

COVER PAGE

Country: Lebanon

UNDAF Outcome(s)/Indicator(s): Enhanced National Decision-Making Capacity

Expected Outcome(s)/Indicator (s): Improved national capacity to monitor human and income poverty and inequality

Expected Output(s)/Annual Targets: Improved social services delivery in post-war era for the poor and vulnerable

Executing Entity: Ministry of Social Affairs (MoSA)

Implementing agencies: Ministry of Social Affairs (MoSA)

Narrative

The project aims at post-war social recovery through providing support to the Inter-ministerial Committee on Social Issues to develop a social strategy for the country, eliminate duplication in delivery of social services and improve coordination in implementation of local development initiatives.

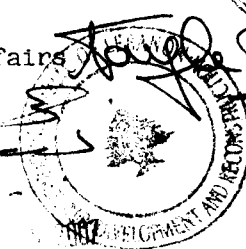
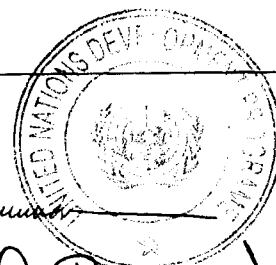
The project will also target the reform process outlined in the Paris III document, through increased efficiency of public sector social interventions, and enhanced coordination among the major stakeholders (MoSA, MoPH and MEHE through the Inter-ministerial Committee for Social Issues).

Programme Period	2007-2008	Net Budget	USD 252,000
Project Title	Support to the Social Inter Ministerial Committee	UNDP Management Support Cost	USD 18,000
Project ID	00058325	Total Budget	USD 270,000
Project Duration	12 months	Allocated Resources:	
Management Arrangement:	Country Office Support to National Execution	Lebanon Recovery Fund:	USD 270,000

Agreed by (UNDP): Mona Hammam, Resident Representative

Agreed by MoSA: Nayla Mouawad, Minister of Social Affairs

Agreed by CDR: Nabil El-Jisr, President



1. SITUATION ANALYSIS

The Social Action Plan that was submitted to Paris III called for a number of reforms in the social sector. The reforms include mainly improving the government's performance to enhance social protection and promote social development. As stated in the Social Action Plan, social outcomes in Lebanon are weak and are not commensurate with the level of spending on social sectors – which is comparable to the level of spending in developed countries. For this purpose, the Social Action Plan recommended that an inter-ministerial committee (IMC) be established with the main task of devising a social development strategy, building consensus around it and coordinating efforts related to social protection and social and local development. Besides its coordinating role, the IMC will be concerned with monitoring and evaluating social safety nets programs as well as reducing overlapping among ministries.

The Inter-Ministerial Committee has already been established through a decree issued by the Prime Minister on 22 January 2007. The decree outlines composition, roles, and terms of reference of the technical team. The Committee is an important entry point to move forward with putting proper coordination mechanisms for improving performance of the social sector and implementing the recommended safety net schemes. The IMC will be supported by a technical team including technical representatives from the concerned ministries in addition to representatives from international organizations, CSOs, experts and academicians. The joint UNDP-MoSA project on poverty reduction has been appointed as technical secretariat to the IMC to provide the needed back up technically and administratively. In this capacity, the objectives of the project will be implemented by this project.

2. STRATEGY

The project proposal aims at supporting an urgent issue that is part of the post-war reform and reconstruction programme of the Government of Lebanon as included in the Social Action Plan. The issue is support to the inter-ministerial committee for social issues.

The project proposal calls for supporting the Inter-ministerial Committee to enhance the performance of the social sector in the country through increased coordination in the implementation of social programs and provision of social services as well as in devising and building consensus around a social development strategy.

The immediate objectives include the following:

- a. Elaboration of a national social development policy, strategy and implementation plan (including a national anti poverty strategy).
- b. Enhanced effectiveness in social service delivery and implementation of social programs between public agencies.

Enhanced effectiveness of local development initiatives through increased coordinated between stakeholders, in line with the recommendations of the SAP

3. RESULTS AND RESOURCES FRAMEWORK

Intended Outcome as stated in the Country/ Regional/ Global Programme Results and Resource Framework:

Enhance social sector performance in Lebanon

Outcome indicators as stated in the Country/ Regional/ Global Programme Results and Resources Framework, including baseline and targets.

