

**FUNDING AUTHORIZATION AND CERTIFICATE OF EXPENDITURES
(FACE CHECK LIST)**

Award ID : 00060049
Project ID : 00075402 (SFM)
Project Title : **Strengthening Sustainable Forest Management and Bio-Energy Markets to Promote Environmental Sustainability and to Reduce Greenhouse Gas Emissions in Cambodia**
For a Period : **01 October – 31 December 2013 (4th Quarter)**

	Signature	Date
1. Receipt of duly signed FACE and supporting documents : submitted from IP to UNDP CO	<u>S. Han Sen</u>	<u>2014/01/14</u>
	YES	NO
• Completed FACE with duly signature	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Quarterly progress report	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Quarterly work plan with itemized cost estimates	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Bank reconciliation with signature and date (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Bank statement (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Cash count sheet with signature and date (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. FACE checked/agreed by Programme Analyst	<u>[Signature]</u>	<u>2014/01/14</u>
3. FACE data entered in ATLAS by Programme Associate	<u>S. Han Sen</u>	<u>2014/01/14</u>
4. Delivery rate of cash advance clearance (_94%_)	<u>S. Han Sen</u>	<u>2014/01/14</u>
5. FACE verified by MSU/Finance Unit	<u>[Signature]</u>	<u>21/01/14</u>
6. FACE signed by DCD-P	<u>[Signature]</u>	<u>2014.01.21</u>
7. APJV in Atlas approved by authorized persons	<u>S. Han Sen</u>	<u>21/01/2014</u>
8. Programme Associate ensures status of APJV in Atlas is "Valid" and "Posted"	<u>S. Han Sen</u>	<u>21/01/2014</u>
9. A copy of signed FACE and supporting documents received by MSU/Finance Unit	<u>[Signature]</u>	<u>21/01/2014</u>
10. A copy of signed FACE and supporting documents sent to the IP.	<u>S. Han Sen</u>	<u>21/01/2014</u>



*Empowered lives.
Resilient nations.*

00075402

Date: 21 January, 2014

Excellency

Subject: 00075402 - Strengthening Sustainable Forest Management (SFM)
**4th Quarter 2013 Financial Report Expenditures and
1st Quarter 2014 FACE Request**

We acknowledge receipt of your letter dated 09 January 2014 regarding 4th quarter 2013 actual expenditure and advance (FACE) request to cover planned expenditure in 1st quarter 2014, under Project ID: 00075402 - Strengthening Sustainable Forest Management (SFM).

We have verified that the FACE submitted and 1st quarter 2014 work plan have been prepared in accordance quarterly work plan and its itemize costs breakdown. Please find attached, for the FA's record, the countersigned copy of the report.

In addition, we also like to confirm our concurrence to release the advance payment for 1st quarter 2014 as well. The amount **US\$224,723.20** will be remitted through the electronic fund transfer (EFT) to SFM Project's Bank Account at ANZ Royal, Account Number: 2307600 shortly.

Please accept, Excellency, the assurance of our highest consideration.

A handwritten signature in blue ink, which appears to read 'Napoleon Navarro', is positioned above the typed name.

Napoleon Navarro
Deputy Country Director,
Programmes

H.E Chea Sam Ang
Deputy Director General, Forestry Administration
National Project Director, SFM Project

cc: - Mr. Khorn Saret, National Project Manager, SFM

A small, stylized handwritten mark or signature in blue ink is located in the bottom right corner of the page.

Funding Authorization and Certificate of Expenditures

UN Agency: UNDP

Date: 9-Jan-2014

Country : Kingdom of Cambodia
 Programme Code & Title : 00060049 - Strengthening Sustainable Forest Management
 Project Code & Title : 00075402 - Strengthening Sustainable Forest Management
 Implementing Institution : Forestry Administration
 Responsible Officer : **H.E Chea Sam Ang**
 Currency : US Dollars

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

REPORTING

REQUESTS / AUTHORIZATIONS

Activity Description from AWP with Duration	Coding/Chart of Accounts		
	Fund	Donor	Account
Activity 1: National capacities and tools exist to facilitate the widespread implementation of sustainable community-based forest management and technologies that reduce demand for fuel wood.			
Svc Co-Natural Resources & Env.	04000	00012	72115
Learning_Ticket cost	62000	10003	75706
Learning_subistence allowan	62000	10003	75707
Learning-Training of Counter	62000	10003	75709
Sub Total - Activity 1			
Activity 2: Community-based sustainable forest management is being implemented effectively within a context of cantonment, province, district and commune level planning delivering concrete benefits to local communities.			
Svc Co-Natural Resources & Env.	04000	00012	72115
Svc Co-Natural Resources & Env.	62000	10003	72115
Printing and Publications	62000	10003	74210
Sundry	62000	10003	74525
SubTotal - Activity 2			
Activity 3: Small and Medium Enterprises ensure long term increases in adoption of efficient technologies that reduce fuel wood demand.			
Svc Co-Natural Resources & Env.	04000	00012	72115
Machinery and Equipment	62000	10003	72210
Svc Co-Natural Resources & Env.	62000	10003	72115
Printing and Publications	62000	10003	74210
Sundry	62000	10003	74525
SubTotal - Activity 3			
Activity 4: Monitoring and, Learning, Adaptative Feedback & Evaluation.			
Travel-Local	62000	10003	71610
Daily Subsistence Allow-Local	62000	10003	71620
Bank Charges	62000	10003	74510
Printing and Publications	62000	10003	74210
Learning Cost	62000	10003	75705
Learning_Ticket cost	62000	10003	75706
Learning-Subsistence Allowances	62000	10003	75707
Learning-Training of Counter	62000	10003	75709
SubTotal - Activity 4			

Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance
A	B	C	D = A - C
-	158,753.00	158,753.00	(158,753.00)
4,000.00	4,624.00	4,624.00	(624.00)
3,836.00	3,836.00	3,836.00	-
1,054.00	-	-	1,054.00
8,890.00	167,213.00	167,213.00	(158,323.00)
80,000.00	215,579.00	215,579.00	(135,579.00)
158,138.00	-	-	158,138.00
5,000.00	-	-	5,000.00
-	-	-	-
243,138.00	215,579.00	215,579.00	27,559.00
80,000.00	31,806.00	31,806.00	48,194.00
-	-	-	-
88,000.00	-	-	88,000.00
-	-	-	-
15.00	-	-	15.00
168,015.00	31,806.00	31,806.00	136,209.00
3,464.00	1,434.96	1,434.96	2,029.04
4,536.00	661.50	661.50	3,874.50
-	3.00	3.00	(3.00)
-	-	-	-
7,849.50	1,330.00	1,330.00	6,519.50
7,000.00	3,917.20	3,917.20	3,082.80
10,513.00	5,572.50	5,572.50	4,940.50
200.00	615.78	615.78	(415.78)
33,562.50	13,534.94	13,534.94	20,027.56

New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
E	F	G = D + F
-	158,753.00	-
1,000.00	1,624.00	1,000.00
1,500.00	1,500.00	1,500.00
-	(1,054.00)	-
2,500.00	160,823.00	2,500.00
119,069.00	254,648.00	119,069.00
-	(158,138.00)	-
-	(5,000.00)	-
-	-	-
119,069.00	91,510.00	119,069.00
84,000.00	35,806.00	84,000.00
17,500.00	17,500.00	17,500.00
-	(88,000.00)	-
-	-	-
-	(15.00)	-
101,500.00	(34,709.00)	101,500.00
630.00	(1,399.04)	630.00
1,890.00	(1,984.50)	1,890.00
-	3.00	-
500.00	500.00	500.00
4,440.00	(2,079.50)	4,440.00
4,910.00	1,827.20	4,910.00
6,822.00	1,881.50	6,822.00
6,328.00	6,743.78	6,328.00
25,520.00	5,492.44	25,520.00

