
**PROJECT PARTNERSHIP AGREEMENT
FOR COMMON/POOLED HUMANITARIAN FUNDS**

between

THE UNITED NATIONS DEVELOPMENT PROGRAMME

and

Save The Children

United Nations and Partners 2016 Work Plan for South Sudan – Common Humanitarian Fund (CHF)

Project Reference Code: **SSD-16/HSS10/SA1/N/INGO/869**

Authorised Total Project Budget: **USD 502,209.81**

Project Title: **' Strengthen and enhanced coverage of nutrition services with a focus on local capacity building, quality service provision and Infant and Young Child Feeding in Emergency (IYCF-E) in the conflict and vulnerable populations in South Sudan. '**

Sector: **NUTRITION**

Whereas the United Nations Development Programme ("UNDP") and Save The Children ("SC") have, on the basis of their respective mandates, a common aim in the furtherance of needs based humanitarian action leading to early recovery, human security and sustainable human development;

Whereas UNDP has been entrusted by its donors with certain resources through the South Sudan Common Humanitarian Fund that can be allocated for programmes and projects, and is accountable to its donors and to its Executive Board for the proper management of these funds and can, in accordance with the UNDP Financial Regulations and Rules, make available such resources for cooperation in the form of a Project;

Whereas the NGO, its status being in accordance with national regulations, is committed to the principles of needs based humanitarian action with a view to promoting early recovery and the furtherance of human security in conflict settings, has demonstrated the capacity needed for the activities involved, in accordance with the UNDP requirements for management; is apolitical and not profit-making;

Whereas the NGO and UNDP agree that activities shall be undertaken without discrimination, direct or indirect, because of race, ethnicity, religion or creed, status of nationality or political belief, gender, disability, or any other circumstances;

Now, therefore, on the basis of mutual trust and in the spirit of friendly cooperation, the NGO and UNDP have entered into the present Project Partnership Agreement.

Article I. Definitions

For the purpose of the present Agreement, the following definitions shall apply:

- (a) "Parties" shall mean the NGO and UNDP;
- (b) "UNDP" shall mean the United Nations Development Programme, a subsidiary organ of the United Nations, established by the General Assembly of the United Nations;
- (c) "The NGO" shall mean *Save the Children* that was established in and incorporated under the laws of United Kingdom [address *Save the Children UK, 1 St John's Lane, London E1M 4AR*] with the purpose of humanitarian assistance, having its offices in South Sudan [address: *save the Children in South Sudan, Hai Malakal, P O Box 170, Juba, South Sudan*].
- (d) "The Agreement" or "the present Agreement" shall mean the present Humanitarian Project Partnership Agreement, the Project Document (Annex 1), which incorporates the Project Objectives and Activities, Project Work Plan, Project Inputs being provided by UNDP resources if relevant; the Principles of Procurement (Annex 2) the form for the Project Budget (Annex 3); the form for the Project Financial Forecast/Report (Annex 4); the form for Request of Payment (Annex 5); the Form for the Vendor Profile (Annex 6); the Form of the Audit Report (Annex 7); the form of Management Letter (Annex 8); and the form for the Agreement for Transfer of Title (Annex 9) and all other documents agreed upon between the Parties to be integral parts of the present Agreement;
- (e) "Project" shall mean the activities as described in the Project Document;
- (f) "Government" shall mean the Government of South Sudan
- (g) "UNDP resident representative" shall mean the UNDP official in charge of the UNDP office in the country, or the person acting on his/her behalf;
- (h) "Project Director" shall mean the person appointed by the NGO, in consultation with UNDP, who acts as the overall coordinator of the Project and assumes the primary responsibility for all aspects of it;
- (i) "Expenditure" shall mean the sum of disbursements made and valid outstanding obligations incurred in respect of goods and services rendered;
- (j) "To advance" shall mean a transfer of assets, including a payment of cash or a transfer of supplies, the accounting of which must be rendered by the NGO at a later date, as herein agreed upon between the Parties;
- (k) "Income" shall mean the interest on the Project funds and all revenue derived from the use or sale of capital equipment, and from items purchased with funds provided by UNDP or from revenues generated from Project outputs;
- (l) "*Force majeure*" shall mean acts of nature, war (whether declared or not), invasion, revolution, insurrection, or other acts of a similar nature or force;
- (m) "Project Work Plan" shall mean a schedule of activities, with corresponding time frames and responsibilities, that is based upon the Project Document, deemed necessary to achieve Project results, prepared at the time of approval of the Project, and revised annually where applicable.

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Article II. Objective and Scope of the Present Agreement

1. The present Agreement sets forth the general terms and conditions of the cooperation between the Parties in all aspects of achieving the Project Objectives, as set out in the Project Document (Annex 1 of the present Agreement).
2. The Parties agree to join efforts and to maintain close working relationships, in order to achieve the Objectives of the Project.

Article III. Duration of Project Agreement

1. The term of the present Agreement shall commence on **April 1, 2016** and terminate on **September 30, 2016**. The Project shall commence and be completed in accordance with the time-frame or schedule set out in the Project Document (Annex 1).
2. Should it become evident to either Party during the implementation of the Project that an extension beyond the expiration date set out in paragraph 1, above, of the present Article, will be necessary to achieve the Objectives of the Project, that Party shall, without delay, inform the other Party, with a view to entering into consultations to agree on a new termination date. Upon agreement on a termination date, the Parties shall conclude an amendment to this effect, in accordance with Article XVIII, below.
3. Disbursement of funds through the Project duration is contingent upon receipt of donors' contributions.

