

# FACE CHECKLIST

## FUNDING AUTHORIZATION AND CERTIFICATE OF EXPENDITURES

**Award ID:** 00061716  
**Project ID:** 00078446 (UN-REDD)  
**Project Title:** Cambodia UN-REDD National Programme (UN-REDD)  
**For a Period:** 1<sup>st</sup> Quarter FACE [01 Jan – 31 Mar 2013]

	Signature	Date
1. Receipt of duly signed FACE and supporting documents : <u>SAS</u>	<u>SAS</u>	<u>09.04.13</u>
	YES	NO
• Completed FACE with duly signature	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Quarterly progress report	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Quarterly work plan with itemized cost estimates	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Bank reconciliation with signature and date (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Bank statement (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Cash count sheet with signature and date (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. FACE checked/agreed by Programme Analyst : <u>[Signature]</u>	<u>[Signature]</u>	<u>09.04.13</u>
3. FACE data entered in ATLAS by Programme Associate : <u>SAS</u>	<u>SAS</u>	<u>09.04.13</u>
4. Delivery rate of cash advance clearance (10%) : <u>SAS</u>	<u>SAS</u>	<u>09.04.13</u>
5. FACE verified by MSU : <u>[Signature]</u>	<u>[Signature]</u>	<u>12/04/13</u>
6. FACE signed by DCD-P : <u>[Signature]</u>	<u>[Signature]</u>	<u>2013.04.22</u>
7. APJV in Atlas approved by authorized persons : <u>Kalyan</u>	<u>Kalyan</u>	<u>22.04.2013</u>
8. Programme Associate ensures status of APJV in Atlas is "Valid" and "Posted" : <u>SAS</u>	<u>SAS</u>	<u>22.04.2013</u>
9. A copy of signed FACE and supporting documents received by MSU : <u>[Signature]</u>	<u>[Signature]</u>	<u>22/04/13</u>
10. A copy of signed FACE and supporting documents sent to the IP : <u>SAS</u>	<u>SAS</u>	<u>22.04.2013</u>



10 April 2013

00078446

Excellency,

**Subject: 00078446 – Cambodia UN-REDD National Programme (UN-REDD)  
1<sup>st</sup> Quarter 2013 Financial Report Expenditures and  
2<sup>nd</sup> Quarter 2013 FACE Request**

We acknowledge receipt of your letter dated 08 April 2013 regarding 1<sup>st</sup> quarter 2013 actual expenditure and request advance for 2<sup>nd</sup> quarter 2013, under Project ID: 00078446, namely Cambodia UN-REDD National Programme (UN-REDD).

We have verified that the FACE submitted and 2<sup>nd</sup> quarter 2013 work plan have been prepared in accordance with the approval annual work plan, quarterly work plan and its itemize costs breakdown. Please find attached, for your FA's record, the countersigned copy of the report.

Please also note that only 10% was spent against the outstanding advanced in this quarter. Based on this delivery, an additional advance payment will be replenished when UN-REDD spent up 80%.

Please accept, Excellency, the assurance of my high consideration.

Napoleon Navarro,  
Deputy Country Director, Programme

H. E. Chea Sam Ang  
National Programme Director,  
Cambodia UN-REDD National Programme

CC: Mr. Meng Monyrak  
Deputy National Programme Director,  
Cambodia UN-REDD National Programme

# Funding Authorization and Certificate of Expenditures

UN Agency: UNDP

Date: 8-Apr-2013

Country : Kingdom of Cambodia  
 Programme Code & Title : 00061716 - Cambodia UN-REDD National Programme  
 Project Code & Title : 00078446 - Cambodia UN-REDD National Programme  
 Implementing Institution : Forestry Administration  
 Responsible Officer : **H. E. Chea Sam Ang**  
 Currency : US Dollars

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Activity Description from AWP with Duration	Coding/Chart of Accounts			REPORTING				REQUESTS / AUTHORIZATIONS		
				Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
				1QT, 2013 A	1QT, 2013 B	1QT, 2013 C	1QT, 2013 D = A - C	2QT, 2013 E	2QT, 2013 F	2QT, 2013 G = D + F
Fund	Donor	Account								
<b>Activity 1: Effective National Management of the REDD+ Readiness Process and Stakeholder Engagement in Accordance with the Roadmap Principles.</b>										
Intl Consultants-Sht Term-Tech	30000 PCS	10714 UNREDD	71205	-	334.00	334.00 ✓	(334.00)	12,000.00	12,334.00	12,000.00
Travel Tickets-International	30000 PCS	10714 UNREDD	71605	2,800.00	780.00	780.00 ✓	2,020.00	7,000.00	4,980.00	7,000.00
Travel Tickets-Local	30000 PCS	10714 UNREDD	71610	750.00	435.00	435.00 ✓	315.00	2,300.00	1,985.00	2,300.00
Daily Subsistence Allow-Intl	30000 PCS	10714 UNREDD	71615	8,550.00	1,853.28	1,853.28 ✓	6,696.72	20,175.00	13,478.28	20,175.00
Daily Subsistence Allow-Local	30000 PCS	10714 UNREDD	71620	1,500.00	30.72	30.72 ✓	1,469.28	3,825.00	2,355.72	3,825.00
Svc Co-Natural Resources & Env	30000 PCS	10714 UNREDD	72115	19,800.00	2,090.00	2,090.00 ✓	17,710.00	18,300.00	590.00	18,300.00
Machinery and Equipment	30000 PCS	10714 UNREDD	72210	8,600.00		-	8,600.00	11,600.00	3,000.00	11,600.00
Land Telephone Charges	30000 PCS	10714 UNREDD	72420	300.00	73.57	73.57 ✓	226.43	300.00	73.57	300.00
Mobile Telephone Charges	30000 PCS	10714 UNREDD	72425	1,350.00	1,350.00	1,350.00 ✓	-	1,350.00	1,350.00	1,350.00
E-mail-Subscription	30000 PCS	10714 UNREDD	72435	900.00	855.00	855.00 ✓	45.00	900.00	855.00	900.00
Stationery & other Office Supp	30000 PCS	10714 UNREDD	72505	1,240.00	1,668.77	1,668.77 ✓	(428.77)	3,240.00	3,668.77	3,240.00
Acquis of Computer Software	30000 PCS	10714 UNREDD	72810	1,500.00		-	1,500.00	2,000.00	500.00	2,000.00
Rent	30000 PCS	10714 UNREDD	73105			-	-		-	-
Custodial & Cleaning Services	30000 PCS	10714 UNREDD	73110	210.00	180.00	180.00 ✓	30.00	210.00	180.00	210.00
Premises Alternations	30000 PCS	10714 UNREDD	73205			-	-		-	-
Promotional Materials and Dist	30000 PCS	10714 UNREDD	74215	3,600.00		-	3,600.00	3,600.00	-	3,600.00
Translation Costs	30000 PCS	10714 UNREDD	74220	1,200.00	1,617.00	1,617.00 ✓	(417.00)	1,200.00	1,617.00	1,200.00
Learning Costs	30000 PCS	10714 UNREDD	75705	22,040.00	232.00	232.00 ✓	21,808.00	3,750.00	(18,058.00)	3,750.00
Learning - Ticket Costs	30000 PCS	10714 UNREDD	75706	17,705.00		-	17,705.00	20,000.00	2,295.00	20,000.00
Learning - Subsistence Allowances	30000 PCS	10714 UNREDD	75707	22,036.00	5,436.50	5,436.50 ✓	16,599.50	31,500.00	14,900.50	31,500.00
Learning - Training of Counter	30000 PCS	10714 UNREDD	75709	1,000.00	1,342.79	1,342.79 ✓	(342.79)	3,129.00	3,471.79	3,129.00
<b>Sub Total - Activity 1</b>				<b>115,081.00</b>	<b>18,278.63</b>	<b>18,278.63</b>	<b>96,802.37</b>	<b>146,379.00</b>	<b>49,576.63</b>	<b>146,379.00</b>
<b>Activity 2: Development of the National REDD+ Strategy and Implementation Framework.</b>										

Activity Description from AWP with Duration	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	1QT, 2013 A	1QT, 2013 B	1QT, 2013 C	1QT, 2013 D = A - C	2QT, 2013 E	2QT, 2013 F	2QT, 2013 G = D + F
Intl Consultants-Sht Term-Tech	30000 PCS	10714 UNREDD	71205	-	-	-	-	5,000.00	5,000.00	5,000.00
Local Consult.-Sht Term-Tech	30000 PCS	10714 UNREDD	71305	-	-	-	-	2,000.00	2,000.00	2,000.00
Travel Tickets-Local	30000 PCS	10714 UNREDD	71610	-	-	-	-	1,000.00	1,000.00	1,000.00
Daily Subsistence Allow-Local	30000 PCS	10714 UNREDD	71620	-	-	-	-	4,000.00	4,000.00	4,000.00
Svc Co-Natural Resources & Env	30000 PCS	10714 UNREDD	72115	26,000.00	-	-	26,000.00	-	(26,000.00)	-
Learning Costs	30000 PCS	10714 UNREDD	75705	16,775.00	-	-	16,775.00	3,000.00	(13,775.00)	3,000.00
Learning - Ticket Costs	30000 PCS	10714 UNREDD	75706	8,975.00	-	-	8,975.00	13,500.00	4,525.00	13,500.00
Learning - Subsistence Allowances	30000 PCS	10714 UNREDD	75707	10,000.00	-	-	10,000.00	23,625.00	13,625.00	23,625.00
Learning - Training of Counter	30000 PCS	10714 UNREDD	75709	-	-	-	-	925.00	925.00	925.00
<b>SubTotal - Activity 2</b>				<b>61,750.00</b>	-	-	<b>61,750.00</b>	<b>53,050.00</b>	<b>(8,700.00)</b>	<b>53,050.00</b>
<b>Activity 3: Improved Capacity to Manage REDD+ at Subnational Levels.</b>										
<b>SubTotal - Activity 3</b>				-	-	-	-	-	-	-
<b>Grand - Total</b>				<b>176,831.00</b>	<b>18,278.63</b>	<b>18,278.63</b>	<b>158,552.37</b>	<b>199,429.00</b>	<b>40,876.63</b>	<b>199,429.00</b>
<b>UNDP - TRAC =</b>	04000 TRAC	00012	0%	-	-	-	-	-	-	-
<b>Prog. Cost Sharing =</b>	30000 PCS	10714	10%	176,831.00	18,278.63	18,278.63	158,552.37	199,429.00	40,876.63	199,429.00
	<b>TOTAL</b>		<b>10%</b>	<b>176,831.00</b>	<b>18,278.63</b>	<b>18,278.63</b>	<b>158,552.37</b>	<b>199,429.00</b>	<b>40,876.63</b>	<b>199,429.00</b>

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditure for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for
- The progress report for the activities stated herein has been submitted.
- The conditions for this payment as set out in the contract/purchase order/travel authorization have been met satisfactorily.