G. Sam Ang

J. S.

Activity Description from AWP with Duration	Coding/Chart of Accounts			Authorized Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	4QT, 2013	4QT, 2013	4QT, 2013	4QT, 2013	1QT, 2014	1QT, 2014	1QT, 2014
				A	B	C	D = A - C	E	F	G = D + F
Activity 5: Project Management										
Land Telephone Charges	62000	10003	72420	120.00	21.87	21.87	98.13	90.00	(8.13)	90.00
Mobile Telephone Charges	62000	10003	72425	975.00	965.00	965.00	10.00	975.00	965.00	975.00
E-mail-Subscription	62000	10003	72435	405.00	405.00	405.00	-	405.00	405.00	405.00
Stationery & other Office Supp	62000	10003	72505	300.00	258.41	258.41	41.59	450.00	408.41	450.00
Custodial & Cleaning Services	62000	10003	73110	120.00	120.00	120.00	-	120.00	120.00	120.00
Rental & Maint-Other Office Eq	62000	10003	73405	125.00	179.22	179.22	(54.22)	50.00	104.22	50.00
Maint, Oper of Transport Equip	62000	10003	73410	900.00	87.00	87.00	813.00	480.00	(333.00)	480.00
Translation Costs	62000	10003	74220	150.00	-	-	150.00	-	(150.00)	-
Bank Charges	62000	10003	74510					3.00	3.00	3.00
Sundry	62000	10003	74525	100.00	29.13	29.13	70.87	163.13	92.26	163.13
Sub Total - Activity 5				3,195.00	2,065.63	2,065.63	1,129.37	2,736.13	1,606.76	2,736.13
Grand - Total				456,800.50	430,198.57	430,198.57	26,601.93	251,325.13	224,723.20	251,325.13
	04000	00012		160,000.00	406,138.00	406,138.00	(246,138.00)	203,069.00	449,207.00	203,069.00
	62000	10003		296,800.50	24,060.57	24,060.57	272,739.93	48,256.13	(224,483.80)	48,256.13
		TOTAL		456,800.50	430,198.57	430,198.57	26,601.93	251,325.13	224,723.20	251,325.13

UNDP - TRAC =
GEF =

G. from his

[Handwritten initials]

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for
- The progress report for the activities stated herein has been submitted.
- The conditions for this payment as set out in the contract/purchase order/travel authorization have been met satisfactorily.

Date Submitted: **9th January 2014** Signature:  Name: **H.E Chea Sam Ang** Title: **National Project Director**

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

FOR ALL AGENCIES	
Approved by:	
Signature:	<i>Napoleon Navarro</i>
Name:	Napoleon Navarro
Title:	Deputy Country Director, Programmes
Date:	2014.01.26

FOR UNICEF USE ONLY	
Account Charges	Liquidation Information
CAG Ref: CRQ ref., Voucher ref.	CAG Ref: CRQ ref., JV ref.
CRQ CAG GL:	
Training (762010) -	DCT Amount -
Travel (762020) -	
Mtgs & Confs. (762030) -	Less:
Sal. & Sup. Costs (761030) -	Liquidation
Const. - Proj. Prem. (761040) -	Amount -
Other CAG (761010) -	
Total -	Balance -

FOR UNFPA USE ONLY	
New Funding Release	
Activity 1	-
Activity 2	-
Total	-

Summary Related Documents Invoice Information Payments Voucher Attributes Error Summary

Business Unit: KHM10 Invoice Number: Clear NEX Advance VCHR#65482
 Voucher ID: 00067068 Invoice Date: 31/12/2013
 Voucher Style: Journal Action: Budget Checking [Print Invoice](#)
 Vendor: 000006380 Pay Terms: 00 Immediate Basis Dt Type Inv Date
 Name: SUSTAINABL-001 Comments(0)
 Location: 001 Accounting Date: 31/12/2013
 Address: 1 Advanced Vendor Search Currency: USD
 SUSTAINABLE FOREST Total: 0.00 [Calculate](#)
 MANAGEMENT Difference 0.00 Session Defaults
 #40, PREAH NORODOM BLVD Related Voucher: 00065482
 KHAN DAUN PENH Bank Default
 3RD FLOOR
 PHNOM PENH KHM

Packing Slip:

Invoice Lines Find | View All First 1 of 1 Last

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		FR Expenditure 4QT 2013#2				0.00
	Ship To	SpeedChart	SFM				
	KHM10						

Use One Asset ID [Calculate](#)

▼ Distribution Lines Personalize | Find | View 1 | First 1-2 of 2 Last

Account	Oper Unit	PC Bus Unit	Fund	DeptID	Project	Activity	Impl Agent	Donor	Amount	Budget Date
16005	KHM	KHM10	04000	39605	00075402	ACTIVITY1	002515	00012	-44,852.36	31/12/2013
72115	KHM	KHM10	04000	39605	00075402	ACTIVITY1	002515	00012	44,852.36	31/12/2013

Business Unit: KHM10 Balancing

Voucher ID: 00067068 Invoice Lines 0.00

[Print Invoice](#)

(minus) Total 0.00 [Calculate](#)

(equals) Difference Amount 0.00

[Save](#) [Return to Search](#) [Notify](#) [Refresh](#)

[Add](#) [Update/Display](#)

[Summary](#) | [Related Documents](#) | [Invoice Information](#) | [Payments](#) | [Voucher Attributes](#) | [Error Summary](#)

Summary Related Documents **Invoice Information** Payments Voucher Attributes Error Summary

Business Unit: KHM10 Invoice Number: Clear NEX Advance VCHR#65482
 Voucher ID: 00067069 Invoice Date: 31/12/2013
 Voucher Style: Journal Action: Budget Checking [Print Invoice](#)
 Vendor: 000006380 Pay Terms: 00 Immediate Basis Dt Type Inv Date
 Name: SUSTAINABL-001 Comments(0)
 Location: 001 Accounting Date: 31/12/2013
 Address: 1 Advanced Vendor Search Currency: USD
 SUSTAINABLE FOREST Total: 0.00 [Calculate](#)
 MANAGEMENT Difference 0.00 Session Defaults
 #40, PREAH NORODOM BLVD Related Voucher: 00065482
 KHAN DAUN PENH Bank Default
 3RD FLOOR
 PHNOM PENH KHM

Packing Slip:

Invoice Lines Find | View All First 1 of 1 Last

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		FR Expenditure 4QT 2013#3				0.00
	Ship To	SpeedChart	SFM				
	KHM10						

Use One Asset ID [Calculate](#)

▼ Distribution Lines Personalize | Find | View 1 | First 1-5 of 5 Last

Account	Oper Unit	PC Bus Unit	Fund	DeptID	Project	Activty	Impl Agent	Donor	Amount	Budget Date
16005	KHM	KHM10	62000	39605	00075402	ACTIVITY1	001981	10003	-247,032.00	31/12/2013
72115	KHM	KHM10	04000	39605	00075402	ACTIVITY1	002515	00012	87,519.50	31/12/2013
75706	KHM	KHM10	62000	39605	00075402	ACTIVITY1	002515	10003	4,624.00	31/12/2013
75707	KHM	KHM10	62000	39605	00075402	ACTIVITY1	002515	10003	3,836.00	31/12/2013
72115	KHM	KHM10	04000	39605	00075402	ACTIVITY2	002515	00012	151,052.50	31/12/2013

Business Unit: KHM10 [Balancing](#)

Voucher ID: 00067069 Invoice Lines 0.00

[Print Invoice](#)

(minus) Total 0.00 [Calculate](#)

(equals) Difference Amount 0.00

Save Return to Search Notify Refresh

Add Update/Display

Summary Related Documents **Invoice Information** Payments Voucher Attributes Error Summary

Business Unit: KHM10 Invoice Number: Clear NEX Advance VCHR#65482
 Voucher ID: 00067070 Invoice Date: 31/12/2013
 Voucher Style: Journal Action: Budget Checking [Print Invoice](#)
 Vendor: 000006380 Pay Terms: 00 Immediate Basis Dt Type Inv Date
 Name: SUSTAINABL-001 Comments(0)
 Location: 001 Accounting Date: 31/12/2013
 Address: 1 Advanced Vendor Search Currency: USD [Calculate](#)
 SUSTAINABLE FOREST Total: 0.00 [Calculate](#)
 MANAGEMENT Difference: 0.00 Session Defaults
 #40, PREAH NORODOM BLVD Related Voucher: 00065482
 KHAN DAUN PENH
 3RD FLOOR
 PHNOM PENH KHM Bank Default

Packing Slip:

Invoice Lines Find | View All First of 1

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		FR Expenditure 4QT 2013#4				0.00
			SFM				
	Ship To	SpeedChart					
	KHM10						
<input type="checkbox"/> Use One Asset ID Calculate							

