

**FUNDING AUTHORIZATION AND CERTIFICATE OF EXPENDITURES  
(FACE CHECK LIST)**

**Award ID : 00060959**  
**Project ID : 00076990 (CfRII)**  
**Project Title : Clearing for Results (Phase II)**  
**For a Period : 01 January – 31 March 2014 (1<sup>st</sup> Quarter)**

	<b>Signature</b>	<b>Date</b>
1. Receipt of duly signed FACE and supporting documents : submitted from IP to UNDP CO	<u><i>G. Hansen</i></u>	<u>15/04/2014</u>
	YES	NO
• Completed FACE with duly signature	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Quarterly progress report	<input type="checkbox"/>	<input type="checkbox"/>
• Quarterly work plan with itemized cost estimates	<input checked="" type="checkbox"/>	<input type="checkbox"/>
• Bank reconciliation with signature and date (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Bank statement (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
▪ Cash count sheet with signature and date (last month of the quarter)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. FACE checked/agreed by Programme Analyst	: <u><i>SOK LANG</i></u>	<u>15/04/2014</u>
3. FACE data entered in ATLAS by Programme Associate	: <u><i>G. Hansen</i></u>	<u>15/04/2014</u>
4. Delivery rate of cash advance clearance (91%_)	: <u><i>G. Hansen</i></u>	<u>23/05/2014</u>
5. FACE verified by MSU/Finance Unit	: <u><i>[Signature]</i></u>	<u>26/05/2014</u>
6. FACE signed by DCD-P	: <u><i>[Signature]</i></u>	<u>20/4/05/30</u>
7. APJV in Atlas approved by authorized persons	: <u>"YES"</u>	<u>15/04/2014</u>
8. Programme Associate ensures status of APJV in Atlas is "Valid" and "Posted"	: <u><i>G. Hansen</i></u>	<u>15/04/2014</u>
9. A copy of signed FACE and supporting documents received by MSU/Finance Unit	: <u>"YES"</u>	<u>30/05/2014</u>
10. A copy of signed FACE and supporting documents sent to the IP.	: <u><i>G. Hansen</i></u>	<u>30/05/2014</u>



*Empowered lives.  
Resilient nations.*

Date: 23 May, 2014

Excellency

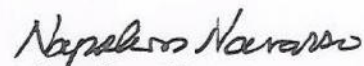
**Subject: 1<sup>st</sup> Quarter 2014 Financial Report Expenditures and  
2<sup>nd</sup> Quarter 2014 FACE Request**

We acknowledge receipt of your letter dated 06 May 2014 regarding 1<sup>st</sup> quarter 2014 actual expenditure and advance (FACE) request to cover planned expenditure in 2<sup>nd</sup> quarter 2014 under Project ID: 00076990 – Clearing for Results (Phase II).

We have verified that the FACE submitted and 2<sup>nd</sup> quarter 2014 work plan along with its itemize costs breakdown. Please find attached, for the CMAA's record, the countersigned copy of the report.

In addition, we also like to confirm our concurrence to release the advance payment for 2<sup>nd</sup> quarter 2014 as well. The amount **US\$98,839.66** will be remitted through the electronic fund transfer (EFT) to Clearing for Results II Project's Bank Account at ANZ Royal, Account Number: 2037234 shortly.

Please accept, Excellency, the assurance of our highest consideration.

  
Napoleon Navarro  
Deputy Country Director  
Programmes

H.E Chum Bun Rong  
Secretary General, CMAA  
National Project Director, CfRII

**Funding Authorization and Certificate of Expenditures**

UN Agency: UNDP

Date: 05 May 2014

Country : Kingdom of Cambodia  
 Programme Code : 00076990  
 Programme Title : Clearing for Results II  
 Implementing Institution : Cambodian Mine Action and Victim Assistance Authority  
 Responsible Officer : **H.E CHUM BUN RONG**  
 Currency : US Dollars

Type of Request:  
 Direct Cash Transfer (DCT)  
 Reimbursement  
 Direct Payment

Activity Description from AWP with Duration January-December 2014	Coding/Chart of Accounts			REPORTING				REQUESTS / AUTHORIZATIONS		
				Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
				1QOT, 2014	1QOT, 2014	1QOT, 2014	1QOT, 2014	2QOT, 2014	2QOT, 2014	2QOT, 2014
				A	B	C	D = A - C	E	F	G = D + F
Fund	Donor	Account								
<b>Activity 1.1: Build further stage for a Programme-Based Approach in Mine Action Sector by: holding 2 TWG, continuing to promote the signing of the Partnership Principles by more DPs, continuing to promote joint programme formulation with DPs by applying the project review process, formulating, implementing and monitoring a TWG Work plan and monitoring JMIs 2012-2013, conducting a Mid-term Review of CFR II project and a review of the NMAS.</b>										
1.1.1:CMAA Participation in 17th and 18th UN Program Manager & National Director Meeting, Geneva, Switzerland	30000	10282	71605		1,865.00	1,865.00	(1,865.00)	7,665.00	7,665.00	5,800.00
1.1.1.2:CMAA Participation in 17th and 18th UN Program Manager & National Director Meeting, Geneva, Switzerland	30000	10282	71615	2,800.00	4,590.00	4,590.00	(1,790.00)	1,790.00	1,790.00	-
1.1.2:Participation in Geneva meeting - Standing Committee of APMBC	30000	10282	71600	-	-	-	-	-	-	-
1.1.3: CMAA Participation at 3rd Review Conference on APMBC in Maputo, Mozambique	30000	10282	71600	-	-	-	-	10,200.00	10,200.00	10,200.00
1.1.4: CMAA Participation at 14MSP and 15MSP	30000	10282	71600	-	-	-	-	-	-	-
1.1.5: CT Allowance (TWG-MA)	30000	10282	71600	-	-	-	-	600.00	600.00	600.00
1.1.6: DSA for TWG-MA Secretariat Outreach	30000	10282	71620	840.00	75.54	75.54	764.46	75.54	75.54	840.00
1.1.7: IT Equipment Maintenance	30000	10282	73305	90.00	-	-	90.00	-	-	90.00
1.1.8: Copies Documents, stationaries and the translation for handing out during the meeting at sub national level	30000	10282	74210	-	-	-	-	-	-	-
1.1.9: Convene at least 2 MA-TWG Meetings and Sub TWG-MA Meeting with Stakeholders	30000	10282	75700	-	-	-	-	-	-	-
<b>Sub Total - Activity 1.1</b>				3,730.00	6,530.54	6,530.54	(2,800.54)	20,330.54	20,330.54	17,530.00

*H.Y. SK*

Activity Description from AWP with Duration January-December 2014	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	1QT, 2014	1QT, 2014	1QT, 2014	1QT, 2014	2QT, 2014	2QT, 2014	2QT, 2014
				A	B	C	D = A - C	E	F	G = D + F
<b>Activity 2.1: Enhance national cross-sector coordination for the implementation of the NMAS by promoting the use of policies, tools, standards and best practices through quarterly workshops with operators and line ministries and annual Mine Action Conference; strengthening collaboration between MAPU/CMVIS at sub-national levels; advocating for the integration of survivors assistance in disability frameworks, conducting cross-departments joint-missions to assess priorities and gaps</b>										
2.1.1: CT Allowance (VA)	30000	10282	71300	-	-	-	-	1,200.00	1,200.00	1,200.00
2.1.2: DSA for VA Missions	30000	10282	71620	1,260.00	1,013.89	1,013.89	246.11	1,441.89	1,441.89	1,688.00
2.1.3: IT Equipment Maintenance	30000	10282	73305	90.00	-	-	90.00	-	-	90.00
2.1.4: Workshop/Refresh Training for survivor Network Teams/Meeting with Operators	30000	10282	75711	800.00	929.60	929.60	(129.60)	4,829.60	4,829.60	4,700.00
2.1.5: Annual Mine Action Conference (Admin)	30000	10282	75711	-	-	-	-	-	-	-
2.1.6: Semester Mine Action Coordination Committee Meeting (SG-Secretariat)	30000	10282	75711	200.00	-	-	200.00	(200.00)	(200.00)	-
<b>Sub Total - Activity 2</b>				2,350.00	1,943.49	1,943.49	406.51	7,271.49	7,271.49	7,678.00
<b>Activity 3: Strengthen mine action planning, monitoring and outcome assessment by: conducting the baseline data collection on the Outcome Assessment in Q1 2013, compiling a 2014 mine clearance work plan, updating PIP for a 2013-2015 period, enhancing CMAA's capacities to monitor and disseminate progress on JMI, CMDG 9, NMAS.</b>										
3.0.1: Support MAPU Post-Clearance Monitoring	30000	00055	71635	3,500.00	-	-	3,500.00	-	-	3,500.00
<b>Sub Total - Activity 3</b>				3,500.00	-	-	3,500.00	-	-	3,500.00
<b>Activity 4: Increase the visibility of the CMAA and improve its capacity to communicate effectively by: preparing Quarterly newsletters and Annual Reports; supporting the preparation of knowledge exchange visits from external stakeholders.</b>										
4.0.1: CT Allowances (PR)	30000	00055	71305	450.00	450.00	450.00	-	450.00	450.00	450.00
4.0.2: DSA for Participation in Field Event	30000	00055	71620	504.00	321.00	321.00	183.00	317.00	317.00	500.00
4.0.3: IT Equipment Maintenance	30000	00055	73305	90.00	-	-	90.00	-	-	90.00