Date Submitted: 08 April 2013


Signature: 

Name: H. E. Chea Sam Ang

Title: National Programme Director, UN-REDD

**NOTES:** \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

**FOR AGENCY USE ONLY:**

FOR ALL AGENCIES	
Approved by:	
Signature:	
Name:	<b>Napoleon Navarro</b>
Title:	<b>Deputy Country Director, Programmes</b>
Date:	<u>22.04.2013</u>

FOR UNICEF USE ONLY	
Account Charges	Liquidation Information
CAG Ref: CRQ ref., Voucher ref.	CAG Ref: CRQ ref., JV ref.
CRQ CAG GL:	
Training (762010)	DCT Amount
Travel (762020)	
Mtgs. & Confs. (762030)	Less:
Sal. & Sup. Costs (761030)	Liquidation
Const. - Proj. Prem. (761040)	Amount
Other CAG (761010)	
<b>Total</b>	<b>Balance</b>

FOR UNFPA USE ONLY	
New Funding Release	
Activity 1	-
Activity 2	-
<b>Total</b>	<b>-</b>



Welcome Sopheak THENG, Your Atlas Finance Last Login Datetime : 09.Apr.2013 10:38:49

Home | Worklist | Add to Favorites | Sign out

Summary | Related Documents | Invoice Information | Payments | Voucher Attributes | Error Summary

Business Unit: KHM10  
 Voucher ID: 00062774  
 Voucher Style: Journal  
 Vendor: 000006585  
 Name: UN-REDD-001  
 Location: 001  
 Address: 1 Advanced Vendor Search

Invoice Number: Clear NEX Advance VCHER#60961  
 Invoice Date: 31/03/2013  
 Action: Budget Checking  
 Pay Terms: 00 Immediate  
 Accounting Date: 31/03/2013  
 Currency: USD  
 Total: 0.00  
 Difference: 0.00  
 Related Voucher: 00060961

Print Invoice  
 Basis Dt Type Inv Date  
 Comments(0)

CAMBODIA UN-REDD NATIONAL PROGRAMME  
 #40, PREAH NORODOM BLVD,  
 KHAN DAUN PENH  
 PHNOM PENH - CAMBODIA KHM

Packing Slip:

Invoice Lines Find | View All First 1 of 1

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		FR Expenditure UNREDD				0.00
	Ship To	SpeedChart					
	KHM10						

Use One Asset ID Calculate

Distribution Lines Customize Find | View 1 First 1-16 of 16 Last

Account	Oper Unit	Fund	DeptID	PC Bus Unit	GL Unit	Project	Activity	Impl Agent	Donor	Amount	Budget Date
16005	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	-18,278.63	31/03/2013
71205	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	334.00	31/03/2013
71605	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	780.00	31/03/2013
71610	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	435.00	31/03/2013
71615	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	1,853.28	31/03/2013
71620	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	30.72	31/03/2013
72115	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	2,090.00	31/03/2013
72420	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	73.57	31/03/2013
72425	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	1,350.00	31/03/2013
72435	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	855.00	31/03/2013
72505	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	1,668.77	31/03/2013
73110	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	180.00	31/03/2013
74220	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	1,617.00	31/03/2013
75705	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	232.00	31/03/2013
75707	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	5,436.50	31/03/2013
75709	KHM	30000	39605	KHM10	UNDP1	00078446	ACTIVITY1	002515	10714	1,342.79	31/03/2013

Business Unit: KHM10  
 Voucher ID: 00062774

Print Invoice

Balancing	
Invoice Lines	0.00
(minus) Total	0.00
(equals) Difference Amount	0.00

ATLAS  
 Signature: *Kalyan*  
 Date: 22.04.2013

Project Title : Cambodia UN-REDD National Programme

Project ID : 00078446

Award ID : 00061716

FACE: 01 January to 31 March 2013  
(1st Quarter)

Date	Related Voucher	Balance B/F from Q4 2012	Advance for Q1 2013	Fund Available for Q1 2013	Expenditure for Q1 2013	Closing Balance	Delivery %
12/12/2012	V# 00060961 (under fund code 30000)	176,831.00	-	176,831.00	18,278.63	158,552.37	10%

**TOTAL**

176,831.00

18,278.63

158,552.37

10%

Clear JV # 62774

Clear NEX advance V# 00060961

=

18,278.63

TOTAL

18,278.63





# UN-REDD PROGRAMME



## CAMBODIA UN-REDD NATIONAL PROGRAMME

UNDP/PCS PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

Date: 08 April 2013

**To:** **Mr. Napoleon Navarro,**  
Deputy Country Director, Programme  
UNDP Cambodia  
#53, Pasteur Street, Boeng Keng Kang, Phnom Penh, Cambodia

**Through:** **Mr. Chhum Sovanny**  
Programme Analyst, E&E Cluster

**Subject:** **Submission the 1<sup>st</sup> Quarter 2013 Financial Expenditure (FACE) Report and Advance Request for 2<sup>nd</sup> Quarter 2013.**

Dear Mr. Napoleon Navarro,

I am pleased to submit you herewith the 1<sup>st</sup> Quarter 2013 of Financial Expenditure (FACE) Report and advance request for the 2<sup>nd</sup> Quarter 2013 in amount of US\$ 40,876.63 under the Project ID: 00078446 Cambodia UN-REDD National Programme for your review and approval.

Below is summary of computation:

- Fund carried from 4 <sup>th</sup> Quarter 2012	= US\$ 200,982.63
- Total refund to UNDP in 1 <sup>st</sup> Quarter 2013	= US\$ 24,151.63
- Actual expenditure in 1 <sup>st</sup> Quarter 2013	= US\$ 18,278.63
- Actual closing Balance as of 31 March 2013	= US\$ 158,552.37
- Planned expenditure for 2 <sup>nd</sup> Quarter 2013	= US\$ 199,429.00
- Total Advance Request for 2 <sup>nd</sup> Quarter 2013	= US\$ 40,876.63

In addition, I would like to attach herewith the related documents for your reference as followings:

- 1) 2013 1<sup>st</sup> quarter progress report;
- 2) Bank statement and bank reconciliation for March 2013; and
- 3) 2013 2<sup>nd</sup> quarter work and budget plan and its itemize costs breakdown.

In this regard, I would be highly appreciated if you could approve the noted workplan and advance requested, and then remit them to the UN-REDD's project bank account in due course.

Please accept, **Napoleon Navarro**, the assurance of our highest consideration.

Chea Sam Ang  
Deputy Director General, Forestry Administration  
National Project Director, Cambodia UN-REDD National Programme

09 APR 2013

Date:	File: 00078446	
Unit	Action	Info
RR		
CD		Nap
PROG	Sovanny	
OPER		
OTHER		

17 pages



## CAMBODIA UN-REDD NATIONAL PROGRAMME

UNDP/PCS PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

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Chea Sam Ang *nae*  
Deputy Director General, Forestry Administration  
National Project Director, Cambodia UN-REDD National Programme






Quarter 2 2013 Work/Budget Plan

Expected Output	Key Activities	Resp. Partner	Planned Budget				Timeframe			QT2, 2013 Budget Plan (in US. Dollars)			Remarks*
			Fund	Donor	Account	Budget Description	1	2	3	IP	UNDP	Total	
<b>CPAP Output:</b> National Readiness for REDD+ is supported to enable government and communities to access financial incentives for reducing deforestation and forest degradation.	<b>Activity 1.</b> Effective National Management of the REDD+ Readiness Process and Stakeholder Engagement in Accordance with the Roadmap Principles.	001981 UNDP	30000 PCS	10714 UNREDD	61300	Salary & Post Adj Cst-IP Staff	X	X	X		51,000.00	51,000.00	[1] CTA Remuneration 17,000 x 3 month = \$ 51,000
		002515 FA	30000 PCS	10714 UNREDD	71200	International Consultants	X	X	X	12,000.00		12,000.00	Communication Consultant = \$12,000
		001981 UNDP	30000 PCS	10714 UNREDD	71400	Contractual Services - Individual	X	X	X	-	19,800.00	19,800.00	[1] UNDP SC Holder's Remuneration 6,600 x 3month = \$19,800
		002515 FA	30000 PCS	10714 UNREDD	71600	Travel and Meetings	X	X	X	33,300.00	-	33,300.00	[1] Int. DSA for Taskforce 5ppl x 5 days @ \$150 = \$ 3,450 [2] Int travel for Taskforce 5ppl x \$400 = \$ 2,000. [3] Miscellaneous expense = \$ 250 [4] Int. DSA for Secretariat and Tech. Team 5ppl x 1times @ \$3,720 = \$18,600 [5] Int travel for Secretariat and Tech. Team 5 @ \$1400 = \$7,000 [6] DSA Secretariat and Tech. Team 5times @ \$360 = \$1,800 [7] Local travel Secretariat and Tech. Team 5times @ \$40 = \$ 200
		001981 UNDP	30000 PCS	10714 UNREDD	71600	Travel and Meetings	X	X	X	-	1,500.00	1,500.00	[1] DSA local for UNDP SC holder 5times x 2ppl @ 100 = \$1,000 [2] Travel local for UNDP SC holder 5times @ \$100 = \$500
		002515 FA	30000 PCS	10714 UNREDD	72100	Contractual Services - Companies	X	X	X	18,300.00	-	18,300.00	[1] Maintenance of website 3times @ \$100 = \$300 [2] Contracts with service provider of Awareness Raising 1st payment 20% of \$90,000 = \$18,000
		002515 FA	30000 PCS	10714 UNREDD	72200	Equipment and Furniture	X	X	X	11,600.00	-	11,600.00	[1] Camer 2 @ \$700 = \$1400 [2] Laptop 5 x \$1,500 = \$7,500 [3] Printer 2 x \$650 = \$1,300 [4] LCD 1 = \$1,400
		001981 UNDP	30000 PCS	10715 UNREDD	72200	Equipment and Furniture	X	X	X	-	28,000.00	28,000.00	Vehicle
		002515 FA	30000 PCS	10714 UNREDD	72400	Communic & Audio Visual Equipment	X	X	X	2,550.00	-	2,550.00	[1] Landline (100 x 3months = \$300) [2] Mobile (450 x 3months = \$1,350) [3] Internet (\$300 x 3months = \$900)
		002515 FA	30000 PCS	10714 UNREDD	72500	Supplies and Stationery	X	X	X	3,240.00	-	3,240.00	[1] Admin and office running costs = \$3,240
		002515 FA	30000 PCS	10714 UNREDD	72800	Information Technology Equipment	X	X	X	2,000.00	-	2,000.00	[1] Purchase of accounting software (\$3,000 x 1/5user = \$2,000)
		002515 FA	30000 PCS	10714 UNREDD	73100	Rental & Maintenance-Premises	X	X	X	210.00	-	210.00	[1] Cleaning service ( \$70 x 3months = \$210)
		002515 FA	30000 PCS	10714 UNREDD	74200	Audio Visual & Print Production Costs	X	X	X	4,800.00	-	4,800.00	[1] Visibility printing (Calendar, banner, dairy, poster) = \$2,000 [2] Translation cost lump sum = \$1,200 [3] Outreach/photo contest 1times @ \$ 1,600 = \$ 1,600
		001981 UNDP	30000 PCS	10714 UNREDD	75100	Facilities and Administration	X	X	X	-	17,267.00	17,267.00	GMS (3 months x \$5,755) = \$17,267
		002515 FA	30000 PCS	10714 UNREDD	75700	Training, Workshops & Conference	X	X	X	58,379.00	-	58,379.00	[1] Venue = 25 times x \$150 = \$ 3,750. [2] DSA for participants 25times x \$15.75 x 4days x 20pp = \$31,500 [3] Local travel 25times x \$5 x 2ways x 4days x 20pp = 20,000 [4] Miscellaneous expense = 25times x \$125.16 = \$3,129
<b>Total - Activity 1</b>									<b>146,379.00</b>	<b>117,567.00</b>	<b>263,946.00</b>		
		002515 FA	30000 PCS	10714 UNREDD	71200	International Consultants	X	X	X	5,000.00		5,000.00	Output based Benefit sharing int. consultant