▼ Distribution Lines Personalize | Find | View 1 | First 1-18 of 18

Account	Oper Unit	PC Bus Unit	Fund	DeptID	Project	Activty	Impl Agent	Donor	Amount	Budget Date
16005	KHM	KHM10	62000	39605	00075402	ACTIVITY1	002515	10003	-111,933.07	31/12/2013
72115	KHM	KHM10	04000	39605	00075402	ACTIVITY2	002515	00012	64,526.50	31/12/2013
72115	KHM	KHM10	04000	39605	00075402	ACTIVITY3	002515	00012	31,806.00	31/12/2013
71610	KHM	KHM10	62000	39605	00075402	ACTIVITY4	002515	10003	1,434.96	31/12/2013
71620	KHM	KHM10	62000	39605	00075402	ACTIVITY4	002515	10003	661.50	31/12/2013
74510	KHM	KHM10	62000	39605	00075402	ACTIVITY4	002515	10003	3.00	31/12/2013
75705	KHM	KHM10	62000	39605	00075402	ACTIVITY4	002515	10003	1,330.00	31/12/2013
75706	KHM	KHM10	62000	39605	00075402	ACTIVITY4	002515	10003	3,917.20	31/12/2013
75707	KHM	KHM10	62000	39605	00075402	ACTIVITY4	002515	10003	5,572.50	31/12/2013
75709	KHM	KHM10	62000	39605	00075402	ACTIVITY4	002515	10003	615.78	31/12/2013
72420	KHM	KHM10	62000	39605	00075402	ACTIVITY5	002515	10003	21.87	31/12/2013
72425	KHM	KHM10	62000	39605	00075402	ACTIVITY5	002515	10003	965.00	31/12/2013
72435	KHM	KHM10	62000	39605	00075402	ACTIVITY5	002515	10003	405.00	31/12/2013
72505	KHM	KHM10	62000	39605	00075402	ACTIVITY5	002515	10003	258.41	31/12/2013
73110	KHM	KHM10	62000	39605	00075402	ACTIVITY5	002515	10003	120.00	31/12/2013
73405	KHM	KHM10	62000	39605	00075402	ACTIVITY5	002515	10003	179.22	31/12/2013
73410	KHM	KHM10	62000	39605	00075402	ACTIVITY5	002515	10003	87.00	31/12/2013
74525	KHM	KHM10	62000	39605	00075402	ACTIVITY5	002515	10003	29.13	31/12/2013

Business Unit: KHM10 [Balancing](#)
 Voucher ID: 00067070 Invoice Lines 0.00
[Print Invoice](#)

NEX ADVANCE Control Sheet

for Period: 01 October to 31 December 2013

(4QT 2013)

Project ID & Title			Impl Agent	Accounting Date	Related Voucher	Fund	Donor	Advance			Cleared			
Project	Award	Name						> 4 - 6 Months	> 1 - 3 Months	Total Fund	FACE Report	Close Balance	(%)	Voucher
75402	60049	SFM	002515 FA	15/07/2013	00064185	62000 GEF	10003 GEF	26,381.14	-	26,381.14	26,381.14	-	100%	00067067
			002515 FA	15/10/2013	00065482	04000 TRAC	00012 UNDP	-	44,852.36	44,852.36	44,852.36	-	100%	00067068
			001981 UNDP			62000 GEF	10003 GEF	-	247,032.00	247,032.00	247,032.00	-	100%	00067069
			002515 FA			62000 GEF	10003 GEF	-	138,535.00	138,535.00	111,933.07	26,601.93	81%	00067070
Sub Total								26,381.14	430,419.36	456,800.50	430,198.57	26,601.93	94%	



គម្រោងពង្រឹងការគ្រប់គ្រងព្រៃឈើ និងទីផ្សារសីវាមពលឱ្យមាននិរន្តរភាព

SUSTAINABLE FOREST MANAGEMENT PROJECT

UNDP/GEF PROJECT No. 00075402

N° 033 SFM

Date: 9th January 2014

To: Napoleon Navarro, Deputy Country Director, Programme UNDP Cambodia #53, Pasteur Street, Boeng Keng Kang, Phnom Penh, Cambodia

Subject: Submission of the 4th Quarter 2013 Financial Expenditure (FACE) Report and request to retain the outstanding advance for the planned expenditure in 1st January 2014.

Dear Napoleon Navarro,

I am pleased to submit you herewith the 4th quarter 2013 of Financial Expenditure (FACE) Report and advance request for the 1st quarter 2014 in the amount of US\$ 224,723.20 under the Project ID: 00075402 – Sustainable Forest Management for your review and approval.

Below is summary of computation:

- Fund received as of 4th Quarter 2013 = US\$ 456,800.50
- Actual expenditure in 4th Quarter 2013 = US\$ 430,198.57
- Actual closing Balance as of 31December 2013 = US\$ 26,601.93
- Planned expenditure for 1st Quarter 2014 = US\$ 251,325.13
- Total Advance Request for 1st Quarter 2014 = US\$ 224,723.20

In addition, I would like to attach herewith the related documents for your reference as followings:

- 1) 2013 4th quarterly report ;
2) 2013 monthly expenditure report in October to December; and
3) 2014 1st quarterly Work Plan.

In this regard, I would be highly appreciated if you could approve the noted work plan and advance requested, and then remit them to the SFM's project bank account in due course.

Please accept, Napoleon Navarro, the assurance of our highest consideration.

Handwritten signature of H.E Chea Sam Ang

H.E Chea Sam Ang Deputy Director General, Forestry Administration National Project Director, SFM Project

14 JAN 2014

Table with columns: Date, File, Unit, Action, Info. Includes handwritten entries for RR, CD, PROJ, QPER, OTHER and a signature.

24 page



គម្រោងការគ្រប់គ្រងឥទ្ធិសីល និងធនធានឧស្ម័នកាបូនឌីអុកស៊ីត

SUSTAINABLE FOREST MANAGEMENT PROJECT

UNDP/GEF PROJECT No. 00075402

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia, 3th Floor)

តារាងផ្សេងគ្នាសំបក

Funds Reconciliation

For the Period: 01 October 2013 - 31 December 2013

Fund Available: (Fund Received from UNDP)

Fund Opening Balance [4QT 2013]	\$ 26,381.14
Fund Received in July [4QT 2013]	\$ 430,419.36
Actual Expenditures [4QT 2013]	\$ (430,198.57)

Total Fund Received:

\$ 26,601.93

Fund Balance as per General Ledger:

Pety Cash in Hand	\$ 500.00
Outstanding Cash Adance (if any)	
Fund Balance as per Bank Statement [as of 31 December 2013]	\$ 229,276.60
Differentiation of Cheque # 285779 Refund the Old Age Advance to UNDP	\$ (0.30)
Less: Outstanding Cheques:	<u>\$ (203,174.37)</u>
285832 (119,069.00)	
285833 (84,000.00)	
285835 (105.37)	

Fund Balance at Project Bank Account \$ 26,101.93

Total Fund Balance: [as of 31 December 2013]

\$ 26,601.93


សរុបថវិកានៅសល់បច្ចុប្បន្ន (Fund Balance at SFM Project)


\$ 26,601.93


Seen & Approved By:

Checked & Certified By:

Prepared By:


 Name: H.E Chea Sam Ang
 Title: National Project Director
 ១៣/០១/២០១៤


 Name: Mr. Khorn Saret
 Title: National Project Manager
 Date: ១៣ January 2014


 Name: Ms. Nuon Chenda
 Title: Project Assistant
 Date: 3rd January 2013

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USD CANBI - BUSINESS

(USD)

PAGE NO. 01

STATEMENT DATE 03/01/2014

SUSTAINABLE FOREST MANAGEMENT
 NO 40, PRESH NORODOM BLVD,
 SK PHSAR KANDAL 2, KH DAUN PENH,
 PHNOM PENH
 CAMBODIA

DATE	TRANS. DETAILS	AMOUNT	BALANCE
011213	BALANCE B/F		240131.78
021213	KRAMUON SA CHEQUE WDL 00285822 CASH TO HUE CHENDA	455.69- ✓	239676.09
041213	INDEPENDEN CASH DEPOSIT	387.00 ✓	240063.09
051213	TUOL KOK CHEQUE WDL 00285823	135.00- ✓	239928.09
051213	KRAMUON SA CHEQUE WDL 00285826 PAID TO MR DOUK DARO	477.50- ✓	239450.59
091213	KRAMUON SA CHEQUE WDL 00285829 CASH TO MR KHORN SARET	483.60- ✓	238966.99
121213	TUOL KOK CHEQUE WDL 00285828	483.60- ✓	238483.39
121213	INDEPENDEN CHEQUE WDL 00285830 PAY TO MS NUON CHENDA	325.00- ✓	238158.39
161213	SIEM REAP CHEQUE WDL 00285827 PAY TO MR HUE CHENDA ID010434145	6720.00- ✓	231438.39
191213	BATTAMBANG CHEQUE WDL 00285831 DOUK DARO AC 291816	2600.00- ✓	228838.39
241213	INDEPENDEN CASH DEPOSIT DARO	470.42 ✓	229308.81
251213	PHSAR DEOU CASH DEPOSIT	103.79 ✓	229412.60
301213	TUOL KOK CHEQUE WDL 00285834	135.00- ✓	229277.60
311213	INTERNAL ACCT KEEP FEE	1.00- ✓	229276.60
END OF STATEMENT			

