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NAIROBI, KENYA

MINISTRY OF FOREIGN AFFAIRS AND INTERNATIONAL TRADE

MFA/ADM.1/142A

Ref. No.

18th April, 2017

Sheila Ngatia
Assistant Country Director, Head of Programmes
United Nations Development Programme
UN Complex Gigiri, Block M 3rd Floor
P. O. BOX 30218-0100
NAIROBI

Dear Ms. Ngatia,

SIGNED PROJECT WORKPLAN: CAPACITY DEVELOPMENT SUPPORT TO THE
MINISTRY OF FOREIGN AFFAIRS PROJECT

Enclosed herewith is a signed copy of the project work plan for the phase II of the Capacity Development Support to the Ministry of Foreign Affairs for your record.

I wish to take this early opportunity to thank you for the continued support and collaboration.

Yours Sincerely,

Joseph Masila
For: PRINCIPAL SECRETARY

Encl:

Dear Risa,
FYA Dm
21/4

- 1- Scan and upload into Atlas
- 2- Scan and Share with IP
- 3- Immediate activity implementation.

UNDP	
Nairobi Kenya	
DATE: 21 APR 2017	
FILE: 669101236	
ACTION BY	ACTION TAKEN
Dm	



*Empowered lives.
Resilient nations.*

CAPACITY DEVELOPMENT SUPPORT TO THE MINISTRY OF FOREIGN AFFAIRS

2013 – 2016

WORK PLAN

JANUARY 2017 – DECEMBER 2018

REVISION

Project Title	Capacity Development Support to the Ministry of Foreign Affairs Project
UNDAF Strategic Result	Strategic Result 1: Transformational Governance.
UNDAF Outcome	Outcome 1.3: Devolution and Accountability: By 2017, Kenya enjoys a participatory devolution process that is well understood by stakeholders, adequately coordinated and equitably resourced for the delivery of accessible and quality services; Devolved Institutions are legally and technically empowered, well managed, effective, and accountable, resource management is transparent, equitable, effective and efficient at all levels.
UNDAF/CPD Outputs	Outputs 1.3.2: National Government has the capacity for a coordinated and effective transition to the devolved system and to mainstream human rights and gender considerations in compliance with constitutional provisions
Indicative Output(s):	Ministry of Foreign Affairs has the appropriate regulatory framework to enable the implementation of responsive, accessible, participatory, equitable, transparent and accountable service delivery.
Implementing Partner	Ministry of Foreign Affairs
Responsible Parties	KRA/NTSA/DI/CBK/NT/UNON/UNV/NDC/UON/KSG/ICTA
Collaborating Parties	United Nations Development Programme, United Nations agencies in Kenya

Brief Description

This phase of the project will contribute to enabling the Ministry of Foreign Affairs to have appropriate policy framework for effective, responsive, accessible, participatory, equitable, transparent and accountable service delivery. The **outputs** during this phase include:



a) Strengthened Institutional and Human Resource capacity at the Ministry of Foreign Affairs; b) Strengthened training, research and advisory capacity of the Foreign Service Academy making it the leading institute of diplomacy in the region; c) Enhanced operational capacity that is digitized and able to administer protocol services and manage diplomatic privileges and immunities in the most efficient manner; and d) Improved Project Management

The key **activities** for phase II include: the design and development of a Knowledge Management Information System and an Integrated Library Information Management System; development of training and research capacity of the Foreign Service Academy, expansion of the FSA resource centre; documentation and archiving of Kenya's Foreign Policy evolution since independence, implementation of the Ministry's communication strategy, full implementation of the Integrated Protocol Management Information System; and facilitation of internship and collaboration between the Ministry of Foreign Affairs and the United Nations Agencies in Nairobi.

Programme Period:	2014 - 2018	2017/2018 AWP budget:	USD 815,261
Key Result Area (Strategic Plan):	UNDAF KRA 1	Total resources required	USD 815,261
Atlas Award ID:	00087071	Total allocated resources:	USD 300,000
Project no:	00094216	• Regular	USD 200,000
Start date:	September 2014	• Other:	
End Date	December 2018	o Government	USD 100,000
PAC Meeting Date	18 September, 2014	o Donor	_____
Management Arrangements	National Implementation (NIM)	o Donor	_____
		Unfunded budget:	USD 515,261
		In-kind Contributions	_____

* For currency rate, the UN rate in March (1USD=103.35KES) applies.