Expected Output	Key Activities	Resp. Partner	Planned Budget				Timeframe	QT2, 2013 Budget Plan (in US. Dollars)			Remarks*		
			Fund	Donor	Account	Budget Description		1	2	3		IP	UNDP
	Activity 2: Development of the National REDD+ Strategy and Implementation Framework.	002515 FA	30000 PCS	10714 UNREDD	71300	Local Consultants	X	X	X	2,000.00	-	2,000.00	Output based Benefit sharing local consultant
		002515 FA	30000 PCS	10714 UNREDD	71600	Travel and Meetings	X	X	X	5,000.00		5,000.00	[1] DSA Secretariat and Tech. Team 10times @ \$100x4pp = \$4,000 [2] Local travel Secretariat and Tech. Team 10times @ \$25x4pp = \$ 1000
		001981 UNDP	30000 PCS	10714 UNREDD	71600	Travel and Meetings	X	X			1,000.00	1,000.00	[1] DSA local for UNDP SC holder 6times x 2pp @ \$58 = \$700 [2] Travel local for UNDP SC holder 6times x 2pp @ \$25 = \$300
		001981 UNDP	30000 PCS	10714 UNREDD	75100	Facilities and Administration	X	X	X	-	3,836.00	3,836.00	GMS (3 months x \$1,278) = \$3836
		002515 FA	30000 PCS	10714 UNREDD	75700	Training, Workshops & Conference	X	X	X	41,050.00	-	41,050.00	[1] Venue = 15 times x \$150 = \$ 1,500 [2] DSA for participants 15times x \$15.75 x 4days x 20pp = \$23,625 [3] Local travel 15times x \$5 x 2ways x 4days x 20pp = 15,000 [4] Miscellaneous expense = 15times x \$61.66 = \$925
		001981 UNDP	30000 PCS	10714 UNREDD	75700	Training, Workshops & Conference	X	X	X	-	750.00	750.00	[1] Meeting venue = 10times x \$30 = \$300 [2] Meeting refreshment = 10times x \$1 x 10pp = \$100 [3] Local travel = 10times x \$4.5 x 10pp = \$450
		Sub - Total UN-REDD									53,050.00	5,586.00	58,636.00
	Total - Activity 2									53,050.00	5,586.00	58,636.00	
	Activity 3: Improved Capacity to Manage REDD+ at Subnational Levels.	001981 UNDP	04000 TRAC	00012 UNDP	72100	Contractual Services - Companies	X	X	X	-	111,112.00	111,112.00	[1] WCS/through CALM) = \$75,000 [2] Pact OMC = \$36,112
		Sub - Total TRAC									-	111,112.00	111,112.00
Total - Activity 3									-	111,112.00	111,112.00		
<b>Grand Total</b>									<b>199,429.00</b>	<b>234,265.00</b>	<b>433,694.00</b>		

Prepared by:

  
Khun Vathana  
Chair of REDD+ Taskforce Secretariat

  
Ly Sophorn  
Vice-Chair of REDD+ Taskforce Secretariat

Agreed by:

  
Chea Sam Ang  
National Programme Director

Date: 09.04.13

Costs Break Down by Account Codes	Account Code	Description	%	Budget		
				IP	UNDP	Total
	71200	International Consultants	4%	17,000.00	-	17,000.00
	71400	Contractual Services - Individual	5%	-	19,800.00	19,800.00
	71600	Travel and Meetings	9%	38,300.00	2,500.00	40,800.00
	72100	Contractual Services - Companies	30%	18,300.00	111,112.00	129,412.00
	72200	Equipment and Furniture	9%	11,600.00	28,000.00	39,600.00
	72400	Communic & Audio Visual Equipment	1%	2,550.00	-	2,550.00
	72500	Supplies and Stationery	1%	3,240.00	-	3,240.00
	73100	Rental & Maintenance-Premises	0%	210.00	-	210.00
	74200	Audio Visual & Print Production Costs	1%	4,800.00	-	4,800.00
	75100	Facilities and Administration	0%	-	21,103.00	21,103.00
	75700	Training, Workshops & Conference	23%	99,429.00	750.00	100,179.00
	<b>Total</b>		<b>83%</b>	<b>197,429.00</b>	<b>183,265.00</b>	<b>380,694.00</b>
Funded By	04000	UNDP (TRAC)	26%	-	111,112.00	111,112.00
	30000	Programme Cost Sharing (PCS)	74%	199,429.00	123,153.00	322,582.00
	<b>Total</b>		<b>100%</b>	<b>199,429.00</b>	<b>234,265.00</b>	<b>433,694.00</b>



# UN-REDD PROGRAMME



## CAMBODIA UN-REDD NATIONAL PROGRAMME

UNDP PROJECT ID: 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

### តារាងផ្សំធុនស្របគ្នា

### Funds Reconciliation

For the Period: 01 January 2013 - 31 March 2013

#### Fund Available: (Fund Received from UNDP)

Fund Carried Forward from 4QT [01 Jan 2013]	200,982.63
Refund to UNDP in 1QT 2013	(24,151.63)
Actual Expenditure [31 March, 2013]	(18,278.63)

#### Total Fund Received:

**158,552.37**

#### Fund Balance as per General Ledger:

Pety Cash in Hand	466.14
Outstanding Cash Advance (if any)	2,318.15
Fund Balance as per Bank Statement [as of 31 March 2013]	157,774.93
Less: Outstanding Cheques:	(2,006.85)
Cheque No: 462673	(254.00)
Cheque No: 462677	(60.00)
Cheque No: 462687	(268.55)
Cheque No: 462687	(268.55)
Cheque No: 462688	(60.00)
Cheque No: 462687	(154.80)
Direct Bank Transfer	(940.95)

Fund Balance at UN-REDD Programme's Bank Account 155,768.08

#### Total Fund Balance: [as of 11 December 2012]

**158,552.37**

#### សរុបថវិកានៅសល់ចុងគ្រួសារ (Fund Balance at UN-REDD Programme)

**158,552.37**

Approved by

Chea Sam Ang  
National Programme Director  
Date: 09.04.13

Certified by:

Khun Vathana  
Chair of REDD+ Taskforce Secretariat  
Date: 08.04.2013

Prepared by:

Kuch Solida  
Programme Support and Finance Officer  
Date: 08 / Apr / 2013



UN-REDD  
PROGRAMME



**CAMBODIA UN-REDD NATIONAL PROGRAMME**

UNDP PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)


**PETTY CASH RECONCILIATION**

For the Month of March, 2013

Date		Amount	
March/31/2013	Balance Per Cash Count	466.14	line 1
March/31/2013	Balance per QuickBooks Bank Account Register	466.14	line 2
Petty Cash balance is higher/lower than QuickBooks Bank Account Register		-	Line 1 - Line 2

Explanation of Difference:

Adjusted Balance -

Approved by: 



H.E Chea Sam Ang  
Director of Cambodia UN-REDD  
National Programme  
Date: 09.04.13

Certified by:



Khun Vathana  
Chair of Cambodia REDD+  
Taskforce Secretariat  
Date: 08.04.2013

Prepared by:



Kuch Solida  
Programme Support and  
Finance Officer  
Date: 08. Apr. 2013



UN-REDD  
PROGRAMME



**CAMBODIA UN-REDD NATIONAL PROGRAMME**

UNDP PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

**CASH COUNT SHEET**

**Petty Cash**

For the Month of March, 2013

Currency	Note	Quantity	Amount
<u>US Dollars</u>	100	1	100.00
	50	0	-
	20	10	200.00
	10	10	100.00
	5	11	55.00
	2	0	-
	1	5	5.00
<b>Sub-Total (I)</b>		<b>US\$</b>	<b>460.00</b>
<u>Khmer Riel</u>	100,000	0	-
	50,000		-
	10,000	0	-
	5,000	4	20,000.00
	2,000	0	-
	1,000	2	2,000.00
	500	4	2,000.00
	100	3	300.00
	50		-
	<b>Sub-Total</b>		<b>Riel</b>
Exchange Rate			
1USD =	3,955		
<b>Sub-Total (II)</b>		<b>US\$</b>	<b>6.14</b>
<b>Grand Total (I) + (II)</b>		<b>US\$</b>	<b>466.14</b>

