

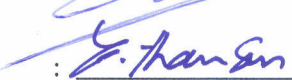

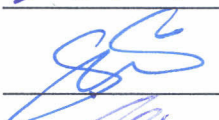
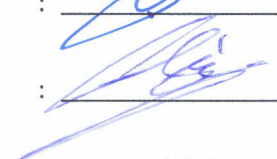

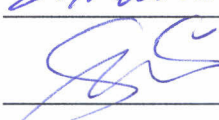
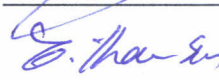


FUNDING AUTHORIZATION AND CERTIFICATE OF EXPENDITURES (FACE CHECK LIST)

Award ID : 00061716
 Project ID : 00078446 (UN-REDD)
 Project Title : Cambodia UN-REDD National Programme
 For a Period : 01 July – 30 September 2013 (3rd Quarter)

	Signature	Date
1. Receipt of duly signed FACE and supporting documents : submitted from IP to UNDP CO	<u></u>	<u>2013/10/11</u>
	YES	NO
• Completed FACE with duly signature	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Quarterly progress report	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Quarterly work plan with itemized cost estimates	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Bank reconciliation with signature and date (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Bank statement (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Cash count sheet with signature and date (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. FACE checked/agreed by Programme Analyst	<u></u>	<u>2013/10/11</u>
3. FACE data entered in ATLAS by Programme Associate	<u></u>	<u>2013/10/11</u>
4. Delivery rate of cash advance clearance (<u>37%</u>)	<u></u>	<u>2013/10/11</u>
5. FACE verified by MSU/Finance Unit	<u></u>	<u>2013/10/15</u>
6. FACE signed by DCD-P	<u></u>	<u>2013/10/16</u>
7. APJV in Atlas approved by authorized persons	<u>NAP</u>	<u>2013/10/16</u>
8. Programme Associate ensures status of APJV in Atlas is "Valid" and "Posted"	<u></u>	<u>2013/10/16</u>
9. A copy of signed FACE and supporting documents received by MSU/Finance Unit	<u></u>	<u>17/10/2013</u>
10. A copy of signed FACE and supporting documents sent to the IP.	<u></u>	<u>2013/10/16</u>



Empowered lives.
Resilient nations.

00078446

Date: 17 October, 2013

Excellency

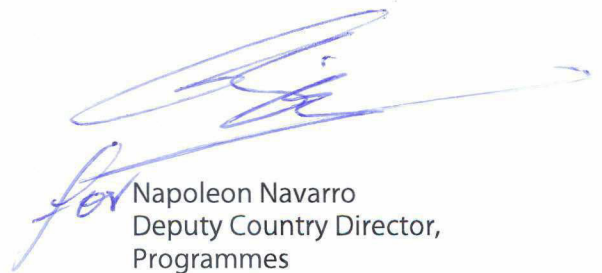
Subject: 00078446 - Cambodia UN-REDD National Programme (UN-REDD)
**3rd Quarter 2013 Financial Report Expenditures and
4th Quarter 2013 FACE Request**

We acknowledge receipt of your letter dated 11 October 2013 regarding 3rd quarter 2013 actual expenditure and advance (FACE) request to cover planned expenditure in 4th quarter 2013, under Project ID: 00078446 – Cambodia UN-REDD National Programme (UN-REDD).

We have verified that the FACE submitted and 4th quarter 2013 work plan have been prepared in accordance with the approved annual work plan, quarterly work plan and its itemize costs breakdown. Please find attached, for the FA's record, the countersigned copy of the report.

Please also note that only 37 percent was spent against the outstanding advanced in this quarter. Based on this delivery, an additional advance payment will be replenished when the UN-REDD spent up to 80 percent.

Please accept, Excellency, the assurance of our highest consideration.



Napoleon Navarro
Deputy Country Director,
Programmes

H.E Chea Sam Ang
Deputy Director General, Forestry Administration
UN-REDD National Programme's Director

cc: - Mr. Kim Nong, Deputy National Programme Director
- Mr. Khun Vathana, Chair for Taskforce Secretariat
- Mr. Mr. Uy Kamal, Vice-Chair for Taskforce Secretariat

Funding Authorization and Certificate of Expenditures

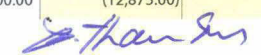
UN Agency: UNDP

Date: 9-Oct-2013

Country : Kingdom of Cambodia
 Programme Code & Title : 00061716 - Cambodia UN-REDD National Programme
 Project Code & Title : 00078446 - Cambodia UN-REDD National Programme
 Implementing Institution : Forestry Administration
 Responsible Officer : **H. E. Chea Sam Ang**
 Currency : US Dollars

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

* Activity Description from AWP with Duration	Coding/Chart of Accounts			REPORTING				REQUESTS / AUTHORIZATIONS		
				Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	3QT - 2013 A	3QT - 2013 B	3QT - 2013 C	3QT - 2013 D = A - C	4QT, 2013 E	4QT, 2013 F	4QT, 2013 G = D + F
Activity 1: Effective National Management of the REDD+ Readiness Process and Stakeholder Engagement in Accordance with the Roadmap Principles.										
Service Contracts-Individuals	30000 PCS	10714 UNREDD	71405	3,500.00	-	-	3,500.00	1,500.00	(2,000.00)	1,500.00
Travel Tickets-International	30000 PCS	10714 UNREDD	71605	500.00	234.00	234.00	266.00	7,500.00	7,234.00	7,500.00
Travel Tickets-Local	30000 PCS	10714 UNREDD	71610	500.00	1,810.75	1,810.75	(1,310.75)	4,000.00	5,310.75	4,000.00
Daily Subsistence Allow-Intl	30000 PCS	10714 UNREDD	71615	4,000.00	3,640.00	3,640.00	360.00	32,500.00	32,140.00	32,500.00
Daily Subsistence Allow-Local	30000 PCS	10714 UNREDD	71620	-	945.00	945.00	(945.00)	2,000.00	2,945.00	2,000.00
Svc Co-Natural Resources & Env	30000 PCS	10714 UNREDD	72115	17,300.00	17,339.80	17,339.80	(39.80)	43,300.00	43,339.80	43,300.00
Machinery and Equipment	30000 PCS	10714 UNREDD	72210	1,500.00	1,050.00	1,050.00	450.00	-	(450.00)	-
Land Telephone Charges	30000 PCS	10714 UNREDD	72420	135.00	42.24	42.24	92.76	135.00	42.24	135.00
Mobile Telephone Charges	30000 PCS	10714 UNREDD	72425	1,410.00	1,305.00	1,305.00	105.00	1,410.00	1,305.00	1,410.00
E-mail-Subscription	30000 PCS	10714 UNREDD	72435	855.00	855.00	855.00	-	855.00	855.00	855.00
Stationery & other Office Supp	30000 PCS	10714 UNREDD	72505	2,990.00	1,785.69	1,785.69	1,204.31	1,600.00	395.69	1,600.00
Acquis of Computer Software	30000 PCS	10714 UNREDD	72810	2,000.00	-	-	2,000.00	-	(2,000.00)	-
Custodial & Cleaning Services	30000 PCS	10714 UNREDD	73110	210.00	210.00	210.00	-	300.00	300.00	300.00
Promotional Materials and Dist	30000 PCS	10714 UNREDD	74215	2,200.00	-	-	2,200.00	2,200.00	-	2,200.00
Translation Costs	30000 PCS	10714 UNREDD	74220	1,000.00	88.00	88.00	912.00	1,000.00	88.00	1,000.00
Other Media Costs	30000 PCS	10714 UNREDD	74225	1,800.00	-	-	1,800.00	1,800.00	-	1,800.00
Sundry	30000 PCS	10714 UNREDD	74525	1,700.00	421.50	421.50	1,278.50	1,700.00	421.50	1,700.00
Learning Costs	30000 PCS	10714 UNREDD	75705	5,250.00	-	-	5,250.00	1,000.00	(4,250.00)	1,000.00
Learning - ticket costs	30000 PCS	10714 UNREDD	75706	12,250.00	3,330.00	3,330.00	8,920.00	12,500.00	3,580.00	12,500.00
Learning - subsistence allowan	30000 PCS	10714 UNREDD	75707	23,625.00	20,752.67	20,752.67	2,872.33	23,625.00	20,752.67	23,625.00
Learning - training of counter	30000 PCS	10714 UNREDD	75709	2,775.00	2,544.69	2,544.69	230.31	3,475.00	3,244.69	3,475.00
Sub Total - Activity 1				85,500.00	56,354.34	56,354.34	29,145.66	142,400.00	113,254.34	142,400.00
Activity 2: Development of the National REDD+ Strategy and Implementation Framework.										
Local Consult-Sht Term-Tech	30000 PCS	10714 UNREDD	71305	16,500.00	-	-	16,500.00	13,500.00	(3,000.00)	13,500.00
Travel Tickets-Local	30000 PCS	10714 UNREDD	71610	5,000.00	-	-	5,000.00	600.00	(4,400.00)	600.00
Daily Subsistence Allow-Local	30000 PCS	10714 UNREDD	71620	14,375.00	-	-	14,375.00	1,500.00	(12,875.00)	1,500.00



Activity Description from AWP with Duration	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	3QT - 2013 A	3QT - 2013 B	3QT - 2013 C	3QT - 2013 D = A - C	4QT, 2013 E	4QT, 2013 F	4QT, 2013 G = D + F
Machinery and Equipment	30000	10714	72210	-	1,310.00	1,310.00	(1,310.00)	-	1,310.00	-
Stationery & other Office Supp	30000	10714	72505	2,600.00	-	-	2,600.00	2,000.00	(600.00)	2,000.00
Sundry	30000	10714	74525	2,500.00	324.00	324.00	2,176.00	3,000.00	824.00	3,000.00
Learning Costs	30000	10714	75705	4,200.00	-	-	4,200.00	-	(4,200.00)	-
Learning - ticket costs	30000	10714	75706	7,200.00	-	-	7,200.00	-	(7,200.00)	-
Learning - subsistence allowan	30000	10714	75707	18,900.00	-	-	18,900.00	64,500.00	45,600.00	64,500.00
Learning - training of counter	30000	10714	75709	600.00	-	-	600.00	13,500.00	12,900.00	13,500.00
SubTotal - Activity 2				71,875.00	1,634.00	1,634.00	70,241.00	98,600.00	28,359.00	98,600.00
Activity 3: Improved Capacity to Manage REDD+ at Subnational Levels.										
Travel Tickets-International	04000	10714	71605	244.00	-	-	244.00	-	(244.00)	-
Daily Subsistence Allow-Local	04000	10714	71620	756.00	-	-	756.00	-	(756.00)	-
SubTotal - Activity 3				1,000.00	-	-	1,000.00	-	(1,000.00)	-
Grand - Total				158,375.00	57,988.34	57,988.34	100,386.66	241,000.00	140,613.34	241,000.00
UNDP - TRAC =	04000	00012	0%	1,000.00	-	-	1,000.00	-	(1,000.00)	-
Prog. Cost Sharing =	30000	10714	37%	157,375.00	57,988.34	57,988.34	99,386.66	241,000.00	141,613.34	241,000.00
		TOTAL	37%	158,375.00	57,988.34	57,988.34	100,386.66	241,000.00	140,613.34	241,000.00

H. E. Chea Sam Ang

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditure for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for
- The progress report for the activities stated herein has been submitted.
- The conditions for this payment as set out in the contract/purchase order/travel authorization have been met satisfactorily.