Article IV. Standards of Conduct

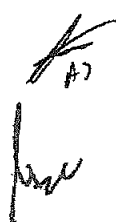
1. The NGO warrants that it has not and shall not offer any direct or indirect benefit arising from or related to the performance of the Agreement, or the award thereof, to any representative, official, employee or other agent of UNDP.
2. The NGO shall comply with all laws, ordinances, rules and regulations bearing upon the performance of its obligations under the Agreement. In addition, in the performance of the Agreement, the NGO shall comply with the Standards of Conduct set forth in the Secretary General's Bulletin ST/SGB/2002/9 of 18 June 2002, entitled "Regulations Governing the Status, Basic Rights and Duties of Officials other than Secretariat Officials, and Expert on Mission" and ST/SGB/2006/15 of 26 December 2006 on "Post-employment restrictions", and shall also comply with and be subject to the requirements of the following:
 - (a) The UN Supplier Code of Conduct;
 - (b) UNDP Policy on Fraud and other Corrupt Practices ("UNDP Anti-fraud Policy");
 - (c) UNDP Office of Audit and Investigations (OAI) Investigation Guidelines;
 - (d) UNDP Vendor Sanctions Policy; and
 - (e) All security directives issued by UNDP.
3. The NGO acknowledges and agrees that it has read and is familiar with the requirements of the foregoing documents which are available online at www.undp.org or at <http://www.undp.org/content/undp/en/home/operations/procurement/business/>. In making such acknowledgement, the Contractor represents and warrants that it is in compliance with the requirements of the foregoing, and will remain in compliance throughout the term of this Agreement.

Article V. General Responsibilities of the Parties

1. The Parties agree to carry out their respective responsibilities in accordance with the provisions of the present Project Partnership Agreement, and to undertake the Project in accordance with UNDP policies and procedures as set out in the UNDP Results Management Guide, which forms an integral part of the present Agreement.
2. Each Party shall determine and communicate to the other Party the person (or unit) having the ultimate authority and responsibility for the Project on its behalf. The Project Director shall be appointed by the NGO, in consultation with UNDP.
3. The Parties shall keep each other informed of all activities pertaining to the Project and shall consult once every three months or as circumstances arise that may have a bearing on the status of either Party in the country or that may affect the achievement of the Objectives of the Project, with a view to reviewing the Work Plan and Budget of the Project.
4. The Parties shall cooperate with each other in obtaining any licenses and permits required by national laws, where appropriate and necessary for the achievement of the Objectives of the Project. The parties shall also cooperate in the preparation of any reports, statements or disclosures, which are required by national law.
5. The NGO may use the name and emblem of the United Nations or UNDP only in direct connection with the Project, and subject to prior written consent of the UNDP Resident Representative in South Sudan.
6. The Project Director will be responsible for day-to-day contacts with the relevant national authorities and UNDP on operational matters during the implementation of the Project. The UNDP Resident Representative will act as the principal channel for communicating with the Government coordinating authority regarding the activities under the Humanitarian Project Partnership Agreement unless otherwise agreed with the Parties and the Government.
7. The UNDP Resident Representative will facilitate access to information, advisory services, technical and professional support available to UNDP and will assist the NGO to access the advisory services of other United Nations organizations, whenever necessary.
8. The Parties shall cooperate in any public relations or publicity exercises, when the UNDP Resident Representative deems these appropriate or useful.

Article VI. Personnel Requirements

1. The NGO shall be fully responsible for all services performed by its personnel, agents, employees, or contractors (hereinafter referred to as "Personnel").
2. The NGO personnel shall not be considered in any respect as being the employees or agents of UNDP. The NGO shall ensure that all relevant national labour laws are observed.
3. UNDP does not accept any liability for claims arising out of the activities performed under the present Agreement, or any claims for death, bodily injury, disability, damage to property or other hazards that may be suffered by NGO personnel as a result of their work pertaining to the project. It is understood that adequate medical and life insurance for NGO personnel, as well as insurance coverage for service-incurred illness, injury, disability or death, is the responsibility of the NGO.
4. The NGO shall ensure that its personnel meet the highest standards of qualification and technical and professional competence necessary for the achievement of the Objectives of the Project, and that decisions on employment related to the Project shall be free of discrimination on



the basis of race, religion or creed, ethnicity or national origin, gender, disability, or other similar factors. The NGO shall ensure that all personnel are free from any conflicts of interest relative to the Project Activities.

Article VII. Terms and Obligations of Personnel

The NGO undertakes to be bound by the terms and obligations specified below, and shall accordingly ensure that the personnel performing project-related activities under the present Agreement comply with these obligations:

(a) The personnel shall be under the direct charge of the NGO, which functions under the general guidance of UNDP;

(b) Further to subparagraph (a) above, they shall not seek nor accept instructions regarding the activities under the present Agreement from any Government or other authority external to UNDP;

(c) They shall refrain from any conduct that would adversely reflect on the United Nations and shall not engage in any activity which is incompatible with the aims and objectives of the United Nations or the mandate of UNDP;

(d) Subject to the requirements outlined in the document "UNDP public information disclosure policy", information that is considered confidential shall not be used without the authorization of UNDP. In any event, such information shall not be used for individual profit. The Project Director may communicate with the media regarding the methods and scientific procedures used by the NGO; however, UNDP clearance is required for the use of the name UNDP in conjunction with Project Activities in accordance with Article IV, paragraph 5, above. This obligation shall not lapse upon termination of the present Agreement unless otherwise agreed between the Parties.

Article VIII. Supplies, Vehicles and Procurement

1. UNDP shall contribute to the Project the resources indicated in the Budget section of the Project Document.
2. Equipment, non-expendable materials, or other property furnished or financed by UNDP shall remain the property of UNDP and shall be returned to UNDP upon completion of the Project or upon termination of the present Agreement, unless otherwise agreed upon between the Parties¹. During Project implementation and prior to such return, the NGO shall be responsible for the proper custody, maintenance and care of all equipment. The NGO shall, for the protection of such equipment and materials during implementation of the Project, obtain appropriate insurance in such amounts as may be agreed upon between the Parties and incorporated in the Project Budget.
3. The NGO will place on the supplies, equipment and other materials it furnishes or finances such markings as will be necessary to identify them as being provided by the South Sudan Common Humanitarian Fund.
4. In cases of damage, theft or other losses of vehicles and other property made available to the NGO, the NGO shall provide UNDP with a comprehensive report, including police report, where appropriate, and any other evidence giving full details of the events leading to the loss of the property.