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	Fund	Donor	Account	1QT, 2014	1QT, 2014	1QT, 2014	1QT, 2014	2QT, 2014	2QT, 2014	2QT, 2014
				A	B	C	D = A - C	E	F	G = D + F
4.0.4: CMAA Website Re-design	30000	00055	74210	3,000.00	-	-	3,000.00	-	-	3,000.00
4.0.5: Printing, Designing and Publication & Communication Materials	30000	00055	74210	-	-	-	-	1,000.00	1,000.00	1,000.00
<b>Sub Total - Activity 4</b>				<b>4,044.00</b>	<b>771.00</b>	<b>771.00</b>	<b>3,273.00</b>	<b>1,767.00</b>	<b>1,767.00</b>	<b>5,040.00</b>
<b>Activity 5: Monitor the implementation of the capacity development plan including provision of training and specific management measures.</b>										
5.0.1: CT Allowances (CB staff)	30000	00055	71305	450.00	450.00	450.00	-	450.00	450.00	450.00
5.0.2: DSA for Participation in Field Event (4 missions X 4 days X 3 People)	30000	00055	71620	504.00	-	-	504.00	(84.00)	(84.00)	420.00
5.0.3: IT Equipment Maintenance	30000	00055	73310	90.00	-	-	90.00	-	-	90.00
5.0.4: Hold 1 CMAA Retreat	30000	00055	75700	-	-	-	-	-	-	-
5.0.5: Training - English Skill for 4 Terms (20 staffs)	30000	00055	75711	4,140.00	3,900.00	3,900.00	240.00	3,760.00	3,760.00	4,000.00
<b>Sub Total - Activity 5</b>				<b>5,184.00</b>	<b>4,350.00</b>	<b>4,350.00</b>	<b>834.00</b>	<b>4,126.00</b>	<b>4,126.00</b>	<b>4,960.00</b>
<b>Activity 6: Enhance finance, procurement and human resources capacities of the CMAA to manage CFR and in particular, enhance performance management system, finalize HR and Administrative guidelines, review audit findings and amend manuals and processes as necessary; exchange visits on competitive procurement of demining services; review the 2011-2012 competitive bidding processes in light of the projects' objectives and formulate recommendations for future procurement.</b>										
6.0.1: CT Allowance (Admin)	30000	00055	71305	2,925.00	2,925.00	2,925.00	-	3,030.00	3,030.00	3,030.00
6.0.2: Financial Management and Procurement Adviser	30000	00055	71305	2,006.00	2,006.00	2,006.00	-	-	-	-

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Activity Description from AWP with Duration January-December 2014	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	1QT, 2014	1QT, 2014	1QT, 2014	1QT, 2014	2QT, 2014	2QT, 2014	2QT, 2014
				A	B	C	D = A - C	E	F	G = D + F
6.0.3: DSA for Workshop Support, Physical Asset Verification and Spotcheck on MAPUs including PCM Financial Reports	30000	00055	71620	840.00	209.13	209.13	630.87	209.13	209.13	840.00
6.0.4: Vehicle Accessories (Land Rover back-seat)	30000	00055	72200	1,400.00	-	-	1,400.00	-	-	1,400.00
6.0.5: Phone Card - CMAA	30000	00055	72425	2,850.00	2,783.20	2,783.20	66.80	3,053.20	3,053.20	3,120.00
6.0.6: IT Equipment Maintenance	30000	00055	73310	1,200.00	-	-	1,200.00	-	-	1,200.00
6.0.7: Vehicle Maintenance - 5 Cars with State Plate in PNP)	30000	00055	73410	2,250.00	240.00	240.00	2,010.00	(210.00)	(210.00)	1,800.00
6.0.8: Costs for Advertisement in Newspapers (vacancies, bids)	30000	00055	74210	600.00	1,020.00	1,020.00	(420.00)	1,220.00	1,220.00	800.00
6.0.9: Vehicle Insurance - 13 Cars (6 QA; 2 QC; 5 in PNP).	30000	00055	74505	500.00	111.59	111.59	388.41	(388.41)	(388.41)	-
6.0.10: Sundry	30000	00055	74525	200.00	145.00	145.00	55.00	145.00	145.00	200.00
<b>Sub Total - Activity 6</b>				<b>14,771.00</b>	<b>9,439.92</b>	<b>9,439.92</b>	<b>5,331.08</b>	<b>7,058.92</b>	<b>7,058.92</b>	<b>12,390.00</b>

Activity7: Support the implementation by the MAPU of the new Guidelines on Planning and Prioritization by: providing training and follow-up assistance to MAPU staff in the west, ensuring all relevant stakeholders are familiar with the guidelines and will commit to the process, supporting MAPU in its efforts to orientate authorities, ensuring the guidelines roll-out to gather lessons learned and fine tune the guidelines and processes.										
7.0.1: CT Allowance (SEPD)	30000	00055	71305	900.00	900.00	900.00	-	1,500.00	1,500.00	1,500.00
7.0.2: DSA - 24 missions for Social Economic Unit, 14 mission for Planning Unit, 15 Missions for Director (Joint mission with SE & Planning Unit)	30000	00055	71620	2,924.00	-	-	2,924.00	(369.00)	(369.00)	2,555.00
7.0.3: Uniform	30000	00055	72399	1,210.00	-	-	1,210.00	-	-	1,210.00
7.0.4: Field Equipments (field bag, raincoat, and first aid box)	30000	00055	72350	600.00	-	-	600.00	-	-	600.00

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Activity Description from AWP with Duration January-December 2014	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	1QT, 2014	1QT, 2014	1QT, 2014	1QT, 2014	2QT, 2014	2QT, 2014	2QT, 2014
				A	B	C	D = A - C	E	F	G = D + F
7.0.5: Office Equipment (2 Desktops for Planning and SE Unit, 2 external hard disk, and 2 sets of Office desk and chair for SE Unit) meeting table	30000	00055	72815	3,300.00	715.00	715.00	2,585.00	(2,585.00)	(2,585.00)	-
7.0.6: IT Equipment Maintenance	30000	00055	73310	150.00	-	-	150.00	-	-	150.00
7.0.7: Translate and Printing NSP and Printing Revised Guidelines	30000	00055	74210	-	-	-	-	-	-	-
7.0.8: Workshop and Training (SEPD)	30000	00055	75711	1,155.50	696.93	696.93	458.57	3,009.43	3,009.43	3,468.00
<b>Sub Total - Activity 7</b>				10,239.50	2,311.93	2,311.93	7,927.57	1,555.43	1,555.43	9,483.00
<b>Activity 8: Act as a national gender focal point to mainstream gender in MA by: organizing TRG meetings to disseminate Gender Action Plan 2013-2015, conducting gender assessment missions.</b>										
8.0.1: DSA for Gender Activities (5 missions X 4 days X 4 People)	30000	00055	71620	297.00	160.11	160.11	136.89	143.11	143.11	280.00
8.0.2: Gender Training	30000	00055	75700	-	-	-	-	4,800.00	4,800.00	4,800.00
8.0.3: Gender Workshop	30000	00055	75700	-	-	-	-	-	-	-
8.0.4: Designing and Printing Gender Materials (Posters and T-shirts)	30000	00055	74210	1,600.00	-	-	1,600.00	-	-	1,600.00
<b>Sub Total - Activity 8</b>				1,897.00	160.11	160.11	1,736.89	4,943.11	4,943.11	6,680.00
9.0.1: CT Allowance (QMM, QMD, QM staff)	30000	00055	71305	16,146.00	15,396.00	15,396.00	750.00	16,746.00	16,746.00	17,496.00
9.0.2: DSA: PM (5 days/month), QMM (10 days/month), R&M Office Staff (5 days/month X 4 persons), QM Teams (22 days/month), Driver (10 days/month)	30000	00055	71620	8,770.00	18,765.41	18,765.41	(9,995.41)	36,305.41	36,305.41	26,310.00
9.0.3: Office Equipment for new staff (Standard officer)	30000	00055	72210	1,430.00	1,410.00	1,410.00	20.00	(20.00)	(20.00)	-
9.0.4: Administration Area Setup for Dog Testing Field	30000	00055	72210	12,000.00	7,668.21	7,668.21	4,331.79	2,668.21	2,668.21	7,000.00

