**ANNUAL PROGRESS REPORT[[1]](#footnote-2)**

**YEAR 2020**

1. **BASIC INFORMATION**

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| **Project ID / Output ID** | **112294 / 110896**  | **Reporting** **Date**: | **12/11/2020** |
| **Full Title**:  | **Local Governments Leapfrogging into 21st Century Service Delivery (Engagement Facility)** |
| **Start Date:**  | **7/1/2018** | **Completion Date**(and approved extension, if any)**:** | **12/31/2020** |
| **Total Project Fund** (and fund revisions, if any)**:** | USD 84,403.35 | **Annual Project Fund:****AWP Budget (2020)** | USD 84,403.35 |
| **Implementing Partner:**  | Click here to enter text. |
| **Donor/s:** | Click here to enter text. |
| **Responsible Parties:** | **UNDP Philippines** |
| **Project Description** | ***Guidance:*** *Provide a brief introduction of the project so that even someone who is not familiar with the project (e.g. staff in donors’ HQs) will get a good sense of what the project is about and what it is trying to change—i.e. results it is trying to produce. [2000 characters max]*This project will harness the transformative power of new technologies to deliver essential services in completely new ways. The vast majority of Local Government Units (LGUs) in the Philippines are trapped in archaic, inefficient, non-transparent and paper-based, overly bureaucratic systems that lead to poor quality, non-responsive and unaccountable service delivery, with high corruption risks.With the passage of the Organic Law for the Bangsamoro Autonomous Region in Muslim Mindanao (BARMM) in late July 2018, a specific opportunity emerged to work on a region-wide digitalization initiative with the Ministry of the Interior and Local Government (MILG) in BARMM as part of the Country Office support for post-conflict development in the poorest region of the Philippines. UNDP will work with two (2) LGUs with characteristics that reflect the types of municipalities where the poor and vulnerable are concentrated (poor rural areas affected by conflict and/or vulnerable to natural disasters and highly urbanised with pockets of extreme deprivation. The project will prototype approaches to redesigning business processes for essential services to make them future-ready, user-centred, more efficient and less prone to corruption. The project will establish platforms that provide a robust evidence base for integrated planning and investment to achieve the SDGs. |
| **Target Group** | Local Government Units, BARMM Ministry |

1. **INDICATIVE/EMERGING RESULTS OF THE PROJECT and LESSONS LEARNED**

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| **B.1 CPD Outcome alignment** | 1: The most marginalized, vulnerable, and at-risk people and groups benefit from inclusive and quality services and live in a supportive environment wherein their nutrition, food security, and health are ensured/protected. |
| **B.2 CPD Output indicator alignment***[Choose between 1-3 applicable indicators]* | 1.1.1 Number of UNDP-assisted LGUs with geographically isolated and disadvantaged (GID) communities having development plans and budgets integrating the SDGs [IRRF 1.1.1.1]1.2.2 Number of NGAs and LGUs using the UNDP-assisted electronic-governance system [IRRF 2.2.1.1]  |
| **B.3 SP Output Alignment** | 2.1: Use of digital technologies and big data enabled for improved public services and other government functions Number of countries using frameworks2 that leverage digital technologies and big data for: 1. Delivery and monitoring of services
2. Public engagement
3. Access to and protection of information
4. Legal identity and civil registration
5. Urban development using smart technologies
6. Other critical public services (e.g. public procurement)
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**B.4 Top three key results achieved in 2020*****Guidance:*** *Use the following criteria for selection of key project outcome/output-level results i) results that directly contribute to CPD outputs; ii) results that contribute to gender equality; iii) results that contribute to capacity development or policy making; iv) result in which significant proportion of the annual budget is spent; and v)) any other result that is important for the project for that year.* ***In selecting key results, think about what your team is most proud of achieving during the year****. Disaggregated data (sex, age, social group, etc) must be used to the extent possible when reporting on beneficiaries. [1,500 characters max. per key result]* *Key Results:* 1. MILG and LGUs of Butig and Piagapo’s frontline services were simplified. For MILG the pilot services are: (1) Issuance of Sanggunian Member/Barangay Eligibility Certification and (2) Application for Travel Authority; and for the LGU frontline services for both Butig and Piagapo: (1) registration application for birth certificate and (2) application for business permit/mayor’s permit.
2. Capacities of MILG, Butig and Piagapo enhanced in the areas of digital service design, empathy and service mapping, citizen centric public service delivery innovation, and service process simplification. A training manual on Digital Service Design Laboratory (DSDL) was developed which will be used by the trainers for the roll-out of the DSDL training to their respective office and other LGUs.
3. Digital platforms play an important role in making efficient and timely decisions and in accelerating provision of basic services. Enhancement in the DevLIVE+ and prototyping of the LGU SDG dashboards are significant outputs of this project. With the DevLIVE+, four (4) LGUs were able to collect data and use their own local database for planning, programming and SDG monitoring. The LGU SDG Dashboard, while still in prototype stage, demonstrated a use case of tracking select SDG indicators of cities and municipalities through various secondary data.