Date Submitted: 11 OCTOBER 2013

Signature: 

Name: H. E. Chea Sam Ang

Title: National Programme Director, UN-REDD

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

FOR ALL AGENCIES
Approved by:
Signature: 
Name: <u>Napoleon Navarro</u>
Title: <u>Deputy Country Director, Programmes</u>
Date: <u>16/10/2013</u>

FOR UNICEF USE ONLY	
Account Charges	Liquidation Information
CAG Ref: CRQ ref., Voucher ref.	CAG Ref: CRQ ref., JV ref.
CRQ CAG GL:	
Training (762010) -	DCT Amount -
Travel (762020) -	
Mtgs & Confs. (762030) -	Less:
Sal. & Sup. Costs (761030) -	Liquidation
Const. - Proj. Prem. (761040) -	Amount -
Other CAG (761010) -	
Total -	Balance -

FOR UNFPA USE ONLY	
New Funding Release	
Activity 1	-
Activity 2	-
Total	-

NEX ADVANCE Control Sheet

for Period: 01 July to 30 September 2013
(4QT 2013)

Project ID & Title			Impl Agent	Accounting Date	Related Voucher	Fund	Donor	Advance			Cleared			
Project	Award	Name						> 4 - 6 Months	> 1 - 3 Months	Total Fund	FACE Report	Close Balance	(%)	Voucher
Sub Total								23,792.64	191,711.13	215,503.77	93,909.37	121,594.40	44%	
78446	61716	UN-REDD	002515 FA	11/06/2013	00063657	30000 PCS	10714 UNRED	43,417.34	-	43,417.34	43,417.34	-	100%	00065405
			002515 FA	14/08/2013	00064583	30000 PCS	10714 UNRED	-	114,957.66	114,957.66	14,571.00	100,386.66	13%	00065406
Sub Total								43,417.34	114,957.66	158,375.00	57,988.34	100,386.66	37%	

Summary Related Documents **Invoice Information** Payments Voucher Attributes Error Summary

Business Unit: KHM10 **Invoice Number:** Clear NEX Advance VCHR#63657
Voucher ID: 00065405 **Invoice Date:** 30/09/2013
Voucher Style: Journal **Action:** Budget Checking
Vendor: 0000006585 **Pay Terms:** 00 Immediate **Basis Dt Type** **Inv Date**
Name: UN-REDD-001 **Comments(0)**
Location: 001 **Accounting Date:** 30/09/2013
Address: 1 Advanced Vendor Search **Currency:** USD
Total: 0.00
Difference: 0.00 **Session Defaults**
Related Voucher: 00063657
Bank Default
Packing Slip:

Invoice Lines Find | View All First 1 of 1 Last

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		FR Expenditure 3QT 2013#1				0.00
			UNRE				


Ship To: KHM10 SpeedChart Use One Asset ID

▼ Distribution Lines Personalize | Find | View 1 | First 1-16 of 16 Last

Account	Oper Unit	PC Bus Unit	Fund	DeptID	Project	Activity	Impl Agent	Donor	Amount	Budget Date
16005	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	-43,417.34	30/09/2013
71605	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	234.00	30/09/2013
71610	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	1,810.75	30/09/2013
71615	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	3,640.00	30/09/2013
71620	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	945.00	30/09/2013
72115	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	17,339.80	30/09/2013
72210	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	1,050.00	30/09/2013
72420	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	42.24	30/09/2013
72425	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	1,305.00	30/09/2013
72435	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	855.00	30/09/2013
72505	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	1,785.69	30/09/2013
73110	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	210.00	30/09/2013
74220	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	88.00	30/09/2013
74525	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	421.50	30/09/2013
75706	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	3,330.00	30/09/2013
75707	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	10,360.36	30/09/2013

Business Unit: KHM10



Summary Related Documents **Invoice Information** Payments Voucher Attributes Error Summary

Business Unit: KHM10 **Invoice Number:** Clear NEX Advance VCHR#64583
Voucher ID: 00065406 **Invoice Date:** 30/09/2013
Voucher Style: Journal **Action:** Budget Checking  [Print Invoice](#)
Vendor: 0000006585 **Pay Terms:** 00 Immediate **Basis Dt Type** **Inv Date**
Name: UN-REDD-001 **Comments(0)**
Location: 001 **Accounting Date:** 30/09/2013
Address: 1 Advanced Vendor Search **Currency:** USD
Total: 0.00 [Calculate](#)
Difference 0.00 **Session Defaults**
Related Voucher: 00064583 **Bank Default**
Packing Slip:

Invoice Lines Find | View All First of 1 Last

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		FR Expenditure 3QT 2013#2 UNRE				0.00

Ship To: KHM10 [SpeedChart](#) Use One Asset ID [Calculate](#)

Distribution Lines Personalize | Find | View 1 |   First -5 of 5 Last

Account	Oper Unit	PC Bus Unit	Fund	DeptID	Project	Activity	Impl Agent	Donor	Amount	Budget Date
16005	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	-14,571.00	30/09/2013
75707	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	10,392.31	30/09/2013
75709	KHM	KHM10	30000	39605	00078446	ACTIVITY1	002515	10714	2,544.69	30/09/2013
72210	KHM	KHM10	30000	39605	00078446	ACTIVITY2	002515	10714	1,310.00	30/09/2013
74525	KHM	KHM10	30000	39605	00078446	ACTIVITY2	002515	10714	324.00	30/09/2013

Business Unit: KHM10 **Balancing**
Voucher ID: 00065406 **Invoice Lines** 0.00
[Print Invoice](#)

(minus) **Total** 0.00 [Calculate](#)

 (equals) **Difference Amount** 0.00



UN-REDD PROGRAMME



CAMBODIA UN-REDD NATIONAL PROGRAMME

UNDP/PCS PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

No.: 031 RTS

Date: 11. October, 2013

To: Mr. Napoleon Navarro,
Deputy Country Director, Programme
UNDP Cambodia
#53, Pasteur Street, Boeng Keng Kang, Phnom Penh, Cambodia

Through: Mr. Chhum Sovanny
Team Leader, a.i., E&E Cluster

**Subject: 00078446 – Cambodia UN-REDD National Programme (UN-REDD)
3rd Quarter Financial Expenditure and Certified of Expenditure
Advance Request for 4th Quarter 2013.**

Dear Mr. Napoleon Navarro,

I am pleased to submit you herewith the 3QT 2013 of Financial Expenditure and Certified Expenditure and advance request for the 4th Quarter 2013 in amount of US\$ 141,613.34 under the Project ID: 00078446 Cambodia UN-REDD National Programme for your review and approval.

Below is summary of computation:

- Fund Carried Forward from 2QT, 2013	= US\$ 43,417.34
- Fund Received on 19 th August 2013	= US\$ 114,957.66
- Actual Expenditure in 3QT 2013	= US\$ 57,988.34
- Actual Closing Balance as of 30 September 2013	= US\$ 100,386.66
- Planned Expenditure in 4 th Quarter 2013	= US\$ 241,000.00
- Total New Advance Request for 3 rd Quarter 2013	= US\$ 140,613.34

In addition, I would like to attach herewith the related documents for your reference as followings:

- 1) 2013 3rd quarter progress report;
- 2) Bank statement and bank reconciliation for September 2013; and
- 3) 2013 4th quarter work and budget plan and its' itemize costs breakdown.

In this regard, I would be highly appreciated if you could approve the noted work plan and advance request, and remit them to the UN-REDD's project bank account in due course.

