



MINISTRY OF FINANCE, ECONOMIC AFFAIRS, PLANNING & SOCIAL SECURITY

UNITED NATIONS DEVELOPMENT PROGRAMME

EMPLOYMENT CONTRACT

PROGRAMME OFFICER

AGREEMENT MADE this 1st day of April 2012 between the Government of Saint Lucia (hereinafter called "the Government") and MARY WILFRED (hereinafter called "the person engaged").

1. The person engaged undertakes that she will diligently and faithfully perform the duties of the term of her engagement, and will act in all respects according to instructions and directions given to her by the Government through the or other duly authorised officers.

2. The Total Remuneration of the Officer is **\$86,616.00 per annum.**

Monthly Salary - \$6,218.00


Monthly Travel - \$1,000.00

Gratuity - 25% of Total Remuneration

3. Should there be a general salaries revision in the Public Service during the period of the engagement, the person engaged shall not benefit from such revision.

4. This agreement is subject to the conditions set forth in the schedule hereto annexed, and the schedule shall be read and construed as part of the Agreement.

As witness our hands the day and year above written.


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PERMANENT SECRETARY

In the presence of *B. Charles*

Signed By *Mary Wilfred*

(Signature of Person Engaged)

SCHEDULE

- 1. Term** (1) The engagement of the person engaged is for a tour of **ONE YEAR** resident service Engagement commencing from the **FIRST** day of **APRIL 2012**.

The term of engagement shall be deemed to be completed on the date on which any leave granted to the person engaged in respect of such tour of services expires.

- 2. Duties** (1) The duties of the person engaged shall be the usual duties of the office.

- 3. Salary** The salary of the person engaged shall be liable to taxation in accordance with the Income Tax Act.

- 4. Health** (1) If the person engaged shall be compelled by reason of ill-health (not caused by his own misconduct) to terminate his office, or if at any time it shall be certified by a duly constituted Medical Board that he is incapable, by reason of infirmity of mind or body, of rendering further efficient service in the State, the Government shall pay his salary up to the date of such termination or certificate.
- (2) A certificate signed by a duly constituted Medical Board shall be conclusive evidence on the question whether or not the person engaged was compelled to terminate his office by reason of ill-health within the meaning of this clause.

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- 5. Dismissal** If the person engaged shall at any time after the signing hereof neglect or refuse from any clause (other than ill-health) not caused by his own misconduct, (as provided in Clause 4) become unable to perform any of his duties or to comply with any order, or shall disclose any information **respecting the affairs of the Government to any unauthorized person**, or shall in any manner misconduct himself, the Government may terminate his engagement forthwith and thereupon all rights and advantages reserved to him by this Agreement shall cease.

- 6. Determination of Engagement** (1) The Government may at any time determine the engagement of the person engaged on giving him three months' notice in writing or on paying him one month's salary.
- (2) The person engaged may, at any time after the expiration of three months from the commencement of any residential service, and while serving in the State determine his engagement on giving to the Government three months' notice in writing or paying to the Government one month's salary.

(3) If the person engaged terminates his engagement otherwise than in accordance with this Agreement he shall.

(4) Be liable to pay to the Government as liquidated damages, three month's salary.

7. Liability to Make Good Damage In the event of any pecuniary damage arising from the person engaged disregarding or failing to comply with any Order, Standing Order, Regulations or Departmental Instructions, or from any neglect of duty or mal-practice whatsoever on his part, he may be liable to a deduction from his salary to make good the damage, or any part thereof, the amount of which shall be fixed by the Director of Finance of the Government on Saint Lucia.

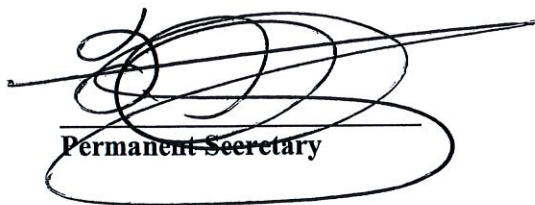
8. Leave The person engaged, shall be entitled to **33** working days per annum. Leave entitlement **must** be taken during the tour of service.

9. Security The person engaged, shall if so required by the Government, furnish such security as the Government may be decide upon for the faithful and honest discharge of his duties, and any premium payable in respect of such security may be deducted from his salary by the Government.

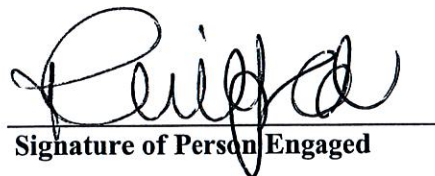
10. Professional Secrecy: All information provided to you by the employer shall be strictly confidential and shall not be made public, communicated or divulged by any means whatsoever to a third party without the express written authorization of the employer.

11. Reporting Relationship For the purposes of this engagement you will be reporting directly to the Permanent Secretary, Ministry of Finance and the Deputy Permanent Secretary.

13. Interpretation This Agreement is to be interpreted in accordance with the Laws of Saint Lucia


Permanent Secretary

DATE: May 15th, 2012


Signature of Person Engaged

DATE: May 15th, 2012