



NARRATIVE PROJECT PROGRESS REPORT

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Country:	JAMAICA		
Reporting period:	01/01/2019	TO	12/31/2019
Project number and title:	Advancing the SDGs through Vision 2030 Jamaica a		
Project Duration:	January 2019 – December 2019		
Donors:	United Nations Development Programme, PIOJ		
Implementing Partner:	UNDP		
Responsible Parties:	N/A		
Overall Project Coordinator:	Stacy-Ann Tomlinson-Knox		
Initial Approved Budget:	US\$:200,000.00		
Revised Approved Budget:	US\$:N/A		
Total Annual Budget:	US\$:200,000.00 JMD\$:26,769,840		
Total annual expenditure:	US\$:203,538.91 JMD\$:27,243,520.30		
Annual Delivery:	101.78%		

Form last updated: 17 July 2020



Executive Summary

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During the period January 2019 – December 2019, the UNDP & the PIOJ worked collaboratively to deliver the results expected under the Advancing SDGs through the Vision 2030 project. Most of the project's expected results were attained during the reporting period and can be attributed to the ongoing engagement of Govt. counterparts and the recruitment of suitable technical expertise. A funding gap was identified during the development of the Database Information Management System. The PIOJ provided an amount of \$17,500.00 to offset these costs and to facilitate an extension of the project to ensure the attainment of project results.

Significant challenges related to procurement delays, negatively impacted the timely execution of the project specifically the development of the both the Online Platform and Database Information Management System. Through responsive and agile project management, both systems were completed by the end of 2019, with ongoing testing and capacity strengthening expected in early 2020.



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Project Results

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OUTPUT	INDICATORS	ANNUAL TARGETS	RESULTS ACHIEVED	OVERALL PROGRESS TO ACHIEVING OUTPUT RESULT	CHALLENGES EXPERIENCED
Output 1.1 Online Platform Completed	Extent to which the online platform is developed and populated	Online platform fully developed and populated with 100% of pilot phase data	Online platform fully developed with 100% of phase data	Target Achieved	Initial delays were experienced with the procurement of the consulting firm which slowed project implementation.
Output 1.2 Increased capacity of PIOJ to manage and use the online platform	Number of PIOJ staff members trained to use the online platform	5 staff trained in use of online platform (at least 30% of trainees are female)	6	Target Achieved	Click or tap here to enter text.
Output 1.3 Increased awareness and use of the online platform	Number of key stakeholders who have use the online platform during the testing phase	45	2	Not Achieved	Click or tap here to enter text.
Output 2.1 Database management information system (DIMS) completed	Extent to which DIMS is developed and populated	DIMS fully developed and populated with 50% of pilot phase data for UN projects	DIMS fully developed , not yet populated	On track	Initial delays were experienced with the procurement of the consulting firm which slowed project implementation.
Output 2.2 Increased capacity of PIOJ staff to manage and use the Database Information Management System(DIMS)	Number of PIOJ Staff members trained to use the DIMS	10 Staff trained in the use of the online platform (at least 30% of trainees are female)	Not started	Not achieved	While sensitisation sessions were convened with the team to introduce them to the system. The formal training will be rescheduled to January 2020 as a result in project start-up.
Output 2.3 Increased awareness and use of DIMs	Number of key stakeholders who have use the DIMS during the	50	Not started	Not achieved	Testing phase will commence in January 2020.



OUTPUT <i>Empowered lives. Resilient nations.</i>	INDICATORS	ANNUAL TARGETS	RESULTS ACHIEVED	OVERALL PROGRESS TO ACHIEVING OUTPUT RESULT	CHALLENGES EXPERIENCED
	testing phase (UNCT included)				
Output 3.1 Comprehensive Innovative Financing Analysis applicable to the Jamaican context, reflected in policy brief completed	Draft Policy Brief on innovative financing	Draft Policy Brief	Draft Policy Brief Completed	Target Achieved	There were initial challenges related to the mobilisation of stakeholders to participate in consultative sessions.
Output 3.2 Capacity of key stakeholders to identify and initiate innovative financing options in the context of Jamaica's national development priorities increased	Number of persons participating in innovative financing forums	50	22(68% female)	Partially Achieved	As a result of limited mobilisation of stakeholders, this target could not be achieved in its entirety.
Output 4.1 Increased knowledge of local authorities on alignment of the SDGs and Vision 2030 within their respective institutions and other corporate and operational planning processes	"How to guide" on the alignment of Local Sustainable Development Plans (LSDPs) with Vision 2030 Jamaica and the SDGs developed	"How to Guide" completed	Incomplete	Not achieved	A draft How to guide has been completed and requires revision to be finalized in 2020.
Output 4.1 Increased knowledge of local authorities on alignment of the SDGs and Vision 2030 within their respective institutions and other corporate and operational planning processes	Number of municipalities reached through local level capacity building interventions (Alignment training)	10 municipalities reached	11 municipalities reached	Achieved	N/A
Output 4.1 Increased knowledge of local authorities	Number of parishes reached through	10 parishes reached through parish talk	11 parishes reached through Parish talks	Achieved	N/A