**B.5 Lessons learned and ways forward*****Guidance:*** *Mention the key lessons learned during the implementation of the project during the year, and how these lessons will guide us in the future. Please mention any “best” practices which UNDP should be aware of. Please be specific and focus on the year’s performance. [2,000 characters max.]*1. This project is being implemented by cross-functional teams in the County Office. Since outputs are being delivered by different teams, strong collaboration among teams is key to ensure that all activities are be delivered, and outputs complement each other. Moving forward, upon completion of all activities, a review session among teams would be ideal to document on the best practices and lessons learned in implementing this project.
2. Specifically, for digital product development, activities were implemented while in the height of COVID-19 pandemic. The team in-charge learned to navigate to the “new normal” situation and enabled the project to move forward even with the current restrictions on movement and travel due to the COVID-19 pandemic. The approach consists of adopting a blend of face-to-face and virtual methods in meetings and activities with partners and stakeholders. The project will continue to adopt this blended approach as the pandemic persists so that target deliverables will be accomplished. The methodology to be used will depend on the objective of the activities and the realities on ground, for instance, the status of the connectivity of the area.
3. Some components of the project are being implemented with the government partners in BARMM such as the MILG and the LGUs of Butig and Piagapo. Strong commitment of partners allowed the activities to be executed on the ground.
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1. **TECHNICAL ACCOMPLISHMENTS**
* *Evidence-based reporting – include relevant reports/publications and/or photo-documentation (description, date, location) as an annex.*
* *Quarterly financial performance is reported in the FACE Form. Please ensure consistency of technical accomplishments with the submitted Quarter FACE form and the AWP.*
* *Interim annual financial performance data is reported in the APR.*

| **EXPECTED OUTPUTS****Output 1.** Presence of a government innovation lab for digital transformation |
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| **OUTPUT NARRATIVE**UNDP Philippines, in collaboration with the Ministry of the Interior and Local Government (MILG-BARMM) forged partnerships with the Municipal Governments of Butig and Piagapo in the Province of Lanao del Sur as the pilot sites for the innovation lab for digital transformation. UNDP and MILG-BARMM is currently working with the local governments in prototyping approaches to redesigning business processes for essential services to make them future-ready, user-centred, more efficient and less prone to corruption. The project will establish platforms that provide a robust evidence base for integrated planning and investment to achieve the SDGs. Because of COVID-19 pandemic, some activities have been delayed and as a result, reports on innovation lab for digital transformation shall be available once deliverables are completed by March 2021. |
| **Project Output Indicator/s[[2]](#footnote-3)** | **Baseline** | **Annual****Result[[3]](#footnote-4)** | **Annual****Target****(Annual)** | **Cumulative Result** **(from Start Year)****Start year: 2018** | **Cumulative Target** **(from Start Year)****Start year: 2018** | **End-of-Project Target****End year: 2020** |
| **1.1** Number of report(s) on innovation lab for government’s digital transformation | **2018** | **0** | **0** | **1** | **0** | **1** | **1** |
|  | **Physical Performance** | **Financial Performance** |  |
| **Activity/Sub-Activity Description** | **Activity Target[[4]](#footnote-5)** | **Accomplishment for the Year** | **Status of Activity[[5]](#footnote-6)** | **Planned Budget** | **Donor and Budget Code** | **Expenditure***Expense + commitment + advances*  | **Delivery Rate***(cumulative expenditure/**planned budget) \*100* | **REMARKS*** *Explain if expenditure and budget deviation exceeds 10%*
* *Mention bottlenecks and plans to address them*
* *Explain why activity indicator targets were not met*
 |
| **Planned Activity 1.1.1**Meetings and consultation on the creation of innovation laboratories | Selection and 2 profiling/assessment of e-readiness of 2 project sites | Assessment of e-readiness of LGUs Butig and Piagapo and MILG | ***Completed*** | 44,700.00  | UNDP-30084CIF 11968 |  |  | LGU Butig’s e-readiness survey: https://undp.sharepoint.com/sites/BARMM-AccesstoInformation/Shared%20Documents/LEAPS%20Initiation%20Plan%202020/14%20Files%20from%20MILG/02%20E-readiness%20survey%20from%20LGUs/01%20Butig  |
| Innovation laboratories business model | Forged partnership with LGUs of Butig and Piagapo as the pilot LGUs for innovation lab for digital transformation through the LeAPS Project.  | ***Completed*** |  |
| **Planned Activity 1.1.2**Design of the innovation laboratoriesClick here to enter text. | Report on menu of options for the innovation lab | E-services prototypes for MILG, LGUs Butig and Piagapo | ***Ongoing*** |  |  |  | Development of the basic website prototype has started since October 2020 and the presentation of the e-services prototypes is scheduled from 11-16 Dec 2020 to MILG, Butig and Piagapo. The target completion of the working prototype with the final handover is from January to March 2021.Design of site selection criteria and finalize sites for the digital centres and call centre locations in BARMM will be completed in January 2021. |
| Prototype of innovative solutions | ***Ongoing*** |