Approved by:

H.E Chea Sam Ang  
Director of Cambodia UN-REDD  
National Programme

Date: 09.04.13

Certified by:

Khun Vathana  
Chair of Cambodia REDD+  
Taskforce Secretariat

Date: 08.04.2013

Prepared by:

Kuch Solida  
Programme Support and  
Finance Officer

Date: 08. APR. 2013



UN-REDD  
PROGRAMME



**CAMBODIA UN-REDD NATIONAL PROGRAMME**

UNDP PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

**PETTY CASH BOOK**

For: the Month of March, 2013

Date	Ref No.	Payee	Description	Account Code	Amount Paid in (USD)	Amount Received in (USD)	Balance
1	2	3	4	5	6	7	8
01/03/2013			Balance brought from February		-	\$ -	\$ <b>500.00</b>
07/03/2013	PV13/03/001	Rin Chenda	Refreshment for Weekly meeting and discussing group before go to Bangkok on 01 March 2013		\$ 10.73	\$ -	\$ <b>489.27</b>
12/03/2013	PV13/03/002	Eurotech Co.,	Pure drinking water		\$ 18.00	\$ -	\$ <b>471.27</b>
19/03/2013	PV13/03/003	Douk Sovannara	Payment for Volunteer Facilitation Committee on 11 March 2013		\$ 10.63	\$ -	\$ <b>460.64</b>
19/03/2013	PV13/03/004	Telecom Cambodia	Monthly telephone fee (Landline) for Feb 2013		\$ 14.94	\$ -	\$ <b>445.70</b>
19/03/2013	PV13/03/005	Korb Kane	Refreshment for premeeting to discuss about training " Land Cover Forest Monitoring Systems" and 4th PEB meeting.		\$ 11.63	\$ -	\$ <b>434.07</b>
22/03/2013	PV13/03/006	Douk Sovannara	Refreshment for Weekly meeting on 12 March 2013		\$ 15.17	\$ -	\$ <b>418.90</b>

Date	Ref No.	Payee	Description	Account Code	Amount Paid in (USD)	Amount Received in (USD)	Balance
1	2	3	4	5	6	7	8
22/03/2013	PV13/03/007	Sok Dany	Refreshment for Premeeting with GDANCP to discuss about training "Land Cover Classification and Forest Monitoring Systems" on 14 March 2013		\$ 18.40	\$ -	\$ 400.50
28/03/2013	PV13/03/008	Korb Kane	Refreshment for meeting about Small Scale Funding Agreement on 26 March 2013.		\$ 6.06	\$ -	\$ 394.44
28/03/2013	PV13/03/009	Korb Kane	Refreshment for meeting about preparation for 4th PEB meeting and VFC Meeting .		\$ 30.72	\$ -	\$ 363.72
29/03/2013	JE13/03/004	Petty Cash	Liquidation of cash advanced for prepare 4th PEB Meeting at Cambodiana on 28 March 2013.			\$ 102.42	\$ 466.14
<b>Total Petty Cash Disbursement:</b>					<b>\$ 136.28</b>	<b>\$ -</b>	
						<b>Total Amount Received:</b>	<b>\$ 102.42</b>
<b>Closing Balance:</b>							<b>\$ 466.14</b>

Approved by: 



H.E Chea Sam Ang  
Director of Cambodia UN-REDD National

Certified by:



Khun Vathana  
Chair of Cambodia REDD+ Taskforce

Prepared by:



Kuch Solida  
Programme Support and Finance

Date: .....02.04.13.....

Date: .....05.04.2013.....

Date: .....02. Apr. 2013.....



# UN-REDD PROGRAMME



## CAMBODIA UN-REDD NATIONAL PROGRAMME

UNDP PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

### BANK ACCOUNT RECONCILIATION

For the Month of March, 2013

Date		Amount	
31-Mar-13	Balance Per Bank Statement	157,774.93	line 1
31-Mar-13	Balance per QuickBooks Bank Account Register	155,768.08	line 2
Bank balance is higher/lower than QuickBooks Bank Account Register		2,006.85	Line 1 - Line 2

#### Explanation of Difference:

Cheque no. 462673 not yet cleared by bank	254.00
Cheque no. 462677 not yet cleared by bank	60.00
Cheque no. 462687 not yet cleared by bank	268.55
Cheque no. 462688 not yet cleared by bank	268.55
Cheque no.462690 not yet cleared by bank	60.00
Cheque no.462692 not yet cleared by bank	154.80
Cheque no. 462693 not yet cleared by bank	940.95
Adjusted Balance	<b>2,006.85</b>

Approved by:

H.E Chea Sam Ang  
Director of Cambodia UN-REDD  
National Programme

Date: 09.04.13

Certified by:

Khun Vathana  
Chair of Cambodia REDD+  
Taskforce Secretariat

Date: 08.04.2013

Prepared by:

Kuch Solida  
Programme Support and  
Finance Officer

Date: 08. Apr. 2013



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USD CANBI - BUSINESS

(USD)

PAGE NO. 01

STATEMENT DATE 01/04/2013

CAMBODIA UN-REDD NATIONAL PROGRAMME  
 #53, ST. 51,  
 SK BEONG KENG KANG, KH CHAMKAMORN,  
 PHNOM PENH  
 CAMBODIA

DATE	TRANS. DETAILS	AMOUNT	BALANCE
010313	BALANCE B/F		165307.10
010313	INDEPENDEN CHEQUE WDL 00462669 ✓	494.21-	164812.89
110313	OLYMPIC MA CHEQUE WDL 00462680 ✓	232.00- ✓	164580.89
	PAY TO RIN CHENDA		
110313	OLYMPIC MA CHEQUE WDL 00462676 ✓	238.21-	164342.68
	PAY TO RIN CHENDAPAY		
110313	OLYMPIC MA CHEQUE WDL 00462666 ✓	67.15-	164275.53
	PAY TO RIN CHENDA		
110313	TUOL KOK CHEQUE WDL 00462675 ✓	172.83-	164102.70
110313	TUOL KOK CHEQUE WDL 00462667 ✓	675.22-	163427.48
110313	TUOL KOK CHEQUE WDL 00462674 ✓	780.00-	162647.48
110313	KRAMUON SA CHEQUE WDL 00462679 ✓	315.64- ✓	162331.84
	CASH TO MS KUCH SOLIDA		
120313	RIVERSIDE CHEQUE WDL 00462668 ✓	494.21-	161837.63
	PAID TO MENG MONYRAKK		
180313	RIVERSIDE CHEQUE WDL 00462682 ✓	2318.15- ✓	159519.48
	PAY TO MR BUN RACY		
180313	TUOL KOK CHEQUE WDL 00462681 ✓	285.00- ✓	159234.48
200313	OLYMPIC MA CHEQUE WDL 00462678 ✓	240.00- ✓	158994.48
	CASH TO MR CHUO HEANG		
270313	RIVERSIDE CHEQUE WDL 00462685 ✓	268.55- ✓	158725.93
	PAID TO NOK VEN FOR LIQUIDATION ADVANCE FOR TRIP		
270313	INDEPENDEN CHEQUE WDL 00462683 ✓	470.00- ✓	158255.93
280313	INDEPENDEN CHEQUE WDL 00462691 ✓	400.00- ✓	157855.93
	PAY TO MR KORB KANE		
290313	TUOL KOK CHEQUE WDL 00462671 ✓	80.00-	157775.93
310313	INTERNAL ACCT KEEP FEE	1.00-	157774.93
END OF STATEMENT			



UN-REDD  
PROGRAMME



**CAMBODIA UN-REDD NATIONAL PROGRAMME**

UNDP PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

**BANK BOOK**

Bank's Name: Cambodia UN-REDD National Programme


Accounts No.: 2504165

For: the Month of March, 2013

Date	Ref No.	Description	Check No.	GL Code	Debit	Credit	Balance
1	2	3	4	5	6	7	8
01/03/2013		Balance brought from March 31, 2013			\$ -	\$ -	\$ 161,991.27
04/03/2013	DV13/03/001	Payment of purchase office backdrop (Big= 200 \$ and small = 40\$)	462678		\$ -	\$ 240.00	\$ 161,751.27
04/03/2013	DV13/03/002	Petty Cash Replenishment as of March 2013	462679		\$ -	\$ 315.64	\$ 161,435.63
07/03/2013	DV13/03/003	Payment for tuition fee and Materials at ACE (Ms. Rin Chenda)	462680		\$ -	\$ 232.00	\$ 161,203.63
13/03/2013	DV13/03/004	Payment for monthly internet fee as of March, 2013	462681		\$ -	\$ 285.00	\$ 160,918.63
15/03/2013	DV13/03/005	Advance for field trip to meeting for reselection of IP Representative in Mondul Kiri and Kampong Cham Province.	462682		\$ -	\$ 2,318.15	\$ 158,600.48
19/03/2013	DV13/03/006	Payment for telephone card as of March, 2013	462683		\$ -	\$ 470.00	\$ 158,130.48
19/03/2013	DV13/03/007	Advance for prepare 4th PEB Meeting on 28th March 2013	462691		\$ -	\$ 400.00	\$ 157,730.48

