

**FUNDING AUTHORIZATION AND CERTIFICATE OF EXPENDITURES
(FACE CHECK LIST)**

Award ID : 00060959

Project ID : 00076990 (CfRII)

Project Title : Clearing for Results (Phase II)

For a Period : 01 October – 31 December 2013 (4th Quarter)

	Signature	Date
1. Receipt of duly signed FACE and supporting documents : submitted from IP to UNDP CO	<u><i>E. Thau En</i></u>	<u>15/01/2014</u>
	YES	NO
• Completed FACE with duly signature	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Quarterly progress report	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Quarterly work plan with itemized cost estimates	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Bank reconciliation with signature and date (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Bank statement (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Cash count sheet with signature and date (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. FACE checked/agreed by Programme Analyst	<u><i>Loezek</i></u>	<u>15/01/2014</u>
3. FACE data entered in ATLAS by Programme Associate	<u><i>E. Thau En</i></u>	<u>15/01/2014</u>
4. Delivery rate of cash advance clearance (_99%_)	<u><i>E. Thau En</i></u>	<u>15/01/2014</u>
5. FACE verified by MSU/Finance Unit	<u><i>JW</i></u>	<u>24/01/14</u>
6. FACE signed by DCD-P	<u><i>TOV</i></u>	<u>29.01.03</u>
7. APJV in Atlas approved by authorized persons	<u><i>NAP</i></u>	<u>14/01/2014</u>
8. Programme Associate ensures status of APJV in Atlas is "Valid" and "Posted"	<u><i>E. Thau En</i></u>	<u>14/01/2014</u>
9. A copy of signed FACE and supporting documents received by MSU/Finance Unit	<u><i>[Signature]</i></u>	<u>03/02/2014</u>
10. A copy of signed FACE and supporting documents sent to the IP.	<u><i>E. Thau En</i></u>	<u>03/02/2014</u>



Empowered lives.
Resilient nations.

00076990

Date: 23 January, 2014

Excellency

Subject: **00076990 – Clearing for Results (Phase II)**
4th Quarter 2013 Financial Report Expenditures and
1st Quarter 2014 FACE Request

We acknowledge receipt of your letter dated 15 January 2014 regarding 4th quarter 2013 actual expenditure and advance (FACE) request to cover planned expenditure in 1st quarter 2014 under Project ID: 00076990 – Clearing for Results (Phase II).

We have verified that the FACE submitted and 4th quarter 2014 work plan along with its itemize costs breakdown. Please find attached, for the CMAA's record, the countersigned copy of the report.

In addition, we also like to confirm our concurrence to release the advance payment for 1st quarter 2014 as well. The amount **US\$109,670.43** will be remitted through the electronic fund transfer (EFT) to Clearing for Results II Project's Bank Account at ANZ Royal, Account Number: 2037234 shortly.

Please accept, Excellency, the assurance of our highest consideration.

Napoleon Navarro
Napoleon Navarro
Deputy Country Director
Programmes

H.E Chum Bun Rong
Secretary General, CMAA
National Project Director, CfRII

Funding Authorization and Certificate of Expenditures

UN Agency: UNDP

Date: 20 Jan 2014

Country : Kingdom of Cambodia
 Programme Code : 00076990
 Programme Title : Clearing for Results II
 Implementing Institution : Cambodian Mine Action and Victim Assistance Authority
 Responsible Officer : **H.E CHUM BUN RONG**
 Currency : US Dollars

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

REPORTING

REQUESTS / AUTHORIZATIONS

Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	4QT, 2013	4QT, 2013	4QT, 2013	4QT, 2013	1QT, 2014	1QT, 2014	1QT, 2014
				A	B	C	D = A - C	E	F	G = D + F
Activity 1.1: Build further stage for a Programme-Based Approach in Mine Action Sector by: holding 2 TWG, continuing to promote the signing of the Partnership Principles by more DPs, continuing to promote joint programme formulation with DPs by applying the project review process, formulating, implementing and monitoring a TWG Work plan and monitoring JMIs 2012-2013, conducting a Mid-term Review of CFR II project and a review of the NMAS.										
1.1.1: DSA and fuel cost-Accompany Consultant	30000	00550	71635	-	-	-	-	-	-	-
1.1.2: CT Allowances (TWG)	30000	00550	71305	-	-	-	-	-	-	-
1.1.3: CMAA Participation in UN Program Manager & National Director Meeting Geneva	30000	00550	71600	-	-	-	-	-	-	-
1.1.4: Participation in Geneva meeting Standing Committee	1.1.4.1: Travel Tickets For Participation in Geneva meeting - Standing Committee	30000	00550	71605	-	-	-	-	-	-
	1.1.4.2: Daily Subsistence Allow For Participation in Geneva meeting - Standing Committee	30000	00550	71615	-	-	-	-	-	-
1.1.5: Participation in Geneva meeting 13MSP	1.1.5.1: Travel Tickets For Participation in Geneva meeting - 13MSP	30000	00550	71605	-	2,890.00	2,890.00	(2,890.00)	2,890.00	2,890.00
	1.1.5.2: Daily Subsistence Allow For Participation in Geneva meeting - 13MSP	30000	00550	71615	-	6,982.00	6,982.00	(6,982.00)	6,982.00	6,982.00
1.1.6: DSA for TWG-MA Secretariat Outreach	30000	00550	71620	687.50	1,019.00	1,019.00	(331.50)	331.50	331.50	
1.1.7: Office Supplies - TWG Secretariat	30000	00550	72505	150.00	149.00	149.00	1.00	(1.00)	(1.00)	
1.1.8: IT Equipment Maintenance	30000	00550	73305	60.00	50.00	50.00	10.00	(10.00)	(10.00)	
1.1.9: Documents Preparation and Printing Cost	30000	00550	74210	-	-	-	-	-	-	
1.1.10: Convene at least 2 MA-TWG Meetings and Sub TWG-MA Meeting with Stakeholders	30000	00550	75700	350.00	-	-	350.00	(350.00)	(350.00)	
1.1.1: CMAA Participation in UN Program Manager & National Director Meeting Geneva	30000	00550	71615	-	-	-	-	2,800.00	2,800.00	2,800.00

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Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	4Q, 2013	4Q, 2013	4Q, 2013	4Q, 2013	1Q, 2014	1Q, 2014	1Q, 2014
				A	B	C	D = A - C	E	F	G = D + F
1.1.2: Participation in Geneva meeting - Standing Committee	30000	00550	71600	-	-	-	-	-	-	-
1.1.3: 3rd Review Conference on APMB in Maputo and Mozambique.	30000	00550	71600	-	-	-	-	-	-	-
1.1.4: Participation in Geneva meeting - 14MSP	30000	00550	71600	-	-	-	-	-	-	-
1.1.5: CT Allowance (TWG-MA)	30000	00550	71600	-	-	-	-	-	-	-
1.1.6: DSA for TWG-MA Secretariat Outreach	30000	00550	71620	-	-	-	-	840.00	840.00	840.00
1.1.7: IT Equipment Maintenance	30000	00550	73305	-	-	-	-	90.00	90.00	90.00
1.1.8: Copies Documents, stationaries and the translation for handing out during the meeting at sub national level	30000	00550	74200	-	-	-	-	-	-	-
1.1.9: Convene at least 2 MA-TWG Meetings and Sub TWG-MA Meeting with Stakeholders	30000	00550	75700	-	-	-	-	-	-	-
Sub Total - Activity 1.1				1,247.50	11,090.00	11,090.00	(9,842.50)	13,572.50	13,572.50	3,730.00

Activity2: Enhance national cross-sector coordination for the implementation of the NMAS by promoting the use of policies, tools, standards and best practices through quarterly workshops with operators and line ministries and annual Mine Action Conference; strenghtening collaboration between MAPU/CMVIS at sub-national levels; advocating for the integration of survivors assistance in disability frameworks, conducting cross-departments joint-missions to assess priorities and gaps	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	4Q, 2013	4Q, 2013	4Q, 2013	4Q, 2013	1Q, 2014	1Q, 2014	1Q, 2014
				A	B	C	D = A - C	E	F	G = D + F
2.0.1: CT Allowance (VA)	30000	00550	71300	-	-	-	-	-	-	-
2.0.2: DSA for VA Missions	30000	00550	71620	-	-	-	-	1,260.00	1,260.00	1,260.00
2.0.3: Office Supplies - VA	30000	00550	72500	-	-	-	-	-	-	-
2.0.4: IT Equipment Maintenance	30000	00550	73305	-	-	-	-	90.00	90.00	90.00
2.0.5: Workshop/Refresh Training for survivor Network Teams/Meeting with Operators	30000	00550	75711	-	-	-	-	800.00	800.00	800.00
2.0.6: Annual Mine Action Conference (Admin)	30000	00550	75711	-	-	-	-	-	-	-
2.0.7: Semester Mine Action Coordination Committee Meeting (SG-Secretariat)	30000	00550	75711	-	-	-	-	200.00	200.00	200.00
Sub Total - Activity 2				-	-	-	-	2,350.00	2,350.00	2,350.00

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Activity Description from AWP with Duration January-December 2013		Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
		Fund	Donor	Account	4QT, 2013	4QT, 2013	4QT, 2013	4QT, 2013	1QT, 2014	1QT, 2014	1QT, 2014
					A	B	C	D = A - C	E	F	G = D + F
Activity 2.1: Enhance national cross-sector coordination for the implementation of the NMAS by promoting the use of policies, tools, standards and best practices through quarterly workshops with operators and line ministries and annual Mine Action Conference; strenghtening collaboration between MAPU/CMVIS at sub-national levels; advocating for the integration of survivors assistance in disability frameworks, conducting cross-departments joint-missions to assess priorities and gaps											
2.1.1: CT Allowance (VA)		04000	00012	71300	-	-	-	-	-	-	-
2.1.2: DSA for VA Missions		04000	00012	71620	1,078.50	1,493.71	1,493.71	(415.21)	415.21	415.21	-
2.1.3: Office Supplies - VA		04000	00012	72505	278.14	307.52	307.52	(29.38)	29.38	29.38	-
2.1.4: Annual Mine Action Conference (Admin)	2.1.4.1: Stipends Cost for Annual Mine Action Conference (Admin)	04000	00012	75707	-	-	-	-	-	-	-
	2.1.4.2: Honorariums Cost for Annual Mine Action Conference (Admin)	04000	00012	75711	-	-	-	-	-	-	-
2.1.5: Semester Mine Action Coordination Committee Meeting (SG-Secretariat)		04000	00012	75711	200.00	-	-	200.00	(200.00)	(200.00)	-
Sub Total - Activity 2.1					1,556.64	1,801.23	1,801.23	(244.59)	244.59	244.59	-
Activity 3: Strengthen mine action planning, monitoring and outcome assessment by: conducting the baseline data collection on the Outcome Assessment in Q1 2013, compiling a 2014 mine clearance work plan, updating PIP for a 2013-2015 period, enhancing CMAA's capacities to monitor and disseminate progress on JMI, CMDG 9, NMAS.											
3.0.1: Support MAPU Post-Clearance Monitoring		30000	00550	71635			-	-	3,500.00	3,500.00	3,500.00
Sub Total - Activity 3					-	-	-	-	3,500.00	3,500.00	3,500.00
Activity 3.1: Strengthen mine action planning, monitoring and outcome assessment by: conducting the baseline data collection on the Outcome Assessment in Q1 2013, compiling a 2014 mine clearance work plan, updating PIP for a 2013-2015 period, enhancing CMAA's capacities to monitor and disseminate progress on JMI, CMDG 9, NMAS.											
3.1.1: Support MAPU Post-Clearance Monitoring		04000	00012	71635	16,815.30	13,501.74	13,501.74	3,313.56	(3,313.56)	(3,313.56)	-

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Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	4QT, 2013	4QT, 2013	4QT, 2013	4QT, 2013	1QT, 2014	1QT, 2014	1QT, 2014
				A	B	C	D = A - C	E	F	G = D + F
Sub Total - Activity 3.1				16,815.30	13,501.74	13,501.74	3,313.56	(3,313.56)	(3,313.56)	-
Activity 4: Increase the visibility of the CMAA and improve its capacity to communicate effectively by: preparing Quarterly newsletters and Annual Reports; supporting the preparation of knowledge exchange visits from external stakeholders.										
4.0.1: CT Allowances (PR)	04000	00012	71305	450.00	450.00	450.00	-	-	-	-
4.0.2: DSA for Participation in Field Event	04000	00012	71620	687.50	109.52	109.52	577.98	(577.98)	(577.98)	-
4.0.3: Office Supplies - PR	04000	00012	72505	350.00	335.15	335.15	14.85	(14.85)	(14.85)	-
4.0.4: Printing, Designing and Publication & Communication Materials	04000	00012	74210	3,120.00	3,100.00	3,100.00	20.00	(20.00)	(20.00)	-
4.0.1: CT Allowances (PR)	30000	00550	71305			-	-	450.00	450.00	450.00
4.0.2: DSA for Participation in Field Event	30000	00550	71620			-	-	504.00	504.00	504.00
4.0.3: Office Supplies - PR	30000	00550	72500			-	-	-	-	-
4.0.4: IT Equipment Maintenance	30000	00550	73305			-	-	90.00	90.00	90.00
4.0.5: CMAA Website Re-design	30000	00550	74210			-	-	3,000.00	3,000.00	3,000.00
4.0.6: Printing, Designing and Publication & Communication Materials	30000	00550	74200			-	-	-	-	-
Sub Total - Activity 4				4,607.50	3,994.67	3,994.67	612.83	3,431.17	3,431.17	4,044.00
Activity 5: Monitor the implementation of the capacity development plan including provision of training and specific management measures.										