| **EXPECTED OUTPUTS****Output 2.** Digital product development |
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| **OUTPUT NARRATIVE**Together MILG-BARMM, and through the LeAPS Project, the Digital Service Design Lab (DSDL) was launched that aims to streamline and digitalize the pilot business processes of the local governments of Butig and Piagapo. Going beyond the LGUs, MILG-BARMM also took part in the DSDL by subjecting their two business processes for simplification and digitalization. For both Butig and Piagapo, the streamlined frontline services are: (1) registration application for birth certificate and (2) application for business permit/mayor’s permit. Meanwhile, for MILG-BARMM the pilot services are: (1) Issuance of Sanggunian Member/Barangay Eligibility Certification and (2) Application for Travel Authority. The development of e-services protypes is ongoing and will be completed by March 2021.  |
| **Project Output Indicator/s[[6]](#footnote-7)** | **Baseline** | **Annual****Result[[7]](#footnote-8)** | **Annual****Target****(Annual)** | **Cumulative Result** **(from Start Year)****Start year: 2018** | **Cumulative Target** **(from Start Year)****Start year: 2018** | **End-of-Project Target****End year: 2020** |
| **2.1** Number of business processes mainstreamed and made available for government through the web portal | **2018** | **0** | **0** | **3** | **0** | **3** | **3** |
| **2.2** Number of government officials trained on business process management and service delivery through web portals  | **2018** | **0** | **0** | **30** | **0** | **30** | **30** |
|  | **Physical Performance** | **Financial Performance** |  |
| **Activity/Sub-Activity Description** | **Activity Target[[8]](#footnote-9)** | **Accomplishment for the Year** | **Status of Activity[[9]](#footnote-10)** | **Planned Budget** | **Donor and Budget Code** | **Expenditure***Expense + commitment + advances*  | **Delivery Rate***(cumulative expenditure/**planned budget) \*100* | **REMARKS*** *Explain if expenditure and budget deviation exceeds 10%*
* *Mention bottlenecks and plans to address them*
* *Explain why activity indicator targets were not met*
 |
| **Planned Activity 2.1.1** Digitalization of select streamlined business processes of the MILG and two (2) pilot LGUs. | Engagement of web developer |  | ***Completed*** | 2,697.70  | CIF 11968 |  |  | Web developer was engaged in 2018. |
| Conduct of workshop for digitalization of the selected simplified processes. | Conduct four (4) days of Digital Service Design (DSDL) workshop that focuses on Training of Trainers (TOT) with empathy training and service design. | ***Completed*** |  |
|  | Website Development | Regular coordination meeting is being done to ensure alignment of the LeAPS Project with the a2i program of Bangladesh | ***Ongoing*** |  |  |  |  | The development of the basic website prototype has started since October 2020 and the presentation of the e-services prototypes is scheduled from 11-16 Dec 2020 to MILG, Butig and Piagapo. The target completion of the working prototype with the final handover is from January to March 2021. |
| Training of users | Training manuals and conduct one (1) day training | ***Ongoing*** |  |  |  |
| **Planned Activity 2.1.2**Undertake Empathy Training to drive change in service delivery behaviour (with Technical Support from a2i) | Engagement of consultant for empathy training | Training Specialist for DSDL already onboarded.  | ***Completed*** |  |  |  |  |  |
| Forge partnership with selected CSO/HEI |   | ***Not yet started*** |  |  |  | Partnership with CSO/HEI through the LeAPS Project will be explored in 1Q 2021. |
| Development of localized empathy training modules | Development of localized empathy training modules has been done.  | ***Ongoing*** |  |  |  |  |
| Conduct of Empathy Trainings | Conduct four (4) days of Digital Service Design (DSDL) workshop that focuses on Training of Trainers (TOT) with empathy training and service design. | ***Completed*** |  |  |  |  |
| Report writing on the results of the empathy exercise |  | ***Ongoing*** |  |  |  |  | Result of the empathy training is part of the accomplishment report for DSDL. Report writing is ongoing since the last batch of training was just completed in the first week of December 2020. |

