

# United Nations Development Programme

Country: LITHUANIA

## Project Document

**UNDAF Outcome(s):** Not applicable  
**Expected CP Outcome(s):** Not applicable  
**Expected Output(s):** Output 1: Conditions for socially excluded groups' integration into labour market created through development and application in practice of a self-help model of multigenerational homes;  
Output 2: Vulnerable groups and families at risk enabled to participate and benefit from assistance provided by/at multigenerational homes.

**Responsible Party:** UNDP Lithuania

**Implementing partners:** Six partners: 1) Vilnius City Social Assistance Center; 2) Aleksandrija's (Skuodas district) community; 3) "Džiugas" secondary school, Telšiai (Gedrimai section); 4) Gedrimai village community; 5) Daugai community organization "Daugų kraštas"; 6) Kančėnai village community "Dėmesio centras".

### Narrative

#### **A DAY TOGETHER: Multigenerational homes as a model for self help (DIENA KARTU: kartų savipagalbos modelis)**

National Report on Lithuania's Social Security and Inclusion Strategies 2006-2008, indicates that one of the main country's problems – social exclusion – is a result of limited resources of local communities and accessibility of these resources to the people experiencing social exclusion. National Strategy also indicates the lack of new types of multifunctional institutions, providing social and employment related services for different social groups. Within the framework of this project a model of Multigenerational Homes, providing spectrum of social and employment related services, will be developed and applied in four localities of Lithuania. Overall project goal focuses on creation of favourable conditions for socially excluded groups to enter labour market and provide help for socially excluded or groups at risk to become fully fledged members of society.

|                   |   |
|-------------------|---|
| Programme Period: | 2009-2012   |
| Country Programme |   |
| Component:        | N/A   |
| Project Title:    | <b>A DAY TOGETHER: Multigenerational homes as a model for self help</b> |
| Atlas Award ID:   |   |
| Start date:       | 12 March 2009   |
| End Date:         | 12 March 2012   |
| PAC Meeting Date: | 05 March 2009   |

|                            |            |
|----------------------------|------------|
| Total project budget       | USD        |
| (USD rate of 2.661 LTL):   | 737,724.54 |
| Total resources required   | 737,724.54 |
| Total allocated resources: | 737,724.54 |
| • Regular                  | 0          |
| • Other:                   |            |
| ○ Donor                    | 0          |
| ○ Government               | 737,724.54 |
| Unfunded budget:           | 0          |
| In-kind Contributions      | 0          |

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Agreed by the Ministry of Social Security and Labour of the Republic of Lithuania:

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Agreed by UNDP Lithuania:

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Agreed by Vilnius City Social Assistance Center

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Agreed by Aleksandrija's (Skuodas district) community

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Agreed by "Džiugas" secondary school, Telšiai (Gedrimai section)

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Agreed by Gedrimai village community

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Agreed by Daugai community organization "Daugų kraštas"

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Agreed by Kančėnai village community "Dėmesio centras"

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## I. SITUATION ANALYSIS

Regardless national efforts to eliminate poverty and social exclusion, every fifth Lithuanian lives in poverty; relative poverty in Lithuania is growing; traditionally disadvantaged groups experiencing poverty and social exclusion. Poverty risk level before social benefits, except pensions, in 2005 constituted 26.1%, in 2006 -26.6% (men 25,5%, women – 27.5%), in 2007 - 25,5%. Poverty risk level after social benefits in 2005 was 20.5%, in 2006 – 20%, 2007 – 20,2%. Poverty risk level after disbursement of social benefits is one of the highest among all EU countries. It was exceeding EU-25 average by 4 percent. Poverty level of employed residents of Lithuania after social benefits was also 2 percent higher than the EU-25 average. Poverty in Lithuania is the most threatening to unemployed persons including youth under 18 and people aged above 65, as well as single parent headed families, large families (3 and + children) and single persons. Increased unemployment rates if compared with previous years<sup>1</sup> (the unemployment rate was 8.2 percent in Lithuania (March, 2009) amounting up to 13.9 percent in economically disadvantaged regions of Lithuania<sup>2</sup>) implies that poverty will hit unemployed persons even more substantially in the period of economic recession. High rate of unemployment causing poverty and social exclusion of entire communities are observed in several localities of Lithuania - Druskininkai municipality, Ignalina, Jonava, Joniškis, Jurbarkas, Pasvalys, Kelmė, Akmenė, Lazdijai, Mažeikiai, Rokiškis, Skuodas, Šalčininkai and Švenčionys districts' municipalities.

Low income observed within specific economic groups, lack of personal resources or capabilities and limited community resources and their accessibility for the people experiencing social exclusion. The lowest disposable income on benefits, scholarships, etc., is generated by rural households and farmer households. Moreover, income derived from sustenance farming accounts for approximately a half of total income of the majority of farmer households. These people derive sustenance from their farms; however, they face an acute shortage of monetary resources for the purchase of prerequisite goods. These individuals comprise one of the most deprived social groups. The majority of destitute people are found among the individuals living on benefits, scholarships, savings; families with three or more children; households with the breadwinner having a 8-9 years' education level; farmers; rural residents; pensioners; single parents with underage children.