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Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount	
	Fund	Donor	Account	4QT, 2013	4QT, 2013	4QT, 2013	4QT, 2013	1QT, 2014	1QT, 2014	1QT, 2014	
				A	B	C	D = A - C	E	F	G = D + F	
5.0.1: CT Allowances (Project Director/ Manager & Chief of Cabinet)	30000	00550	71305	450.00	450.00	450.00	-	-	-	-	
5.0.2: DSA for Participation in Field Event (4 missions X 4 days X 3 People)	30000	00550	71620	738.50	-	-	738.50	(738.50)	(738.50)	-	
5.0.3: Office Supplies - Cabinet	30000	00550	72505	300.00	165.00	165.00	135.00	(135.00)	(135.00)	-	
5.0.4: IT Equipment Maintenance	30000	00550	73310	150.00	135.00	135.00	15.00	(15.00)	(15.00)	-	
5.0.5: Hold 1 CMAA Retreat	5.0.5.1: Subsistence Allowan for participation in the Hold 1 CMAA Retreat		30000	00550	75707		4,996.60	(4,996.60)	4,996.60	4,996.60	-
	5.0.5.1: Stipends Cost for the Hold 1 CMAA Retreat		30000	00550	75711		5,128.00	4,872.00	(4,872.00)	(4,872.00)	-
5.0.6: Training - English Skill for 4 Terms (38 staffs)	30000	00550	75711	4,400.00	4,099.00	4,099.00	301.00	(301.00)	(301.00)	-	
5.0.1: CT Allowances (CB staff)	30000	00550	71305			-	-	450.00	450.00	450.00	
5.0.2: DSA for Participation in Field Event (4 missions X 4 days X 3 People)	30000	00550	71620			-	-	504.00	504.00	504.00	
5.0.3: Office Supplies - Cabinet	30000	00550	72505			-	-	-	-	-	
5.0.4: IT Equipment Maintenance	30000	00550	73310			-	-	90.00	90.00	90.00	
5.0.5: Hold 1 CMAA Retreat	30000	00550	75700			-	-	-	-	-	
5.0.6: Training - English Skill for 4 Terms (20 staffs)	30000	00550	75711			-	-	4,140.00	4,140.00	4,140.00	
Sub Total - Activity 5				16,038.50	14,973.60	14,973.60	1,064.90	4,119.10	4,119.10	5,184.00	
Activity 6: Enhance finance, procurement and human resources capacities of the CMAA to manage CFR and in particular, enhance performance management system, finalize HR and Administrative guidelines, review audit findings and amend manuals and processes as necessary; exchange visits on competitive procurement of demining services; review the 2011-2012 competitive bidding processes in light of the projects' objectives and formulate recommendations for future procurement.											

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Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	4Q, 2013	4Q, 2013	4Q, 2013	4Q, 2013	1Q, 2014	1Q, 2014	1Q, 2014
				A	B	C	D = A - C	E	F	G = D + F
6.0.1: Financial Management and Procurement Adviser	04000	00012	71305	4,767.50	4,767.50	4,767.50	-	-	-	-
6.0.1: CT Allowance (Admin)	30000	00550	71305			-	-	2,925.00	2,925.00	2,925.00
6.0.2: Financial Management and Procurement Adviser	30000	00550	71305			-	-	2,006.00	2,006.00	2,006.00
6.0.3: Project Coordination Specialist	30000	00550	71300			-	-	-	-	-
6.0.4: DSA for Workshop Support, Physical Asset Verification and Spotcheck on MAPUs including PCM Financial Reports	30000	00550	71620			-	-	840.00	840.00	840.00
6.0.5: Exchange Visits on Mine Action Contracting	30000	00550	71600			-	-	-	-	-
6.0.6: Vehicle Accessories (Land Rover back-seat)	30000	00550	72200			-	-	1,400.00	1,400.00	1,400.00
6.0.7: Phone Card - CMAA	30000	00550	72425			-	-	2,850.00	2,850.00	2,850.00
6.0.8: Office Supplies & Photocopy Toner - GAD	30000	00550	72500			-	-	-	-	-
6.0.9: Office Equipment (1 table for procurement)	30000	00550	72800			-	-	-	-	-
6.0.10: IT Equipment Maintenance	30000	00550	73310			-	-	1,200.00	1,200.00	1,200.00
6.0.11: Vehicle Maintenance - 5 Cars with State Plate in PNP)	30000	00550	73410			-	-	2,250.00	2,250.00	2,250.00
6.0.12: Translation and Printing of Administration and Personnel Manual and Printing of updated Financial Management and Procurement Manual	30000	00550	74210			-	-	-	-	-
6.0.13: Costs for Advertisement in Newspapers (vacancies, bids)	30000	00550	74200			-	-	600.00	600.00	600.00
6.0.14: Vehicle Insurance - 13 Cars (6 QA; 2 QC; 5 in PNP).	30000	00550	74505			-	-	500.00	500.00	500.00
6.0.15: Sundry	30000	00550	74525			-	-	200.00	200.00	200.00

JHy. SK

Activity Description from AWP with Duration January-December 2013
6.0.16: Training on Administration and Personnel Manual & Financial Management and Procurement Manual
Sub Total - Activity 6

Coding/Chart of Accounts		
Fund	Donor	Account
30000	00550	75700

Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance
4QT, 2013	4QT, 2013	4QT, 2013	4QT, 2013
A	B	C	D = A - C
		-	-
4,767.50	4,767.50	4,767.50	-

New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
1QT, 2014	1QT, 2014	1QT, 2014
E	F	G = D + F
-	-	-
14,771.00	14,771.00	14,771.00

Activity 6.2: Enhance finance, procurement and HR capacities by: implementing CMAA staff performance assessment guideline, finalizing HR and Administrative guidelines, reviewing audit findings and amending manuals and processes as necessary, reviewing the 2011-2013 competitive bidding processes in light of the projects' objectives and formulating recommendations for future procurement.
6.2.1: CT Allowance (Admin)
6.2.2: Financial Management and Procurement Adviser
6.2.3: DSA for Workshop Support, Physical Asset Verification and Spotcheck on MAPUs including PCM Financial Reports
6.2.4: Vehicle Accessories (car airconditioner)
6.2.5: Phone Card - CMAA
6.2.6: Office Supplies & Photocopy Toner - GAD
6.2.7: Office Equipment (1 auto-feeding scanner for office)
6.2.8: IT Equipment Maintenance
6.2.9: Vehicle Maintenance - 5 Cars with State Plate in PNP)
6.2.10: Translation and Printing of Administration and Personnel Manual and Printing of updated Financial Management and Procurement Manual

30000	00550	71305
30000	00550	71305
30000	00550	71620
30000	00550	72215
30000	00550	72425
30000	00550	72505
30000	00550	72815
30000	00550	73310
30000	00550	73410
30000	00550	74210

2,925.00	2,925.00	2,925.00	-
1,250.50	1,250.50	1,250.50	-
1,650.00	1,163.74	1,163.74	486.26
-	-	-	-
2,670.00	2,616.60	2,616.60	53.40
900.00	111.60	111.60	788.40
-	-	-	-
600.00	1,325.00	1,325.00	(725.00)
2,310.00	1,772.66	1,772.66	537.34
-	-	-	-

-	-	-
-	-	-
(486.26)	(486.26)	-
-	-	-
(53.40)	(53.40)	-
(788.40)	(788.40)	-
-	-	-
725.00	725.00	-
(537.34)	(537.34)	-
-	-	-

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Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	4Q, 2013	4Q, 2013	4Q, 2013	4Q, 2013	1Q, 2014	1Q, 2014	1Q, 2014
				A	B	C	D = A - C	E	F	G = D + F
6.2.11: Costs for Advertisement in Newspapers (vacancies, bids)	30000	00550	74210	550.00	243.00	243.00	307.00	(307.00)	(307.00)	-
6.2.12: Vehicle Insurance - 13 Cars (6 QA; 2 QC; 5 in PNP).	30000	00550	74505	-	-	-	-	-	-	-
6.2.13: Sundry	30000	00550	74525	200.00	164.37	164.37	35.63	(35.63)	(35.63)	-
6.2.14: Training on Administration and Personnel Manual & Financial Management and Procurement Manual	30000	00550	75711	-	-	-	-	-	-	-
Sub Total - Activity 6.2				13,055.50	11,572.47	11,572.47	1,483.03	(1,483.03)	(1,483.03)	-

Activity7: Support the implementation by the MAPU of the new Guidelines on Planning and Prioritization by: providing training and follow-up assistance to MAPU staff in the west, ensuring all relevant stakeholders are familiar with the guidelines and will commit to the process, supporting MAPU in its efforts to orientate authorities, ensuring the guidelines roll-out to gather lessons learned and fine tune the guidelines and processes.	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	4Q, 2013	4Q, 2013	4Q, 2013	4Q, 2013	1Q, 2014	1Q, 2014	1Q, 2014
				A	B	C	D = A - C	E	F	G = D + F
7.0.1: CT Allowance (SEPD)	30000	00550	71305			-	-	900.00	900.00	900.00
7.0.2: DSA - 24 missions for Social Economic Unit, 14 mission for Planning Unit, 15 Missions for Director (Joint mission with SE & Planning Unit)	30000	00550	71620			-	-	2,924.00	2,924.00	2,924.00
7.0.3: Exchange Visits with other countries	30000	00550	71600			-	-	-	-	-
7.0.4: Uniform	30000	00550	72399			-	-	1,210.00	1,210.00	1,210.00
7.0.5: Field Equipments (field bag, raincoat, and first aid box)	30000	00550	72350			-	-	600.00	600.00	600.00
7.0.6: Field Equipments For MAPUs (5GPS, 7Camaras, 4Compass)	30000	00550	72300			-	-	-	-	-
7.0.7: Office Supplies - SEPD	30000	00550	72505			-	-	-	-	-

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Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	4Q, 2013	4Q, 2013	4Q, 2013	4Q, 2013	1Q, 2014	1Q, 2014	1Q, 2014
				A	B	C	D = A - C	E	F	G = D + F
7.0.8: Office Equipment (2 Desktops for Planning and SE Unit, 2 external hard disk, and 2 sets of Office desk and chair for SE Unit) meeting table	30000	00550	72815			-	-	3,300.00	3,300.00	3,300.00
7.0.9: IT Equipment Maintenance	30000	00550	73310			-	-	150.00	150.00	150.00
7.0.10: Translate and Printing NSP and Printing Revised Guidelines	30000	00550	74210			-	-	-	-	-
7.0.11: Workshop and Training (SEPD)	30000	00550	75711			-	-	1,155.50	1,155.50	1,155.50
Sub Total - Activity 7				-	-	-	-	10,239.50	10,239.50	10,239.50

Activity 7.1: Support the implementation by the MAPU of the new Guidelines on Planning and Prioritization by: providing training and follow-up assistance to MAPU staff in the west, ensuring all relevant stakeholders are familiar with the guidelines and will commit to the process, supporting MAPU in its efforts to orientate authorities, ensuring the guidelines roll-out to gather lessons learned and fine tune the guidelines and processes.										
7.1.1: CT Allowance (SEPD)	30000	00550	71305	900.00	900.00	900.00	-	-	-	-
7.1.2: DSA - 24 missions for Social Economic Unit, 14 mission for Planning Unit, 15 Missions for Director (Joint mission with SE & Planning Unit)	30000	00550	71620	2,026.89	2,782.89	2,782.89	(756.00)	756.00	756.00	-
7.1.3: Uniform	30000	00550	72399	-	-	-	-	-	-	-
7.1.4: Field Equipments (field bag, raincoat, and first aid box)	30000	00550	72399	-	-	-	-	-	-	-
7.1.5: Office Supplies - SEPD	30000	00550	72505	235.09	117.50	117.50	117.59	(117.59)	(117.59)	-
7.1.6: Office Equipment (1 laptop for SEPD Director)	30000	00550	72815	-	-	-	-	-	-	-
7.1.7: IT Equipment Maintenance	30000	00550	73310	150.00	150.00	150.00	-	-	-	-
7.1.8: Printing Revised Guidelines	30000	00550	74210	1,000.00	-	-	1,000.00	(1,000.00)	(1,000.00)	-
7.1.9: Training and workshop (SEPD)	30000	00550	75711	-	3,140.97	3,140.97	(3,140.97)	3,140.97	3,140.97	-

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Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	4Q, 2013	4Q, 2013	4Q, 2013	4Q, 2013	1Q, 2014	1Q, 2014	1Q, 2014
				A	B	C	D = A - C	E	F	G = D + F
Sub Total - Activity 7.1				4,311.98	7,091.36	7,091.36	(2,779.38)	2,779.38	2,779.38	-
Activity 8: Act as a national gender focal point to mainstream gender in MA by: organizing TRG meetings to disseminate Gender Action Plan 2013-2015, conducting gender assessment missions.										
8.0.1: DSA for Gender Activities (5 missions X 4 days X 4 People)	30000	00550	71620	106.00	161.01	161.01	(55.01)	55.01	55.01	-
8.0.2: Gender TRG Meeting	30000	00550	75711	-	-	-	-	-	-	-
8.0.1: DSA for Gender Activities (5 missions X 4 days X 4 People)	30000	00550	71620			-	-	297.00	297.00	297.00
8.0.2: Gender TRG Meeting	30000	00550	75700			-	-	-	-	-
8.0.3: Gender Training	30000	00550	75700			-	-	-	-	-
8.0.4: Gender Workshop	30000	00550	75700			-	-	-	-	-
8.0.5: Designing and Printing Gender Materials (Posters and T-shirts)	30000	00550	74210			-	-	1,600.00	1,600.00	1,600.00
Sub Total - Activity 8				106.00	161.01	161.01	(55.01)	1,952.01	1,952.01	1,897.00
Activity 9: Enhance the quality of demining operations and ensure highest levels of confidence in the land being released by demining operators by: monitoring QA & QC activities to ensure sampling is carried out to provide extra confidence in the land release process, establishing, completing and making operational the Dog Accreditation facility in 2013.										
9.0.1: CT Allowance (QMM, QMD, QM staff)	30000	00550	71305	13,506.00	13,806.00	13,806.00	(300.00)	300.00	300.00	-
9.0.2: DSA: PM (5 days/month), QMM (10 days/month), R&M Office Staff (5 days/month X 4 persons), QM Teams (23 days/month), Driver (10 days/month)	30000	00550	71620	29,058.75	34,608.68	34,608.68	(5,549.93)	5,549.93	5,549.93	-