¹ UNDP may under certain circumstances and conditions on the termination of the project conclude a subsequent agreement on the transfer of UNDP assets to the NGO (Annex 8).

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5. In its procedures for procurement of goods, services or other requirements with funds made available by UNDP as provided for in the Project Budget, the NGO shall ensure that, when placing orders or awarding contracts, it will safeguard the principles of highest quality, economy and efficiency, and that the placing of such orders will be based on an assessment of competitive quotations, bids, or proposals unless otherwise agreed to by UNDP.
6. UNDP shall make every effort to assist the NGO in clearing all equipment and supplies through customs at places of entry into the country where Project activities are to take place.
7. The NGO shall maintain complete and accurate records of equipment, supplies and other property purchased with UNDP funds and shall take periodic physical inventories. The NGO shall provide UNDP annually with the inventory of such equipment, property and non-expendable materials and supplies, and at such time and in such form as UNDP may request.

Article IX. Financial and Operational Arrangements

1. In accordance with the Project Budget (Annex 3), UNDP has allocated and will make available to the NGO funds up to the maximum amount of **USD 502,209.81 (Five hundred two thousand, two hundred nine US Dollars and eighty one cents only)**. The first instalment of **USD 316,601.05 (Three hundred sixteen thousand, six hundred one US Dollars and five cents only)** will be advanced to the NGO following the submission of a payment request in the form of Annex 5 referred to this signed Agreement.² The second and subsequent instalments will be advanced to the NGO quarterly, when a financial report in the form of Annex 4, a payment request in the form of Annex 5 and other agreed-upon documentation, as referenced in Article X, below, for the activities completed have been submitted to and accepted by UNDP as showing satisfactory management and use of UNDP resources.
2. The NGO agrees to utilize the funds and any supplies and equipment provided by UNDP in strict accordance with the Project Document. The NGO shall be authorized to make variations not exceeding 20 per cent on any one line item of the Project Budget provided that the total Budget allocated by UNDP is not exceeded. The NGO shall notify UNDP about any expected variations on the occasion of the quarterly consultations set forth in Article IV, paragraph 3, above. Any variations exceeding 20 per cent on any one- line item that may be necessary for the proper and successful implementation of the Project shall be subject to prior consultations with and approval by UNDP.
3. The NGO further agrees to return within two weeks any unused supplies made available by UNDP at the termination or end of the present Agreement or the completion of the Project. Any unspent funds shall be returned within two months of the termination of the present Agreement or the completion of the Project.
4. UNDP shall not be liable for the payment of any expenses, fees, tolls or any other financial cost not outlined in the Project Work Plan or Project Budget unless UNDP has explicitly agreed in writing to do so prior to the expenditure by the NGO.
5. The NGO agrees to undertake all reasonable efforts to ensure that none of the UNDP funds received under this Agreement are used to provide support to individuals or entities associated with terrorism and that the recipients of any amounts provided by UNDP hereunder do not appear on the list maintained by the Security Council Committee established pursuant to resolution 1267 (1999). The list can be accessed via <http://www.un.org/Docs/sc/committees/1267/1267ListEng.htm>.

² If the project is for a duration of less than six months and the capacity of the NGO is adequate, the first installment may equal the total amount of the Agreement.

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This provision must be included in all sub-contracts or sub-agreements entered into under this Contract.

Article X. Maintenance of Records

1. The NGO shall keep accurate and up-to-date records and documents in respect of all expenditures incurred with the funds made available by UNDP to ensure that all expenditures are in conformity with the provisions of the Project Work Plan and Project Budgets. For each disbursement, proper supporting documentation shall be maintained, including original invoices, bills, and receipts pertinent to the transaction. Any Income, as defined in Article I, paragraph 1 (k), above, arising from the management of the Project shall be promptly disclosed to UNDP. The Income shall be reflected in a revised Project Budget and Work Plan and recorded as accrued income to UNDP unless otherwise agreed between the Parties.
2. Upon completion of the Project/or Termination of the Agreement, the NGO shall maintain the records for a period of at least four years unless otherwise agreed upon between the Parties.

Article XI. Reporting Requirements

1. The NGO shall provide UNDP with reports on the progress, activities, achievements and results of the Project, as agreed between the Parties every six months.
2. Financial reporting will be quarterly:
 - (a) The NGO prepares a financial report and submits it to the UNDP Resident Representative no later than 30 days after the end of each quarter, in English.
 - (b) The purpose of the financial report is to request a quarterly advance of funds, to list the disbursements incurred on the Project by budgetary component on a quarterly basis, and to reconcile outstanding advances and foreign exchange loss or gain during the quarter.
 - (c) The financial report has been designed to reflect the transactions of a project on a cash basis. For this reason, unliquidated obligations or commitments should not be reported to UNDP, i.e., the reports should be prepared on a "cash basis", not on an accrual basis, and thus will include only disbursements made by the NGO and not commitments. However, the NGO shall provide an indication when submitting reports as to the level of unliquidated obligations or commitments, for budgetary purposes;
 - (d) The financial report contains information that forms the basis of a periodic financial review and its timely submission is a prerequisite to the continuing funding of the Project. Unless the Financial Report is received, the UNDP Resident Representative will not act upon requests for advances of funds from UNDP;
 - (e) Any refund received by an NGO from a supplier should be reflected on the financial report as a reduction of disbursements on the component to which it relates.
 - (f) The NGO shall submit to the UNDP Resident Representative in English, a certified annual financial statement on the status of funds advanced by UNDP
3. Within one month of the completion of the Project or of the termination of the present Agreement, the NGO shall submit a final report on the Project activities and include a final financial report on the use of UNDP funds, as well as an inventory of supplies and equipment.

