

No .	Description	Date Identified	Type	Countermeasures/ Management Response	Owner	Last Update	Status
							significant delays.
13	Government agencies and other stakeholders may not be equipped to convert to virtual engagement activities because of inadequate technological preparedness	8/26/2020	Operational	Take note of limitations; where possible attempt to accommodate them by exploring alternative mechanisms to communicate. Otherwise, explore engaging with other stakeholders.	Project Management Team in coordination with NEDA-MES	8/26/20	High-level (P=4, I=5) risk realized For the most part, government agencies have been able to engage with the capacity building activities with the Project's RP. There have however been noticeable delay in providing feedback from agencies and stakeholders that are respondents to evaluation studies. This has been managed by the contracted firms by getting local hires or using other means of communication to follow up on requests.

No.	Description	Date Identified	Type	Countermeasures/ Management Response	Owner	Last Update	Status
	due to some national security, health, and safety measures because of disasters such as the COVID pandemic.			Possibly look at alternative means of implementing the activity while responding to their current needs or priorities.			submitted to NEDA for their consideration. Since the risk was identified, alternative means have been implemented. RPs have been asked to assess the effectiveness of this mode of engagement. Meanwhile, contracted firms have complemented virtual strategies with following up via phone calls, and asking local hires to coordinate on their behalf.
12	Due to COVID-related restrictions, Responsible Parties and contracted firms may be unable to carry out field activities that are necessary to deliver outputs	8/26/2020	Environmental	Collaborate with Responsible Parties and firms in identifying alternative activities that will still contribute to the completion of the target outputs	Project Management Team in coordination with NEDA-MES	8/26/20	High-level (P=4, I=5) risk realized Alternative activities have been identified for one RP, and are currently being implemented for another. Contracted firms have been asked to revisit revised schedules due to COVID-19 restrictions submitted in May, and to update both target dates and strategies and even sites, where there have been

No .	Description	Date Identified	Type	Countermeasur es/ Management Response	Owner	Last Update	Status
							supportive from initially being resistant to the proposed evaluations.
10	Some procurement modalities may not necessarily ensure that contracting time is shorter or that delivery rates are significant	9/30/2019	Operational	When considering procurement strategies, there should be an active assessment/comparison based on discussions with procurement	Project Management Team in coordination with NEDA-MES	8/26/2020	<p>High-level (P=3, I=3) risk realized, being actively mitigated</p> <p>The constant consultation and collaboration with procurement colleagues proved helpful for the team to anticipate and project timeline, as well as, in providing resolutions to contracting management concerns that arise.</p> <p>Some activities which were originally designed to use specific procurement modalities have been reassessed and the strategy has been revised.</p>
11	Government agencies may not or partially cooperate with project activities due to unavailability or other priority tasks	3/30/2020	Environmental	The Project should have alternative modalities of activity implementation such as online meetings or consultations.	Project Management Team in coordination with NEDA-MES	08/26/2020	<p>High-level (P=4, I=5) risk realized</p> <p>Recommendations for alternative activity implementations were</p>

No.	Description	Date Identified	Type	Countermeasures/ Management Response	Owner	Last Update	Status
	acquiring the buy in of stakeholders.			programmes and projects.			studies. This proved very helpful as the key partner office take the lead in the processes that need to be conducted for each evaluation phase. In instances where the buy-in of the stakeholders weakened midway, the PMT facilitated coordination meetings to ensure consensus-building without compromising the integrity of evaluation results.
9	Similarly, other government agencies may not cooperate with the evaluation readiness assessment due to a host of factors: from the lack of time/inability to make key persons available, to lack of interest or resistance to policy.	12/8/2017	Political	The project continues to carry the core message that evaluations are meant to improve program implementation and impact. Non-government stakeholders will also be tapped to help advocate for strengthening evaluation capacity in government.	Project Management Team in coordination with NEDA-MES	8/10/2020	Medium-level (P=3, I=3) risk being actively mitigated The continuous engagement and promotion of the project's components with different stakeholders, the social media interactions, were helpful in mitigating this risk. Through the help of NEDA leadership and support, most stakeholders turned to be more

No.	Description	Date Identified	Type	Countermeasures/ Management Response	Owner	Last Update	Status
	and creating unnecessary costs for the project and its contractors.			government officials.			This has been the case for most activities especially because of the pandemic. It has also become increasingly apparent that efforts to promote results utilization and completion of management responses from stakeholders for the completed studies require improving buy-in by concerned stakeholders. While the NEPF draft guidelines outline the roles of the different stakeholders, there seems to be some difficulty in following them strictly.
8	Implementing agencies may resist the conduct of evaluations, which in turn may lead to poor quality evaluations or no evaluations at all. Moreover, if evaluations publish negative results there might be difficulty in	12/8/2017	Political	Constant communication and consultation to ensure buy in and avoid conflict during conduct of evaluation. Use capacity development activities as a platform to emphasize that evaluations are not for fault finding but rather for improving impact, conduct, and management of	Project Management Team in coordination with NEDA-MES	8/10/2020	Medium-level (P=3, I=3) risk being actively mitigated Early engagement and consultations were conducted to ensure that key offices/agencies will have buy-in and provide support to the conduct of

No.	Description	Date Identified	Type	Countermeasures/ Management Response	Owner	Last Update	Status
	studies may be significantly lower than market rates and the actual contract cost.			research, TOR development, and consultations to determine competitive yet economical costs.	in coordination with NEDA-MES		being actively mitigated To resolve costing issues, designs of the studies were tweaked into phase-in approaches. Providing alternative data collection approaches in view of the pandemic also lower the potential cost
6	The outputs of the evaluators (contractors) may be delayed or be of poor quality due to exogenous (e.g., lack of robust data, uncooperative agencies or other informants) and endogenous (e.g. delays due to the contractor's fault) factors	3/12/2018	Operational	Continue to give much attention to TOR development, including a rigorous assessment of evaluability and availability of data, to curb delays and ensure quality at the point of design. Contract provisions and remedies will continue to be enforced. Develop a monitoring system with QA of the outputs of the firms and consultants.	Project Management Team in coordination with NEDA-MES	8/10/2020	High-level (P=4, I=5) risk to be actively mitigated, somehow realized Where this risk becomes apparent, the PMT has resorted to closely managing contracts to avoid lapses. In bigger contracts, key performance indicators were identified in the TOR as additional safeguard.
7	The review of the evaluation outputs by government and UNDP, including the subject-agencies' management responses, may be delayed, delaying the whole project	3/12/2018	Operational	Sufficient time will be provided for the review of outputs and management response, as built into the evaluators' timetable. Timelines for a review of documents will also be adjusted to provide sufficient slack to recognize workload of	Project Management Team in coordination with NEDA-MES	8/10/2020	High-level (P=4, I=5) risk to be actively mitigated, realized not only for evaluation outputs but also for draft TORs, draft policy documents, etc.