Poverty is interdependently related to social exclusion, which is defined in the National General Strategy: the Lithuanian Strategy for the Use of European Union Structural Funds for 2007–2013 as the inability or incapacity of certain individuals or groups of individuals for the use of the benefits provided by the society, employment or participation in the community life. The main factors of the risk of social exclusion include illnesses, disability, long-term unemployment, dependency on psychotropic substances, absence of knowledge of the language, insufficient income, etc. Therefore, a range of research in the field tend to distinguish between the following categories of individuals falling under the major threat of the risk of social exclusion: the disabled, elderly people, antisocial families and children, individuals post custody, individuals with dependencies, ethnical minorities, victims of violence (especially in families), victims of trafficking in human beings, long-term unemployed people. The people attributed to the above groups have proven numerous in Lithuania: the number of the long-term unemployed people in Lithuania totalled 72.9 thousand (around 55 per cent of the unemployed in total) in 2005; approximately 16.9 thousand of the families were recognized as the families of social

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<sup>1</sup> In the years 2001-2007 the unemployment decreased from 17.4 % in 2001 to 4.3 % in 2007

<sup>2</sup> According to the data of the Lithuanian Labour Exchange

risk, and these families included nearly 37 thousand of children; 1,761.7 individuals out of 100,000 had alcohol addiction. The figures of the individuals belonging to other risk groups are considerably noticeable as well. Social exclusion is predetermined by a range of different factors leading to a very similar “closed” cause and effect loop: for example, the children in the antisocial families find themselves in the so-called “poverty trap” by experiencing early drop out from the educational system, failing to acquire the necessary qualifications, becoming long-term unemployed people, dependant on the state support, without any motivation for work; their possibilities receive sceptical attention from employers and the society (such approach often extend to acquiring discrimination features). Just like in the case of poverty, the social exclusion problems tend to be far more noticeable in rural areas rather than in urban areas, mostly due to the differences in the income rate and the differences in the accessibility of social services.

Current network of social services, spectrum of services and quality obviously is not sufficient enough to effectively comply and supplement strategy of social inclusion. National General Strategy emphasizes the need for and accessibility of non-institutional social services (vocational training, counselling, etc.), which could contribute to implementing prevention of social exclusion problems, increasing social inclusion, encouraging economically inactive persons integrate into the labour market.

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## **II. STRATEGY**

The main objective of the Project – creation of favourable conditions for socially excluded groups or groups at risk to enter labour market and provide assistance to enable them become fully fledged members of society.

To contribute to the above, this Project will comprise of the following 2 main outputs:

Output 1: Conditions for socially excluded groups’ integration into labour market created through development and application in practice of a self-help model of multigenerational homes;

Output 2: Vulnerable groups and families at risk enabled to participate and benefit from assistance provided by/at multigenerational homes.

The Multi-generational homes are drop-in centres where generations are once again given the opportunity to meet and help one another in a very natural way – just as they used to do in the extended family of the past. In times of shrinking family networks, the idea is for multi-generational homes to be places where the mutual support of young and old is reinvented and reinvigorated. This not only creates an added value for the individual, but it helps our entire society to better meet the challenges of the future. This is because multi-generational homes overcome the isolation experienced by the different age groups and encourage mutual tolerance and support. Moreover, multigenerational homes help to nurture and educate children, advise families, activate civic commitment, provide older persons with a meaningful task and develop and broker family-based and intergenerational services.

The important thing is for active citizens and professionals to work together at eye level whenever quality services are provided by professionals. In addition, the work of the multi-generational homes will rely on strategic partnerships with other facilities and institutions, especially municipalities.

**Output 1: Conditions for socially excluded groups' integration into labour market created through development and application in practice of a self-help model of multigenerational homes**

*Activity 1:* Development of a model of multigenerational homes in Lithuania

*Activity 2:* Preparatory planning, trainings for selected employees/volunteers on the organisation of social services, social work methods to be used working with different generations and renovation and equipment of premises for setting multigenerational homes in 4 communities.

**Output 2: Vulnerable groups and families at risk enabled to participate and benefit from assistance provided by/at multigenerational homes**

*Activity 3:* Development of a set of complex services for target beneficiaries to be provided by/at multigenerational homes aiming to facilitate their (re)integration into labour market in rural areas

*Activity 4:* Evaluation of multigenerational homes model's implementation: results achieved; their contribution to beneficiaries' integration into labour market, clients' satisfaction, development of recommendations for improvement.

*Activity 5:* Knowledge on multigenerational homes model's implementation in Lithuania management, sharing lessons learnt and best practises with stakeholders, decision makers and other interested parties at national and local/community levels.