Date	Ref No.	Description	Check No.	GL Code	Debit	Credit	Balance
1	2	3	4	5	6	7	8
19/03/2013	DV13/03/008	Liquidation of cash advance for trip to attend 3rd UN-REDD Regional Workshop in Bangkok on 05-07 March 2013 ( Mr. Nok Ven )	462685		\$ -	\$ 268.55	\$ 157,461.93
19/03/2013	DV13/03/009	Liquidation of cash advance for trip to attend 3rd UN-REDD Regional Workshop in Bangkok on 05-07 March 2013 (Mr. Long Ratanakomo)	462687		\$ -	\$ 268.55	\$ 157,193.38
19/03/2013	DV13/03/010	Liquidation of cash advance for trip to attend 3rd UN-REDD Regional Workshop in Bangkok on 05-07 March 2013 ( Mr. Meng Monyrak)	462688		\$ -	\$ 268.55	\$ 156,924.83
20/03/2013	DV13/03/011	Payment for cleaning service as of Mar,2013	462690		\$ -	\$ 60.00	\$ 156,864.83
28/03/2013	DV13/03/012	Stationery as of March 2013 for Secretariat 1) Black tuner for copier 2)Office supplies	462692		\$ -	\$ 154.80	\$ 156,710.03
28/03/2013	DV13/03/013	Liquidation of cash advance for field trip to meeting for reselection of IP Representative in Ratanakiri, Kratie, and Stung Traing rovince.	462693		\$ -	\$ 940.95	\$ 155,769.08
28/03/2013	DV13/03/014	Bank Charge for Account Keep fee	Bank Statement		\$ -	\$ 1.00	\$ 155,768.08
31/03/2013	-	Balance carried forward as of 31 March, 2013					<b>\$ 155,768.08</b>
		Balance per bank statement as at 31 March, 2013					<b>\$ 157,774.93</b>
		Difference					\$ (2,006.85)
		Reason for Difference: Outstanding Cheque					
		Cheque no. 462673 amount 254.00 USD					
		Cheque no. 462677 amount 60.00 USD					

Date	Ref No.	Description	Check No.	GL Code	Debit	Credit	Balance
1	2	3	4	5	6	7	8
		Cheque no. 462687 amount 268.55 USD					
		Cheque no. 462688 amount 268.55 USD					
		Cheque no. 462690 amount 60 USD					
		Cheque no. 462692 amount 154.80 USD					
		Cheque no. 462693 amount 940.95 USD					

Approved by: 

H.E Chea Sam Ang  
 Director of Cambodia UN-REDD National Programme  
 Date: .....02.04.13.....

Certified by:



Khun Vathana  
 Chair of Cambodia REDD+ Taskforce Secretariat  
 Date: .....08.04.2013.....

Prepared by:



Kuch Solida  
 Programme Support and Finance Officer  
 Date: ..02..APR..2013.....



UN-REDD  
PROGRAMME



**CAMBODIA UN-REDD NATIONAL PROGRAMME**

UNDP PROJECT No. 00078446


(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

**ADVANCED REGISTER**

For the month of March, 2013

Date	Voucher Number	Payee	Descriptions	Amount Advanced	Deadline for Liquidation	Actual Date of Liquidation	Expenditure Accepted by Finance	Amount Refunded/ Reimbursed	Remarks
14/01/2013	DV13/01/004	Bun Racy	Advance to Mr. Bun Racy for field trip to prepare meeting reselection of IP Representative in 3 provinces ( Kratie, Stung Traing, and Rattanakiri Province)	4,800.00	28/02/2013	28/03/2013	5,740.95	(940.95)	He Lossed supporting documents because his laplop has stolen, so it take long time waiting for approval from Management Officer.
26/02/2013	DV13/02/009	Meng Monyrak	Payment of advance 80% DSA for trip to Bangkok to attend the 3rd Regional UN-REDD Lessons Learned Workshop on 05-07 March 2013.	494.21	22/03/2013	03/03/2013	762.76	(268.55)	
26/02/2013	DV13/02/010	Long Ratanakoma	Payment of advance 80% DSA for trip to Bangkok to attend the 3rd Regional UN-REDD Lessons Learned Workshop on 05-07 March 2013.	494.21	22/03/2013	03/03/2013	762.76	(268.55)	

Date	Voucher Number	Payee	Descriptions	Amount Advanced	Deadline for Liquidation	Actual Date of Liquidation	Expenditure Accepted by Finance	Amount Refunded/ Reimbursed	Remarks
26/02/2013	DV13/02/011	Nok Ven	Payment of advance 80% DSA for trip to Bangkok to attend the 3rd Regional UN-REDD Lessons Learned Workshop on 05-07 March 2013.	494.21	22/03/2013	03/03/2013	762.76	(268.55)	
15/03/2013	DV13/03/005	Bun Racy	Advance for field trip to meeting for reselection of IP Representative in Mondul Kiri and Kampong Cham Province.	2,318.15	05/04/2013				
19/03/2013	DV13/03/007	Korb kane	Advance for prepare 4th PEB Meeting on 28th March 2013	400.00	11/04/2013	29/03/2013	297.58	102.42	
<b>Total Advance Outstanding</b>				<b>9,000.78</b>				(1,644.18)	

Approved by: 



H.E Chea Sam Ang  
Director of Cambodia UN-REDD National Programme

Date: ..... 09-04-13.....

Certified by:



Khun Vathana  
Chair of Cambodia REDD+ Taskforce Secretariat

Date: ..... 08-04-2013.....

Prepared by:



Kuch Solida  
Programme Support and Finance Officer

Date: ...08... Apr... 2013.....



**UN-REDD**  
PROGRAMME



## The First Quarterly Report 2013 Cambodia UN-REDD National Programme

**15 April 2013**

**Project ID & Title:** 00061716, Cambodia UN-REDD National Programme  
**Duration:** 2 years (August 2011- August 2013)  
**Total Budget:** US\$ 4,201,350.00

**Implementing Partner** - Forestry Administration, MAFF  
**/Responsible Parties:** - General Department of Administration for Nature Conservation and Protection, MoE  
- Fishery Administration, MAFF

**Country Programme Outcomes:** - Enable Cambodia to be ready for REDD+ implementation, including development of necessary institutions, policies and capacity.

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## I. Executive summary

The Cambodia UN-REDD National Programme is aimed to “support Cambodia to be ready for REDD+ implementation, including development of necessary institutions, policies and capacity”.

This summary is mainly brief reported on achievements and progress within the first quarter of 2013.

In order to formalize the work of the Cambodia REDD+ Taskforce the Ministry of Agriculture Forestry and Fisheries issued the decision letter on 26 February 2013 to establish this inter-ministries coordination body. The official meeting of the Cambodia REDD+ Taskforce will be held in May 2013 to review progress of the Taskforce Secretariat and formulate Technical Teams to start programme activities.

The 4<sup>th</sup> PEB meeting was held on 28 March 2013 at the Cambodiana Hotel, Phnom Penh to comment on the programme implementation.

As part of IP representative re-selection process in the 15 provinces, the selection has been done in 4 provinces (Stoeung Treng, Kratie, Rattankiri and Mondolkiri) that made total of the selection up to 8 provinces. The interim committee that consist of voluntary members from NGOs and IOs has set up to facilitate for selection REDD+ Consultation Groups. The interim committee has organized meeting 5 times to clarify their own TORs and develop criteria for selection the Consultation Groups.

The Communication Strategy for UN-REDD programme has developed and waiting for the Cambodia REDD+ Taskforce advice on the scope of this strategy. The Cambodia REDD+ Website is developed and temporary hosted and REDD+ information material gradually upload to the website. Video spot on Introduction of REDD+ was developed and hosted meanwhile Booklet on Introduction of REDD+ was developed and ready for printing and publication.

As reference to the Annual Workplan and Budget 2013, secretariat has prepared the 2<sup>nd</sup> Quarterly workplan and budget for approval. Followed the decision making in the 3<sup>rd</sup> PEB meeting, Standard Operation Procedures (SOPs) have been developed to improve collaboration in programme implementation.

In view of improving administrative processes and harmonization, a mission was undertaken by the 3 UN-REDD Regional programme coordinators in the last week of March 2013 in Phnom Penh.

To strengthen capacity to government and programme contract staff, 7 Cambodia participants were sent to attend the 3<sup>rd</sup> Regional Lessons Learned Workshop on REDD+ Social and Environmental Safeguards held on 5-6 March 2013 in Bangkok Thailand. The additional day for exchange of experiences and lessons among PMU staff was extended for the 4 programme contract staff.

To provide information to policies development for Grievance Mechanism an Assessment of Cambodia Forest Sector/REDD+ Dispute Resolution Mechanisms with Options for Institutional Strengthening) was conducted in the last week of January 2013 and final draft report was submitted on 27 March 2013. The report on the Initial Research Study in mangrove forest and flooded forest to identify potential areas for REDD was submitted. The REDD+ Awareness Raising service had been in the process to award contract after it was completed procurement.

## II. Implementation progress

### PROGRESS TOWARDS PROJECT OUTPUTS

Output Indicators	Baseline (Dec/2012)	Target (December/2013)	Current status (March/2013)
<b>Outcome 1: Effective National Management of the REDD+ Readiness process and stakeholder engagement in accordance with the Roadmap principles,</b>			
1.1 National REDD+ Readiness Coordination Mechanism established	<b>Baseline: Interim Taskforce; No approved ToR.</b>	<p><b>1.1a</b> Taskforce Established (Officially established).</p> <p><b>1.1b</b> Regular Taskforce monthly meetings (3 meetings per quarter).</p> <p><b>1.1c</b> Training of Taskforce (1 training per year).</p>	<p><b>1.1a.</b> As response to the suggestion letter of the Ministry of Agriculture Forestry and Fisheries (MAFF), Senior government officers have been nominated by their own government agencies to join the REDD+ Taskforce. <a href="#">The MAFF has issued a decision letter to officially establish the Cambodia REDD+ Taskforce on 26/02/2013.</a></p> <p><b>1.1b.</b> The 1st and the 2nd in-official Taskforce meetings were held in September &amp; October 2012 and during the meeting taskforce members were informed on the REDD+ roadmap, the UN-REDD National Programme and their expected role in coordinating the development of the Cambodia REDD+ framework and strategy.</p> <p><b>1.1c</b> N/A (planned to conduct in Q3 of 2013).</p>
1.2 Support to National REDD+ Readiness process	<b>Baseline: Secretariat established; No international consultants.</b>	<p><b>1.2a</b> Establishment of Secretariat.</p> <p><b>1.2b</b> Quarterly running costs of Secretariat.</p> <p><b>1.2c</b> Finance and procurement training for secretariat</p> <p><b>1.2d</b> Regular meetings of PEB.</p> <p><b>1.2e</b> Travel for Secretariat and Technical Teams.</p>	<p><b>1.2a</b> The Government (MoE and MAFF) has nominated staff to work for the Taskforce Secretariat in November 2011 and contract staff was recruited in July 2012. <a href="#">By ending January 2013, the secretariat has 11 government staff and 6 contract staff (REDD Technical Specialist, MRV Technical Expert Communication Officer, Admin and Finance Assistant, Programme Coordinator, Finance and Procurement Officer).</a> Bank account was opened for the Secretariat in July and fund was transferred from UNDP to the account. Both FA and GDANCP staff are signatories to this bank account. Internal memo for operation support was approved. Office equipment was procured and set up in place for the Secretariat. <a href="#">Standards Operation Procedures was developed and submitted to the 4<sup>th</sup> PEB meeting for review and comment and it will be effectively applied by early May 2013.</a></p> <p><b>1.2b</b> The Secretariat started having weekly meeting from August 2012 and <a href="#">17 weekly meetings were organized</a> to discuss and support for planning, coordination and reviewing progress for the programme implementation.</p> <p><b>1.2c</b> Initial introduction to procurement provided by UNDP in late June 2012. Finance and Procurement officer has provided on the job training to secretariat staff. Internal spot checks were conducted by UNDP to feedback financial performance.</p> <p><b>1.2d</b> The 1<sup>st</sup> PEB meeting was on 07/06/2012 and the PEB ToR and Annual Workplan were approved. The 2<sup>nd</sup> PEB meeting was on 03/10/2012 and the 4<sup>th</sup> quarter workplan was approved. The 3<sup>rd</sup> PEB meeting was on 13/12/2012 and the meeting agreed on the programme no-cost extension and approved annual workplan 2013. <a href="#">The 4<sup>th</sup> PEB meeting was on 28/03/2013 and the meeting approved SOPs and agreed on dropped output 2.5.</a></p> <p><b>1.2e</b> In July 3 people from Secretariat visited Vietnam UN-</p>