4. Within six months of the completion of the Project or of the termination of the present Agreement, the NGO must request reimbursement of any funds due. Any reimbursement not requested within six months will revert to the Pooled Fund.

Article XII. Audit Requirements

1. The Project will be audited at least once during its lifetime but may be audited annually, as reflected in the annual audit plan prepared by the UNDP Country Office and cleared by the UNDP Office of Audit and Investigations. The audit shall be carried out by a qualified independent audit firm acceptable to UNDP, which will produce an audit report and a management letter in accordance with UNDP policies and procedures contained in the "Specimen Terms of Reference for Audits of NGO and NIM projects" issued by the UNDP Office of Audit and Investigations (see Annexes 7 and 8). The audit report shall be submitted to the UNDP Country Office not later than four (4) months after the end of the year (where annual audits are required), or after the operational completion of the project (where annual audits are not required).

2. Notwithstanding the above, UNDP shall have the right, at its own expense, to audit or review such Project-related books and records as it may require and to have access to the books and record of the NGO, as necessary.

Article XIII. Responsibility for Claims

1. The NGO shall indemnify, hold and save harmless, and defend at its own expense, UNDP, its officials and persons performing services for UNDP, from and against all suits, claims, demands and liability of any nature and kind, including their cost and expenses, arising out of the acts or omissions of the NGO or its employees or persons hired for the management of the present Agreement and the Project.

2. The NGO shall be responsible for, and deal with all claims brought against it by its Personnel, employees, agents or subcontractors.

Article XIV. Security

1. The responsibility for the safety and security of the NGO and its personnel and property, and of UNDP's property in the NGO's custody, rests with the NGO

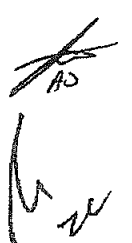
2. The NGO shall:

- a) put in place an appropriate security plan and maintain the security plan, taking into account the security situation in the country where the services are being provided;
- b) assume all risks and liabilities related to the NGO's security, and the full implementation of the security plan.

3. UNDP reserves the right to verify whether such a plan is in place, and to suggest modifications to the plan when necessary. Failure to maintain and implement an appropriate security plan as required hereunder shall be deemed a breach of this contract. Notwithstanding the foregoing, the NGO shall remain solely responsible for the security of its personnel and for UNDP's property in its custody as set forth in paragraph 1 above.

Article XV. Suspension and Early Termination

1. The Parties hereto recognize that the successful completion and accomplishment of the purposes of the project activity are of paramount importance, and that UNDP may find it necessary to terminate the Project, or to modify the arrangements for the management of a Project, should

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circumstances arise that jeopardize successful completion or the accomplishment of the purposes of the Project. The provisions of the present Article shall apply to any such situation.

2. UNDP shall consult with the NGO if any circumstances arise that, in the judgment of UNDP, interfere or threaten to interfere with the successful completion of the Project or the accomplishment of its purposes. The NGO shall promptly inform UNDP of any such circumstances that might come to its attention. The Parties shall cooperate towards the rectification or elimination of the circumstances in question and shall exert all reasonable efforts to that end, including prompt corrective steps by the NGO, where such circumstances are attributable to it or within its responsibility or control. The Parties shall also cooperate in assessing the consequences of possible termination of the Project on the beneficiaries of the Project.
3. UNDP may at any time after occurrence of the circumstances in question, and after appropriate consultations, suspend the Project by written notice to the NGO, without prejudice to the initiation or continuation of any of the measures envisaged in paragraph 2, above, of the present Article. UNDP may indicate to the NGO the conditions under which it is prepared to authorize management of the Project to resume.
4. If the cause of suspension is not rectified or eliminated within 14 days after UNDP has given notice of suspension to the NGO, UNDP may, by written notice at any time thereafter during the continuation of such cause: (a) terminate the Project; or (b) terminate the management of the Project by the NGO, and entrust its management to another institution. The effective date of termination under the provisions of the present paragraph shall be specified by written notice from UNDP.
5. Subject to paragraph 4 (b), above, of the present Article, the NGO may terminate the present Agreement in cases where a condition has arisen that impedes the NGO from successfully fulfilling its responsibilities under the present Agreement, by providing UNDP with written notice of its intention to terminate the present Agreement at least 30 days prior to the effective date of termination if the Project has a duration of up to six months and at least 60 days prior to the effective date of termination if the Project has a duration of six months or more.
6. The NGO may terminate the present Agreement only under point 5, above, of the present Article, after consultations have been held between the NGO and UNDP, with a view to eliminating the impediment, and shall give due consideration to proposals made by UNDP in this respect.
7. Upon receipt of a notice of termination by either Party under the present Article, the Parties shall take immediate steps to terminate activities under the present Agreement, in a prompt and orderly manner, so as to minimize losses and further expenditures. The NGO shall undertake no forward commitments and shall return to UNDP, within 30 days, all unspent funds, supplies and other property provided by UNDP unless UNDP has agreed otherwise in writing.
8. In the event of any termination by either Party under the present Article, UNDP shall reimburse the NGO only for the costs incurred to manage the project in conformity with the express terms of the present Agreement. Reimbursements to the NGO under this provision, when added to amounts previously remitted to it by UNDP in respect of the Project, shall not exceed the total UNDP allocation for the Project.
9. In the event of transfer of the responsibilities of the NGO for the management of a Project to another institution, the NGO shall cooperate with UNDP and the other institution in the orderly transfer of such responsibilities.

Article XVI. Force majeure

1. In the event of and as soon as possible after the occurrence of any cause constituting Force majeure, as defined in Article I, paragraph 1, above, the Party affected by the Force majeure shall

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give the other Party notice and full particulars in writing of such occurrence if the affected Party is thereby rendered unable, in whole or in part, to perform its obligations or meet its responsibilities under the present Agreement. The Parties shall consult on the appropriate action to be taken, which may include suspension of the present Agreement by UNDP, in accordance with Article XIV, paragraph 3, above, or termination of the Agreement, with either Party giving to the other at least seven days written notice of such termination.