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Activity Description from AWP with Duration January-December 2013		Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
					4QT, 2013	4QT, 2013	4QT, 2013	4QT, 2013	1QT, 2014	1QT, 2014	1QT, 2014
		Fund	Donor	Account	A	B	C	D = A - C	E	F	G = D + F
9.0.3: Exchange Visits or Training with other MA Programmes	9.0.3.1: Exchange Visits or Training with other MA Programmes	30000	00550	71605	-	-	-	-	-	-	-
	9.0.3.2: Exchange Visits or Training with other MA Programmes	30000	00550	71615	-	-	-	-	-	-	-
9.0.4: Office Furniture (1 meeting table & chairs)		30000	00550	72220	-	170.00	170.00	(170.00)	170.00	170.00	-
9.0.5: Administration Area Setup for Dog Testing Field		30000	00550	72210	10,958.00	1,363.80	1,363.80	9,594.20	(9,594.20)	(9,594.20)	-
9.0.6: Operational Equipment for QM Team		30000	00550	72210	-	-	-	-	-	-	-
9.0.7: Field Equipments (1 digital camera for R&M)		30000	00550	72399	-	-	-	-	-	-	-
9.0.8: Uniform, Boot, Hat, T-shirt for 28 R&M Staff (5 R&M office staff + 22 QM staff + 1 QMM)		30000	00550	72399	-	-	-	-	-	-	-
9.0.9: Office Supplies - R&M (PNH)		30000	00550	72505	450.00	106.40	106.40	343.60	(343.60)	(343.60)	-
9.0.10: Office Supplies - QA, QC and BLS Teams (provinces)		30000	00550	72505	1,200.00	983.35	983.35	216.65	(216.65)	(216.65)	-
9.0.11: Battery for Minelab		30000	00550	72505	300.00	-	-	300.00	(300.00)	(300.00)	-
9.0.12: Office Equipments (1 laptop for QMM)		30000	00550	72815	-	-	-	-	-	-	-
9.0.13: IT Equipments Maintenance		30000	00550	73310	300.00	649.00	649.00	(349.00)	349.00	349.00	-
9.0.14: Vehicle Maintenance - 8 cars with state plate (6QA & 2QC)		30000	00550	73410	3,600.00	2,440.50	2,440.50	1,159.50	(1,159.50)	(1,159.50)	-
9.0.15: Printing & Translating Relevant Regulation Documents (CMAS, BLS report, ...etc.)	9.0.15.1: Printing Relevant Regulation Documents (CMAS, BLS report, ...etc.)	30000	00550	74210	-	600.00	600.00	(600.00)	600.00	600.00	-
	9.0.15.2: Translating Relevant Regulation Documents (CMAS, BLS report, ...etc.)	30000	00550	74220	3,100.00	-	-	3,100.00	(3,100.00)	(3,100.00)	-
9.0.16: Workshop/Refresher Training for QA/QC include IMSMA BLS Results	9.0.16.1: Subsistence Allowan for participation in Workshop/Training	30000	00550	75707	-	971.79	971.79	(971.79)	971.79	971.79	-

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Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount	
	Fund	Donor	Account	4Q, 2013	4Q, 2013	4Q, 2013	4Q, 2013	1Q, 2014	1Q, 2014	1Q, 2014	
				A	B	C	D = A - C	E	F	G = D + F	
Dissemination and Meeting with Operators	9.0.16.2: Stipends Cost for participation in Workshop/Training	30000	00550	75711	4,300.00	2,820.00	2,820.00	1,480.00	(1,480.00)	(1,480.00)	-
9.0.1: CT Allowance (QMM, QMD, QM staff)		30000	00550	71305			-	-	16,146.00	16,146.00	16,146.00
9.0.2: DSA: PM (5 days/month), QMM (10 days/month), R&M Office Staff (5 days/month X 4 persons), QM Teams (22 days/month), Driver (10 days/month)		30000	00550	71620			-	-	8,770.00	8,770.00	8,770.00
9.0.3: Exchange Visits or Training with other MA Programmes		30000	00550	71600			-	-	-	-	-
9.0.4: Office Equipment for new staff (Standard officer)		30000	00550	72210			-	-	1,430.00	1,430.00	1,430.00
9.0.5: Administration Area Setup for Dog Testing Field		30000	00550	72210			-	-	12,000.00	12,000.00	12,000.00
9.0.6: Operational Equipment for QM Team		30000	00550	72210			-	-	13,205.00	13,205.00	13,205.00
9.0.7: Vehicle Accessories		30000	00550	72215			-	-	800.00	800.00	800.00
9.0.8: Field Equipments (1 digital camera for R&M)		30000	00550	72399			-	-	-	-	-
9.0.9: Uniform, Boot, Hat, T-shirt for 28 R&M Staff (5 R&M office staff + 22 QM staff + 1 QMM)		30000	00550	72399			-	-	6,270.00	6,270.00	6,270.00
9.0.10: Office Supplies - R&M (PNH)		30000	00550	72500			-	-	-	-	-
9.0.11: Office Supplies - QA, QC and BLS Teams (provinces)		30000	00550	72500			-	-	-	-	-
9.0.12: Battery for Minelab		30000	00550	72399			-	-	600.00	600.00	600.00
9.0.13: Office Equipments (8 Multi Functions Scanner, Copy and printers for QMMs)		30000	00550	72805			-	-	1,040.00	1,040.00	1,040.00
9.0.14: IT Equipments Maintenance		30000	00550	73310			-	-	300.00	300.00	300.00
9.0.15: Vehicle Mainenance - 8 cars with state plate (8QM team)		30000	00550	73410			-	-	3,600.00	3,600.00	3,600.00
9.0.16: Printing & Translating Relevant Regulation Documents (CMAS, BLS report, ... etc.)		30000	00550	74210			-	-	1,000.00	1,000.00	1,000.00

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Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	4QT, 2013	4QT, 2013	4QT, 2013	4QT, 2013	1QT, 2014	1QT, 2014	1QT, 2014
	A	B	C	D = A - C	E	F	G = D + F			
9.0.17: Workshop/Refresher Training for QA/QC include IMSMA, BLS Results Dissemination and Meeting with Operators	30000	00550	75711			-	-	600.00	600.00	600.00
Sub Total - Activity 9				66,772.75	58,519.52	58,519.52	8,253.23	57,507.77	57,507.77	65,761.00
Activity 11: Analyzing all BLS data and updating mine clearance WP for SPs, supporting clearance that promotes poverty reduction & economic growth based on annual clearance plans and the use of improved methodologies for demining.										
11.0.1: Audit of LR Service Provider's Financial Statement	30000	00550	74100			-	-	-	-	-
Sub Total - Activity 11				-	-	-	-	-	-	-
Grand - Total				129,279.17	127,473.10	127,473.10	1,806.07	109,670.43	109,670.43	111,476.50

CERTIFICATION

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of the years from the date of the provision of fund.
- The progress report for the activities stated herein has been submitted.
- The conditions for this payment as set out in the contract/purchase order/travel authorization have been met satisfactorily.

Date Submitted: 15 Jan 2014 Signature: 

Name: Chum Bun Rong

Title: Project Director

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

FOR ALL AGENCIES	
Approved by:	
Signature: <u>Napoleon Navarro</u>	
Name: <u>Napoleon Navarro</u>	
Title: <u>Deputy Country Director (P)</u>	
Date: <u>2014.02.03</u>	

FOR UNICEF USE ONLY	
Account Charges	Liquidation Information
CAG Ref: CRQ ref., Voucher ref.	CAG Ref: CRQ ref., JV ref.
CRQ CAG GL:	
Training (762010) 0	DCT Amount 0.00
Travel (762020) 0	
Mtgs. & Confs. (762030) 0	Less:
Sal. & Sup. Costs (76103) 0	Liquidation
Const. - Proj. Prem. (761040) 0	Amount 0.00
Other CAG (761010) 0	
Total 0	Balance 0.00

FOR UNFPA USE ONLY	
New Funding Release	
Activity 1	0
Activity 2	0
Total	0

Business Unit: KHM10
Voucher ID: 00067121
Voucher Style: Journal

Vendor: 000005540
Name: CMAA-001
Location: 1

***Address:** 1 [Advanced Vendor Search](#)
 CAMBODIAN MINE ACTION AND VICTIM
 NEW BUILDING, STREET 273
 CONER 516,
 SANGKAT TOUL SANGKER, KHAN
 TOUL KORK
 PHNOM PENH - CAMBODIA KHM

Invoice Number: Clear NEX Advance VCHR#64227

Invoice Date: 31/12/2013

Action:

Pay Terms: 00 Immediate **Basis Dt Type** Inv Date

[Comments\(0\)](#)

Accounting Date: 31/12/2013

***Currency:** USD

Total: 0.00

Difference: 0.00 [Session Defaults](#)

Related Voucher: 00064227

[Bank Default](#)

Packing Slip:

Invoice Lines Find | View All First 1 of 1 Last

Line	*Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		FR Expenditure 4QT 2013				0.00

Ship To **SpeedChart**
KHM10

▼ Distribution Lines Personalize | Find | View 1 | First 1-9 of 9 Last

Account	Oper Unit	PC Bus Unit	Fund	DeptID	Project	Activity	Impl Agent	Donor	Amount	Budget Date
16005	KHM	KHM10	30000	39608	00076990	0000000001	005431	00550	-17,479.63	31/12/2013
71605	KHM	KHM10	30000	39608	00076990	ACTIVITY1.1	005431	00550	2,890.00	31/12/2013
71615	KHM	KHM10	30000	39608	00076990	ACTIVITY1.1	005431	00550	6,982.00	31/12/2013
71620	KHM	KHM10	30000	39608	00076990	ACTIVITY1.1	005431	00550	1,019.00	31/12/2013
72505	KHM	KHM10	30000	39608	00076990	ACTIVITY1.1	005431	00550	149.00	31/12/2013
73305	KHM	KHM10	30000	39608	00076990	ACTIVITY1.1	005431	00550	50.00	31/12/2013
71620	KHM	KHM10	04000	39608	00076990	ACTIVITY2.1	005431	00012	1,493.71	31/12/2013
72505	KHM	KHM10	04000	39608	00076990	ACTIVITY2.1	005431	00012	307.52	31/12/2013
71635	KHM	KHM10	04000	39608	00076990	ACTIVITY3.1	005431	00012	4,588.40	31/12/2013

Business Unit: KHM10
Voucher ID: 00067121

Balancing

Invoice Lines 0.00

(minus) **Total** 0.00

(equals) **Difference Amount** 0.00

Summary Related Documents Invoice Information Payments Voucher Attributes Error Summary

Business Unit: KHM10
Voucher ID: 00067122
Voucher Style: Journal

Invoice Number: Clear NEX Advance VCHR#65402
Invoice Date: 31/12/2013
Action:
Pay Terms: 00 Immediate **Basis Dt Type** Inv Date
Accounting Date: 31/12/2013
***Currency:** USD
Total: 0.00
Difference: 0.00 [Session Defaults](#)
Related Voucher: 00065402 [Bank Default](#)

Vendor: 000005540
Name: CMAA-001
Location: 1
***Address:** 1 Advanced Vendor Search
 CAMBODIAN MINE ACTION AND VICTIM
 NEW BUILDING, STREET 273
 CONER 516,
 SANGKAT TOUL SANGKER, KHAN
 TOUL KORK
 PHNOM PENH - CAMBODIA KHM

Packing Slip:

Invoice Lines Find | View All First 1 of 1 Last

Line	*Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		FR Expenditure 4QT 2013				0.00