No.	Description	Date Identified	Type	Countermeasures/ Management Response	Owner	Last Update	Status
	or unavailable due to a national security or health situation such as the COVID pandemic, or similar national disasters.			for consultants in communications and evaluation or research.			have expressed interest in the services being advertised.
4	The budget for evaluation studies may be over/underutilized due to an increase/decrease in the targeted number of evaluation studies.	12/8/2017	Financial	To manage expectations, the number of thematic evaluation studies to be conducted has been set to 8. Savings will go to additional studies.	Project Management Team in coordination with NEDA-MES	8/10/2020	<p>Medium-level (P=3, I=4) risk being actively mitigated</p> <p>While initially, the number of thematic evaluations was reduced to 7, during the 6th Project Board, the directive was to pool together savings from other outputs to carry out COVID response-relevant studies.</p> <p>It is estimated that a study would need 8M pesos or approximately 160,000 USD, but for the new studies, the recommendation is for the budget to be decreased to 5M-6M since they will be more rapid in nature.</p>
5	Similarly, the budget set for the evaluation	3/12/2018	Financial	The project will provide much attention to market	Project Management Team	8/10/2020	Medium-level (P=3, I=4) risk

III. RISK LOG (UPLOAD IN ATLAS: GRANTS > PROJECT MANAGEMENT > APPROVED PROJECTS > Risks)

No.	Description	Date Identified	Type	Countermeasures/ Management Response	Owner	Last Update	Status
1	Due to the high number of studies to be conducted simultaneously, the project may encounter a shortage in the number of available evaluators, causing procurement delays or even failure.	12/8/2017	Strategic	The project with the Procurement team initiated to create a roster of potential evaluators made up of CSOs/NGOs, commercial firms, and data science firms who can be easily tapped and/or engaged for the conduct of target evaluations.	Project Management Team in coordination with NEDA-MES	08/10/2020	Medium-level (P=3, I=4) risk being actively mitigated The roster was used for the procurement of the 3 on-going evaluation studies.
2	Procurement may suffer from the lack of available or interested bidders. Apart from the possibility of a thin supply market, bidders might be disinterested due to unclear specifications and costing.	3/12/2018	Strategic	The project with the Procurement team initiated to create a roster of potential evaluators made up of CSOs/NGOs, commercial firms, and data science firms who can be easily tapped and/or engaged for the conduct of target evaluations. Market scoping will be done for pipeline studies to assess viability of getting qualified proposals.	Project Management Team in coordination with NEDA-MES	8/10/2020	Medium-level (P=3, I=4) risk being actively mitigated The roster was used for the procurement of 3 on-going evaluation studies. Terms of Reference are meticulously drafted to ensure that specifications are clear. Different channels are used to likewise ensure that failed bids do not occur.
3	Procurement may suffer from the lack of available, qualified or interested bidders. Bidders have other priority	3/30/2020	Environmental	Invitation for proposals can be sent to the rosters created. Recommend for the development of long-term agreements (LTA)	Project Management Team in coordination with NEDA-MES	8/10/2020	Medium-level (P=3, I=4) risk being actively mitigated Even during the pandemic, firms and individuals

**II. ANNUAL PROCUREMENT PLAN (SEE SEPARATE WORKSHEET) - INDICATE
FIELDS / INFORMATION NEEDED**

Terminal Evaluation	NEDA	SP Outputs 1.1.1 & 1.1.2	PFSD Outcome 1 / CPD Outcome 1	June 2021	NEDA, DBNI and key departments; CSOs, Dev't partners	US\$ 31,473 (00195)
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Monitoring & Evaluation Budget

Total Budget on Monitoring in Reporting Year	Total budget on Decentralized Evaluations in Reporting Year (Mid Term / Final)
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Output 5. Development of Platform for the Monitoring of Infrastructure Projects	Indicator 5.1: Extent to which a system for monitoring of priority Programs and Projects under PIP is developed Baseline: [2016] Target:	Monitoring reports (e.g. QPR, APR, fortnightly reports) of the project	Monthly	Actual functioning system Reports generated from the system	Periodic progress reports from hired firm	Project staff	ICs for system design & prototype IT development firm
	Indicator 5.2: Number of key government agencies engaged and whose key personnel are trained to use the Program and Project Monitoring System (PPMS) Baseline: [2016] Target:	Consultations with partner government agencies and personnel trained	Monthly	Monitoring reports (e.g. QPR, APR, fortnightly reports) of the project	Periodic progress reports from hired firm Activity documentation reports from trainings (e.g. photo documentation, attendance sheets)	Project staff	IT development firm

Evaluation Plan

Evaluation Title	Partners (if joint)	Related Strategic Plan Output	PFS/CPD Outcome	Planned Completion Date	Key Evaluation Stakeholders	Cost and Source of Funding
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Indicator 4.1: Extent to which a functional project management team is established Baseline: PMT not yet established [2016] Target: Largely – all PMT members engaged	Monitoring reports (e.g. QPR, APR, fortnightly reports) of the project	Quarterly, annually	Project staff	Budget for staff salary
Output 4. Project Management	Signed contracts and TOR of PMT		UNDP Finance Staff	

		Documentation of M&E Network proceeding Monitoring reports (e.g. QPR, APR, fortnightly reports) of the project	Annualy	Knowledge products for the summit (AVP, photo documentation, event narrative report)	Project staff	Event coordinator Event organizer/ creatives firm Others	
Indicator 3.5: No. of M&E summits organized by the project Baseline: 0 [2016] Target: 3 (virtual version for 2020)			Attendance and registration sheets				Availability of prospective speakers and attendees during the events
Indicator 3.6: Percent of other planned outreach activities are carried out to expand the M&E Network and reach more evaluation stakeholders Baseline: None [2016] Target: 100%				Periodic progress reports from hired consultants	Reactions and engagements from social media posts	COP Adviser COP Coordinator Communication Consultant Other ICs	

	Indicator 3.4: Extent to which a pilot online knowledge sharing platform for government agency evaluations is developed, including a management dashboard to track and monitor progress on all evaluations	Actual portal published online	Monitoring reports (e.g. QPR, APR, fortnightly reports) of the project	Monthly	Project staff accessible by public	Periodic reports from contracted IT development firm	IT development firm for the portal
	Baseline: Online platform not yet developed [2016] Target: Online knowledge portal fully developed						

	Indicator 3.3: Extent to which draft institutional and operational guidelines for the NEPF are developed and approved by the M&E Fund SC	Issuance of NEPF Guidelines with the evaluability criteria built in.	Minutes of the Meeting from the SC meetings Feedback from agencies during the demonstration	Project staff	Budget for conduct of related activities
	Baseline: Guidelines not yet produced [2016] Target: Rolled out to NEDA, CO, RO, and select agencies	Monitoring reports (e.g. QPR, APR, fortnightly reports) of the project	Monthly		