Agreed by:

Ministry of Foreign Affairs	UNDP
 Amb. Monica K. Juma, DPhil, CBS Principal Secretary	 Amanda K. Serumaga Country Director
Date: 5/9/2017	Date: 31/3/2017

Reason for project revision

Background

The United Nations Development Programme (UNDP) in partnership with the MoFA has been implementing the “Capacity Development Support to the Ministry of Foreign Affairs” project since April 2015. Through this collaborative partnership, UNDP provided technical and financial support to the Ministry that enabled it to enhance its capacity, both human and institutional, so as to deliver on the originally broadened mandate. Key achievements realized include: a) Strengthened Foreign Service Institute including: development and launch of the now rebranded Foreign Service Academy Strategic Plan; conducting of Training of Trainers (ToT) of 20 officers at the Kenya School of Government and; South to South learning to Pakistan Foreign Service Academy and exchange learning to the USA, Foreign Service Academy. b) Enhanced operational capacity that is digitized and able to administer protocol services and manage diplomatic privileges and immunities in the most efficient manner through the development of the Integrated Protocol Management Information System (IPMIS). c) Deepened engagement with Kenyans resident in the diaspora leading to their enhanced involvement in Kenya’s national development agenda through the development and launch of the Diaspora Communication Strategy d) Support to programme management and human resource and institutional capacity development through a UNV- Project Officer and equipment

The Project Steering Committee (PSC) meeting held on 14 December 2016 agreed that the current phase of the project would be concluded on 31 December 2016. Consequently, phase II would be designed, building onto the key achievements and lessons learnt from phase I. This updated proposal incorporates strategic revisions to the project as approved by the PSC. In view of this development, the Ministry seeks to continue to enhance its capacity, both human and institutional, in order to deliver its mandate in a manner that will provide excellent service to its various publics. In this context, the Ministry has identified four specific areas to work on as part of Phase II namely: human resource and institutional capacity development of the Ministry, the Foreign Service Academy, the Directorate of Protocol and programme management support.

Impetus for continued engagement

The project results aims at contributing to the overall outcome of the development and enhancement of the human resource and institutional capacity of the Ministry of Foreign Affairs to have the appropriate policy framework for effective, responsive, accessible, participatory, equitable, transparent and accountable service delivery that will enable it better deliver on its mandate. This will build on some of the achievements gained from phase I.

In the revised phase of the project the following are the anticipated results:

- Development and establishment of a knowledge management information system that will be used to enhance sharing of information as well as both internal and external communication.
- Improved capacity among Ministry staff communicate effectively and efficiently both internally and externally
- Enhanced publicity and visibility of the Ministry of Foreign Affairs by promoting awareness and knowledge about Ministry’s mandate, programs and activities amongst the public, development partners and other key stakeholders to secure support and goodwill

- Creation of opportunities for technical exchanges, internship and collaborations between the Ministry and UN agencies
- Roll out of a secure smart Diplomatic Identity Cards production via Integrated protocol management information system (IPMIS)
- Enhanced institutional capacity of Foreign Service Academy to provide of training, policy analysis, research and advisory services.
- Documentation and digital archiving of the evolution Kenya's Foreign Policy & development data since independence in the FSA's Integrated Library Management Information Systems database for future reference and training of upcoming diplomats
- Knowledge management by curating the lessons learned and ensuring that the programmatic and institutional memory necessary for project implementation are well documented and shared with all stakeholders.
- Enhanced Monitoring and Evaluation capacity for project support and the Central Planning and Project Monitoring (CPPMD) staff.

Budget overview and gap analysis

The projections for the revised phase of the project are that the project will cost a cumulative amount of 815,261. UNDP has committed to provide a total of USD200,000 to the project in the renewed two-year period. In the first year of the project, the government has committed a total of USD100, 000 to the project and cumulatively, the project remains unfunded to the tune of USD515, 261. This amount is included in the budget to facilitate an appreciation of the overall picture of the project. The project will be reviewed in the first steering committee to assess implementation and recommend ways of addressing the budget deficit. This may include mobilisation of additional resources from other partners, rearrangement of intervention or consolidation of others.