Ship To: KHM10

▼ Distribution Lines Personalize | Find | View 1 | First 1-39 of 39 Last

Account	Oper Unit	PC Bus Unit	Fund	DeptID	Project	Activity	Impl Agent	Donor	Amount	Budget Date
16005	KHM	KHM10	30000	39608	00076990	0000000001	005431	00550	-109,993.47	31/12/2013
71635	KHM	KHM10	04000	39608	00076990	ACTIVITY3.1	005431	00012	8,913.34	31/12/2013
71305	KHM	KHM10	04000	39608	00076990	ACTIVITY4	005431	00012	450.00	31/12/2013
71620	KHM	KHM10	04000	39608	00076990	ACTIVITY4	005431	00012	109.52	31/12/2013
72505	KHM	KHM10	04000	39608	00076990	ACTIVITY4	005431	00012	335.15	31/12/2013
74210	KHM	KHM10	04000	39608	00076990	ACTIVITY4	005431	00012	3,100.00	31/12/2013
71305	KHM	KHM10	30000	39608	00076990	ACTIVITY5	005431	00550	450.00	31/12/2013
72505	KHM	KHM10	30000	39608	00076990	ACTIVITY5	005431	00550	165.00	31/12/2013
73310	KHM	KHM10	30000	39608	00076990	ACTIVITY5	005431	00550	135.00	31/12/2013
75707	KHM	KHM10	30000	39608	00076990	ACTIVITY5	005431	00550	4,996.60	31/12/2013
75711	KHM	KHM10	30000	39608	00076990	ACTIVITY5	005431	00550	5,128.00	31/12/2013
75711	KHM	KHM10	30000	39608	00076990	ACTIVITY5	005431	00550	4,099.00	31/12/2013
71305	KHM	KHM10	04000	39608	00076990	ACTIVITY6	005431	00012	4,767.50	31/12/2013
71305	KHM	KHM10	30000	39608	00076990	ACTIVITY6.2	005431	00550	2,925.00	31/12/2013
71305	KHM	KHM10	30000	39608	00076990	ACTIVITY6.2	005431	00550	1,250.50	31/12/2013
71620	KHM	KHM10	30000	39608	00076990	ACTIVITY6.2	005431	00550	1,163.74	31/12/2013
72425	KHM	KHM10	30000	39608	00076990	ACTIVITY6.2	005431	00550	2,616.60	31/12/2013
72505	KHM	KHM10	30000	39608	00076990	ACTIVITY6.2	005431	00550	111.60	31/12/2013
73310	KHM	KHM10	30000	39608	00076990	ACTIVITY6.2	005431	00550	1,325.00	31/12/2013
73410	KHM	KHM10	30000	39608	00076990	ACTIVITY6.2	005431	00550	1,772.66	31/12/2013
74210	KHM	KHM10	30000	39608	00076990	ACTIVITY6.2	005431	00550	243.00	31/12/2013
74525	KHM	KHM10	30000	39608	00076990	ACTIVITY6.2	005431	00550	164.37	31/12/2013
71305	KHM	KHM10	30000	39608	00076990	ACTIVITY7.1	005431	00550	900.00	31/12/2013
71620	KHM	KHM10	30000	39608	00076990	ACTIVITY7.1	005431	00550	2,782.89	31/12/2013
72505	KHM	KHM10	30000	39608	00076990	ACTIVITY7.1	005431	00550	117.50	31/12/2013
73310	KHM	KHM10	30000	39608	00076990	ACTIVITY7.1	005431	00550	150.00	31/12/2013
75711	KHM	KHM10	30000	39608	00076990	ACTIVITY7.1	005431	00550	3,140.97	31/12/2013
71620	KHM	KHM10	30000	39608	00076990	ACTIVITY8	005431	00550	161.01	31/12/2013
71305	KHM	KHM10	30000	39608	00076990	ACTIVITY9	005431	00550	13,806.00	31/12/2013
71620	KHM	KHM10	30000	39608	00076990	ACTIVITY9	005431	00550	34,608.68	31/12/2013
72220	KHM	KHM10	30000	39608	00076990	ACTIVITY9	005431	00550	170.00	31/12/2013
72210	KHM	KHM10	30000	39608	00076990	ACTIVITY9	005431	00550	1,363.80	31/12/2013
72505	KHM	KHM10	30000	39608	00076990	ACTIVITY9	005431	00550	106.40	31/12/2013
72505	KHM	KHM10	30000	39608	00076990	ACTIVITY9	005431	00550	983.35	31/12/2013
73310	KHM	KHM10	30000	39608	00076990	ACTIVITY9	005431	00550	649.00	31/12/2013
73410	KHM	KHM10	30000	39608	00076990	ACTIVITY9	005431	00550	2,440.50	31/12/2013
74210	KHM	KHM10	30000	39608	00076990	ACTIVITY9	005431	00550	600.00	31/12/2013
75707	KHM	KHM10	30000	39608	00076990	ACTIVITY9	005431	00550	971.79	31/12/2013
75711	KHM	KHM10	30000	39608	00076990	ACTIVITY9	005431	00550	2,820.00	31/12/2013

Business Unit: KHM10
Voucher ID: 00067122

Balancing **Invoice Lines** 0.00



KINGDOM OF CAMBODIA
Nation Religion King

THE ROYAL GOVERNMENT

**Cambodian Mine Action
and Victim Assistance Authority**

File N°:.....019...../ CMAA / 2014.

Phnom Penh, Jan 15 2014

Mr. Napoleon Navarro
Deputy Country Director (P)
UNDP, Cambodia

Subject: Disbursement request for the first quarter (January-March) 2014 budget under the Clearing for Results Project – Phase II

Dear Mr. Napoleon Navarro,

Pursuant to the agreement made between Cambodian Mine Action and Victim Assistance Authority (CMAA) and UNDP on the execution of the Clearing for Results Project II No.00076990, CMAA would like to request UNDP to advance the budget for the first quarter (January-March) 2014 in total amount of **109,670.43 USD** (one hundred nine thousand six hundred and seventy US Dollars and forty three cents only). The 4th Quarter Financial Report of 2013 has been prepared in the FACE form and is supported by the following documents:

- 1- Completed FACE with signature ✓
- 2- Quarterly Progress Report ✓
- 3- Quarterly work plan with itemized cost estimates ✓
- 4- Bank statement ✓
- 5- Monthly bank reconciliation ✓
- 6- Monthly cash book ✓
- 7- Procurement Plan ✗

The bank account information of the CMAA using for fund transaction is provided as below:

- **Bank** : ANZ ROYAL BANK
- **Account Name** : CMAA (Clearing for Results II)
- **Account Number** : 2037234
- **Account Type** : BUSINESS ACCOUNT – USD

On behalf of the CMAA, I would like to thank for your cooperation and the arrangement of this fund transaction.

Sincerely Yours, *Hyc*

Chum Bun Rong
Secretary General of the CMAA
And CFRII Project Director

23 JAN 2014

Date:	File: 00076990	
Unit	Action	Info
RR		
CD		NAP
PROG		
OPER		
OTHER	chanthorn	

if enclosed.



Cambodian Mine Action and Victim Assistance Authority

Project Title: Clearing for Results (Phase II)

Project ID: 00076990

**តារាងផ្គត់ផ្គង់ថវិកា
Funds Reconciliation**

For the Period: 01 October 2013 to 31 December 2013

Fund Available: (Fund Received from UNDP)

Fund balance brought forward from [3QT 2013]

17,479.63

Fund received in [4QT 2013]

111,799.54

Actual Expenditures [4QT, 2013]

(127,473.10)

Total Fund Received:

1,806.07

Fund Balance as per General Ledger:

Pety Cash in Hand

240.95

Outstanding Cash Advance (if any)

-

Fund Balance as per Bank Statement [as of 31 December 2013]

2,950.35

Less: Outstanding Cheques:

(1,385.23)

Cheque No: 171300 (83.66)

Cheque No: 230003 (116.00)

Cheque No: 230005 (1,000.00)

Cheque No: 230007 (100.00)

Cheque No: 230008 (85.57)

Fund Balance at Project Bank Account

1,565.12

Total Fund Balance: [as of 30 September 2013]

1,806.07

សរុបថវិកានៅសល់បច្ចុប្បន្ន (Fund Balance at CFRII Project)

1,806.07

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USD CANBI - BUSINESS

(USD)

PAGE NO. 01

STATEMENT DATE 02/01/2014

CMAA (CLEARING FOR RESULTS II)
 #273, ST 516
 SK TOUL SANGKE, KH RUSSEY KEO
 PHNOM PENH, CAMBODIA
 023 885 941

DATE	TRANS. DETAILS	AMOUNT	BALANCE
011213	BALANCE B/F		60394.89
061213	TUOL KOK CHEQUE WDL 00171272 PAID TO MR LAIY CHANTHORN	✓ 105.26-	60289.63
061213	TUOL KOK CHEQUE WDL 00171255 MR EK SOPHAN	✓ 52.74-	60236.89
061213	TUOL KOK CHEQUE WDL 00171281 MR YUN YAN	✓ 83.66-	60153.23
091213	RIVERSIDE CHEQUE WDL 00171283 PAY TO MR VANNAK LY	403.80 ✓	59749.43
091213	KRAMUON SA CHEQUE WDL 00171282 PAID TO LY SOKLEAP	872.20 ✓	58877.23
091213	TUOL KOK CHEQUE WDL 00171254 MR THUL NHEM	✓ 52.74-	58824.49
091213	TUOL KOK CHEQUE WDL 00171278 MR THUL NHEM	✓ 83.66-	58740.83
121213	TUOL KOK TRANSFER TRANSFER OF INCOME FROM SALE OF DISPOSED ASSETS TRANSFER TO 238863	6150.00 ✓	52590.83
121213	TUOL KOK TRANSFER INSURANCE FEE FOR 2 PEOPLE TO GENEVA TRANSFER TO 1820091	40.00 ✓	52550.83
121213	TUOL KOK TRANSFER DSA TO OMC AND SRP 24 TO 30 NOV 2013 TRANSFER TO 2815820	99.26 ✓	52451.57
131213	TUOL KOK CHEQUE WDL 00171288 MR UY SEN	99.26 ✓	52352.31
131213	TUOL KOK CHEQUE WDL 00171289 MR YENG VANNAKDARA	99.26 ✓	52253.05
131213	TUOL KOK CHEQUE WDL 00171290 MR VANNY VONG	83.66 ✓	52169.39
131213	TUOL KOK CHEQUE WDL 00171287 MR KIENG MONY	99.26 ✓	52070.13
131213	TUOL KOK CHEQUE WDL 00171279 PAID TO MR EK SOPHAN	✓ 83.66-	51986.47
131213	TUOL KOK CHEQUE WDL 00171291 MR VICHEKA CHEA	83.66 ✓	51902.81
131213	TUOL KOK TRANSFER COST OF CAR MAINTENANCE TRANSFER TO 2437652	660.00 ✓	51242.81
131213	TUOL KOK TRANSFER COST OF CAR MAINTENANCE TRANSFER TO 442234	381.50 ✓	50861.31
171213	INDEPENDEN CHEQUE WDL 00171286	170.00 ✓	50691.31

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USD CANBI - BUSINESS

(USD)

STATEMENT DATE 02/01/2014

CMAA (CLEARING FOR RESULTS II)
 #273, ST 516
 SK TOUL SANGKE, KH RUSSEY KEO
 PHNOM PENH, CAMBODIA
 023 885 941

DATE	TRANS. DETAILS	AMOUNT	BALANCE
	BALANCE B/F		50691.31
171213 SIEM REAP	DEBIT	122.00-✓	50569.31
	DT TO MUT THOEUN		
171213 TUOL KOK	DEBIT	10.00-✓	50559.31
	CHEQUE BOOK FEE		
181213 TUOL KOK	CHEQUE WDL 00171296	5216.28-✓	45343.03
	MS SONG SELAROTH		
181213 TUOL KOK	CHEQUE WDL 00171285	600.00-✓	44743.03
	PAID TO MR KEO ROTH		
181213 KRAMUON SA	CHEQUE WDL 00171284	2015.00-✓	42728.03
	CASH TO MS PHAL SOPHOAN		
181213 SIHANOUKVI	CHEQUE WDL 00171295	137.33-✓	42590.70
	MR. MIN VUTHA, TEL: 011 90 25 60		
181213 TUOL KOK	TRANSFER	129.52-✓	42461.18
	DSA AND TRAVEL COST TO OMC AND SR 04 10 12 2013		
	TRANSFER TO 2577859		
181213 TUOL KOK	TRANSFER	198.52-✓	42262.66
	DSA 03 09 AND 10 16 NOV 2013		
	TRANSFER TO 2814951		
181213 TUOL KOK	TRANSFER	198.52-✓	42064.14
	DSA 03 09 AND 10 16 NOV 2013		
	TRANSFER TO 2814939		
181213 TUOL KOK	TRANSFER	1071.80-✓	40992.34
	REIMBURSEMENT FOR DSA TO GENEVA 30 NOV 08 DEC 2013		
	TRANSFER TO 379382		
181213 TUOL KOK	TRANSFER	1071.80-✓	39920.54
	REIMBURSEMENT FOR DSA TO GENEVA 30 NOV 08 DEC 2013		
	TRANSFER TO 2301619		
191213 KRAMUON SA	CHEQUE WDL 00171292	544.00-✓	39376.54
	CASH TO SOK LUY		
201213 SIHANOUKVI	CHEQUE WDL 00171298	297.78-✓	39078.76
	MR TY SONG 012 203 668		
231213 TUOL KOK	CHEQUE WDL 00171297	297.78-✓	38780.98
	MR NEM VEASNA		
231213 TUOL KOK	TRANSFER	75.44-✓	38705.54
	DSA TP SR 01 03 DEC 2013		
	TRANSFER TO 2702780		
231213 TUOL KOK	TRANSFER	109.52-✓	38596.02
	DSA TO SR 01 07 DEC 2013 INCLUDE TRAVEL COST		
	TRANSFER TO 2303253		
241213 TUOL KOK	CHEQUE WDL 00171277	✓92.23-	38503.79
	SONG SELA ROTH		
251213 TUOL KOK	CHEQUE WDL 00171293	53.67-✓	38450.12
	MS SOVANNARY PEANG		

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PAGE NO. 03

USD CANBI - BUSINESS

(USD)