*Hy. SK*

Activity Description from AWP with Duration January-December 2014	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	1QT, 2014	1QT, 2014	1QT, 2014	1QT, 2014	2QT, 2014	2QT, 2014	2QT, 2014
				A	B	C	D = A - C	E	F	G = D + F
9.0.5: Operational Equipment for QM Team	30000	00055	72210	13,205.00	-	-	13,205.00	(13,205.00)	(13,205.00)	-
9.0.6: Vehicle Accessories	30000	00055	72215	800.00	-	-	800.00	300.00	300.00	1,100.00
9.0.7: Uniform, Boot, Hat, T-shirt for 28 R&M Staff (5 R&M office staff + 22 QM staff + 1 QMM)	30000	00055	72399	6,270.00	-	-	6,270.00	-	-	6,270.00
9.0.8: Battery for Minelab	30000	00055	72399	600.00	-	-	600.00	-	-	600.00
9.0.9: Office Equipments (8 Multi Functions Scanner, Copy and printers for QMMs)	30000	00055	72805	1,040.00	-	-	1,040.00	-	-	1,040.00
9.0.10: IT Equipments Maintenance	30000	00055	73310	300.00	-	-	300.00	-	-	300.00
9.0.11: Vehicle Mainenance - 8 cars with state plate (8QM team)	30000	00055	73410	3,600.00	750.00	750.00	2,850.00	750.00	750.00	3,600.00
9.0.12: Printing & Translating Relevant Regulation Documents (CMAS, BLS report, ... etc.)	30000	00055	74210	1,000.00	-	-	1,000.00	-	-	1,000.00
9.0.13: Workshop/Refresher Training for QA/QC include IMSMA, BLS Results Dissemination and Meeting with Operators	30000	00055	75711	600.00	3,842.55	3,842.55	(3,242.55)	8,242.55	8,242.55	5,000.00
<b>Sub Total - Activity 9</b>				65,761.00	47,832.17	47,832.17	17,928.83	51,787.17	51,787.17	69,716.00
<b>Activity 11: Analyzing all BLS data and updating mine clearance WP for SPs, supporting clearance that promotes poverty reduction &amp; economic growth based on annual clearance plans and the use of improved methodologies for demining.</b>										
11.0.1: Audit of LR Service Provider's Financial Statement	30000	00550	74100	-	-	-	-	-	-	-
<b>Sub Total - Activity 11</b>				-	-	-	-	-	-	-
<b>Grand - Total</b>				111,476.50	73,339.16	73,339.16	38,137.34	98,839.66	98,839.66	136,977.00

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of the years from the date of the provision of fund.

*Hy sk*



Activity Description from AWP with Duration January-December 2013	Coding/Chart of Accounts			Authorised Amount	Actual Project Expenditure	Expenditures accepted by Agency	Balance	New Request Period & Amount	Authorised Amount	Outstanding Authorised Amount
	Fund	Donor	Account	4QT, 2013	4QT, 2013	4QT, 2013	4QT, 2013	1QT, 2014	1QT, 2014	1QT, 2014
				A	B	C	D = A - C	E	F	G = D + F
9.0.17: Workshop/Refresher Training for QA/QC include IMSMA, BLS Results Dissemination and Meeting with Operators	30000	00550	75711			-	-	600.00	600.00	600.00
<b>Sub Total - Activity 9</b>				<b>66,772.75</b>	<b>58,519.52</b>	<b>58,519.52</b>	<b>8,253.23</b>	<b>57,507.77</b>	<b>57,507.77</b>	<b>65,761.00</b>
Activity 11: Analyzing all BLS data and updating mine clearance WP for SPs, supporting clearance that promotes poverty reduction & economic growth based on annual clearance plans and the use of improved methodologies for demining.										
11.0.1: Audit of LR Service Provider's Financial Statement	30000	00550	74100			-	-	-	-	-
<b>Sub Total - Activity 11</b>				<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Grand - Total</b>				<b>129,279.17</b>	<b>127,473.10</b>	<b>127,473.10</b>	<b>1,806.07</b>	<b>109,670.43</b>	<b>109,670.43</b>	<b>111,476.50</b>

**CERTIFICATION**

The undersigned authorized officer of the above-mentioned implementing institution hereby certifies that:

- The funding request shown above represents estimated expenditures as per AWP and itemized cost estimates attached.
- The actual expenditures for the period stated herein has been disbursed in accordance with the AWP and request with itemized cost estimates. The detailed accounting documents for these expenditures can be made available for examination, when required, for the period of the years from the date of the provision of fund.
- The progress report for the activities stated herein has been submitted.
- The conditions for this payment as set out in the contract/purchase order/travel authorization have been met satisfactorily.

*Hy. Sk*

Date Submitted: 15 Jan 2014 Signature: 

Name: Chum Bun Rong Title: Project Director

NOTES: \* Shaded areas to be completed by the UN Agency and non-shaded areas to be completed by the counterpart.

**FOR AGENCY USE ONLY:**

FOR ALL AGENCIES
Approved by:
Signature: <u>Napoleon Navarro</u>
Name: <u>Napoleon Navarro</u>
Title: <u>Deputy Country Director (P)</u>
Date: <u>2014.02.03</u>

**FOR UNICEF USE ONLY**

FOR UNICEF USE ONLY	
Account Charges	Liquidation Information
CAG Ref: CRQ ref., Voucher ref.	CAG Ref: CRQ ref., JV ref.
CRQ CAG GL:	
Training (762010) 0	DCT Amount 0.00
Travel (762020) 0	
Mtgs. & Confs. (762030) 0	Less:
Sal. & Sup. Costs (761030) 0	Liquidation
Const. - Proj. Prem. (761040) 0	Amount 0.00
Other CAG (761010) 0	
<b>Total 0</b>	<b>Balance 0.00</b>

**FOR UNFPA USE ONLY**

FOR UNFPA USE ONLY	
New Funding Release	
Activity 1	0
Activity 2	0
<b>Total</b>	<b>0</b>

## NEX ADVANCE Control Sheet

for Period: 01 January to 31 March 2014  
(1QT 2014)

Project ID & Title			Impl Agent	Accounting Date	Related Voucher	Fund	Donor	Advance			Cleared			
								> 4 - 6 Months	> 1 - 3 Months	Total Fund	FACE Report	Close Balance	(%)	Voucher
76990	60959	Cfr2	005431 CMAA	14/10/2013	00065402	30000 PCS	00550 CIDA	1,806.07	-	1,806.07	1,806.07	-	100%	00068234
			005431 CMAA	03/02/2014	00067123	30000 PCS	00550 CIDA	-	109,670.43	109,670.43	99,373.07	10,297.36	91%	00068359
<b>Sub Total</b>								<b>1,806.07</b>	<b>109,670.43</b>	<b>111,476.50</b>	<b>101,179.14</b>	<b>10,297.36</b>	<b>91%</b>	

*G. Khan*

Summary Related Documents Invoice Information Payments Voucher Attributes Error Summary

Business Unit: KHM10 Invoice Number: Clear NEX Advance VCHR#65402  
 Voucher ID: 00068234 Invoice Date: 31/03/2014  
 Voucher Style: Journal Action: Budget Checking [Print Invoice](#)  
 Vendor: 000005540 Pay Terms: 00 Immediate Basis Dt Type Inv Date  
 Name: CMAA-001 Comments(0)  
 Location: 1 Accounting Date: 08/04/2014  
 Address: 1 Advanced Vendor Search Currency: USD  
 CAMBODIAN MINE ACTION AND VICTIM Total: 0.00 [Calculate](#)  
 NEW BUILDING, STREET 273 Difference 0.00 Session Defaults  
 CONER 516, SANGKAT TOUL SANGKER, KHAN TOUL KORK Related Voucher: 00065402  
 PHNOM PENH - CAMBODIA KHM Bank Default

Packing Slip:

Invoice Lines Find | View All First 1 of 1 Last

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		FR Expenditure 1QT 2014#1 CFR2				0.00

Ship To: KHM10 SpeedChart  Use One Asset ID [Calculate](#)

▼ Distribution Lines Personalize | Find | View 1 | First 1-2 of 2 Last

Account	Oper Unit	PC Bus Unit	GL Unit	Fund	DeptID	Project	Activity	Impl Agent	Donor	Amount	Budget Date	OpenItem
16005	KHM	KHM10	UNDP1	30000	39608	00076990	0000000001	005431	00550	-1,806.07	31/03/2014	
71605	KHM	KHM10	UNDP1	30000	39608	00076990	ACTIVITY1	005431	10282	1,806.07	31/03/2014	

Business Unit: KHM10 **Balancing**  
 Voucher ID: 00068234 Invoice Lines 0.00  
[Print Invoice](#)

(minus) Total 0.00 [Calculate](#)  
 (equals) Difference Amount 0.00

[Save](#) [Return to Search](#) [Notify](#) [Refresh](#)

[Add](#) [Update/Display](#)

[Summary](#) | [Related Documents](#) | [Invoice Information](#) | [Payments](#) | [Voucher Attributes](#) | [Error Summary](#)



**KINGDOM OF CAMBODIA**  
**Nation Religion King**

**THE ROYAL GOVERNMENT**

**Cambodian Mine Action  
and Victim Assistance Authority**

File N°: ...164.../ CMAA / 2014..