		<p><b>1.2f</b> Training for Secretariat and technical teams.</p>	<p>REDD programme in Hanoi. In August 3 people from Secretariat participated in the UN-REDD Regional Dialogue with Indigenous Peoples in Bangkok. In November 6 people from secretariat visited to Vietnam UN-REDD programme in Hanoi. Late November and early December 5 senior officials attended COP18 in Doha. In March 7 people from secretariat attended the 3<sup>rd</sup> Regional Lessons Learned Workshop on REDD+ Social and Environmental Safeguards Bangkok.</p> <p><b>1.2f</b> English training will be provided to secretariat staff.</p>
<p>1.3 Stakeholders are engaged in the REDD+ Readiness process</p>	<p><b>Baseline:</b> Consultation Plan prepared as part of the Road Map; 4 National Consultation Events; No Consultation Group</p>	<p><b>1.3a</b> Identification of Civil Society and IP representatives for bodies.</p> <p><b>1.3b</b> Support to CF and CPA networks.</p> <p><b>1.3c</b> Support to civil society groups to engage on specific technical areas.</p>	<p><b>1.3a</b> The identification of representatives from civil society (CSOs) and indigenous peoples (IPs) for the consultation group and PEB has been initiated during an initial workshop held on the 2<sup>nd</sup> of February 2012. Pre workshop meetings were organized 5 times to discuss process and criteria for selection CS &amp; IP representatives for UN-REDD PEB. 3 day National workshop was organized on 25-27/09/2012 and 2 CS &amp; IP representatives for UN-REDD PEB were selected. The 2 selected representatives attended 2<sup>nd</sup>, 3<sup>rd</sup> and 4<sup>th</sup> PEB meeting on 03/10/2012 and 13/12/2012 and 28/03/2013. As part of IP representative re-selection process in the 15 provinces, the selection has been done in 8 provinces. Announcement to select interim committee for selection consultation group was announced. The interim committee that consists of voluntary members from NGOs and IOs was set up to facilitate for selection REDD+ Consultation Groups. The interim committee has organized meeting 5 times to clarify their own TORs and develop criteria for selection the Consultation Groups.</p> <p><b>1.3b</b> Community Fishery meeting was held and extension on Introduction of REDD+ was provided and REDD issues have been discussed during the network meeting. Concept note of CF Network establishment for Siem Reap province was developed and the event planned to be held in May 2013. Concept note of CPA Network meeting was submitted and proposed to hold the meeting in May 2013.</p> <p><b>1.3c</b> N/A (The activity plan to do in June after Technical Teams and consultation groups are formed.)</p>
<p>1.4 Stakeholders provided with access to information on REDD+ and the National REDD+ Readiness process</p>	<p><b>Baseline:</b> Khmer 101-103 awareness-raising materials available; No website</p>	<p><b>1.4a</b> Establishment and maintenance of website.</p> <p><b>1.4b</b> Development of consultation and participation plan</p> <p><b>1.4c</b> Development of awareness raising materials, tools, and outreach.</p> <p><b>1.4d</b> Awareness raising events for key groups within government and outside.</p>	<p><b>1.4a</b> Procurement for REDD Website development was finished, contracted was awarded to service provider, home page was designed and circulated for comment. The Cambodia REDD+ Website was temporarily hosted in January and REDD+ information/contents is gradually uploaded to the website.</p> <p><b>1.4b</b> Draft Consultation and Participation plan was developed as part of the Inception report. The plan was shared for comment during National workshop on CS &amp; IP selection.</p> <p><b>1.4c</b> The Communication Strategy for UN-REDD programme has developed and waiting for the Cambodia REDD+ Taskforce advice on the scope of this strategy. Video spot on Introduction of REDD+ was developed and uploaded in UN-REDD website and Booklet on Introduction of REDD+ was developed and ready for printing and publication.</p> <p><b>1.4d</b> Procurement for REDD Awareness Raising was process. Announcement and bid evaluation were finished. RECOFTC was identified as potential service</p>

			provider. Negotiation price was conducted with RECOFTC to reduce budget proposal. This service package was in the process to award contract.
<b>Achievements during this quarter</b>			
<p><b>1.1a</b> Taskforce Established: <i>The MAFF has issued a decision letter to officially establish the Cambodia REDD+ Taskforce on 26/02/2013.</i></p> <p><b>1.1b</b> Regular Taskforce monthly meetings: <i>N/A (Planned to organize in Q2 of 2013)</i></p> <p><b>1.1c</b> Training of Taskforce: <i>N/A (Planned to conduct in Q3 of 2013)</i></p> <p><b>1.2a</b> Establishment of Secretariat: <i>By ending January 2013, REDD Technical Specialist and MRV Technical Expert on board. Standards Operation Procedures (SOPs) was developed and submitted to the 4<sup>th</sup> PEB meeting for comment and it will be effectively applied in May 2013.</i></p> <p><b>1.2b</b> Establishment of Secretariat: <i>4 secretariat weekly meetings were organized to discuss and support for planning, coordination and reviewing progress.</i></p> <p><b>1.2c</b> Finance and procurement training for secretariat: <i>N/A (Planned to conduct in Q3 of 2013)</i></p> <p><b>1.2d</b> Regular meetings of PEB: <i>The 4<sup>th</sup> PEB meeting was on 28/03/2013 and the meeting approved SOPs and agreed on dropped output 2.5.</i></p> <p><b>1.2e</b> Travel for Secretariat and Technical Teams: <i>In March 7 people from secretariat attended the 3<sup>rd</sup> Regional Lessons Learned Workshop on REDD+ Social and Environmental Safeguards Bangkok.</i></p> <p><b>1.2f</b> Training for Secretariat and technical teams: <i>N/A (Planned to conduct in Q3 when the Technical Teams are established)</i></p> <p><b>1.3a</b> Identification of Civil Society and IP representatives for bodies: <i>This quarter, as part of IP representative re-selection process in the 15 provinces, the selection has been done in 4 provinces. The interim committee that consists of voluntary members from NGOs and IOs was set up and organized meeting 5 times to clarify their own TORs and develop criteria for selection the Consultation Groups.</i></p> <p><b>1.3b</b> Support to CF and CPA networks: <i>Concept note of CF Network establishment for Siem Reap province was developed and the event planned to be held in May 2013. Concept note of CPA Network meeting was submitted and proposed to hold the meeting in May 2013.?</i></p> <p><b>1.3c</b> Support to civil society groups to engage on specific technical areas: <i>N/A (The activity planned to do in June after Technical Teams and consultation groups are formed.)</i></p> <p><b>1.4a</b> Establishment and maintenance of website: <i>The Cambodia REDD+ Website was temporarily hosted in January and REDD+ information/contents is gradually uploaded to the website.</i></p> <p><b>1.4b</b> Development of consultation and participation plan: <i>N/A (Draft Consultation and Participation plan was developed as part of the Inception report)</i></p> <p><b>1.4c</b> Development of awareness raising materials, tools, and outreach: <i>The Communication Strategy for UN-REDD programme has developed and waiting for the Cambodia REDD+ Taskforce advice on the scope of this strategy. Video spot on Introduction of REDD+ was developed and uploaded in UN-REDD website and Booklet on Introduction of REDD+ was developed and ready for printing and publication.</i></p> <p><b>1.4d</b> Awareness raising events for key groups within government and outside: <i>The service package was in the process to award contract.</i></p>			
<input type="checkbox"/> delivery exceeds plan	<input checked="" type="checkbox"/> delivery in line with plan	<input type="checkbox"/> delivery below plan	
<b>Outcome 2: Development of the National REDD+ Strategy and Implementation Framework.</b>			
2.1 Development of individual REDD+ strategies and implementation modalities	<b>Baseline:</b> Draft REDD+ Strategy in Road Map; No individual REDD+ strategies.	<p><b>2.1a</b> Capacity-building and training to Ministries.</p> <p><b>2.1b</b> Finalisation of Cambodia R-PP.</p> <p><b>2.1c</b> Support to the Implementation of the NFP.</p> <p><b>2.1d</b> Development of National Protected Areas Strategic Management Plan.</p> <p><b>2.1e</b> Investigation on how the REDD+ can Support management of flooded forests and mangrove Areas managed by Fisheries Administration under the Strategic Planning Framework on Fisheries.</p> <p><b>2.1f</b> Support to national strategy Development to address</p>	<p><b>2.1a</b> N/A (Based on inception report this activity has no fund allocation).</p> <p><b>2.1b</b> The Cambodia R-PP was revised follow comment and result framework was developed and submitted to FCPF.</p> <p><b>2.1c</b> Concept notes on Building the Awareness and Capability of the Community Forestry of Integrating REDD+ to Community Forestry in Siem Reap was developed and submitted by FA.</p> <p><b>2.1d</b> Concept note for Development of National Protected Areas Strategic Management Plan was jointly developed with GDANCP in November 2012. Financial arrangement was under discussion to transfer fund for implement the activity.</p> <p><b>2.1e</b> Research studies were conducted in Protected Flooded Forest in Kampong Chhnang province and Mangrove Forest in Preah Sihanouk province to identify potential areas for REDD. The study reports were produced and submitted to secretariat in January 2013.</p> <p><b>2.1f</b> N/A (Based on inception report this activity was not</p>