2. In the event that the present Agreement is terminated owing to causes constituting Force Majeure, the provisions of Article XIV, paragraphs 8 and 9, above, shall apply.

Article XVII. Arbitration

The Parties shall try to settle amicably through direct negotiations, any dispute, controversy or claim arising out of or relating to the present Agreement, including breach and termination of the Agreement. If these negotiations are unsuccessful, the matter shall be referred to arbitration in accordance with United Nations Commission on International Trade Law Arbitration Rules. The Parties shall be bound by the arbitration award rendered in accordance with such arbitration, as the final decision on any such dispute, controversy or claim.

Article XVIII. Privileges and Immunities

Nothing in or relating to the present Agreement shall be deemed a waiver, express or implied, of any of the privileges and immunities of the United Nations and UNDP.

Article XIX. Amendments

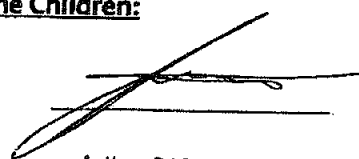
The present Agreement or its Annexes may be modified or amended only by written agreement between the Parties.

IN WITNESS WHEREOF, the undersigned, being duly authorized thereto, have on behalf of the Parties hereto signed the present Agreement at the place and on the day below written.

For Save The Children:

For UNDP:

Signature



Signature



Name

Arthur SARAZIN
Head of Regional Portfolio Team
West and Central Africa
Save The Children Fund

Name

Balázs Horváth

Title:

Title:

COUNTRY DIRECTOR

Place:

LONDON, UK

Place:

JUBA, SOUTH SUDAN

Date:

29/04/2016

Date:

22/4/2016

LIST OF ANNEXES:

- Annex 1. Project Document for CHF ref. SSD-16/HSS10/SA1/N/INGO/869
- Annex 2. Principles of Procurement
- Annex 3. Project Budget for CHF ref. SSD-16/HSS10/SA1/N/INGO/869
- Annex 4. Form of Project Financial Report and Forecast for CHF ref. SSD-16/HSS10/SA1/N/INGO/869
- Annex 5. Form of Payment Request for CHF ref. SSD-16/HSS10/SA1/N/INGO/869
- Annex 6. Form of Vendor Profile [Banking Details]
- Annex 7. Form of Final Audit Report
- Annex 8. Form of Management Letter
- Annex 9. Agreement for Transfer of Title

Save The Children





Other funding secured for the same project (to date):

Other Funding Source	Other Funding Amount
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Organization focal point:

Name	Title	Email	Phone
Laina Henderson	Director Program Development and Quality	Laina.henderson@savethechildren.org	0922412301

BACKGROUND

1. Humanitarian context analysis

The complex emergency in South Sudan is caused by high underlying vulnerability and severe effects of the conflict and displacement compounded by limited humanitarian access, resulting in loss of livelihoods, income, assets, inadequate food access, market disruption, high prices, and sustainable coping. Currently, 3.1 million are in Crisis (IPC Phase 3) and 830,000 in Emergency (IPC Phase 4) and of extreme concern are 30,000 people estimated to be Catastrophe (IPC Phase 5) requiring urgent humanitarian assistance. The most affected areas are Unity, Jonglei and Upper Nile States. Although the August-September period typically marks the start of green harvests and reflects an improving situation from the peak-lean season, the long-term effects of the conflict coupled with high food prices, erratic rainfall patterns, depleted livelihood options and limited humanitarian access continue to put pressure on households' food security.

Particular to Jonglei, about 545,000 people which is 31% of the population are classified as severely food insecure the prevalence of Malnutrition among children under five has persistently remained above the emergency thresholds. This high prevalence of acute malnutrition is attributed to inadequate food consumption, poor maternal and child feeding practices, morbidity, and constrained health and nutrition service delivery. This critical nutrition context, coupled with the ongoing conflict, sudden population displacements and economic turnaround require an immediate nutrition response.

The SMART survey conducted March 2015 in Akobo West county showed that the prevalence of Global Acute Malnutrition (GAM) (WHZ<-2 and/or edema) for the county was 20.1% (95% CI: 16.4- 24.3), and the severe acute malnutrition (SAM) prevalence (WHZ<-3 and/or edema) was 4.4% (95% CI: 3.0- 6.4). Similarly The results of SMART survey conducted in Nyiroi county in March 2015 show that the prevalence of Global Acute Malnutrition (GAM) (WHZ<-2 and/or edema) for the county was 21.1% (95% CI: 17.6-25.1), and the severe acute malnutrition (SAM) prevalence (WHZ<-3 and/or edema) was 2.8% (95% CI: 1.7- 4.5). In both locations the GAM prevalence surpasses the emergency threshold of 15% according to WHO classification. The survey result also indicate that there poor IYCF practices mainly the Early Initiation of BF which less than 50%.

Save the Children's history in Jonglei state dates back to late 1996, implementing a multi-sectorial programme Save the Children work in the area has had emphasis on Nutrition, Child rights governance, Child protection, education, primary health, vocational and literacy training, food security and emergency assistance. In recent years; Save the children has placed emphasis on Maternal child Health and Nutrition, Child protection, Primary education and food aid response to internally displaced households. Save the Children interventions cover three Counties in Jonglei state [Akobo, Nyiroi and Bor South]. The programme has established 3 field offices [Akobo, Bor, and Nyiroi] that support in the day to day operation in these respective counties. Over the past 10 years the programme has adopted an integrated approach in programing by emphasizing on involvement of constituents, multi-sector and multi-donor project, with a long term emphasis.; this resulted on improved outlook for the beneficiaries.