Phnom Penh, 06 May, 2014

Mr. Napoleon Navarro  
Deputy Country Director (P)  
UNDP, Cambodia

**Subject:** Disbursement request for the second quarter (April-June) 2014 budget under the Clearing for Results Project - Phase II

Dear Mr. Napoleon Navarro,

Pursuant to the agreement made between Cambodian Mine Action and Victim Assistance Authority (CMAA) and UNDP on the execution of the Clearing for Results Project II No.00076990, CMAA would like to request UNDP to advance the budget for the second quarter (April-June) 2014 in total amount of **98,839.66 USD** (ninety eight thousand eight hundred and thirty nine US Dollars and sixty six cents only). The 1<sup>st</sup> Quarter Financial Report of 2014 has been prepared in the FACE form and is supported by the following documents:

- 1- Completed FACE with signature ✓
- 2- Quarterly Progress Report
- 3- Quarterly work plan with itemized cost estimates ✓
- 4- Bank statement ✓
- 5- Monthly bank reconciliation ✓
- 6- Monthly cash book
- 7- Procurement Plan

**The bank account information of the CMAA using for fund transaction is provided as below:**

- **Bank** : ANZ ROYAL BANK
- **Account Name** : CMAA (Clearing for Results II)
- **Account Number** : 2037234
- **Account Type** : BUSINESS ACCOUNT - USD

On behalf of the CMAA, I would like to thank for your cooperation and the arrangement of this fund transaction.

Sincerely Yours, *[Signature]*



Chum Bun Rong  
Secretary General of the CMAA  
And CFRII Project Director

09 MAY 2014

Date:	File: 00076990 CMAA	
Unit	Action	Info
RR		
CI		Nap
PROJ	Chanthorn	
GR		
Other		

22 pages



# Cambodian Mine Action and Victim Assistance Authority

Project Title: Clearing for Results (Phase II)

Project ID: 00076990

## ការពង្រឹងធុនសេវា

### Funds Reconciliation

For the Period: 01 January 2014 to 31 March 2014

#### Fund Available: (Fund Received from UNDP)

Fund balance brought forward from [4QT 2013]	1,806.07
Fund received in [1QT 2014]	109,670.43
Actual Expenditures [1QT, 2014]	(73,339.16)
Actual Expenditures [ April 2014]	(27,839.98)

#### Total Fund balance:

**10,297.36**

#### Fund Balance as per General Ledger:

Pety Cash in Hand	240.95
Outstanding Cash Advance (if any)	-
Fund Balance as per Bank Statement [as of 30 April 2014]	14,898.78
Less: Outstanding Cheques:	<u>(4,685.34)</u>
Cheque No: 338764	(100.95)
Cheque No: 338772	(318.80)
Cheque No: 338778	(314.00)
Cheque No: 338780	(674.00)
Cheque No: 338781	(69.53)
Cheque No: 338782	(69.53)
Cheque No: 338783	(69.53)
Cheque No: 338784	(2,850.00)
Cheque No: 338785	(137.00)
Cheque No: 338786	(72.00)
Bank Charge	(10.00)

Fund Balance at Project Bank Account 10,213.44

#### Total Fund Balance: [as of 31 March 2014]

**10,454.39**

#### សរុបថវិកានៅសល់បុគ្គលិក (Fund Balance at CFRII Project)

**10,297.36**



**Cambodian Mine Action and Victim Assistance Authority**

Project: Clearing for Results II

UNDP Project No.: 00076990

Form No : 25

Date: 02 May 2014

**BANK RECONCILIATION**

As at: 30 April 2014

Account No.: 2037234

Bank: ANZ Royal Bank

Description		Amount (USD)	Amount (USD)																																																	
1	<b>Balance as per Bank Statement</b>		\$ 14,898.78																																																	
2	<b>Less:</b> Unpresented Cheques	<table border="1"> <thead> <tr> <th>Date</th> <th>Ref. No</th> <th>Cheq No</th> <th></th> </tr> </thead> <tbody> <tr> <td>04/04/14</td> <td>BPV/2014/0060</td> <td>338764</td> <td>\$ 100.95</td> </tr> <tr> <td>08/04/14</td> <td>BPV/2014/0068</td> <td>338772</td> <td>\$ 318.80</td> </tr> <tr> <td>17/04/14</td> <td>BPV/2014/0074</td> <td>338778</td> <td>\$ 314.00</td> </tr> <tr> <td>22/04/14</td> <td>BPV/2014/0076</td> <td>338780</td> <td>\$ 674.00</td> </tr> <tr> <td>25/04/14</td> <td>BPV/2014/0077</td> <td>338781</td> <td>\$ 69.53</td> </tr> <tr> <td>25/04/14</td> <td>BPV/2014/0078</td> <td>338782</td> <td>\$ 69.53</td> </tr> <tr> <td>25/04/14</td> <td>BPV/2014/0079</td> <td>338783</td> <td>\$ 69.53</td> </tr> <tr> <td>25/04/14</td> <td>BPV/2014/0080</td> <td>338784</td> <td>\$ 2,850.00</td> </tr> <tr> <td>25/04/14</td> <td>BPV/2014/0081</td> <td>338785</td> <td>\$ 137.00</td> </tr> <tr> <td>30/04/14</td> <td>BPV/2014/0082</td> <td>338786</td> <td>\$ 72.00</td> </tr> <tr> <td>30/04/14</td> <td>BPV/2014/0083</td> <td>Bank Charge</td> <td>\$ 10.00</td> </tr> </tbody> </table>		Date	Ref. No	Cheq No		04/04/14	BPV/2014/0060	338764	\$ 100.95	08/04/14	BPV/2014/0068	338772	\$ 318.80	17/04/14	BPV/2014/0074	338778	\$ 314.00	22/04/14	BPV/2014/0076	338780	\$ 674.00	25/04/14	BPV/2014/0077	338781	\$ 69.53	25/04/14	BPV/2014/0078	338782	\$ 69.53	25/04/14	BPV/2014/0079	338783	\$ 69.53	25/04/14	BPV/2014/0080	338784	\$ 2,850.00	25/04/14	BPV/2014/0081	338785	\$ 137.00	30/04/14	BPV/2014/0082	338786	\$ 72.00	30/04/14	BPV/2014/0083	Bank Charge	\$ 10.00	
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30/04/14	BPV/2014/0083	Bank Charge	\$ 10.00																																																	
3	<b>Add:</b> Deposit not credited by Bank		\$ 4,685.34																																																	
4	<b>Add:</b> Bank Charges		-																																																	
			-																																																	
5	<b>Add/(Less)</b> Others		-																																																	
			\$ -																																																	
6	<b>Balance as per Cash Book</b>	<b>\$ 10,213.44</b>	<b>\$ 10,213.44</b>																																																	

Remarks: \_\_\_\_\_

Prepared by:

Ms. SRENG SORPHEA  
Finance Officer

Approved by:

H.E. PRAK SOKYOU  
General Admin. Manager

00000000002037234

PAGE NO. 01

USD CANBI - BUSINESS

(USD)