		drivers from outside the forest sector.	allocated fund).
2.2 Evaluation of co-benefits	<b>Baseline:</b> UNEP-WCMC co-benefits report	<p><b>2.2 a</b> Valuation of the multiple benefits of standing forests under the management strategies (UNEP).</p> <p><b>2.2b</b> Scoping and evaluation of REDD+ activities in relation to costs and benefits considering, inter alia, carbon density, co-benefits, jurisdiction, opportunity costs, resource management issues (UNEP).</p> <p><b>2.2c</b> Economic assessment of local benefits and cost of REDD+ implementation (UNEP).</p> <p><b>2.2d</b> Preparation of communication products and their dissemination (UNEP).</p>	<p><b>2.2a</b> TOR for Review of existing work on valuation of multiple benefits and local costs and benefits of REDD+ in Cambodia was developed. Concept notes for a workshop on Valuation of the multiple benefits and local costs and benefits of REDD+ was drafted. Small Scale Funding Agreement (SSFA) between UNEP and CUNP was drafted to support for transferring fund from UNEP to the programme. Fund will be transferred in May if the agreement is signed very soon.</p> <p><b>2.2b</b> N/A (Planned for Q3 after SSFA was signed).</p> <p><b>2.2c</b> N/A (Planned for Q3 after SSFA was signed).</p> <p><b>2.2d</b> N/A (Planned for Q3 after SSFA was signed).</p>
2.3 REDD+ Funding Mechanisms and Revenue-sharing	<b>Baseline:</b> Existing pilot projects; No technical teams	<p><b>2.3a</b> Establishment of a Finance and Benefit sharing technical team.</p> <p><b>2.3b</b> Assessment of existing benefit sharing models including initial proposals for benefit sharing approaches.</p> <p><b>2.3c</b> Consultation on results (participation costs).</p> <p><b>2.3d</b> Development of preferred options - with relevance to NFP and Protected Area planning.</p> <p><b>2.3e</b> Assessment of existing funding mechanisms within Cambodia and potential for use within the framework for REDD+.</p> <p><b>2.3f</b> Development of framework for implementation of fund mechanisms.</p>	<p><b>2.3a</b> N/A (Planned for Q3 based on Annual Workplan).</p> <p><b>2.3b</b> N/A (Planned for Q3 based on Annual Workplan).</p> <p><b>2.3c</b> N/A (Planned for Q3 based on Annual Workplan).</p> <p><b>2.3d</b> N/A (Planned for Q4 based on Annual Workplan).</p> <p><b>2.3e</b> N/A (Planned for next year based on 2Y Workplan).</p> <p><b>2.3f</b> N/A (Planned for next year based on 2Y Workplan).</p>
2.5 Policy and legal development for the National REDD+ implementation framework	<b>Baseline:</b> Only REDD regulation is Circular #699	<p><b>2.5a</b> Assessment of options for linking subnational and national implementation (legal aspects) and conflict management and resolution mechanisms.</p> <p><b>2.5b</b> National REDD + Registry options assessment and considerations of an independent review.</p>	<p><b>2.5a</b> Grievance Mechanism and Assessment of Cambodia Forest Sector/REDD+ (Dispute Resolution Mechanisms with Options for Institutional Strengthening) was conducted in the last week of January 2013 and final draft report was submitted on 27 March 2013.</p> <p><b>2.5b</b> N/A (Planned to drop out).</p>
2.6 Safeguards and monitoring of multiple-benefits	<b>Baseline:</b> No national REDD+ safeguards; Monitoring systems in place in some forested landscapes; No Technical Team	<p><b>2.6a</b> Establishment of a Safeguards &amp; Consultation Technical Team.</p> <p><b>2.6b</b> Initial assessment of REDD+ safeguards at project and National level compared with existing frameworks for</p>	<p><b>2.6a</b> N/A (Planned for Q3 based on Annual workplan).</p> <p><b>2.6b</b> N/A (Planned for Q3 based on Annual workplan).</p>

		<p>socio-economic and environmental safeguards and monitoring in Cambodia.</p> <p><b>2.6c</b> Development of proposed approach to safeguards</p> <p><b>2.6d</b> Capacity building of key institutions to support initial safeguard development</p>	<p><b>2.6c</b> N/A (Planned for Q4 based on Annual workplan).</p> <p><b>2.6d</b> N/A (Planned for next year based on 2Y workplan).</p>
<b>Achievements during this quarter</b>			
<p><b>2.1a</b> Capacity-building and training to Ministries: <i>N/A (Based on inception report this activity no fund allocation).</i></p> <p><b>2.1b</b> Finalisation of Cambodia R-PP: <i>The Cambodia R-PP was revised follow comment and result framework was developed and submitted to FCPF.</i></p> <p><b>2.1c</b> Support to the Implementation of the NFP: <i>Concept notes on Building the Awareness and Capability of the Community Forestry of Integrating REDD+ to Community Forestry in Siem Reap was developed and submitted by FA.</i></p> <p><b>2.1d</b> Development of National Protected Areas Strategic Management Plan: <i>Financial arrangement was in discussion to transfer fund to implement activity</i></p> <p><b>2.1e</b> Investigation on how the REDD+ can Support management of flooded forests and mangrove Areas managed by Fisheries Administration under the Strategic Planning Framework on Fisheries: <i>Research Report on the studies to identify potential areas in Protected Flooded Forest and Mangrove Forest were produced and submitted to secretariat in January 2013.</i></p> <p><b>2.1f</b> Support to national strategy Development to address drivers from outside the forest sector: <i>N/A (Based on inception report this activity not allocated fund).</i></p> <p><b>2.2 a</b> Valuation of the multiple benefits of standing forests under the management strategies (UNEP): <i>Concept notes for a workshop on Valuation of the multiple benefits and local costs and benefits of REDD+ was drafted. Small Scale Funding Agreement (SSFA) between UNEP and CUNP was drafted to support for transferring fund from UNEP to the programme. Fund will be transferred in May if the agreement is signed very soon.</i></p> <p><b>2.2b</b> Scoping and evaluation of REDD+ activities in relation to costs and benefits considering, inter alia, carbon density, co-benefits, jurisdiction, opportunity costs, resource management issues (UNEP): <i>N/A (Planned for Q3 after SSFA was signed).</i></p> <p><b>2.2c</b> Economic assessment of local benefits and cost of REDD+ implementation (UNEP): <i>N/A (Planned for Q3 after SSFA was signed).</i></p> <p><b>2.2d</b> Preparation of communication products and their dissemination (UNEP): <i>N/A (Planned for Q3 after SSFA was signed).</i></p> <p><b>2.3a</b> Establishment of a Finance and Benefit sharing technical team: <i>N/A (Planned for Q3 based on Annual Workplan).</i></p> <p><b>2.3b</b> Assessment of existing benefit sharing models including initial proposals for benefit sharing approaches: <i>N/A (Planned for Q3 based on Annual Workplan).</i></p> <p><b>2.3c</b> Consultation on results (participation costs): <i>N/A (Planned for Q3 based on Annual Workplan).</i></p> <p><b>2.3d</b> Development of preferred options - with relevance to NFP and Protected Area planning: <i>N/A (Planned for Q4 based on Annual Workplan).</i></p> <p><b>2.3e</b> Assessment of existing funding mechanisms within Cambodia and potential for use within the framework for REDD+: <i>N/A (Planned for next year based on 2Y Workplan)</i></p> <p><b>2.3f</b> Development of framework for implementation of fund mechanisms: <i>N/A (Planned for next year based on 2Y Workplan)</i></p> <p><b>2.5a</b> Assessment of options for linking subnational and national implementation (legal aspects) and conflict management and resolution mechanisms: <i>Grievance Mechanism an Assessment of Cambodia Forest Sector/REDD+ (Dispute Resolution Mechanisms with Options for Institutional Strengthening) was conducted in the last week of January 2013 and final draft report was submitted on 27 March 2013.</i></p> <p><b>2.5b</b> National REDD + Registry options assessment and considerations of an independent review: <i>N/A (Planned to drop out).</i></p> <p><b>2.6a</b> Establishment of a Safeguards &amp; Consultation Technical Team: <i>N/A (Planned for Q3 based on Annual workplan).</i></p> <p><b>2.6b</b> Initial assessment of REDD+ safeguards at project and National level compared with existing frameworks for socio-economic and environmental safeguards and monitoring in Cambodia: <i>N/A (Planned for Q3 based on Annual workplan).</i></p> <p><b>2.6c</b> Development of proposed approach to safeguards: <i>N/A (Planned for Q4 based on Annual workplan).</i></p> <p><b>2.6d</b> Capacity building of key institutions to support initial safeguard development: <i>N/A (Planned for next year based on 2Y workplan).</i></p>			
<input type="checkbox"/> delivery exceeds plan	<input checked="" type="checkbox"/> delivery in line with plan	<input type="checkbox"/> delivery below plan	
<b>Outcome 3: Improved capacity to manage REDD+ at sub-national levels.</b>			
3.1 Development of Sub-national approaches to REDD+	<b>Baseline: No subnational implementation</b>	<p><b>3.1a</b> Establishment of Pilot Projects and Subnational Approach Technical Team</p> <p><b>3.1b</b> Development of proposals for subnational approach to REDD+</p>	<p><b>3.1a</b> N/A (Technical Team is waiting for Taskforce to established).</p> <p><b>3.1b</b> N/A (Technical Team is waiting for Taskforce to established).</p>
3.2 Pilot project activities	<b>Baseline: Three pilot projects supported; No sales of carbon credits</b>	<b>3.2a</b> Support to development of subnational pilot (small grant)	<b>3.2a</b> Small grant was provided to 3 pilot projects 1) Oddar Meanchey, 2) Seima and 3) Kulen Prum Tep. Small grant was released 4 tranches to Oddar

