

Annual Work Plan (AWP) for 2014

Atlas Award ID: 00049721

Atlas Project ID: 00059959

Project/Programme Title: Improving the Rule of Law and Access to Justice in Sierra Leone

TJV Outcome: Improved Governance and Risk Management

Applicable Key Result Area
(from 2014-17 Strategic Plan):

Fostering Democratic Governance

CPAP Outcome: Enhanced capacity of State Institutions and Civil Society to provide effective and equitable justice services and ensure accountability with due consideration for eliminating Sexual and Gender Based Violence and promoting gender equality.

CPAP Output(s): Strengthened state capacity for effective and equitable justice service delivery

Expected Outputs And baseline, associated Indicators and annual targets	Planned Activities	Timeframe				Responsible Party	Funding Source	Planned Budget		Amount (USD)
		Q1	Q2	Q3	Q4			Budget Description		
Output 1: Strengthened state capacity for effective and equitable justice service delivery Baseline: - 21 Judges & 20 Magistrates, along with 23 Ministry of Justice Prosecutors deployed country-wide. In 2010, 55,610 criminal cases were reported to police, while 666 were prosecuted in court. From February 2011 - November 2012, 1,156 cases registered by SGBV courts and 126 convictions	1. Activity Result: Manual on legislative drafting, including gender mainstreaming developed and used by Law Officers' legal drafters and a complete Guidance Note used by Line Ministries	Action 1: Continue support to the Law Officers' Department (LOD) to develop a manual on the legislative drafting process, and complete a Guidance Note on the legislative process for use by line Ministries, including provision of relevant training. (LOA with LOD)	x	x		UNDP, LOD	To be mobilized	75700 Learning - training of counterpart	20,000	
		Action 2: Continue support to Law Officers' Department to develop and deliver in-house training programme on core skills for staff of each of the 4 Units. (LOA with LOD)	x	x	x		UNDP, LOD	To be mobilized	75700 Learning - training of counterpart	30,000
		Action 3: Continue support to provide specialized management and leadership training to senior LOD staff. (LOA with LOD)	x	x	x		UNDP, LOD	To be mobilized	75700 Learning - training of counterpart	35,000

Expected Outputs And baseline, associated indicators and annual targets	Planned Activities List activity results and associated actions	Timeframe				Responsible Party	Planned Budget		Amount (USD)
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	
<p>Targets: - Law Officers' Department (LOD) implements newly developed Strategic Plan and 30 of its staff trained</p> <p>- SGBV courts functioning effectively in Freetown, Bo and Kenema together with local courts.</p> <p>- Mobile Courts performance enhanced</p> <p>- Capacity of Human Rights Commission of Sierra Leone (HRCSL) strengthened</p> <p>Indicators: - Legislative drafting manual produced.</p> <p>- # of LOD staff trained on legislative drafting manual.</p> <p>- # of Guidance Notes available in all line Ministries to guide legislative process</p> <p>- % change in case back log and case processing times.</p> <p>- # of edited & printed Law Reports disseminated and made available online.</p> <p>- # and % change in SGBV backlog, including evidence that cases are being finalized with less delays and adjournments.</p> <p>- Public and peer perception of quality of the judiciary.</p>	<p>2. Activity Result: SGBV courts functioning in Freetown, Bo, Kenema and local courts</p> <p>Action 4: Training support to the Judiciary including through Judicial Training Institute, particularly on Sexual Offences Act, Civil Procedure, Land Law etc. (LOA with Judiciary)</p> <p>Action 5: Support to the Judiciary to improve quality of their data collection and M&E systems. (LOA with Judiciary)</p> <p>Action 6: Continued development and publication of Sierra Leone Law Reports- Supreme Court and selected decisions from High Court and Court of Appeal- 1978-2012 in addition to improvement of online database of Sierra Leone laws and judicial decisions. (LOA with Judiciary)</p> <p>Action 7: Further printing and distribution of Sexual Offences Act 2012 (this activity is linked to training support for FSU, Police Prosecutors as well as building capacity of CSOs)</p> <p>Action 8: Re-print and distribute 2,000 copies of the updated SGBV Case Management Guidelines (SGBV CMG) for FSU and updated Standard Operating Procedures (SOP) for the Investigation of Sexual and Domestic Violence Offences.</p> <p>Action 9: Support implementation of training programme for the SLP on the new SGBV Case Management Manual and new legal framework (Sexual Offences Act etc) with a focus on remaining FSU (not trained in 2013), Police Prosecutors and members of Local Police Partnership Boards in border areas.</p> <p>Action 10: Support to FSUs to conduct community outreach on SGBV and the Sexual Offences Act</p> <p>Action 11: Support capacity building needs of local courts in coordination with other donors. Focus will be on training justice officials on general legal practice and procedure as well as Gender, SGBV and basic human rights.</p>					Judiciary	UNDP/TRAC	75700 Learning - training of counterpart	25,000
		X	X	X	X	Judiciary	UNDP/TRAC	75700 Learning - training of counterpart	25,000
		X	X	X	X	UNDP, Judiciary	UNDP/TRAC	75700 Learning - training of counterpart	10,000
		X	X	X	X	UNDP, Judiciary	To be mobilized	71300 Local Consultants	10,000
		X	X	X	X	UNDP, Judiciary	UNDP/TRAC	72500 Publication	40,000
		X	X	X	X	UNDP, Judiciary	To be mobilized	74200 Printing and Publication	10,000
		X	X	X	X	UNDP, FSU	IRISH	74200 Printing and Publication	13,932
		X	X	X	X	UNDP/ FSU	IRISH	75700 Learning - training of counterpart	55,000
		X	X	X	X	UNDP, FSU, CSOs	IRISH	75700 Learning - training of counterpart	25,000
		X	X	X	X	UNDP, Judiciary	UNDP/TRAC	75700 Learning - training of counterpart	59,770