FORESTY ADMINISTRATION

Sustainable Forest Management
Project ID: 00075402
Monthly Bank Reconciliation
Date: 31 December 2013

Bank Statement Date:	03/01/2014
Ending Balance from Bank Statement	\$229,276.60
Add Deposits in Transit:	
<u>Deposit Date</u> <u>Amount</u>	
Total Deposits in Transit	<u>\$0.00</u>
Subtotal	\$229,276.60
Subtract Outstanding Checks:	
<u>Check Number</u> <u>Amount</u>	
285832 \$119,069.00	
285833 \$84,000.00	
285835 \$105.37	
Total Outstanding Checks	\$ 203,174.37
Computed Book Balance	<u>\$ 26,102.23</u>
Balance per Your Books	<u>\$ 26,102.23</u>
Difference	<u>\$0.00</u>

Seen and approved by



H.E Chea Sam Ang
National Project Director
Date: ...9...January 2013

Checked by



Mr. Khon Saret
National Project Manager
Date: ...9...January 2014

Prepared by



Ms. Nuon Chenda
Project Assistant
Date: 03 January 2014



គម្រោងការគ្រប់គ្រងព្រៃឈើ និងទីផ្សារសេវាសម្រាប់សង្គមភាព
SUSTAINABLE FOREST MANAGEMENT PROJECT

SUSTAINABLE FOREST MANAGEMENT PROJECT

UNDP/GEF PROJECT No. 00075402

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia, 3th Floor)

សៀវភៅគណនេយ្យ

Cash Book

SFM Project ID: 00075402 For Month
of December 2013

(in US dollar)

ល.រ	ស្តីប័ណ្ណ/Voucher			បរិយាយ Description	ចំនួនទឹកប្រាក់/Amount			លេខតួគណនី Account Code
	កាលបរិច្ឆេទ Date	លេខស្តីប័ណ្ណ Check no.	លេខ No.		ចំណូល Receipt	ចំណាយ Expense	សមតុល្យ Balance	
1	2	3	4	5	6	7	8	9
				Beginning Balance	239,541.09		239,541.09	1-00-O-2000
1	03/12/2013	-	RV-12-00013	Clearance advance for field oversight_DV-11-00102	387.00	-	239,928.09	1-00-O-2000
2	04/12/2013	285826	DV-12-00104	Travel for field visit in Kampong Spue	-	320.00	239,608.09	7-04-G-1610
				Travel for field visit in Kampong Spue	-	157.50	239,450.59	7-04-G-1620
3	05/12/2013	285827	DV-12-00105	Advance for CLUP workshop in Siem Reap	-	6,720.00	232,730.59	2-00-O-4000
4	05/12/2013	285828	DV-12-00106	Khorn Saret_20% for DSA to New Zealand	-	383.60	232,346.99	7-01-G-5706
				Khorn Saret_local travel in New Zealand	-	100.00	232,246.99	7-01-G-5707
5	05/12/2013	285829	DV-12-00107	Chheng Kimsun_20% for DSA to New Zealand	-	383.60	231,863.39	7-01-G-5706
				Chheng Kimsun_local travel in New Zealand	-	100.00	231,763.39	7-01-G-5707
6	05/12/2013	285830	DV-12-00108	Cellcard monthly fee in December 2013	-	325.00	231,438.39	7-05-G-2425
7	11/12/2013	285831	DV-12-00109	Advance for Technical Meeting in Battambang	-	2,600.00	228,838.39	2-00-O-4000
8	23/12/2013	-	RV-12-00014	Clearance advance on Clup training_DV-12-00103	103.79	-	228,942.18	1-00-O-2000
9	23/12/2013	-	RV-12-00015	Clearance advance for Technical Meeting_DV-12-00107	470.42	-	229,412.60	1-00-O-2000
10	25/12/2013	285832	DV-12-00110	7th payment to RECOFTC	-	19,069.00	210,343.60	7-01-U-2115
					-	100,000.00	110,343.60	7-02-U-2115
11	25/12/2013	285833	DV-12-00111	7th payment to GERES	-	52,194.00	58,149.60	7-01-U-2115
					-	31,806.00	26,343.60	7-03-U-2115
12	25/12/2013	285834	DV-12-00112	Internet Monthly fee in December 2013	-	135.00	26,208.60	7-05-G-2435
13	25/12/2013	285835	DV-12-00113	Car mait_Ford Ranger_Plat 2-0747	-	105.37	26,103.23	7-05-G-3405
14			DV-12-00114	Bank charge in November 2013	-	1.00	26,102.23	7-04-G-4510
Total:						205,080.07		
Total disbursed amount in December 2013						205,080.07		
Closing balance as of 31 December 2013:							26,102.23	

បានឃើញ និង ឯកភាព
Seen and Approved

Name : H.E Chea Sam Ang
Position : National Project Director
Date :១.....January 2014

បានពិនិត្យត្រឹមត្រូវ
Checked by

Name : Mr. Khorn Saret
Position : National Project Manager
Date :១.....January 2014

រៀបចំដោយ
Prepared by

Name : Ms. Nuon Chenda
Position : Project Assistant
Date : 31 December 2013



Cambodia

គម្រោងបង្កើនការគ្រប់គ្រងព្រៃឈើ និងជំនួយដើម្បីថែទាំបរិស្ថានឱ្យមាននិរន្តរភាព

SUSTAINABLE FOREST MANAGEMENT PROJECT

UNDP/GEF PROJECT No. 00075402

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia, 3rd Floor)

មត្តិក្រាស់ថ្លៃទេយ្យ
Petty Cash Book

SFM Project ID: 00075402
For month of December 2013

(in US dollar)

ល.រ	ស្នីប័ត្រ/Voucher		បរិយាយ Description	ចំនួនទឹកប្រាក់ /Amount			លេខកូដគណនី Account Code
	កាលបរិច្ឆេទ Date	លេខ No.		ចំណូល Receipt	ចំណាយ Expense	សមតុល្យ Balance	
1	2	3	4	5	6	7	8
	01/12/2013		Beginning Balance	377.48		377.48	1-00-O-00-10
1	25/12/2013	PCV-12-059	Monthly office phone fee		18.63	358.85	7-05-G-2420
2	25/12/2013	PCV-12-060	Office Accessories		9.00	349.85	7-05-G-2505
3	25/12/2013	PCV-12-061	Office Accessories		12.00	337.85	7-05-G-3405
4	25/12/2013	PCV-12-062	Cleaning Fee in December 2013		40.00	297.85	7-05-G-3110
Total:					79.63	297.85 ✓	
Balance brought forward:					1,529.97		
Accumulated to the end of this month:					1,609.60		
Closing balance as of 30 November 2013 in the sum of (in words): Two Hundred Ninety Seven US Dollars and eighty five Cents ✓							

បានឃើញ និង ឯកភាព
Seen and Approved

Name : H.E Chea Sam Ang
Position : National Project Director
Date :9. January 2014

បានពិនិត្យត្រឹមត្រូវ
Checked by

Name : Mr. Khorn Saret
Position : National Project Manager
Date :9. January 2014

រៀបចំដោយ
Prepared by

Name : Ms. Nuon Chenda
Position : Project Assistant
Date : 31 December 2013



Cambodia

គម្រោងគ្រប់គ្រងឧស្សាហកម្មធនធានឧស្សាហកម្ម និងពិស្វកម្មដោយប្រកបដោយសុវត្ថិភាព និងសម្រាប់អនាគត

SUSTAINABLE FOREST MANAGEMENT PROJECT

UNDP/GEF PROJECT No. 00075402

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia, 3th Floor)

