

Sovanna CHI

From: Ratana Norng
Sent: Friday, April 1, 2022 11:52 AM
To: Sovanna CHI
Cc: Hamkallyan Huy; Nimnuon IvEk
Subject: RE: FIN0002795 Additional feedback required - Review the Project Financial Closure task

Dear Bong Sovanna,

Regarding the SUMAI project, through this email I wish confirm that there was **no audit CARDS/Observation as this project was not included in Audit plan, as it was below the audit threshold.**

Thank,



Norng Ratana

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From: Sovanna CHI <sovanna.chi@undp.org>
Sent: Tuesday, March 29, 2022 1:01 PM
To: Ratana Norng <ratana.norng@undp.org>
Cc: Hamkallyan Huy <hamkallyan.huy@undp.org>; Nimnuon IvEk <nimnuon.ivek@undp.org>
Subject: FW: FIN0002795 Additional feedback required - Review the Project Financial Closure task

Dear Ratana,

In response to below point **2) Items-nr 27 Audit observation**, could you help to confirm about SUMAI audit, please.

Your response will be used as supporting document for SUMAI project closure.

Best regards,
Sovanna

From: UNall Services <unall@undp.org>
Sent: Monday, March 28, 2022 4:07 PM
To: Sovanna CHI <sovanna.chi@undp.org>
Cc: Hamkallyan Huy <hamkallyan.huy@undp.org>; Sovanna CHI <sovanna.chi@undp.org>
Subject: FIN0002795 Additional feedback required - Review the Project Financial Closure task

Dear Sovanna CHI,

Please provide the below additional info for the case [FIN0002795](#):

28-03-2022 09:06:08 - Nur Azyyati Elias Additional comments

Dear Sovanna,

Thank you for your prompt reply.

Please refer to the following below for your assistance;

- 1) **Items-nr 26 LPAC** - Apologies if we did overlook the Virtual Board Meeting minutes_2021, however, we could not find it in the attachment. Appreciate it if you could navigate the Virtual Board Meeting minutes_2021 for us.
- 2) **Items-nr 27 Audit observation** - Since there is no audit CARDS/observation, CO should provide the signed NTF explaining either the project is not subject to be audited (i.e. below audit threshold etc.) or there are no audit observations. Alternatively, CO can also provide an email confirmation from the project manager/programme office OR CO internal risk & compliance offer confirming that there is no pending audit recommendation or the project was not part of the CO audit plan.
- 3) **Items-nr 34 Donor Reports** - CO should share the correspondence when the final report is submitted to the donor and the donor accepts the reports.

Once we completed our analysis, we will share if there is any additional observation and uploaded the working file with you in Unall.

Thank you and best regards,

Azyyati

28-03-2022 05:53:01 - Nur Azyyati Elias Additional comments

Dear Colleagues

Thank you for submitting the project financial closure case to the GSSC, we will thoroughly review the project financial status in Atlas to ensure i.e., there is no, pending balance sheet items, outstanding commitments, uncollected receivable, the correct GMS rate, amount charged, and the final GL unspent balance (if any) matches with KK and MPTF Gateway (if applicable).

Once we completed our analysis we will share the working file with you through UNall. Until we work on the above items, we much appreciate it if you could please provide/confirm the following project closure checklists supporting documents are available in Atlas **if not so, kindly urgently upload the documents (if applicable)** so that enable us to tick these items in Workbench Financial Closure Tab and immediately process/financially close the project upon the review process completed,

1. Project Closure checklist item-nr 21). Project Bank Account is fully reconciled and closed, (if applicable).
2. Project Closure checklist item-nr 26). Kindly upload the Final project LPAC / Steering committee minutes in Atlas UNDP Project Closure Workbench (Attachments Tab). If the project Type is PIP CO can confirm via Email (Not Applicable).
3. Project Closure checklist item-nr 27). All audit observations are closed. CO to provide a snip of the project audit status showing there are no pending observations taken from CARDS,
4. Project Closure checklist item-nr 30). Consultations with Donors on the disposition of unexpended cost-sharing balances and documented (If applicable).
5. Project Closure checklist item-nr 34). All donor reports, as established in the Cost-Sharing Agreement, submitted and acknowledged receipt by the donor representative, (if applicable)

Thank you and best regards,
Azyyati

Thank you

GSSU Reviewer team



Ref:MSG2745799_tD21w4N1QqM9wbCHNf5e