Expected Outputs And baseline, associated indicators and annual targets	Planned Activities List activity results and associated actions	Timeframe				Responsibility Party	Funding Source	Planned Budget	
		Q1	Q2	Q3	Q4			Budget Description	Amount (USD)
3. Activity Result: Mobile Courts performance enhanced									
	Action 12: Funding and capacity building support for Mobile Courts in under- or un-serviced areas in the south of the country (LOA with Judiciary)	X	X	X	X	UNDP, Judiciary	IRISH	72100 Svc Co-Training and Educ Serv	70,000
	Action 13: Support for the expansion of support to the extraordinary court sittings – ‘Saturday Courts’ – which hear cases related to SGBV and discrimination, including civil cases from the ‘3 Gender Acts’ (LOA with Judiciary)	X	X	X	X	UNDP, Judiciary	IRISH	72100 Svc Co-Training and Educ Serv	80,000
4. Activity Result: Capacity of the Human Rights Commission of Sierra Leone to be strengthened									
	Action 14: Strengthening of quasi-judicial mandate of HRCSL through budgetary support (including logistics) for investigations and public hearings (through LOA with HRCSL)	X	X	X	X	UNDP, HRCSL	IRISH	72500 Stationery 71600 Travel 72300 Supplies	32,376
	Action 15: Enhanced capacity of HRCSL to support research and reporting on issues of vital human rights interest including labor rights, mining industry, corruption etc. Support to include HRCSL capacity building of Government to properly meet its international reporting obligations.	X	X	X	X	UNDP, HRCSL	IRISH	72500 Stationery 71600 Travel 72300 Supplies	25,000
	Action 16: Conduct and review information and organize in-house training on mining regulations, policy and their implications. (through LOA with HRCSL)	X	X	X	X	UNDP, HRCSL	MPTF	75700 Learning - training of counterpart	91,983
	Action 17: Implementation of UPR and TRC recommendations supported (through LOA with HRCSL)	X	X	X	X	UNDP, HRCSL	MPTF	75700 Workshop	24,000
	Action 18: Conduct macro monitoring visits to prisons and police cells, plus workshops conducted for police officials on findings of various human rights monitoring activities. (through LOA with HRCSL)	X	X	X	X	UNDP, HRCSL	MPTF	75700 Learning - training of counterpart	29,000
	Action 19: Increased policy engagement on Equality and non-discrimination. Organise consultations with MSWGCA, NaC-GBV and Parliament to enact GE&MC Bills. (through LOA with HRCSL)	X	X	X	X	UNDP, HRCSL	MPTF	75700 Learning - training of counterpart	13,000
	Action 20: Printing of 100 copies of extractive guidelines for Business and Human Right	X	X	X	X	UNDP, HRCSL	IRISH	74200 Printing and Publication	14,768