Output 3. Advisory Services for the National Evaluation Policy Framework – Evaluation Guidelines, Portal Development, and Stakeholder Outreach	Indicator 3.1: Extent to which the evaluability criteria is developed for the NEPF and approved by the M&E Fund SC Baseline: Evaluation criteria not yet produced [2016] Target: Developed and approved	Issuance of NEPF Guidelines with the evaluability criteria built in. Monitoring reports (e.g. QPR, APR, fortnightly reports) of the project	Monthly	Minutes of the Meeting from the SC meetings Consultation with NEDA staff Issued NEPF Guidelines document	Project staff	Budget for conduct of related activities
	Indicator 3.2: Extent to which a proposed National Evaluation Agenda for 2018-2022 is developed and approved by the M&E Fund SC Baseline: Agenda not yet produced [2016] Target: Developed and approved	Actual agenda document issued with the PDP midterm update Monitoring reports (e.g. QPR, APR, fortnightly reports) of the project	Monthly	National Evaluation Agenda drafts Minutes of the SC meetings	Project staff	Budget for conduct of related activities

Indicator 2.5: Extent to which a competency framework and a certification program on evaluation is developed and implemented in NEDA and the M&E units of select agencies	Progress reports from contracted consultant/firm Baseline: NEPF competencies not yet fleshed out [2016] Target: Mainstreamed in HR system of NEDA and select agencies	Consultation with and feedback from NEDA (incl. HR personnel), agencies	Project staff	CapDev adviser (IC) Firm/RP for evaluation capacity & evaluability assessment

	Indicator 2.3: Percent of training participants from NEDA and the M&E units of select agencies who have been able to apply their knowledge to their work Baseline: 0% [2016] Target: 75%	Surveys to training participants, gather feedback from agencies (e.g. interviews)	Immediately after every training activity if physical Monthly collation of satisfaction surveys if online	Qualitative research (KII, FGD) with key target beneficiaries	CapDev adviser (IC)	Project staff	Training courses are conducted as planned
	Indicator 2.4: Extent to which the NEDA can set the policy, planning, managing, and assuring the quality of evaluations Baseline: to be set after assessment Target: to be set after assessment	A baseline assessment and annual follow-up based on the UNDP evaluation capacity diagnostic tool.	Annually	Issued and submitted reports and other related documents on evaluations Interviews with NEDA mgt. and/or technical staff	CapDev adviser (IC) Firm for evaluation capacity & evaluability assessment	Project staff	External resources are procured

	Indicator 2.1: Evaluation capacity assessment report produced for 10 pilot agencies, including NEDA central and regional offices and an agreed set of NGAs, & presented to the M&E Fund SC	Monitoring reports (e.g. QPR, APR, fortnightly reports) of the project	Submitted and approved evaluation capacity assessment report	Project staff	CapDev adviser (IC) Firm for evaluation capacity & evaluability assessment	External resources are procured Agencies are open to be assessed
Output 2. Evaluation Capacity Assessment and Learning	Baseline: Evaluation capacity assessment report not yet produced [2016]	Data collection from contracted firm				

	Indicator 1.3: Number of evaluation studies which have accompanying information, education, and communication actions Baseline: 0 [2016] Target: 10	Development and implementation of communication plan and products per evaluation Uploading of final report, IEC products and management responses on evaluation portal	Every after an evaluation study has been completed and accepted Quarterly, annually	Publication and/or IEC materials from government websites Government issuances related to the evaluation	Communication consultant (IC) Other intermittent consultancies	Evaluations are completed on time and with quality Proper guidance on the treatment of any sensitive information
	Indicator 1.4: Extent to which a roster of potential evaluators is developed Baseline: None [2016] Target: Roster updated	Selection matrix of EOI submissions which passed the technical rating	Quarterly, annually	Expression of Interest (EOI) database	Project staff UNDP procurement staff assigned	Bidders take the effort to submit expressions of interest UNDP electronic procurement system Publication of advertisements

	Indicator 1.2: Extent to which a pipeline of evaluation studies aligned to the PDP are developed and approved by the M&E Fund Steering Committee (SC)	Meetings and discussions with NEDA	Twice a year or every after SC meeting	Minutes of the Meeting from the SC meetings	Project staff	Evaluation consultants (ICs)	Timely review and approval by Steering Committee of the proposed pipeline
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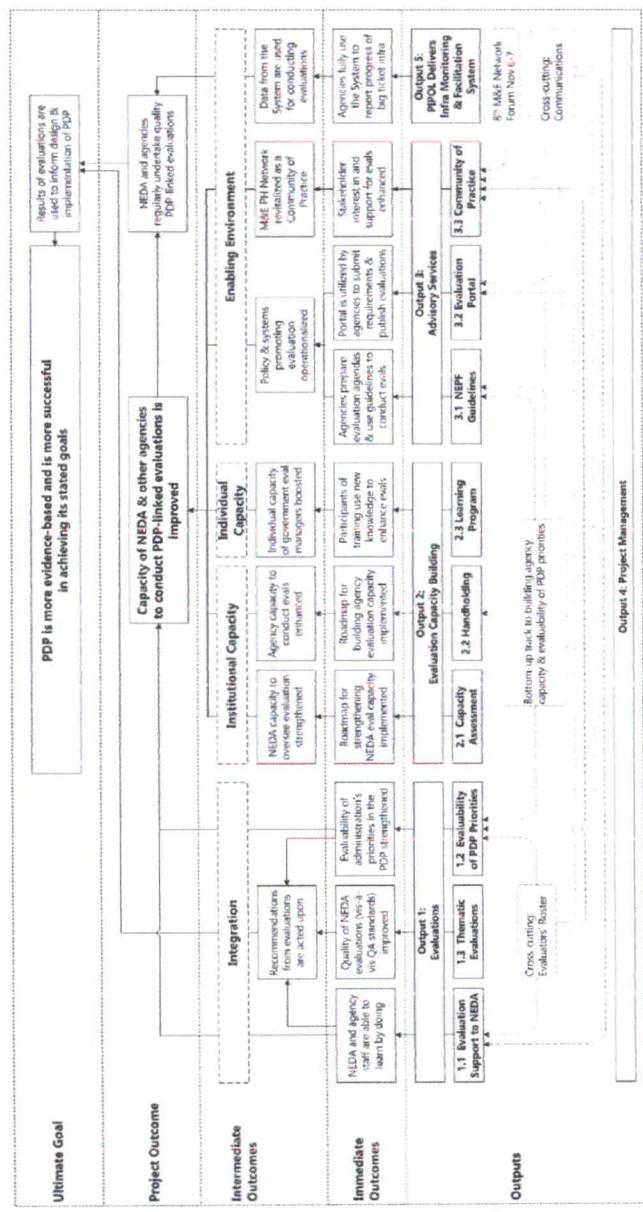
Output 1. Management of the NEDA M&E Fund – Commissioning of Evaluation Studies	Indicator 1.1: Percent of planned evaluation studies commissioned & completed to assess the performance of select development plans, programs, policies & projects	Monitoring matrix of the status of the evaluations	Monitoring reports (e.g. QPR, APR, fortnightly reports) of the project Baseline: 0% [2016] Target: 100% (10 of 10)	Fortnightly	<p>Commissioned: Signed contracts between evaluators and UNDP</p> <p>Completed: Final reports of the evaluators, accepted and passing quality assurance ratings</p> <p>Evaluation consultants and peer reviewers (ICs)</p> <p>Key NEDA officials and reference group members provide timely comment on evaluation outputs</p> <p>Contractors are procured on time and finish works on time and with quality</p>