Please accept, **Napoleon Navarro**, the assurance of our highest consideration. ✓

11 OCT 2013

Chea Sam Ang
Deputy Director General, Forestry Administration
National Programme Director, Cambodia UN-REDD National Programme

Date:	File: <u>00078446</u>	
Unit	Action	Info
RR		
CD		<u>Nap</u>
PROG	<u>Chanthorn</u>	
OPER		
OTHER		



UN-REDD PROGRAMME



CAMBODIA UN-REDD NATIONAL PROGRAMME

UNDP PROJECT ID: 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

តារាងផ្ទៀងផ្ទាត់ថវិកា

Funds Reconciliation

For the Period: 01 July 2013 - 30 September 2013

Fund Available: (Fund Received from UNDP)

Fund Carried Forward from 2QT [01 July, 2013]	43,417.34
Fund Received From UNDP [19 August, 2013]	114,957.66
Actual Expenditure [as of 30 September, 2013]	(57,988.34)

Total Fund Received:

100,386.66

Fund Balance as per General Ledger:

Pety Cash in Hand	218.62
Outstanding Cash Advance (if any)	60,376.90
Fund Balance as per Bank Statement [as of 30 September 2013]	53,185.04
Less: Outstanding Cheques:	(13,393.90)
Cheque No: 462791	(126.00)
Cheque No: 462792	(60.00)
Cheque No: 462800	(93.00)
Cheque No: 091101	(70.00)
Cheque No: 091102	(60.00)
Cheque No: 091111	(508.00)
Cheque No: 091112	(31.50)
Cheque No: 091113	(518.40)
Cheque No: 091114	(12,147.00)
Deposit in transit	220.00

Fund Balance at UN-REDD Programme's Bank Account **39,791.14**

Total Fund Balance: [as of 30 September, 2013]

100,386.66

សរុបថវិកានៅសល់ចុងគ្រួសារ (Fund Balance at UN-REDD Programme)

100,386.66

Prepared by:

for Prog. Support & Fin. Officer
Date: 09 / Oct / 2013

Approved by ✓

National Programme Director
Date:

00000000002504165

USD CANBI - BUSINESS

(USD)

PAGE NO. 01

STATEMENT DATE 01/10/2013

CAMBODIA UN-REDD NATIONAL PROGRAMME
 #53, ST. 51,
 SK BEONG KENG KANG, KH CHAMKAMORN,
 PHNOM PENH
 CAMBODIA

DATE	TRANS. DETAILS	AMOUNT	BALANCE
010913	BALANCE B/F		89777.21
030913	TUOL KOK CHEQUE WDL 00462764	12151.00-	77626.21
040913	KRAMUON SA CHEQUE WDL 00462775	297.13-	77329.08
040913	OLYMPIC MA CHEQUE WDL 00462772	108.06-	77221.02
050913	TUOL KOK CHEQUE WDL 00462773	199.00-	77022.02
100913	INDEPENDEN CHEQUE WDL 00462784	601.73-	76420.29
	PAID TO MEAS SOMONIKA		
100913	INDEPENDEN CHEQUE WDL 00462789	224.82-	76195.47
	PAID TO MEAS SOMONIKA		
100913	INDEPENDEN CHEQUE WDL 00462787	445.00-	75750.47
100913	KRAMUON SA CHEQUE WDL 00462786	204.00-	75546.47
120913	TUOL KOK CHEQUE WDL 00462779	285.00-	75261.47
130913	KRAMUON SA CHEQUE WDL 00462774	91.00-	75170.47
	PAID TO MR TITH CHANDARA		
130913	INDEPENDEN CHEQUE WDL 00462785	62.00-	75108.47
160913	RIVERSIDE CHEQUE WDL 00462777	189.00-	74919.47
	PAY TO MR CHHUN DELUX		
160913	TUOL KOK CHEQUE WDL 00462781	709.50-	74209.97
160913	TUOL KOK CHEQUE WDL 00462782	4350.00-	69859.97
170913	KRAMUON SA CHEQUE WDL 00462765	13641.00-	56218.97
	CASH TO MR PHAN KAMNAP		
170913	KRAMUON SA CHEQUE WDL 00462778	60.00-	56158.97
	PAY TO DUOK SOPHANNARA		
200913	INDEPENDEN CASH DEPOSIT	76.34	56235.31
230913	TUOL KOK CHEQUE WDL 00462790	128.00-	56107.31
230913	TUOL KOK CHEQUE WDL 00462794	310.00-	55797.31
230913	INDEPENDEN CHEQUE WDL 00462796	365.90-	55431.41
	CASH TO NGUON PHEAK KDEY		
270913	OLYMPIC MA CHEQUE WDL 00462795	1000.00-	54431.41
270913	TUOL KOK CHEQUE WDL 00462792	94.20-	54337.21
270913	KRAMUON SA CHEQUE WDL 00462798	65.00-	54272.21
300913	TUOL KOK CHEQUE WDL 00462797	1035.17-	53237.04
300913	KRAMUON SA CHEQUE WDL 00462799	51.00-	53186.04
	PAID TO MR TANG CHENMAO		
300913	INTERNAL ACCT KEEP FEE	1.00-	53185.04
END OF STATEMENT			



UN-REDD
PROGRAMME



CAMBODIA UN-REDD NATIONAL PROGRAMME

UNDP PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

BANK ACCOUNT RECONCILIATION

For the Month of Sept, 2013

Date		Amount	
30-Sep-13	Balance Per Bank Statement	53,185.04	line 1
30-Sep-13	Balance per QuickBooks Bank Account Register	39,791.14	line 2
	Bank balance is higher/lower than QuickBooks Bank Account Register	13,393.90	Line 1 - Line 2

Explanation of Difference:

Cheque no. 462791 not yet cleared by bank	\$	126.00
Cheque no. 462793 not yet cleared by bank	\$	60.00
Cheque no. 462800 not yet cleared by bank	\$	93.00
Cheque no. 091101 not yet cleared by bank	\$	70.00
Cheque no. 091102 not yet cleared by bank	\$	60.00
Cheque no. 091111 not yet cleared by bank	\$	508.00
Cheque no. 091112 not yet cleared by bank	\$	31.50
Cheque no. 091113 not yet cleared by bank	\$	518.40
Cheque no. 091114 not yet cleared by bank	\$	12,147.00
Deposit in transit	\$	(220.00)
Adjusted Balance	\$	13,393.90

Approved by: 

National Programme Director

Date: 11.10.13

Prepared by:



Prog. Support and Fin. Officer

Date: 08/oct/2013



CAMBODIA UN-REDD NATIONAL PROGRAMME

UNDP PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

BANK BOOK

Bank's Name: Cambodia UN-REDD National Programme

Accounts No.: 2504165

For: the Month of Sept, 2013

Date	Ref No.	Description	Check No.	GL Code	Debit	Credit	Balance
1	2	3	4	5	6	7	8
9/1/2013	-	Balance brought from Aug 31, 2013			\$ -	\$ -	\$ 62,979.02
9/2/2013	DV13/09/001	Monthly internet fee as of May, 2013	462779	72435	\$ -	\$ 285.00	\$ 62,694.02
9/2/2013	DV13/09/002	Phone card allowance as of May, 2013	462787	72425	\$ -	\$ 445.00	\$ 62,249.02
9/3/2013	DV13/09/003	Translation documents and interpretation in CG workshop	462781	75709	\$ -	\$ 709.50	\$ 61,539.52
9/4/2013	DV13/09/004	Venue, backdrop, flipchart for CG workshop on 29-30 Aug, 2013.	462782	75707	\$ -	\$ 4,350.00	\$ 57,189.52
9/4/2013	DV13/09/005	Liquidation of cash advance of DSA for participations and miscellaneous cost in CG workshop on 29-30 Aug, 2013	462784	75707	\$ -	\$ 601.73	\$ 56,587.79
9/4/2013	DV13/09/006	Paid Angkor Thom Book Center for stationeries of CG workshop on 29-30 Aug, 2013	462786	75709	\$ -	\$ 204.00	\$ 56,383.79
9/4/2013	DV13/09/007	Petty Cash replenishment as of Sept, 2013	462789	12000	\$ -	\$ 224.82	\$ 56,158.97
9/12/2013	DV13/09/008	Purchase of two toners 78A for hp 1535dnf MPF	462790	72705	\$ -	\$ 128.00	\$ 56,030.97
9/12/2013	DV13/09/009	DSA for Mr. Chhun Delux for trip to Siem Reap 08-10 Sep, 2013	462791	71605	\$ -	\$ 126.00	\$ 55,904.97
9/13/2013	DV13/09/010	Purchase lamp to replace in RTS office	462792	72705	\$ -	\$ 94.20	\$ 55,810.77
9/17/2013	DV13/09/011	Paid Raskmei Kampuchea News for Job announcement position admin assistant and finance assistant	462793	74525	\$ -	\$ 60.00	\$ 55,750.77
9/17/2013	DV13/09/012	Paid Kim Heng Computer for purchase printer HP 1536dnf MPF	462794	72210	\$ -	\$ 310.00	\$ 55,440.77
9/17/2013	DV13/09/013	Paid to ICE for purchase laptop Dell E6220 for Mr. Sokh Heng	462795	72210	\$ -	\$ 1,000.00	\$ 54,440.77
9/17/2013	DV13/09/014	DSA for team trip to visit Siema site on 12-13 Sept, 2013	462796	71620	\$ -	\$ 365.90	\$ 54,074.87
9/18/2013	DV13/09/015	Paid to Sofitel Phnom Penh Phokeethra for venue of 1st Taskforce Meeting on 11 Sept, 2013	462797	75705	\$ -	\$ 1,035.17	\$ 53,039.70
9/19/2013	DV13/09/016	Paid to Angkor Thom Book Center for purchase toner for Sharp MX-232D	462798	72505	\$ -	\$ 65.00	\$ 52,974.70
9/20/2013	JE13/09/002	Liquidation of cash advance to Mr. Lao Sethaphal for IP selection in 4 provinces	-	11000	\$ 76.34	\$ -	\$ 53,051.04
9/23/2013	DV13/09/017	Mailing request letter to VN Forestry Dept	462799	72505	\$ -	\$ 51.00	\$ 53,000.04
9/25/2013	DV13/09/018	DSA Mr. Khun Vathana for trip to Kampot Province to attend workshop with Community Forestry network	462800	71620	\$ -	\$ 93.00	\$ 52,907.04
9/25/2013	DV13/09/019	Paid to Raskmei Kampuchea News for announcement 2 national consultants.	091101	72505	\$ -	\$ 70.00	\$ 52,837.04
9/25/2013	DV13/09/020	Paid Ms. Duok Sophornnara for cleaning services as of Sept, 2013	091102	73110	\$ -	\$ 60.00	\$ 52,777.04
9/27/2013	DV13/09/029	Paid The Cambodia Daily for announcement position Admin and Finance Assistant and 2 national consultants.	091111	74525	\$ -	\$ 508.00	\$ 52,269.04
9/27/2013	DV13/09/030	DSA Mr. Khun Vathana for trip to Kampong Thom Province to attend workshop with Community Forestry Network	091112	71620	\$ -	\$ 31.50	\$ 52,237.54