SFM Project ID: 00075402

របាយការណ៍ស្តីពីប្រតិបត្តិការក្រដាសប្រាក់

Cash Count and Reconciliation

For the Period from 01, December 2013 To 31, December 2013

ក្រដាសប្រាក់ដុល្លារ	បរិមាណ	ចំនួនទឹកប្រាក់	ក្រដាសប្រាក់រៀល	បរិមាណ	ចំនួនទឹកប្រាក់
US\$ Note	Quantity	Amount	Riel Note	Quantity	Amount
1	2	2	50	1	50
2	0	0	100	3	300
5	1	5	200	0	0
10	0	0	500	0	0
20	2	40	1,000	3	3000
50	1	50	2,000	0	0
100	2	200	5,000	0	0
សរុបក្រដាសប្រាក់ដុល្លារ (Total in US\$)	8	297	សរុបក្រដាសប្រាក់រៀល (Total in Riel)	7	3350

សមមូលជា ដុល្លារ (US\$ equivalent):..... 297.85 US\$

អត្រាប្តូរប្រាក់ (Exchange rate):3950R ✓

ការផ្ទៀងផ្ទាត់សាច់ប្រាក់

Cash Reconciliation

សមតុល្យនៃសៀវភៅប្រាក់ក្នុងដៃ

Petty Cash Book Balance:

សមតុល្យនៃសាច់ប្រាក់ដែលបានរាប់

Cash Count Balance:

ភាពខុសគ្នា: គ្មាន

Difference: NIL

មូលហេតុនៃភាពខុសគ្នា: គ្មាន

Reason for the difference: NIL

សមមូលជាដុល្លារ

US\$ Equivalent

សរុប

Total

297.85

297.85 ✓

297.85

297.85 ✓

0.00

0.00

បានឃើញ និង ឯកភាព

Seen and Approved

H.E Chea Sam Ang
National Project Director
Date : ១១ January 2014

បានពិនិត្យត្រឹមត្រូវ

Checked by

Mr. Khorn Saret
National Project Manager
Date : ១១ January 2014

អ្នករាប់ និង ធ្វើតារាង

Counted and Prepared by

Ms. Nuon Chenda
Project Assistant
Date: 31 December 2013



Cambodia

គម្រោងការគ្រប់គ្រងធនធានព្រៃឈើ និងទីផ្សារដីធានាសុវត្ថិភាពសង្គម និងសេដ្ឋកិច្ច

SUSTAINABLE FOREST MANAGEMENT PROJECT

UNDP/GEF PROJECT No. 00075402

(#40, Preah Norodom Blvd, Khan Daun Penh, Phnom Penh, Kingdom of Cambodia, 3th Floor)

Advance Cash Book Control
For the Period From December 1, 2013 to December 31, 2013

Table with 10 columns: Date, Cheque#, Description, Ref., Adv. amount, Exp Amount, Balance, Status, Cleared Date, Payee. It contains three rows of transaction data and a final 'Total' row.

បានឃើញ និង ឯកភាព
Seen and Approved

Handwritten signature of H.E Chea Sam Ang

Name : H.E Chea Sam Ang
Position : National Project Director
Date : ...09 January 2014..

បានពិនិត្យត្រឹមត្រូវ
Checked by

Handwritten signature of Mr. Khorn Saret

Name : Mr. Khorn Saret
Position : National Project Manager
Date : ...09 January 2014

រៀបចំដោយ
Prepared by

Handwritten signature of Ms. Nuon Chenda

Name : Ms. Nuon Chenda
Position : Project Assistant
Date : 31 December 2013

Summary Related Documents Invoice Information Payments Voucher Attributes Error Summary

Business Unit: KHM10 Invoice Number: 1QT 2014 FACE Request - SFM
 Voucher ID: 00067073 Invoice Date: 14/01/2014
 Voucher Style: Regular Action: Budget Checking [Print Invoice](#)

Copy from a Source Document

PO Unit: Purchase Order: [Copy PO](#) Worksheet Copy Option: None

Vendor: 000006380 Pay Terms: 00 Immediate Basis Dt Type Inv Date
 Name: SUSTAINABL-001 Comments(0)
 Location: 001 Accounting Date: 14/01/2014
 Address: 1 Advanced Vendor Search Currency: USD Non Merchandise Summary
 SUSTAINABLE FOREST Total: 224,723.20 [Calculate](#)
 MANAGEMENT Difference 0.00 Session Defaults
 #40, PREAH NORODOM BLVD
 KHAN DAUN PENH Bank Default
 3RD FLOOR
 PHNOM PENH KHM

Packing Slip:

Invoice Lines Find | View All First 1 of 1 Last

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		1QT 2014 FACE Request - SFM				224,723.20

Ship To: KHM10 SpeedChart [Use One Asset ID](#) [Calculate](#)

▼ Distribution Lines Personalize | Find | View All First 1 of 1 Last

Account	Oper Unit	PC Bus Unit	Fund	DeptID	Project	Activity	Impl Agent	Donor	Amount	Budget Date
16005	KHM	KHM10	62000	39605	00075402	ACTIVITY1	002515	10003	224,723.20	14/01/2014

Business Unit: KHM10 Balancing

Voucher ID: 00067073 [Print Invoice](#)

Invoice Lines	224,723.20
Misc Charge Amount	
Freight Amount	
(minus) Total	224,723.20 Calculate
(equals) Difference Amount	0.00

Non Merchandise Summary

[Save](#) [Return to Search](#) [Notify](#) [Refresh](#)

[Add](#) [Update/Display](#)

[Summary](#) | [Related Documents](#) | [Invoice Information](#) | [Payments](#) | [Voucher Attributes](#) | [Error Summary](#)