*Activity 6:* Project's publicity

### III. RESULTS AND RESOURCES FRAMEWORK

| <b>Intended Outcome as stated in the Country Programme Results and Resource Framework:</b><br><i>Not applicable due to absence of Country Programme in Lithuania</i>  |   |   |   |                              |
|---|---|---|---|------------------------------|
| <b>Outcome indicators as stated in the Country Programme Results and Resources Framework, including baseline and targets:</b><br><i>Not applicable due to absence of Country Programme in Lithuania</i>   |   |   |   |                              |
| <b>Applicable MYFF Service Line: Service Line MDG-based national development strategies promote growth and employment, and reduce economic, gender and social inequalities</b>  |   |   |   |                              |
| <b>Partnership Strategy:</b> This project will work in close partnerships with business associations, civil society organizations and academic institutions at national level, as well as cooperation will be built with UN Global Compact Networks in Spain, UK and Germany.   |   |   |   |                              |
| <b>Project title and ID (ATLAS Award ID):</b>   |   |   |   |                              |
| INTENDED OUTPUTS  | OUTPUT TARGETS FOR (YEARS)  | INDICATIVE ACTIVITIES   | RESPONSIBLE PARTIES   | INPUTS (USD)                 |
| <p><b>Output 1</b></p> <p>Conditions for socially excluded groups' integration into labour market created through development and application in practice of a self-help model of multigenerational homes</p> <p><b>Baseline:</b> lack of community centres providing social services to different generations and social groups</p> <p><b>Indicators:</b> number of people in selected communities aware of a multigenerational centre concept; number of roundtable discussions on a model of multigenerational homes organised; number of multigenerational homes established;</p> | <p><b>Targets (2009-2012)</b></p> <p><b>1.1.</b> Good practise on multigenerational homes organisation learnt during a study tour to Germany 80 stakeholders of the project informed on the model of multifunctional community centre and practical aspects of services provision during 4 round tables organised. The model of multigenerational homes to be adapted in Lithuania worked out.</p> <p><b>1.2.</b> Premises for 4 multigenerational homes adapted to suit the purposes (reconstructed and equipped), the personnel of multigenerational homes trained.</p> | <p><b>Action 1.1.</b> Development of a model of multigenerational homes in Lithuania</p> <p>Organising multiple meetings for Lithuanian stakeholders with German partners responsible for the implementation of multigenerational homes programme in Germany; field visits to multigenerational homes located in urban districts, suburbs and rural areas aiming to learn about the main organisation principals of their activity and the main results achieved.</p> <p>Organising 4 round tables for stakeholders of the project in targeted locations aiming to raise their awareness about multigenerational homes, their goals and their operational principles.</p> <p>Working out an operational model of multigenerational homes to be established in Lithuania.</p> <p><b>Action 1.2.</b> Preparatory planning, trainings for selected employees/volunteers on the organisation of social services, social work methods to be used working with different generations and renovation and equipment of premises for setting multigenerational homes in 4 communities.</p> | <p>UNDP Lithuania, Ministry of Social Security and Labour</p> | <p>Xxxxxxx</p> <p>xxxxxx</p> |
| <p><b>Output 2</b></p> <p>Vulnerable groups and families at risk enabled to participate and benefit from</p>  | <p><b>Targets (2009-2012)</b></p> <p>2.1. A number of services made available and provided for target</p>   | <p><b>Action 2.1.</b> Development of a set of complex services for target beneficiaries to be provided by/at multigenerational homes aiming to facilitate their</p>   | <p>UNDP Lithuania, Ministry of Social Security and Labour</p> | <p>xxxxxxx</p>               |

|   |  |   |   |
|---|--|---|---|
| <p>assistance provided by/at multigenerational homes</p> <p><b>Baseline:</b> the scope, nature and variety of social services provided by existing network of social services centres is insufficient to effectively address risk groups' needs in their integration process into labour market</p> <p><b>Indicators:</b> number of people having benefited from provided social services; number of evaluations (reports and recommendations); number of promotional materials (publication about multigenerational homes, interactive presentation, information events) published</p> | <p>beneficiaries by multigenerational homes aiming to assist their (re)integration into labour market</p> <p>2.2. Mid-term evaluation and final evaluation of multigenerational homes model's implementation are carried and the reports including a number of recommendations are prepared</p> <p>2.3. Knowledge, experience and good practises on implementing multigenerational homes model in Lithuania are documented and widely presented to relevant stakeholders at local as well as national level.</p> | <p>(re)integration into labour market in rural areas</p> <p><b>Action 2.2.</b> Evaluation of multigenerational homes model's implementation: results achieved; their contribution to beneficiaries' integration into labour market, clients' satisfaction, development of recommendations for improvement.</p> <p><b>Action 2.3.</b> Knowledge on multigenerational homes model's implementation in Lithuania management, sharing lessons learnt and best practises with stakeholders, decision makers and other interested parties at national and local/community levels.</p> <p><b>Action 2.4.</b> Project's publicity</p> | <p>xxxxxx</p> <p>xxxxxx</p> <p>xxxxxx</p> |
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## IV. ANNUAL WORK PLAN BUDGET SHEET