Date	Ref No.	Description	Check No.	GL Code	Debit	Credit	Balance
1	2	3	4	5	6	7	8
9/30/2013	DV13/09/031	Advance to Mr Heng Hong for 80% of DSA for trip to Bangkok attend workshop on 09-10 Oct, 2013.	091113	13010	\$ -	\$ 518.40	\$ 51,719.14
9/30/2013	DV13/09/032	Advance Mr. Heng Hong for preparation of Community Protected Area Network Meeting in Siem Reap on 24-25 Oct, 2013	091114	13020	\$ -	\$ 12,147.00	\$ 39,572.14
9/30/2013	DV13/09/033	Account keeping fee as of September, 2013	-	72505	\$ -	\$ 1.00	\$ 39,571.14
9/30/2013	RV13/09/002	Refund from Raffles Hotel Le Royal for over payment of CG Workshop	-	11000	\$ 220.00	\$ -	\$ 39,791.14
		Total Received and Disbursed as of September, 2013			\$ 296.34	\$ 23,484.22	\$ 39,791.14
		Total Balance as of 30 September, 2013					
		Balance per bank statement as at 30 Sep, 2013					\$ 53,185.04
		Difference:					\$ (13,393.90)
		Reason for Difference: Outstanding Cheque					
		Cheque no. 462791 amount	\$ 126.00				
		Cheque no. 462793 amount	\$ 60.00				
		Cheque no. 462800 amount	\$ 93.00				
		Cheque no. 091101 amount	\$ 70.00				
		Cheque no. 091102 amount	\$ 60.00				
		Cheque no. 091111 amount	\$ 508.00				
		Cheque no. 091112 amount	\$ 31.50				
		Cheque no. 091113 amount	\$ 518.40				
		Cheque no. 091114 amount	\$ 12,147.00				
		Total Outstanding Cheques (1)	\$ 13,613.90				
		Total Deposit in transit (2)	\$ 220.00				
		Total Deposit in transit (1) - (2)	\$ 13,393.90				

Approved by: ✓



National Director Programme

Date: 11-10-13

Prepared by:



For Prog. Support and Fin. Officer

Date: 08/10/13



UN-REDD PROGRAMME



CAMBODIA UN-REDD NATIONAL PROGRAMME

UNDP PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

PETTY CASH RECONCILIATION

For the Month of Sept, 2013

Date		Amount	
30-Sep-13	Balance Per Cash Count	218.62	line 1
30-Sep-13	Balance per QuickBooks Bank Account Register	218.62	line 2
Petty Cash balance is higher/lower than QuickBooks Bank Account Register		-	Line 1 - Line 2

Explanation of Difference:

Adjusted Balance -

Approved by: 

National Programme Director

Date: 11.10.13

Prepared by:

For Prog. Support & Fin. Officer

Date: 08 Oct 2013



UN-REDD PROGRAMME



CAMBODIA UN-REDD NATIONAL PROGRAMME

UNDP PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

CASH COUNT SHEET

Petty Cash

For the Month of Sept, 2013

Currency	Note	Quantity	Amount
<u>US Dollars</u>	100	0	-
	50	2	100.00
	20	5	100.00
	10	1	10.00
	5	1	5.00
	2	0	-
	1	3	3.00
	Sub-Total (I)		US\$
<u>Khmer Riel</u>	100,000	0	-
	50,000	0	-
	10,000	0	-
	5,000	0	-
	2,000	0	-
	1,000	0	-
	500	5	2,500.00
	100	0	-
	50	0	-
	Sub-Total		Riel
Exchange Rate			
1USD =	4,070		
Sub-Total (II)		US\$	0.62
Grand Total (I) + (II)		US\$	218.62

Approved by: 

National Programme Director

Date: 11.10.13

Prepared by:



For Prog. Support & Fin. Officer

Date: 08/10/2013



CAMBODIA UN-REDD NATIONAL PROGRAMME

UNDP PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

PETTY CASH BOOK

For: the Month of Sept, 2013

Date	Ref No.	Payee	Description	Account Code	Amount Paid in (USD)	Amount Received in (USD)	Balance
1	2	3	4	5	6	7	8
9/1/2013			Balance brought from Aug 31, 2013		-	\$ -	\$ 275.18
9/4/2013	DV2013/09/007	Meas Somonika	Petty Cash Replenishment as of Sept, 2013	11000	\$ -	\$ 224.82	\$ 500.00
9/4/2013	PV2013/09/001	Tang Chenmao	Reimburse purchase diesel for new car	72505	\$ 10.00	\$ -	\$ 490.00
9/4/2013	PV2013/09/002	3A Bakery Shop	Refreshment for Secretariat weekly meeting on 03-Sep-2013	72505	\$ 8.15	\$ -	\$ 481.85
9/4/2013	PV2013/09/003	Eurotech Co., Ltd	Pure drinking water for use in RTS	72505	\$ 5.00	\$ -	\$ 476.85
9/6/2013	PV2013/09/004	Chhay Heng Auto Care	Foot cover, glass cleaning water, and washing new car	72505	\$ 30.19	\$ -	\$ 446.66
9/6/2013	PV2013/09/005	Meas Somonika	Refreshment for FCPF meeting at 3rd Floor, FA Meeting Room on 06-Sept-13	72505	\$ 38.00	\$ -	\$ 408.66
9/13/2013	PV2013/09/006	Kim Heng Computer	300Mbps USB wifi adaptor TL-WN821N (for H.E Chea Sam Ang)	72505	\$ 24.00	\$ -	\$ 384.66
9/16/2013	PV2013/09/007	Chhay Heng Auto Care	Car washing on 16-Sep-2013	72505	\$ 4.17	\$ -	\$ 380.49
9/17/2013	PV2013/09/008	Kroma Co., Ltd	Announcement on website www.bongthom.com for post admin assistant and finance assistant	74525	\$ 38.50	\$ -	\$ 341.99
9/17/2013	PV2013/09/009	Samreth Mara	Service for changing light bulb in RTS Office	72505	\$ 55.00	\$ -	\$ 286.99
9/18/2013	PV2013/09/010	Telecom Cambodia	Repairing deskphone	72505	\$ 5.00	\$ -	\$ 281.99
9/18/2013	PV2013/09/011	Eurotech Co., Ltd	Pure drinking water for use in RTS	72505	\$ 15.50	\$ -	\$ 266.49
9/19/2013	PV2013/09/012	Tang Chenmao	Parking car at airport to pick up Mr. Tim	72505	\$ 0.75	\$ -	\$ 265.74
9/20/2013	PV2013/09/013	Telecom Cambodia	Monthly telephone bill as of August, 2013	72420	\$ 16.19	\$ -	\$ 249.55
9/20/2013	PV2013/09/014	Meas Somonika	Refreshment for meeting with Tim	72505	\$ 9.50	\$ -	\$ 222.05
9/23/2013	PV2013/09/015	Tang Chenmao	Reimburse of faxing request letter for study tour to Taskforce members.	72505	\$ 18.00	\$ -	\$ 231.55
9/27/2013	PV2013/09/015	Tang Chenmao	Car washing on 27 Sept, 2013	72505	\$ 3.43	\$ -	\$ 218.62
Total Amount Received: Beg + In - Out					\$ 281.38	\$ 224.82	\$ 218.62
						Closing Balance:	\$ 218.62

Approved by: 

National Programme Director

Date: 11/10/13

Prepared by: 

Prog. Support and Fin. Officer

Date: 08/10/13



UN-REDD
PROGRAMME



CAMBODIA UN-REDD NATIONAL PROGRAMME

UNDP PROJECT No. 00078446

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia)

ADVANCED REGISTER

For the month of September, 2013

Date	Voucher Number	Payee	Descriptions	Amount Advanced	Deadline for Liquidation	Actual Date of Liquidation	Expenditure Accepted by Finance	Amount Refunded/ Reimbursed	Total Outstanding Advance
8/6/2013	DV13/08/006	Mr. Sokh Heng	Advance for building awareness raising and Support of REDD+ among the Forest Department Communities in Siem Reap Province.	15,529.50	10/31/2013	-	-	-	15,529.50
8/8/2013	DV13/08/008	Mr. Bun Racy	Advance for trip to prepare meeting selection IP Representative in Kg Speu	1,150.00	9/30/2013			-	1,150.00
8/8/2013	DV13/08/009	Mr. Lao Sethaphal	Advance for trip to prepare meeting selection IP Representative in Kg Cham province	1,210.00	9/30/2013	9/20/2013	1,210.00	-	
8/19/2013	DV13/08/012	Mr. Bun Racy	Advance for field trip to re-select IP in last 3 provinces (Koh Kong, Preah Sihanuok, Banteay meanchey \$6,390 - \$1,150 = \$5,240)	5,240.00	9/30/2013			-	5,240.00
8/19/2013	DV13/08/013	Mr. Lao Sethaphal	Advance for field trip to re-select IP in last 3 provinces (Oddarmeanchey, Preah Vihea, Siem Reap \$6,534- \$1,210 = \$5,324)	5,324.00	9/30/2013	9/20/2013	5,247.66	76.34	

Date	Voucher Number	Payee	Descriptions	Amount Advanced	Deadline for Liquidation	Actual Date of Liquidation	Expenditure Accepted by Finance	Amount Refunded/ Reimbursed	Total Outstanding Advance
8/23/2013	DV13/08/015	Mr. Ouk Vibol	Advance to Mr. Ouk Vibol, Fishery Administration for Q3 activities	12,151.00	10/31/2013			-	12,151.00
8/23/2013	DV13/08/016	Mr. Phan Kamnap	Advance to Mr. Phan Kamnap for workshop in Kompot and Kampong Thom Provice	13,641.00	10/31/2013			-	13,641.00
8/26/2013	DV13/08/022	Ms. Meas Somonika	Advance to Ms. Meas Somonika for prepare CG Workshop on 29-30 August 2013	11,865.00	9/10/2013	9/4/2013	12,466.73	(601.73)	
9/30/2013	DV13/09/031	Mr. Heng Hong	Advance 80% DSA for trip to Bangkok, Thailand for attend workshop on 09-10 Oct, 2013 to Mr. Heng Hong.	518.40	9/22/2013				518.40
9/30/2013	DV13/08/032	Mr. Heng Hong	Advance for preparation of Community Protected Area Network Meeting in Siem Reap on 24-25 Oct, 2013 to Mr. Heng Hong.	12,147.00	10/31/2013			-	12,147.00
Total Advances				\$ 78,775.90				Outstanding Advance	\$ 60,376.90

Approved by: ✓



National Director Programme

Date: 11/10/13

Prepared by:



Prog. Support & Finance Officer

Date: 08/10/13



UN-REDD
PROGRAMME



The Third Quarterly Report 2013 Cambodia UN-REDD National Programme

18 October 2013

Project ID & Title: 00061716, Cambodia UN-REDD National Programme
Duration: August 2011- December 2014
Total Budget: US\$ 4,201,350.00

Implementing Partner - Forestry Administration, MAFF
/Responsible Parties: - General Department of Administration for Nature Conservation and Protection, MoE
- Fishery Administration, MAFF

Country Programme Outcomes: - Enable Cambodia to be ready for REDD+ implementation, including development of necessary institutions, policies and capacity.