| **EXPECTED OUTPUTS****Output 3.** SDG Monitoring Dashboard |
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| **OUTPUT NARRATIVE**SDG monitoring dashboards have been developed under this project based on consultations with various stakeholders from LGUs, Philippine Statistics Authority and UNDP implemented projects. SDG dashboard in DevLIVE+ was developed using primary data collected through the DevLIVE+ to monitor progress toward few SDG indicators. This dashboard is embedded in the DevLIVE+ platform of five LGUs: Municipalities of Wao, Saguiran, Piagapo and Butig in Lanao del Sur and the City of Vigan in Ilocos Sur. Complementing this dashboard, UNDP also developed the SDG Dashboard with assistance from Thinking Machines, that integrates external sources including that of the DevLIVE+ to keep track some SDG indicators across cities and municipalities. This prototype is important in assessing the progress of each LGUs in meeting the SDG indicators, in identifying gaps on SDGs at the LGU level, and in accelerating the localization of SDG monitoring, using a combination of national and local government-collected statistics as well as data from third-party and unconventional sources. |
| **Project Output Indicator/s[[10]](#footnote-11)** | **Baseline** | **Annual****Result[[11]](#footnote-12)** | **Annual****Target****(Annual)** | **Cumulative Result** **(from Start Year)****Start year: 2018** | **Cumulative Target** **(from Start Year)****Start year: 2018** | **End-of-Project Target****End year: 2020** |
| **3.1** Number of SDG dashboards made accessible to government | **2018** | **0** | **5** | **3** | **5** | **3** | **3** |
|  | **Physical Performance** | **Financial Performance** |  |
| **Activity/Sub-Activity Description** | **Activity Target[[12]](#footnote-13)** | **Accomplishment for the Year** | **Status of Activity[[13]](#footnote-14)** | **Planned Budget** | **Donor and Budget Code** | **Expenditure***Expense + commitment + advances*  | **Delivery Rate***(cumulative expenditure/**planned budget) \*100* | **REMARKS*** *Explain if expenditure and budget deviation exceeds 10%*
* *Mention bottlenecks and plans to address them*
* *Explain why activity indicator targets were not met*
 |
| **Planned Activity 3.1.1**Meetings and consultation on the creation of innovation laboratories | SDG Data Lab Workshop (DevLIVE+, CBMS, Admin Data, etc) | Coordination and assessment meetings with data sources i.e. LOGOD, DevLIVE+, DevLIVE, SDGisourBiz are conducted to design the Data Warehouse. | ***Completed*** | *Note: No planned budget for this year since Consultants were already engaged last year.* |  |  |  |
| Assessment report on the use of DevLIVE+ | Assessment report documenting the key lessons learned and good practices is developed. | ***Completed*** |  |  |  |
| Assessment report with recommendations on designing SDG monitoring dashboard | Assessment report on SDG dashboard using the external data sources is developed. | ***Completed*** |  |  |  |
| **3.1.2** Setting up of SDG monitoring dashboard | Development of SDG monitoring dashboards at the LGU level | * SDG dashboard in DevLIVE+ was developed which uses DevLIVE+ data to monitor SDG indicators. This dashboard is used by four LGUs in Lanao del Sur and Vigan City
* SDG dashboard using external data sets is also prototyped
 | ***Completed*** |  |  |  |