Year: 2009

| EXPECTED OUTPUTS<br><i>And baseline, indicators including annual targets</i>   | PLANNED ACTIVITIES<br><i>List activity results and associated actions</i>  | TIMEFRAME |    |    |    | RESPONSIBLE PARTY                                      | PLANNED BUDGET   |  |   |
|--|--|-----------|----|----|----|--|--|--|---|
|  |  | Q1        | Q2 | Q3 | Q4 |  | Funding Source   | Budget Description   | Amount  |
| <b>Output 1</b><br>Conditions for socially excluded groups' integration into labour market created through development and application in practice of a self-help model of multigenerational homes<br><b>Baseline:</b> lack of community centres providing social services to different generations and social groups<br><b>Indicators:</b> number of people in selected communities aware of a multigenerational centre concept; number of roundtable discussions on a model of multigenerational homes organised; number of multigenerational homes established; | 1.1. Development of a model of multigenerational homes in Lithuania  |           | X  | X  |    | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds  | National consultants, contractual services, supplies.<br>Contractual services, national consultants. | XXXXXXXX  |
|  | 1.2 Preparatory planning, trainings for selected employees/volunteers on the organisation of social services, social work methods to be used working with different generations and renovation of premises for setting multigenerational homes in 4 communities. |           |    |    | X  | X  | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds  | Contractual services, national consultants, miscellaneous expenses, supplies.<br>International consultants, national consultants, contractual services, travel, miscellaneous expenses, supplies. |
| <b>Output 2</b><br>Vulnerable groups and families at risk enabled to participate and benefit from assistance provided by/at multigenerational homes<br><b>Baseline:</b> the scope, nature and  | 2.1. Development of a set of complex services for target beneficiaries to be provided by/at multigenerational homes aiming to facilitate their (re)integration into labour market in rural areas   |           |    |    |    | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds  | International consultants, contractual services, miscellaneous expenses.                             | 0   |

|   |   |  |   |   |   |  |  |   |   |
|---|---|--|---|---|---|--|--|---|---|
| <p>variety of social services provided by existing network of social services centres is insufficient to effectively address risk groups' needs in their integration process into labour market</p> <p><b>Indicators:</b> number of people having benefited from provided social services; number of evaluations (reports and recommendations); number of promotional materials (publication about multigenerational homes, interactive presentation, information events) published</p> | <p>2.2. Evaluation of multigenerational homes model's implementation: results achieved; their contribution to beneficiaries' integration into labour market, clients' satisfaction, development of recommendations for improvement.</p>           |  |   |   |   | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds  | National consultants, supplies, contractual services. | 0   |
|   | <p>2.3. Knowledge on multigenerational homes model's implementation in Lithuania management, sharing lessons learnt and best practises with stakeholders, decision makers and other interested parties at national and local/community levels</p> |  |   |   |   | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds  | International consultants, contractual services.      | 0   |
|   | <p>2.4. Project's publicity</p>   |  | X | X | X |  | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds   | National consultants, contractual services, miscellaneous expenses. |
| <b>TOTAL</b>  |   |  |   |   |   |  |  |   | <b>XXXXXXXXXX</b>   |

**Year: 2010**

| <p><b>EXPECTED OUTPUTS</b><br/><i>And baseline, indicators including annual targets</i></p>  | <p><b>PLANNED ACTIVITIES</b><br/><i>List activity results and associated actions</i></p> | <p><b>TIMEFRAME</b></p> |    |    |    | <p><b>RESPONSIBLE PARTY</b></p>                        | <p><b>PLANNED BUDGET</b></p> |  |        |
|--|--|-------------------------|----|----|----|--|------------------------------|--|--------|
|  |  | Q1                      | Q2 | Q3 | Q4 |  | Funding Source               | Budget Description   | Amount |
| <p><b>Output 1</b><br/>Conditions for socially excluded groups' integration into labour market created through development and application in practice of a self-help model of multigenerational homes</p> <p><b>Baseline:</b> lack of community centres</p> | <p>1.1. Development of a model of multigenerational homes in Lithuania</p>               |                         |    |    |    | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds                    | National consultants, contractual services, supplies.<br>Contractual services, national consultants. | 0      |



|   |   |   |   |   |   |   |                  |  |                |
|---|---|---|---|---|---|---|------------------|--|----------------|
| <p>providing social services to different generations and social groups</p> <p><b>Indicators:</b> number of people in selected communities aware of a multigenerational centre concept; number of roundtable discussions on a model of multigenerational homes organised; number of multigenerational homes established</p>   | <p>1.2 Preparatory planning, trainings for selected employees/volunteers on the organisation of social services, social work methods to be used working with different generations and renovation of premises for setting multigenerational homes in 4 communities.</p> | X |   |   |   | <p>UNDP Lithuania, Ministry of Social Security and Labour</p> | <p>ESF funds</p> | <p>Contractual services, national consultants, miscellaneous expenses, supplies.</p> <p>International consultants, national consultants, contractual services, travel, miscellaneous expenses, supplies.</p> | <p>xxxxxxx</p> |
| <p><b>Output 2</b></p> <p>Vulnerable groups and families at risk enabled to participate and benefit from assistance provided by/at multigenerational homes</p> <p><b>Baseline:</b> the scope, nature and variety of social services provided by existing network of social services centres is insufficient to effectively address risk groups' needs in their integration process into labour market</p> <p><b>Indicators:</b> number of people having benefited from provided social services; number of evaluations (reports and recommendations); number of promotional materials (publication about multigenerational homes, interactive presentation, information events) published</p> | <p>2.1. Development of a set of complex services for target beneficiaries to be provided by/at multigenerational homes aiming to facilitate their (re)integration into labour market in rural areas</p>   | X | X | X | X | <p>UNDP Lithuania, Ministry of Social Security and Labour</p> | <p>ESF funds</p> | <p>International consultants, contractual services, miscellaneous expenses.</p>  | <p>xxxxxxx</p> |
|   | <p>2.2. Evaluation of multigenerational homes model's implementation: results achieved; their contribution to beneficiaries' integration into labour market, clients' satisfaction, development of recommendations for improvement.</p>                                 |   |   |   |   | <p>UNDP Lithuania, Ministry of Social Security and Labour</p> | <p>ESF funds</p> | <p>National consultants, supplies, contractual services.</p>   | <p>0</p>       |
|   | <p>2.3. Knowledge on multigenerational homes model's implementation in Lithuania management, sharing lessons learnt and best practises with stakeholders, decision makers and other interested parties at national and local/community levels</p>                       |   |   |   |   | <p>UNDP Lithuania, Ministry of Social Security and Labour</p> | <p>ESF funds</p> | <p>International consultants, contractual services.</p>  | <p>0</p>       |
|   | <p>2.4. Project's publicity</p>   | X | X | X | X | <p>UNDP Lithuania, Ministry of Social Security and Labour</p> | <p>ESF funds</p> | <p>National consultants, contractual services, miscellaneous expenses.</p>   | <p>xxxxxxx</p> |