Applicable MYFF Service Line: Monitoring Poverty and Inequality

Partnership Strategy: the project supports the Inter-Ministerial Committee; the UNDP project is the secretariat of the IMC

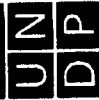
Project title and ID (ATLAS Award ID):

Intended Outputs	Output Targets for (years)	Indicative Activities	Responsible parties	Inputs
1. Elaboration of a national social development policy, strategy and implementation plan (including a national anti poverty strategy).				
1.1 Social Development Strategy elaborated	2007	- Compile available studies and sectoral strategies related to Social Development - Initiate process of drafting a social development strategy based on available studies and outcomes of discussions	MoSA/UNDP	- International expert in monitoring and evaluation - National consultants - Miscellaneous expenses
1.2 Implementation Plan elaborated	2008	Organize roundtables and workshops to reach consensus on components of social development strategy and implementation plan	MoSA/UNDP	
1.3 Consensus around the Plan built to ensure implementation	2008			
2. Decreased duplication in delivery of social services between public agencies, including on disability in line with the law 220 and the recommendations of the Social Action Plan				
2.1. Analysis of data on social service provision provided by social ministries finalized 2.2 identification of areas of duplication	2007	- Compile data of social services provided by social ministries - Organize bilateral meetings to discuss duplication and overlapping and consider coordination modalities in provision of social services and implementation of social programs Agreement on concrete actions to be taken in order to reduce duplication in the delivery of social services	MoSA/UNDP	
2.3 a plan to address duplication elaboration for implementation	2008	Mandates revised	MoSA/UNDP	
2.4 Revision to mandates in line with decided revisions	2008		MoSA/UNDP	

3. Local development initiatives coordinated for increased efficiency			
3.1 An exhaustive mapping of local development initiatives completed	2007	Elaborate an exhaustive mapping of local development initiatives currently implemented by the Public sector	MoSA/UNDP
3.2 Needs, priorities and areas for targeting (regionally) defined	2008	Participatory framework of needs and priorities in the regions finalized utilizing different mechanisms	MoSA/UNDP
3.3 Consensus built around priorities	2008	Roundtables involving all stakeholders implemented	MoSA/UNDP

4. Annual Work Plan

ANNUAL WORK PLAN BUDGET SHEET
 United Nations Development Programme
 Lebanon



Year: 2007
 Project Number: 00058325
 Award ID: 00013387 CAPACITY BUILDING FOR POVERTY REDUCTION
 Project Title: Support to the Social Inter Ministerial Committee

Proj. ID	Expected Output	Key Activities	Respon. Party	Planned Budget				
				Fund	Donor	Amount		
00058325	Support to the Social IMC	Support to IMC	LEB-Ministry of Social Affairs	30000	LRF	71300	Local Consultants	10,000
			LEB-Ministry of Social Affairs	30000	LRF	75100	Facilities & Administration	700
TOTAL								700



ANNUAL WORK PLAN BUDGET SHEET
 United Nations Development Programme
 Lebanon

Year: 2008
 Project Number: 00058325
 Award ID: 00013387 CAPACITY BUILDING FOR POVERTY REDUCTION
 Project Title: Support to the Social Inter Ministerial Committee

Proj. ID	Expected Output	Key Activities	Respon. Party	Planned Budget					
				Fund	Donor	Budget Description	Amount		
00058325	Support to the Social IMC	Support to IMC	LEB-Ministry of Social Affairs	30000	LRF	71200	International consultant	30,000.00	
				30000	LRF	71300	Local Consultants - short term	90,000.00	
				30000	LRF	71400	Service Contracts	65,000.00	
				30000	LRF	71600	Travel	5,000.00	
				30000	LRF	72100	Contractual services	20,000.00	
				30000	LRF	72400	Communications & Audio Visual Equip	2,000.00	
				30000	LRF	72500	Supplies	2,000.00	
				30000	LRF	72800	IT Equipment	2,000.00	
				30000	LRF	74200	Audio visual & printing production costs	23,000.00	
				30000	LRF	74500	Miscellaneous expenses	3,000.00	
				30000	LRF	75100	Facilities & Administration	17,300.00	
				TOTAL					

5. MANAGEMENT ARRANGEMENTS

MoSA is designated as the National Implementing Agency for this project on behalf of the Government of Lebanon. MoSA will be responsible for managing the project and will provide overall support to enable it to achieve its intended outputs and results. MoSA will thus be accountable to UNDP for all resources allocated by the latter, whether their source is UNDP or cost sharing. This accountability calls for very concrete capacities in the administrative, technical and financial spheres.