| **EXPECTED OUTPUTS****Output 4.** Knowledge dissemination |
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| **OUTPUT NARRATIVE***Guidance: Highlight results achieved from outputs below. If the result for output indictors are not met /achieved, please explain the probable reasons behind this result. [1,500 characters]* |
| **Project Output Indicator/s[[14]](#footnote-15)** | **Baseline** | **Annual****Result[[15]](#footnote-16)** | **Annual****Target****(Annual)** | **Cumulative Result** **(from Start Year)****Start year: 2018** | **Cumulative Target** **(from Start Year)****Start year: 2018** | **End-of-Project Target****End year: 2020** |
| **4.1.** Number of government officials and citizens with increased awareness on SDGs | **2018** | **0** | **70** | **50** | **70** | **50** | **50** |
|  | **Physical Performance** | **Financial Performance** |  |
| **Activity/Sub-Activity Description** | **Activity Target[[16]](#footnote-17)** | **Accomplishment for the Year** | **Status of Activity[[17]](#footnote-18)** | **Planned Budget** | **Donor and Budget Code** | **Expenditure***Expense + commitment + advances*  | **Delivery Rate***(cumulative expenditure/**planned budget) \*100* | **REMARKS*** *Explain if expenditure and budget deviation exceeds 10%*
* *Mention bottlenecks and plans to address them*
* *Explain why activity indicator targets were not met*
 |
| **Planned Activity 4.1.1**Conference on Digital Transformation for the SDGs | Best practices and knowledge generated from LGUs, CSOs, private sector and citizens | * A conference on DevLIVE+ for BARMM which showcased the experiences of the partner LGUs in managing and using a local database for planning, programming and SDG monitoring was conducted and participated by 70 LGUs.
* Orientation how to use the SDG monitoring with UNDP participants.
* Orientation how to use the poverty learning machine model with UNDP participants and the ZEP partner.
 |  | *Note: No planned budget for this year since Consultants were already engaged last year.*  |  |  |  |

| **EXPECTED OUTPUTS****Output 5.** Effective project management |
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|  | **Physical Performance** | **Financial Performance** |  |
| **Activity/Sub-Activity Description** | **Activity Target[[18]](#footnote-19)** | **Accomplishment for the Year** | **Status of Activity[[19]](#footnote-20)** | **Planned Budget** | **Donor and Budget Code** | **Expenditure***Expense + commitment + advances*  | **Delivery Rate***(cumulative expenditure/**planned budget) \*100* | **REMARKS*** *Explain if expenditure and budget deviation exceeds 10%*
* *Mention bottlenecks and plans to address them*
* *Explain why activity indicator targets were not met*
 |
| Programme Management | * Staffing and hiring
* Annual Work Plan/ Revised AWP
* Annual Project Report
 | Approved 2020 AWPDraft 2020 APR prepared | ***Ongoing*** | 37,005.65  | UNDP 3008411968-CIF |  |  |  |

1. **PARTNERSHIPS**

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| --- | --- | --- |
| **Name of Partner** | **Type** | **Description of partnership and how it has contributed to project results or sustainability** |
| Municipal Governments of Butig and Piagapo | Local Government Unit | The LGUs of Butig and Piagapo are the two (2) pilot sites of the project. Thus, they will serve as the model of e-governance in BARMM. They are critical in the success and sustainability of the project and eventual roll out to the rest of the 116 LGUs and 2 cities of BARMM as they are the ultimate beneficiaries of the governance reform through the introduction of digital services.     |
| Ministry of Interior and Local Government | Government agency | All activities on digital product development and innovation labs are closely coordinated with the MILG as the lead partner. It is also the link to the LGUs. It will eventually institutionalize the project into its system and roll out to other LGUs of BARMM. |