2. Needs assessment

Malnutrition level in Jonglei state is particularly high with Akobo and Nyiroi Counties; the SMART survey conducted March 2015 in Akobo West county showed that the prevalence of Global Acute Malnutrition (GAM) (WHZ<-2 and/or edema) for the county was 20.1% (95% CI: 16.4- 24.3), and the severe acute malnutrition (SAM) prevalence (WHZ<-3 and/or edema) was 4.4% (95% CI: 3.0- 6.4). Similarly the results of SMART survey conducted in Nyiroi county in March 2015 show that the prevalence of Global Acute Malnutrition (GAM) (WHZ<-2 and/or edema) for the county was 21.1% (95% CI: 17.6-25.1), and the severe acute malnutrition (SAM) prevalence (WHZ<-3 and/or edema) was 2.8% (95% CI: 1.7- 4.5). In both locations the GAM prevalence surpasses the emergency threshold of 15% according to WHO classification. The survey result also indicate that there poor IYCF practices mainly the Early Initiation of Breastfeeding as low as less than 50%. Bor South County Host a PoC whose level of malnutrition remains a major concern to the population trapped due to the ongoing political situation. Save the Children has been undertaking rehabilitation of children and Pregnant and lactating women suffering from acute malnutrition since the 2013 December conflict that future exacerbated the complex challenges of malnutrition in this locations. With the support of the CHF funding SCI will be able to ensure continuity of Nutrition Services in the 25 nutrition sites in the state and avert mortality. Without the support the project will close down and risk death. The three location face other challenges of access to health and water and sanitation that also largely contribute to the high levels, the project will therefore continue to foster close collaborations with the Ministry of health and the lead Primary health providers to ensure adequate referrals of sick children; CHD meeting will be key on the coordination as well working with other WASH partners.

3. Description Of Beneficiaries

This action will ensure treatment and avert high risk of mortality to 11,168 children who are acutely malnourished 4,158 PLW in Bor South (Host and PoC), Nyiroi and Akobo of Jonglei State. This will be done through 29 CMAM sites across the three counties; In the state SCI will continue to work closely with the PHC lead agencies to promote the integration of nutrition services; future inter-sectorial approaches with ongoing SCI programs in the counties i.e. Education, child protection and food security and

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PROJECT DOCUMENT/ ANNEX 1

South Sudan Common Humanitarian Fund (CHF) year 2016

Requesting Organization : Save the Children
 Allocation Type : 1st Round Standard Allocation

Primary Cluster	Sub Cluster	Percentage
NUTRITION		100.00
		100

Project Title : Strengthen and enhanced coverage of nutrition services with a focus on local capacity building, quality service provision and Infant and Young Child Feeding in Emergency (IYCF-E) in the conflict and vulnerable populations in South Sudan.

Allocation Type Category : Frontline services

OPS Details :

Project Code :	SSD-16/H/89693	Fund Project Code :	SSD-16/HSS10/SA1/N/INGO/869
Cluster :	Nutrition	Project Budget in US\$:	\$502,209.81
Planned project duration :	6 months	Priority:	2
Planned Start Date :	01/02/2016	Planned End Date :	31/07/2016
Actual Start Date:	01/04/2016	Actual End Date:	30/09/2016

Project Summary : The action will focus on providing therapeutic and supplementary feeding to severely and moderately malnourished children under the age of 5 years and pregnant and lactating women. It will also focus on implementation on Infant and young child feeding in emergencies targeting women, girls and boys and the elderly men and women.

Direct beneficiaries :

Men	Women	Boys	Girls	Total
416	4,158	5,472	5,696	15,742

Other Beneficiaries :

Beneficiary name	Men	Women	Boys	Girls	Total
Children under 5	0	0	5,472	5,696	11,168
Other	416	0	0	0	416
Pregnant and Lactating Women	0	4,158	0	0	4,158

Indirect Beneficiaries :

Catchment Population:

Link with allocation strategy :

Save the Children international will use CHF funding to support the continuation of treatment of acute malnutrition among children 0-59 months and pregnant and lactating women (PLW) through existing nutrition sites in Akobo, Nyirol and Bor South Counties of Jonglei State. As prevention of malnutrition is a priority, existing mother to mother support groups will be strengthened and supported to deliver IYCF messages. These interventions are aimed at saving lives, reducing risks associated with morbidities and mortality among under-five children and PLW.

Sub-Grants to implementing Partners :

Partner Name	Partner Type	Budget in US\$
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livelihoods. This action will ensure enhance training and on job coaching on the management of acute malnutrition to 108 facility-based health staff and the CHD in the target counties. The CMAM teams will coordinate with PHC personnel. Children in the OTP/TSFP who have other malnutrition-associated pathologies will be referred for treatment. Health facilities will ensure TSFP and PLW coincide with antenatal care (ANC) days for comprehensive health care service provision. 89 Maternal Child Health Workers (MCHW) will be trained on effective counseling techniques regarding IYCF practices.

4. Grant Request Justification

SCI has made a clear institutional commitment to providing quality nutrition programs that support children's, PLW nutritional and health status. SCI continues to invest in highly skilled staffs that have knowledge and skills to ensure provision of optimal nutritional rehabilitation. SCI has been implementing nutrition programs in Bor south, Akobo and Nyiroi Counties before December 2013 conflict and scaled up during and after active conflict; SCI has a strong established presence in the targeted counties. With poor rains and anticipated dry/early lean season in 2016; SCI has prioritized nutrition services in the conflict affected counties; this action will ensure timely and adequate response to the deteriorating nutrition situation.

The overall aim of the proposed emergency nutrition response is to address acute nutritional needs of children under 5 years and PLW. The achievement of this goal is predicated upon the achievement of two interrelated objectives: (i) Improved quality and coverage of Nutrition rehabilitation services for children Under five years and Pregnant and Lactating women. (ii) Increased ownership and participation of Mothers, Fathers, community leaders and groups in promoting Maternal Infant and Young Child Nutrition services and behaviors in Jonglei State.