Expected Results	Indicators	Data Collection Methods	Schedule and Frequency	Means of Verification: Data Source and Type	Responsibilities	Resources	Risks and assumptions
Outcome: Capacity of NEDA and select government agencies to conduct PDP-linked evaluations is improved	Indicator: Evaluation capacity rating of NEDA and 7 departments	A baseline assessment and annual follow-up based on the UNDP evaluation capacity diagnostic tool.	Annually	Self-assessment via online survey, independent review, and validation through qualitative methods (KII, FGD)	CapDev adviser (IC) Project staff	CapDev adviser (IC) Firm for evaluation capacity & evaluability assessment	External resources are procured Agencies are open to be assessed

Project Monitoring Plan

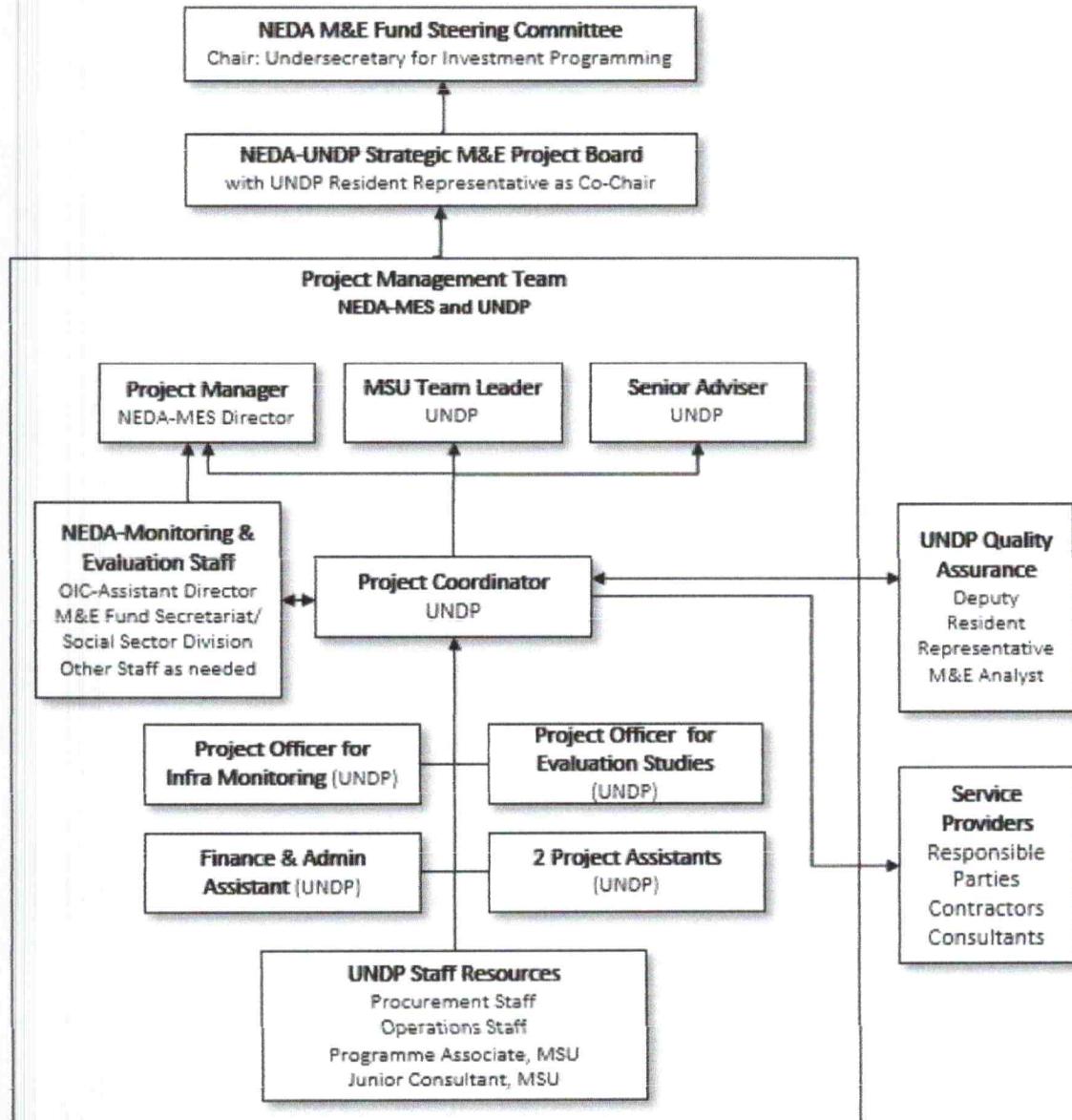
I. MONITORING AND EVALUATION PLAN

Project Theory of Change (Map of Outcomes)



Project Organizational Diagram:

[From Project Document Section VIII, with modifications]



II. MANAGEMENT ARRANGEMENTS

Explain the roles and responsibilities of the parties involved in managing the project.

Use the diagram below for the composition of the Project Board – as deemed necessary and confirmed during the Project Appraisal Committee meeting.

[From Project Document Section VIII] As the national agency mandated to coordinate national development planning, investment programming, program/project evaluation, and program/project monitoring, and coordination or foreign assistance to the country, the NEDA shall be the implementing partner for this project. Specifically, the NEDA-Monitoring and Evaluation Staff (MES) shall have overall responsibility and accountability for the delivery of the project outputs.

The project is implemented under the National Implementation (NIM) modality with full UNDP Country Office Support. This means that UNDP Procurement and Administrative Services shall be used to deliver project activities and results as stated in the project document. The project team organized by UNDP for the purpose shall support the NEDA-MES in ensuring the delivery of project outputs, producing reports, and implementing quality assurance.

Project Management

1. The Project Management Team is composed of the NEDA-MES Director as Project Manager, a UNDP Senior Policy Advisor, a Project Coordinator, and supported by programme, finance, and procurement staff from the UNDP Country Office (CO). The Project Management Team will likewise be supported by the UNDP CO Institutions and Partnerships (I&P) Outcome Lead, Programme Analyst, and RBM Analyst, under the overall supervision of the UNDP Resident Representative. UNDP will provide technical advisory and project management services to NEDA-MES for the effective management of the NEDA M&E Fund.

The Project Coordinator shall support the NEDA-MES Director / Project Manager and lead a UNDP project team, which shall be composed of a Project Officer for Evaluation Studies [revised], Project Officer for the Infrastructure Monitoring System, a Finance and Administrative Assistant, 2 Project Assistants, and Project Consultants. The Project Coordinator shall likewise ensure that outputs and participation required from other UNDP staff are provided, particularly from the Procurement Team and Operations Team.

The UNDP Senior Policy Advisor from the Programme and Impact Advisory Team will serve the purpose of providing strategic guidance to the Project Team and NEDA-MES.