STATEMENT DATE 02/01/2014

CMAA (CLEARING FOR RESULTS II)
 #273, ST 516
 SK TOUL SANGKE, KH RUSSEY KEO
 PHNOM PENH, CAMBODIA
 023 885 941

DATE	TRANS. DETAILS	AMOUNT	BALANCE
	BALANCE B/F		38450.12
251213 TUOL KOK	CHEQUE WDL 00171299 MR NHAR NY	37.72-✓	38412.40
271213 TUOL KOK	CHEQUE WDL 00230004 MR MEN THIDA	83.66-✓	38328.74
271213 TUOL KOK	CHEQUE WDL 00230002	127.00-✓	38201.74
271213 INDEPENDEN	TRANSFER REMUNERATION FOR CONSULTANT DEC2013 TRANSFER TO 2474821	2006.00-✓	36195.74
271213 INDEPENDEN	TRANS CAP SYS DSA Nov-Dec	17050.62-✓	19145.12
271213 TUOL KOK	TRANSFER CAR MAINTENANCE FEE PLATE NUMBER 1188 TRANSFER TO 2437652	97.00-✓	19048.12
271213 TUOL KOK	TRANSFER REIMBURSEMENT OF OFFICE SUPPLIES EXPESE DEC 2013 TRANSFER TO 468547	38.95-✓	19009.17
271213 TUOL KOK	TRANSFER REIMBURSEMENT OF OFFICE SUPPLIES EXPESE DEC 2013 TRANSFER TO 1817294	36.45-✓	18972.72
271213 TUOL KOK	TRANSFER REIMBURSEMENT OF OFFICE SUPPLIES EXPESE DEC 2013 TRANSFER TO 407243	37.80-✓	18934.92
271213 TUOL KOK	TRANSFER REIMBURSEMENT OF OFFICE SUPPLIES EXPESE DEC 2013 TRANSFER TO 468626	42.35-✓	18892.57
271213 TUOL KOK	TRANSFER REIMBURSEMENT OF OFFICE SUPPLIES EXPESE DEC 2013 TRANSFER TO 773366	42.95-✓	18849.62
271213 TUOL KOK	TRANSFER REIMBURSEMENT OF OFFICE SUPPLIES EXPESE DEC 2013 TRANSFER TO 1412902	35.75-✓	18813.87
271213 TUOL KOK	TRANSFER REIMBURSEMENT OF OFFICE SUPPLIES EXPENSE DEC 2013 TRANSFER TO 773344	48.85-✓	18765.02
271213 TUOL KOK	TRANSFER REIMBURSEMENT OF OFFICE SUPPLIES EXPESE DEC 2013 TRANSFER TO 2239865	41.15-✓	18723.87
271213 TUOL KOK	TRANSFER COST OF OFFICE SUPPLIES Q4 2013 TRANSFER TO 1873258	914.45-✓	17809.42
271213 SIHANOUKVI	DEBIT TRANSFER TO OCHHEUTEAL HOTEL CPB-SHV	4128.00-✓	13681.42
271213 SIHANOUKVI	DEBIT	4.13-✓	13677.29

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STATEMENT DATE 02/01/2014

CMAA (CLEARING FOR RESULTS II)
 #273, ST 516
 SK TOUL SANGKE, KH RUSSEY KEO
 PHNOM PENH, CAMBODIA
 023 885 941

DATE	TRANS. DETAILS	AMOUNT	BALANCE
	BALANCE B/F		13677.29
	TRANSFER FEE		
271213 INDEPENDEN	TRANS CAP SYS StaffAKF Dec	25.00-✓	13652.29
301213 TUOL KOK	CHEQUE WDL 00230001 LAIY CHANTHORN	83.66-✓	13568.63
301213 TUOL KOK	CASH DEPOSIT CASH REMAINS FROM ADVANCE	219.68*	13788.31
301213 TUOL KOK	TRANSFER COST OF CAR MAINTENANCE TRANSFER TO 442234	240.50-✓	13547.81
301213 TUOL KOK	TRANSFER CAR MAINTENANCE FEE TRANSFER TO 1678167	136.50-✓	13411.31
311213 INDEPENDEN	TRANS CAP SYS AllowanceDec	6177.00-✓	7234.31
311213 TUOL KOK	CHEQUE WDL 00171294 MS KHOUN SREYMOM	53.67-✓	7180.64
311213 SIEM REAP	DEBIT DT TO MUT THOEUN	88.00-✓	7092.64
311213 TUOL KOK	CHEQUE WDL 00230006 MS CHUON SREYPOV	3100.00-✓	3992.64
311213 TUOL KOK	TRANSFER COST OF CHANGE CAR TYRES AND BATTERY TRANSFER TO 2437652	858.00-✓	3134.64
311213 TUOL KOK	CHEQUE WDL 00230009 MR YUN YAN	123.29-✓	3011.35
311213 TUOL KOK	DEBIT TO LON SREYPEOU	60.00-✓	2951.35
311213 INTERNAL	ACCT KEEP FEE	1.00-✓	2950.35
END OF STATEMENT			

Summary Related Documents Invoice Information Payments Voucher Attributes Error Summary

Business Unit: KHM10 Invoice Number: 1QT 2014 FACE Request - CFR2
 Voucher ID: 00067123 Invoice Date: 23/01/2014
 Voucher Style: Regular Action: Budget Checking [Print Invoice](#)

Copy from a Source Document

PO Unit: Purchase Order: [Copy PO](#) Worksheet Copy Option: None

Vendor: 000005540 Pay Terms: 00 Immediate Basis Dt Type Inv Date
 Name: CMAA-001 Comments(0)
 Location: 1 Accounting Date: 23/01/2014
 Address: 1 Advanced Vendor Search Currency: USD Non Merchandise Summary
 CAMBODIAN MINE ACTION AND VICTIM Total: 109,670.43 [Calculate](#)
 NEW BUILDING, STREET 273 Difference: 0.00 Session Defaults
 CONER 516, SANGKAT TOUL SANGKER, KHAN TOUL KORK
 PHNOM PENH - CAMBODIA KHM Bank Default

Packing Slip:

Invoice Lines Find | View All First 1 of 1 Last

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		1QT 2014 FACE Request - CFR2				109,670.43

Ship To: KHM10 SpeedChart Use One Asset ID [Calculate](#)

▼ Distribution Lines Personalize | Find | View All | First 1 of 1 Last

Account	Oper Unit	PC Bus Unit	Fund	DeptID	Project	Activity	Impl Agent	Donor	Amount	Budget Date
16005	KHM	KHM10	30000	39608	00076990	0000000001	005431	00550	109,670.43	23/01/2014

Business Unit: KHM10 Balancing

Voucher ID: 00067123 [Print Invoice](#)

Invoice Lines	109,670.43
Misc Charge Amount	
Freight Amount	
(minus) Total	109,670.43 Calculate
(equals) Difference Amount	0.00

Non Merchandise Summary

[Save](#) [Return to Search](#) [Notify](#) [Refresh](#)

[Add](#) [Update/Display](#)

[Summary](#) | [Related Documents](#) | [Invoice Information](#) | [Payments](#) | [Voucher Attributes](#) | [Error Summary](#)

Summary | Related Documents | **Invoice Information** | Payments | Voucher Attributes | Error Summary

Business Unit: KHM10 Invoice Number: 1QT 2014 FACE Request - CFR2
 Voucher ID: 00067123 Invoice Date: 23/01/2014
 Voucher Style: Regular Action: Budget Checking [Print Invoice](#)

Copy from a Source Document
 PO Unit: Purchase Order: [Copy PO](#) Worksheet Copy Option: None

Vendor: 000005540 Pay Terms: 00 Immediate Basis Dt Type Inv Date
 Name: CMAA-001 Comments(0)
 Location: 1 Accounting Date: 23/01/2014
 Address: 1 Advanced Vendor Search Currency: USD Non Merchandise Summary
 CAMBODIAN MINE ACTION AND VICTIM Total: 109,670.43 [Calculate](#)
 NEW BUILDING, STREET 273 Difference 0.00 Session Defaults
 CONER 516, SANGKAT TOUL SANGKER, KHAN TOUL KORK PHNOM PENH - CAMBODIA KHM Bank Default
 Packing Slip:

Invoice Lines Find | View All First 1 of 1 Last

Line	Distribute by	Item	Description	Quantity	UDM	Unit Price	Extended Amount
1	Amount		1QT 2014 FACE Request - CFR2				109,670.43

Ship To: SpeedChart KHM10 [Use One Asset ID](#) [Calculate](#)

Distribution Lines Personalize | Find | View All | First 1 of 1 Last

Account	Oper Unit	PC Bus Unit	Fund	DeptID	Project	Activity	Impl Agent	Donor	Amount	Budget Date
16005	KHM	KHM10	30000	39608	00076990	0000000001	005431	00550	109,670.43	23/01/2014

Business Unit: KHM10 [Balancing](#)
 Voucher ID: 00067123 [Print Invoice](#)

Invoice Lines	109,670.43
Misc Charge Amount	
Freight Amount	
(minus) Total	109,670.43 Calculate
(equals) Difference Amount	0.00
Non Merchandise Summary	

Approved in ATLAS

Signature: *Napoleon Nuvanto*

Date: 2014.02.03

[Save](#) [Return to Search](#) [Notify](#) [Refresh](#)

[Add](#) [Update/Display](#)

Summary | Related Documents | Invoice Information | Payments | Voucher Attributes | Error Summary

Key Atlas Activities	TIMEFRAME	Responsibl e Party	Impl. Agent:	CHART OF ACCOUNT				Modality	Descriptions	Total Budget 2014	CA Request Q1 2014			
				Q1	Q2	Q3	Q4					Fund	Donor	Bus.U nit
Activity1: Build further stage for a Programme-Based Approach in Mine Action Sector by: holding 2 TWG, continuing to promote	x	x	x		UNDP	001981	04000	00012	B0396	61300	DAI	Project Adviser	168,000.00	
				x	UNDP	001981	04000	00012	B0396	71200	DAI	Mine Action Consultant	18,000.00	
Total Activity1:										186,000.00		-		
Activity1.1: Build further stage for a Programme-Based Approach in Mine Action Sector by: holding 2 TWG, continuing to promote the signing of the Partnership Principles by more DPs, continuing to promote joint programme formulation with DPs by applying the project review process, formulating, implementing and monitoring a TWG Work plan and monitoring JMIs 2012-2013, conducting a Mid-term Review of CFR II project and a review of the NMAS.		x			UNDP	001981	30000	00550	B0396	71600	DAI	UNDP Participation in UN Program Manager & National Director Meeting Geneva	5,800.00	
		x		x	UNDP	001981	30000	00550	B0396	71600	DAI	UNDP Participation in Geneva Meeting - Standing Committee and 14 MSP	11,600.00	
	x				UNDP	001981	30000	00550	B0396	75700	DAI	Clearing for Results II Evaluation	-	
		x			CMAA	005431	30000	00550	B0396	71600	CA	CMAA Participation in UN Program Manager & National Director Meeting Geneva	5,800.00	2,800.00
		x			CMAA	005431	30000	00550	B0396	71600	CA	Participation in Geneva meeting - Standing Committee	-	
		x			CMAA	005431	30000	00550	B0396	71600	CA	3rd Review Conference on APMBBC in Maputo and Mozambique.	10,200.00	-
				x	CMAA	005431	30000	00550	B0396	71600	CA	Participation in Geneva meeting - 14MSP	11,600.00	-
	x	x	x	x	CMAA	005431	30000	00550	B0396	71600	CA	CT Allowance (TWG-MA)	1,800.00	-
	x	x	x	x	CMAA	005431	30000	00550	B0396	71600	CA	DSA for TWG-MA Secretariat Outreach	3,360.00	840.00
	x	x	x	x	CMAA	005431	30000	00550	B0396	73300	CA	IT Equipment Maintenance	360.00	90.00
	x	x	x	x	CMAA	005431	30000	00550	B0396	74200	CA	Copies Documents, stationaries and the translation for handing out during the meeting at sub national level	2,330.00	-
	x	x	x	x	CMAA	005431	30000	00550	B0396	75700	CA	Convene at least 2 MA-TWG Meetings and Sub TWG-MA Meeting with Stakeholders	700.00	-
	x	x	x	x	UNDP	001981	30000	00550	B0396	75100	DAI	GMS (7%) DAI	1,218.00	
	x	x	x	x	UNDP	005431	30000	00550	B0396	75100	DAI	GMS (7%) CA	2,530.50	
	Total Activity1.1:										57,298.50		3,730.00	
Sub-total Activity1:										243,298.50		3,730.00		
Activity2: Enhance national cross-sector coordination for	x	x	x		UNDP	001981	04000	00012	B0396	71400	DAI	Contractual Service (assistant + driver)	14,000.00	