I. CAPACITY DEVELOPMENT SUPPORT TO THE MINISTRY OF FOREIGN AFFAIRS WORK PLAN

Year: 2017-2018

EXPECTED OUTPUTS	PLANNED ACTIVITIES	TIMEFRAME								RESPONSIBLE PARTY	PLANNED BUDGET	Funding Source					
		YEAR 1				YEAR 2						GOK/Other (Kshs)	UNDP (Kshs)	TOTAL			
		Q1	Q2	Q3	Q4	Q1	Q2	Q3	Q4								
And baseline, associated indicators and annual targets	List activity results and associated actions																
Component 1: Strengthened Institutional and Human Resource Capacity at the Ministry of Foreign Affairs																	
Output 1: Institutional and human resource capacity at the Ministry of Foreign Affairs enhanced Baseline: -Ministry Communication Strategy - Poor visibility of the Ministry nationally - Weak internal & external communication and information sharing networks - No existing internship collaboration between MFA & UN agencies in place Indicators: - Knowledge Management Information System in place Targets: MFA has the appropriate policy framework to enable the implementation of responsive, accessible, participatory, equitable, transparent and accountable service delivery	1. Activity Result Knowledge Management Information System Developed Action Recruitment of Consultant/Consulting firm to design, develop, and install the system at the Ministry Headquarters,											1,200,000			1,200,000		
	Action Design, development & installation of a knowledge management information system at the Ministry HQ, Software license + server												9,000,000			9,000,000	
	Action Recruit an ICT UNVs to support newly installed digital information Management systems i.e. IPMIS, ERP, Knowledge Management information Systems etc													1,560,000		1,560,000	
	Action Strategic Reflective workshop come up with & agree on the system designs and user requirements														1,254,000		1,254,000

<p>Related CP outcome: UNDAF Output 1.3.2</p>	<p>Action Publish operating manuals for the System</p>									10,000		10,000
	<p>Action Capacity building training of staff on the system</p>									2,200,000		2,200,000
	<p>Action Official Launch of the Knowledge Management Information System</p>									2,500,000		2,500,000
	<p>2. Activity Result Short term placement of Foreign Service Staff at UN agencies</p>											
	<p>Action Organize and facilitate short term placement of Staff at UN agencies</p>									2,700,000		2,700,000
	<p>1. Activity Result Ministry of Foreign Affairs Communication Strategy implemented</p>											
	<p>Action Revamp Ministry's website and design/develop a new and improved interactive website</p>									4,000,000		4,000,000
	<p>Action Develop, publish & disseminate 1500 quarterly Ministry newsletter/magazines for effective visibility and communication of the Ministry</p>									3,000,000		3,000,000
	<p>Output 2: Improved communication and visibility of the Ministry of Foreign Affairs</p> <p>Baseline:</p> <ul style="list-style-type: none"> ▪ <i>Poor visibility of the Ministry of Foreign Affairs nationally</i> ▪ <i>The general public is not sufficiently informed of the Ministry's mandate</i> <p>Indicators:</p> <ul style="list-style-type: none"> - <i>New interactive Ministry's website</i> - <i>Publication of Quarterly newsletters/ magazines</i> <p>Targets: <i>Improved visibility communication between Ministry of Foreign Affairs and articulation of Kenyan foreign policy</i></p>											

Total Component 1										13,864,000	13,560,000	27,424,000
Component 2: Capacity of the Foreign Service Academy Enhanced												
<p>Output 1: Training, research and advisory capacity of the Foreign Service Academy enhanced</p> <p><u>Baseline:</u></p> <ul style="list-style-type: none"> - No Trainings of Research and policy briefs guidelines - Limited capacity among FSA staff on research and policy development <p><u>Indicators:</u> Training, research and policy documents guidelines developed</p> <ul style="list-style-type: none"> - FSA Resource centre expanded - Kenya Foreign Policy Documented & Archived <p><u>Targets:</u> Superior quality of training, research, policy and advisory services capacity offered by well trained, staff who have experience in relevant disciplines.</p> <ul style="list-style-type: none"> - Foreign Service Officers equipped with skills and knowledge for effective diplomatic engagements <p><u>Related CP outcome:</u> UNDAF Output 1.3.2</p>	<p>1. Activity Result Strengthened Foreign Policy formulation and implementation through research and analysis</p> <p><u>Action</u> Recruit consultant to give guidance on developing training, research and policy reports/documents</p>	Consulting Fees								543,200	543,200	
	<p><u>Action</u> Develop training, research and policy analysis guidelines</p>	Publication and printing, Venue Stationary, meal allowance									1,500,000	1,500,000
	<p><u>Action</u> Capacity build FSA officers through training on conducting research and policy documents development</p>	Venue; Transport; Stationery; DSA Publication and printing	4,300,000								4,300,000	4,300,000
	<p><u>Action</u> Conduct research on topical issues that relate to Kenyan Foreign Policy</p>	Consultancy fees	2,040,000								2,040,000	2,040,000
	<p><u>Action</u> Develop & publish policy briefs in relation to the status of the Kenyan Foreign policy</p>	Conference facilities, Transport, Stationery & DSA	4,300,000								4,300,000	4,300,000
	<p>2. Activity Result Expanded Foreign Service Academy's Resource Centre</p>											
	<p><u>Action</u> Documentation and archiving of Kenya's Foreign Policy evolution since independence</p>	Venue, Stationery; DSA	2,000,000								2,000,000	2,000,000
	<p><u>Action</u> Recruitment of consultant/consulting firm to design and install an Integrated Library information management</p>											