STATEMENT DATE 02/05/2014

CMAA (CLEARING FOR RESULTS II)  
 #273, ST 516  
 SK TOUL SANGKE, KH RUSSEY KEO  
 PHNOM PENH, CAMBODIA  
 023 885 941

DATE	TRANS. DETAILS	AMOUNT	BALANCE
010414	BALANCE B/F		40573.00
020414	KRAMUON SA CHEQUE WDL 00230042 PAID TO MR MAO SAROEUN	✓ 240.00-	40333.00
030414	TUOL KOK CASH DEPOSIT CASH REMAINS FROM ADVANCE	136.44✓	40469.44
030414	TUOL KOK TRANSFER DSA TO BMC BTB 03 07 MAR 2014 TRANSFER TO 2303253	69.23-✓	40400.21
040414	PET LOK SO CHEQUE WDL 00230035	✓ 69.70-	40330.51
040414	PET LOK SO CHEQUE WDL 00230049	✓ 85.10-	40245.41
040414	TUOL KOK TRANSFER COST OF CAR MAITENANCE TRANSFER TO 442234	678.50-✓	39566.91
040414	TUOL KOK TRANSFER DSA TO PVH OMC 16 22 MAR 2014 TRANSFER TO 1320554	201.91-✓	39365.00
040414	TUOL KOK TRANSFER DSA TO 4 PROVINCES IN MAR 2014 TRANSFER TO 2815820	201.90-✓	39163.10
040414	TUOL KOK TRANSFER DSA TO 4 PROVINCES IN MAR 2014 TRANSFER TO 2815626	201.90-✓	38961.20
040414	TUOL KOK DEBIT FUND TRF TO MR KIM RITHY	322.00-✓	38639.20
040414	TUOL KOK DEBIT FUND TRF TO NAM SIBONG	394.00-✓	38245.20
040414	TUOL KOK DEBIT FUND TRF TO MRS MUONG MUNY	2412.41-✓	35832.79
070414	TUOL KOK CHEQUE WDL 00338758 MR UY SEN	340.36-✓	35492.43
070414	TUOL KOK CHEQUE WDL 00338759 PAY TO MR KIMSIN HEAN	340.36-✓	35152.07
070414	TUOL KOK CHEQUE WDL 00338751 MS SOVANNARY PEANG	✓ 53.37-	35098.70
070414	SIEM REAP DEBIT DT TO MUT THOEUN	281.00-✓	34817.70
070414	TUOL KOK CHEQUE WDL 00338760 PAID TO MR CHIN PHEA RAK	201.90-✓	34615.80
070414	TUOL KOK CHEQUE WDL 00338763 PAY TO MIN VUTHA	100.95-✓	34514.85
070414	TUOL KOK CHEQUE WDL 00338766 PAID TO MR YIP SARAT	154.32-✓	34360.53
070414	TUOL KOK CHEQUE WDL 00338761	201.91-✓	34158.62

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PAGE NO. 02

USD CANBI - BUSINESS

(USD)

STATEMENT DATE 02/05/2014

CMAA (CLEARING FOR RESULTS II)  
 #273, ST 516  
 SK TOUL SANGKE, KH RUSSEY KEO  
 PHNOM PENH, CAMBODIA  
 023 885 941

DATE	TRANS. DETAILS	AMOUNT	BALANCE
	BALANCE B/F		34158.62
	PAY TO TOUCH PHEAP		
080414	TUOL KOK CHEQUE WDL 00338765	170.18-✓	33988.44
	PAID TO MR YENG VANNAKDARA		
080414	TUOL KOK CHEQUE WDL 00338762	100.95-✓	33887.49
	MR KOMR BORA		
090414	TUOL KOK CHEQUE WDL 00338753	✓ 53.37-	33834.12
	PAY TO MS KUNTHEA DUONGCHAN KEO		
090414	TUOL KOK CHEQUE WDL 00338754	✓ 138.47-	33695.65
	MR NETH SOPHAL		
090414	OLYMPIC MA CHEQUE WDL 00338757	✓ 715.00-	32980.65
100414	TUOL KOK CHEQUE WDL 00338767	880.00-✓	32100.65
100414	TUOL KOK CHEQUE WDL 00338756	✓ 1199.00-	30901.65
100414	TUOL KOK DEBIT	404.80-✓	30496.85
	FUND TRF TO MINE ACTION PLANNING UNIT ( MAPU-PLN)		
110414	TUOL KOK TRANSFER	85.10-✓	30411.75
	DSA TO K THOM 24 29 MAR 2014		
	TRANSFER TO 3002823		
110414	TUOL KOK TRANSFER	170.19-✓	30241.56
	DSA TO K THOM 24 29 MAR 2014		
	TRANSFER TO 2702780		
170414	OLYMPIC MA CHEQUE WDL 00338752	✓ 53.37-	30188.19
	CASH TO NGUON MONOKETYA		
180414	TUOL KOK CHEQUE WDL 00338755	✓ 69.23-	30118.96
	PAY TO EK SOPHAN		
220414	TUOL KOK CASH DEPOSIT	20.59✓	30139.55
	CASH REMAINS FROM ADVANCE		
230414	TUOL KOK CHEQUE WDL 00338779	2582.50-✓	27557.05
	MS SELA ROTH SONG		
240414	TUOL KOK TRANSFER	37.51-✓	27519.54
	DSA TO BMC 23 25 MAR 2014		
	TRANSFER TO 2814951		
240414	TUOL KOK TRANSFER	226.64-✓	27292.90
	DSA TO K CHHNAING 23 FEB 08 MAR 2014		
	TRANSFER TO 2577859		
240414	TUOL KOK DEBIT	3897.89-✓	23395.01
	FUND TRF TO ENVOSTAR CO LTD		
240414	TUOL KOK DEBIT	632.00-✓	22763.01
	FUND TRF TO MIN SOVANA		
250414	KRAMUON SA CHEQUE WDL 00338773	247.00-✓	22516.01
	CASH TO MR CHHAIM PHAN		
250414	KRAMUON SA CHEQUE WDL 00338771	69.23-✓	22446.78
	PAID TO MR VANNAK LY		
250414	TEUK THLA CHEQUE WDL 00338769	85.10-✓	22361.68



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PAGE NO. 03

USD CANBI - BUSINESS

(USD)

STATEMENT DATE 02/05/2014

CMAA (CLEARING FOR RESULTS II)

#273, ST 516

SK TOUL SANGKE, KH RUSSEY KEO

PHNOM PENH, CAMBODIA

023 885 941

DATE	TRANS. DETAILS	AMOUNT	BALANCE
	BALANCE B/F		22361.68
	CASH TO NY NHAR		
280414	KRAMUON SA CHEQUE WDL 00338775	454.40-✓	21907.28
280414	TUOL KOK CHEQUE WDL 00338770	85.10-✓	21822.18
	MIN VUTHA		
280414	TUOL KOK CHEQUE WDL 00338768	68.40-✓	21753.78
	MR KEO NAN		
290414	TUOL KOK CHEQUE WDL 00338776	528.00-✓	21225.78
290414	TUOL KOK CHEQUE WDL 00338777	1525.00-✓	19700.78
	MR KEO ROTH		
290414	TUOL KOK CHEQUE WDL 00338774	2266.00-✓	17434.78
300414	TUOL KOK TRANSFER	551.00-✓	16883.78
	COST OF CAR MAINTENANCE IN APR 2014		
	TRANSFER TO 442234		
300414	TUOL KOK TRANSFER	1984.00-✓	14899.78
	REIMBURSEMENT FOR EXPENSES ON DSA TO GENEVA 29 3		
	TRANSFER TO 379382		
300414	INTERNAL ACCT KEEP FEE	1.00-	14898.78
	END OF STATEMENT		



**Cambodia Mine Action and Victim Assistance Authority**

Project: Clearing for Result Phase II

UNDP Project No.: 00076990

Date: 30 April 2014

Form No:26

**PETTY CASH COUNT SHEET**

Cash Count As At: April 2014

	Note	Quantity (Pieces)	Amount	Total	Remarks
<b>Result of Cash Count</b>	<b>USD (In Total)</b>			<b>\$ 237.00</b>	
	\$ 1	17	\$ 17.00		
	\$ 2		\$ -		
	\$ 5	22	\$ 110.00		
	\$ 10	1	\$ 10.00		
	\$ 20		\$ -		
	\$ 50	2	\$ 100.00		
	\$ 100		\$ -		
<b>Result of Cash Count</b>	<b>Reils (In Total)</b>			<b>\$ 3.95</b>	
	100 ៛	10	1,000 ៛		
	500 ៛	6	3,000 ៛		
	1,000 ៛	2	2,000 ៛		
	2,000 ៛	5	10,000 ៛		
Total as per Cash Count				<b>\$ 240.95</b>	
Balance as per Petty Cash Book				<b>\$ -</b>	
Difference if any				<b>\$ 240.95</b>	
Difference due to:					
_____					
_____					
_____					
_____					
_____					
_____					
_____					

Counted By

**Name: CHEA CHANTOEUN**  
Cashier

Checked By

**Name: SONG TY**  
Chief of Finance and Adm. Unit

Approved By

**Name: PRAK SOKYOU**  
General Adm Manager

Summary Related Documents Invoice Information Payments Voucher Attributes Error Summary

Business Unit: KHM10 Invoice Number: 2QT 2014 FACE Request - CMAA  
 Voucher ID: 00068749 Invoice Date: 23/05/2014  
 Voucher Style: Regular Action: Budget Checking

Copy from a Source Document  
 PO Unit: Purchase Order: Worksheet Copy Option: None

Vendor: 0000005540 Pay Terms: 00 Immediate Basis Dt Type Inv Date  
 Name: CMAA-001 Control Group: Comments(0)  
 Location: 1 Accounting Date: 23/05/2014  
 Address: 1 Advanced Vendor Search Currency: USD Non Merchandise Summary  
 CAMBODIAN MINE ACTION AND VICTIM  
 NEW BUILDING, STREET 273  
 CONER 516,  
 SANGKAT TOUL SANGKER, KHAN  
 TOUL KORK  
 PHNOM PENH - CAMBODIA KHM  
 Total: 98,839.66   
 Difference 0.00 Session Defaults  
 Bank Default  
 Packing Slip:

Invoice Lines Find | View All First 1 of 1 Last

Line	Distribute by	Item	Description	Quantity	UOM	Unit Price	Extended Amount
1	Amount		2QT 2014 FACE Request - CMAA				98,839.66

Ship To: KHM10 SpeedChart  Use One Asset ID

Distribution Lines Personalize | Find | View All | First 1 of 1 Last

Account	Oper Unit	PC Bus Unit	GL Unit	Fund	DeptID	Project	Activity	Impl Agent	Donor	Amount	Budget Date	OpenItem
16005	KHM	KHM10	UNDP1	30000	39608	00076990	0000000001	005431	00550	98,839.66	23/05/2014	

Business Unit: KHM10 Balancing  
 Voucher ID: 00068749

Invoice Lines	98,839.66
Misc Charge Amount	
Freight Amount	
(minus) Total	98,839.66
(equals) Difference Amount	0.00
Non Merchandise Summary	

Save Notify Refresh

Add Update/Display

[Summary](#) | [Related Documents](#) | [Invoice Information](#) | [Payments](#) | [Voucher Attributes](#) | [Error Summary](#)

**Annual Workplan and Budget**

Key Atlas Activities		CHART OF ACCOUNT				Responsible Party	Impl. Agent	Modality	TIMEFRAME				Descriptions	Total Budget 2014	Q2 Face Form 2014	
		Fund	Donor	Bus.Unit	Account				Q1	Q2	Q3	Q4				
	<b>Activity1</b> Build further stage for a Programme-Based Approach in Mine Action Sector by: holding 2 TWG, continuing to	04000	00012	B0396	61300	UNDP	001981	DAI	x	x	x		Mine Action Advisor - UNDP Project Office	168,000.00		
		04000	00012	B0396	71200	UNDP	001981	DAI				x	Consultancy Costs - Mine Action Planning	18,000.00		
<i>Total Activity1:</i>												186,000.00				
	<b>Activity1.1:</b> Build further stage for a Programme-Based Approach in Mine Action Sector by: holding 2 TWG, continuing to promote the signing of the Partnership Principles by more DPs, continuing to promote joint programme formulation with DPs by applying the project review process, formulating, implementing and monitoring a TWG Work plan and monitoring JMIs 2012-2013, conducting a Mid-term Review of CFR II project and a review of the NMAS.	30000	10282	B0396	71600	UNDP	001981	DAI	x				UNDP Participation in 17th and 18th UN Program Manager & National Director Meeting, Geneva, Switzerland- UNDP Project Office	4,600.00		
		30000	10282	B0396	71600	UNDP	001981	DAI		x		x	UNDP Participation at 14MSP and 15MSP- UNDP Project Office	5,800.00		
		30000	10282	B0396	71600	CMAA	005431	CA		x			CMAA Participation in 17th and 18th UN Program Manager & National Director Meeting, Geneva, Switzerland	5,800.00	5,800.00	
		30000	10282	B0396	71600	CMAA	005431	CA		x			Participation in Geneva meeting - Standing Committee of APMB	-		
		30000	10282	B0396	71600	CMAA	005431	CA		x			CMAA Participation at 3rd Review Conference on APMB in Maputo, Mozambique	10,200.00	10,200.00	
		30000	10282	B0396	71600	CMAA	005431	CA				x		CMAA Participation at 14MSP and 15MSP	11,600.00	
		30000	10282	B0396	71600	CMAA	005431	CA	x	x	x	x		CT Allowance (TWG-MA)	1,800.00	600.00
		30000	10282	B0396	71600	CMAA	005431	CA	x	x	x	x		DSA for TWG-MA Secretariat Outreach	3,360.00	840.00
		30000	10282	B0396	73300	CMAA	005431	CA	x	x	x	x		IT Equipment Maintenance	360.00	90.00
		30000	10282	B0396	74200	CMAA	005431	CA	x	x	x	x		Copies Documents, stationaries and the translation for handing out during the meeting at sub national level	2,330.00	
		30000	10282	B0396	75700	CMAA	005431	CA	x	x	x	x		Convene at least 2 MA-TWG Meetings and Sub TWG-MA Meeting with Stakeholders	700.00	
		30000	10282	B0396	75100	UNDP	001981	DAI	x	x	x	x		GMS (7%) DAI	728.00	
		30000	10282	B0396	75100	UNDP	005431	DAI	x	x	x	x		GMS (7%) CA	2,530.50	
<i>Total Activity1.1:</i>												49,808.50	17,530.00			
<b>Sub-total Activity1:</b>												235,808.50	17,530.00			
	<b>Activity2:</b> Enhance national cross-sector coordination for the implementation of	04000	00012	B0396	71400	UNDP	001981	DAI	x	x	x		DSA - UNDP Project Office	10,100.00		
		04000	00012	B0396	74500	UNDP	001981	DAI	x				Insurance UNDP Project Car	100.00		

Key Atlas Activities	CHART OF ACCOUNT	CHART OF ACCOUNT				Responsible Party	Impl. Agent:	Modality	TIMEFRAME				Descriptions	Total Budget 2014	Q2 Face Form 2014
		Fund	Donor	Bus.Unit	Account				Q1	Q2	Q3	Q4			
the NMAS by: promoting the use of policies, tools, standards and best practices through quarterly workshops with operators and line ministries and annual	04000	00012	B0396	73400	UNDP	001981	DAI	x	x	x	x	Car maintenance UNDP Project Car	1,800.00		
	04000	00012	B0396	73300	UNDP	001981	DAI				x	Software Licence Fee	2,000.00		
<b>Total Activity2:</b>												14,000.00			
<b>Activity2.1:</b> Enhance national cross-sector coordination for the implementation of the NMAS by: promoting the use of policies, tools, standards and best practices through quarterly workshops with operators and line ministries and annual Mine Action Conference, strengthening collaboration between MAPU/CMVIS at sub-national levels, advocating for the integration of survivors assistance in disability frameworks, conducting cross-departments joint-missions to assess priorities and gaps	30000	10282	B0396	71400	UNDP	001981	DAI			x	x	Contractual Service (assistant + driver)	20,000.00		
	30000	10282	B0396	72200	UNDP	001981	DAI	x	x	x	x	Equipment	2,500.00		
	30000	10282	B0396	72300	UNDP	001981	DAI	x	x	x	x	Fuel Consumption for UNDP Project Car	2,400.00		
	30000	10282	B0396	72400	UNDP	001981	DAI	x	x	x	x	Phone UNDP Staff and Pouch Sending	3,960.00		
	30000	10282	B0396	72500	UNDP	001981	DAI	x	x	x	x	Office Supplies UNDP	1,680.00		
	30000	10282	B0396	74300	UNDP	001981	DAI	x					Security Cost	500.00	
	30000	10282	B0396	74500	UNDP	001981	DAI	x	x	x	x		Sundry	7,430.00	
	30000	10282	B0396	75700	UNDP	001981	DAI	x					Training and Learning UNDP Staff	300.00	
	30000	10282	B0396	71300	CMAA	005431	CA	x	x	x	x		CT Allowance (VA)	3,600.00	1,200.00
	30000	10282	B0396	71600	CMAA	005431	CA	x	x	x	x		DSA for VA Missions	6,752.00	1,688.00
	30000	10282	B0396	73300	CMAA	005431	CA	x	x	x	x		IT Equipment Maintenance	360.00	90.00
	30000	10282	B0396	75700	CMAA	005431	CA	x	x	x	x		Workshop/Refresh Training for survivor Network Teams/Meeting with Operators	6,800.00	4,700.00
	30000	10282	B0396	75700	CMAA	005431	CA	x					Annual Mine Action Conference (Admin)	-	
	30000	10282	B0396	75700	CMAA	005431	CA	x	x	x	x		Semester Mine Action Coordination Committee Meeting (SG-Secretariat)	800.00	
	30000	10282	B0396	75100	UNDP	001981	DAI	x	x	x	x		GMS (7%) DAI	2,713.90	
	30000	10282	B0396	75100	UNDP	005431	DAI	x	x	x	x		GMS (7%) CA	1,281.84	
<b>Total Activity2.1:</b>												61,077.74	7,678.00		
<b>Sub-total Activity 2:</b>												75,077.74	7,678.00		
<b>Activity 3:</b> Strengthen mine action planning, monitoring and outcome assessment by: conducting the baseline data collection on the Outcome Assessment in	<b>Activity 3:</b> Strengthen mine action planning, monitoring and outcome assessment by: conducting the baseline data collection on the Outcome Assessment in	30000	00055	B0396	71600	CMAA	005431	CA	x			x	MAPU Post-Clearance Monitoring - Final Payment	3,500.00	3,500.00
		30000	00055	B0396	75100	UNDP	005431	DAI	x	x	x	x	GMS (7%) CA	245.00	
		<b>Total Activity3:</b>												3,745.00	3,500.00
<b>Sub-total Activity3:</b>												3,745.00	3,500.00		
<b>Activity 4:</b> Increase the visibility of the CMAA and improve its capacity to communicate effectively	<b>Activity 4:</b> Increase the visibility of the CMAA and improve its capacity to communicate effectively	30000	00055	B0396	71500	UNDP	001981	DAI	x	x	x	x	UNV Project and Communication Specialist - UNDP Project Office	27,000.00	
		30000	00055	B0396	71300	CMAA	005431	CA	x	x	x	x	CT Allowances (PR)	1,800.00	450.00
		30000	00055	B0396	71600	CMAA	005431	CA	x	x	x	x	DSA for Participation in Field Event	3,870.00	500.00
		30000	00055	B0396	73300	CMAA	005431	CA	x	x	x	x	IT Equipment Maintenance	360.00	90.00