Key Atlas Activities	TIMEFRAME	Responsibl e Party	Impl. Agent:	CHART OF ACCOUNT				Modality	Descriptions	Total Budget 2014	CA Request Q1 2014			
				Q1	Q2	Q3	Q4					Fund	Donor	Bus.U nit
	Total Activity2:								14,000.00	-				
Activity2.1: Enhance national cross-sector coordination for the implementation of the NMAS by: promoting the use of policies, tools, standards and best practices through quarterly workshops with operators and line ministries and annual Mine Action Conference, strengthening collaboration between MAPU/CMVIS at sub-national levels, advocating for the integration of survivors assistance in disability frameworks, conducting cross-departments joint-missions to assess priorities and gaps			x	x	UNDP	001981	30000	00550	B0396	71400	DAI	Contractual Service (assistant + driver)	5,800.00	
	x	x	x	x	UNDP	001981	30000	00550	B0396	71600	DAI	DSA field UNDP staff	10,000.00	
	x	x	x	x	UNDP	001981	30000	00550	B0396	72200	DAI	Equipment	2,500.00	
	x	x	x	x	UNDP	001981	30000	00550	B0396	72300	DAI	Fuel Consumption for UNDP Project Car	2,400.00	
	x	x	x	x	UNDP	001981	30000	00550	B0396	72400	DAI	Phone UNDP Staff and Pouch Sending	960.00	
	x	x	x	x	UNDP	001981	30000	00550	B0396	72500	DAI	Office Supplies UNDP	480.00	
				X	UNDP	001981	30000	00550	B0396	73300	DAI	Software Licence Fee	2,000.00	
	x				UNDP	001981	30000	00550	B0396	74300	DAI	Security Cost	500.00	
	x	x	x	x	UNDP	001981	30000	00550	B0396	73400	DAI	Car maintenance UNDP Project Car	1,800.00	
	x				UNDP	001981	30000	00550	B0396	74500	DAI	Insurance UNDP Project Car	100.00	
	x	x	x	x	UNDP	001981	30000	00550	B0396	74500	DAI	Sundry	6,840.00	
	x				UNDP	001981	30000	00550	B0396	75700	DAI	Training and Learning UNDP Staff	300.00	
	x	x	x	x	CMAA	005431	30000	00550	B0396	71300	CA	CT Allowance (VA)	3,600.00	-
	x	x	x	x	CMAA	005431	30000	00550	B0396	71600	CA	DSA for VA Missions	6,752.00	1,260.00
	x	x	x	x	CMAA	005431	30000	00550	B0396	72500	CA	Office Supplies - VA		-
	x	x	x	x	CMAA	005431	30000	00550	B0396	73300	CA	IT Equipment Maintenance	360.00	90.00
	x	x	x	x	CMAA	005431	30000	00550	B0396	75700	CA	Workshop/Refresh Training for survivor Network Teams/Meeting with Operators	6,800.00	800.00
	x				CMAA	005431	30000	00550	B0396	75700	CA	Annual Mine Action Conference (Admin)	-	-
	x	x	x	x	CMAA	005431	30000	00550	B0396	75700	CA	Semester Mine Action Coordination Committee Meeting (SG-Secretariat)	800.00	200.00
	x	x	x	x	UNDP	001981	30000	00550	B0396	75100	DAI	GMS (7%) DAI	2,357.60	
x	x	x	x	UNDP	005431	30000	00550	B0396	75100	DAI	GMS (7%) CA	1,281.84		
	Total Activity2.1:								55,631.44	2,350.00				
Sub-total Activity 2:									69,631.44	2,350.00				

Key Atlas Activities	TIMEFRAME	Responsibl e Party	Impl. Agent:	CHART OF ACCOUNT				Modality	Descriptions	Total Budget 2014	CA Request Q1 2014						
				Q1	Q2	Q3	Q4					Fund	Donor	Bus.U nit	Account		
				x			x	CMAA	005431	30000	00550	B0396	71600	CA	Support MAPU Post-Clearance Monitoring	3,500.00	3,500.00
				x	x	x	x	UNDP	005431	30000	00550	B0396	75100	DAI	GMS (7%) CA	245.00	
	<i>Total Activity3:</i>										3,745.00	3,500.00					
Sub-total Activity3:										3,745.00	3,500.00						
Activity 4: Increase the visibility of the CMAA and improve its capacity to communicate effectively by: preparing Quarterly newsletters and Annual Reports; supporting the preparation of knowledge exchange visits from external stakeholders.	Activity 4: Increase the visibility of the CMAA and improve its capacity to communicate effectively by: preparing Quarterly newsletters and Annual Reports; supporting the preparation of knowledge exchange visits from external stakeholders.			x	x	x		UNDP	001981	30000	00550	B0396	71500	DAI	UNV Project and Communication Specialis	27,000.00	
				x	x	x	x	CMAA	005431	30000	00550	B0396	71300	CA	CT Allowances (PR)	1,800.00	450.00
				x	x	x	x	CMAA	005431	30000	00550	B0396	71600	CA	DSA for Participation in Field Event	3,870.00	504.00
				x	x	x	x	CMAA	005431	30000	00550	B0396	73300	CA	IT Equipment Maintenance	360.00	90.00
				x				CMAA	005431	30000	00550	B0396	74200	CA	CMAA Website Re-design	3,000.00	3,000.00
					x		x	CMAA	005431	30000	00550	B0396	74200	CA	Printing, Designing and Publication & Communication Materials	5,400.00	-
				x	x	x	x	UNDP	001981	30000	00550	B0396	75100	DAI	GMS (7%) DAI	1,890.00	
				x	x	x	x	UNDP	005431	30000	00550	B0396	75100	DAI	GMS (7%) CA	1,010.10	
	<i>Total Activity 4.</i>										44,330.10	4,044.00					
Sub-total Activity4:										44,330.10	4,044.00						
										361,005.04	13,624.00						
Activity5: Monitor the implementation of the capacity development plan including provision of training and specific management measures.	Activity5: Monitor the implementation of the capacity development plan including provision of training and specific management measures.	x	x	x	x	CMAA	005431	30000	00550	B0396	71300	CA	CT Allowances (CB staff)	1,800.00	450.00		
		x	x	x	x	CMAA	005431	30000	00550	B0396	71600	CA	DSA for Participation in Field Event (4 missions X 4 days X 3 People)	1,680.00	504.00		
		x	x	x	x	CMAA	005431	30000	00550	B0396	73300	CA	IT Equipment Maintenance	360.00	90.00		
					x	CMAA	005431	30000	00550	B0396	75700	CA	Hold 1 CMAA Retreat	15,865.00	-		
		x	x	x	x	CMAA	005431	30000	00550	B0396	75700	CA	Training - English Skill for 4 Terms (20 staffs)	16,560.00	4,140.00		
		x	x	x	x	UNDP	005431	30000	00550	B0396	75100	DAI	GMS (7%) CA	2,538.55			
	<i>Total Activity5:</i>										38,803.55	5,184.00					

Key Atlas Activities	TIMEFRAME				Responsible Party	Impl. Agent:	CHART OF ACCOUNT				Modality	Descriptions	Total Budget 2014	CA Request Q1 2014
	Q1	Q2	Q3	Q4			Fund	Donor	Bus. Unit	Account				
Sub-total Activity5:												38,803.55	5,184.00	
Activity 6: Enhance finance, procurement and HR capacities by: implementing CMAA staff performance assessment guideline, finalizing HR and Administrative guidelines, reviewing audit findings and amending manuals and processes as necessary, reviewing the 2011-2013 competitive bidding processes in light of the projects' objectives and formulating recommendations for future procurement.	x	x	x	x	CMAA	005431	30000	00550	B0396	71300	CA	CT Allowance (Admin)	11,700.00	2,925.00
	x	x	x	x	CMAA	005431	30000	00550	B0396	71300	CA	Financial Management and Procurement Adviser	2,006.00	2,006.00
	x	x	x	x	CMAA	005431	30000	00550	B0396	71300	CA	Project Coordination Specialist	26,000.00	-
	x	x	x	x	CMAA	005431	30000	00550	B0396	71600	CA	DSA for Workshop Support, Physical Asset Verification and Spotcheck on MAPUs including PCM Financial Reports	4,760.00	840.00
	x				CMAA	005431	30000	00550	B0396	72200	CA	Vehicle Accessories (Land Rover back-seat)	1,400.00	1,400.00
	x	x	x	x	CMAA	005431	30000	00550	B0396	72400	CA	Phone Card - CMAA	11,400.00	2,850.00
	x				CMAA	005431	30000	00550	B0396	72800	CA	Office Equipment (1 table for procurement)	-	-
	x	x	x	x	CMAA	005431	30000	00550	B0396	73300	CA	IT Equipment Maintenance	4,800.00	1,200.00
	x	x	x	x	CMAA	005431	30000	00550	B0396	73400	CA	Vehicle Maintenance - 5 Cars with State Plate in PNP)	9,000.00	2,250.00
			x		CMAA	005431	30000	00550	B0396	74200	CA	Translation and Printing of Administration and Personnel Manual and Printing of updated Financial Management and Procurement Manual	-	-
	x	x	x	x	CMAA	005431	30000	00550	B0396	74200	CA	Costs for Advertisement in Newspapers (vacancies, bids)	2,400.00	600.00
	x	x	x		CMAA	005431	30000	00550	B0396	74500	CA	Vehicle Insurance - 13 Cars (6 QA; 2 QC; 5 in PNP).	1,300.00	500.00
	x	x	x	x	CMAA	005431	30000	00550	B0396	74500	CA	Sundry	800.00	200.00
			x		CMAA	005431	30000	00550	B0396	75700	CA	Training on Administration and Personnel Manual & Financial Management and Procurement Manual	-	-
x	x	x	x	UNDP	005431	30000	00550	B0396	75100	DAI	GMS (7%) CA	5,289.62	-	
Total Activity6:												80,855.62	14,771.00	
Sub-totalActivity6:												80,855.62	14,771.00	
	x	x	x	x	UNDP	001981	30000	00550	B0396	71400	DAI	UNDP Senior Project Officer	37,000.00	
	x	x	x	x	CMAA	005431	30000	00550	B0396	71300	CA	CT Allowance (SEPD)	5,400.00	900.00

Key Atlas Activities	TIMEFRAME	Responsibl e Party	Impl. Agent:	CHART OF ACCOUNT				Modality	Descriptions	Total Budget 2014	CA Request Q1 2014			
				Q1	Q2	Q3	Q4					Fund	Donor	Bus.U nit
Activity 7: Support the implementation by the MAPU of the new Guidelines on Planning and Prioritization by: providing training and follow-up assistance to MAPU staff in the west, ensuring all relevant stakeholders are familiar with the guidelines and will commit to the process, supporting MAPU in its efforts to orientate authorities, ensuring the guidelines roll-out to gather lessons learned and fine tune the guidelines and processes.	x	x	x	x	CMAA	005431	30000	00550	B0396	71600	CA	DSA - 24 missions for Social Economic Unit, 14 mission for Planning Unit, 15 Missions for Director (Joint mission with SE & Planning Unit)	10,220.00	2,924.00
	x				CMAA	005431	30000	00550	B0396	72300	CA	Uniform	1,210.00	1,210.00
	x				CMAA	005431	30000	00550	B0396	72300	CA	Field Equipments (field bag, raincoat, and first aid box)	600.00	600.00
	x				CMAA	005431	30000	00550	B0396	72800	CA	Office Equipment (2 Desktops for Planning and SE Unit, 2 external hard disk, 2 sets of Office desk and chair for SE Unit and a meeting table)	3,300.00	3,300.00
	x	x	x	x	CMAA	005431	30000	00550	B0396	73300	CA	IT Equipment Maintenance	600.00	150.00
		x			CMAA	005431	30000	00550	B0396	74200	CA	Translate and Printing NSP and Printing Revised Guidelines	4,680.00	-
	x	x	x	x	CMAA	005431	30000	00550	B0396	75700	CA	Workshop and Training (SEPD)	12,742.50	1,155.50
	x	x	x	x	UNDP	001981	30000	00550	B0396	75100	DAI	GMS (7%) DAI	2,590.00	
	x	x	x	x	UNDP	005431	30000	00550	B0396	75100	DAI	GMS (7%) CA	2,712.68	
Total Activity 7:										81,055.18	10,239.50			
Sub-total Activity 7:										81,055.18	10,239.50			
Activity 8: Act as a national gender focal point to mainstream gender in MA by: organizing TRG meetings to disseminate Gender Action Plan 2013-2015, conducting gender assessment missions.	x	x	x	x	UNDP	001981	30000	00550	B0396	75700	DAI	Support Development Cost	59,771.35	
	x	x	x	x	CMAA	005431	30000	00550	B0396	71600	CA	DSA for Gender Activities (5 days X 4 People)	1,188.00	297.00
					CMAA	005431	30000	00550	B0396	75700	CA	Gender Training	4,321.00	-
				x	CMAA	005431	30000	00550	B0396	75700	CA	Gender Workshop	5,370.00	-
	x				CMAA	005431	30000	00550	B0396	75700	CA	Designing and Printing Gender Materials (Posters and T-shirts)	1,600.00	1,600.00
	x	x	x	x	UNDP	001981	30000	00550	B0396	75100	DAI	GMS (7%) DAI	4,183.99	
	x	x	x	x	UNDP	005431	30000	00550	B0396	75100	DAI	GMS (7%) CA	873.53	
Total Activity 8:										77,307.87	1,897.00			
Sub-total Activity 8:										77,307.87	1,897.00			