Expected Outputs	Planned Activities	Timeframe				Responsibility Party	Funding Source	Planned Budget		Amount (USD)
		Q1	Q2	Q3	Q4			Budget Description		
And baseline, associated indicators and annual targets	List activity results and associated actions	Action 21: Quasi-judicial functions supported, through the Bumbuna Report follow-up on the execution of recommendations including close work with media relations. (through LOA with HRCSL)	X	X	X	X	UNDP, HRCSL	MPTF	75700 Meetings	10,000
			X	X	X	X				
			X	X	X	X				
			X	X	X	X				
Output 1 Total	1. Activity Result: CSOs provide support to 500 SGBV victims including support for at least 160 convictions	Action 22: Regional outreach of the Commission enhanced, through provision of institutional support to DHRCS and re-establishment of the Kenema documentation centre. (through LOA with HRCSL)	X	X	X	X	UNDP, HRCSL	MPPTF	75700 Learning - training of counterpart	54,000
			X	X	X	X				
			X	X	X	X				
			X	X	X	X				
Output 2: Enhanced civil society capacity to support access to justice and elicit accountability for justice service delivery including informal justice mechanisms	1. Activity Result: CSOs provide support to 500 SGBV victims including support for at least 160 convictions	Action 23: Improve Human Rights culture through public education. (through LOA with HRCSL)	X	X	X	X	UNDP, HRCSL	MPPTF	72100 Svc Co-Training and Educ Serv	82,500
			X	X	X	X				
			X	X	X	X				
			X	X	X	X				
Output 2: Enhanced civil society capacity to support access to justice and elicit accountability for justice service delivery including informal justice mechanisms	1. Activity Result: CSOs provide support to 500 SGBV victims including support for at least 160 convictions	Action 24: Conduct induction training for new HRCSL staff and purchase of additional equipment including computers, accessories and storage materials. (through LOA with HRCSL)	X	X			UNDP, HRCSL	MPPTF	75700 Learning - training of counterpart	104,373
			X	X						
			X	X						
			X	X						
Baseline: - In 2012, 30 SGBV victims directly supported to obtain convictions - 200 SGBV victims provided with shelter and other social support - 300 SGBV victims provided with legal assistance; no rights to inherit and use property form women on customarily held land.	Action 25: Build capacity of civil society organizations through training and grants to promote awareness of SGBV and the Gender laws.	Action 26: Provide grants to legal service provider CSOs to provide legal assistance for victims of SGBV, including during Saturday SGBV Courts. IPs will also be supported to provide M&E data including spot checks, and random case sampling	X	X	X	X	UNDP, CSOS	To be mobilized UNDP/TRAC	72600 MCG	122,653
			X	X	X	X				
			X	X	X	X				
			X	X	X	X				
Baseline: - In 2012, 30 SGBV victims directly supported to obtain convictions - 200 SGBV victims provided with shelter and other social support - 300 SGBV victims provided with legal assistance; no rights to inherit and use property form women on customarily held land.	Action 26: Provide grants to legal service provider CSOs to provide legal assistance for victims of SGBV, including during Saturday SGBV Courts. IPs will also be supported to provide M&E data including spot checks, and random case sampling	Action 27: Support CSOs to raise awareness on property and land rights, including raising capacity of community and women's groups to advocate for and defend community interests, with a focus on protecting women's access to land rights.	X	X	X	X	UNDP, CSOS	IRISH	72600 MCG	21,000
			X	X	X	X				
			X	X	X	X				
			X	X	X	X				
Baseline: - In 2012, 30 SGBV victims directly supported to obtain convictions - 200 SGBV victims provided with shelter and other social support - 300 SGBV victims provided with legal assistance; no rights to inherit and use property form women on customarily held land.	Action 27: Support CSOs to raise awareness on property and land rights, including raising capacity of community and women's groups to advocate for and defend community interests, with a focus on protecting women's access to land rights.	Action 28: Support CSOs to raise awareness on property and land rights, including raising capacity of community and women's groups to advocate for and defend community interests, with a focus on protecting women's access to land rights.	X	X	X	X	UNDP, CSOS	To be mobilized IRISH	72600 MCG	50,000
			X	X	X	X				
			X	X	X	X				
			X	X	X	X				
974,702										