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| **Was South-South and Triangular Cooperation promoted and utilized through the project?** | [x]  **Yes** [ ]  **No** |
| **If yes, briefly explain how. List down countries engaged.** | Regular technical discussions (thru the SSC) are being conducted among UNDP Philippines LeAPS PMO and consultants together with the a2i Digital Bangladesh team on deliverables related to DSDL, national portal and development of e-services prototyping. Regular meetings have been ongoing since October 2020 until the present. Relevant technical guidance, experiences, and learnings from the a2i Digital Bangladesh team are being leveraged, which provide baseline and benefits to the project deliverables. |

1. **INFORMATION, COMMUNICATION, EDUCATION, AND KNOWLEDGE MANAGEMENT**

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| --- | --- | --- | --- | --- |
| **IEC/Knowledge Product Produced in 2020** | **Type** | **Date Published/Produced** | **Target audience** | **Link** (if available) |
| None | *Select type.* | *Click here to enter date.* |  |  |
|  | *Select type.* | *Click here to enter date.* |  |  |

|  |  |
| --- | --- |
| **Was the project cited/quoted/featured in media reports/articles?***If yes, please provide link to article/video.* | **Launching of Innovation Lab for Digital Transformation in BARMM through the LeAPS Project*** Radyo Sindaw Launch:

 Part 1:  https://fb.watch/2dLORNw-r7/ https://m.facebook.com/watchparty/2393814004258676/ Part 2:  https://www.youtube.com/watch?v=oyk0xKWVtqY&t=69s https://fb.watch/2dLN8avC5p/ * Articles and Media Reports:

<https://www.ph.undp.org/content/philippines/en/home/presscenter/pressreleases/202-/milg-barmm-partners-with-undp-to-improve-lgu-governance--service.html><https://www.pressreader.com/article/281659667552059>  https://www.manilatimes.net/2020/11/30/weekly/expat-diplomats/undp-partners-with-milg-barmm-to-improve-local-governance/802770/  |

1. **RISK LOG UPDATE**
* *Assess identified risks and record new risks that may affect project implementation.*
* *Include risks identified in the Project’s Social and Environmental Screening, if any.*

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **No.** | **Description** | **Date Identified** | **Type** | **Status** | **Countermeasures/Management Response***(What actions have been taken/will be taken to counter this risk)* |
| 1 | Delays on project implementation due to COVID-19 pandemic  | 4/1/2020 | Operational | Impact: 5 (High); Likelihood: 5 (Expected); Risk being actively mitigated  | Resort to online learning/zoom sessions. The possibility to conduct trainings/seminar in venues with less restrictive rules/guidelines e.g. Davao City  |
| 2 | Weak internet connectivity and poor road network in Butig residents which makes it not qualified to be a pilot site.  | 9/13/2020 | Operational | Impact: 5 (High); Likelihood: 5 (Expected) Risk being actively mitigated  | Add e-readiness of residents of pilot in the checklist of criteria for the selection of pilot sites to ensure that the eservices to be launched are maximized.  |
| 3 | Low level of e-readiness of the residents of Butig to make full use of the e-services.  | 9/15/2020 | Operational | Impact: 5 (High); Likelihood: 5 (Expected) Risk being actively mitigated | Communication with the Project Team for constant updates.  |
| 4 | Delayed deployment of Free Wifi for All in Lanao del Sur Province  | 10/27/2020 | Operational | Impact: 5 (High); Likelihood: 5 (Expected) Risk being actively mitigated  | Encourage the LGU to upgrade to a faster connectivity and support peace building activities in the municipality as part of the program for the area.  |

1. **QUALITY OF RESULTS**

*Please answer when applicable to the project of concern.*

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| **Sustainability:** *Do the benefits of the achieved results have potential to last? What does the project plan to do to ensure sustainability?* | Strong buy-in from the MILG would pave the way for the expansion of digital product development and SDGs monitoring through the DevLIVE+ to all LGUs in BARMM. Best practices and lessons learned in project implementation shall be documented and inputted in the development of Project Document under the LeAPS Project.  |
| **National Capacity:** *Did the project help strengthen national institutions?*  | Not applicable |
| **Civic Engagement:** *Please select the type of civic engagement promoted [Select all applicable]* | [ ]  Civic engagement in policy and legislative processes[ ]  Civic engagement to promote accountability of state institutions[ ]  Civic engagement for service delivery[ ]  Civic engagement for advocacy and/or to raise awareness and promote social norm/behaviour change  |
| **Youth Opportunities:** *How did the project support youth in contributing to sustainable human development and peace?**[Select all applicable]* | [ ]  Supported youth civic engagement and political participation [ ]  Supported youth economic empowerment[ ]  Supported youth as agents for community resilience and peacebuilding [ ]  Supported the involvement of young people as partners in SDG implementation, monitoring and accountability |