Key Atlas Activities	TIMEFRAME	Responsibl e Party	Impl. Agent:	CHART OF ACCOUNT				Modality	Descriptions	Total Budget 2014	CA Request Q1 2014				
				Q1	Q2	Q3	Q4					Fund	Donor	Bus.U nit	Account
Activity 9: Enhance the quality of demining operations and ensure highest levels of confidence in the land being released by demining operators by: monitoring QA & QC activities to ensure sampling is carried out to provide extra confidence in the land release process, establishing, completing and making operational the Dog Accreditation facility in 2013.	Activity 9: Enhance the quality of demining operations and ensure highest levels of confidence in the land being released by demining operators by: monitoring QA & QC activities to ensure sampling is carried out to provide extra confidence in the land release process, establishing, completing and making operational the Dog Accreditation facility in 2013.					UNDP	001981	30000	00550	B0396	74500	DAI	Insurance Cost for current R&M Staff (office staff & QM teams) - 28persons	30,660.00	
		x	x	x	x	CMAA	005431	30000	00550	B0396	71300	CA	CT Allowance (QMM, QMD, QM staff)	68,634.00	16,146.00
		x	x	x	x	CMAA	005431	30000	00550	B0396	71600	CA	DSA: PM (5 days/month), QMM (10 days/month), R&M Office Staff (5 days/month X 4 persons), QM Teams (21 days/month), Driver (10 days/month)	105,240.00	8,770.00
		x				CMAA	005431	30000	00550	B0396	72200	CA	Office Equipment for new staff (Standard officer)	1,430.00	1,430.00
		x	x	x	x	CMAA	005431	30000	00550	B0396	72200	CA	Administration Area Setup for Dog Testing Field	17,000.00	12,000.00
		x				CMAA	005431	30000	00550	B0396	72200	CA	Operational Equipment for QM Team	13,205.00	13,205.00
		x				CMAA	005431	30000	00550	B0396	72200	CA	Vehicle Accessories	800.00	800.00
		x				CMAA	005431	30000	00550	B0396	72300	CA	Uniform, Boot, Hat, T-shirt for 28 R&M Staff (5 R&M office staff + 22 QM staff + 1 QMM)	6,270.00	6,270.00
		x	x	x	x	CMAA	005431	30000	00550	B0396	72500	CA	Battery for Minelab	2,400.00	600.00
		x				CMAA	005431	30000	00550	B0396	72800	CA	Office Equipments (8 Multi Functions Scanner, Copy and printers for QMMs)	1,040.00	1,040.00
		x	x	x	x	CMAA	005431	30000	00550	B0396	73300	CA	IT Equipments Maintenance	1,200.00	300.00
		x	x	x	x	CMAA	005431	30000	00550	B0396	73400	CA	Vehicle Maintenance - 8 cars with state plate (8QM team)	14,400.00	3,600.00
			x		x	CMAA	005431	30000	00550	B0396	74200	CA	Printing & Translating Relevant Regulation Documents (CMAS, BLS report, ...etc.)	3,000.00	1,000.00
		x	x	x	x	CMAA	005431	30000	00550	B0396	75700	CA	Workshop/Refresher Training for QA/QC include IMSMA, BLS Results Dissemination and Meeting with Operators	20,000.00	600.00
		x	x	x	x	UNDP	001981	30000	00550	B0396	75100	DAI	GMS (7%) DAI	2,146.20	
x	x	x	x	UNDP	005431	30000	00550	B0396	75100	DAI	GMS (7%) CA	17,823.33			
Total Activity9:										305,248.53	65,761.00				
Sub-totalActivity 9:										305,248.53	65,761.00				
										583,270.75	97,852.50				

Key Atlas Activities		TIMEFRAME				Responsible Party	Impl. Agent:	CHART OF ACCOUNT				Modality	Descriptions	Total Budget 2014	CA Request Q1 2014		
		Q1	Q2	Q3	Q4			Fund	Donor	Bus.U nit	Account						
Activity 10: Support completion of baseline survey (final payment).	Activity 10: Support completion of baseline survey (final payment).	x				CMAA	005431	30000	00550	B0396	72100	DP	Contracting service provider for BLS Phase III Districts	-			
		x				UNDP	001981	30000	00550	B0396	75100	DAI	GMS (7%) DP	-			
		Total Activity10:												-	-		
Sub-total Activity10:												-	-				
Activity 11: Analyzing all BLS data and updating mine clearance WP for SPs, supporting clearance that promotes poverty reduction & economic growth based on annual clearance plans and the use of improved methodologies for demining.	Activity 11: Analyzing all BLS data and updating mine clearance WP for SPs, supporting clearance that promotes poverty reduction & economic growth based on annual clearance plans and the use of improved methodologies for demining.	x	x	x	x	UNDP	001981	30000	00550	B0396	72100	DAI	Contracting Service Provider for LR in Battambang	-			
		x	x	x	x	UNDP	001981	30000	00550	B0396	72100	DAI	Contracting Service Provider for LR in Banteay Meanchey	-			
		x	x	x	x	UNDP	001981	30000	00550	B0396	72100	DAI	Contracting Service Provider for LR in Pailin	-			
		x	x	x	x	CMAA	005431	30000	00550	B0396	72100	DP	Contracting Service Provider for LR in Battambang	1,148,083.00			
		x	x	x	x	CMAA	005431	30000	00550	B0396	72100	DP	Contracting Service Provider for LR in Pailin	843,357.42			
		x	x	x	x	CMAA	005431	30000	00550	B0396	74100	CA	Audit of LR Service Provider's Financial Statement	15,000.00			
		x	x	x	x	UNDP	001981	30000	00550	B0396	75100	DAI	GMS (7%) DAI	-			
		x	x	x	x	UNDP	001981	30000	00550	B0396	75100	DAI	GMS (7%) DP	139,400.83			
		x	x	x	x	UNDP	005431	30000	00550	B0396	75100	DAI	GMS (7%) CA	1,050.00			
		Total Activity11:												2,146,891.25	-		
		Activity 11.1: Analyzing all BLS data and updating mine clearance WP for SPs, supporting clearance that promotes poverty reduction & economic growth based on annual clearance plans and the use of improved methodologies for demining.	Activity 11.1: Analyzing all BLS data and updating mine clearance WP for SPs, supporting clearance that promotes poverty reduction & economic growth based on annual clearance plans and the use of improved methodologies for demining.	x	x	x	x	UNDP	001981	30000	00055	B0396	72100	DAI	Contracting Service Provider for LR in Banteay Meanchey	-	
				x	x	x	x	UNDP	001981	30000	00055	B0396	72100	DAI	Contracting Service Provider for LR in Pailin	-	
				x	x	x	x	CMAA	005431	30000	00055	B0396	72100	DP	Contracting Service Provider for LR in Banteay Meanchey	1,337,470.00	
				x	x			CMAA	005431	30000	00055	B0396	72100	DP	Contracting Service Provider for LR in Pailin	174,048.83	
				x	x	x	x	UNDP	001981	30000	00055	B0396	75100	DAI	GMS (7%) DAI	-	
x	x			x	x	UNDP	001981	30000	00055	B0396	75100	DAI	GMS (7%) DP	105,806.32			
Total Activity11.1:												1,617,325.15	-				
Activity 11.2: Analyzing all BLS data and updating mine	Activity 11.2: Analyzing all BLS data and updating mine	x	x	x	x	CMAA	005431	30000	10511	B0396	72100	DP	Contracting Service Provider for LR in Battambang	1,301,845.79			

Key Atlas Activities		TIMEFRAME				Responsible Party	Impl. Agent:	CHART OF ACCOUNT				Modality	Descriptions	Total Budget 2014	CA Request Q1 2014
		Q1	Q2	Q3	Q4			Fund	Donor	Bus. Unit	Account				
	clearance WP for SPs, supporting clearance that promotes poverty reduction & economic growth based on annual clearance plans	x	x	x	x	UNDP	001981	30000	10511	B0396	75100	DAI	GMS (7%) DP	91,129.21	
<i>Total Activity 11.2:</i>													1,392,975.00	-	
Sub-total Activity 11:													5,157,191.39	-	
													5,157,191.39	-	
													6,101,467.18	111,476.50	

	2014	Diferent	2015	Donor	
Key Deliverable 1	\$ 361,005.04	(16,826.01)	\$ 362,068.04	(00055)-AusAid Programme Cost	1,511,518.83
Key Deliverable 2	\$ 583,270.75	(91,456.39)	\$ 544,734.70	(00055)-AusAid GMS 7%	105,806.32
Key Deliverable 3	\$ 5,157,191.39	(16,050.00)	\$ 4,996,900.00	(00055)-AusAid Total Cost	1,617,325.15
Total	\$ 6,101,467.18	(124,332.40)	\$ 5,903,702.74	(00550)-CIDA Programme Cost	2,702,025.27
				(00550)-CIDA GMS 7%	189,141.77
				(00550)-CIDA Total Cost	2,891,167.04
				(10511)-SDC Programmed Cost	1,301,845.79
				(10511)-SDC GMS 7%	91,129.21
				(10511)-SDC Total Cost	1,392,975.00
				C/S Total Cost	5,901,467.18
				(00012) UNDP Total Cost	200,000.00
				Grand Total	6,101,467.18

Funding Authorization and Certificate of Expenditures

UN Agency: UNDP

Date: 11 Oct 2013

Country: Kingdom of Cambodia
 Programme Code: 00076890
 Programme Title: Clearing for Results II
 Implementing Institution: Cambodian Mine Action and Victim Assistance Authority
 Responsible Officer: H.E CHUM BUN RONG
 Currency: US Dollars

Type of Request:
 Direct Cash Transfer (DCT)
 Reimbursement
 Direct Payment

Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			REPORTING				REQUESTS / AUTHORIZATIONS			
				Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount	
	3Q1, 2013	3Q1, 2013	3Q1, 2013	3Q1, 2013	4Q1, 2013	4Q1, 2013	4Q1, 2013				
	Fund	Donor	Account	A	B	C	D = A - C	E	F	G = D + F	
Activity 1.1: Build further stage for a Programme-Based Approach in Mine Action Sector by: holding 2 TWG, continuing to promote the signing of the Partnership Principles by more DPs, continuing to promote joint programme formulation with DPs by applying the project review process, formulating, implementing and monitoring a TWG Work plan and monitoring JMIs 2012-2013, conducting a Mid-term Review of CFR II project and a review of the NMAS.											
1.1.1: DSA and fuel cost-Accompany Consultant:	30000	00550	71635	-	-	-	-	-	-	-	-
1.1.2: C Allowances (TWG)	30000	00550	71305	-	-	-	-	-	-	-	-
1.1.3: CMAA Participation in UN Program Manager & National Director Meeting Geneva	30000	00550	71600	-	-	-	-	-	-	-	-
1.1.4: Participation in Geneva meeting - Standing Committee	1.1.4.1: Travel Tickets For Participation in Geneva meeting - Standing Committee	30000	00550	71605	-	-	-	-	-	-	-
	1.1.4.2: Daily Subsistence Allow For Participation in Geneva meeting - Standing Committee	30000	00550	71615	-	-	-	-	-	-	-
1.1.5: Participation in Geneva meeting - 13MSP	30000	00550	71600	-	-	-	-	-	-	-	-
1.1.6: DSA for TWG-MA Secretaria: Outreach	30000	00550	71620	893.75	680.75	680.75	213.00	474.50	474.50	687.50	
1.1.7: Office Supplies TWG Secretariat:	30000	00550	72505	150.00	157.50	157.50	(7.50)	157.50	157.50	150.00	
1.1.8: IT Equipment Maintenance	30000	00550	73305	60.00	-	-	60.00	-	-	60.00	
1.1.9: Documents Preparation and Printing Cost	30000	00550	74210	-	-	-	-	-	-	-	
1.1.10: Convene at least 2 MA-TWG Meetings and Sub TWG-MA Meeting with Stakeholders	30000	00550	75700	400.00	-	-	400.00	(50.00)	(50.00)	350.00	

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Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	3Q, 2013	3Q, 2013	3Q, 2013	3Q, 2013	4Q, 2013	4Q, 2013	4Q, 2013
				A	B	C	D = A - C	E	F	G = D + F
Sub Total - Activity 1.1				1,503.75	838.25	838.25	665.50	232.00	232.00	897.50
Activity 2.1: Enhance national cross-sector coordination for the implementation of the NMAS by promoting the use of policies, tools, standards and best practices through quarterly workshops with operators and line ministries and annual Mine Action Conference; strengthening collaboration between MAPU/CMVIS at sub-national levels; advocating for the integration of survivors assistance in disability frameworks, conducting cross-departments joint-missions to assess priorities and gaps										
2.1.1: CT Allowance (VA)	04000	00012	71300	-	-	-	-	-	-	-
2.1.2: DSA for VA Missions	04000	00012	71620	893.75	653.30	653.30	240.45	838.05	838.05	1,078.50
2.1.3: Office Supplies - VA	04000	00012	72505	300.00	305.15	305.15	(5.15)	283.29	283.29	278.14
2.1.4: Annual Mine Action Conference (Admin)	04000	00012	75711	2.1.4.1: Stipends Cost for Annual Mine Action Conference (Admin)	-	-	-	-	-	-
				2.1.4.2: Honorariums Cost for Annual Mine Action Conference (Admin)	-	-	-	-	-	-
2.1.5: Semester Mine Action Coordination Committee Meeting (SG-Secretariat)	04000	00012	75711	200.00	-	-	200.00	-	-	200.00
Sub Total - Activity 2.1				1,393.75	958.45	958.45	435.30	1,121.34	1,121.34	1,556.64
Activity 3.1: Strengthen mine action planning, monitoring and outcome assessment by: conducting the baseline data collection on the Outcome Assessment in Q1 2013, compiling a 2014 mine clearance work plan, updating PIP for a 2013-2015 period, enhancing CMAA's capacities to monitor and disseminate progress on JMI, CMDG 9, NMAS.										
3.1.1: Support MAPU Post-Clearance Monitoring	04000	00012	71635	1,600.00	-	-	1,600.00	15,215.30	15,215.30	16,815.30
Sub Total - Activity 3.1				1,600.00	-	-	1,600.00	15,215.30	15,215.30	16,815.30
Activity 4: Increase the visibility of the CMAA and improve its capacity to communicate effectively by: preparing Quarterly newsletters and Annual Reports; supporting the preparation of knowledge exchange visits from external stakeholders.										
4.0.1: CT Allowances (PR)	04000	00012	71305	450.00	450.00	450.00	-	450.00	450.00	450.00