5. Complementarity

This project is a continuation of save the Children ongoing nutrition rehabilitation services in Akobo, Nyiroi and Bor South Host community and PoC. The project will ensure continuity of services in the 25 OTP and TSFP in the counties offering SAM and MAM treatment. The currently the project are supported through UNICEF PCA whose funds close in end of February 2016; however the supplies component move to June 2016; Save the children will continue working with UNICEF in the renewal of the PCA before the expiry date; the project is also going to complement the Food security project that closes in March 2016 that integrated the Infant and Young child feeding programming; this is currently active in Akobo and Nyiroi counties. Over the course of the period save the children will continue working with its peers to mobilise resources to not only address the acute needs but also focus on nutrition sensitive programming in the area.

LOGICAL FRAMEWORK

Overall project objective

To contribute to reduction of mortality, morbidity through management of acute malnutrition, and promotion of IYCF in emergencies in Akobo, Nyiroi and Bor South of Jonglei State.

NUTRITION		
Cluster objectives	Strategic Response Plan (SRP) objectives	Percentage of activities
CO1: Deliver quality lifesaving management of acute malnutrition for the most vulnerable and at risk	HRP 2016 SO1: Save lives and alleviate suffering through safe access to services and resources with dignity	60
CO2: Increased access to integrated programmes preventing under-nutrition for the most vulnerable and at risk	HRP 2016 SO2: Ensure communities are protected, capable and prepared to cope with significant threats	40

Contribution to Cluster/Sector Objectives :

Outcome 1

Increased availability, access and utilization of quality acute malnutrition treatment services, among children 6-59 months, pregnant and lactating women.

Output 1.1

Description

11,168 Children (5,472 boys & 5,696 girls) aged 6-59 months and 4,158 pregnant and lactating women referred to nutrition treatment sites and obtained appropriate treatment.

Assumptions & Risks

- There will be no significant deterioration in the security situation
- There will be no natural disaster such as unprecedented flooding or drought
- There will be no disease outbreak that will cause excess morbidity in children < 5 years
- There will be no pipeline ruptures from either WFP or UNICEF
- WFP will have resources for pre-positioning
- UNICEF will secure resources for SAM supplies for 2016.

Activities

Activity 1.1.1

Organize community based and health facility, routine and mass MUAC screening, case identification and appropriate referrals of children 6- 59 months, pregnant, lactating women.

Activity 1.1.2

Provide therapeutic and routine medical treatment to boys and girls aged 6- 59 months with Severe Acute Malnutrition without medical complications.

Activity 1.1.3

Provide therapeutic and medical treatment to boys and girls aged 0-59 months with Severe Acute Malnutrition with medical complication stabilization Center

Activity 1.1.4

Provide therapeutic treatment to boys and girls 6-59 months, and pregnant, lactating women with moderate acute malnutrition.

Activity 1.1.5

Support timely prepositioning of nutrition supplies to project sites

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle Target
			Men	Women	Boys	Girls	
Indicator 1.1.1	NUTRITION	Number of Children aged 0-59 months screened in the community					20,844
Means of Verification :							
Indicator 1.1.2	NUTRITION	Number of PLW admitted for management of moderate acute malnutrition (MAM)					4,158
Means of Verification :							
Indicator 1.1.3	NUTRITION	Frontline services # Children (under-5) admitted for the treatment of Moderate Acute Malnutrition (MAM)			2,045	2,129	4,174
Means of Verification :							
Indicator 1.1.4	NUTRITION	Number of boys and girls aged 6-59 months with moderate acute malnutrition newly admitted for treatment					6,994

Means of Verification :

Outcome 2

Risk of acute malnutrition reduced through infant and young child feeding promotion and Vitamin A supplementation

Output 2.1

Description

200 IYCF sessions conducted with mother to mother support groups, ToT trainings for staff and IYCF message dissemination to PLW and other community members

Assumptions & Risks

- There will be no significant deterioration in the security situation
- There will be no natural disaster such as unprecedented flooding or drought
- There will be no disease outbreak that will cause excess morbidity in children < 5 years

Activities

Activity 2.1.1

200 IYCF sessions held to raise awareness on infant and young child feeding

Activity 2.1.2

IYCF TOT training held at County level for selected stakeholders (18 individuals in total selected from three Counties)

Activity 2.1.3

4,158 PLW and fathers of children <2 years reached with key IYCF messages to enhance care practices for infant and children

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Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 2.1.1	NUTRITION	Number of health workers trained in Infant and Young Child Feeding					18
Means of Verification :							
Indicator 2.1.2	NUTRITION	Number of pregnant and lactating women and caretakers of children 0-23 months reached with IYCF interventions					4,674
Means of Verification :							
Indicator 2.1.3	NUTRITION	Frontline services # of pregnant and lactating women and caretakers of children 0-23 months reached with IYCF-E interventions	0	200			200
Means of Verification :							

Output 2.2

Description

11,168 children aged 6-59 months (5,472 boys & 5,696 girls) receive Vitamin A supplementation.

Assumptions & Risks

Activities

Activity 2.2.1

Provide Vitamin A supplementation to boys and girls aged 6-59 months

Indicators

Code	Cluster	Indicator	End cycle beneficiaries				End cycle
			Men	Women	Boys	Girls	Target
Indicator 2.2.1	NUTRITION	Frontline services # of children (under -5) supplemented with Vitamin A			5,472	5,696	11,168

Means of Verification :

Additional Targets:

M & R

Monitoring & Reporting plan

All data collected during screening activities will be assessed and used to generate weekly, monthly and quarterly reports. Malnutrition and morbidity rates will be recorded and trends analysed. This will give a comprehensive picture as to the malnutrition trends over the implementation period and alert partners regarding changes that may occur that need to be addressed.