2. The Project Board is the group responsible for making by consensus management decisions for a project when guidance is required by the Project Manager, including recommendation for Implementing Partner/UNDP approval of project plans and revisions. The Project Management Team shall regularly report to the Project Board on progress including measures to address challenges and opportunities.
3. All procurement for the project will be done by UNDP following UNDP Financial Rules and Regulations. This includes the hiring of the Project Team, the evaluation and contracting of consulting services (either individuals or firms), and the contracting of Responsible Parties which are public institutions or non-government/civil society organizations that may be tapped to deliver and achieve certain project outputs.

Activity/Sub-Activity Description	Year of commitment	RESPONSIBLE PARTY	IA CODE	Funding Source/Donor	Code	Budget	Amount	
							Description	US\$ (1=50.838) PHP
Firm Developer for PPMS	2019	UNDP	001981	Philippines (00195)	72100	Consulting Firm	629,182	31,986,355
Firm for the conduct of MSME Evaluation Study	2019	UNDP	001981	Philippines (00195)	72100	Consulting Firm	134,504	6,837,914
Firm for the conduct of NCCAP-FS Evaluation Study	2019	UNDP	001981	Philippines (00195)	72100	Consulting Firm	114,041	5,797,616
						TOTAL	975,570	49,596,028

PLANNED ACTIVITIES (for Output No.5)											PLANNED BUDGET (for Output No.5)			
Activity/Sub-Activity Description ¹³	Activity Target ¹⁴	TIMEFRAME				RESPONSIBLE PARTY ¹⁵	IA CODE	Funding Source/Donor	Code	Budget	Description	US\$ (1=50.838)	Amount	
		Q1	Q2	Q3	Q4									
5.4 Studies matching databases and linkage of planning programming-budgeting [transferred from Output 1]	Firm for Data Science LTA (modified: removed Scoping Study RM PREXC)					UNDP	001981	Philippines (00195)	72100	Firm		4,443	225,890	
Guidance: Include UPL/LPL rates for UNDP support services						UNDP	001981	Philippines (00195)	75700	Meetings, Trainings and Workshops		1,397	71,000	
											OUTPUT 5 Sub TOTAL	11,859	602,890	
											Outstanding GMS from 2019	75100	Facilities and Administration	8,547
											2020 GMS (3%)	75100	Facilities and Administration	356
											OUTPUT 5 TOTAL	20,762	1,055,478	

Prior Year Commitments¹⁶:

Activity/Sub-Activity Description	Year of commitment	RESPONSIBLE PARTY	IA CODE	Funding Source/Donor	Code	Budget	Description	US\$ (1=50.838)	Amount
Firm for the conduct of ECCD Evaluation Study	2019	UNDP	001981	Philippines (00195)	72100	Consulting Firm		62,063	3,155,159
Portal Development Firm	2019	UNDP	001981	Philippines (00195)	72100	Consulting Firm		10,260	521,598
Data Science Expert	2019	UNDP	001981	Philippines (00195)	71300	Local Consultant		4,376	222,467
Data Science Firm	2019	UNDP	001981	Philippines (00195)	72100	Consulting Firm		18,900	960,838
Communications and Knowledge Management Consultant	2019	UNDP	001981	Philippines (00195)	71300	Local Consultant		2,244	114,080

¹⁶ Purchase Orders issued in prior years that are not yet received and paid in Combined Delivery Report

EXPECTED OUTPUTS

Output 5. Strengthening Monitoring of the Philippine Development Plan

Project Output Indicator/s	Baseline	Annual Target (2020)	Cumulative Target (from Start Year)	End-of-Project Target
		Start year2018		End year: 2021
5.1 Extent to which a system for monitoring of priority infrastructure and other investments under the Public Investment Program (PIP) is developed	2016 <i>System not yet developed</i>	System developed and utilized	<i>System developed and utilized</i>	System developed and utilized
5.2 Number of key government agencies engaged and whose key personnel are trained to use the monitoring system	2016 <i>None</i>	6 key departments engaged in the design process	<i>6 key departments' personnel trained to test and use the system</i>	6 key departments engaged and trained to use the system

PLANNED ACTIVITIES (for Output No.5)										PLANNED BUDGET (for Output No.5)				
Activity/Sub-Activity Description ¹³	Activity Target ¹⁴	TIMEFRAME				RESPONSIBLE PARTY ¹⁵	IA CODE	Funding Source/Donor	Budget	Description	US\$ (1=50.838)	Amount		
		Q1	Q2	Q3	Q4									
System Design Consultant Prototype Application Developer Quality Assurance of Systems and Design						UNDP	001981	Philippines (00195)		Local Consultants		6,019	306,000	
5.1 Technical services and consultations for design and prototyping of the platform														
5.2 Development of the platform, including dissemination and communication						UNDP	001981	Philippines (00195)	72100	Firm		-	-	
5.3 User testing and change management	Workshops and Training					UNDP	001981	Philippines (00195)	75700	Meetings, Trainings and Workshops		-	-	

¹³ For UPI/LPL rates, please refer to the latest UPI/LPL rate issuance and ensure that the support service is specified in the LOA with UNDP (reviewed annually).

¹⁴ Specify units, e.g., number of trainings, number of participants, number of representations, etc.

¹⁵ Indicate who will deliver the activity, e.g., UNDP, IP, or Responsible Parties (indicate name of RP)

PLANNED ACTIVITIES (for Output No.4)											PLANNED BUDGET (for Output No.4)			
Activity/Sub-Activity Description ¹⁰	Activity Target ¹¹	TIMEFRAME				RESPONSIBLE PARTY ¹²	IA CODE	Funding Source/Donor	Code	Description	Budget	Amount US\$ (1=50.838)	PHP	
		Q1	Q2	Q3	Q4									
4.5 Meetings with the M&E Fund Steering Committee and NEPF Evaluation Board	Weekly Coordination Meetings Project Planning and Year-end Assessment Reporting, Annual Work plans, Progress Reports	UNDP	001981	Philippines (00195)	75700	Meetings, Trainings and Workshops					5,213	265,000		
	Travel Expenses	UNDP	001981	Philippines (00195)	71600	Travel Expenses					1,475	75,000		
	Transportation Requirements	UNDP	001981	Philippines (00195)	72100	Transportation Expenses					983	50,000		
<i>Guidance: Include UPL/LPL rates for UNDP support services</i>														
											OUTPUT 4 Sub TOTAL	246,865	12,550,148	
											2020 GMS (3%)	75100	Facilities and Administration	
												7,406	376,505	
											OUTPUT 4 TOTAL	254,271	12,926,653	

