

Annual Work Plan, July - December 2016  
 Project title: "Strengthening Parliamentary Governance in Moldova"  
 Project ID: 00094901  
 Output ID: 00088088

Approved By:  
 Parliament of Moldova



UNDP

PLANNED ACTIVITIES	2016		Planned budget (USD)
	Q3	Q4	
<b>Output 1: Members of the Parliament and Standing Committees have improved capacities to review legislation related to EU integration agenda</b>			
<b>Intervention 1.1 Support Standing Committees to timely review draft laws and their compliance with the EU integration agenda (gender equality, open, accountable and transparent institutions)</b>			
1.1.1 Baseline assessment of Parliamentary Committees on EU and SDGs output + capacity development plan + ToR/Job Descriptions for the new Department on Committee Support			66.000
1.1.2 Set up of the Committee Support Advisory Group to assist Committees to draft/review EU and SDG related laws			30.000
1.1.3 Technical assistance to CBEF on state budget analysis, budgetary oversight and gender budgeting for Women Platform			2.500
1.1.4 Support to the Office of the Speaker (Monitoring of implementation and tracking of the EU Agenda; Develop a Calendar of international events; Enhance the managerial capacities of advisers) and Deputy Speaker			15.000
1.1.5 Study visit CHR and CLA to European Parliament and Council of Europe and to Greek Parliament			2.500
1.1.6 Facilitate the development of MoU between Parliament of Moldova and Parliament of Sweden/Czech Republic/Latvia and implementation of the MoU with Romania			15.000
<b>Intervention 1.2 Strengthen cooperation between the Parliament and the Government to ensure transparent, participatory and gender mainstreamed law-making process</b>			
1.2.1 Support the Parliament engage on promoting implementation of the SDGs:			1.000
- Information seminars with MPs and parliamentary committee staff on SDGs			
- Handbook/Manual on how to integrate SDGs achievement into existing parliamentary processes;			
Develop an online platform to reach out to the citizens regarding SDGs, and receive their opinion and hear their voice			20.000
1.2.2 Support to implement Gender Equality, EU Integration and Anti-corruption Action Plan			
1.2.3 Develop the concept for the platform for transparent budgeting and procurement of the Parliament			10.000
<b>Intervention 1.3 Support Parliament Secretariat to provide Members of the Parliament and Standing Committees with professional and gender inclusive advice during the review of draft laws</b>			
			5.000
			5.000
			12.000

PLANNED ACTIVITIES	2016		Planned budget (USD)
	Q3	Q4	
1.3.1 Facilitate participation of Parliament staff to trainings on monitoring and evaluation/impact assessment			12.000
<b>Intervention 1.4 Support Parliament Secretariat Management Team in change management and result oriented management.</b>			<b>20.000</b>
1.4.1 Support Change Management in the Secretariat of the Parliament			5.000
1.4.2 HACT assessment of the Parliament and capacity development of targeted Secretariat units			15.000
<b>Intervention 1.5 Capacity enhancement of the Gagauz People's Assembly Secretariat to assist GPA Committees review legislation.</b>			<b>0</b>
<b>1.6 Programme advisory costs</b>			<b>26.000</b>
	<b>Subtotal Output 1</b>		<b>144.000</b>
<b>Output 2: Members of the Parliament and Standing Committees have improved capacities to review and oversee policy implementation with a particular focus on policies related to the implementation of SDGs and of the EU integration agenda</b>			
<b>Intervention 2.1 Support the Parliament Secretariat to align organizational structure, internal procedures and work practice with the needs of the Members of the Parliament and Standing Committees' oversight work</b>			<b>17.000</b>
2.1.1 Support to the Secretariat of the Parliament in implementation of the SDP			5.000
2.1.2 Capacity development for the secretariat staff based on findings of the Baseline Assessment of Committees and needs of Secretariat Staff			10.000
2.1.3 Update the concept on the digitalisation of the parliamentary archive and library			2.000
<b>Intervention 2.2 Enhance capacities of Standing Committees to effectively oversee implementation of laws and policies, in particular, related to SDGs and EU integration agenda with involvement of civil society and independent institutions.</b>			<b>28.000</b>
2.2.1 Enhance cooperation of Parliament with Independent and Regulatory Institutions			5.000
2.2.2 Feasibility study for establishing the Parliamentary Institute (Research)+Review cooperation opportunities with local Universities/Academia and Local Think tanks			15.000
2.2.3 Support to the Parliament to review and update its RoP			3.000
2.2.4 Regional conference on parliamentary oversight (IPU Report)			5.000
<b>Intervention 2.3 Strengthen the role of thematic cross-party groups (Women Platform, GOPAC Chapter and other) to oversee implementation of the gender and anti-corruption legislation</b>			<b>19.000</b>
2.3.1 Organisational and substance support to the WP& GOPAC			5.000
2.3.2 Participation at the launch of the regional GOPAC chapter in Azerbaijan			4.000
2.3.3 Study Visit for the WP and CNSPOD			10.000
<b>Intervention 2.4. Support the enhanced cooperation between the Parliament of Moldova and the Gagauz People's Assembly on overseeing the implementation of the country's reform agenda</b>			<b>5.000</b>
2.4.1 Technical assistance to Parliament's Communication Platform with Gagauzia and Transnistria			5.000
<b>2.6 Programme advisory costs</b>			<b>26.000</b>
	<b>Subtotal Output 2</b>		<b>95.000</b>

