's Parish Safety and Security Committee of Council Meeting of which issues taken from the Forum in September contributed to the discussion. Out of the discussions a decision was taken to address the issue of a high incidence of rape in the region. A Technical Working Group was formed to develop a strategy and organise the campaign, it is led by the Mayor and includes several councillors, representative of the PDC, Spanish Town Ministers' Fraternal and representative from the Ministry of Labour and Social Security. This campaign is to be launched in December.</p> <p>The Portmore Safety &amp; Security Public Forum was held on October 26, 2012. There was diverse representation from key municipal stakeholders including several members from the private sector, the Portmore Citizens' Advisory Council, the Island Neighbourhood Watch, councillors, the police and citizens.</p> <p>Action Plan Meetings were also held with the Steering Committee and Project Partners.</p>	<p>The capacity of the local authorities to promote and secure participatory local governance has been developed based on the stipulated benchmarks.</p> <p><i>In addition to Westmoreland, the project team has taken initiatives to orient a seventh parish, i.e. St. Elizabeth in the concepts and workings of a Parish Safety and Security Committee during the 4<sup>th</sup> quarter.</i></p> <p>Consultations with the responsible parties were held on a need to basis.</p>

<p>development initiatives</p> <p>- 75% of Parish Safety Committee members enrolled in urban violence on-line course</p> <p>- 75% of Parish Safety Committee members enrolled in Safety Audit training at UTECH</p>	<p><b>4. Activity Result</b></p> <p>Implementation of Capacity Development Plan</p> <p><b>Action 4.1</b> – Training of local authorities and civil society organisations in local government administration as well as in monitoring and evaluation of local development initiatives.</p>	<p>➤The Workshop addressed administration from the stand point of responsible accountable leadership of public agencies, monitoring and evaluation of local development initiatives and was held on December 5, 2012. Mayors from St. Mary, Clarendon, Trelawny, Westmoreland, Portmore, and Manchester were present – only the mayor from St. Catherine was absent. All the Secretary Managers were present except St. Mary. Other participants included councillors, parish representatives from the Parish Development Committees, the President of the All Island Neighbourhood Watch and representatives from the Social Development Commission and Ministry of Local Government and Community Development. The Commercial Services Manager from St. Elizabeth Parish Council also attended the workshop at the invitation of the project team.</p> <p>Of the note was that majority of the participants were receptive to the training and in the evaluation several indicated that the one day could have been extended.</p>	
	<p>Output 1. Activity Result 4.2 Training of Parish Safety Committee members in the World Bank Urban Crime and Violence Prevention Course</p>	<p>Five persons participated in the fall 2012 delivery. These include two mayors along with representatives from MNS ad MLGCD.</p>	

	<p><b>Action 4.4</b> – Coordinate processes for sharing of Brazil’s best practices in children safety for municipalities.</p>	<p>Attended Brazil-Jamaica web-conference meeting at the office of UNICEF. The local cohort includes project partners’ representatives from Planning Institute of Jamaica, Ministry of National Security, Ministry of Local Government, Social Development Commission with UNICEF Jamaica and Brazil.</p> <p>The outcome of the meeting was an invitation to a Jamaica contingent to attend a seminar in Brazil, initially scheduled for December 2012 but has been postponed to March 2013. Consequently, the activity which was added to the work plan in the 2<sup>nd</sup> quarter of 2012 will have to be withdrawn from within the ambit of this project. However, it is expected to be pursued at the appropriate time.</p>	
	<p><b>5. Activity Result</b> Public Communication programme on establishment of PSSC prepared and implemented by PDCs</p> <p><b>Action 5.1</b> – Consultations held with civil society</p> <p>Action 5.2 – Design and implement.</p> <p><b>Action 5.3</b> - Research and prepare communication messages Deliver/publish communication messages</p>	<ul style="list-style-type: none"> <li>Public messages continued to be disseminated largely through the parish forums and banners. To date five of the seven PSSCs working in collaboration with the key partners including the PDCs have held their first Public Forums. Portmore Safety and Security Committee has created a banner that is being used at public functions hosted by the PSSC.</li> <li>Mayor Norman Scott, Chairman of the St. Catherine Parish Safety &amp; Security Committee has given a commitment to highlight the</li> </ul>	<p>100% of pilot parishes continue to disseminate public messages regarding the PSSCs. These ranges from public forums being held, banners being put up, widening the band of partners in the PSSCs Council meetings and strategic meetings with partners as well as public campaign on safety issues of residents lead by the PSSC.</p> <p>Target achieved and perhaps exceeded as the key parish actors attended and a Director of an additional parish, St. Elizabeth, participated.</p> <p>The project has successfully built a cohort of persons from the pilot municipalities who</p>