PLANNED ACTIVITIES (for Output No.4)										PLANNED BUDGET (for Output No.4)				
Activity/Sub-Activity Description ¹⁰	Activity Target ¹¹	TIMEFRAME				RESPONSIBLE PARTY ¹²	IA CODE	Funding Source/Donor	Code	Budget	Description	US\$ (1=50.838)	Amount PHP	
		Q1	Q2	Q3	Q4									
4.1 Engagement of Project Management Team	Project Coordinator					UNDP	001981	Philippines (00195)	71400	Service Contracts	154,929	7,876,295		
	Project Officer for Evaluation Studies [new]													
	Project Officer for Infra Monitoring System													
	Finance & Admin Assistant													
	Project Assistants													
4.2 Provision of Direct Project Costing (DPC) for finance and procurement support, and oversight	Project Clerk													
	Project Interns and Individual Consultants (Project Planning and Assessment Facilitators, Documenters)					UNDP	001981	Philippines (00195)	71300	Local Consultants	5,150	261,800		
	SERVICES TO PROJECTS -CO STAFF													
	SERVICES TO PROJECTS -GOE					UNDP	001981	Philippines (00195)	74500	Direct Project Costing (GOE)	35,997	1,830,015		
	Communication Expenses					UNDP	001981	Philippines (00195)	72400	Communication	2,065	105,000		
4.3 Provision of Communication, equipment, supplies, & miscellaneous expenses	Additional laptop computer and printer/ scanner Supplies					UNDP	Kaso 001981	Philippines (00195)	72800	IT Equipment	2,951	150,000		
	Printing cost					UNDP	001981	Philippines (00195)	72500	Stationery and supplies	378	19,200		
	End of Project Evaluation (Roadmap Assessment)					UNDP	001981	Philippines (00195)	73400	Printing costs	389	19,800		
	End of Project Audit					UNDP	001981	Philippines (00195)	71300	Local Consultant	-	0		
	End of Project Audit													

¹⁰ For UPL/LPI rates, please refer to the latest UPL/LPI rate issuance and ensure that the support service is specified in the LOA with UNDP (reviewed annually).¹¹ Specify units, e.g., number of trainings, number of participants, number of representations, etc.¹² Indicate who will deliver the activity, e.g., UNDP, IP, or Responsible Parties (indicate name of RP)

EXPECTED OUTPUTS		Output 4.			
Project Management		Project Output Indicator/s		Annual Target (2020)	
	Baseline		Cumulative Target (from Start Year)		End-of-Project Target
			Start year: 2018		End year: 2021
4.1 Extent to which a functional project management team is established	2016	PMT not yet established	Largely – all PMT members engaged	Largely – all PMT members engaged	Largely – all PMT members engaged
4.2 Percentage of required progress & financial reports are completed and delivered in a timely manner	2016	N/A	100%	100%	100%

PLANNED ACTIVITIES (for Output No.3)											PLANNED BUDGET (for Output No.3)			
Activity/Sub-Activity Description ⁷	Activity Target ⁸	TIMEFRAME			RESPONSIBLE PARTY ⁹	IA CODE	Funding Source/Donor	Code	Description	Budget	Amount	US\$ (1=50.838)	PHP	
		Q1	Q2	Q3	Q4									
3.1 Development of National Evaluation Agenda for 2018-2022, including pipeline of evaluation studies aligned to PDP	National Evaluation Agenda 2018-2022				UNDP	001981	Philippines (00195)	71300	National Evaluation Agenda Consultant [NEW]	35,407	1,800,000			
3.2 Development of operational guidelines for NEPF and M&E Fund	Signed NEPF Guidelines by NEDA and DBM Secretaries				-	001981	Philippines (00195)	71300	Local Consultant	8,429	428,498			
	User's Training				UNDP	001981	Philippines (00195)	75700	Meetings, Training and Workshops	3,639	185,000			
	Transportation Requirements				UNDP	001981	Philippines (00195)	72100	Transportation Expenses	295	15,000			
3.3 Development of National Evaluation Portal	Travel Expenses				UNDP	001981	Philippines (00195)	71600	Travel Expenses	984	50,000			
	Video Documenter				UNDP	001981	Philippines (00195)	71300	Local Consultant	4,918	250,000			
	Quality Assurance				UNDP	001981	Philippines (00195)	71300	Local Consultant	9,835	500,000			
3.4 Community of Practice	Webinar series				UNDP	001981	Philippines (00195)	71300	Local Consultant (COP Manager) [NEW]	34,337	1,745,640			
	Guidance: Include UPL/IPL rates for UNDP support services				UNDP	001981	Philippines (00195)	71300	Design consultant [NEW]	10,645	541,189			
									OUTPUT 3 Sub TOTAL	108,489	5,515,327			

⁷ For UPL/IPL rates, please refer to the latest UPL/IPL rate issuance and ensure that the support service is specified in the LOA with UNDP (reviewed annually).⁸ Specify units, e.g., number of trainings, number of participants, number of representations, etc.⁹ Indicate who will deliver the activity, e.g., UNDP, IP, or Responsible Parties (indicate name of RP)

EXPECTED OUTPUTS

Output 3.
Evaluation Policy Framework – Evaluation Guidelines, Portal Development, and Stakeholder Outreach

Project Output Indicator/s	Baseline	Annual Target (2020)	Cumulative Target (from Start Year)	End-of-Project Target
3.1 Extent to which the evaluability criteria is developed for the NEPF and approved by the M&E Fund Steering Committee	2016 <i>Evaluability criteria not yet produced</i>	Achieved in 2019	Developed and approved	Developed and approved
3.2 Extent to which a proposed National Evaluation Agenda for 2018-2022 is developed and approved by the M&E Fund Steering Committee	2016 <i>Agenda not yet produced</i>	Developed and approved	Developed and approved	Developed and approved
3.3 Extent to which draft institutional and operational guidelines for the NEPF are developed and approved by the M&E Fund Steering Committee, including sector-specific evaluation questions, evaluation terms of reference checklist, and other resources [Modified to include Indicator 1.4 of ProDoc]	2016 <i>Guidelines not yet produced</i>	Approved and launched for pilot implementation	Developed, approved, and launched for pilot implementation	Draft guidelines improved further based on results from pilot implementation
3.4 Extent to which a pilot online knowledge sharing platform for government agency evaluations is developed, including a management dashboard to track and monitor progress on all evaluations	2016 <i>Online platform not yet developed</i>	Online knowledge platform designed & developed	Online knowledge platform designed & developed	Online knowledge portal developed and utilized
3.5 No. of M&E Summits organized by the project [Originally 1.2 in ProDoc]	2016 0	1 (virtual activity)	2	3
3.6 Percent of other planned outreach activities are carried out to expand the M&E Network and reach more evaluation stakeholders [New]	2016 <i>None</i>	50%	50%	100%

PLANNED ACTIVITIES (for Output No.2)										PLANNED BUDGET (for Output No.2)			
Activity/Sub-Activity Description ⁴	Activity Target ⁵	TIMEFRAME				RESPONSIBLE PARTY ⁶	IA CODE	Funding Source/Donor	Code	Budget	Description (1=50,838)	Amount US\$ (1=50,838) PHP	
		Q1	Q2	Q3	Q4								
Capacity Development Adviser						UNDP	001981 (00195)	Philippines	71300	Local Consultant	1,082	55,000	
Guidance: Include UPI/LPL rates for UNDP support services													
OUTPUT 2 SUB TOTAL										94,791	4,818,998		
2020 GMS (3%)										75100	Facilities and Administration	2,816	143,164
OUTPUT 2 TOTAL										97,607	4,962,162		

