



Government of Nepal  
Annual Progress Report - 2008



(Note: DEX Projects to remove GoN logo and heading "Government of Nepal")

Award ID : 00049631  
Award Title: Micro Enterprise Development Programme Phase III  
Project ID: 00060664  
Source of Funds: TRAC  
Implementation Modality: NEX  
Implementing Partner: Ministry of Industry (MOI)  
Project Beginning Year: 1 April 2008  
Project Ending Year: 31 December 2010

Signature 

Name \_\_\_\_\_  
Project Manager

Signature 

Name \_\_\_\_\_  
Executive- Project Board

## Annual Progress Report - Part I

### 1. Overview of the Project (1/4 page)

*Imagine that you are visiting UNDP Headquarters in New York, you find yourself in the elevator with the UNDP Administrator. You have about 30 seconds to tell him about your project, its objectives and strategies. What do you tell him?*

- o Project Overview
- o Key aspects of the project strategy, including any innovations in 2008
- o Key partnerships

Micro-Enterprise Development Programme (MEDEP) is a joint initiative of Government of Nepal (GoN) and the United Nations Development Programme (UNDP) for alleviating poverty through the development and promotion of micro-enterprises and generating new self employments. It is implemented by Ministry of Industry (MoI) and co-implemented by Ministry of Local Development (MLD) and Ministry of Forest and Soil Conservation (MOFSC). This programme focuses on increasing of income of Hardcore Poor and Socially Excluded Groups especially Women, Youth (16-35years), Dalits, Indigenous Nationalities, Muslim and other Vulnerable Groups) through promotion of sustainable micro-enterprises development and employment generation. This programme has facilitated conflict transformation within the rural communities of Nepal.

The project has applied integrated approach and sustainable strategies such as demand driven activities, targeting poor<sup>1</sup>, disadvantaged and Minorities, multi partnerships with government agencies and internalizing of the tested enterprise development model into the local government bodies particularly. The key partners of MEDEP are Micro Finance Institutes (MFIs), District Development Committees (DDCs) and Business Development Service Providing Organisations (BDSPOs) and are operating programme in 31 districts. Besides, MEDEP has built synergy with the Department of Cottage and Small Industry (DCSI), Cottage and Small Industry Development Board (CSIDB), Industrial Enterprise Development Institute (IEDI), Federation of Nepalese Chamber of Commerce and Industries (FNCCI), Federation of Nepal Cottage and Small Industries (FNCSI) as its other partners. More specifically, MEDEP has built private sector partnership with Organic Village, Mahaguthi and other several corporate houses for growth and promotion of products of entrepreneurs.

Likewise, MEDEP has created a mechanism of District Enterprise Development Committee (DEDC) under the chairpersonship of the DDC Chairperson and members from different organisations related to enterprise development sectors and Civil Society Organisation. In addition, MEDEP established micro entrepreneurs associations from village to national level. The National Micro Entrepreneurs Association (NMEGA) focuses for their advocacy and policy influence.

### 2. Changes in the Development Context (Optional) (1/4 page)

<sup>1</sup> The poverty line defined by National Planning Commission in Nepal Living Standard Survey I 1995/96 was the per capita income of NRs. 4,404 at 1995/96 market prices which has been revised at NRs. 6,575 per capita income based on 2003/04 market prices

If there have been any important policy or contextual changes impacting (positively or negatively) on your project, please briefly describe here.

- In 2008, policies on Micro-Enterprise and Micro-Finance have been approved by the Cabinet to create conducive environment for micro-enterprise development. Likewise, in 2008, the three Guidelines MEDEP Model Internalisation & Operational Guidelines, Micro Enterprise Development Fund (MEDF) Management Directives and Pine Plantation Management Thinning Guidelines which have been approved in 2007 by the respective ministries were executed accordingly.