The UNDP Country Office support to National Execution modality will prevail. In addition to regular technical backstopping and monitoring activities regularly provided, the UNDP Country Office shall provide the Executing Agency with support services for the execution of the programme. This will ensure that technical and substantive expertise is available to the Programme for coordination, recruitment, procurement and contracting.

All services shall be provided in accordance with UNDP procedures, rules and regulations. The Government, through MoSA, shall retain overall responsibility for the execution of the project and shall be responsible for and bound by any contracts signed by the UNDP Resident Representative, on behalf of the Executing Agency and upon its request, for the procurement of goods and services and /or recruitment of personnel for the programme.

In accordance with the decisions and directives of UNDP's Executive Board reflected in its Policy on Cost Recovery from Other Resources, the Contribution shall be subject to cost recovery by UNDP for two distinct cost categories related to the provision of support services, namely

UNDP General Management Support recovered with a flat rate of 7 % and includes the following services:

- Project identification, formulation, and appraisal
- Determination of execution modality and local capacity assessment
- Briefing and de-briefing of project staff and consultants
- General oversight and monitoring, including participation in project reviews
- Receipt, allocation and reporting to the donor of financial resources
- Thematic and technical backstopping through Bureaus
- Systems, IT infrastructure, branding, knowledge transfer

UNDP Direct costs incurred for Implementation Support Services (ISS), recovered through the Universal Price List, as long as they are unequivocally linked to the specific project, these costs are built into the project budget against a relevant budget line and, in the case of clearly identifiable transactional services, charged to the project according to standard service rates. ISS include the following services:

- Payments, disbursements and other financial transactions
- Recruitment of staff, project personnel, and consultants
- Procurement of services and equipment
- Organization of training activities, conferences, and workshops, including fellowships
- Travel authorization, visa requests, ticketing, and travel arrangements
- Shipment, custom clearance, vehicle registration, and accreditation

Costs incurred by UNDP Country Office for providing the above described support services will be recovered from the Programme budget. If needed, and in full consultation with the Government, Cooperating Agencies might be requested to implement specific activities; in such case, a formal letter of agreement between the concerned agency and the implementing agency or official counterpart will be elaborated.

The joint UNDP-MoSA project for Building Capacities for Poverty Reduction will implement the project.

6. MONITORING AND EVALUATION

This project will be subject to joint Tripartite Review by representatives of the Government, implementing agencies, UNDP and other donors at least once every 12 months. The Project Manager will prepare annual progress reports and workplans and other reports as required by UNDP rules and regulations. The project shall be subject to independent evaluation according to UNDP's standard evaluation procedures, if required. The organization, terms of reference and timing of such evaluation will be decided after consultation between the Government and UNDP.

7. LEGAL CONTEXT

This project document shall be the instrument referred to as "Project Documents or other instruments" in Article 1 of the Standard Basic Assistance Agreement between the Government of Lebanon and the United Nations Development Programme, signed by the parties on 10 February 1986. The host-country executing agency shall, for the purpose of the Standard Basic Assistance Agreement, refer to the Government cooperating agency described in that Agreement.

The following types of revisions may be made to this project document with the signature of the UNDP Resident Representative only, provided he or she is assured that the other signatories of the project document have no objection to the proposed changes:

- Revisions in, or addition of, any of the annexes of the project document;
- Revisions which do not involve significant changes in the immediate objectives, outputs or activities of the project, but are caused by the rearrangement of inputs already agreed to or by cost increases due to inflation; and
- Mandatory annual revisions, which rephrase the delivery of, agreed project inputs or reflect increased expert or other costs due to inflation, or take into account cooperating agency expenditure flexibility.

8. ANNEXES

LRF signed Project Proposal