	system															
	<u>Action</u> Design, develop and installation as well as Digitization and archiving of the Kenyan Foreign Policy evolution & development data into the Integrated library information management system's database													5,680,000		5,680,000
	<u>Action</u> Procurement of equipment and library software and software license													2,700,000		2,700,000
	3. Activity Result Specialized trainings for regional diplomats offered by FSA													4,100,000		4,100,000
	<u>Action</u> Development of training curriculum															
	<u>Action</u> Training of trainers on Curriculum													2,000,000		2,000,000
	Total Component 2													27,120,000	2,043,200	29,163,200
Component 3: Enhanced service delivery in the administration of protocol services, and management of diplomatic privileges and immunities																
Output 1: Roll out of a fully functional Integrated Protocol Management Information System (IPMIS) for administration of diplomatic privileges and immunities	1. Activity Result Secure SMART diplomatic IDs issuance hardware installed															
	<u>Action</u> Purchase of secure smart diplomatic identity issuance hardware and server													1,000,000	2,000,000	3,000,000

<p><i>Baseline: IPMIS System in place</i></p> <p><i>Indicators:</i></p> <ul style="list-style-type: none"> - IPMIS in place and functional - Smart secure diplomatic IDs produced via IPMIS - Capacity building trainings on IPMIS conducted <p><i>Targets: Improved service delivery in Protocol Directorate</i></p> <ul style="list-style-type: none"> - IPMIS launched <p><i>Related CP outcome: UNDAF Output 1.3.2</i></p>	<p>server</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>
<p>Action: System Integration and Installation of hardware</p> <p>Action: Printing and issuance of SMART diplomatic IDs</p> <p>2. Activity Result New employed cadets and staff coming back from missions abroad trained on IPMIS</p> <p>Action Train Staff new employed staff and those coming back from missions abroad on IPMIS</p> <p>3. Activity Result Personnel from other GOK Departments, Ministries and Agencies as well as select County personnel trained on Protocol and IPMIS</p> <p>Action Train personnel from other GOK Departments Ministries and Agencies as well as select county personnel on Protocol and IPMIS</p> <p>4. Activity Result IPMIS Officially Launched</p> <p>Action Launch the IPMIS system</p>	<p>Consultancy fees</p> <p>Consumables</p> <p>Venue, Training facilities & Materials</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>	<p>3,550,000</p> <p>2,500,000</p> <p>3,200,000</p>
<p>Total Component 3</p>	<p>16,550,000</p>	<p>2,000,000</p>	<p>18,550,000</p>	<p>18,550,000</p>	<p>18,550,000</p>	<p>18,550,000</p>	<p>18,550,000</p>	<p>18,550,000</p>	<p>18,550,000</p>	<p>18,550,000</p>	<p>18,550,000</p>	<p>18,550,000</p>	<p>18,550,000</p>
<p>Component 4: Support to Programme Management</p>	<p>1. Activity Result</p> <p>Project Implementation supported</p>	<p>Project Implementation supported</p>	<p>Project Implementation supported</p>	<p>Project Implementation supported</p>	<p>Project Implementation supported</p>	<p>Project Implementation supported</p>	<p>Project Implementation supported</p>	<p>Project Implementation supported</p>	<p>Project Implementation supported</p>	<p>Project Implementation supported</p>	<p>Project Implementation supported</p>	<p>Project Implementation supported</p>	<p>Project Implementation supported</p>