### 3. Results in 2008

#### a. Progress towards CPAP Outcome and Output Indicators

If the project has an M & E Framework with an indicators tracking table, annex it hereto. If the project does not have a table already, fill in the following table (illustrated with an example from MEDEP):

CPAP Outcome:	(Take from the CPAP - PO can fill this in) Income opportunities and access to financial services enhanced, especially for youth and excluded groups and people living with HIV/AIDS (PLWHA) in partnership with the private sector and CSOs.
CPAP Outcome Indicators, baselines, targets and current status	(Take from the CPAP; fill in current status if there is new data - if there is no new data, or the project does not have data, just indicate "no new data") Proportion of population below national poverty line (disaggregated by caste/ethnicity) Baseline: 31% (2004) Target: 24% Current status: No new data  <i>Note: Updates on outcome indicators required for annual reporting to HQ; projects may not have data at the outcome level, however.</i>
CPAP Output:	(Take from the CPAP) Policies designed and initiatives developed to expand employment opportunities for poor youths, women and individuals from socially excluded groups in selected districts.
CPAP Output Indicators, baselines, targets & current status	(List <u>only</u> the indicators from the CPAP that are <u>relevant to the project</u> ; the Baseline & targets here should be those in the CPAP, "current status" is the only NEW data.) Number of micro-enterprise-related policies formulated and approved Baseline: Target: Micro-enterprise policy, Micro-Finance Policy and Honey Sub-Sector Policy. Current status: Micro-Enterprise Policy 2008 and Micro-Finance Policy 2008 approved by the Cabinet. Honey Sub-Sector Policy has been drafted jointly with GTZ and submitted to Ministry of Agriculture and Co-operatives. Assisting GON for drafting Pine Plantation Policy.

	<p><b># of new micro-entrepreneurs developed</b>  Baseline:  Target: 5000  Current status: 1490 new micro-entrepreneurs developed as of end of October 2008</p> <p><b>% of women micro-entrepreneurs</b>  Baseline:  Target: 60%  Current status: 70% women</p> <p><b>% of Dalit micro-entrepreneurs</b>  Baseline:  Target: 30%  Current status: 24% dalit</p> <p><b>% of micro-entrepreneurs under 35</b>  Baseline:  Target: 60%  Current status: 69% of youths (16 - 35 years age group)</p> <p><b># of jobs created through support to micro-enterprise development</b>  Baseline:  Target:  Current status: 2164 new employment generated</p> <p><b># of HIV infected and affected people having received skill based training who are employed</b>  Baseline:  Target: 414  Current status: 402 completed SIYB training</p>
<p><b>Project Output Indicators</b> (if different from CPAP Output indicators), baselines, targets and current status</p>	<p><b>Indicator</b>  Baseline:  Target:  Current Status:</p>

**b. Achievements against Annual Work Plan (Annual Targets & Activities)**  
*If easier, you may do this in Excel and cut/paste, or annex)*

*Please see Annex 1 for Achievement against Annual Work Plan attached herewith.*

c. Other Results contributing to the Output and/or Outcome (max. ½ page)

Please **briefly** describe any other results during 2008 not captured in the tables above, and describe how they are contributing to the overall output and intended outcomes. This is important to assess the overall contributions of the project, and will contribute to the narrative reporting to headquarters. Bullet points may be used instead of long texts.

- None

4. Contribution to Capacity Development

**Briefly** describe the capacity development strategy of the project, and describe national capacity built over the course of the year, looking at the following elements (This section will provide information for reporting to HQ.)

- Did the project support a capacity assessment in 2008?
- Is the project support to capacity development based on a capacity assessment (conducted prior to 2008)?
- Describe contributions to capacity development, for example in the areas of: (You do not need to report on every bullet, these are just suggestions!)
  - institution building
  - Advances in the legislative environment
  - Policy tools
  - Equipment
  - Training of national counterparts (including on-the-job mentoring)
  - Others