		<p>establishment of the St. Catherine PSSC as due to the weather on December 14, 2012 he had to postpone the announcement of the establishment of the PSSC at the annual Tree lighting ceremony.</p> <ul style="list-style-type: none"> <li>• The project team attended and made a presentation on the role and function of the PSSC at the St. Catherine South Neighbourhood Watch Divisional Council Meeting.</li> <li>• The project team along with representative from the Ministry of Local Government, Parish Council from two of the pilot local authorities attended and made presentation the Annual All Island Neighbourhood Watch Conference held on November 14, 2012 in Montego Bay. Presentations were made by Senior Consultant in the Reform Unit at MLG, the Mayor Garth Wilkinson, Chairman of Trelawny Parish Council and Mrs. Grace Whittle, Director of Planning at the Westmoreland Parish Council.</li> <li>• St. Catherine Parish Safety &amp; Security Committee has developed a flyer focused on rape which is being disseminated in target areas.</li> <li>• Five of the seven PSSCs have held a second Committee of Council Meeting. These are St. Mary, Manchester, Portmore, St. Catherine and Westmoreland.</li> </ul> <p>Westmoreland held their first Public Forum on November 20<sup>th</sup>, Trelawny's was held on November 22<sup>nd</sup> and St. Mary's was held earlier.</p>	<p>understand and embrace the strategic difference which the PSSM can bring to enhancing safety at the local level.</p> <p>St. Catherine, Manchester, St. Mary and Clarendon have already commenced mobilising to engage key partners to begin to strategise through collaboration to address safety and security issues at the parish level.</p> <p>Progress towards achieving results – 80%</p>
<p><b>Output 2: Development of local authority level mechanism under the Crime Prevention &amp; Community</b></p>	<p><b>4. 1 Activity Result:</b> Strengthen Parish Safety Plan</p>	<p>As members of the pilot parishes are at different levels of appreciation of the functioning of the PSSCs and the processes of developing a safety plan, the project team drafted A</p>	<p><b>In accordance with the requirements determined by the work plan the local authority level mechanism for</b></p>

<p><b>Safety Strategy</b></p> <p><b>Indicators:</b></p> <ul style="list-style-type: none"> <li>- # of parish councils with fully constituted and operational Parish Safety Committees</li> <li>- % average attendance at PSCs meetings</li> <li>- Level of alignment of the parish safety plan with Vision 2030</li> <li>- # of Parish Safety Committee members trained in the use of the parish safety plan template</li> <li>- # of PSCs assessed</li> </ul> <p><b>Targets:</b></p> <ul style="list-style-type: none"> <li>- Parish Safety Committees in all targeted parishes fully constituted and operational</li> <li>- 75% average attendance at PSC meetings</li> <li>- 75% of Parish Safety Committee members trained in the use of the parish safety plan template</li> <li>- 100% of Parish Safety Committees implementing the parish safety plan template</li> <li>- Capacity assessment conducted of PSSCs</li> </ul>	<p>Template</p> <p><b>Action 4.1</b> – Conduct consultations with targeted local authorities and PDCs</p>	<p>Parish Safety and Security Handbook and Toolkit through research, consultations and collation of the various materials to which the key stakeholders of the pilot parishes were exposed.</p> <p>This has been circulated to the project partners and members of the PSSC across the targeted parishes for further input before printing. It will enable the pilot and other parishes to have a guide for establishing and operating their PSSCs.</p>	<p><b>Crime Prevention &amp; Community Safety Strategy has been further developed in the pilot parishes. See delivery standards based on the output indicators below.</b></p> <p>100% of pilot parishes along with other partners such as the Child Development Agency, National Neighbourhood Watch amongst others have been engaged in consultations regarding the strengthening of the Parish Safety Plan Template.</p>
	<p><b>Activity Result 5:</b> Formulation and implementation of action plan for provision of operational support to PSSC.</p> <p><b>Action 5.1:</b> Conduct discussions among MDAs about action plan</p> <p><b>Action 5.2:</b> Implementation of Action Plan</p>	<p>Portmore Municipality and Westmoreland Parish Council have submitted a resolution at a general council meeting to determine whether the PSSC should reside in an existing committee of council or stand independently.</p> <p>Each of the parish conducted safety audits in at least two communities.</p>	<p>100% of the initial 6 PSSCs have been fully constituted along with Westmoreland, resulting in a total of 7 PSSCs being constituted. However, deeper engagement is required with the leadership of two of the PSSCs.</p>
	<p><b>Action 5.3:</b> Develop plan for sustainable support to PSSCs</p>	<p>The project team initiated a meeting with the partners, PIOJ, MNS, SDC and MLG regarding the respective level of institutional support for PSSCs beyond the project period. The issue was then further explored in the Stakeholders’ Committee meeting and the decision was taken that based on the level of commitment required, the PIOJ is to direct a letter to the Minister or Permanent Secretary of MLGCD regarding same.</p> <p>The other partners were requested and agreed to submit to PIOJ a document outlining their understanding of their specific role.</p>	