PLANNED ACTIVITIES (for Output No.2)										PLANNED BUDGET (for Output No.2)			
Activity/Sub-Activity Description ⁴	Activity Target ⁵	TIMEFRAME			RESPONSIBLE PARTY ⁶	IA CODE	Funding Source/Donor	Code	Description	Budget	US\$ (1=50.838)	Amount PHP	
		Q1	Q2	Q3	Q4								
2.1 [Modified] Assessing and strengthening the evaluability of priority programs under the PDP	Evaluability assessments and capacity development for the evaluation of 8 PDP priority programs			IDInsight	012527	Philippines (00195)	72600	Consulting Firms or Grants to Research and Academic Institutions		60,000	3,050,280		
	Micro-assessment			UNDP	001981	Philippines (00195)	72100	Consulting Firms		30,725	1,562,000		
	Meetings for Evaluability assessment and capacity development			UNDP	001981	Philippines (00195)	74100	Micro-assessment of Consulting Firm or Research and Academic Institution		1,312	66,718		
2.2 [Modified] Learning activities to develop national evaluation capacity in NEDA and NGAs	Number of activities for the NEPF guidelines roll-out for 8 agencies and 6 NROs	-		001981		Philippines (00195)	75700	Meetings, Training and Workshops		1,672	85,000		
	Specialized learning activities for NEDA to strengthen evaluation and results-based management, including attendance in international conferences & training			-	001981		-	-		-	-		
2.3 Development of competency framework and conduct of pilot training program for NEDA and NGAs on evaluation.	Competency assessment, mapping, and framework developed			UNDP	001981	Philippines (00195)	72100	Consulting Firms		0	0		

4 For UPL/IPL rates, please refer to the latest UPL/IPL rate issuance and ensure that the support service is specified in the LOA with UNDP (reviewed annually).

5 Specify units, e.g., number of trainings, number of participants, number of representations, etc.

6 Indicate who will deliver the activity, e.g., UNDP, IP, or Responsible Parties (indicate name of RP)

PLANNED ACTIVITIES (for Output No.1)										PLANNED BUDGET (for Output No.1)			
Activity/Sub-Activity Description ¹	Activity Target ²	TIMEFRAME			RESPONSIBLE PARTY ³	IA CODE	Funding Source/Donor	Code	Budget		Amount		
		Q1	Q2	Q3	Q4				Description	US\$ (1=50.838)	PHP		
									Outstanding GMS from 2019	75100	Facilities and Administration	4,030	204,899
									2020 GMS (3%)	75100	Facilities and Administration	946	48,804
											OUTPUT 1 TOTAL	38,103	1,937,836

Project Output Indicator/s	Baseline	Annual Target (2020)	Cumulative Target (from Start Year)		End-of-Project Target
			Start year: 2018	End year: 2021	
2.1 Number of key agencies whose priority programs have been subject to an evaluability assessment with reports produced and presented to the M&E Fund Steering Committee [Revised]	2016	0	Four (4) national government agencies	Nine (9) national government agencies [new]	Nine (9) national government agencies [new]
2.2 Percent of planned Evaluation Capacity Development activities carried out to further develop the evaluation capacity of NEDA and other government agencies [Modified]	2016	0%	100%	100%	100%
2.3 Percent of training participants from NEDA and the M&E units of select agencies who have been able to apply their new knowledge to their work [New]	2016	0%	75%	75%	75%
2.4 Extent to which the NEDA is capable of setting policy, planning, managing, and assuring the quality of evaluations vis-à-vis other oversight agencies [New]	2016	Baseline to be set after assessment	Assessment conducted	Assessment conducted	Target to be set after assessment
2.5 Extent to which a competency framework and a learning program on evaluation is developed and implemented [New]	2016	NEPF competencies not yet fleshed out	Competency framework competency assessment tool developed	Competency framework developed	Competency framework & learning program design developed and implemented

¹ For IPI/IPI rates please refer to the latest UPI/IPI rate issuance and ensure that the support service is specified in the LOA with UNDP (reviewed annually).

for ORL/Li sites, please refer to the national number of participants, number of representations etc.

Specify units, e.g., number of trainings, number of participants, number of representations, etc.

I. 2020 ANNUAL WORK PLAN

Project Title: Using Strategic Monitoring and Evaluation to Accelerate the Implementation of the Philippine Development Plan 2017-2022

Project ID: 00103908

Output ID: 00105719

Implementing Partner: National Economic and Development Authority (NIM with Full Country Office Support)

EXPECTED OUTPUTS

Output 1.

Commissioning of Evaluation Studies

Project Output Indicator/s	Baseline	Annual Target (2020)	Cumulative Target (from Start Year)	End-of Project Target
		Start year: 2018		End year: 2021
1.1 Percent of planned evaluation studies (national and regional) commissioned and completed to assess the performance of selected development plans, program policies, and projects [Modified]	2016	0%	Commissioned: 100% (4 of 4) Completed: (4 of 4)	Commissioned: 100% (10 of 10) Completed: 70% (7 of 10)
1.2 Extent to which a pipeline of evaluation studies aligned to the PDP are developed and approved by the M&E Fund Steering Committee [Originally in 1.3 in Project Document]	2016	<i>Pipeline not yet developed</i>	Pipeline developed and approved	Pipeline updated and approved
1.3 Number of evaluation studies which have accompanying information, education, and communications actions [New]	2016	0	3 of 10	3 of 10
1.4 Extent to which a roster of potential evaluators is developed [New]	2016	0	Developed in 2019	Roster developed
			10 of 10	Roster updated

A 5 Project Document
Outcome Indicators

Indicate outcome indicator/s in project document

		Targets / Cumulative Results				End of Project Target		
		Baseline	Y1 (2018)	Y2 (2019)	Y3 (2020)	Y4 (2021)	Target	Actual
Year	Quantity / Points /Rating							
2018	<i>Baseline to be established after evaluation capacity assessment</i>	<i>Baseline to be established after evaluation capacity assessment</i>	Evaluation capacity of NEDA and 7 departments rated as "evolving"	Evaluation capacity of NEDA and 7 departments rated as "evolving"	Evaluation capacity of NEDA and 7 departments rated as "evolving"	Evaluation capacity of NEDA and 7 key departments rated as "mature"	Evaluation capacity of NEDA and 7 key departments rated as "mature"	

	Year	Quantity/ Points /Rating	Y1 (2018)	Y2 (2019)	Y3 (2020)	Y4 (2021)	Target	Actual
	2016	0 individuals engaged	250 individuals engaged	300 individuals engaged	300 individuals engaged	Engagement with 100 individuals sustained	300 individuals engaged	