Specifically in 2008 -

- Conducted TOT on SIYB package for 30 people and orientation on MEDEP Model and MEDF for 125 officials from 25 DDCs including programme officials and DEDC members.
- Coached to two Ministers, three secretaries, 7 decision making level officials of MOI and MLD on MEDEP Model very recently.
- Conducted TOT on SIYB to 6 members of CSIDB/CSIO, 6 members of FNCCI, 6 members of FNCSI staffs
- Provided training support on basic computer training and MIS use to 10 database assistants
- Provided computer support to 1 DFO, 1 FECOFUN and logistic support to 25 D-MEGAs

5. Contribution to Gender Equality, Women's Empowerment, and Social Inclusion

**Briefly** describe the **main** achievements, challenges and opportunities in addressing gender equality and social inclusion in your project. Where relevant, provide disaggregated data illustrating these achievements (e.g. MEDEP entrepreneurs disaggregated by sex, caste/ethnicity, etc.) (This section will contribute to the overall CPAP review, and with respect to gender, reporting to HQ)

- Created 1090 micro entrepreneurs comprising of 66% female; 24% dalit, 41% indigenous nationalities and 35% other
- By 2008, women entrepreneurs occupied 78% of decision making positions (Chairperson, Secretary and/or Treasurer) in 21 District Micro Entrepreneurs Group Association (D-MEGA) of 21 districts

- The data of 2008 shows that the average annual income of women entrepreneurs increased to Rs. 14,805/- while it was Rs. 5,108/- as baseline. The women entrepreneurs made 38% contribution to their family's income in an average. The status of women and their contribution to family and society as entrepreneur is also recognized by various agencies. As result, they got loans, participating as resource persons to trainings, role model as to encourage other women, etc.
- Attitudinal Changes among the entrepreneurs that once the entrepreneurship culture is developed at the community level it has been observed that the entrepreneurs have given up alcoholic attitude, get rid of smoking and playing cards habits, ignored participating in demonstrations and rallies of protest, work together both male and female for improving enterprise, work together in a group, developed attitude of supporting each other as one union/group members, change into happy faces with satisfaction especially among the entrepreneurs from both terai (QIPSI districts) and hill of eastern region.
- For instance in Dang, Udayapur, Sindhuli, Sarlahi districts, the society has easily accepted the food products and incense stick (mainly used in worshipping god/goddess) made by Dalit ethnic group (untouchable cast Kami - Blacksmith). This has been an outstanding example of social inclusion or social assimilation in the society.

## 6. Partnerships

*Briefly describe how key partnerships have contributed to results. (This will contribute to the report to HQ, where we will need to indicate, under "overall progress", "key partnerships and interagency collaboration fostered and their impact on the results achieved.)*

- Strong, effective and sustainable partnership with DDC that internalised MEDEP Model and operated MEDF with cost sharing of Rs 2,25,00,000/- for micro enterprise development following MEDEP Model Implementation Guideline which was approved jointly by MOI and MLD. The DDC sub contracts BDSPOs and BDSPOs implements the programme as per DDC/DEDC's decision and evaluation.
- Partnership of FNCCI and FNCSI has recognised the national level association of micro entrepreneurs promoted by MEDEP and provided office space for NMEGA at centre level and DMEGA at district level in some districts. FNCSI and NMEGA are going to collaborate for the well-fare of micro entrepreneurs at national level regarding policy issues and establishing model villages by applying MEDEP model at village level in some districts.

*Include a short section on South-South partnerships or cooperation, if applicable.*

- MEDEP conducted an international exposure visit to South India for decision making level official of MOI, MLD, MOF, NPC, MOFSC, FNCSI, NMEGA with purpose to understand, acquire knowledge and skills of Sub Contracting Policy for drafting and regulating this mechanism in order to manage sub contracting regulation among micro, meso and macro level industries in Nepal.

## 7. Implementation Challenges

Briefly describe any implementation challenge you have faced, and update the Risk and Issues Logs (Annexes the updated Risk & Issues Logs, using the same format as in the QPRs).

- Establishing successful entrepreneurs among hard core poor (PCI with equal to or less than Rs 4400/-) and in conflict affected areas and very remote districts.
- Majority of youth population are attracted toward foreign employment resulted scarcity of working people in rural area as entrepreneurs or less attraction towards it.