<i>Baseline: Project Coordinator and Programme Officers</i>	<u>Action</u> UNV Programme Officer based at MoFA																		3,120,000	3,120,000	3,120,000
<i>Indicators: Programme efficiently managed</i>	<u>Action</u> Conduct monitoring and evaluations including monthly internal project review/consultative meetings																		200,000	200,000	200,000
<i>- Monitoring and Evaluation capacity building training</i>	<u>Action:</u> Undertake end term evaluations and audits																		2,000,000	2,000,000	2,000,000
<i>Targets: Efficient management of project - Staff within CPPMD trained on M&E approaches and methodologies in relation to their current roles and responsibilities.</i>	2. Activity Result Central planning & Project Monitoring Division staff trained on M& E																				
<i>Related CP outcome: UNDAF Output 1.3.2</i>	<u>Action:</u> Training of CPPMD officers on M& E approaches and methodologies as well as E-promis in relation to their current roles and responsibilities																		3,800,000	3,800,000	3,800,000
Total Component 4																			6,000,000	3,120,000	9,120,000
GRAND TOTAL																			63,534,000	20,723,200	84,257,200

* For currency rate, the UN rate in March (1USD=103.35KES) applies.

< Procurement Plan >

CAPACITY SUPPORT TO THE MINISTRY OF FOREIGN AFFAIRS -00087071 (2017/2018)

Unit:	KSH																	
ESTIMATED TOTAL COST	KES		US\$															
Available budget		84,257,200.00	826,051															
Component 1: Strengthened Institutional and Human Resource Capacity at the Ministry of Foreign Affairs																		
No	Project Name	Project ID	Type of Supply	High Level Categorization	Description of goods, services or works	Unit of Measure	Quantity/Duration	Estimated Unit Price in KSH	Estimated Total Price in KSH	Available budget in KSH	Estimated/Completion of Activity	Responsible authorities	Requisition					
	Capacity Development Support to the Ministry of Foreign Affairs	94216	Services	Human Resources Services	Advertisement, Terms of Reference, evaluation of Bids, Tendering	Days		1,200,000.00	1,200,000.00		Apr-17	GOK/Other						
	Capacity Development Support to the Ministry of Foreign Affairs	94216	Services	Information Technology Service	Consultancy, Software Licence, Tenders, server				9,000,000.00		Jul-17	UNDP						
	Capacity Development Support to the Ministry of Foreign Affairs	94216	IC	Human Resources Services	UNV Salaries/ Allowances	Months	12	130,000.00	1,560,000.00		Mar-17	UNDP						
	Capacity Development Support to the Ministry of Foreign Affairs	94216	Services	Accommodation Furniture	Venue & Accommodation on 14 Pax	Days	5	91,000.00	455,000.00		Mar-17	GOK/Other						
	Capacity Development Support to the Ministry of Foreign Affairs	94216	IC	Travel Facilitation	DSA 14 Pax	Days	4	199,750.00	799,000.00		Mar-17	GOK/Other						
	Capacity Development Support to the Ministry of Foreign Affairs	94216	Services	Paper Products	Printing and Publish				10,000.00		Feb-18	GOK/Other						
	Capacity Development Support to the Ministry of Foreign Affairs	94216	Services	Human Resources Services	Venue & Stationery, Training facilities & materials 80 pax	Days	2	13,750.00	2,200,000.00		Apr-18	GOK/Other						

Capacity Development Support to the Ministry of Foreign Affairs	Services	Launch of the knowledge Management System Venue, Refreshment and Publicity				2,500,000.00		Aug-18	UNDP	
Capacity Development Support to the Ministry of Foreign Affairs	IC	Human Resources Services	Placement allowance Foreign Service Officers at UN agencies			2,700,000.00		May-17	GOK	
Capacity Development Support to the Ministry of Foreign Affairs	IC	Information Technology Service	Consultancy Fees, website development			4,000,000.00		Oct-17	GOK	
Capacity Development Support to the Ministry of Foreign Affairs	Goods	Printed Media	Printing and Publishing	copies	1500	3,000,000.00		Jun-17	UNDP	
Total Component 1						27,424,000.00			UNDP/GOK/Other	