OUTPUT <i>Empowered lives. Resilient nations.</i>	INDICATORS	ANNUAL TARGETS	RESULTS ACHIEVED	OVERALL PROGRESS TO ACHIEVING OUTPUT RESULT	CHALLENGES EXPERIENCED
on alignment of the SDGs and Vision 2030 within their respective institutions and other corporate and operational planning processes	awareness building interventions (Parish Talk/Outreach intervention)				
Output 4.1 Increased knowledge of local authorities on alignment of the SDGs and Vision 2030 within their respective institutions and other corporate and operational planning processes	Percentage increase in awareness of alignment processes among local authorities	70% increase in awareness of alignment processes among local authorities	Figures not available	N/A	93% of local authorities were in engaged in awareness and capacity building workshops. The 7% represents the one local authority entity which could not be engaged. The change in awareness however, was not measured during the session.
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Lessons Learnt

Output	Type of Lesson	Implementation Success/ Challenge	Details of Lesson Learnt	Corrective Measures Taken
Outcome 1 – Capacity to Monitor, Evaluate and Report on progress towards the attainment of the SDGs and Goals of Vision 2030 Jamaica improved	Participation	Delays with procurement and development of IT platform	Complex IT projects require a participatory and consultative approach towards its development to acquire, correctly, the user requirements of the system. The engagement of a mix of stakeholders including IT specialists, programmatic staff and procurement personnel from the onset will ensure a seamless process of engagement.	IT, Programmatic and procurement staff were consulted to inform the design of the TORs for the IT firms as well as to monitor the project’s implementation.



Output	Type of Lesson	Implementation Success/ Challenge	Details of Lesson Learnt	Corrective Measures Taken
Outcome 1 – Capacity to Monitor, Evaluate and Report on progress towards the attainment of the SDGs and Goals of Vision 2030 Jamaica improved <small>Empowered lives. Resilient nations.</small>	Project Management and Design	Procurement Delays impacted the project’s implementation	The development of online platforms or similar systems cannot be completed in a 12 month period. The delays in procurement as well as the required levels of engagement and consultation requires a 18 - 24 month period.	Project was extended with additional costing provided by the PIOJ to allow the completion of the system and the achievement of the project’s results.
Outcome 1 – Capacity to Monitor, Evaluate and Report on progress towards the attainment of the SDGs and Goals of Vision 2030 Jamaica improved	Institutionalisation	During the process of development of the online platform opportunities for strengthening areas of work for PIOJ were identified.	The work completed on the Online Platform has provided key insights into areas requiring strengthening in the PIOJ’s National Outcome Indicator Framework and approach to Monitoring & Evaluation. The ongoing engagement of Govt. counterparts and the establishment of cross-learning and exchange between the consultant firm and the Govt. can result in the building of capacity and identification of areas for strengthening.	N/A
Outcome 2 Capacity to measure the contribution of international development partner support/assistance towards the achievement of	Institutionalisation	Challenges were experienced in defining clearly the user requirements of the system in the External Cooperation Unit of the PIOJ.	Clear user requirements should have been attained from the Govt.(end-user) and elaborated in the TOR. In the absence of this, the consultant had to make	Consultant was agile and made the changes as they arose.