Please see Annexes 2a for Risk Log, 2b for Issue Log and 2c for M&E attached herewith.

## 8. Lessons learned and next steps

Briefly describe the main lessons that can be drawn from the year experiences. Mention any "best" or "worst" practices which UNDP should be aware of.

- Internalisation of MEDEP Model in DDC which is an effective example of decentralization and devolution for poverty alleviation and sustainable way to mainstreaming micro enterprise development programme through out the 75 districts of Nepal.
- Change in livelihood of hardcore poor people by establishing their own small enterprise base on locally available resources and services, promoting the enterprise and products, generating more employments and making more profit. Hence, this model can be the best fit for poverty alleviating campaign in Nepal.
- Direct support package has become very much effective for the hardcore poor with purpose to utilize it as a common facility center in the ownership of the group. At least the landless people can work in this place and earn for livelihood. Instead of giving cash directly it is the best way to give earning tools, place and mechanism.
- Start And Improve Your Business (SIYB) has been the best for developing entrepreneurship knowledge and skill to poor and excluded people and even to illiterate. From it, they can start their own enterprise and can shift from one to another enterprise quite effectively on the basis of their available resource, knowledge, service and time as per required.
- Five year effective working in one district is the ideal time for MEDEP model

*For projects continuing in 2009, describe priority actions for the following year to overcome any constraints, build on achievements and partnerships, and use the lessons learnt during the previous year. In particular, make clear recommendations for any required corrective action, for review by the project board.*

- Sub-Sector Wide Approach for promotion of nation wide micro enterprise development and gradual phase out of MEDEP.

9. Implementation Status of NEX Audit Action Plan (if applicable)

Audit areas – Findings	Impact Severity	Target date for implementation	Implementation Status (Implemented, Partially implemented, not implemented)
<b>Financial Management (FM)</b>			
<p><i>Finding</i> Approval of sub contracts not in line with the National Execution (NEX) Guidelines <i>Recommendations</i> The Provision of NEX Guidelines must be strictly complied with and subcontract should not be split to avoid approval requirements.</p>	High	June 2008	Implemented
<p><i>Findings</i> Consulting services were procured with individuals not registered in the Inland Revenue Department for VAT <i>Recommendation</i> Local Laws applicable to the project should be followed. Guideline</p>	Medium	July 2008	Partially implemented <b>Reason:</b> In Field offices most of the parties are not registered in VAT office. MEDEP is trying to receive the list of the VAT registered parties from Inland Revenue Office to explore the possibilities to work with them.
<b>Procurement of goods and/or services (PR)</b>			
<p><i>Findings</i> Expenditure incurred through Local NGO amounting to US\$143,686 without entering the formal contract <i>Recommendation</i> Fund should not be released until a legally binding contract is signed.</p>	High	June 2008	Implemented
<b>Record keeping systems and controls (RC)</b>			
<p><i>Findings</i> Expenditures were accounted to wrong account head. The project broadly used "SVC Co. Trade &amp; Business" and Sundry to record financial transactions. <i>Recommendation</i> Correct Chart of accounts should be strictly followed.</p>	Low	June 2008	Implemented



Annex 1

a. Achievements against Annual Work Plan (Annual Targets & Activities)