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Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	3QT, 2013	3QT, 2013	3QT, 2013	3QT, 2013	4QT, 2013	4QT, 2013	4QT, 2013
				A	B	C	D = A - C	E	F	G = D + F
4.0.2: DSA for Participation in Field Event	04000	00012	71620	825.00	349.68	349.68	475.32	212.18	212.18	687.50
4.0.3: Office Supplies - PR	04000	00012	72505	450.00	459.20	459.20	(9.20)	359.20	359.20	350.00
4.0.4: Printing, Designing and Publication & Communication Materials	04000	00012	74210	4,000.00	-	-	4,000.00	(880.00)	(880.00)	3,120.00
Sub Total - Activity 4				5,725.00	1,258.88	1,258.88	4,466.12	141.38	141.38	4,607.50

Activity5: Monitor the implementation of the capacity development plan including provision of training and specific management measures.	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	3QT, 2013	3QT, 2013	3QT, 2013	3QT, 2013	4QT, 2013	4QT, 2013	4QT, 2013
				A	B	C	D = A - C	E	F	G = D + F
5.0.1: CT Allowances (Project Director/ Manager & Chief of Cabinet)	30000	CIDA 00550	71305	810.00	570.00	570.00	240.00	210.00	210.00	450.00
5.0.2: DSA for Participation in Field Event (4 missions X 4 days X 3 People)	30000	00550	71620	687.50	1,069.75	1,069.75	(382.25)	1,120.75	1,120.75	738.50
5.0.3: Office Supplies - Cabinet	30000	00550	72505	-	298.20	298.20	(298.20)	598.20	598.20	300.00
5.0.4: IT Equipment Maintenance	30000	00550	73310	150.00	-	-	150.00	-	-	150.00
5.0.5: Hold 1 CMAA Retreat	30000	00550	75711	-	-	-	-	10,000.00	10,000.00	10,000.00
5.0.6: Training - English Skill for 4 Terms (38 staffs)	30000	00550	75711	5,060.00	5,139.00	5,139.00	(79.00)	4,479.00	4,479.00	4,400.00
Sub Total - Activity 5				6,707.50	7,076.95	7,076.95	(369.45)	16,407.95	16,407.95	16,038.50

Activity 6: Enhance finance, procurement and human resources capacities of the CMAA to manage CFR and in particular, enhance performance management system, finalize HR and Administrative guidelines, review audit findings and amend manuals and processes as necessary; exchange visits on competitive procurement of demining services; review the 2011-2012 competitive bidding processes in light of the projects' objectives and formulate recommendations for future procurement.	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount

JH Y. SE

Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	3QT, 2013	3QT, 2013	3QT, 2013	3QT, 2013	4QT, 2013	4QT, 2013	4QT, 2013
	A	B	C	D = A - C	E	F	G = D + F			
6.0.1: Financial Management and Procurement Adviser	04000	TRAC 00012	71305	6,018.00	6,018.00	6,018.00	-	4,767.50	4,767.50	4,767.50
Sub Total - Activity 6				6,018.00	6,018.00	6,018.00	-	4,767.50	4,767.50	4,767.50

Activity 6.2: Enhance finance, procurement and HR capacities by: implementing CMAA staff performance assessment guideline, finalizing HR and Administrative guidelines, reviewing audit findings and amending manuals and processes as necessary, reviewing the 2011-2013 competitive bidding processes in light of the projects' objectives and formulating recommendations for future procurement.										
6.2.1: CT Allowance (Admin)	30000	CIDA 00550	71305	2,925.00	2,925.00	2,925.00	-	2,925.00	2,925.00	2,925.00
6.2.2: Financial Management and Procurement Adviser	30000	00550	71305	-	-	-	-	1,250.50	1,250.50	1,250.50
6.2.3: DSA for Workshop Support, Physical Asset Verification and Spotcheck on MAPUs including PCM Financial Reports	30000	00550	71620	1,650.00	497.00	497.00	1,153.00	497.00	497.00	1,650.00
6.2.4: Vehicle Accessories (car airconditioner)	30000	00550	72215	-	-	-	-	-	-	-
6.2.5: Phone Card - CMAA	30000	00550	72425	2,580.00	2,518.60	2,518.60	61.40	2,608.60	2,608.60	2,670.00
6.2.6: Office Supplies & Photocopy Toner - GAD	30000	00550	72505	900.00	901.75	901.75	(1.75)	901.75	901.75	900.00
6.2.7: Office Equipment (1 auto-feeding scanner for office)	30000	00550	72815	-	-	-	-	-	-	-
6.2.8: IT Equipment Maintenance	30000	00550	73310	300.00	-	-	300.00	300.00	300.00	600.00
6.2.9: Vehicle Maintenance - 5 Cars with State Plate in PNP)	30000	00550	73410	2,310.00	2,921.00	2,921.00	(611.00)	2,921.00	2,921.00	2,310.00

JH Y. SK

Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	3QT, 2013	3QT, 2013	3QT, 2013	3QT, 2013	4QT, 2013	4QT, 2013	4QT, 2013
				A	B	C	D = A - C	E	F	G = D + F
6.2.10: Translation and Printing of Administration and Personnel Manual and Printing of updated Financial Management and Procurement Manual	30000	00550	74210	-	-	-	-	-	-	-
6.2.11: Costs for Advertisement in Newspapers (vacancies, bids)	30000	00550	72510	550.00	169.00	169.00	381.00	169.00	169.00	550.00
6.2.12: Vehicle Insurance - 13 Cars (6 QA; 2 QC; 5 in PNP).	30000	00550	74505	-	-	-	-	-	-	-
6.2.13: Sundry	30000	00550	74525	200.00	121.00	121.00	79.00	121.00	121.00	200.00
6.2.14: Training on Administration and Personnel Manual & Financial Management and Procurement Manual	30000	00550	75711	-	-	-	-	-	-	-
Sub Total - Activity 6.2				11,415.00	10,053.35	10,053.35	1,361.65	11,693.85	11,693.85	13,056.60

Activity 7.1: Support the implementation by the MAPU of the new Guidelines on Planning and Prioritization by: providing training and follow-up assistance to MAPU staff in the west, ensuring all relevant stakeholders are familiar with the guidelines and will commit to the process, supporting MAPU in its efforts to orientate authorities, ensuring the guidelines roll-out to gather lessons learned and fine tune the guidelines and processes.										
7.1.1: CT Allowance (SEPD)	30000	00550	71305	1,134.00	978.00	978.00	156.00	744.00	744.00	900.00
7.1.2: DSA - 24 missions for Social Economic Unit, 14 mission for Planning Unit, 15 Missions for Director (Joint mission with SE & Planning Unit)	30000	00550	71620	2,543.75	3,250.94	3,250.94	(707.19)	2,734.08	2,734.08	2,026.89
7.1.3: Uniform	30000	00550	72399	-	-	-	-	-	-	-
7.1.4: Field Equipments (field bag, raincoat, and first aid box)	30000	00550	72399	-	-	-	-	-	-	-
7.1.5: Office Supplies - SEPD	30000	00550	72505	300.00	330.20	330.20	(30.20)	265.29	265.29	235.09

JH y. SK

Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	3Q, 2013	3Q, 2013	3Q, 2013	3Q, 2013	4Q, 2013	4Q, 2013	4Q, 2013
				A	B	C	D = A - C	E	F	G = D + F
7.1.6: Office Equipment (1 laptop for SEPD Director)	30000	00550	72815	-	-	-	-	-	-	-
7.1.7: IT Equipment Maintenance	30000	00550	73310	150.00	-	-	150.00	-	-	150.00
7.1.8: Printing Revised Guidelines	30000	00550	74210	-	-	-	-	1,000.00	1,000.00	1,000.00
7.1.9: Training and workshop (SEPD)	30000	00550	75711	8,118.50	10,396.11	10,396.11	(2,277.61)	2,277.61	2,277.61	-
Sub Total - Activity 7.1				12,246.25	14,955.25	14,955.25	(2,709.00)	7,020.98	7,020.98	4,311.98
Activity 8: Act as a national gender focal point to mainstream gender in MA by: organizing TRG meetings to disseminate Gender Action Plan 2013-2015, conducting gender assessment missions.										
8.0.1: DSA for Gender Activities (5 missions X 4 days X 4 People)	30000	00550	71620	550.00	770.85	770.85	(220.85)	326.85	326.85	106.00
8.0.2: Gender TRG Meeting	30000	00550	75711	3,815.00	487.50	487.50	3,327.50	(3,327.50)	(3,327.50)	-
Sub Total - Activity 8				4,365.00	1,258.35	1,258.35	3,106.65	(3,000.65)	(3,000.65)	106.00
Activity 9: Enhance the quality of demining operations and ensure highest levels of confidence in the land being released by demining operators by: monitoring QA & QC activities to ensure sampling is carried out to provide extra confidence in the land release process, establishing, completing and making operational the Dog Accreditation facility in 2013.										
9.0.1: CT Allowance (QMM, QMD, QM staff)	30000	00550	71305	13,506.00	13,506.00	13,506.00	-	13,506.00	13,506.00	13,506.00
9.0.2: DSA: PM (5 days/month), QMM (10 days/month), R&M Office Staff (5 days/month X 4 persons), QM Teams (23 days/month), Driver (10 days/month)	30000	00550	71620	29,058.75	24,050.22	24,050.22	5,008.53	24,050.22	24,050.22	29,058.75
9.0.3: Exchange Visits or Training with other MA Programmes	30000	00550	71605 11615	5,000.00	1388 4,044.02 2656.02	4,044.02	955.98	(955.98)	(955.98)	-
9.0.4: Office Furniture (1 meeting table & chairs)	30000	00550	72220	-	-	-	-	-	-	-

JH y. SK

Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	3Q, 2013	3Q, 2013	3Q, 2013	3Q, 2013	4Q, 2013	4Q, 2013	4Q, 2013
				A	B	C	D = A - C	E	F	G = D + F
9.0.5: Administration Area Setup for Dog Testing field	30000	00550	72210	-	-	-	-	10,958.00	10,958.00	10,958.00
9.0.6: Operational Equipment for QM Team	30000	00550	72210	-	-	-	-	-	-	-
9.0.7: Field Equipments (1 digital camera for R&M)	30000	00550	72399	-	-	-	-	-	-	-
9.0.8: Uniform, Boot, Hat, T-shirt for 28 R&M Staff (5 R&M office staff + 22 QM staff + 1 QMM)	30000	00550	72399	-	-	-	-	-	-	-
9.0.9: Office Supplies R&M (PNH)	30000	00550	72505	450.00	267.00	267.00	183.00	267.00	267.00	450.00
9.0.10: Office Supplies - QA, QC and BLS Teams (provincios)	30000	00550	72505	1,200.00	636.15	636.15	563.85	636.15	636.15	1,200.00
9.0.11: Battery for Minelab	30000	00550	72505	300.00	-	-	300.00	-	-	300.00
9.0.12: Office Equipments (1 laptop for QMM)	30000	00550	72815	-	-	-	-	-	-	-
9.0.13: IT Equipments Maintenance	30000	00550	73310	300.00	204.30	204.30	95.70	204.30	204.30	300.00
9.0.14: Vehicle Maintenance - 8 cars with state plate (6QA & 2QC)	30000	00550	73410	3,600.00	2,588.50	2,588.50	1,011.50	2,588.50	2,588.50	3,600.00
9.0.15: Printing & Translating Relevant Regulation Documents (CMAS, BLS report, ...etc.)	30000	00550	74210	-	-	-	-	-	-	-
	30000	00550	74220	500.00	-	-	500.00	2,600.00	2,600.00	3,100.00
9.0.16: Workshop/Refresher Training for QA/QC include IMSMA, BLS Results Dissemination and Meeting with Operators	30000	00550	75711	6,500.00	6,195.70	6,195.70	304.30	3,995.70	3,995.70	4,300.00
Sub Total - Activity 9				60,414.75	51,491.89	51,491.89	8,922.86	57,849.89	57,849.89	66,772.75
Grand - Total				111,389.00	93,909.37	93,909.37	17,479.63	111,799.54	111,799.54	129,279.17

CERTIFICATION

Activity Description from AWP with Duration
January-December 2013

Coding/Chart of Accounts
Fund Donor Account

Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance
3QT, 2013	3QT, 2013	3QT, 2013	3QT, 2013
A	B	C	D = A - C

New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
4QT, 2013	4QT, 2013	4QT, 2013
E	F	G = D + F

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of the years from the date of the provision of fund.
- The progress report for the activities stated herein has been submitted.
- The conditions for this payment as set out in the contract/purchase order/travel authorization have been met satisfactorily.

S. Hanon *J. Y. Sk*

Date Submitted: 11 October 2013

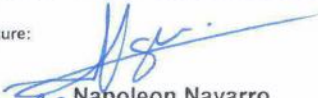
Signature: 

Name: CHUM BUN RONG

Title: Project Director

NOTES: * Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

FOR AGENCY USE ONLY:

FOR ALL AGENCIES	
Approved by:	
Signature:	
Name:	<u>Napoleon Navarro</u>
Title:	<u>Deputy Country Director (P)</u>
Date:	<u>16/10/2013</u>

FOR UNICEF USE ONLY

Account Charges		Liquidation Information	
CAG Ref. CRQ ref., Voucher ref.		CAG Ref. CRQ ref., JV ref.	
CRQ CAG GL:			
Training (762010)	0	DCT Amount	0.00
Travel (762020)	0	Less:	
Mtgs. & Confs. (762030)	0	Liquidation	
Sal. & Sup. Costs (761030)	0	Amount	0.00
Const. - Proj. Prem. (761040)	0		
Other CAG (761010)	0		
Total	0	Balance	0.00

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New Funding Release	
Activity 1	0
Activity 2	0
Total	0