Output	Type of Lesson	Implementation Success/ Challenge	Details of Lesson Learnt	Corrective Measures Taken
Vision 2030 Jamaica and SDGs Improved <i>Empowered lives. Resilient nations.</i>			several iterations of deliverables to respond to the new requests.	
Increased Capacity to utilize new and innovative financing mechanisms to advance the financing of the country's development priorities towards the achieving the goals of Vision 2030 Jamaica and advancing the SDGs in Jamaica	Scaling-Up	Limited engagement and awareness of Innovative Financing among key stakeholders.	There is limited knowledge and understanding of Innovative Financing and its value in achieving the SDGs and Vision 2030 in Jamaica, particularly the changes required at the policy and regulatory levels.	To ensure that a suitable and enabling environment is established for the success of Innovative Financing interventions, further and ongoing capacity strengthen is required of both Government and Private Sector stakeholders
Increased Capacity to utilize new and innovative financing mechanisms to advance the financing of the country's development priorities towards the achieving the goals of Vision 2030 Jamaica and advancing the SDGs in Jamaica	Project Management and Design	While the Innovative Financing Research was useful it identifying opportunities in Jamaica. It could have benefited from additional information on the costs required to achieve the National Development Plan.	The Innovative financing research would be have been more meaningful and targeted if an assessment was done prior on how much indicative financing is needed to fund Vision 2030.	Future support required to cost the achievement of the MTF.
Increased capacity to utilize new and innovative financing mechanisms to advance the financing of the country's development priorities towards achieving the goals of Vision 2030 Jamaica and advancing the SDGs in Jamaica	Institutionalisation	In implementing the parish talks with Municipal groups, there is a challenge in conceptually aligning their local development challenges with the national development planning processes particularly at the strategic level.	There is therefore a need for structured, continuous engagement at the local level beyond the project period. These interventions require the development of tailored workshops and materials reflective of the audience needs and knowledge gaps. Ownership of the NDPs and SDGs at the local	N/A



Output	Type of Lesson	Implementation Success/ Challenge	Details of Lesson Learnt	Corrective Measures Taken
<i>Empowered lives.</i> <i>Resilient nations.</i>			level will be critical in the localization process	
Click or tap here to enter text.	Institutionalisation	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.



Risk Log

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RISK CATEGORY	SECONDARY CATEGORY	EVENT	CAUSE	IMPACT	Validity When was the risk identified? When will it end?	Mitigation Strategy
Organisational	Budget availability and cash flow	Project Implementation slowed or halted	Inadequate project resources to achieve result	Project results will not be achieved in the timelines identified in the Project Document	Identified January 2019 End date: December 2019	Constant monitoring of Project budget to realize savings and reallocate as necessary Identify Govt. contributions and cost sharing where possible
Political	Government commitment	Project's outputs will not be realized	Limited buy-in from key stakeholders including Government	Project will not achieve its outcomes in strengthening the capacity of the country to	Identified January 2019 End date: December 2019	Ongoing consultation with stakeholders to ensure the tangible outputs of the project



RISK
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CATEGORY

	SECONDARY CATEGORY	EVENT	CAUSE	IMPACT	Validity When was the risk identified? When will it end?	Mitigation Strategy
				report on and monitor progress on the SDGs		are responsive to the local needs.
Organisational	Knowledge management	Innovative Financing will not be embraced as an option to achieve the SDGs	Limited awareness and understanding of Innovative Financing Instruments and their utility in the Jamaican context	Limited uptake and buy-in of Innovative Financing opportunities	Identified January 2019 End date: December 2019	Ongoing capacity building, research to support knowledge management among key stakeholders.
Political	Political will	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Regulatory	Deviation from UNDP internal rules and regulations	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.
Security	Crime	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.



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Monitoring

Type of Monitoring Action	Date Completed	Evidence of Monitoring Action
X_Other	05/01/2019	PSC Meeting
Annual Review	Click or tap to enter a date.	Click or tap here to enter text.
Annual Review	Click or tap to enter a date.	Click or tap here to enter text.
Annual Review	Click or tap to enter a date.	Click or tap here to enter text.
Annual Review	Click or tap to enter a date.	Click or tap here to enter text.
Mid Term Eval	Click or tap to enter a date.	Click or tap here to enter text.
Donor Report	Click or tap to enter a date.	Click or tap here to enter text.



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Project Financial Status

Total Annual Budget	200,000.00
Total Expenditure to date	203,538.91
% Delivery	101.78%
Total Commitments	0
Are you on track to achieving the delivery target? If not, what is the estimated revised budget?	
N/A	