|       |  |         |
|-------|--|---------|
| TOTAL |  | xxxxxxx |
|-------|--|---------|

**Year: 2011**

| EXPECTED OUTPUTS<br><i>And baseline, indicators including annual targets</i>  | PLANNED ACTIVITIES<br><i>List activity results and associated actions</i>  | TIMEFRAME |    |    |    | RESPONSIBLE PARTY                                      | PLANNED BUDGET |  |         |
|---|--|-----------|----|----|----|--|----------------|--|---------|
|   |  | Q1        | Q2 | Q3 | Q4 |  | Funding Source | Budget Description   | Amount  |
| <b>Output 1</b><br>Conditions for socially excluded groups' integration into labour market created through development and application in practice of a self-help model of multigenerational homes<br><b>Baseline:</b> lack of community centres providing social services to different generations and social groups<br><b>Indicators:</b> number of people in selected communities aware of a multigenerational centre concept; number of roundtable discussions on a model of multigenerational homes organised; number of multigenerational homes established | 1.1. Development of a model of multigenerational homes in Lithuania  |           |    |    |    | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds      | National consultants, contractual services, supplies. Contractual services, national consultants.  | 0       |
|   | 1.2 Preparatory planning, trainings for selected employees/volunteers on the organisation of social services, social work methods to be used working with different generations and renovation of premises for setting multigenerational homes in 4 communities. |           |    |    |    | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds      | Contractual services, national consultants, miscellaneous expenses, supplies. International consultants, national consultants, contractual services, travel, miscellaneous expenses, supplies. | 0       |
| <b>Output 2</b><br>Vulnerable groups and families at risk enabled to participate and benefit from assistance provided by/at multigenerational homes<br><b>Baseline:</b> the scope, nature and variety of social services provided by existing network of social services centres is insufficient to effectively address risk groups' needs in their integration process into labour market<br><b>Indicators:</b> number of people having benefited from provided social services; number of evaluations (reports and recommendations);                            | 2.1. Development of a set of complex services for target beneficiaries to be provided by/at multigenerational homes aiming to facilitate their (re)integration into labour market in rural areas   | X         | X  | X  | X  | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds      | International consultants, contractual services, miscellaneous expenses.   | xxxxxxx |
|   | 2.2. Evaluation of multigenerational homes model's implementation: results achieved; their contribution to beneficiaries' integration into labour market, clients' satisfaction, development of recommendations for improvement.                                 | X         |    |    |    | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds      | National consultants, supplies, contractual services.  | xxxxxxx |

|   |  |   |   |   |   |  |           |   |         |
|---|--|---|---|---|---|--|-----------|---|---------|
| number of promotional materials (publication about multigenerational homes, interactive presentation, information events) published | 2.3. Knowledge on multigenerational homes model's implementation in Lithuania management, sharing lessons learnt and best practises with stakeholders, decision makers and other interested parties at national and local/community levels |   |   |   |   | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds | International consultants, contractual services.                    | 0       |
|   | 2.4. Project's publicity   | X | X | X | X | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds | National consultants, contractual services, miscellaneous expenses. | xxxxxxx |
| TOTAL   |  |   |   |   |   |  |           |   | xxxxxxx |

## Year: 2012

| EXPECTED OUTPUTS<br><i>And baseline, indicators including annual targets</i>  | PLANNED ACTIVITIES<br><i>List activity results and associated actions</i>  | TIMEFRAME |    |    |    | RESPONSIBLE PARTY                                      | PLANNED BUDGET   |   |  |
|---|--|-----------|----|----|----|--|--|---|--|
|   |  | Q1        | Q2 | Q3 | Q4 |  | Funding Source   | Budget Description  | Amount   |
| <b>Output 1</b><br>Conditions for socially excluded groups' integration into labour market created through development and application in practice of a self-help model of multigenerational homes<br><b>Baseline:</b> lack of community centres providing social services to different generations and social groups<br><b>Indicators:</b> number of people in selected communities aware of a multigenerational centre concept; number of roundtable discussions on a model of multigenerational homes organised; number of multigenerational homes established | 1.1. Development of a model of multigenerational homes in Lithuania  |           |    |    |    | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds  | National consultants, contractual services, supplies. Contractual services, national consultants. | 0  |
|   | 1.2 Preparatory planning, trainings for selected employees/volunteers on the organisation of social services, social work methods to be used working with different generations and renovation of premises for setting multigenerational homes in 4 communities. |           |    |    |    |  | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds   | Contractual services, national consultants, miscellaneous expenses, supplies. International consultants, national consultants, contractual services, travel, miscellaneous expenses, supplies. |