Annual Targets	Achievement (against Annual Targets)	Planned Activities	Achievements (against activities & actions)	Financial				
				Fund	Donor	Budget Code	Budget	Expenditure
Micro Enterprise Development Policy finalized, and two sub sector policies developed.	(1) Micro-Enterprise Policy 2008 approved by the Cabinet in May 2008. (2) Honey sub-sector policy finalized jointly with GTZ and submitted to Ministry of Agriculture and Co-operative for approval (3) The Cabinet has approved the Micro-Finance Policy 2008 which was drafted jointly with MEDEP and other projects and programmes. (4) Ministry of Industry's developing a Comprehensive Industrial Policy in which MEDEP is providing inputs and it may be completed by December 2008.	<b>Activity Result 1: Support Government to develop a national level programme on micro enterprise and follow up Micro-Enterprise policy and develop other sub sector policies.</b>  <b>Action:</b> TOR developed and consultant hired to draft Act and bylaws for micro enterprise policy.	Achieved 100% against the target	04000	UNDP	Miscellaneous	3000	229.82
			Postponed due to the decision of the Project Board. It has decided to draft Act and bylaws for micro enterprise policy along with the Industrial Act and bylaws that has been drafted but yet to be approved.	04000	UNDP	Contractual Services	15900	13466.04
		<b>Action:</b> A National Programme on Micro-Enterprise developed for the Government based on the Three Year Interim Plan (2008-2010) to MOL. However, yet to be approve by the GON.	Submitted the final report of National Programme on Micro-Enterprise Development based on the Three Year Interim Plan (2008-2010) to MOL. However, yet to be approve by the GON.	04000	UNDP	Printing and Publications	3000	459.09
		<b>Action:</b> Four consultation meetings and one Pine Pole Treatment Workshop conducted for policy related activities (e.g. honey, forest-based sector, micro-finance)	Conducted two consultation meeting with Department of Forest (DOF) for forest based sector issues/policy implementation and two consultation meeting with Nepal Raftic Bank (NRB) for micro finance access. Completed one Pine Pole Treatment Workshop for policy related issues.	04000	UNDP	Travel	30000	0
	(5) Submitted the final report of National Programme on Micro Enterprise Development based on Three Years' Interim Plan to GON. (6) Completed policy level international exposure in regard to drafting of Sub Contracting Policy for Nepal.	<b>Action:</b> Micro enterprise policy printed and disseminated.  <b>Action:</b> Policy level observation visit conducted	Printed 1000 copies of Micro Enterprise Policy (Unofficially translated) and distributed to all district and central level partners.  Completed policy level observation visit to Delhi and Bangalore of India with main objectives of familiarizing Nepal Government Officials and other stakeholders in Sub-contracting Policies and Acts and Backward-Forward Linkages for promotion of Micro and Small Enterprises (MSEs). To develop a draft of Sub-Contracting Policy in context of Nepal. The team included the representatives from MOL, MOJSC, MLD, NPC, MoF, FNCCI, FNCSI, NMEGA, EDI, CSIDB, CSIO, NEDC.	04000	UNDP	Sub Total		
At least 5 business development	Established six BDSFOs which are in the process of development	<b>Activity Result 2: Create 5 BDSFOs in new districts</b>	Achieved 95% against the target	04000	UNDP	Contractual Services	58,900.00	19,141.58
							10000	8942.58