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I. Executive summary

The Cambodia UN-REDD National Programme is aimed to “support Cambodia to be ready for REDD+ implementation, including development of necessary institutions, policies and capacity”.

This summary is mainly brief reported on achievements and progress within the third quarter of 2013.

The PEB held its fifth meeting 8th August and discussed among other agenda items the result of the mid-term review. A set of revised indicators for the program activities were agreed in order better to capture the qualitative achievements as one of the recommendations made at the by the mid-term review.

The IP representative selection process was finalized in the 15 provinces and the 18 members of the Cambodia REDD+ Consultation Group (CG) were elected during a two-day national “REDD+ Consultation Group Selection Workshop” on 29 and 30 August 2013. There were over 180 participants from throughout Cambodia attending the workshop which also raised awareness about REDD+, the Cambodia REDD+ Programme, the roles and responsibilities of the CG, it also collected baseline data on knowledge about REDD+ from the nine stakeholder groups and the government. This data will be used to measure progress and effectiveness of ensuing awareness raising activities. The first Consultation Group meeting was held at the afternoon of 30 August 2013 in which internal rules for CG were discussed and drafted.

The REDD+ Taskforce held its first formal meeting on 11th September and had fruitful discussions which included the approval of the TORs for the four Technical Teams and requested the Taskforce Secretariat to develop a National REDD+ Communication Strategy.

The group reviewing the existing communication material on REDD+ have completed most of its work.

Community Forestry network meetings were held in Kampot and Kampong Thom provinces in which climate change and REDD+ awareness raising was provided to 114 participants.

II. Implementation progress

PROGRESS TOWARDS PROJECT OUTPUTS

Output Indicators	Baseline (Dec/2012)	Target (December/2013)	Current status (September/2013)
Outcome 1: Effective National Management of the REDD+ Readiness process and stakeholder engagement in accordance with the Roadmap principles,			
1.1 National REDD+ Readiness Coordination Mechanism established	Baseline: - interim Taskforce, - no approved ToR	1.1a - Taskforce officially established. 1.1b - Regular Taskforce monthly meetings (3 meetings per quarter). 1.1c - Training of Taskforce (1 training per year).	1.1a. The MAFF has issued a decision letter to officially establish the Cambodia REDD+ Taskforce on 26/02/2013. 1.1b. The first formal meeting of Taskforce took place on 11/09/2013 in which ToRs Technical Teams were approved. 1.1c Coordinated for study tour to Vietnam but it was cancelled due to other arrangements in Vietnam. A new proposal will be developed.
1.2 Support to National REDD+ Readiness process	Baseline: - Secretariat formed but the staffing is not complete	1.2a - Establishment of Secretariat. 1.2b - Quarterly running costs of Secretariat. 1.2c - Finance and procurement training for secretariat 1.2d - Regular meetings of PEB. 1.2e - Travel for Secretariat and Technical Teams. 1.2f - Training for Secretariat and technical teams.	1.2a The SOP has been approved at the fifth PEB meeting and applied. 1.2b 5 Secretariat weekly meetings took place in Q3. 1.2c One Admin Assistant was recruited. National and international Consultants 4 positions were announced. 1.2d The 5th PEB meeting took place 08/08/2013. 1.2e 10 secretariat staff visited to FiA proposed mangrove target project in Sihanouk in July. 5 secretariat staff visited to FiA proposed flooded forest target project in Kampong Chhnang in August. 3 secretariat staff visited to REDD+ pilot project in Seima in September. Travel arrangement for 5 Cambodia delegations to attend COP 19 was prepared. 1.2f No training provides.
1.3 Stakeholders are engaged in the REDD+ Readiness process	Baseline: - Consultation Plan prepared, - 4 National Consultation Events	1.3a - Identification of Civil Society and IP representatives for bodies. 1.3b - Support to CF and CPA networks. 1.3c - Support to civil society groups to engage on specific technical area.	1.3a The 18 members of the Cambodia REDD+ Consultation Group (CG) were elected during a two-day national "REDD+ Consultation Group Selection Workshop" on 29 and 30 August 2013. There were over 180 participants from throughout Cambodia attending the workshop which also raised awareness about REDD+ and the Cambodia REDD+ Programme. The first Consultation Group meeting was held on 30 August afternoon in which internal rules for CG were discussed and drafted 1.3b CF meetings on REDD+ were organized in two provinces, Kampot and Kampong Thom. 1.3c No progress (The activity plan to do after Technical Teams and consultation groups are formed).
1.4 Stakeholders provided with access to information on REDD+ and the National REDD+ Readiness process	Baseline: - Khmer 101-103 awareness-raising materials available, no website -	1.4a - Establishment and maintenance of website. 1.4b - Development of consultation and participation plan 1.4c	1.4a The Cambodia REDD+ Website was launched in May. The website is being updated regularly. 1.4b No progress (The information and feedback mechanism will developed in CG training held in Nov). 1.4c

		<ul style="list-style-type: none"> - Development of awareness raising materials, tools, and outreach. <p>1.4d</p> <ul style="list-style-type: none"> - Awareness raising events for key groups within government and outside. 	<p>The photo contest and concert is being planned for mid-December 2013. The first and second quarterly newsletters have been drafted and are undergoing revisions before printing.</p> <p>1.4d</p> <p>The contract with RECOFTC on awareness raising has been signed. Inception report for the awareness raising was developed and submitted to secretariat. Awareness raising plan was formed and the first training for CG will held in early November.</p>
Achievements during this quarter			
<p>1.1a Taskforce Established: Has finished in Q1 (26/02/2013).</p> <p>1.1b Regular Taskforce monthly meetings: The first formal meeting of Taskforce took place on 11/09/2013 in which ToRs of the 4 Technical Teams were approved.</p> <p>1.1c Training of Taskforce: Had coordinated for study tour to Vietnam but it was cancelled due to other arrangements in Vietnam. A new proposal will be developed.</p> <p>1.2a Establishment of Secretariat: The SOP has been approved at the fifth PEB meeting and applied.</p> <p>1.2b Establishment of Secretariat: 5 Secretariat weekly meetings were taken place in Q3.</p> <p>1.2c Finance and procurement training for secretariat: One Admin Assistant was recruited. National and international Consultants 4 positions were announced</p> <p>1.2d Regular meetings of PEB: The 5th PEB meeting took place 08/08/2013.</p> <p>1.2e Travel for Secretariat and Technical Teams: 10 secretariat staff visited to FIA proposed mangrove target project in Sihanouk in July. 5 secretariat staff visited to FIA proposed flooded forest target project in Kampong Chhnang in August. 3 secretariat staff visited to REDD+ pilot project in Seima in September. Travel arrangement for 5 Cambodia delegations to attend COP 19 was prepared.</p> <p>1.2f Training for Secretariat and technical teams: No training provides.</p> <p>1.3a Identification of Civil Society and IP representatives for bodies: The 18 members of the Cambodia REDD+ Consultation Group (CG) were elected during a two-day national "REDD+ Consultation Group Selection Workshop" on 29 and 30 August 2013. There were over 180 participants from throughout Cambodia attending the workshop which also raised awareness about REDD+ and the Cambodia REDD+ Programme. The first Consultation Group meeting was held on 30 August afternoon in which internal rules for CG were discussed and drafted</p> <p>1.3b Support to CF and CPA networks: CF meetings on REDD+ were organized in two provinces, Kampot and Kampong Thom.</p> <p>1.3c Support to civil society groups to engage on specific technical areas: No progress (Plan to do after Technical Teams and consultation groups are formed).</p> <p>1.4a Establishment and maintenance of website: The Cambodia REDD+ Website was launched in May. The website is being updated regularly.</p> <p>1.4b Development of consultation and participation plan: No progress (The information and feedback mechanism will developed in CG training held in November).</p> <p>1.4c Development of awareness raising materials, tools, and outreach: The first and second quarterly newsletters have been drafted and are undergoing revisions before printing. The photo contest and concert is being planned for mid-December 2013.</p> <p>1.4d Awareness raising events for key groups within government and outside: The Inception report for the awareness raising was developed and submitted to secretariat. Awareness raising plan was formed by RECOFTC and the first training for CG will held in early November.</p>			
<input type="checkbox"/> delivery exceeds plan	<input checked="" type="checkbox"/> delivery in line with plan	<input type="checkbox"/> delivery below plan	
Outcome 2: Development of the National REDD+ Strategy and Implementation Framework.			
<p>2.1 Development of individual REDD+ strategies and implementation modalities</p>	<p>Baseline:</p> <ul style="list-style-type: none"> - draft REDD+ Strategy in Roadmap - 	<p>2.1a</p> <ul style="list-style-type: none"> - Capacity-building and training to Ministries. <p>2.1b</p> <ul style="list-style-type: none"> - Finalisation of Cambodia R-PP. <p>2.1c</p> <ul style="list-style-type: none"> - Support to the Implementation of the NFP. <p>2.1d</p> <ul style="list-style-type: none"> - Development of National Protected Areas Strategic Management Plan. <p>2.1e</p> <ul style="list-style-type: none"> - Investigation on how the REDD+ can Support management of flooded forests and mangrove 	<p>2.1a</p> <p>Not Applicable (Based on inception report this activity has no fund allocation).</p> <p>2.1b</p> <p>The 4 consultation meetings with FIA, GDANCP and FA were organized to feedback on FCPF project. LPAC meeting was organized with all relevant agencies. The FCPF Document has been finalized and is ready for signature.</p> <p>2.1c</p> <p>Agreement was signed and first advance was released to FA for implementing the project. Inception meeting and workshop were organized in target project. TOR of consultants working for this project was developed and ready to announce.</p> <p>2.1d</p> <p>Agreement was signed with GDANCP and TORs of national and international consultants were developed and ready to announce.</p> <p>2.1e</p> <p>Agreement was signed and first advance was released to implementer (FIA).</p>