|  |  |   |  |  |  |  |           |  |             |
|--|--|---|--|--|--|--|-----------|--|-------------|
| <b>Output 2</b><br>Vulnerable groups and families at risk enabled to participate and benefit from assistance provided by/at multigenerational homes<br><br><b>Baseline:</b> the scope, nature and variety of social services provided by existing network of social services centres is insufficient to effectively address risk groups' needs in their integration process into labour market<br><br><b>Indicators:</b> number of people having benefited from provided social services; number of evaluations (reports and recommendations); number of promotional materials (publication about multigenerational homes, interactive presentation, information events) published | 2.1. Development of a set of complex services for target beneficiaries to be provided by/at multigenerational homes aiming to facilitate their (re)integration into labour market in rural areas   | X |  |  |  | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds | International consultants, contractual services, miscellaneous expenses. | xxxxxxx     |
|  | 2.2. Evaluation of multigenerational homes model's implementation: results achieved; their contribution to beneficiaries' integration into labour market, clients' satisfaction, development of recommendations for improvement.           | X |  |  |  | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds | National consultants, supplies, contractual services.                    | xxxxxxxxxxx |
|  | 2.3. Knowledge on multigenerational homes model's implementation in Lithuania management, sharing lessons learnt and best practises with stakeholders, decision makers and other interested parties at national and local/community levels | X |  |  |  | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds | International consultants, contractual services.                         | xxxxxxxxxxx |
|  | 2.4. Project's publicity   | X |  |  |  | UNDP Lithuania, Ministry of Social Security and Labour | ESF funds | National consultants, contractual services, miscellaneous expenses.      | xxxxxxxxxxx |
| <b>TOTAL</b>   |  |   |  |  |  |  |           |  | xxxxxx      |

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## V. MANAGEMENT ARRANGEMENTS

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The project is falling under the thematic competence (reducing social risks and social exclusion of vulnerable groups) of the Ministry of Social Security and Labour. UNDP Lithuania will act as overall responsible party for Project's implementation, while Project partners are: 1) Vilnius City Social Assistance Center; 2) Aleksandrija's community; 3) Aleksandrija's (Skuodas district) community; 4) Gedrimai village community; 5) Daugai community organization "Daugų kraštas"; 6) Kančėnai village community "Dėmesio centras". Due to specificity of funding source (European Social Fund resources), all payments for the Project will be directly processed by UNDP Lithuania (under Direct Agency Implementation modality), in line with the UNDP Programming for Results Management User Guide. UNDP Lithuania will be responsible for:

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- Administration of the Project
  - Project Procurement process in line with UNDP and ESF rules
  - Overall quality assurance of project activities and products
  - Consultancy and expert support necessary at various phases of the project implementation
  - Project's publicity activities
  - Ensuring that project is managed as per UNDP rules and regulations
  - Ensuring reporting to ESF agency as per agreed templates.
  - Knowledge management: codification of knowledge and good practices

A **Project Board** will be established to take responsibility for making executive management decisions for a project when guidance is required by the Project manager, including approval of project revisions. The Project Board will be comprised of the representative of UNDP Lithuania, the representative of the Vilnius City Social Assistance Center, the representative of the Aleksandrija's community, the representative of the Aleksandrija's (Skuodas district) community, the representative of the Gedrimai village community, the representative of the Daugai community organization "Daugų kraštas", the representative of the Kančėnai village community "Dėmesio. In order to ensure UNDP's ultimate accountability, Project Board decisions should be made in accordance to standards that shall ensure best value to money, fairness, integrity transparency and effective international competition. In case a consensus cannot be reached, final decision shall rest with the UNDP Programme Manager. Based on the approved annual work plan (AWP), the Project Board may review and approve project quarterly plans when required and authorizes any major deviation from these agreed quarterly plans. It is the authority that signs off the completion of each quarterly plan as well as authorizes the start of the next quarterly plan. It ensures that required resources are committed and arbitrates on any conflicts within the project or negotiates a solution to any problems between the project, European Social Fund (ESF) Agency and other external bodies. In addition, it approves the appointment and responsibilities of the Project Manager.

The Group's key roles will be as follows:

- (a) Executive role will be performed by the representative of UNDP Lithuania.
- (b) Senior Beneficiary role will be held by appointed partner representative.

In addition and independently from the Project Board's role **Project Assurance role** will be important for the smooth project implementation. This will support the Project Board by carrying out objective project oversight and monitoring functions. During the Running a Project process, this role will ensure that the appropriate project management milestones are managed and completed. Head of UNDP Office in Lithuania will perform this function.