Annual Targets	Achievement (against Annual Targets)	Planned Activities	Achievements (against activities & actions)	Financial				
				Fund	Donor	Budget Code	Budget	Expenditure
<p>4000 people become micro entrepreneurs and linked to markets (at least 60% Women; 30% Dalit, 40% Janajati; 60% Youth); Income Generation package for the poorest communities developed</p>	<p>Established 5561 micro entrepreneurs comprising of 71% female; 27% dalit, 391% indigenous nationalities and 34% other. In total, generated 6201 new employments comprising of 64% female; 27% dalit, 40% indigenous nationalities, 33% other. Out of the total, 69% are youths aged 16 to 35 years. Increased average per capita income of individual entrepreneur by 211% in an average and the contribution of the entrepreneur in increasing family income increased by 36% with family size 6.1. Income generation package for the poorest communities developed but yet to approved from MOI and UNDP.</p>	<p>Action: Local Enterprise Development Facilitators selected in 5 districts</p>	<p>Selected 53 Local Enterprise Development Facilitators (LEDs) selection in 6 districts</p>	04000	UNDP	Sub Contract	10000	0
		<p>Action: 5 BDSPOs created.</p>	<p>Created six BDSPOs for six new districts Jumla, Kalika, Dolakha, Sindhuli, Baglung and Dolakha.</p>	04000	UNDP	Miscellaneous	8000	0
		<p>Action: 50 LEDFs oriented on MEDEP Model and strategies</p>	<p>Oriented on MEDEP Model to 53 LEDFs.</p>	04000	UNDP	Sub Travel	0	0
		<p>Action: TOT to 50 LEDFs completed</p>	<p>Partially achieved. Completed TOT on 31/8 to 40 LEDFs only since MEDEP III Phase started only in September in Baglung and took time for recruiting LEDFs, the remaining LEDFs will be provided TOT in first quarter of 2009.</p>	04000	UNDP	Sub Contract	31,500.00	8,842.58
		<p><b>Activity Result 3: Develop IGA package &amp; Establish micro entrepreneurs</b></p>	<p>Established 5561 new micro entrepreneurs by December 2008, Generated 6201 new employments.</p>	04000	UNDP	Grants	405000	416675.07
		<p>Action: Provided equipment/small infrastructure support to hardcore poor for enabling them to establish enterprises; 142 CFC under direct support package, e.g. appropriate technology, collection centers, etc.)</p>	<p>Provided 323 CFC to the hardcore poor people.</p>	04000	UNDP	Miscellaneous	300000	2382.15
		<p>Action: Entrepreneurs' production guidelines reviewed, amended and implemented;</p>	<p>Implemented Graduation Guideline and identified 1650 graduate entrepreneurs from eight districts only. The identification of graduates is in process in remaining districts.</p>	04000	UNDP	Printing and Publications	40000	26282.68
		<p>Action: Produced final drafts of EDF Manuals, EDF Development Manual, MEDEP modality execution manual, and Guidelines on IGA package;</p>	<p>Produced the final copies of MEDEP modality execution manual and a Guidelines on IGA package. Partially completed the development of a manual on EDF Development Manual. Yet to be approved all these manuals.</p>	04000	UNDP	Travel	40000	20021.85
		<p>Action: TOR finalized for value chain analysis and initiated the process of drafting Value Chain Strategy of identified sectors.</p>	<p>TOR completed, consultant hired and completed one day value chain analysis training to 144 participants represented from BDSPO, DIMGEA, NMEGA, NEDC, DADO, DLS, DFO, CSIDB/DCSI, DCCI, FNCSI, FECOFUN, and other related organizations.</p>	04000	UNDP	Local Consultant	30000	10160.88
		<p>Action: Completed one impact study and hired one international and one National level consultants.</p>	<p>Completed one Sustainability Strategy Study instead of Impact Study with the decision of Project Board.</p>	04000	UNDP/KIND	Sub Contract	15000	5657.22