		<p>Areas managed by Fisheries Administration under the Strategic Planning Framework on Fisheries.</p> <p>2.1f</p> <ul style="list-style-type: none"> - Support to national strategy Development to address drivers from outside the forest sector. 	<p>2.1f</p> <p>Not Applicable (Based on inception report this activity has no fund allocation).</p>
2.2 Evaluation of co-benefits	<p>Baseline:</p> <ul style="list-style-type: none"> - UNEP-WCMC co-benefits report - 	<p>2.2 a</p> <ul style="list-style-type: none"> - Valuation of the multiple benefits of standing forests under the management strategies (UNEP). <p>2.2b</p> <ul style="list-style-type: none"> - Scoping and evaluation of REDD+ activities in relation to costs and benefits considering, inter alia, carbon density, co-benefits, jurisdiction, opportunity costs, resource management issues (UNEP). <p>2.2c</p> <ul style="list-style-type: none"> - Economic assessment of local benefits and cost of REDD+ implementation (UNEP). <p>2.2d</p> <ul style="list-style-type: none"> - Preparation of communication products and their dissemination (UNEP). 	<p>2.2a</p> <p>Small Scale Funding Agreement (SSFA) between UNEP and CUNP was signed and funds have been transferred to RTS. Concept note for workshop on Valuation of the multiple benefits and ToRs have been developed.</p> <p>2.2b</p> <p>No further progress in Q3.</p> <p>2.2c</p> <p>A draft literature review on local costs and benefits from REDD+ implementation has been produced.</p> <p>2.2d</p> <p>No further progress in Q3.</p>
2.3 REDD+ Funding Mechanisms and Revenue-sharing	<p>Baseline:</p> <ul style="list-style-type: none"> - Existing pilot projects - 	<p>2.3a</p> <ul style="list-style-type: none"> - Establishment of a Finance and Benefit sharing technical team. <p>2.3b</p> <ul style="list-style-type: none"> - Assessment of existing benefit sharing models including initial proposals for benefit sharing approaches. <p>2.3c</p> <ul style="list-style-type: none"> - Consultation on results (participation costs). <p>2.3d</p> <ul style="list-style-type: none"> - Development of preferred options - with relevance to NFP and Protected Area planning. <p>2.3e</p> <ul style="list-style-type: none"> - Assessment of existing funding mechanisms within Cambodia and potential for use within the framework for REDD+. <p>2.3f</p> <ul style="list-style-type: none"> - Development of framework for implementation of fund mechanisms. 	<p>2.3a</p> <p>The ToR for the Technical Team has been approved by the Taskforce.</p> <p>2.3b</p> <p>Concept note and ToR for an assessment of existing benefit sharing models used in Cambodia and other parts of the world relevant for REDD+ in Cambodia has been drafted. Announcement for consultants has taken place.</p> <p>2.3c</p> <p>Concept note and ToR have been drafted and planned for implement in 4Q of 2013 and 1Q of 2014.</p> <p>2.3d</p> <p>Concept note and ToR have been drafted and planned for implement in first semester of 2014.</p> <p>2.3e</p> <p>Concept note and ToR have been drafted and planned for implement in 4Q 2013.</p> <p>2.3f</p> <p>Planned for implement next year.</p>
2.5 Policy and legal development for the National REDD+ implementation framework	<p>Baseline:</p> <ul style="list-style-type: none"> - Only REDD regulation is Circular #699 	<p>2.5a</p> <ul style="list-style-type: none"> - Assessment of options for linking subnational and national implementation (legal aspects) and conflict management and resolution mechanisms. <p>2.5b</p> <ul style="list-style-type: none"> - National REDD + Registry options assessment and considerations of an independent review. 	<p>2.5a</p> <p>The activity was dropped out.</p> <p>2.5b</p> <p>The activity was dropped out.</p>
2.6 Safeguards and monitoring of multiple-benefits	<p>Baseline:</p> <ul style="list-style-type: none"> - No national REDD+ safeguards; Technical Team not established; Monitoring systems in place in some forested landscapes 	<p>2.6a</p> <ul style="list-style-type: none"> - Establishment of a Safeguards & Consultation Technical Team. <p>2.6b</p> <ul style="list-style-type: none"> - Initial assessment of REDD+ safeguards at project and National level compared with 	<p>2.6a</p> <p>The ToR for the Technical Team has been approved by the Taskforce.</p> <p>2.6b</p> <p>Concept note and ToR have been drafted and planned for implement in Q4 after it was approved.</p>

		<p>existing frameworks for socio-economic and environmental safeguards and monitoring in Cambodia.</p> <p>2.6c</p> <ul style="list-style-type: none"> - Development of proposed approach to safeguards <p>2.6d</p> <ul style="list-style-type: none"> - Capacity building of key institutions to support initial safeguard development 	<p>2.6c</p> <p>Concept note and ToR have been drafted and planned for implement in Q4 after it was approved.</p> <p>2.6d</p> <p>Planned for implement next year.</p>
Achievements during this quarter			
<p>2.1a Capacity-building and training to Ministries: Not Applicable (Based on inception report this activity has no fund allocation).</p> <p>2.1b Finalisation of Cambodia R-PP: The 4 consultation meetings with FIA, GDANCP and FA were organized to feedback on FCPF project. LPAC meeting was organized with all relevant agencies. The FCPF Document has been finalized and is ready for signature.</p> <p>2.1c Support to the Implementation of the NFP: Agreement was signed and first advance was released to FA for implementing the project. Inception meeting and workshop were organized in target project. TOR of consultants working for this project was developed and ready to announce.</p> <p>2.1d Development of National Protected Areas Strategic Management Plan: Agreement was signed with GDANCP and TORs of national and international consultants were developed and ready to announce.</p> <p>2.1e Investigation on how the REDD+ can Support management of flooded forests and mangrove Areas managed by Fisheries Administration under the Strategic Planning Framework on Fisheries: Agreement was signed and first advance was released to implementer (FIA).</p> <p>2.1f Support to national strategy Development to address drivers from outside the forest sector: Not Applicable (Based on inception report this activity has no fund allocation).</p> <p>2.2a Valuation of the multiple benefits of standing forests under the management strategies (UNEP): Small Scale Funding Agreement (SSFA) between UNEP and CUNP was signed and funds have been transferred to RTS. Concept note for workshop on Valuation of the multiple benefits and TORs have been developed.</p> <p>2.2b Scoping and evaluation of REDD+ activities in relation to costs and benefits considering, inter alia, carbon density, co-benefits, jurisdiction, opportunity costs, resource management issues (UNEP): No further progress in Q3.</p> <p>2.2c Economic assessment of local benefits and cost of REDD+ implementation (UNEP): A draft literature review on local costs and benefits from REDD+ implementation has been produced.</p> <p>2.2d Preparation of communication products and their dissemination (UNEP): No further progress in Q3.</p> <p>2.3a Establishment of a Finance and Benefit sharing technical team: The ToR for the Technical Team has been approved by the Taskforce.</p> <p>2.3b Assessment of existing benefit sharing models including initial proposals for benefit sharing approaches: Concept note and ToR for an assessment of existing benefit sharing models used in Cambodia and other parts of the world relevant for REDD+ in Cambodia has been drafted. Announcement for consultants has taken place.</p> <p>2.3c Consultation on results (participation costs): Concept note and ToR have been drafted and planned for implement in 4Q of 2013 and 1Q of 2014.</p> <p>2.3d Development of preferred options - with relevance to NFP and Protected Area planning: Concept note and ToR have been drafted and planned for implement in first semester of 2014.</p> <p>2.3e Assessment of existing funding mechanisms within Cambodia and potential for use within the framework for REDD+: Concept note and ToR have been drafted and planned for implement in 4Q 2013.</p> <p>2.3f Development of framework for implementation of fund mechanisms: Planned for implement next year.</p> <p>2.5a Assessment of options for linking subnational and national implementation (legal aspects) and conflict management and resolution mechanisms: The activity was dropped out.</p> <p>2.5b National REDD + Registry options assessment and considerations of an independent review: The activity was dropped out.</p> <p>2.6a Establishment of a Safeguards & Consultation Technical Team: The ToR for the Technical Team has been approved by the Taskforce.</p> <p>2.6b Initial assessment of REDD+ safeguards at project and National level compared with existing frameworks for socio-economic and environmental safeguards and monitoring in Cambodia: Concept note and ToR have been drafted and planned for implement in Q4 after it was approved.</p> <p>2.6c Development of proposed approach to safeguards: Concept note and ToR have been drafted and planned for implement in Q4 after it was approved.</p> <p>2.6d Capacity building of key institutions to support initial safeguard development: Planned for implement next year.</p>			
<input type="checkbox"/> delivery exceeds plan	<input checked="" type="checkbox"/> delivery in line with plan	<input type="checkbox"/> delivery below plan	
Outcome 3: Improved capacity to manage REDD+ at sub-national levels.			
<p>3.1 Development of Sub-national approaches to REDD+</p>	<p>Baseline:</p> <ul style="list-style-type: none"> - Technical Team not established. No proposals for subnational approaches. Some REDD+ project activities. 	<p>3.1a</p> <ul style="list-style-type: none"> - Establishment of Pilot Projects and Subnational Approach Technical Team <p>3.1b</p> <ul style="list-style-type: none"> - Development of proposals for 	<p>3.1a</p> <p>The ToR for the Technical Team has been approved by the Taskforce.</p> <p>3.1b</p> <p>No progress.</p>

3.2 Pilot project activities	Baseline: - no sales of carbon credits	subnational approach to REDD+ 3.2a - Support to development of subnational pilot (small grant)	3.2a Not applicable (no information).
Achievements during this quarter			
3.1a Establishment of Pilot Projects and Subnational Approach Technical Team: The ToR for the Technical Team has been approved by the Taskforce.			
3.1b Development of proposals for subnational approach to REDD+: No progress			
3.2a Support to development of subnational pilot: Not applicable (no information).			
<input type="checkbox"/> delivery exceeds plan	<input checked="" type="checkbox"/> delivery in line with plan	<input type="checkbox"/> delivery below plan	