Cambodia



FORESTRY ADMINISTRATION

Quarter 1 Work Plan and Budget 2014

CPAP Outcome	CPAP Output	Expected Annual Project Results	Key Atlas Activities	TIMEFRAME			Res. Party	CHART OF ACCOUNT				Modality	Budget Descriptions	2014 Work/Budget Plan			Itemized cost				
				1	2	3		Fund	Donor	Bus. Unit	Acc.			FA	UNDP	TOTAL					
Activity 1: National capacities and tools exist to facilitate the widespread implementation of sustainable community-based forest management and technologies that reduce demand for fuel wood.																					
<p>Outcome: By 2015, National and local authorities, communities and private sector are better able to sustainably manage ecosystems goods and services and respond to climate change.</p> <p>Indicator: 1. Stability of indices of ecosystem diversity and condition in target communities. 2. No. of communities acquired tenure rights over the management of their forest resources strengthened through CF/CPA management plan and enterprise development.</p> <p>Annual target: 1.1. Ave. Canopy Cover of the 1.2. Ave. Canopy Cover of the CBFM in the Cardamom Areas remains at 25%. 1.3. Deforestation Rate: Average between years 1 and 4 is 10% below existing rates in Kampong Speu, Kampong</p>	<p>Output: Pro-poor, sustainable forest/protected area management and bio-energy productions accelerated.</p> <p>Indicator: 1. No. of new units of efficient cook stoves and stove production centers installed 2. No. of new jobs created for rural women for manufacturing and market distribution of efficient cook stoves and for forest based enterprise.</p> <p>Annual target: 1.1. Additional 6 new ICS production clusters/centers established 1.2. 30,000 ICS/NKS produced and distributed 2.1. Atleast 60 new jobs created for rural women in 6 new ICS production centers.</p> <p>Baseline (Dec. 2012): 1.1. 0 Production clusters/centers</p>	<p>Output 1: Increased capacity and supportive legal framework and financial strategies for all CF and CPA modalities in place including possible REDD carbon financing and wood biomass energy strategic results.</p> <p>Indicators: 1). Enhanced national capacities and political will in FA and GDANCP to coordinate & integrate development of CFs and CPAs in a decentralized landscape-based approach, integrating commune land use planning 2). No. of forest areas developed for management under ACFM submitted for approval</p> <p>Annual Target: 2.1. 2 sites developed for Partnership Forestry (PF) 2.2. 1 site developed for Community-based Production Forestry (CBPF) 2.3. 1 site developed for Conservation Community Forestry (CCF)</p> <p>Baseline (Dec. 2012): 2.1. 0 site for PF 2.2. 0 site for CBPF 2.3. 0 site for CCF</p> <p>Note: 0 alternative CF modalities does not exist in the target sites. There are some experiences that were conducted in some parts of the country, CCF in Mondul Kiri, PF in Kratie and CBPF in Seima. These experiences still need to be strengthened to come up with a regulatory framework for the ACFMs.</p>	<p>a).TOT and field training on CF business plan writing (RECOFTC)</p> <p>b). TOT and field training on CPA Management Plans and CPA business plan development (RECOFTC)</p> <p>c). TOT and field training on CFMP implementation (RECOFTC)</p> <p>d). SFMPMU staff participate in WCF study tour on community sustainable timber harvesting</p> <p>e). Support SFMFA management to attend SFM related workshop/ conference/study tour.</p> <p>f). Develop forest civilcultural treatment implementation guideline</p>				001981	04000	00012	KHM10	71200	DAI	International consultant	-	-	-	<p>1. Study Tour on rural energy service entrepreneurs</p> <p>(i). DSA for PMU/SFM counterpart (1 p x 10 days x \$150)=\$ 150.</p> <p>(ii). Ticket for participants (1 p x \$ 800) = \$ 800</p> <p>(iii). Facilitationfee (1p x 00) = 00</p> <p>(iv). Logistic = \$00</p> <p>(v). Terminal expenditure (1p x \$20 = \$ 200</p> <p>Total=\$2,500</p>				
							001981	04000	00012	KHM10	71600	DAI	Travel and Meetings	-	-	-					
				Sub Total - TRAC																	
							002515	62000	10003	KHM10	71200	CA	International Consultants	-	-	-					
							002515	62000	10003	KHM10	71300	CA	Local Consultants	-	-	-					
							002515	62000	10003	KHM10	71400	CA	Contract Services- Individual	-	-	-					
							002515	62000	10003	KHM10	71600	CA	Travel and Meetings	-	-	-					
							002515	62000	10003	KHM10	72100	CA	Contract Services - Companies	-	-	-					
							002515	62000	10003	KHM10	72200	CA	Equipment and Furniture	-	-	-					
							002515	62000	10003	KHM10	72500	CA	Supplies and Stationaries	-	-	-					
							002515	62000	10003	KHM10	73100	CA	Rental & maintenance-Premises	-	-	-					
							002515	62000	10003	KHM10	74200	CA	Printing and publication	-	-	-					
							002515	62000	10003	KHM10	75700	CA	Training, Workshops & Conference	2,500.00	-	2,500.00					
				Sub Total - GEF																	
Sub-Total Activity 1																					
Activity 2: Community-based sustainable forest management is being implemented effectively within a context of cantonment, province, district and commune level planning delivering concrete benefits to local communities.																					
<p>Annual target: 1.1. Ave. Canopy Cover of the 1.2. Ave. Canopy Cover of the CBFM in the Cardamom Areas remains at 25%. 1.3. Deforestation Rate: Average between years 1 and 4 is 10% below existing rates in Kampong Speu, Kampong</p>	<p>1.2. NKS : 30,000/year, national 2.1. # of new jobs created for women (N/A)</p>	<p>Baseline (Dec. 2012): 1.1. 0 CF management plans exist in the target provinces. 1.2. 0 CF business plan and enterprise exist in the target provinces. 2.1. 4 CLUPs developed.</p>	<p>a). Development of CF management plans (capacity building, forest inventory & zoning), business plans and enterprise development for 30 CF sites.</p> <p>b). Development of 4 CLUP with integration of SFM through CF/CPA.</p> <p>c). Implementation of pilot initiative on PF, CBPF & CCF in 4 CF sites/communities.</p> <p>d). Tree planting in CF sites</p> <p>e). Install bullboards at CF sites</p>				002515	04000	00012	KHM10	71600	CA	Travel and Meetings	-	-	-	<p>8th Payment for RECOFTC</p>				
							002515	04000	00012	KHM10	72100	CA	Contract Services - Companies	119,069.00	-	119,069.00					
				Sub Total - TRAC																	
							002515	62000	10003	KHM10	71200	CA	International Consultants	-	-	-					
							002515	62000	10003	KHM10	71300	CA	Local Consultants	-	-	-					
							002515	62000	10003	KHM10	71600	CA	Travel and Meetings	-	-	-					
							002515	62000	10003	KHM10	72100	CA	Contract Services - Companies	-	-	-					
							002515	62000	10003	KHM10	72200	CA	Equipment and Furniture	-	-	-					
							002515	62000	10003	KHM10	74200	CA	Printing and publication	-	-	-					
							002515	62000	10003	KHM10	74500	CA	Miscellaneous Expenses	-	-	-					
Sub Total - GEF																					
Sub-Total Activity 2																					
Activity 3: Small and Medium Enterprises ensure long term increases in adoption of efficient technologies that reduce fuel wood demand.																					
<p>Indicator: 1). New units of ICS and stove production centers installed. 2). Woodlots based on CF management plans with business oriented management plans for fuel wood supply and green charcoal.</p>	<p>Annual Target:</p>	<p>Output 3: Efficient technologies for reduction CO2 emissions from wood biomass energy in place.</p>	<p>a). Initiate the development of 5 woodlot management plans</p> <p>b). Conduct awareness raising on ISC advantages and utilizations & maintenance in 10-20 selected communities & connection to market</p>				002515	04000	00012	KHM10	72100	CA	Contract Services - Companies	84,000.00	-	84,000.00	8th Payment for GERES				
				Sub Total - TRAC																	
							002515	62000	10003	KHM10	71200	CA	International Consultants	-	-	-					
			002515	62000	10003	KHM10	71300	CA	Local Consultants	-	-	-									