1. **INNOVATION**

*Were innovation initiatives implemented in the project?*

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| --- | --- | --- |
| What innovative methods were applied or tested? | [ ]  Alternative Finance (including Social Impact Investment/Pay for Success)☐ Behavioural Insights ☐ Blockchain☐ Challenge Prizes ☐ Crowdsourcing[ ]  Crowdfunding☐ Foresight[ ]  Games for Social Good[ ]  Hackathon[x]  Human-Centered Design | [ ]  Innovation Camp[x]  Innovation Lab☐ Micronarratives☐ Mobile-Based Feedback Mechanism☐ Positive Deviance☐ New and Emerging Data (including Big Data)☐ Randomized Controlled-Trial/Parallel Testing[ ]  Real-Time Monitoring[ ]  Remote Sensing/Unmanned Aerial Vehicles (UAVs) ☐ Other (please specify) |

1. **MAINSTREAMING GENDER EQUALITY**

*Incorporation of gender perspectives in various outputs and activities by giving emphasis on gender-sensitive concerns especially in leadership roles, decision-making processes, capacity-building and protection of women, including the children and elderly*

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| --- | --- |
| **UNDP Gender Marker** [[link](http://www.undp.org/content/dam/somalia/docs/Project_Documents/Womens_Empowerment/Gender%20Mainstreaming%20Made%20Easy_Handbook%20for%20Programme%20Staff1.pdf)] | Choose an item. |

1. **Classification of Gender responsiveness[[20]](#footnote-21)**

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| --- | --- | --- |
| **Classification of gender-responsiveness:****Project Implementation, Management, Monitoring and Evaluation (PIMME)***Select one*C. Project has **promising** GAD prospects |  | **A:** Project is **gender-responsive** (15.0-20.0) |
|  | **B:** Project is **gender-sensitive** (8.0-14.9) |
|  | **C:** Project has **promising** GAD prospects (4.0-7.9) |
|  | **D:** Gender and development (GAD) is **invisible** in the proposed project (0-3.9) |

1. **Qualitative description**

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| --- |
| * + - **In Governance Mechanisms**

*Guidance: participation in project board, including representation of PCW, TWGs, experts’ group and other governance mechanisms set up by the project, e.g. national multi-sectoral committees)** Not applicable
 |
| * + - **In Capacity Building and Policy, Planning and Programming**
* For digital product development and innovation labs component, genderdisaggregated monitoring of activities was undertaken to ensure that there is gender equality in the attendance to trainings/seminars conducted. It is noticeable that there are more women than men participating. Aside from this, the women participants in the two (2) pilot LGUs are in the younger age bracket which facilitates faster adoption of digital technologies being introduced by the project and absorption of learning on topics of digital transformation as these matters are not foreign to them.
 |
| * + - **Women’s Empowerment Key Results**

*Guidance: Describe results achieved by the project in promoting gender equality and women’s empowerment. Please highlight gender results achieved which have brought about changes in men’s and women’s lives, gender relations, gender roles and division of labor, status of inequality and exclusion of specific groups, etc.. Please provide quantitative data wherever possible. Include qualitative case studies and success stories to illustrate the most significant changes brought about by your project’s contributions.* * Not applicable
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1. **Gender issues**

|  |  |  |
| --- | --- | --- |
| **No** | **Gender issues identified** | **How the project is addressing identified gender issues** |
| 1 | Women are traditionally been under- represented in the areas of Science, Technology, Engineering and Mathematics (STEM) which widens the gender gap and makes women not very open to new technology and innovative ideas.  | Ensure that women are capacitated and able to access the services from government agencies and their local government units (LGUs). Gender disaggregated monitoring of activities should be done to ensure that there is gender equality in the attendance to trainings/seminars.  |