PROGRESS TOWARDS COUNTRY PROGRAMME (CPAP) OUTPUT

Output Indicators	Baseline (Dec/2012)	Target (December/2013)	Current status (September/2013)
Output 2.2: National Readiness for REDD+ supported to enable government and communities to access financial incentives for reducing deforestation and forest degradation			
Indicator 1: National REDD+ Strategy and Implementation Framework.	Baseline: - No REDD+ governance bodies and strategy.	- Key governance bodies to develop the National REDD+ strategy established (REDD+ Taskforce, REDD+ Consultation Group, REDD+ Technical Teams).	- Taskforce has been officially established. - Consultation group has been established. - TORs of four technical teams have been approved.
	Baseline: - No REDD+ Sectoral policies.	- Sectoral policies and regulations contributing to the sustainable management of forests and the future REDD+ National strategy implemented.	- Grievance mechanism study has been conducted and report has been produced. - Concept notes and ToR for a number of key elements of the future REDD+ National Strategy has been drafted.
Indicator 2: - Number of sites that successfully generate carbon credit.	Baseline: - 2 Pilot project sites.	- At least one REDD+ pilot project generated verified-carbon credits in the voluntary market.	- Seima project document is being validated. - OddarMeanchey REDD+ project has generated verified carbon credits.

PROGRESS TOWARDS COUNTRY PROGRAMME (CPAP) OUTCOME

Outcome Indicators	Baseline (Dec/2013)	Target (December/2013)	Current status (September/2013)
Outcome 2: By 2015, National and local authorities, communities and private sector are better able to sustainably manage ecosystems goods and services and respond to climate change.			
Indicator 1: - Number of communities that acquired land use rights for managing forest resources	Baseline: - No community	- Output 2.2: National readiness for REDD+ supported to enable government and communities to access financial incentives for reducing deforestation and forest degradation.)	- 3 REDD+ project sites being piloted in community forestry and community protected areas sites.

Capacity Development

The establishment of the Consultation Group with representatives selected at a national workshop in August 2013 will help raise the level of awareness and provide capacity for de different stakeholder groups.

Gender

NA

Lessons learned

The mid-term review provided a good opportunity to go through the different administrative and decision making processes and discuss the recommendations made within the REDD+ Taskforce Secretariat, the UN agencies and government agencies.

III. Project implementation challenges

a. Updated project risks and actions

Project Risk 1: Decision process: the joint responsibility and decision of implementing agencies on activities make progress slow.

Action Taken: Mid-term review highlighted the slow progress and came up with a number of recommendations to improve the progress. The SOP was finally approved at the PEB meeting in August 2013.

Project Risk 2: Function of key coordination body: The Cambodia REDD+ Taskforce and the Consultation Group have now been established and had their first meetings. ToR for Technical Team has been approved by the Taskforce and the Consultation Group has selected representatives for the four teams but the representatives from the government side are still not been appointed.

Action Taken: The Secretariat is working to implement the decisions taken at the first REDD+ Taskforce meeting.

Project Risk 3: Procurement of Consultants: If procurement of consultant is slow then the keys activities and output will be delayed.

Action Taken: Try to recruit consultant early, through UNDP's procurement.

b. Updated project issues and actions

Project Issue 1: Transport for meetings and field work such as quality assurance has been difficult.

Action Taken: The Secretariat has procured a car and hired a driver to provide transport.

Project Issue 2: Government staff has limited time to participate in activities such as capacity building and other activities.

Action Taken: The nomination of staff to the Technical Team will hopefully ensure that key people will have sufficient time to secure the government ownership.

Project Issue 3: An English newspapers have written about the slow sale of CO2 credits from one of the pilot projects and mix it up with the United Nations.

Action Taken : No action yet, but will do if this continue.

IV. Financial status and utilization

Table 1: Contribution Overview [Project started: 01 May 2011 – Project end: 31 Dec 2014]

Donor Name	Contributions		Actual Expense	Balance
	Committed	Received		
UNDP (04000 - TRAC)	500,000.00	346,000.00	345,999.60	154,000.40
Programme Cost Sharing (30000 - PCS)	1,551,500.00	1,135,123.39	811,778.67	739,721.33
Total	2,051,500.00	1,481,123.39	1,157,778.27	893,721.73

Table 2: 3rd Quarter 2013 Cumulative Expenditure by Activities [01 July 2013 – 30 September 2013]

Activities - Description	Budget [3QT, 2013]	3 rd Quarter Expenditure Cumulative 2013			Balance	Delivery (%)
		Govt/REDD (Disbursed)	UNDP (Disbursed)	Total		
Activity 1: Effective National Management of the REDD+ Readiness Process and Stakeholder Engagement in Accordance with the Roadmap Principles.	191,690.00	56,354.34	101,857.06	158,211.40	33,478.60	83%
Activity 2: Development of the National REDD+ Strategy and Implementation Framework.	138,780.00	1,634.00	210.68	1,844.68	136,935.32	1%
Activity 3: Improved Capacity to Manage REDD+ at Subnational Levels.	51,000.00	-	71,146.21	71,146.21	(20,146.21)	140%
Total	381,470.00	57,988.34	173,213.95	231,202.29	150,267.71	61%
Remarks: TRAC =	51,000.00	-	70,999.60	70,999.60	(19,999.60)	139%
Programme CS =	330,470.00	57,988.34	102,214.35	160,202.69	170,267.31	48%
TOTAL =	381,470.00	57,988.34	173,213.95	231,202.29	150,267.71	61%

Table 3: Cumulative Expenditure by Activities [01 January – 30 September 2013]

Activities - Description	Total Budget [2013]	2013 Cumulative Annual Expenditure			Balance	Delivery (%)
		Govt/REDD (Disbursed)	UNDP (Disbursed)	Total		
Activity 1: Effective National Management of the REDD+ Readiness Process and Stakeholder Engagement in Accordance with the Roadmap Principles.	595,329.81	111,370.49	295,860.28	407,230.77	188,099.04	68%
Activity 2: Development of the National REDD+ Strategy and Implementation Framework.	165,850.00	1,634.00	28,223.28	29,857.28	135,992.72	18%
Activity 3: Improved Capacity to Manage REDD+ at Subnational Levels.	71,000.00	-	71,746.64	71,746.64	(746.64)	101%
Total	832,179.81	113,004.49	395,830.20	508,834.69	323,345.12	61%
Remarks: TRAC =	71,000.00	-	70,999.60	70,999.60	0.40	100%
Programme CS =	761,179.81	113,004.49	324,830.60	437,835.09	323,344.72	58%
TOTAL =	832,179.81	113,004.49	395,830.20	508,834.69	323,345.12	61%

Table 4: Cumulative Expenditure for UN-REDD Fund [Project started: 01 May 2011 - Project end: 31 Dec 2014]

Activities - Description	Total Budget [2011-2014]	2011-2014 Cumulative Expenditure			Balance	Delivery (%)
		Govt/REDD (Disbursed)	UNDP (Disbursed)	Total		
Activity 1: Effective National Management of the REDD+ Readiness Process and Stakeholder Engagement in Accordance with the Roadmap Principles.	1,127,187.77	230,957.55	390,499.11	621,456.66	505,731.11	55%
Activity 2: Development of the National REDD+ Strategy and Implementation Framework.	379,645.67	9,082.00	135,826.41	144,908.41	234,737.26	38%
Activity 3: Improved Capacity to Manage REDD+ at Subnational Levels.	544,666.56	-	391,413.20	391,413.20	153,253.36	72%
Total	2,051,500.00	240,039.55	917,738.72	1,157,778.27	893,721.73	56%
Remarks: TRAC =	500,000.00	-	345,999.60	345,999.60	154,000.40	69%
Programme CS =	1,551,500.00	240,039.55	571,739.12	811,778.67	739,721.33	52%
TOTAL =	2,051,500.00	240,039.55	917,738.72	1,157,778.27	893,721.73	56%