Key Atlas Activities	CHART OF ACCOUNT	Fund				Responsible Party	Impl. Agent:	Modality	TIMEFRAME				Descriptions	Total Budget 2014	Q2 Face Form 2014
		Fund	Donor	Bus.Unit	Account				Q1	Q2	Q3	Q4			
by: preparing Quarterly newsletters and Annual Reports; supporting the preparation of knowledge exchange visits from external stakeholders.	by: preparing Quarterly newsletters and Annual Reports; supporting the preparation of knowledge exchange visits from external stakeholders.	30000	00055	B0396	74200	CMAA	005431	CA	x				CMAA Website Re-design	3,000.00	3,000.00
		30000	00055	B0396	74200	CMAA	005431	CA		x		x	Printing, Designing and Publication & Communication Materials	5,400.00	1,000.00
		30000	00055	B0396	75100	UNDP	001981	DAI	x	x	x	x	GMS (7%) DAI	1,890.00	
		30000	00055	B0396	75100	UNDP	005431	DAI	x	x	x	x	GMS (7%) CA	1,010.10	
		<b>Total Activity 4:</b>												44,330.10	5,040.00
<b>Sub-total Activity4:</b>												44,330.10	5,040.00		
												358,961.34	33,748.00		
<b>Activity5:</b> Monitor the implementation of the capacity development plan including provision of training and specific management measures.	<b>Activity5:</b> Monitor the implementation of the capacity development plan including provision of training and specific management measures.	30000	00055	B0396	71300	CMAA	005431	CA	x	x	x	x	CT Allowances (CB staff)	1,800.00	450.00
		30000	00055	B0396	71600	CMAA	005431	CA	x	x	x	x	DSA for Participation in Field Event (4 missions X 4 days X 3 People)	1,680.00	420.00
		30000	00055	B0396	73300	CMAA	005431	CA	x	x	x	x	IT Equipment Maintenance	360.00	90.00
		30000	00055	B0396	75700	CMAA	005431	CA				x	Hold 1 CMAA Retreat	15,865.00	
		30000	00055	B0396	75700	CMAA	005431	CA	x	x	x	x	Training - English Skill for 4 Terms (20 staffs)	16,560.00	4,000.00
		30000	00055	B0396	75100	UNDP	005431	DAI	x	x	x	x	GMS (7%) CA	2,538.55	
<b>Total Activity5:</b>												38,803.55	4,960.00		
<b>Sub-total Activity5:</b>												38,803.55	4,960.00		
<b>Activity 6:</b> Enhance finance, procurement and HR capacities by: implementing CMAA staff performance assessment guideline, finalizing HR and Administrative guidelines, reviewing audit findings and amending manuals and processes as necessary, reviewing the 2011-2013 competitive bidding processes in light of the projects' objectives and formulating recommendations for future procurement.	<b>Activity 6:</b> Enhance finance, procurement and HR capacities by: implementing CMAA staff performance assessment guideline, finalizing HR and Administrative guidelines, reviewing audit findings and amending manuals and processes as necessary, reviewing the 2011-2013 competitive bidding processes in light of the projects' objectives and formulating recommendations for future procurement.	30000	00055	B0396	71300	CMAA	005431	CA	x	x	x	x	CT Allowance (Admin)	11,700.00	3,030.00
		30000	00055	B0396	71300	CMAA	005431	CA	x	x	x	x	Financial Management and Procurement Adviser	2,006.00	-
		30000	00055	B0396	71300	CMAA	005431	DAI	x	x	x	x	Project Coordination Specialist	26,000.00	-
		30000	00055	B0396	71600	CMAA	005431	CA	x	x	x	x	DSA for Workshop Support, Physical Asset Verification and Spotcheck on MAPUs including PCM Financial Reports	4,760.00	840.00
		30000	00055	B0396	72200	CMAA	005431	CA	x				Vehicle Accessories (Land Rover back-seat)	1,400.00	1,400.00
		30000	00055	B0396	72400	CMAA	005431	CA	x	x	x	x	Phone Card - CMAA	11,400.00	3,120.00
		30000	00055	B0396	73300	CMAA	005431	CA	x	x	x	x	IT Equipment Maintenance	4,800.00	1,200.00
		30000	00055	B0396	73400	CMAA	005431	CA	x	x	x	x	Vehicle Maintenance - 4 Cars with State Plate in PNP)	7,200.00	1,800.00
		30000	00055	B0396	74200	CMAA	005431	CA	x	x	x	x	Costs for Advertisement in Newspapers (vacancies, bids)	2,400.00	800.00
		30000	00055	B0396	74500	CMAA	005431	CA	x	x	x		Vehicle Insurance - 12 Cars (6 QA; 2 QC; 4 in PNP).	1,200.00	-
		30000	00055	B0396	74500	CMAA	005431	CA	x	x	x	x	Sundry	800.00	200.00
		30000	00055	B0396	75100	UNDP	005431	DAI	x	x	x	x	GMS (7%) CA	5,156.62	
<b>Total Activity6:</b>												78,822.62	12,390.00		
<b>Sub-total Activity6:</b>												78,822.62	12,390.00		

Key Atlas Activities		CHART OF ACCOUNT				Responsible Party	Impl. Agent:	Modality	TIMEFRAME				Descriptions	Total Budget 2014	Q2 Face Form 2014
		Fund	Donor	Bus.Unit	Account				Q1	Q2	Q3	Q4			
<b>Activity 7:</b> Support the implementation by the MAPU of the new Guidelines on Planning and Prioritization by: providing training and follow-up assistance to MAPU staff in the west, ensuring all relevant stakeholders are familiar with the guidelines and will commit to the process, supporting MAPU in its efforts to orientate authorities, ensuring the guidelines roll-out to gather lessons learned and fine tune the guidelines and processes.		30000	00555	B0396	71400	UNDP	001981	DAI	x	x	x	x	UNDP Senior Project Officer	37,000.00	
		30000	00555	B0396	71300	CMAA	005431	CA	x	x	x	x	CT Allowance (SEPD)	5,400.00	1,500.00
		30000	00555	B0396	71600	CMAA	005431	CA	x	x	x	x	DSA - 24 missions for Social Economic Unit, 14 mission for Planning Unit, 15 Missions for Director (Joint mission with SE & Planning Unit)	10,220.00	2,555.00
		30000	00555	B0396	72300	CMAA	005431	CA	x				Uniform	1,210.00	1,210.00
		30000	00555	B0396	72300	CMAA	005431	CA	x				Field Equipments (field bag, raincoat, and first aid box)	600.00	600.00
		30000	00555	B0396	72800	CMAA	005431	CA	x				Office Equipment (2 Desktops for Planning and SE Unit, 2 external hard disk, 2 sets of Office desk and chair for SE Unit and a meeting table)	3,300.00	-
		30000	00555	B0396	73300	CMAA	005431	CA	x	x	x	x	IT Equipment Maintenance	600.00	150.00
		30000	00555	B0396	74200	CMAA	005431	CA		x			Translate and Printing NSP and Printing Revised Guidelines	4,680.00	
		30000	00555	B0396	75700	CMAA	005431	CA	x	x	x	x	Workshop and Training (SEPD)	12,742.50	3,468.00
		30000	00555	B0396	75100	UNDP	001981	DAI	x	x	x	x	GMS (7%) DAI	2,590.00	
		30000	00555	B0396	75100	UNDP	005431	DAI	x	x	x	x	GMS (7%) CA	2,712.68	
		<b>Total Activity 7:</b>											81,055.18	9,483.00	
<b>Sub-total Activity 7:</b>													81,055.18	9,483.00	
<b>Activity 8:</b> Act as a national gender focal point to mainstream gender in MA by: organizing TRG meetings to disseminate Gender Action Plan 2013-2015, conducting gender assessment missions.	<b>Activity 8:</b> Act as a national gender focal point to mainstream gender in MA by: organizing TRG meetings to disseminate Gender Action Plan 2013-2015, conducting gender assessment missions.	30000	00055	B0396	75700	UNDP	001981	DAI	x	x	x	x	Support Development Cost	59,771.35	
		30000	00055	B0396	71600	CMAA	005431	CA	x	x	x	x	DSA for Gender Activities (5 days X 4 People)	1,188.00	280.00
		30000	00055	B0396	75700	CMAA	005431	CA		x			Gender Training	4,321.00	4,800.00
		30000	00055	B0396	75700	CMAA	005431	CA				x	Gender Workshop	5,370.00	-
		30000	00055	B0396	75700	CMAA	005431	CA	x				Designing and Printing Gender Materials (Posters and T-shirts)	1,600.00	1,600.00
		30000	00055	B0396	75100	UNDP	001981	DAI	x	x	x	x	GMS (7%) DAI	4,183.99	
		30000	00055	B0396	75100	UNDP	005431	DAI	x	x	x	x	GMS (7%) CA	873.53	
	<b>Total Activity 8:</b>											77,307.87	6,680.00		
<b>Sub-total Activity 8:</b>													77,307.87	6,680.00	
		30000	00055	B0396	74500	UNDP	001981	DAI	x				Insurance Cost for current R&M Staff (office staff & QM teams) - 28persons	30,660.00	
		30000	00055	B0396	71300	CMAA	005431	CA	x	x	x	x	CT Allowance (QMM, QMD, QM staff)	68,634.00	17,496.00
		30000	00055	B0396	71600	CMAA	005431	CA	x	x	x	x	DSA: PM (5 days/month), QMM (10 days/month), R&M Office Staff (5 days/month X 4 persons), QM Teams (21 days/month), Driver (10 days/month)	105,240.00	26,310.00
		30000	00055	B0396	72200	CMAA	005431	CA	x				Office Equipment for new staff (Standard officer)	1,430.00	-