Annual Targets	Achievement (against Annual Targets)	Planned Activities	Achievements (against activities & actions)	Financial				
				Fund	Donor	Budget Code	Budget	Expenditure
		<b>Action:</b> Provided technical support to 15 CFUGs to prepare Second Generation Operation Plans (SGOPs) for forest based enterprise development	Identified 15 new CFUGs but provided support to prepare SGOPs for nine CFUGs only due to time deficiency.	04000	UNDP	Contractual Services	202600	143959.03
		<b>Action:</b> 21 DMEGAs supported for market growth and expansion of MEV products	Provided logistic and technical support to 22 DMEGA for their capacity building.	04000	UNDP	International Consultant	20000	0
		<b>Action:</b> MEDEP brand registered (Ugghu Uddyam Brand) and establishing of promotion strategies	The Management team of MEDEP decided to go for product based brand registration instead of MEDEP Brand. Therefore, five product based brand registered.			Sub Total		
		<b>Action:</b> MFS cooperatives linked to RSRF/NRB and other appropriate micro finance institutes.	Completed 4 trainings to 145 participants represented from 57 cooperative and 31 BDSPO/DMEGAs conducted jointly with NRB and MEDEP/MOI on Rural Sell Reliance Fund (RSRF) for accessing micro credit service by cooperatives or Micro Entrepreneurs Associations.					1,341,100.00
		<b>Action:</b> Conducted 3000 business counselling and follow up meetings with entrepreneurs by BDSPOs/EDFs.	Conducted 8634 business counselling and follow up meetings					
		<b>Action:</b> Carried out 18 participatory action research in appropriate areas (3 in forest based enterprise related)	Partially achieved. Only four PARRs completed due demand on available resources and lack of budget.					
		<b>Action:</b> Conducted household survey in KHPF and/or Haliwa Khola Hydro Power Plant (KIND) affected 12 VDCs.	Conducted household survey in KHPF and/or Haliwa Khola Hydro Power Plant (KIND) for 125 Hrs and 5 orientation programme in 5 KIND market centres covering 15 VDCs. Provided orientation to local political leaders, KREC members, VDC secretaries, local CFUG members, Ex-VDC Chairpersons and local persons. Provided 1 orientation to DEDC members and district level political parties on MEDEP model and strategies.					
		<b>Action:</b> Launched Scale Up strategies for growth of production and market linkages (eg. 90 Inter/intra district exposure visits, 3 events of advance skill trainings, 30 additional technical support to entrepreneurs; marketing training conducted; supported MFS for labeling, branding, packaging; etc.)	Launched Scale Up strategies for growth of production and market linkages - completed 97 inter/intra district exposure visits (485 MFS benefited); completed 167 events of advance skill trainings (5040 MFS benefited); provided 30 additional technical support to entrepreneurs; provided marketing network technical assistance to 1476 MFS; supported 263 MFS for designing, labeling, branding and packaging of Incense Sticks; etc.					

Annual Targets	Achievement (against Annual Targets)	Planned Activities	Achievements (against activities & actions)	Financial					
				Fund	Donor	Budget Code	Budget	Expenditure	
Quick Impact and Peace Support Initiative (QIPSI) in six Terai districts	Established 2241 micro-entrepreneurs against the target 1800 (126%) comprising of 53 percent female. This QIPSI programme has been closed in March 2008 and MEDEP conducted regular programme in QIPSI districts.	Action: Operational and maintenance guidelines of CFC prepared	Implemented Sales Plan for improving distribution linkages and market networking for promotion and exporting of viable products. For this, recruited two salesperson, conducted salesmanship training to 27 members of DMEGA, supported for 29 trade fairs/exhibitions; designed 13 standard sign boards that installed in sales outlets; developed ten product based standard flyers as brochure for Kim OL, promoted MEG production through advertisement in newspaper and radio FM of district level, linked up market network with two major department store i.e. Namaste and Green Glossy Super Market where product have been sent for sell; Marketed products of Lapsi, Timor, Jungar, Ginger and Incense stick through RED Group Pvt Company, etc.	04000	UNDP	Contractual Services	2774	2773.94	
				Prepared initial draft for Operational and maintenance guideline of CFC. It will be finalized and executed in 2009.	Achieved 126% against the target	04000	UNDP	Tripel	1202
Capacity of 30 DEDCs/EDUs/DDCs, 25 DMEGAs, 30 BDSPOs, NEDC, and NMEGA, CSIO/CSIDB developed, MEDEP Model in 25 districts internalized and 10 selected co-operatives of Micro-Entrepreneurs started functioning as Rural Telecentres	MEDEP Model internalized in 25 districts following MEDEP Model. Operational Guidelines: MEDEP fund transferred to Micro-Enterprise Development fund (MEDF) operated in each district; DDCs sub-contracted BDSPOs to implement micro-enterprise development programme following MEDEP model; trained 12 Programme Officers (in-charge of	Activity Result 5: Enhance capacity of MEU of MOICs, EDUs of DDCs, MEGAs, DMEGAs, NMEGA, Cooperatives, and other relevant organizations for internalization of MEDEP Model	Activity: Criteria developed for internalization of MEDEP model in DDCs	Achieved 90% against the target	04000	UNDP	IT Equipment	15000	
					04000	UNDP	Local Consultant	25000	
					04000	UNDP	Sundry	48,500.00	48,494.58
				04000	UNDP	Equipment	25000		
						Sub Total	48,500.00	48,494.58	