Expected Outputs And baseline, associated indicators and annual targets	Planned Activities List activity results and associated actions	Timeframe				Responsible Party	Planned Budget			
		Q1	Q2	Q3	Q4		Funding Source	Budget Description	Amount (USD)	
Targets: - CSOs provide support to 500 SGBV victims including at least 160 convictions and 5,000 cases at Local and informal court levels receive legal support	Action 28: Support to CSOs to facilitate strategic litigation in order to protect community access to land rights, with a focus on women's access to land rights (5 cases over 1 year)	X	X	X	X	UNDP, CSOs	To be mobilized	72600 MCG	25,000	
							IRISH			10,000
Indicators: # of cases at local court level receiving paralegal assistance, including gender and case type disaggregated - # of local courts receiving paralegal assistance - # of women receiving legal advice, representation etc - % change in the number of citizens who say they have access to legal information - # of Local courts, Magistrate and High courts monitored	Action 29: Sensitization and advocacy programme with traditional leaders on women's access to land and property rights	X	X	X	X	UNDP, CSOs	To be mobilized	72600 MCG 75700 Workshop	20,000	
							IRISH			20,000
	Action 30: Enhance capacity of CSOs to conduct public perception/impact surveys, research and develop policy input for roll-out of the National Land Policy	X	X	X	X	UNDP, CSOs	To be mobilized	72600 MCG 71300 Local Consultant	13,000	
							IRISH			10,000
	2. Activity Result: 5,000 cases at local and informal court level receive legal support	Action 31: Regular oversight on CSO related activities to ensure the specific deliverables are achieved	X	X	X	X	UNDP	UNDP/ TRAC	71200 Intl Consultant	140,610
	Action 32: Support to paralegals working at community level to provide legal advice and representation at local court level including through mobile clinics and awareness activities	Action 33: Conduct radio & television programmes at district and national level to raise legal awareness, particularly on issues relating to SGBV, land, women's rights etc	X	X	X	X	UNDP, CSOs	IRISH	72600 MCG	37,500
								To be mobilized		
Action 34: Build capacity of CSOs to monitor court proceedings at local court, magistrate and high court levels	Action 34: Build capacity of CSOs to monitor court proceedings at local court, magistrate and high court levels	X	X	X	X	UNDP, CSOs	IRISH	75700 Learning - training of counterpart 71600 Travel	25,000	
							To be mobilized			

Expected Outputs And baseline, associated indicators and annual targets	Planned Activities List activity results and associated actions	Timeframe				Responsible Party	Funding Source	Planned Budget		Amount (USD)	
		Q1	Q2	Q3	Q4			Budget Description			
	Action 35: Support to public perception surveys to monitor public perception of justice services (formal and traditional) and services provided by security sector to be conducted through JSKO		X	X	X	UNDP, CSOs, JSKO	To be mobilized	72600 MCG 71300 Local Consultant		25,000	
	Action 36: National and regional media consultative forums to review and document media reporting of SGBV cases		X			UNDP, IMC	To be mobilized	75700 Conference/workshops		10,000	
	Action 37: Training workshops for media personnel nationwide on SGBV legal matters		X			UNDP, IMC	To be mobilized	75700 Conference/workshops		10,000	
	Action 38: Support national media awards for consistent and professional reporting of SGBV cases		X			UNDP, IMC	To be mobilized	75700 Conference/workshops		10,000	
Output 2 Total											
840,283											
Technical Assistance and Project Management Cost	Effective Project Management ensured										
		Technical Support & Project Implementation	X	X	X	X	UNDP	UNDP/TRAC To be mobilized	60000 IP Staff, NP Staff 71400 Service Contract Indvl		175,200 64,540
		Mid-Term Review	X	X			UNDP	UNDP/TRAC IRISH	71200 Int'l Consultants 72600 Travel 75700 Workshop		103,337 20,000
		Monitoring and Evaluation	X	X	X	X	UNDP/TRAC IRISH	M&E			25,000 6,912
		Common Premises	X	X	X	X	UNDP/TRAC MPTF	73100 Common Premises			8,805 6,912
		Operational cost (Driver's salary, Fuel, Vehicle Maintenance etc)	X	X	X	X	MPTF IRISH	Contribution to country Office Operation			15,000 12,283
							UNDP/TRAC				17,647