## VI. MONITORING FRAMEWORK AND EVALUATION

### Within the annual cycle

- Quarterly progress reports shall be submitted by the Project Manager to the Project Board through Project Assurance, using a template developed for this purpose and derived from a standard format available in Atlas. The template includes reporting on achievements, planned activities, risks log, incurred and planned expenditure.
- ESF specific progress and final report as outlined in the Agreement (annually and final report)
- A project Lessons-learned log shall be activated and regularly updated to ensure on-going learning and adaptation within the organization, and to facilitate the preparation of the Lessons-learned Report at the end of the project
- To complement the above, an annual project review will be conducted during the fourth quarter of year as a basis for assessing the performance of the project. In the last year, this review will be a final assessment. This review will be driven by the Project Board and may involve other stakeholders as required. It shall focus on the extent to which progress is being made towards outputs, and that these remain aligned to appropriate outcomes.

### Quality Management for Project Activity Results

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|---|--|---|
| <b>OUTPUT 1:</b> Conditions for socially excluded groups' integration into labour market created through development and application in practice of a self-help model of multigenerational homes  |  |   |
| <b>Activity Result 1 (Atlas Activity ID)</b>  | 1.1. Development of a model of multigenerational homes in Lithuania  | Start Date: April 2009<br>End Date: July 2009   |
| <b>Purpose</b>  | Based on the learnt German experience, to work out a detail model description (including operational modality) on multigenerational homes concept implementation in Lithuania  |   |
| <b>Description</b>  | Organising multiple meetings for Lithuanian stakeholders with German partners responsible for the implementation of multigenerational homes programme in Germany; field visits to multigenerational homes located in urban districts, suburbs and rural areas aiming to learn about the main organisation principals of their activity and the main results achieved.<br><br>Organising 4 round tables for stakeholders of the project in targeted locations aiming to raise their awareness about multigenerational homes, their goals and their operational principles.<br><br>Working out an operational model of multigenerational homes to be established in Lithuania. |   |
| <b>Quality Criteria</b>   | <b>Quality Method</b>  | <b>Date of Assessment</b>                       |
| 1 four working days experience exchange tour to Germany for 10 project stakeholders organised;<br><br>4 round tables (each brings for not less than 20 participants) for stakeholders of the project organised in targeted locations aiming to raise their awareness about multigenerational homes;<br><br>A detail operational model description entailing: list of necessary documentation for multigenerational homes operational set up, the templates for the assessment of the need for social services, templates for making individual plans with clients receiving social services, internal control rules, rules on servicing clients and other relevant documentation. | Agenda of the study tour approved by the Project Manager, study tour participants' list<br><br>Lists of participants of each round table, notes on the main issues raised during the round tables<br><br>The model's description approved by a group of external experts during the meeting organised by the Project Manager.  | Immediately after finalisation of the activity  |
| <b>Activity Result 2 (Atlas Activity ID)</b>  | 1.2 Preparatory planning, trainings for selected employees/volunteers on the organisation of social services, social work methods to be used working with different generations and renovation of premises for setting   | Start Date: July 2009<br>End Date: January 2010 |

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|  | multigenerational homes in 4 communities.   |   |
| <b>Purpose</b>   | To train the selected personnel of multigenerational homes on social services organisation, on social services provision for the risk groups representing different generations and etc. To renovate and equip accordingly to project's need the premises for 4 multigenerational homes |   |
| <b>Description</b>   | Organising 4 practical trainings for selected employees of multigenerational homes and volunteers. Renovating the premises to fit the purposes of multigenerational homes (services provision) and to be adapted to disable persons' needs.   |   |
| <b>Quality Criteria</b>  | <b>Quality Method</b>   | <b>Date of Assessment</b>                           |
| 4 seminars (not less than 32 hours each) should be organised for not less than 20 employees and volunteers<br>The premises renovated and equipped as per specifications submitted to ESF agency prior to project's approval  | Seminars agendas, participants lists<br><br>Certification documents on renovation works' accomplishment approved by the Project Manager   | Immediately after finalisation of the activity      |
| <b>OUTPUT 2:</b> Vulnerable groups and families at risk enabled to participate and benefit from assistance provided by/at multigenerational homes  |   |   |
| <b>Activity Result 1 (Atlas Activity ID)</b>   | 2.1. Development of a set of complex services for target beneficiaries to be provided by/at multigenerational homes aiming to facilitate their (re)integration into labour market   | Start Date: February 2010<br>End Date: March 2012   |
| <b>Purpose</b>   | To develop a number of services to be provided by/at multigenerational homes for target beneficiaries aiming to increase their employability and to facilitate their integration into labour market in rural areas  |   |
| <b>Description</b>   | Provision of variety of tailored services to target beneficiaries at/by multigenerational homes aiming to assist them to (re)enter the labour market  |   |
| <b>Quality Criteria</b>  | <b>Quality Method</b>   | <b>Date of Assessment</b>                           |
| Services such as basic competences training services for adults, consultation/mentoring services on employment opportunities, retraining courses available and etc., day care services for children aiming to assist target beneficiaries to better reconcile job search/professional retraining courses and family obligations, day care services for elderly or disabled persons, mobile services at target beneficiary's home are organised and provided by/at multigenerational homes to target beneficiaries. | Individual work plans prepared for each target beneficiary signed;<br>Personal files on services provision for each assisted client prepared by multigenerational homes' employees  | Immediately after finalisation of the activity      |
| <b>Activity Result 2 (Atlas Activity ID)</b>   | 2.2. Evaluation of multigenerational homes model's implementation: results achieved; their contribution to beneficiaries' integration into labour market, clients' satisfaction, development of recommendations for improvement.  | Start Date: January 2011<br>End Date: February 2012 |
| <b>Purpose</b>   | To carry out a mid-term evaluation and final evaluations of multigenerational homes model's implementation in Lithuania   |   |
| <b>Description</b>   | Commissioning an external mid-term evaluation and final evaluations of multigenerational homes model's implementation in Lithuania. Preparing the evaluation reports including a number of recommendations  |   |
| <b>Quality Criteria</b>  | <b>Quality Method</b>   | <b>Date of Assessment</b>                           |
| The mid term evaluation report includes recommendations on possible corrections leading towards the improvement of multigenerational homes model's implementation in Lithuania<br>The final evaluation report includes the recommendations not only on the future operation modality, effectiveness, quality of  | The prepared mid term evaluation report approved by the Project Manager.<br><br>The submitted final evaluation report approved by the Project Manager.  | Immediately after finalisation of the activity      |