Component 2: Capacity of the Foreign Service Academy Enhanced										
Capacity Development Support to the Ministry of Foreign Affairs	IC	Human Resources Services	Consultancy fees			543,200.00		Mar-17	UNDP	
Capacity Development Support to the Ministry of Foreign Affairs	Services	Human Resources Services	Venue Stationary, meal allowance, Publishing and printing			1,500,000.00		Jul-17	UNDP	
Capacity Development Support to the Ministry of Foreign Affairs	Services	Venue Stationary, DSA				4,300,000.00		Nov-17	GOK/Other	
Capacity Development Support to the Ministry of Foreign Affairs	IC	Human Resources Services	Consultancy fees (Retainer)	Days	20	102,000.00		Jun-17	UNDP	
Capacity Development Support to the Ministry of Foreign Affairs	Services	Venue, Transport, Stationary, DSA		Days		4,300,000.00		Sep-17	GOK/Other	

Capacity Development Support to the Ministry of Foreign Affairs	94216	Services		Venue, Transport, Stationery; DSA						2,000,000.00		Sep-17	COK/Other		
Capacity Development Support to the Ministry of Foreign Affairs	94216	IC	Information Technology Component	Consultancy fees, software licence						5,680,000.00		Jul-17	COK/Other		
Capacity Development Support to the Ministry of Foreign Affairs	94216	Goods	Computer Equipment & Accessory	Optical recognition software, barcode readers & scanners						2,700,000.00		Nov-17	COK/Other		
Capacity Development Support to the Ministry of Foreign Affairs	94216	Services	Printed Media	Conference facilities, transport, Stationery & DSA, Consulting Fees						4,100,000.00		Jun-17	COK/Other		
Capacity Development Support to the Ministry of Foreign Affairs	94216	IC	Human Resources Services	Consultancy Fees						2,000,000.00		Sep-17	COK/Other		
Total Component 2										29,163,200.00					
Component 3: Enhanced service delivery in the administration of protocol services, and management of diplomatic privileges and immunities															
Capacity Development Support to the Ministry of Foreign Affairs	94216	Goods		Enterprise Card Issuance Printer, Cameras, data card printers, software cartridges smart card, ribbons, scanners, bar code readers						2,000,000.00		Apr-17	UNDP		
Capacity Development Support to the Ministry of Foreign Affairs	94216	Goods		Enterprise Card Issuance Printer, Cameras, data card printers, software cartridges smart card, ribbons, scanners, bar code readers						1,000,000.00		Apr-17	COK/Other		

Capacity Development Support to the Ministry of Foreign Affairs	94216	IC		Consultancy Fees						3,550,000.00			Apr-17	GOK/Other		
Capacity Development Support to the Ministry of Foreign Affairs	94216	Goods		Smart Diplomatic ID consumables						2,500,000.00			May-17	GOK/Other		
Capacity Development Support to the Ministry of Foreign Affairs	94216	Services		Venue, Training facilities & Materials						3,200,000.00			Sep-17	GOK/Other		
Capacity Development Support to the Ministry of Foreign Affairs	94216	Services		Venue, Transport, DSA, stationery, Accommodation						3,500,000.00			Feb-18	GOK/Other		

Capacity Development Support to the Ministry of Foreign Affairs	94216	Services		Venue, IEC Materials, Publicity,				2,800,000.00		May-17	GOK/Other		
Total Component 3													
Component 4: Support to Programme Management													
Capacity Development Support to the Ministry of Foreign Affairs	94216	IC	Human Resources Services	UNV Programme Officer Salary/ Allowances	Months	24	130,000.00	3,120,000.00		Jan-17	UNDP		
Capacity Development Support to the Ministry of Foreign Affairs	94216	Goods	Human Resources Services	Refreshments, Stationery				200,000.00		Jan-17	GOK/Other		
Capacity Development Support to the Ministry of Foreign Affairs	94216	Services	Accommodation Furniture	Venue, Accommodation Stationary				1,500,000.00		Oct-18	GOK/Other		
Capacity Development Support to the Ministry of Foreign Affairs	94216	IC	Travel Facilitation	DSA & Transport				500,000.00		Oct-18	GOK/Other		
Capacity Development Support to the Ministry of Foreign Affairs	94216	Services		Training fees, Venue, Transport, training materials & Accommodation on 15 Pax			250,000.00	3,800,000.00		Oct-17	GOK/Other		
Total Component 4													
GRAND TOTAL													
								9,120,000.00				UNDP/GOK/Other	
								84,257,200.00					

Approved by: Amb. Monica K. Juma, DPPHil, CBS Approved on:

Principal Secretary, Ministry of Foreign Affairs

Approved by : Amanda K. Serunaga Approved on:

Country Director, UNDP