Quarter 4 2013 Work/Budget Plan

Expected Output	Key Activities	Resp. Partner	Planned Budget				Timeframe			QT4, 2013 Budget Plan (in US. Dollars)			Remarks*
			Fund	Donor	Account	Budget Description	1	2	3	IP	UNDP	Total	
Activity 1. Effective National Management of the REDD+ Readiness Process and Stakeholder Engagement in Accordance with the Roadmap Principles.	001981 UNDP	30000 PCS	10714 UNREDD	61300	Salary & Post Adj Cst-IP Staff	X	X	X	-	30,000.00	30,000.00	[1] CTA Remuneration 9,000 x 3 month = \$ 27,000 [2] Other related cost lump sum 1,000 x 3 = \$ 3,000	
	002515 FA	30000 PCS	10714 UNREDD	71200	International Consultants	X	X	X	-	12,000.00	12,000.00	[1] CTA Remuneration 9,000 x 3 month = \$ 27,000 [2] Other related cost lump sum 1,000 x 3 = \$ 3,000	
	002515 FA	30000 PCS	10714 UNREDD	71400	Contractual Services - Individuals	X	X	X	1,500.00	-	1,500.00	[1] Individual Contract: Admin Assist. 1 x 500\$ x 3month = \$1,500	
	001981 UNDP	30000 PCS	10714 UNREDD	71400	Contractual Services - Individuals	X	X	X	-	25,000.00	25,000.00	[1] UNDP SC Holder's Remuneration 8,300 x 3month = \$24,900 (including driver. [2] Other related cost=\$100	
	002515 FA	30000 PCS	10714 UNREDD	71600	Travel and Meeting	X	X	X	46,000.00	-	46,000.00	[1] Int. DSA for Secretariat and Tech. Team 5ppl x1times @ \$4,500 = \$22,500 [2] Int travel for Secretariat and Tech. Team 1timex5ppl @ \$1,200 = \$6,000 [3] Local DSA Secretariat and Tech. Team 10times @ \$500=\$5,000 [4] Local travel for Secretariat and Tech. Team 10timex5ppl@\$250=\$2,500 [5] Miscellaneous expense 10times x 1000= \$10,000	
	001981 UNDP	30000 PCS	10714 UNREDD	71600	Travel and Meeting	X	x	x	-	1,000.00	1,000.00	[1] DSA local for UNDP SC holder 2times x 3ppl @ 100 = \$600 [2] Travel local for UNDP SC holder 2times @ \$100 = \$200 [3] Miscellaneous expnese = \$ 200	
	002515 FA	30000 PCS	10714 UNREDD	72100	Contractual Services-Companies	X	X	X	43,300.00	-	43,300.00	[1] Maintenance of website 3times @ \$100 = \$300 [2] Contracts with service provider of Awareness Raising 2nd payment amount \$20,000 [3] Contract supplier for printing awareness raising material amount \$23,000.	
	002515 FA	30000 PCS	10714 UNREDD	72400	Communic & Audio Visual Equip	X	X	X	2,400.00	-	2,400.00	[1] Landline (45 x 3months = \$135) [2] Mobile (470 x 3months = \$1,410) [3] Internet (\$285 x 3months = \$855)	
	002515 FA	30000 PCS	10714 UNREDD	72500	Supplies	X	X	X	1,600.00	-	1,600.00	[1] Admin and office running costs of secretariat = \$ 1,600	
	002515 FA	30000 PCS	10714 UNREDD	72800	Information Technology Equipmt	X	X	X	-	3,000.00	3,000.00	[1] Purchase of accounting software (\$3,000 x 1/5user = \$3,000)	
	002515 FA	30000 PCS	10714 UNREDD	73100	Rental & Maintenance-Premises	X	X	X	300.00	-	300.00	[1] Cleaning the secretariat office: 1ppl x \$ 70 x 3 months = \$ 210 [2] Other cost amount \$ 70	
	002515 FA	30000 PCS	10714 UNREDD	74200	Audio Visual&Print Prod Costs	X	X	X	5,000.00	-	5,000.00	[1] Visibility printing (Calendar, banner, dairy, poster) = \$2,200 [2] Translation cost lump sum = \$1,000 [3] Outreach/photo contest 1times @ \$ 1,800 = \$ 1,800 with co-fund from other sources	
	002515 FA	30000 PCS	10714 UNREDD	74500	Miscellaneous Expenses				1,700.00	-	1,700.00	[1] Miscellaneous expense for secretariat amount = \$700 [2] Miscellaneous expense for engagement of technical team amount = \$1,000	
001981 UNDP	30000 PCS	10714 UNREDD	75100	Facilities & Administration	X	x	x	-	14,938.00	14,938.00	GMS (3 months x \$4,979) = \$14,938		

Expected Output	Key Activities	Resp. Partner	Planned Budget				Timeframe	QT4, 2013 Budget Plan (in US. Dollars)			Remarks*			
			Fund	Donor	Account	Budget Description		1	2	3		IP	UNDP	Total
CPAP Output: National Readiness for REDD+ is supported to enable government and communities to access financial incentives for reducing deforestation and forest degradation.		002515 FA	30000 PCS	10714 UNREDD	75700	Training, Workshops and Conference	X	X	X	40,600.00	-	40,600.00	[1] Venue = 10 times x \$350 = \$ 3,500 [2] DSA for participants 10times x \$31.50 x 3days x 25pp = \$23,625 [3] Local travel 10times x \$25 x 2ways x 25pp = \$12,500 [4] Miscellaneous expense: 10times x \$97.50 = \$ 975	
	Total - Activity 1									142,400.00	85,938.00	228,338.00		
			001981 UNDP	04000 TRAC	00012 UNDP	72100	Contractual Services-Companies	X	X	X	-	-	-	
			001981 UNDP	04000 TRAC	00012 UNDP	74500	Miscellaneous Expenses	X	X	X	-	-	-	
	Sub - Total TRAC									-	-	-		
			001981 UNDP	30000 PCS	10714 UNREDD	71200	International Consultants	X	X	X	-	30,500.00	30,500.00	[1] International Consultant for assessment of existing benefit sharing amount = \$ 18,000 [2] International Consultant for Development of National Protected Areas Strategic management plan amount = \$ 12,000 [3] Other related cost amount \$500
			002515 FA	30000 PCS	10714 UNREDD	71300	Local Consultants	X	X	X	13,500.00	-	13,500.00	[1] National Cont. to support for assessment of existing benefit sharing amount = \$ 6,000.00 [2] National Cont. to support for assessment of existing funding mechanisms amount = \$ 4,000.00 [3] National Cont. Initial assessment of REDD+ safeguards at project and National level compared with existing framework = 3,500.00
			001981 UNDP	30000 PCS	10714 UNREDD	71400	Contractual Services - Individuals	X	X	X	-	-	-	
			002515 FA	30000 PCS	10714 UNREDD	71600	Travel and Meeting	X	X	X	2,100.00	-	2,100.00	[1] DSA for participants 5times x \$31.50 x 2days x 4pp = \$1,260.00 [2] Travel for participants 5times x \$15 x 2ways x 4ppl = \$ 600.00 [3] Miscellaneous expense: 5times x \$ 48 = \$240.00
			002515 FA	30000 PCS	10714 UNREDD	72500	Supplies	X	X	X	2,000.00	-	2,000.00	[1] Stationery and other supplies for support to the workshop lump sum amount \$ 2,000
			002515 FA	30000 PCS	10714 UNREDD	74500	Miscellaneous Expenses	X	X	X	3,000.00	-	3,000.00	[1] Other miscellaneous expense to support for prepar workshop and training lump sum amount of \$ 3,000.00
			001981 UNDP	30000 PCS	10714 UNREDD	75100	Facilities & Administration	X	X	X	-	9,037.00	9,037.00	GMS (3 months x \$3,012) = \$9,037
			002515 FA	30000 PCS	10714 UNREDD	75700	Training, Workshops and Conference	X	X	X	78,000.00	-	78,000.00	[1] Venue = 15times x \$1300 = \$ 19,500 [2] DSA for participants 15times x \$31.50 x 3days x 30pp = \$42,525 [3] Local travel 15times x \$15 x 2ways x 30pp = \$13,500 [4] Miscellaneous expense: 15times x \$165 = \$2,475
			001981 UNDP	30000 PCS	10714 UNREDD	75700	Training, Workshops and Conference	X	X	X	-	-	-	
	Sub - Total UN-REDD									98,600.00	39,537.00	138,137.00		
Total - Activity 2									98,600.00	39,537.00	138,137.00			
		002515 FA	04000 TRAC	00012 UNDP	71600	Travel and Meeting	X	X	X	-	1,000.00	1,000.00	[1] DSA lump sum amount for site visit: 2time x 2days x 4ppl = \$ 750 [2] Travel of team for site visit: 2times x \$125 = \$ 250	
		001981 UNDP	04000 TRAC	00012 UNDP	72100	Contractual Services-Companies	X	X	X	-	-	-		
Sub - Total TRAC									-	1,000.00	1,000.00			
		001981 UNDP	30000 PCS	10714 UNREDD	71200	International Consultants	X	X	X	-	-	-		
		001981 UNDP	30000 PCS	10714 UNREDD	71300	Local Consultants	X	X	X	-	-	-		

Expected Output	Key Activities	Resp. Partner	Planned Budget				Timeframe	QT4, 2013 Budget Plan (in US. Dollars)			Remarks*			
			Fund	Donor	Account	Budget Description		1	2	3		IP	UNDP	Total
	Manage REDD+ at Subnational Levels.	001981 UNDP	30000 PCS	10714 UNREDD	71300	Local Consultants	X	X	X	-	-	-		
		001981 UNDP	30000 PCS	10714 UNREDD	71400	Contractual Services - Individuals	X	X	X	-	-	-		
		002515 FA	30000 PCS	10714 UNREDD	71600	Travel and Meeting	X	X	X	-	-	-		
		Sub - Total UN-REDD									-	-	-	
		Total - Activity 3									-	1,000.00	1,000.00	
Grand Total									241,000.00	126,475.00	367,475.00			

Prepared by:



Pos Prog. Support and Finance Officer

Date: 09.10.2013

Agreed by: ✓



Chea Sam Ang
National Project Director

Date: 11.10.13

Costs Break Down by Account Codes	Account	Description	%	Budget Plan (in US. Dollars)		
				IP	UNDP	Total
61300	Salary & Post Adj Cst-IP Staff		8%	-	30,000.00	30,000.00
71200	International Consultants		12%	-	42,500.00	42,500.00
71300	Local Consultants		4%	13,500.00	-	13,500.00
71400	Contractual Services - Individuals		7%	1,500.00	25,000.00	26,500.00
71600	Travel and Meeting		14%	48,100.00	2,000.00	50,100.00
72100	Contractual Services-Companies		12%	43,300.00	-	43,300.00
72200	Equipment and Furniture		0%	-	-	-
72200	Equipment and Furniture		0%	-	-	-
72400	Communic & Audio Visual Equip		1%	2,400.00	-	2,400.00
72500	Supplies		1%	3,600.00	-	3,600.00
72800	Information Technology Equipmt		1%	-	3,000.00	3,000.00
73100	Rental & Maintenance-Premises		0%	300.00	-	300.00
73200	Premises Alternations		0%	-	-	-
73410	Maint, Oper of Transport Equip		0%	-	-	-
74100	Professional Services		0%	-	-	-
73200	Premises Alternations		0%	-	-	-
74100	Professional Services		0%	-	-	-
74200	Audio Visual&Print Prod Costs		1%	5,000.00	-	5,000.00
74500	Miscellaneous Expenses		1%	4,700.00	-	4,700.00
75100	Facilities & Administration		1%	-	23,975.00	23,975.00
75700	Training, Workshops and Conference		32%	118,600.00	-	118,600.00
Total			95%	241,000.00	126,475.00	367,475.00
Funded By	Account	Description	%	IP	UNDP	Total
04000	UNDP (TRAC)		0%	-	1,000.00	1,000.00
30000	Programme Cost Sharing (PCS)		100%	241,000.00	125,475.00	366,475.00
Total			100%	241,000.00	126,475.00	367,475.00