	<p><b>6. Activity Result:</b> Training of Parish Safety Committee members and Parish Safety Committee Coordinators in use of parish safety plan template</p> <p><b>Action 6.1:</b> Implementation of training workshops.</p>	<p>This is to be repeated in after the Parish Safety &amp; Security Handbook is published.</p>	
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**IV. IMPLEMENTATION CONSTRAINTS, RISKS AND LESSONS LEARNT**

Implementation Constraints	Significance	Response/Action
Scheduling of activities was a major challenge because all of the Local Authorities and some of the key state agencies had other competing priorities in the months of October, November and in particular December regarding various activities of the council and other parish partners.	High	Give longer notice period where possible and use the electronic media to coordinate activities and inputs as much as practicable.
Limited engagement/cooperation from some of the critical partners at the parish level.	Medium	Co-opt other appropriate partners where possible and ask the mayors and secretary managers to assist in mobilizing other parish partners.
Focus on the PSSC by the targeted local authorities and other partners remains a challenge based on the demands of routine activities and other priorities	High	Continue to champion the PSSC to key parish actors.
Transfer of secretary managers from pilot parishes	Medium	<p>Make concerted effort to engage new secretary managers.</p> <p>Maintain engagement of previous secretary managers of pilot parishes who are now in new locations.</p>
Lack of consistent participation of some of parish stakeholders resulting in inadequate understanding and failure to follow through at various stages	High	Repeat and reinforce previous training as much as possible and provide one-on-one support through direct consultations.
Some of the local authorities have indicated that a Parish Safety Committee of Council is an additional expense as they are required to pay a stipend to councillors for attendance to council meetings. Also, other key parish stakeholders and pertinent agencies indicating that this process is an additional burden because of the multiplicity of meetings in which they are required to participate.	High	The Local Authorities are encouraged to see how best the Terms of Reference (TOR) of the PSSC can be incorporated with the TOR of an existing Committee of Council such as the Disaster Committee since the same level of collaboration already exists with this committee and most of the key agencies who are engaged for the PSSC already sit on the Disaster Committee of Council. This is an option some of the Parish Councils have brought to the general committee of council for approval.
Risks	Significance	Response/Action

<p>Due to existing systems and demand on local authorities along with some of the constraints, parishes will require external support and additional oversight to ensure continuity beyond the project period</p>	<p>High</p>	<p>The partners are to submit to the PIOJ the role they will play in giving support for continuity beyond the project period.</p>
<p>Carried forward activities for project partners and pilot parishes as well as the usual range of annual planning and coordinating that take place across institutions each in the first quarter of each New Year</p>	<p>High</p>	<p>As much as practicable engage partners early and indicate selected dates as soon as they are confirmed by key parties.</p>
<p><b>LESSONS LEARNT:</b></p> <ul style="list-style-type: none"> <li>• Change requires time, especially in relation to mind-sets and traditional approaches in government institutions.</li> <li>• Respective local authorities evolve and mobilise at varying pace, so provisions need to be made for this variance</li> </ul>		

## V. PLANNED ACTIVITIES (NEXT QUARTER: JAN. – MARCH 2013)

Expected Outputs	Planned Activities	Timeframe			Responsible Party	Planned Budgets		
		Jan	Feb	Mar		Source of Funds	Budget Description	Amount \$
1.	Monitoring and work planning of project activities	√	√	√	MLG PIOJ DLG	DGTTF	71400 Contractual Services – Individual	14,500.00
	Quarterly Stakeholders' Meeting			√				
	Fields/Site visits conducted	√	√	√				
	Prepare quarterly Progress Report and submit to Project Board			√				
	Conduct project evaluation			√				
	Continue consultations and coordination with members of the PSSCs regarding Public Communication programme on establishment of PSSC	√		√	MLG	DGTTF	Local Consultant	1,500.00
	Support parishes to research and prepare communication plan	√	√					
	Deliver/publish communication messages							
							Audio Visual and print production costs	3,000.00
	2	Finalise and print Parish Safety HandBook	√	√		MLG	DGTTF	Audio Visual and print production costs
		√	√					
Facilitate quick-wins at parish level based on outcomes of Parish Forums		√	√	√	MLG PIOJ	DGTTF	Training, Workshops, Conferences	1,500.00
						Travel	1,000	
	Conduct workshops with key agents to strengthen support to PSSCs		√	√	MLG	DGTTF	Training, Conferences, Workshops	3,000.00
						Travel	1,000.00	