			Meanchey, REDD+ Pilot project and the last tranche will be released in June 2013. For Seima, two tranches were released and the last round will be in June 2013 too. The Kulen Prum Tep small grant provided through CALM project. Reports from Pilot projects have been provided to UNDP.
<b>Achievements during this quarter</b>			
3.1a Establishment of Pilot Projects and Subnational Approach Technical Team: <i>N/A (Technical Team is waiting for Taskforce to established).</i>			
3.1b Development of proposals for subnational approach to REDD+: <i>N/A (Technical Team is waiting for Taskforce to established).</i>			
3.2a Support to development of subnational pilot: <i>Small grant was provided to 3 pilot projects 1) Oddar Meanchey, 2) Seima and 3) Kulen Prum Tep. Small grant was released 4 tranches to Oddar Meanchey, REDD+ Pilot project and the last tranche will be released in June 2013. For Seima, two tranches were released and the last round will be in June 2013 too. The Kulen Prum Tep small grant provided through CALM project. Reports from Pilot projects have been provided to UNDP.</i>			
<input type="checkbox"/> delivery exceeds plan	<input checked="" type="checkbox"/> delivery in line with plan	<input type="checkbox"/> delivery below plan	

### PROGRESS TOWARDS COUNTRY PROGRAMME (CPAP) OUTPUT

Output Indicators	Baseline (Dec/2012)	Target (December/2013)	Current status (March/2013)
<b>Output 2. 2:</b> National Readiness for REDD+ supported to enable government and communities to access financial incentives for reducing deforestation and forest degradation			
<b>Indicator 1:</b> National REDD+ Strategy and Implementation Framework.	<b>Baseline:</b> - No REDD+ governance bodies and strategy.	- Key governance bodies to develop the National REDD+ strategy established (REDD+ Taskforce, REDD+ Consultation Group, REDD+ Technical Teams).	- Taskforce has been officially established. - Consultation group is in the process to form. - TORs of three technical teams have been drafted.
	<b>Baseline:</b> - No REDD+ Sectoral policies.	- Sectoral policies and regulations contributing to the sustainable management of forests and the future REDD+ National strategy implemented.	- Grievance mechanism study has been conducted and report has been produced.
<b>Indicator 2:</b> - Number of sites that successfully generate carbon credit.	- 2 Pilot project sites.	- At least one REDD+ pilot project generated verified-carbon credits in the voluntary market.	- Seima project document is being validated.

### PROGRESS TOWARDS COUNTRY PROGRAMME (CPAP) OUTCOME

Outcome Indicators	Baseline (Dec/2013)	Target (December/2013)	Current status (March/2013)
<b>Outcome 2:</b> By 2015, National and local authorities, communities and private sector are better able to sustainably manage ecosystems goods and services and respond to climate change.			
<b>Indicator 1:</b> - Number of communities that acquired land use rights for managing forest resources	<b>Baseline:</b> - 3 REDD+ project sites being piloted in community forestry and community protected areas sites	- Output 2.2: National readiness for REDD+ supported to enable government and communities to access financial incentives for reducing deforestation and forest degradation.)	- 3 REDD+ project sites being piloted in community forestry and community protected areas sites.

## Capacity Development

In order to support for Social and Environmental Safeguards development, 7 Cambodia participants were sent to attend the 3rd Regional Lessons Learned Workshop on REDD+ Social and Environmental Safeguards held on 5-6 March 2013 in Bangkok Thailand. The additional day for exchange of experiences and lessons among PMU staff was extended for the 4 programme contract staff.

## Gender

NA

## Lessons learned

Participating in process to develop Standard Operation Procedures (SOPs) has help government staff to learn and improve their working attitude and procedure.

When waiting for official establishment of REDD+ Taskforce, the programme has used PEB meeting for boosting and directing activities.

### III. Project implementation challenges

#### ***a. Updated project risks and actions***

**Project Risk 1:** Commitment of the RGC towards implementing REDD does not remain firm.

**Action Taken:** Government agency (FA) has submitted R-PP project to FCPF, results framework were revised as comment and the project will be implemented in May 2013.

**Project Risk 2:** Donor coordination is ineffective.

**Action Taken:** Regular meetings between RTS and CAM-REDD. Participate in Technical Working Group on Forestry Reform. After a mission of UN-REDD Regional coordinators on operational harmonization, the three UN agencies agreed to use the same DSA rate and improve collaboration.

**Project Risk 3:** Influential stakeholders who could profit from REDD+ take over the national REDD+ Readiness process.

**Action Taken:** Official establishment of REDD+ Taskforce is a signal towards good governance, coordination and policy/framework development for REDD+. Coordinate meeting on communication on REDD+ with CSOs.

#### ***b. Updated project issues and actions***

**Project Issue 1:** UN agency partners are unable to coordinate inputs and support to the programme.

**Action Taken:** MRV Technical expert is working within the REDD+ secretariat and take coordination roles. Small Scale Funding Agreement between UNEP and National Programme Director of UN-REDD will be signed to flow the funding to support programme. Organize a mission of UN-REDD Regional coordinators to discuss on operational harmonization.

**Project Issue 2:** Government agencies do not cooperate and coordinate activities effectively.

**Action Taken:** Official establishment of REDD+ Taskforce is a signal towards good governance, coordination and programme implementation. Close meeting between the key implementing agencies will be held to overcome some issues or misunderstanding.

**Project Issue 3:** Accessibility of imageries and forest inventory data proves more difficult and takes more time than expected.

**Action Taken:** Aruna Ltd. Has been contracted to assess availability of imagery data and agreement with some relevant institutions to access the images and data.



#### IV. Financial status and utilization

**Table 1: Contribution Overview** [Project started: 01 May 2011 – Project end: 31 Dec 2014]

Donor Name	Contributions		Actual Expense	Balance	Delivery (%)
	Committed	Received			
UNDP (04000 - TRAC)	500,000.00	346,000.00	275,000	225,000.00	55%
Programme Cost Sharing (30000 - PCS)	1,551,500.00	1,551,00.00	500,192.73	1,051,307.27	32%
<b>Total</b>	<b>2,051,500.00</b>	<b>1,897,500.00</b>	<b>775,192.73</b>	<b>1,276,307.27</b>	<b>38%</b>

**Table 2: 1st Quarter 2013 Cumulative Expenditure by Activities** [01 January 2013 – 31 March 2013]

Activities - Description	Budget [1QT, 2013]	2013 Cumulative 1Q Quarter Expenditure			Balance	Delivery (%)
		Govt/REDD (Disbursed)	UNDP (Disbursed)	Total		
<b>Activity 1:</b> Effective National Management of the REDD+ Readiness Process and Stakeholder Engagement in Accordance with the Roadmap Principles.	217,992.00	18,278.63	102,737.75	121,016.38	96,975.62	56%
<b>Activity 2:</b> Development of the National REDD+ Strategy and Implementation Framework.	85,333.00	-	4,909.00	4,909.00	80,424.00	6%
<b>Activity 3:</b> Improved Capacity to Manage REDD+ at Subnational Levels.	26,000.00	-	323.77	323.77	25,676.23	1%
<b>Total</b>	<b>329,325.00</b>	<b>18,278.63</b>	<b>107,970.52</b>	<b>126,249.15</b>	<b>203,075.85</b>	<b>38%</b>
<b>Remarks: TRAC =</b>	26,000.00	-	-	-	26,000.00	<b>0%</b>
<b>Programme CS =</b>	303,325.00	18,278.63	107,970.52	126,249.15	177,075.85	<b>42%</b>
<b>TOTAL =</b>	<b>329,325.00</b>	<b>18,278.63</b>	<b>107,970.52</b>	<b>126,249.15</b>	<b>203,075.85</b>	<b>38%</b>

**Table 3: Cumulative Expenditure by Activities [01 January – 31 December 2013]**

Activities - Description	Total Budget [2013]	2013 Cumulative Annual Expenditure			Balance	Delivery (%)
		Govt/REDD (Disbursed)	UNDP (Disbursed)	Total		
<b>Activity 1:</b> Effective National Management of the REDD+ Readiness Process and Stakeholder Engagement in Accordance with the Roadmap Principles.	595,329.81	18,278.63	102,737.75	121,016.38	474,313.43	20%
<b>Activity 2:</b> Development of the National REDD+ Strategy and Implementation Framework.	165,850.00	-	4,909.00	4,909.00	160,941.00	3%
<b>Activity 3:</b> Improved Capacity to Manage REDD+ at Subnational Levels.	71,000.00	-	323.77	323.77	70,676.23	0%
<b>Total</b>	<b>832,179.81</b>	<b>18,278.63</b>	<b>107,970.52</b>	<b>126,249.15</b>	<b>705,930.66</b>	<b>15%</b>
<b>Remarks: TRAC =</b>	71,000.00	-	-	-	71,000.00	<b>0%</b>
<b>Programme CS =</b>	761,179.81	18,273.63	107,970.52	126,249.15	634,930.66	<b>17%</b>
<b>TOTAL =</b>	<b>832,179.81</b>	<b>18,273.63</b>	<b>107,970.52</b>	<b>126,249.15</b>	<b>705,930.66</b>	<b>15%</b>

**Table 4: Cumulative Expenditure for UN-REDD Fund [Project started: 01 May 2011 - Project end: 31 Dec 2014]**

Activities - Description	Total Budget [2011-2014]	2011-2014 Cumulative Expenditure			Balance	Delivery (%)
		Govt/REDD (Disbursed)	UNDP (Disbursed)	Total		
<b>Activity 1:</b> Effective National Management of the REDD+ Readiness Process and Stakeholder Engagement in Accordance with the Roadmap Principles.	1,126,151.58	137,865.69	197,376.59	335,242.28	790,909.30	30%
<b>Activity 2:</b> Development of the National REDD+ Strategy and Implementation Framework.	380,681.86	7,448.00	112,512.13	119,960.13	260,721.73	32%
<b>Activity 3:</b> Improved Capacity to Manage REDD+ at Subnational Levels.	544,666.56	-	319,990.32	319,990.32	224,676.24	59%
<b>Total</b>	<b>2,051,500.00</b>	<b>145,313.69</b>	<b>629,879.04</b>	<b>775,192.73</b>	<b>1,276,307.27</b>	<b>38%</b>
<b>Remarks: TRAC =</b>	500,000.00	-	275,000.00	275,000.00	225,000.00	<b>55%</b>
<b>Programme CS =</b>	1,551,500.00	145,313.69	354,879.04	500,192.73	1,051,307.27	<b>32%</b>