CPAP Outcome	CPAP Output	Expected Annual Project Results	Key Atlas Activities	TIMEFRAME			Res. Party	CHART OF ACCOUNT				Modality	Budget Descriptions	2014 Work/Budget Plan			Itemized cost			
				1	2	3		Fund	Donor	Bus. Unit	Acc.			FA	UNDP	TOTAL				
Chhnang, Battambang and Pursat provinces' target areas 2.1. 2.1. 1 ACFMs have reached legalization stage. Baseline (Dec. 2012): 1.1. Ave. Canopy Cover of the Cardamom: 33.1%. 1.2. Ave. Canopy Cover of the CF Areas: 25%. 1.3. Ave. Canopy Cover of the CPA Areas: 25%. 1.4. Deforestation Rate: [No Data. Can be generated after the second measurements which is in 2013]. 2.1. 0 ACFM existed in the target provinces.		1.1. Additional 6 new ICS production centers/clusters established. 1.2. 30 additional ICS new producers trained and employed 70 skilled craftsmen. 1.3. 30,000 ICS/NKS produced and distributed. 1.4. 20 selected rural communities aware about ICS advantages and connected to ICS market distribution. 2.1. Additional 07 new efficient charcoal kilns constructed. 2.2. 5 areas of woodlots managed by local communities for wood energy. Baseline (Dec. 2012): 1.1. 0 Production centers exist. 1.2. 78 existing traditional stove producers centers in 4 target provinces. 1.3. NKS : 30,000/year. 1.4. 0 trained ICS-aware pilot communities. 2.1. 3 existing efficient charcoal kilns (Yushimora). 2.2. 0 hectare of woodlot managed by local community.	c). Constructed 4 ICS production centers d). Constructed 07 Yushimora charcoal kilns d). Training on production procedures, kiln construction & maintenance & sustainable charcoal business e). Support Wood & Biomass Energy Working Group on SFM energy related issues f). Procure transportation machinery for charcoal production center				002515 FA	62000 GEF	10003	KHM10	71400	CA	Contract Services- Individual	-	-	-	Procure transportation machinery for charcoal production center (7Unit x \$,2500) = \$17,500			
							002515 FA	62000 GEF	10003	KHM10	71600	CA	Travel and Meetings	-	-	-				
				x	x	x	002515 FA	62000 GEF	10003	KHM10	72100	CA	Contract Services - Companies	-	-	-				
							002515 FA	62000 GEF	10003	KHM10	72200	CA	Equipment and Furniture	17,500.00	-	17,500.00				
							002515 FA	62000 GEF	10003	KHM10	72400	CA	Communic. & Audio Visual Equipment	-	-	-				
							002515 FA	62000 GEF	10003	KHM10	72500	CA	Supplies and Stationaries	-	-	-				
							002515 FA	62000 GEF	10003	KHM10	73100	CA	Rental & maintenance-Premises	-	-	-				
							002515 FA	62000 GEF	10003	KHM10	74200	CA	Printing and publication	-	-	-				
				x	x	x	002515 FA	62000 GEF	10003	KHM10	74500	CA	Miscellaneous Expenses	-	-	-				
				Sub Total - GEF														17,500.00	-	17,500.00
Sub-Total Activity 3													101,500.00	-	101,500.00					
Output 4. Gender Communication, M&E, Lessons Learnt Established Regularly for Policy Level Impact. Indicators: 1). quarterly and annual reports prepared on time. 2). project oversights and evaluation conducted on time. 3). Gender action plan mainstreamed/ implemented and monitored continuously. Annual Target: 1.1. 3 quarterly, annual and PIR reports. 2.1. Regular field monitoring and oversights reports. 2.2. Mid-term evaluation and report. 2.3. Annual audit and report. 3.1. GAP progress report. Baseline (Dec. 2012): 1.1. 2012 reports		a). Field monitoring and oversights by FA and UNDP/SFM project support staff. b). Annual project audit. c). Quarterly project progress Meetings. d). Bi-annual Project Board Meeting. e). Annual Reflection & AWPB Workshop. f). Project mid-term review. GDLMP/MLMUPC: a). Conduct training on CLUP with integrated SFM approach through CF/CPA. b). Quarterly/bi-annual technical meeting. c). Conducted regular technical oversights, GDE/MIME: a). Adhoc working group meetings to discuss and revise WBES. b). Consultation workshop on the revised WBES. c). Final validation workshop on WBES. d). Conducted regular technical oversights, backstoppings & monitorings.		x	x	x	001981 UNDP	04000 TRAC	00012	KHM10	71200	DAI	International Consultants	-	-	-	Remuneration for UNDP Contract Holders: (i). M&E-Communication Officer(\$1,900 x 3months) = \$5,700 Field Monitoring and Oversights: (i). DSA for UNDP staff (6p x 5 days x 2 times x \$45) = \$2,700 UNDP Support Management Services/Fee Lump sum package for international consultants fee/DSA/travel etc. to finalize project MTR Field Monitoring and Oversights: (i). DSA for project counterparts (5p x 5daysx2 times x \$31.5) = \$1,890 (ii). Travel (6p x 2trip x \$40) = \$480 (iii). Miscellaneous=\$150 Lumpsum for publication & printing cost for project quarterly newsletter 1. Quarterly project progress meeting (i). DSA for National Counterparts (30 p x 3 days x 31.5)=\$ 2,835; (ii). Travel for participants (30 p x \$ 40) = \$ 1,200; (iii). Meeting materials & photocopies (30p x \$3) = \$ 90; (iv). Refreshment (30p x 2 days x \$4) = \$240; (v). Venue (2 days X \$200)= \$ 400; (vi) Miscellaneous= \$ 235; Total: \$ 5,000 2. Field Monitoring, Support to Inter-Ministries' focal point (refer to attach WPB) : (i) MoE = \$3,750; (ii) MIME = \$ 3,750; (iii) MLMUC = \$ 3,750; (iv) CFO/FA = \$ 5,000;			
				x	x	x	001981 UNDP	04000 TRAC	00012	KHM10	71300	DAI	Local Consultants	-	-	-				
				x	x	x	001981 UNDP	04000 TRAC	00012	KHM10	71400	DAI	Contract Services- Individual	-	5,700.00	5,700.00				
				x	x	x	001981 UNDP	04000 TRAC	00012	KHM10	71600	DAI	Travel and Meetings	-	2,700.00	2,700.00				
				x	x	x	001981 UNDP	04000 TRAC	00012	KHM10	74500	DAI	Miscellaneous Expenses	-	2,000.00	2,000.00				
				Sub Total - TRAC														-	10,400.00	10,400.00
				x	x	x	001981 UNDP	62000 GEF	00012	KHM10	71200	DAI	International Consultants	-	8,000.00	8,000.00				
				x	x	x	002515 FA	62000 GEF	10003	KHM10	71600	CA	Travel and Meetings	2,520.00	-	2,520.00				
							002515 FA	62000 GEF	10003	KHM10	74200	DAI	Audio Visual & Printing Production Cost	500.00	-	500.00				
				x	x	x	002515 FA	62000 GEF	10003	KHM10	75700	CA	Training, Workshops & Conference	22,500.00	-	22,500.00				
Sub Total - GEF													25,520.00	8,000.00	33,520.00					
Sub-Total Activity 4													25,520.00	18,400.00	43,920.00					
Output 5. Guidance, M&E, Audits carried out on time.		a). Staffing. b). Office operation and services. c). Fuel & maintenance.		x	x	x	001981 UNDP	04000 TRAC	00012	KHM10	71400	DAI	Contract Services- Individual	-	13,950.00	13,950.00	Remuneration for UNDP Contract Holders: (i). Project Advisor (\$2,850 x 3months) = \$8,550; (ii). Project Assistant (\$1,30 x 3months) = \$3,900; (iii). Project Driver (\$500 x 3months) = \$1,500 Fuel & maintenance for SFM/UNDP vehicles: (i). 1 vehicles x150\$x 3 months=\$450 SFM office security facilities Telephones & Email service charges: (i). Landline Telephone service charge (3months x\$30) = \$90; (ii). Prepaid card for cell phone (3 months x 325) = \$975; (iii). Email service charges (3 months x135) = \$405 ;			
							001981 UNDP	04000 TRAC	00012	KHM10	71400	DAI	Maint. Oper. Of Transport Equipment	-	450.00	450.00				
							001981 UNDP	04000 TRAC	00012	KHM10	74500	DAI	Miscellaneous Expenses	-	300.00	300.00				
				Sub Total - TRAC														-	14,700.00	14,700.00
				x	x	x	002515 FA	62000 GEF	10003	KHM10	72400	CA	Communic. & Audio Visual Equipment	1,470.00	-	1,470.00				

CPAP Outcome	CPAP Output	Expected Annual Project Results	Key Atlas Activities	TIMEFRAME			Res. Party	CHART OF ACCOUNT				Modality	Budget Descriptions	2014 Work/Budget Plan			Itemized cost
				1	2	3		Fund	Donor	Bus. Unit	Acc.			FA	UNDP	TOTAL	
				x	x	x	002515 FA	62000 GEF	10003	KHM10	72500	CA	Supplies and Stationaries	450.00	-	450.00	Stationery/Photocopy (3 months x \$150) = \$450
				x	x	x	002515 FA	62000 GEF	10003	KHM10	73100	CA	Rental & maintenance-Premises	170.00	-	170.00	(i). Cleaning services (3 months x \$40) = \$120; (ii). Office Equipment Maintenances = \$50
				x	x	x	002515 FA	62000 GEF	10003	KHM10	73400	CA	Maint. Oper. Of Transport Equipment	480.00	-	480.00	Fuel & maintenance for SFM/FA vehicles: (i). 2 vehicles x \$80 x 3 months=\$480
				x	x	x	002515 FA	62000 GEF	10003	KHM10	74500	CA	Miscellaneous Expenses	166.13	-	166.13	(i). Photocopy (3times x \$54.37)= \$163.13 (ii). Bank charge (3 month x \$ 1) = \$3
				Sub Total - GEF										2,736.13	-	2,736.13	
			Sub-Total Activity 5											2,736.13	14,700.00	17,436.13	
GRAND-TOTAL FOR AWARD ID: 00060049													251,325.13	33,100.00	284,425.13		

Approved by:



H.E Chea Sam Ang
National Project Director

Date: 9th January 2014

Prepared by:



Mr. Khorn Saret
National Project Manager

Date: 9th January 2014

Account Codes	Description	%	2014 Work/Budget Plan		
			FA	UNDP	TOTAL
71200	Int'l Consultants-Sht Term-Tech	3%	-	8,000.00	8,000.00
71300	Local Consultants	0%	-	-	-
71400	Contractual Services - Individual	7%	-	20,100.00	20,100.00
71600	Travel and Meetings	2%	2,520.00	2,700.00	5,220.00
72100	Contractual Services - Companies	71%	203,069.00	-	203,069.00
72200	Equipment and Furniture	6%	17,500.00	-	17,500.00
72400	Communic & Audio Visual Equipment	1%	1,470.00	-	1,470.00
72500	Supplies and Stationery	0%	450.00	-	450.00
72800	Information Technology Equipment	0%	-	-	-
73100	Rental & Maintenance-Premises	0%	170.00	-	170.00
73400	Maint. Oper. Of Transport Equipment	0%	480.00	-	480.00
74100	Professional Services - Audit Fees	0%	-	-	-
74200	Audio Visual & Print Production Costs	0%	500.00	-	500.00
74500	Miscellaneous Expenses	1%	166.13	2,300.00	2,466.13
75700	Training, Workshops & Conference	9%	25,000.00	-	25,000.00
Total		100%	251,325.13	33,100.00	284,425.13
Funded by	04000 UNDP (TRAC)	80%	203,069.00	25,100.00	228,169.00
	62000 GEF (Cost Sharing)	20%	48,256.13	8,000.00	56,256.13
	Total	100%	251,325.13	33,100.00	284,425.13