	Develop plan for sustainable support to PSSCs	√	√	√	MLG	DGTTF	Training	500.00
	Orientation workshop for Parish Safety Committee members and Parish Safety Committee Coordinators in use of parish safety handbook		√	√	MLG	DGTT	Training, Conferences, Workshops	1,500.00
							Local Consultant	\$1,000
							Travel	1,000
	Conduct Capacity Assessment of PSSCs		√	√	MLG MNS (CP&CSU) NAPDEC SDC	DGTTF	Local Consultant	2,000.00
	Production of Report		√	√			Travel	2,000.00
							Training, Workshops, Conferences	2,500.00
<b>TOTAL</b>								<b>\$62,500.00</b>

**Annex II: Assets Inventory**

Project Title: Enhancing Civil Society Participation in Local Governance for Community Development  
 Award Number:  
 Project Number: 00077769  
 Date of Report: June 29, 2012

S/N	Country Code	Business Unit	Item Description	Make & Model	Quantity	Location	Serial Number	Date acquired	Value	Custodian	Tag # assigned by MLG
<b>Asset Profile 1 - Vehicles</b>											
1			Vehicle		0						
<b>Asset Profile 2 - Furniture</b>											
2	JAM10	B0512	2 Draw Filing Cabinet		1	MLG		3/11/2011	\$20,500.00	MLGCD	518-DLG-212-351
3			Furniture or Fixture		0						
<b>Asset Profile 3 - Electrical</b>											
4	JAM10		Projector	Epson	1	MLG	PSPK1815990	16/3/2012	\$88,177.00	MLGCD	022-DLG-816-591
5	JAM10		Printer	HP	1	MLG	CNH8C9CQZB	16/3/2012	\$52,500.00	MLGCD	067-DLG-273-818
6	JAM10		Laptop	HP	1	MLG	5CH1330MF0	11/4/2012	\$68,085.11	MLGCD	468-DLG-079-973
7	JAM10		Laptop	HP	1	MLG	5CH1242WTL	11/4/2012	\$68,085.11	MLGCD	016-DLG-097-598
8	JAM10		Digital Camera	Sony	1	MLG	7092762	11/4/2012	\$17,021.28	MLGCD	007-DLG-164-441
9	JAM10		Projector	Epson	1	MNS	PTPK2101114	27/4/2012	\$89,240.82	MNS	113-DLG-707-226
<b>Asset Profile 4 - Heavy Machinery</b>											
10	JAM10		Heavy Equip. or Generator		0						
11	JAM10		Heavy Equip. or Generator		0						
<b>Asset Profile 5 - Non Capitalized Items</b>											
13	JAM10		Other (less than 1,000 \$)		0						
14	JAM10		Other (less than 1,000 \$)		0						
TOTAL									\$403,609.32		

**UNDP Programme Advisor**

Robert H.P. Hill

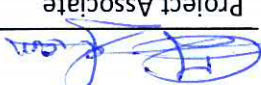
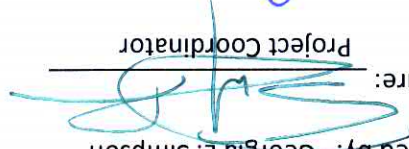
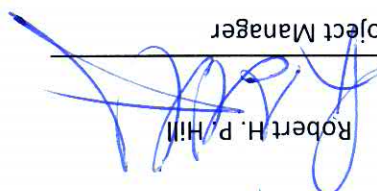
January 31, 2013 Signature:

**Resident Representative**

Date & Signature

20/02/13

SCC

<b>Project Management:</b>	Revised by: Tanisha Cunningham	Date: January 31, 2013
	Signature: 	
	Project Associate	
	Reviewed by: Georgia E. Simpson	Date: January 31, 2013
	Signature: 	
	Project Coordinator	
	Approved by: Robert H. P. Hill	Date: January 31, 2013
	Signature: 	
	Project Manager	

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