Generally, the project will monitor the following activities related to

- Community mobilization
- Follow-up of timely supply and adequacy of project inputs
- Level of participation and capacity of local MOH staff and facilities
- Number TSFP, OTP and SC established and Functional
- Number of Nurses and Nutrition assistance and Community health Workers (M/F) trained on management acute malnutrition
- Number of practitioners mentored in the Juba Teaching Hospital
- Number of children (M/F) screened and number of both SAM and MAM children (M/F) treated/targeted in the TFP and SFP respectively
- Number of PLW Screened and number of MAM PLW treated/targeted in the TSFP.
- Number of Elders (M/F) screened and treated/targeted in the TSFP
- Mortality rate <10%
- Recovery rate >75%
- Defaulter rate <15%
- Number of Nutrition Surveys Planned and Conducted
- Number of PLW Provided with IYCF Services
- Number of children (M/F) treated/targeted for deworming "

The monthly reports will include information regarding the type and gender of beneficiaries, the amount of services and commodities they received, and distribution losses that are noted. Data will also include rates of coverage, recovery, death, default and weight gain. This information will be compiled and presented compared to the 2015 Nutrition Cluster Indicators/Standards.

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Monthly statistics will be submitted to nutrition cluster using the NIS, to CHF on quarter bases. A report will be submitted that includes a compilation of program activities as well as an overall evaluation at the end of the implementation time frame. It will be submitted to the previously mentioned stakeholders including the CHD offices..

Depending on need SCI technical will conduct supportive supervision and provide technical support the field office staff to maintain quality and adequate on time services. SCI involve where relevant host communities in conducting joint project supervision and monitoring.

Workplan													
Activity description	Year	1	2	3	4	5	6	7	8	9	10	11	12
Activity 1.1.1: Organize community based and health facility, routine and mass MUAC screening, case identification and appropriate referrals of children 6- 59 months, pregnant, lactating women.	2016	X	X	X	X	X							
Activity 1.1.2: Provide therapeutic and routine medical treatment to boys and girls aged 6- 59 months with Severe Acute Malnutrition without medical complications.	2016	X	X	X	X	X	X						
Activity 1.1.3: Provide therapeutic and medical treatment to boys and girls aged 0-59 months with Severe Acute Malnutrition with medical complication stabilization Center	2016	X	X	X	X	X	X						
Activity 1.1.4: Provide therapeutic treatment to boys and girls 6-59 months, and pregnant, lactating women with moderate acute malnutrition.	2016	X	X	X	X	X	X						
Activity 1.1.5: Support timely prepositioning of nutrition supplies to project sites	2016	X		X		X							
Activity 2.1.1: 200 IYCF sessions held to raise awareness on infant and young child feeding	2016	X	X	X	X	X	X						
Activity 2.1.2: IYCF TOT training held at County level for selected stakeholders (18 individuals in total selected from three Counties)	2016			X									
Activity 2.1.3: 4,158 PLW and fathers of children <2 years reached with key IYCF messages to enhance care practices for infant and children	2016	X	X	X	X	X	X						
Activity 2.2.1: Provide Vitamin A supplementation to boys and girls aged 6-59 months	2016	X	X	X	X	X	X						

OTHER INFO

Accountability to Affected Populations

SC will work to ensure that principles of accountability are mainstreamed throughout our program design, implementation and M&E work; as well through specific accountability activities to improve our information sharing and transparency, beneficiary participation and our ability to receive and respond to feedback and complaints from children, communities and partners. An appropriate, safe and inclusive community based feedback and complaints handling mechanism will be established and implemented to provide platforms for beneficiary's active involvement in project and avenues to voice any issues or concerns about the project.

Implementation Plan

Explained in the M&R detail plan

Coordination with other Organizations in project area

Name of the organization	Areas/activities of collaboration and rationale

Environment Marker Of The Project

B: Medium environmental impact with NO mitigation

Gender Marker Of The Project

2a-The project is designed to contribute significantly to gender equality

Justify Chosen Gender Marker Code

SCI is gender sensitive, under this project will address the nutritional status of pregnant and lactating women. Through community mobilization, this project will raise awareness on the importance of maternal nutrition (during pregnancy and during lactation) and these messages will be communicated during Safe motherhood days that will be organized by the health sector in Kapoeta North. The project will also engage with men as the principle decision maker in the households and with women to develop simple actions that they can take to improve nutritional situation of children under 5 of both male and female and pregnant and lactating mothers. Distribution at the SFPs and OTPs will be well organized so that women do not spend too long at the centres-

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considering the demand on their time by the households. In addition the project will support Mother to Mother Support groups as well.

Protection Mainstreaming

To ensure that protection mechanisms are planned Project staff will be sensitized, prioritize mothers/caregivers with physically challenged during distributions, people with disability are actively engaged in the project, measures to encourage involvement of all community members, especially the most vulnerable, including those with disabilities.

Country Specific Information

Safety and Security

Conflict affected states- In the case of an escalation in fighting, competition for power, resources and services, there is likely hood of nutrition focal persons turnover, and service interruption The parties signed an agreement. However, intra-clan revenge killing has remained a significant security risk; this has put a challenge in implementation as the intended activities are dependent on the presence of nutrition focal persons and functionality of services. (likelihood = 4, impact = 5)

SC will continue engaging with the NGO security forum to anticipate changes in the security context and make early preparations.

Access

Access is one of the key challenge in most of the areas where SCI is working, SCI will coordinate with the Logistic Cluster, Nutrition cluster and Local community to deliver programs, and benefices are reached on time

Grand Total CHF Cost

502,209.61

Project Locations

Location	Estimated percentage of budget for each location	Estimated number of beneficiaries for each location					Activity Name
		Men	Women	Boys	Girls	Total	
Jonglei -> Akobo	29						
Jonglei -> Bor South	40						
Jonglei -> Nyiroj	23						

Documents

Category Name	Document Description
Budget Documents	Final draft (1).xlsx
Budget Documents	final budget 20160103.xlsx

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