Funding Authorization and Certificate of Expenditures

UN Agency: UNDP

Date: 14-Oct-2013

Country : Kingdom of Cambodia
 Programme Code & Title : 00060049 - Strengthening Sustainable Forest Management
 Project Code & Title : 00075402 - Strengthening Sustainable Forest Management
 Implementing Institution : Forestry Administration
 Responsible Officer : **H.E Chea Sam Ang**
 Currency : US Dollars

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

REPORTING

REQUESTS / AUTHORIZATIONS

Activity Description from AWP with Duration	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	3QT, 2013	3QT, 2013	3QT,2013	3QT,2013	4QT, 2013	4QT,2013	4QT,2013
				A	B	C	D = A - C	E	F	G = D + F
Activity 1: National capacities and tools exist to facilitate the widespread implementation of sustainable community-based forest management and technologies that reduce demand for fuel wood.										
Svc Co-Natural Resources & Env.	62000	10003	72115	-	-	-	-	150,000.00	150,000.00	150,000.00
Learning Cost	62000	10003	75705	2,540.00	2,251.29	2,251.29	288.71	-	(288.71)	-
Learning_Ticket cost	62000	10003	75706	2,200.00	2,451.20	2,451.20	(251.20)	4,000.00	4,251.20	4,000.00
Learning_subsistence allowan	62000	10003	75707	7,560.00	6,676.50	6,676.50	883.50	3,836.00	2,952.50	3,836.00
Learning-Training of Counter	62000	10003	75709	-	112.50	112.50	(112.50)	1,054.00	1,166.50	1,054.00
Sub Total - Activity 1				12,300.00	11,491.49	11,491.49	808.51	158,890.00	158,081.49	158,890.00
Activity 2: Community-based sustainable forest management is being implemented effectively within a context of cantonment, province, district and commune level planning delivering concrete benefits to local communities.										
Svc Co-Natural Resources & Env.	04000	00012	72115	40,000.00	40,000.00	40,000.00	-	80,000.00	80,000.00	80,000.00
Svc Co-Natural Resources & Env.	62000	10003	72115	79,069.00	79,069.00	79,069.00	-	8,138.00	8,138.00	8,138.00
Printing and Publications	62000	10003	74210	5,000.00	-	-	5,000.00	5,000.00	-	5,000.00
Sundry	62000	10003	74525	18.00	-	-	18.00	-	(18.00)	-
SubTotal - Activity 2				124,087.00	119,069.00	119,069.00	5,018.00	93,138.00	88,120.00	93,138.00
Activity 3: Small and Medium Enterprises ensure long term increases in adoption of efficient technologies that reduce fuel wood demand.										
Svc Co-Natural Resources & Env.	04000	00012	72115	40,000.00	40,000.00	40,000.00	-	80,000.00	80,000.00	80,000.00
Svc Co-Natural Resources & Env.	62000	10003	72115	44,000.00	44,000.00	44,000.00	-	88,000.00	88,000.00	88,000.00
Printing and Publications	62000	10003	74210	1,500.00	1,500.00	1,500.00	-	-	-	-
Sundry	62000	10003	74525	150.00	-	-	150.00	15.00	(135.00)	15.00
SubTotal - Activity 3				85,650.00	85,500.00	84,000.00	1,650.00	168,015.00	167,865.00	168,015.00
Activity 4: Monitoring and, Learning, Adaptative Feedback & Evaluation.										
Travel-Local	62000	10003	71610	1,800.00	1,212.00	1,212.00	588.00	3,464.00	2,876.00	3,464.00
Daily Subsistence Allow-Local	62000	10003	71620	4,158.00	1,701.00	1,701.00	2,457.00	4,536.00	2,079.00	4,536.00
Mobile Telephone Charges	62000	10003	72425	139.75	-	-	139.75	-	(139.75)	-
Stationery & other Office Supp	62000	10003	72505	-	-	-	-	-	-	-
Machinery and Equipment	62000	10003	72210	1,372.50	3,610.00	3,610.00	(2,237.50)	-	2,237.50	-
Bank Charges	62000	10003	74510	-	3.00	3.00	(3.00)	-	3.00	-
Sundry	62000	10003	74525	-	-	-	-	-	-	-
Learning Cost	62000	10003	75705	5,450.00	-	-	5,450.00	7,849.50	2,399.50	7,849.50
Learning_Ticket cost	62000	10003	75706	3,250.00	-	-	3,250.00	7,000.00	3,750.00	7,000.00
Learning-Subsistence Allowances	62000	10003	75707	8,489.00	-	-	8,489.00	10,513.00	2,024.00	10,513.00
Learning-Training of Counter	62000	10003	75709	-	-	-	-	200.00	200.00	200.00
SubTotal - Activity 4				24,659.25	6,526.00	6,526.00	18,133.25	33,562.50	15,429.25	33,562.50

Signature
 Page: 1 / 2

Activity Description from AWP with Duration
Activity 5: Project Management
Service Contracts-Individuals
Furniture
Land Telephone Charges
Mobile Telephone Charges
E-mail-Subscription
Stationery & other Office Supp
Custodial & Cleaning Services
Rental & Maint-Other Office Eq
Maint, Oper of Transport Equip
Printing and Publications
Translation Costs
Insurance
Sundry
Sub Total - Activity 5
Grand - Total

Coding/Chart of Accounts		
Fund	Donor	Account
62000	10003	71405
62000	10003	72220
62000	10003	72420
62000	10003	72425
62000	10003	72435
62000	10003	72505
62000	10003	73110
62000	10003	73405
62000	10003	73410
62000	10003	74210
62000	10003	74220
62000	10003	74505
62000	10003	74525
TOTAL		

Authorised Amount 3QT, 2013 A	Actual Project Expenditure 3QT, 2013 B	Expenditures accepted by Agency 3QT,2013 C	Balance 3QT,2013 D = A - C
-	-	-	-
1,500.00	-	-	1,500.00
90.00	40.76	40.76	49.24
945.00	975.00	975.00	(30.00)
240.00	495.00	495.00	(255.00)
300.00	314.46	314.46	(14.46)
120.00	80.00	80.00	40.00
125.00	113.58	113.58	11.42
900.00	-	-	900.00
-	-	-	-
150.00	-	-	150.00
-	-	-	-
100.00	179.82	179.82	(79.82)
4,470.00	2,198.62	2,198.62	2,271.38
251,166.25	224,785.11	223,285.11	27,881.14
80,000.00	80,000.00	80,000.00	-
171,166.25	144,785.11	144,785.11	26,381.14
251,166.25	224,785.11	224,785.11	26,381.14

New Request Period & Amount 4QT, 2013 E	Authorised Amount 4QT,2013 F	Outstanding Authorised Amount 4QT,2013 G = D + F
-	-	-
-	(1,500.00)	-
120.00	70.76	120.00
975.00	1,005.00	975.00
405.00	660.00	405.00
300.00	314.46	300.00
120.00	80.00	120.00
125.00	113.58	125.00
900.00	-	900.00
-	-	-
150.00	-	150.00
-	-	-
100.00	179.82	100.00
3,195.00	923.62	3,195.00
456,800.50	430,419.36	456,800.50
160,000.00	160,000.00	160,000.00
296,800.50	270,419.36	296,800.50
456,800.50	430,419.36	456,800.50

UNDP - TRAC =
GEF =

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for
- The progress report for the activities stated herein has been submitted.
- The conditions for this payment as set out in the contract/purchase order/travel authorization have been met satisfactorily.

Date Submitted:

14th October 2013

Signature:

[Handwritten Signature]

Name:

H.E Chea Sam Ang

Title:

National Project Director

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

FOR ALL AGENCIES
Approved by:
Signature: <i>[Handwritten Signature]</i>
Name: Napoleon Navarro
Title: Deputy Country Director, Programmes
Date: 2013/10/16

FOR UNICEF USE ONLY	
Account Charges	Liquidation Information
CAG Ref: CRQ ref., Voucher ref.	CAG Ref: CRQ ref., JV ref.
CRQ CAG GL:	
Training (762010)	DCT Amount
Travel (762020)	
Mtgs. & Confs. (762030)	Less:
Sal. & Sup. Costs (761030)	Liquidation
Const. - Proj. Prem. (761040)	Amount
Other CAG (761010)	
Total	Balance

FOR UNFPA USE ONLY	
New Funding Release	
Activity 1	-
Activity 2	-
Total	-