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| <p>provided services of 4 established multigenerational homes, but also the recommendations to national decision makers regarding the application of multigenerational homes model country wide as it was the case in Germany.</p>   |   |   |
| <p><b>Activity Result 3 (Atlas Activity ID)</b></p>  | <p>2.3. Knowledge on multigenerational homes model's implementation in Lithuania management, sharing lessons learnt and best practises with stakeholders, decision makers and other interested parties at national and local/community levels</p>   | <p>Start Date: February 2012<br/>End Date: March 2012</p> |
| <p><b>Purpose</b></p>  | <p>To document knowledge gained, experience and lessons learnt on implementing multigenerational homes model in Lithuania and to widely present it to relevant stakeholders at local as well as national level aiming to ensure the continuous establishment of multigenerational homes in municipalities that experience a need for community centres providing multiple services and seek to strengthen self-help methods in social services provision and community development.</p> |   |
| <p><b>Description</b></p>  | <p>To publish a quality report on two years multigenerational homes model's implementation in Lithuania experience and lessons learnt; to prepare an interactive presentation of multigenerational homes model and its implementation (video projections and animation); to present multigenerational home model in 4 regional seminars as well as to decision makers in national seminar.</p>  |   |
| <p><b>Quality Criteria</b></p>   | <p><b>Quality Method</b></p>  | <p><b>Date of Assessment</b></p>                          |
| <p>The published report on multigenerational homes model's implementation in Lithuania entails the description of multigenerational homes concept, operational modality, variety of services provided, activities organisation scheme, as well as main documentation templates, success stories of targeted beneficiaries and other (600 copies).<br/>Interactive presentation is placed on the web.<br/>Presentation of multigenerational homes model in 4 municipalities, in the communities of which the multigenerational houses where established – Alytus, Telsiai, Skuodas and Vilnius – inviting to the presentational events the neighbouring communities and municipalities (not less than 80 participants in 4 days presentational events)<br/>Presentation of multigenerational home model to decision makers at national event bringing together not less that 30 participants during with the discussions on the national multigenerational homes development programme.</p> | <p>The draft report approved by the Project Manager. The list of copies' distribution to partners and other relevant stakeholders.<br/><br/>Web inspection.<br/>Agendas, list of participants.<br/><br/>Event agenda, list of participants, note on the main issues discussed during the event and main points raised up and to be followed up.</p>   | <p>Immediately after finalisation of the activity</p>     |



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## VII. LEGAL CONTEXT

This project document shall be the instrument referred to as such in Article I of the SBAA between the Government of Lithuania and UNDP, signed on 12 July 1993.

This project document shall be the instrument envisaged in the Supplemental Provisions to the Project Document, attached hereto.

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## VIII. ANNEXES

### Risk Analysis:

### OFFLINE RISK LOG

|                                      |                           |                            |
|--------------------------------------|---------------------------|----------------------------|
| <b>Project Title: A Day Together</b> | <b>Award ID: 00057125</b> | <b>Date: 12 March 2009</b> |
|--------------------------------------|---------------------------|----------------------------|

| # | Description  | Date Identified      | Type     | Impact & Probability   | Countermeasures / Mngt response   | Owner             | Submitted, updated by | Last Update   | Status |
|---|--|----------------------|----------|--|---|-------------------|-----------------------|---------------|--------|
| 1 | <i>High levels of unemployment (10 percent or more) in Lithuania</i> | <i>12 March 2009</i> | Economic | Difficulties for targeted risk groups to find gainful employment<br>P = 2<br>I = 2 | Increasing to extent possible the competences of targeted beneficiaries to become competitive job seekers in the local market | Lina Jankauskiene | Lina Jankauskiene     | 12 March 2009 | N/A    |

### Agreements:

Attached to this project document is an agreement with annexes signed between UNDP, Ministry of Social Security and Labour and ESF Agency on 12 March 2009, which forms a basis for signing this project document.