<p>A.3 2018-2021 UNDP SP IRRF Output Indicator Alignment</p> <p>SP IRRF Output 1.1.1 Capacities developed across the whole of government to integrate the 2030 Agenda, the Paris Agreement and other international agreements in development plans and budgets, and to analyse progress towards the SDGs, using innovative and data-driven solutions</p> <p>-- application to project: number of agencies assisted to integrate SDGs in conducting evaluations (part of CPD Output No. 1.2.1 above)</p>	<p>SP IRRF Output 1.2.1 Capacities at national and sub-national levels strengthened to promote inclusive local economic development and deliver basic services including HIV and related services (improved capacities to plan, budget, manage and monitor basic services)</p> <p>-- application to project: number of agencies assisted to strengthen their evaluation capacity (part of CPD Output No. 1.2.1 above)</p>
--	---

<p>A.4 Sustainable Development Goals Target Alignment</p> <p>Indicate applicable SDG targets. See /link for full list of targets and indicators.</p> <p>17.18 By 2021, enhance capacity-building support to developing countries, including for least developed countries and small island developing States, to increase significantly the availability of high-quality, timely and reliable data disaggregated by income, gender, age, race, ethnicity, migratory status, disability, geographic location and other characteristics relevant in national contexts</p> <p>-- application to project: capacity of NEDA and select government agencies to conduct PDP-linked evaluations is improved (see below)</p>
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PROGRAMME ALIGNMENT

A.1 2019-2023 PFSD/CPD Outcome alignment	<p>1: The most marginalized, vulnerable, and at-risk people and groups benefit from inclusive and quality services and live in a supportive environment wherein their nutrition, food security, and health are ensured/protected.</p>
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A.2 2019-2023 CPD Output Indicator alignment <i>[Choose between 1-3 applicable indicators]</i> <p>Y1-YX placeholders should be replaced with actual project implementation period</p>	<p>1.2.1 Number of UNDP-assisted NGAs and LGUs implementing reforms and innovations for delivery and monitoring of services, public finance management, or public procurement.</p> <table border="1"> <thead> <tr> <th rowspan="2">Year</th> <th rowspan="2">Quantity/ Points /Rating</th> <th colspan="4">Targets / Cumulative Results</th> <th rowspan="2">End of Project Target</th> </tr> <tr> <th>Y1 (2018)</th> <th>Y2 (2019)</th> <th>Y3 (2020)</th> <th>Y4 (2021)</th> </tr> </thead> <tbody> <tr> <td>2016</td> <td>None</td> <td>2</td> <td>5</td> <td>6</td> <td>10</td> <td>10</td> </tr> </tbody> </table> <p>1.2.2 Number of NGAs and LGUs using the UNDP-assisted electronic-governance system [IRRF 2.2.1.1]</p> <table border="1"> <thead> <tr> <th rowspan="2">Year</th> <th rowspan="2">Quantity/ Points /Rating</th> <th colspan="4">Targets / Cumulative Results</th> <th rowspan="2">End of Project Target</th> </tr> <tr> <th>Y1 (2018)</th> <th>Y2 (2019)</th> <th>Y3 (2020)</th> <th>Y4 (2021)</th> </tr> </thead> <tbody> <tr> <td>2016</td> <td>None</td> <td>1</td> <td>1</td> <td>1</td> <td>12</td> <td>12</td> </tr> </tbody> </table> <p>1.3.1 Number of individuals and institutions engaged in NGAs and LGUs through UNDP-supported civic engagement mechanisms</p> <table border="1"> <thead> <tr> <th>Baseline</th> <th>Milestone</th> <th>End of Project Target</th> </tr> </thead> </table>	Year	Quantity/ Points /Rating	Targets / Cumulative Results				End of Project Target	Y1 (2018)	Y2 (2019)	Y3 (2020)	Y4 (2021)	2016	None	2	5	6	10	10	Year	Quantity/ Points /Rating	Targets / Cumulative Results				End of Project Target	Y1 (2018)	Y2 (2019)	Y3 (2020)	Y4 (2021)	2016	None	1	1	1	12	12	Baseline	Milestone	End of Project Target
Year	Quantity/ Points /Rating			Targets / Cumulative Results					End of Project Target																															
		Y1 (2018)	Y2 (2019)	Y3 (2020)	Y4 (2021)																																			
2016	None	2	5	6	10	10																																		
Year	Quantity/ Points /Rating	Targets / Cumulative Results				End of Project Target																																		
		Y1 (2018)	Y2 (2019)	Y3 (2020)	Y4 (2021)																																			
2016	None	1	1	1	12	12																																		
Baseline	Milestone	End of Project Target																																						

**United Nations Development Programme
Philippines**



Empowered lives.
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**Using Strategic Monitoring and Evaluation to Accelerate the Implementation of the
Philippine Development Plan 2017-2022
(2020) Annual Work Plan**

Implementing Partner: National Economic and Development Authority

Responsible Parties: UNDP, CRCFI, IDInsight,

Project Description

The Government of the Philippines has established a new development agenda focusing on the Duterte Administration's O to 10-point agenda. All priority national and international dimensions of development are reflected in the Philippine Development Plan (PDP) 2017-2022. Efficient implementation in the areas of planning, budgeting, and monitoring and evaluation are required to ensure the achievement of the national development goals. The project shall support capacity development activities for the National Economic and Development Authority (NEDA) and other agencies towards more effective evaluation of PDP and Public Investment Plan and Fiscal Plan implementation at the national and sub-national levels. The project shall also aim to integrate the Sustainable Development Goals (SDGs) into the government's evaluation framework. Through the provision of technical advisory and project management services, the project aims to support NEDA and government in managing and conducting evaluations and result in improved public-sector management and ODA monitoring and evaluation.

Country Programme Period	2019-2023
Project/Output ID	00103908 / 00105719
Project Start Date:	01 January 2018
Project End Date :	31 December 2021 [New]

2020 AWP budget	<u>USD 522,731</u>
Total resources required	<u>USD 522,731</u>
Total allocated resources:	<u>USD 522,731</u>
• Regular	_____
• Other	_____
Donor	_____
Government	<u>USD 522,731</u>
Unfunded budget	_____
In-kind Contributions	_____

Agreed by NEDA

Date:

J. Jonathan L. Uy
JONATHAN L. UY, Officer-In-Charge, Office of the Undersecretary for NDO-Investment Programming

Agreed by UNDP
Date:

M. Gaveglia

ENRICO GAVEGLIA, Deputy Resident Representative
04-Dec-2020

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Project Start Date: 01 January 2018

Project End Date : 31 December 2021 [New]

Project Board Meeting Date: 03 August 2020

2020 AWP budget: USD 522,731

Total resources required USD 522,731

Total allocated resources: USD 522,731

• Regular _____

• Other: _____

○ Donor _____

○ Government USD 522,731

Unfunded budget: _____

In-kind Contributions: _____

Agreed by NEDA:


JONATHAN L. UY, Officer-In-Charge, Office of the Undersecretary for NDO-
Investment Programming

Date:


M. T. UY

Agreed by UNDP:
Date:

ENRICO GAVEGLIA, Deputy Resident Representative
04-Dec-2020