Annual Targets	Achievement (against Annual Targets)	Planned Activities	Achievements (against activities & actions)	Financial				
				Fund	Donor	Budget Code	Budget	Expenditure
ONG 16 partner Officers as e- Business Centre Hubs:	MEDEP in DDCCJ: 12 Industry Officers, 12 representatives of each of Daili Organisations and Indigenous Nationally District Council of 12 districts on MEDEP modality and SIVB, 12 representative of FECOPUN on MEDEP Model.	Action: 5 new DEDC formed and trained in MEDEP model;  Action: 5 participatory planning workshop conducted in new districts;  Action: Trained 80 members on Tourism Based Enterprises	Formed 5x new District Enterprise Development Committees (DEDCC) in new six districts to coordinate and facilitate the implementation of MEDEP programme.	04000	UNDP	Sub Contract	450000	186129.1
			Completed participatory planning workshop for six new districts.	04000	UNDP	Grants		38073
			Trained 68 members on Tourism Based Enterprises due to heavy engagement of APSO and BDPFO. In other profited activities, the remaining training will be conducted in the first quarters of 2009	04001	UNDP/KIND	Travel	5000	
			Implementing 34 VEDPs. The implementation completes in three years since it is three year plan.	04002	UNDP	Travel	20000	40740.02
			Conducted orientation on MEDEP Model and operation of MEDEP in 31 districts.	04003	UNDP	Miscellaneous	30000	36413.33
			Partially achieved. It will be completed only in second quarters of 2009 due to time taken in selection of consulting agency in consent with CIEVT.			Sub Total	575,000.00	301,355.45
			Partially achieved. TOR finalised, signed MOU with the Consultancy Agency (FNCCI) that is working on it.					
			Partially achieved. Developed 7 Rural Telecentres.					
			Provided logistic and technical support to 15 DMEGAs and 3 co-operatives. Developed website of NMEGA focusing e-marketing showing demands and products. However, yet to be done for DMGEA due to lack of time and commitment of DMEGAs.					
			Not achieved due to shifting of NEDC office and lack of time of NEDC.					
Partially achieved due to time taken in selecting a suitable consulting agency. It will be completed by the first quarter of 2009.								
Conducted 28 PEW and ESW.								

Annual Targets	Achievement (against Annual Targets)	Planned Activities	Achievements (against activities & actions)	Financial					
				Fund	Donor	Budget Code	Budget	Expenditure	
		<p><b>Action:</b> Training Support to Unemployed Youth; (SLC passed) in collaboration with CTEVT</p>	<p>The board of CTEVT has approved private training institutions affiliation to run the course. However, the Council has to endorse it. With the emergence of new government, the council member of CTEVT are appointed by political decision. The critical decision making position including Education Minister have been changed. This changes has affected in making decision.</p>						
		<p><b>Action:</b> Conducted orientation on MEDEP model and Participatory planning Workshop (PPW) for DEDC members, local representatives of political parties and Khimti Rural Electric Cooperative (KREC) members.</p>	<p>Completed orientation on MEDEP model and PPW for DEDC members, local representatives of political parties and Khimti Rural Electric Cooperative (KREC) members.</p>						
<b>6. Programme Support Expenditure</b>									
				04000	UNDP	Contractual Services	95000	82128.05	
				04000	UNDP	Equipment	65000	4324.68	
				04000	UNDP	Communication	35000	8381.67	
				04000	UNDP	Supplies	20000	4182.68	
				04000	UNDP	R & M Office Equip	25000	24054.58	
				04000	UNDP	Rent Premises	25000	21009.38	
				04000	UNDP	Miscellaneous	30000	6036.53	
				04000	UNDP	Miscellaneous	75000		
				04000	UNDP	Miscellaneous	370000	152117.54	
						<b>Sub Total</b>			
						<b>Grand Total</b>	<b>242,500.00</b>	<b>1,507,004.41</b>	