1. **Disaggregation of data of Beneficiaries/Participants of Activities conducted under the Project**

|  |  |  |  |
| --- | --- | --- | --- |
| **Project Activities** | **Number of beneficiaries/participants** | **Gender disaggregation** | **Remarks (if any)** |
| Digital Service Design Laboratory Training of Trainers (TOT)  | 55 | M=20; F=34 | The TOT was done in three (3) batches  |
| Conference on DevLIVE+ for all BARMM LGUs  | 80 | M=51; F=29 | The conference was done online.  |

Prepared by: Marilyn Castino Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Programme Analyst, I&P Team

 UNDP Philippines

Noted by: Maria Luisa Isabel Jolongbayan Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Institutions and Partnerships Programme Team Leader

 UNDP Philippines

1. UNDP CO Template for project Annual Progress Reporting; Updated: September 2018.

Deadlines: Draft APR due November 30th and Final APR due January 6th of the following year. [↑](#footnote-ref-2)
2. Please ensure consistency with ProDoc and AWP indicators. [↑](#footnote-ref-3)
3. Use traffic light to indicate progress vis-à-vis annual output targets in AWP: Green (Completed), Yellow (Ongoing), Red (Delayed/Not started). Data provided can be qualitative or quantitative based on the nature of the output indicator [UNDP PHL CO Data Clean-up Guidelines]. [↑](#footnote-ref-4)
4. Specify units, e.g., number of trainings, number of participants, number of representations, etc. [↑](#footnote-ref-5)
5. Use traffic light to indicate progress vis-à-vis timelines assigned for planned activities. [↑](#footnote-ref-6)
6. Please ensure consistency with ProDoc and AWP indicators. [↑](#footnote-ref-7)
7. Use traffic light to indicate progress vis-à-vis annual output targets in AWP: Green (Completed), Yellow (Ongoing), Red (Delayed/Not started). Data provided can be qualitative or quantitative based on the nature of the output indicator [UNDP PHL CO Data Clean-up Guidelines]. [↑](#footnote-ref-8)
8. Specify units, e.g., number of trainings, number of participants, number of representations, etc. [↑](#footnote-ref-9)
9. Use traffic light to indicate progress vis-à-vis timelines assigned for planned activities. [↑](#footnote-ref-10)
10. Please ensure consistency with ProDoc and AWP indicators. [↑](#footnote-ref-11)
11. Use traffic light to indicate progress vis-à-vis annual output targets in AWP: Green (Completed), Yellow (Ongoing), Red (Delayed/Not started). Data provided can be qualitative or quantitative based on the nature of the output indicator [UNDP PHL CO Data Clean-up Guidelines]. [↑](#footnote-ref-12)
12. Specify units, e.g., number of trainings, number of participants, number of representations, etc. [↑](#footnote-ref-13)
13. Use traffic light to indicate progress vis-à-vis timelines assigned for planned activities. [↑](#footnote-ref-14)
14. Please ensure consistency with ProDoc and AWP indicators. [↑](#footnote-ref-15)
15. Use traffic light to indicate progress vis-à-vis annual output targets in AWP: Green (Completed), Yellow (Ongoing), Red (Delayed/Not started). Data provided can be qualitative or quantitative based on the nature of the output indicator [UNDP PHL CO Data Clean-up Guidelines]. [↑](#footnote-ref-16)
16. Specify units, e.g., number of trainings, number of participants, number of representations, etc. [↑](#footnote-ref-17)
17. Use traffic light to indicate progress vis-à-vis timelines assigned for planned activities. [↑](#footnote-ref-18)
18. Specify units, e.g., number of trainings, number of participants, number of representations, etc. [↑](#footnote-ref-19)
19. Use traffic light to indicate progress vis-à-vis timelines assigned for planned activities. [↑](#footnote-ref-20)
20. Scoring based on Box 16 and 17 of the Harmonized Gender and Development Guidelines on Project Development, Implementation, Monitoring, and Evaluation, 2nd ed. (download [here](http://pcw.gov.ph/sites/default/files/documents/resources/harmonized-gad-guidelines-2nd_ed_0.pdf)). [↑](#footnote-ref-21)