Key Atlas Activities		CHART OF ACCOUNT				Responsible Party	Impl. Agent:	Modality	TIMEFRAME				Descriptions	Total Budget 2014	Q2 Face Form 2014
		Fund	Donor	Bus.Unit	Account				Q1	Q2	Q3	Q4			
<b>Activity 9:</b> Enhance the quality of demining operations and ensure highest levels of confidence in the land being released by demining operators by: monitoring QA & QC activities to ensure sampling is carried out to provide extra confidence in the land release process, establishing, completing and making operational the Dog Accreditation facility in 2013.	<b>Activity 9:</b> Enhance the quality of demining operations and ensure highest levels of confidence in the land being released by demining operators by: monitoring QA & QC activities to ensure sampling is carried out to provide extra confidence in the land release process, establishing, completing and making operational the Dog Accreditation facility in 2013.	30000	00055	B0396	72200	CMAA	005431	CA	x	x	x	x	Administration Area Setup for Dog Testing Field	17,000.00	7,000.00
		30000	00055	B0396	72200	CMAA	005431	CA	x				Operational Equipment for QM Team	13,205.00	-
		30000	00055	B0396	72200	CMAA	005431	CA	x				Vehicle Accessories	800.00	1,100.00
		30000	00055	B0396	72300	CMAA	005431	CA	x				Uniform, Boot, Hat, T-shirt for 28 R&M Staff (5 R&M office staff + 22 QM staff + 1 QMM)	6,270.00	6,270.00
		30000	00055	B0396	72500	CMAA	005431	CA	x	x	x	x	Battery for Minelab	2,400.00	600.00
		30000	00055	B0396	72800	CMAA	005431	CA	x				Office Equipments (8 Multi Functions Scanner, Copy and printers for QMMs)	1,040.00	1,040.00
		30000	00055	B0396	73300	CMAA	005431	CA	x	x	x	x	IT Equipments Maintenance	1,200.00	300.00
		30000	00055	B0396	73400	CMAA	005431	CA	x	x	x	x	Vehicle Maintenance - 8 cars with state plate (8QM team)	14,400.00	3,600.00
		30000	00055	B0396	74200	CMAA	005431	CA		x		x	Printing & Translating Relevant Regulation Documents (CMAS, BLS report, ...etc.)	3,000.00	1,000.00
		30000	00055	B0396	75700	CMAA	005431	CA	x	x	x	x	Workshop/Refresher Training for QA/QC include IMSMA, BLS Results Dissemination and Meeting with Operators	20,000.00	5,000.00
		30000	00055	B0396	75100	UNDP	001981	DAI	x	x	x	x	GMS (7%) DAI	2,146.20	
		30000	00055	B0396	75100	UNDP	005431	DAI	x	x	x	x	GMS (7%) CA	17,823.33	
<b>Total Activity9:</b>												305,248.53	69,716.00		
<b>Sub-total Activity 9:</b>												305,248.53	69,716.00		
												581,237.75	103,229.00		
<b>Activity 10:</b> Support completion of baseline survey (final payment).	<b>Activity 10:</b> Support completion of baseline survey (final payment).	30000	00550	B0396	72100	CMAA	005431	DP	x				Contracting service provider for BLS Phase III Districts	-	
		30000	00550	B0396	75100	UNDP	001981	DAI	x				GMS (7%) DP	-	
		<b>Total Activity10:</b>												-	-
<b>Sub-total Activity10:</b>												-	-		
<b>Activity 11:</b> Analyzing all BLS data and updating mine clearance WP for SPs.	<b>Activity 11:</b> Analyzing all BLS data and updating mine clearance WP for SPs, supporting clearance that promotes poverty reduction & economic growth based on annual clearance plans and the use of improved methodologies for demining.	30000	00550	B0396	72100	CMAA	005431	DP	x	x	x	x	Contracting Service Provider for LR in Battambang	2,449,929.00	
		30000	00550	B0396	72100	CMAA	005431	DP	x	x	x	x	Contracting Service Provider for LR in Pailin	355,076.76	
		30000	00550	B0396	74100	CMAA	005431	CA	x	x	x	x	Audit of LR Service Provider's Financial Statement	15,000.00	
		30000	00550	B0396	75100	UNDP	001981	DAI	x	x	x	x	GMS (7%) DP	196,350.40	
		30000	00550	B0396	75100	UNDP	005431	DAI	x	x	x	x	GMS (7%) CA	1,050.00	
		<b>Total Activity11:</b>												3,017,406.16	-



Key Atlas Activities	CHART OF ACCOUNT	Fund	Donor	Bus.Unit	Account	Responsible Party	Impl. Agent:	Modality	TIMEFRAME				Descriptions	Total Budget 2014	Q2 Face Form 2014
									Q1	Q2	Q3	Q4			
supporting clearance that promotes poverty reduction & economic growth based on annual clearance plans and the use of improved methodologies for demining.	<b>Activity 11.1:</b> Analyzing all BLS data and updating mine clearance WP for SPs, supporting clearance that promotes poverty reduction & economic	30000	00055	B0396	72100	CMAA	005431	DP	x	x	x	x	Contracting Service Provider for LR in Banteay Meanchey	1,145,307.80	
		30000	00055	B0396	75100	UNDP	001981	DAI	x	x	x	x	GMS (7%) DAI	80,171.55	
	<i>Total Activity11.1:</i>												1,225,479.35	-	
	<b>Activity 11.2:</b> Analyzing all BLS data and updating mine clearance WP for SPs, supporting clearance that promotes poverty reduction & economic growth based on annual clearance plans and the use of improved methodologies for	30000	10282	B0396	72100	CMAA	005431	DP	x	x	x	x	Contracting Service Provider for LR in Pailin	638,785.24	
		30000	10282	B0396	72100	CMAA	005431	DP	x	x	x	x	Contracting Service Provider for LR in Banteay Meanchey	192,162.20	
		30000	10282	B0396	75100	UNDP	001981	DAI	x	x	x	x	GMS (7%) DP	58,166.32	
	<i>Total Activity11.2:</i>												889,113.76	-	
	<i>Sub-total Activity11:</i>												5,131,999.27	-	
													5,131,999.27	-	
													6,072,198.36	136,977.00	

	2014	Different	2015
Key Deliverable 1	\$ 358,961.34	(14,782.31)	#REF!
Key Deliverable 2	\$ 581,237.75	(89,423.39)	#REF!
Key Deliverable 3	\$ 5,131,999.27	9,142.12	#REF!
<b>Total</b>	\$ 6,072,198.36	(95,063.57)	#REF!

Donor	
(00055)-AusAid Programme Cost	1,733,450.65
(00055)-AusAid GMS 7%	121,341.55
(00055)-AusAid Total Cost	1,854,792.19
(00550)-CIDA Programme Cost	2,820,005.76
(00550)-CIDA GMS 7%	197,400.40
(00550)-CIDA Total Cost	3,017,406.16
(10282)-SDC Programmed Cost	934,579.44
(10282)-SDC GMS 7%	65,420.56
(10282)-SDC Total Cost	1,000,000.00
C/S Total Cost	5,872,198.36
(00012) UNDP Total Cost	200,000.00
Grand Total	6,072,198.36

0.00