PLANNED ACTIVITIES	2016		Planned budget (USD)
	Q3	Q4	
<b>Output 3: Parliament of Moldova has improved capacities to better engage with CSOs, media and citizens</b>			
<b>Intervention 3.1 Operationalize Parliament Information Management System (e-Parliament).</b>			
3.1.1 Support to the development of the E-Parliament Information System			106.360
3.1.2 Support to the implementation of the E-Parliament IS: - procurement process - institutional and regulatory improvements - support to ICT strategic management - trainings - study visits			63.360
3.1.3 Development of specialised software solutions for e-Parliament IS (i.e. e-voting; e-evidence of goods; e-budget; e-procurement; e-archive etc.)			3.000
3.1.4 Peer-to-peer exchange visits with other IT units from European national Parliaments			30.000
<b>Intervention 3.2 Support Parliament Secretariat and Standing Committees to enhance institutional access and transparency to meet information demands of the civil society, media and citizens.</b>			10.000
3.2.1 Develop a Concept on Public Awareness Campaign and Public Perception Survey			25.500
3.2.2 Support to the implementation of Open Parliament principles and Open Data standards			8.000
3.2.3 Development of Concept for implementation of parliamentary monitoring organisations in Moldova			8.000
3.2.4 Support to Parliament-CSOs communication platform			5.000
3.2.5 Support to the organisation of NGOs fair insight parliament's premises on the occasion of International Democracy Day (TBC)			2.500
<b>Intervention 3.3 Enhance capacities of Members of the Parliament and Parliament Secretariat to enhance interaction with constituents in the regions</b>			2.000
3.3.1 Evaluation of PCIOs			3.000
<b>Intervention 3.4 Support Parliament Secretariat and Permanent Bureau to enhance public transparency through introduction of innovative tools on open budget initiative and public financial management</b>			3.000
3.4.1 Develop the concept on how the Parliament can utilize innovative tools in promoting greater public/CSOs engagement			5.000
<b>3.5 Programme advisory costs</b>			5.000
			26.000
		<b>Subtotal Output 3</b>	<b>165.860</b>
<b>Output 4: Project Management</b>			
4.1. Project Manager			64.900
4.2 Senior Project Officer			13.200
4.3 CO Cost recovery (NP- 10%, GS- 5%)			10.200
4.4 Project Procurement Associate			3.500
4.5 Project Finance Associate			7.500

PLANNED ACTIVITIES	2016		Planned budget (USD)
	Q3	Q4	
	Funding Source (SWE)		
4.6 Project Assistant			6.000
4.7 Driver/Clerk			5.000
4.8 Travel			2.000
4.9 Office costs			3.000
4.3 Monitoring and reporting			0
4.10. Equipment, stationary, vehicle			4.000
			3.000
			0
	Subtotal Output 4		64.900
	Total		469.760
General Management Services (GMS) - 8%			37.581
<b>GRAND TOTAL</b>			<b>507.341</b>